



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, February 23, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents: [02-09-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents: [Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents: [Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents: [HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents: [Claims Paid 2 23 16.pdf](#), [Feb Dept of Revenue 2 08 16.pdf](#)

B. Department Head reports.

i. County Development Department

Documents: [County Dev Report.pdf](#)

ii. Highway Department - BIG Schedule

Documents: [Highway Report.pdf](#)

C. Finance Officer's report.

Be it noted:

1. Auditor's Account with the Treasurer
2. Payroll & Additive Totals
3. Highway Adjustments
4. Register of Deeds Statement of Fees Collected

Documents: [Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 8:35 AM - Presentation of the State's Attorney's 2015 Brookings County Statistics.

Documents: [Brookings Co Statistics.pdf](#), [Juvenile Statistics.pdf](#), [Involuntary Mental Commitments.pdf](#)

8. Regular Business

A. Action to approve a Utilities Certificate for Project #BRF 6295(10) PCN 01W9.

Documents: [Utilities Certificate.pdf](#)

B. Action to approve Agreement #16-05: an application made by Interstate Telecommunications Cooperative for occupancy of right-of-way of county highways.

Documents: [ROW Interstate Tele.pdf](#)

C. Action to approve Agreement #16-06: an application made by Sioux Valley Energy for occupancy of right-of-way of county highways.

Documents: [ROW Sioux Valley Energy.pdf](#)

D. Action to approve a Request to Fill Vacancy for a Weed Enforcement Officer in the Weed Department.

Documents: [RFV - Weed Enforcement.pdf](#)

E. Action to approve a Request to Fill Vacancy for an ATV Driver in the Weed Department.

Documents: [RFV - ATV Driver.pdf](#)

F. Discussion and possible action on increasing the Deputy Director of Equalization pay grade from a wage grade 8 to a wage grade 9.

Documents: [Deputy Director Grade.pdf](#)

G. Action to approve a Request to Fill Vacancy for the Deputy Director of Equalization at the approved wage grade.

Documents: [RFV - Deputy Dir Equalization.pdf](#)

H. Annual review of Brookings County's strategic plan.

As per the plan, it is to be reviewed in February of each year.

Documents: [Strategic Plan.pdf](#)

9. Commission Department Director Report

Documents: [Comm Dept Director Report.pdf](#), [Thank You.pdf](#), [Legislative Update.pdf](#), [Tentative SDACC Agenda.pdf](#)

10. **Deputy States Attorney's Report**

11. **Commissioner Reports and Discussion Items**

A. **Correspondence received.**

Documents: [Cons District Thank You.pdf](#), [DENR to Crosswind Jersey.pdf](#)

12. **Executive Session - in accordance with SDCL 1-25-2(1)(4): Personnel and Contract Negotiations.**

13. **Adjournment**

14. **Public Notices**

- *February 19, Friday: Retirement party for Director of Equalization Joyce Dragseth from 2:00-4:00 p.m. in the City & County Government Center Chambers, room 310. There will be a short program at 3:00 p.m.*
- *March 3, Thursday: Brookings County Towns & Townships Annual Meeting at 11:00 a.m. at the Swiftel Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBRUARY 9, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 9, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the February 9, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the January 26, 2016 Commission Meeting. Be it noted, under Personnel Action Notices, Part-time Administrative Assistant Melanie Kindt is in the Community Health Department, not the Sheriff's Department.

Travel Requests: Michael Holzhauser to attend a Welfare District Training on February 11th in Sioux Falls; County Commissioners, Stacy Steffensen, and Michael Holzhauser to attend South Dakota Association of County Commissioners and the Welfare Officials Spring Workshop on March 15th-17th in Pierre; Richard Birk to attend a 2016 Short Course on March 22nd-24th in Oacoma, SD.

Personnel Action Notices: routine step increase- Gary Norgaard to \$21.22, effective January 1, 2016; new hire- Full-time Mechanic/Fabricator Michael Scott at \$20.83, effective January 19, 2016; status change- Full-time Correctional Officer Shiann Hauptert at \$17.33, effective January 25, 2016; status change- Full-time Correctional Officer Tonia Thornton at \$17.33, effective January 26, 2016; routine step increase- Kimberly Ellingson to \$17.33, effective February 1, 2016; new hire- Part-time Administrative Assistant Melanie Kindt to \$15.80, effective February 4, 2016.

Cellular Authorizations: Michael Scott- High Usage at \$45/month; Chris Lilla- Extensive Usage at \$60 month and Data Plan at \$45/month.

