



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, February 7, 2017**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[01-17-2017 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 2.07.17.PDF](#)
[Feb Cell Phone Reimbursement 2.07.17.PDF](#)

B. Department Head reports.

7. Scheduled Agenda Items

A. 9:00 AM - Alton Township Supervisor, Tom Davis: Discussion on forming a joint County/Township snow removal system.

B. 9:15 AM - Register of Deeds 2016 Annual Report.

Documents:

[ROD Report.pdf](#)

C. 10:30 AM - Detention Center Planning Study Presentation by BKV.

8. Regular Business

A. Action to approve Resolution #17-03: a resolution adopting the South Dakota Records Retention and Destruction Schedule as the records management policy for Brookings County.

Documents:

[Res 17-03 Records Retention.pdf](#)

B. Action to approve Resolution #17-04: a resolution setting weight limit enforcements on Brookings County highways.

Documents:

[Res 17-04 Weight Limit.pdf](#)

C. Action to approve Resolution #17-05: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades based upon the price established through the County of Beadle, South Dakota, bid process.

Documents:

[Res 17-05.pdf](#)

D. Action to approve Agreement #17-02: a joint work agreement between the Brookings County Highway Department and the Moody County Highway Department.

Documents:

[Agr 17-02 Joint Work Agreement.pdf](#)

E. Action to approve Agreement #17-03: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[ROW - Sioux Valley Energy.pdf](#)

F. Action to approve the Charter for a joint County, City, and School Task Force on Mental Health.

Documents:

[Task Force on Mental Illness.pdf](#)

i. Commission appointment to the Task Force if approved.

G. Action to declare items as surplus to be sold at auction or disposed of.

- *Auction items: 4 drawer cabinet, wicker chair with metal frame, leather office chair, RCA TV/VCR combination, Smith Corona Word Smith 250 typewriter, 2-cassette tape storage drawers, Reznor BTU heater, wheel balancer, various sized treated planks, fir and pine boards, Balderson lift group, Rosemount office furniture.*
- *Disposal items: 4x8 delineators, Swenson spreader, Ricoh printer, and a Powermax 900 plasma arc cutting system.*

Documents:

[2017 Surplus List.pdf](#)

H. Action to approve an appointment to the First District Association of Local Governments Planning Board for a two-year term.

Documents:

[Bartley, Michael.pdf](#)

I. Action to approve two appointments to the 4-H Promotion and Expansion Committee for two-year terms.

Documents:

[Ford, Debra.pdf](#)

[Foster, Joel.pdf](#)

J. Be it noted, the 4-H Promotion & Expansion Committee Member Roster was presented to the Board.

Documents:

[4-H Promotion Expansion Committee Roster.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)

[20th Street South Executive Summary.pdf](#)

[Conservation District Agenda.pdf](#)

[Legislative Update.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

BCYMP Thank You.pdf
Boys and Girls Club Annual Newsletter.pdf
Boys and Girls Club January Newsletter.pdf
Calhoon Thank You.pdf
Chamber Letter.pdf
DENR to Red Willow Colony.pdf
DENR to Volga Dairy.pdf
Hill Benefit.pdf
SDSU 2016 Annual Report.pdf
SDSU Strategic Vision Facts.pdf

12. Executive Session

- *In accordance with SDCL 1-25-2(3), consulting with legal counsel, and 1-25-2(4), contract negotiations.*

13. Adjournment

14. Public Notices

- *February 11, Saturday: Benefit Meal & Auction for Thomas and Matthew Hill. 10:00 a.m. at the Sioux Valley Middle School Gym in Volga.*
- *February 15, Wednesday: Brookings County Conservation District Board of Supervisors Meeting. 1:15 p.m. at the Conservation District Office, 205 6th Street, Brookings.*
- *February 20, Monday: County Offices will be closed in honor of the President's Day holiday.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.