Human Services Report: case #15-157 for rent was approved; case #16-011 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-020 for Avera McKennan was denied; case #16-022 for Brookings Municipal Utilities was approved; case #16-024

for Brookings Hospital was denied; case #16-025 for County Burial was approved; case #16-026 for Avera McKennan was denied.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

Anderson Oil, Diesel at White Shop, \$818.40; Aragon, Antonio, Three Hrs Translation Services, \$150.00; Auto Body Specialties, Rub Undercoat 0385, \$53.95; Benjamin L. Kleinjan, CAA, \$495.00, CAA, \$252.00, CAA, \$684.00, CAA, \$342.00, CAA, \$527.00, CAA, \$139.50, CAA, \$108.50, CAA, \$558.00; Blackstrap Inc, Road Salt, \$7,029.70; Bozied Oil Co Inc, Transport Fuel, \$15.47; BRBA, 2016 Exhibitor Registration, \$400.00; Brookings Area Chamber, State of the State Tour, \$75.00; Brookings City Utilities, COP Utilities, \$122.51, Phone, \$282.35, Phone & Internet Service, \$65.15, Utilities, Phone, \$1,071.42, Water for Truck Shed, \$84.77; Brookings County Historic Society, 2016 Budget Allocation, \$4,000.00; Brookings Domestic Abuse Shelter, 2016 Budget Allocation, \$40,000.00; Brookings Health System, December Blood Testing, \$2,774.00; Brookings Health System Foundation, 2016 Expansion Capital Campaign, \$750,000.00; Brookings Register, Subscription Renewal, \$161.00; Central Business Supply, Bulletin Board, Calendar, \$57.41, Envelopes, Toner, Paper, \$184.25, File Cabinet, Chair, Supplies, \$1,176.90, Tax Forms & Envelopes, \$309.39; Century Business Products, Copier Contract, \$53.15, Copier Contract, \$68.26; Century Link, Long Distance Phone, \$127.60; City of Brookings, Joint Building Expenses, \$4,645.85; Cook's Wastepaper & Recycling, Feb 16 Garbage/Recycling, \$120.64; Courtesy Plumbing Inc, Element for Water Heater, \$16.95; Creative Product Sourcing, D.A.R.E. Shirts, \$73.00; Donald Mccarty, CAA, \$676.40, CAA, \$432.00, CAA, \$738.00, CAA, \$612.00, CAA, \$2,287.25, CAA, \$517.50, CAA, \$796.50, CAA, \$463.50, CAA, \$490.50; EDM Publishers Inc, Publication Subscription, \$99.00; Everist, L.G. Inc, Icing Sand, \$1,810.67; Executive Mgmt Finance Office, Tech Access Fee Dec 2015, \$29.00; Fite, Pierce & Ronning Law, CAA, \$1,196.10; Foerster Office & Supply, Jail Supplies, \$529.00; Ford, Deb, Extension Board Mileage, \$16.80; Forrest Holdings Inc, Tax Certificate, \$4,368.47, Tax Certificate, \$4,380.46, Tax Certificate, \$4,043.10, Tax Certificate, \$1,130.11; G&K Services, Laundry Services, \$221.68; Gass Law, PC, CAA, \$586.61; Hart Intercivic, Epollbook License & Support, \$2,929.00; Haugen, Richard, Travel Reimbursement-Meals, \$64.00; Holiday Inn Express Hotel, Lodging For ICS-400 Course, \$197.14; Hometown Service & Tire, LLC, RSVP Tires, \$459.99; Hy-Vee Food Store, Inmate Meals, \$14,577.64; James Kramer, Payment on Delinquent Taxes, \$16.25; Jennifer Goldammer, CAA, \$342.00, CAA, \$274.50, CAA, \$432.00, CAA, \$481.50, CAA, \$85.50; Kevin Murfield, Transport Fuel, \$21.02; Kingbrook Rural Water, Water Utilities, \$33.00; Lacroix, Heather M., CAA Inv MI, \$272.63; Locators & Supplies, Coats, \$140.57; Lyle Signs Inc, Signs, \$552.54; M&T Fire & Safety Inc, First Aid Kit Refills, \$103.00, Office Supplies, \$35.00; Mark Sternhagen, Overpayment MH Taxes in 2013, \$6.21; MCI Long Distance Dec 15-Jan16, \$31.07; McKeever's Vending, Inmate Commissary, \$746.82; Mcleod's Printing & Office, 2016 Assessment Notice Forms, \$419.84; Mediacom LLC, Law Library Internet - Feb 16, \$75.90; Midwest Management/BMO Harris, Tax Certificate, \$1,703.04; Miller, Stephne, Travel to Pierre, Brookings Day, \$160.44; Mr. V's Professional Body, 612 Repair - Deductible, \$500.00; Nancy J Nelson, CAA, \$644.00, CAA, \$501.40, CAA, \$663.32; Newegg Business Inc, Computer, \$617.98, Printer, \$99.99; Office Peeps Inc, Office Supplies, \$922.51, Paper, Ribbons, Post-Its, \$130.81; Party Depot, Programming Supplies, \$4.38; Patricia J Hartsel, Transcripts, \$54.40, Transcripts, \$34.00, Transcripts, \$37.40, Transcripts, \$40.80, Transcripts, \$27.20, Transcripts, \$6.40, Transcripts,

\$7.60, Transcripts, \$8.40; Prochem Dynamics LLC, Cleaning Supplies, \$743.19; Qualified Presort, Assessment Notices Postage, \$4,500.00; RFD, Commission Minutes, Legals, \$1,255.32; Rick Ribstein, CAA, \$1,709.68, CAA, \$1,913.10; Running's Supply Inc, Heater, \$10.99, Shop Supplies, Parts, \$302.28; Safe-N-Secure, Service Call, \$263.47; Schuneman Equipment Co, Filters, Inventory Supplies, \$832.38; SD Dept of Transportation, Bridge 120-012, 209-150, \$62,744.63; SDACHS, NACE Dues, \$275.00; SDML Workers' Comp Fund, 2016 Renewal Billing, \$68,064.00; Sioux City Foundry, Curved Carbides Cutting Edge, \$7,644.00; Sioux Valley Cleaners Inc, WIC Janitorial January, \$442.00; Steven Ust, Building Inspections, \$300.00, Building Inspections, \$700.00; Taser International, Tasers, \$15,540.28; Terry D Wieczorek PC, CAA, \$73.60, CAA, \$552.87, CAA, \$1,135.21, CAA, \$467.43, CAA, \$273.65, CAA, \$258.87, CAA, \$265.47, CAA, \$581.62; Vandenberg Law, CAA, \$769.00, CAA, \$207.00, CAA, \$502.50, CAA, \$594.50, CAA, \$787.50, CAA, \$1,422.50; Verizon Wireless, Tablet Wireless, \$40.01; Walburg, Duane, Animal Control Mileage 1/9-22, \$8.00; Walmart Community, Deicer, Snowbrush, Supplies, \$25.62, Jail Supplies, \$529.92, Office, Programming Supplies, \$151.95; White City, Utilities, White Shop, \$60.45; Yankton County Treasurer, MI Hearings, \$568.75

February 2016 Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J, \$60.00; Doremus, Sean, \$30.00; Dragseth, Joyce, \$105.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A., \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher L., \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Pierce, Leann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

Department Head Reports

Director of Equalization Chris Lilla said he, Director of Equalization Joyce Dragseth, and GIS Technician Jim Sampson will be meeting with Brookings Municipal Utilities. Lilla said BMU is going to hire a survey company to re-survey every pin located in Brookings City. Lilla said they would then put everything into the GIS system. Lilla said BMU will be doing it with or without participants because they have budgeted for it. Lilla said if Brookings County ever wants to acquire this GIS layer, we would want to jump on board with them. Lilla said the next meeting will be February 16th at Brookings Municipal Utilities.

Lilla said the assessment notices should be mailed out later in the week. Lilla also discussed different House and Senate bills.

Lilla discussed the 2016 Equalization dates and meetings. The board will meet on Tuesday, April 12th at 8:30 a.m. as the Brookings County Board of Equalization.

County Development Director Robert Hill said the Comprehensive Land Use Plan has been submitted and the public hearing will be later in the afternoon. Hill said the monthly Planning Commission Meeting scheduled for February 2nd was cancelled due to the weather and will be rescheduled to another time.

Hill said he is working on getting outside assistance to help with pets in case of an evacuation. Hill said the Red Cross will not take animals, so he is reaching out to the agricultural community for assistance.

Hill also said they are currently working on countywide credentialing. Hill said anyone who would have to respond to an emergency situation would need to be credentialed.

Hill discussed House Bill 1100 and upcoming dates.

Veterans & Human Services Michael Holzhauser said he has been visiting the Veterans Resource Center on campus. He said they are currently trying to find space for a new office. Holzhauser also updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth presented revenue figures for 2015. Buseth said the Finance Office brought in \$57,818,397.63. Buseth said the Consumer Price Index in 2017 is 0.0%.

Buseth said House Bill 1005, which would increase the title transfer fee and lien fee, was passed unanimously through committee.

Pierce said the money comparisons report was very helpful and thanked Buseth for putting that together.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for December 2015.

Motion by Miller, seconded by Pierce to approve the following transfers as per budget appropriations for the first quarter of 2016. Motion carried.

From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,568.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of \$3,239.25.

Be it noted, the Auditor's Account with Treasurer was presented to the board.

December 2015

Total amount of deposits in bank.....	\$17,460,314.61
Total amount of actual cash: Currency.....	\$3,837.00
Coins.....	\$2.20
Total amount of checks/draft in Treasurer's possession not exceeding 3 days.....	\$38,357.73
Itemized list of all other items.....	\$5,859.45
TOTAL.....	\$17,508,370.99

Be it noted, the Payroll & Additive Totals for December 2015 were presented to the board. Commissioner/HR: \$20,444.64; Technology: \$8,341.36; Finance Office: \$26,733.02; States Attorney: \$31,584.08; Equalization: \$25,003.36; Register of Deeds: \$9,196.60; Veterans/Welfare: \$7,317.34; Sheriff's Office: \$125,205.50; Coroner: \$243.12; Community Health: \$3,108.72; Extension: \$3,055.69; Weed: \$4,864.21; Planning/Zoning: \$8,372.45; Highway: \$65,914.35; Emergency Management: \$4,067.75

AFLAC: \$2,881.06; Avesis: \$1,168.18; Office of Child Support: \$400.00; Delta Dental: \$4,506.56; Flex One: \$1,724.64; Fort Dearborn Life Insurance: \$1,004.40; Local Teamsters: \$1,107.00; SDRS: \$53,982.97; SDRS Supplemental: \$1,818.00; EFTPS: \$118,647.11; Wellmark: \$85,644.21; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$18,199.48; AFLAC Group/CAIC Primary: \$572.06.

Be it noted, the expenditure adjustments for the month of December 2015 were presented to the board. \$4,945.67 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted the Register of Deeds Statement of Fees collected for the month of December 2015 in the amount of \$37,246.00 was presented to the board.

Sheriff Martin Stanwick showed the board a dash cam video of one of his deputies helping individuals who went in the ditch off the interstate. Stanwick said he worries about his deputies when they are called to accidents on the interstate because it is life threatening.

Stanwick said there are 29 inmates in jail and 117 individuals participating on the 24/7 program. Stanwick said there was a burglary in Volga and they arrested four juveniles. Stanwick said there are 28 people using the SCRAM bracelets and 17 using the drug patch.

Stanwick said he is three deputies down, so some of the employees will have overtime.

Stanwick said he is now on the Salvation Army Committee and one of the issues they will be working on is the lack of emergency assistance in Brookings, such as gasoline and overnight shelter.

Stanwick discussed House Bill 1129, which would allow people who have an Enhanced Permit to carry a gun inside a courthouse. Pierce said she has real concerns regarding this bill. Miller said she agrees with Pierce. Pierce recommended the board speak with Senator Larry Tidemann about it. Miller said she is afraid if the board sends a letter expressing their concerns, it will be too late. Miller suggested sending an email instead.

By consensus, the board agreed to send an email to the District 7 and 4 legislators, and to the county's association.

Stanwick said Judge Chris Giles will be a part of the Jail Expansion Committee and a meeting will be held Tuesday, February 23rd at 1:00 p.m.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., Logan Zeisler with Delta Chi discussed the Boulevard Tree Project. Zeisler said they plant trees throughout the community in the boulevards. Zeisler said each tree is \$50.00 and they ask each homeowner to pay \$15.00. Zeisler asked the board for a \$750 contribution to help fund the Boulevard Tree Project.

Motion by Miller, seconded by Pierce to give a \$750 contribution to the Boulevard Tree Project. Miller thanked them for reaching out to the surrounding communities and hopes they continue to do so. Krogman asked if there were any issues asking homeowners to pay \$15.00 for a tree. Ziesler said they haven't had any issues because it is a great investment for them and they don't have to do any of the work. Jensen said it is a great project and thanked them for reaching out to the surrounding communities. Motion carried.

Department Head Reports Continued

Highway Superintendent Richard Birk said they have been busy with the snow and ice. Birk said they've contacted Arch Inc. about replacing the shop in Sinai.

Birk also discussed a bill to make a county actively enforce weight limits to be eligible for bridge improvement grants.

Miller thanked the highway department for their hard work with all of the snow and ice.

Pierce asked if the highway bids were ready to go for the bridge north of White. Birk said they won't be able to go to bids until the plans have been approved by the state.

Be it Noted Items

Be it noted, the following volunteers are recognized by Brookings County for work comp purposes:

Storm Spotters: Terry Albers, Nancy Anderson, James Booth, Richard Canaday, Harlan Feldhus, Dennis Hetrick, Sanath Kumar, David Larson, Vicki Larson, Duane Martin, Gregory Moir, Kurt Narveson, Cathy Narveson, Darel Palm, David Peterson, Larry Peterson, Kenneth Robinson Jr., Susan Schuurman, Arend Schuurman, Roland Thompson, Randy VanDyke, Dennis Welu, Arthur Wilber, Wayne Williams, Delores Williams, and Dave Wiesner.

RSVP Drivers: Carol Basmajian, Ron Eggen, Dennis Hanson, Jim Herrboldt, Kathy Jorenby, Dennis Josephsen, Russ Larson, Barry Meyer, Art Niles, Bob Ohlsen, Darel Palm, Dave Peterson, Steve Prunty, Robin Savage, Charlie Schnabel, Jim Steen, Lyle Tufty, Carmen Wika, Art Wilber.

Be it noted, the following is a list of county employee wages for 2016: Aguirre, Maria \$16.99, Anderson, Jeffery \$27.11, Andresen, Michael \$14.70, Beller, Jennifer \$18.26, Bergt, Ethan \$16.99, Berkness, Alexander \$17.33, Birk, Richard \$68,201.12, Bitar, Nawal \$16.99, Biteler, David \$21.10, Brehmer, Jacob \$21.25, Buseth, Vicki \$73,274.76, Calhoon, Clyde \$121,565.86, Camacho Erosa, Angela \$16.99, Chapman, Beverly \$66,139.58, Chapman, Craig \$19.38, Christensen, Matt \$18.88, Cofell, Richard \$20.30, Cramer, Lynn \$20.83, DeJong, Darren \$24.90, Delaney, Michelle \$18.03, Doremus, Sean \$21.10, Dragseth, Joyce \$68,161.86, Eaton, Valerie \$22.00, Egeberg, Gary \$14.70, Ellingson, Kimberly \$16.99, Enz, Gregory \$19.13, Erickson, Andrew \$17.67, Erickson, Michael \$21.82, Friedrich, Clifford \$26.77, Gengler, Michael \$21.53, Giegling, Michael \$24.73, Gross, Linda \$20.71, Haddock, Alisha \$16.99, Haider, Darin \$28.01, Hanson, Kathryn--\$21.54, Hanson, Tammy--\$21.82, Haugen, Richard--\$22.69, Hauptert, Shiann--\$17.33, Hieb, Jere \$20.57, Hieb, Richard \$5,000.06, Hill, Robert \$68,161.86, Hoekman, Devan \$22.00, Holzhauser, Michael \$66,110.72, Howard, Abigail \$89,263.20, Jensen, Larry \$16,927.82, Johnson, Angela \$18.39, Kelley, Richard \$17.33, Kindt, Melanie \$15.80, Klingbille, Larry \$23.16 Klitzke, Anita \$19.13, Kneebone, Dale \$23.16, Kriese, Jeremy \$22.40, Krogman, Ryan \$16,927.82, Kruse, Belinda \$17.80, Lang, Mitchell \$14.70, Langstraat, Manuel \$21.53, Lehnertz, Adam \$16.99, Lenander, Shelly \$11.50, Lilla, Christopher \$57,867.67, Littlecott, Laura \$24.24, Maher, Rae Lynn \$19.13, McCrea, Don \$21.53, McCrea, Kristen \$16.99, Miller, Dennis \$24.90, Miller, Stephne \$16,927.82, Mitzel, Derek \$17.33, Molengraaf, John \$18.28, Morlock, Amber \$20.02, Moser, Misty \$41,641.60, Mulhair, Christopher \$19.00, Murfield, Kevin \$16.99, Ness, Paul \$17.67, Nesvold, Teree \$64,216.36, Norgaard, Gary \$21.54, Norgaard, Nick \$18.03, Olson, Robert \$21.54, Page, Zachary \$17.33, Peterson, Jenna \$16.99, Pierce, Irene \$23.16, Pierce, Lee Ann \$16,927.82, Pike, Jon \$30.93, Plowman, Shawn \$23.14, Poindexter, Colleen \$20.83, Price, Sheila \$17.33, Rennich, Susan \$23.30, Ribstein, Randy \$23.16, Rippert, Jacqueline \$18.15, Sampson, James \$23.14, Scheer, Aaron \$14.70, Schultz, Lori

\$23.16, Scott, Michael \$20.83, Sebring, Scott \$73,275.02, Stanwick, Martin \$91,028.86, Steen, Peggy \$18.15, Steffensen, Stacy \$66,609.14, Stoebner, B. Jean \$20.04, Stoltenburg, Michael \$21.53, Swartos, Don \$21.54, Sweebe, Bart \$67,809.82, Taylor, Susan \$16.12, Thornton, Tonia \$17.33, Tolley, Sally \$16.44, Umberger, Charles \$25.22, VanderWal, Susan \$17.33, Walburg, Duane \$25.83, Walsh, Melissa \$16.44, Williams, Craig \$16.99, Witchey, Kristen \$22.11, Yseth, Tom \$16,927.82

Be it noted, the board agreed to accept at \$25,000 in-kind credit with L.G. Everist of Brookings as part of their contribution for the 34th Avenue project.

Be it noted, the board authorized Chairperson Krogman to sign the South Dakota Office of Emergency Management Report of Personnel Action for Robert Hill.

Be it noted, the board authorized Chairperson Krogman to sign the South Dakota Office of Emergency Management Report of Personnel Action for Richard Haugen.

REGULAR BUSINESS

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for the Deputy Director of Equalization in the Equalization Department.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”
Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-03: an application for occupancy of right-of-way made by Sioux Valley Energy.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-04: an agreement to provide for the striping and continuing maintenance of County Roads within Brookings County. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”
Motion carried.

Motion by Pierce, seconded by Miller to remove approving the 2016 Chamber Membership fee of \$900 from the table. Motion carried.

Yseth said the Chamber discussed the board’s concerns on creating new benefits that would fit the county’s needs. Yseth said it is something the Chamber would look at changing or adding in the future.

Motion by Pierce, seconded by Miller to approve the 2016 Chamber Membership fee of \$900. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye.” Jensen “aye,” Krogman “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen included the 4th Quarter Report from Community Health in her report.

Steffensen said Director of Equalization Joyce Dragseth's Retirement party will be Friday, February 19th from 2:00 p.m. to 4:00 p.m.

Steffensen also discussed upcoming dates.

Deputy States Attorney Teree Nesvold said they are working on statistics and will report more on that at the next meeting.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce reported on the Planning & Zoning Public Hearing; reported on the Swiftel Advisory Board Meeting; attended the Chamber Mixer; reported on the City's Planning & Zoning Board Meeting; attended the Chamber Woman in Leadership Meeting; and reported on the Chamber Governmental Affairs Meeting. Pierce said she received an email stating there will be a JDC Meeting in the next couple of months.

Commissioner Jensen attended the Planning & Zoning Public Hearing.

Commissioner Miller attended the County Social; attended the Planning & Zoning Public Hearing; attended the Domestic Abuse Meeting; and attended the Extension Board Meeting. During the Extension Board Meeting, Miller said it was asked if they could sign the vouchers. Finance Officer Vicki Buseth said she would need to ask State Auditor Brenda Colombe.

Miller also attended the WILL Luncheon. Miller said she was asked to be on a Messaging Task Force for Brookings.

Commissioner Yseth attended the County Social; attended the Planning & Zoning Public Hearing; and the Hospital Board Meeting. Yseth also read a letter announcing that he does not plan to run for a second term on the commission.

Commissioner Krogman attended the County Social; reported on the BEDC Meeting. Krogman said he was appointed to the Housing Task Force Meeting with the city. Krogman said he's unable to attend the E911 meeting due to a conflict with the Housing Task Force. He asked the board if anyone else would like to go.

Chairperson Krogman declared the board in recess until 1:00 p.m.

SCHEDULED AGENDA ITEM

As scheduled at 1:00 p.m., the board held a public hearing on the Comprehensive Land Use Plan for Brookings County.

Chairperson Krogman opened the public hearing and called for proponents.

County Development Director Robert Hill said community meetings were held throughout Brookings County, as well as in the cities of Volga, White, Elkton, and Brookings. He also said a survey was developed and mailed out to 552 individuals of rural unincorporated households across the county through a random sampling. Hill said the survey was also available online and at various meetings. Hill said on January 26, 2016 the Brookings County Planning Commission made eight amendments to the Comprehensive Plan which were posted on the Brookings County website for the public to review.

Luke Muller with the First District Association of Local Governments also discussed the process of creating the Comprehensive Land Use Plan.

Chairperson Krogman called for opponents.

Brookings County resident Dan Gerjets said he is concerned about roads going through some private property south of town on Highway 77. County Development Director Robert Hill said the markings on the plan are just road numbers, not roads.

Brookings County resident Laura Marsh said she feels that as residents and as citizens, there is a duty to be more aware of the process. Marsh said she hasn't heard of any township meetings in the last year. Marsh said she is encouraging more people to get engaged.

Chairperson Krogman closed the public hearing.

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Resolution #16-07: a resolution adopting the Comprehensive Land Use Plan for Brookings County, as provided for SDCL 11-2. Miller said she would like to address Laura Marsh's public input comment. Miller said she has tried getting people engaged in city and county government. Miller said she welcomes everyone's input and encourages any advice on how to get the community more involved.

Yseth said he appreciates the amendments made to the Comprehensive Plan. Jensen thanked the Brookings County Planning & Zoning for the work they did on putting together this plan. Pierce said she wants to extend a 'Thank You' for all of those who worked on the Comprehensive Land Use Plan.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

RESOLUTION #16-07

A RESOLUTION ADOPTING THE COMPREHENSIVE LAND USE PLAN FOR BROOKINGS COUNTY, AS PROVIDED FOR IN SDCL 11-2

WHEREAS, Chapter 11-2 of South Dakota Codified Law has empowered the Brookings County Planning Commission and Brookings County Board of County Commissioners to prepare a Comprehensive Land Use Plan for the development of the unincorporated areas of Brookings County; and

WHEREAS, the Brookings County Planning Commission has developed a Comprehensive Land Use Plan, has held the required Public Hearing, and has made a recommendation for adoption of the Plan to the Brookings County Board of County Commissioners; and

WHEREAS, the Brookings County Board of County Commissioners has received the recommendation of the Planning Commission and has held the required Public Hearing; and

WHEREAS, the adoption of the Comprehensive Land Use Plan would enhance the responsible development of Brookings County.

NOW, THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners that the Comprehensive Land Use Plan for Brookings County be hereby adopted and effective upon 20 days after publication of this resolution.

Ryan Krogman

Chairman, Brookings County Board of Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

ADJOURNMENT

Motion by Jensen, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, February 23, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Travel/Education Request Form

Name(s) Richard Birk

Department Highway Position Superintendent

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
April 24-28, 2016			Tacoma Washington

Reason for Travel:

NACE Conference

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 _____ Miles \$ _____ /mile = \$ 0.00

•Meals: 0 Breakfast @ \$ _____ = \$ 0.00
 _____ Lunch @ \$ _____ = \$ 0.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ 0.00

•Lodging: 6 Estimated number of days/nights = \$ 990.00

•Registration: 1 Estimated Cost = \$ 595.00

Total Cost Estimate = \$ 1,585.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Department Head Signature

Date



2016 NACE ANNUAL MEETING / MANAGEMENT & TECHNICAL CONFERENCE TACOMA, WA



DELEGATE REGISTRATION FORM

Please print or type. Information with (*) will appear on conference name badge.

*Name (First, Middle, Last): Richard Birk *Credentials: _____
 *Title: Highway Superintendent *Nickname: Dick
 County: Brookings County *Representing/Employer: Brookings County
 Address: 422 Western Ave.
 *City: Brookings *State/Province: SD Zip Code: 57006
 Phone: 605-696-8270 Fax: 605-696-8278 E-Mail: dbirk@brookingscounty.sd.gov
 Billing Address (if different from above): _____
 City: _____ State/Province: _____ Zip Code: _____
 Phone: _____ Fax: _____ E-Mail: _____
 *Guest Name (First & Last): Phyllis Birk *Guest Nickname: _____

METHOD OF PAYMENT

Check Enclosed (payable to NACE) Bill Above Address Credit Card
 Card #: _____ Expiration Date: _____

Please return completed form (keep a copy for your records) with payment to:
National Association of County Engineers
 25 Massachusetts Ave. NW, Ste 580
 Washington, DC 20001
 ☎ 202.393.5041 • Fax 202.393.2630
 ✉ nace@naco.org

To pay by credit card online, please register at www.countyengineers.org under 'Events!'
 Onsite we will accept cash, check or credit card.

REGISTRATION FEES

	Early Bird Paid in full by February 26, 2016	Standard Paid after February 26, 2016
DELEGATES	<input checked="" type="checkbox"/> \$595 Member <input type="checkbox"/> \$695 Non-member <input type="checkbox"/> \$450 New Member <input type="checkbox"/> \$395 Life Member <input type="checkbox"/> \$295 NACE Former Leader	<input type="checkbox"/> \$645 Member <input type="checkbox"/> \$715 Non-member <input type="checkbox"/> \$495 New Member <input type="checkbox"/> \$395 Life Member <input type="checkbox"/> \$295 NACE Former Leader
SINGLE DAY	<input type="checkbox"/> \$295 Per Day _____ (write day) <input type="checkbox"/> \$149 Maintenance / Operations Personnel only (Monday)	<input type="checkbox"/> \$325 Per Day _____ (write day) <input type="checkbox"/> \$149 Maintenance / Operations Personnel only (Monday)
GUESTS	<input type="checkbox"/> \$275 Member, Non-member, New, Life <input type="checkbox"/> \$225 NACE Former Leader	<input type="checkbox"/> \$275 Member, Non-member, New, Life <input type="checkbox"/> \$225 NACE Former Leader
TECHNICAL TOURS Tuesday (choose 1)	<input type="checkbox"/> \$50 per Person Narrows Bridge <input type="checkbox"/> \$20 per Person Treatment Plant/ Chambers Bay Golf Course	<input type="checkbox"/> \$50 per Person Narrows Bridge <input type="checkbox"/> \$20 per Person Treatment Plant/ Chambers Bay Golf Course
PRE- AND POST-CONFERENCE	Payment will be made onsite. <input type="checkbox"/> Safety Workshop – Sunday (no charge) <input type="checkbox"/> Chambers Bay Golf Outing – Thursday (\$143) <input type="checkbox"/> Rainiers Baseball Game – Saturday (\$15-25)	Payment will be made onsite. <input type="checkbox"/> Safety Workshop – Sunday (no charge) <input type="checkbox"/> Chambers Bay Golf Outing – Thursday (\$143) <input type="checkbox"/> Rainiers Baseball Game – Saturday (\$15-25)
TOTAL FEES:	\$ <u>595.00</u>	\$ _____

Brookings County

Travel/Education Request Form

Name(s) Chris Lilla

Department DOE Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
January 29, 2016			Pierre, SD

Reason for Travel: SDAAO Executive Board Meeting
Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 ___ Miles @ \$ ___ per mile = \$ _____
- Meals:
 - ___ Breakfast @ \$ _____ = \$ _____
 - 1 Lunch @ \$ 11.00 = \$ 11.00
 - ___ Dinner @ \$ _____ = \$ _____

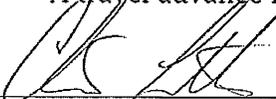
Employees will not be reimbursed for meals that are included in the registration fee.

- Additional Expenses (taxi, parking, etc):
Please list _ \$ _____
- Lodging: ___ Estimated number of days/nights = \$ _____
- Registration ___ Estimated cost = \$ _____

Total Cost Estimate = \$ 9.00

Department Head designated mileage rate: \$ _____/per mile

- A travel advance form is attached to this request yes ___ no X



 Department Head Signature

2/10/16

 Date

Travel/Education Request Form

Name(s) Robert W. Hill

Department County Development Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
2/17/2016			Sioux Falls, SD

Reason for Travel:

Attend a TRI-State Emergency Management Meeting.

Passengers: 0

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
110 Miles \$ /mile = \$ 0.00

•Meals: 0 Breakfast @ \$ 6.00 = \$ 0.00
0 Lunch @ \$ 11.00 = \$ 0.00
0 Dinner @ \$ 15.00 = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list None = \$

•Lodging: 0 Estimated number of days/nights = \$

•Registration: 0 Estimated Cost = \$

Total Cost Estimate = \$ 0.00

•Department Head designated mileage rate: \$ 0.00 /mile

•A travel advance form is attached to this request Yes No



Department Head Signature

2-17-2016

Date

Travel/Education Request Form

Modified

Name(s) Robert W. Hill

Department County Development Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
3/15-16/2016			Pierre, SD

Reason for Travel:

Attend G-366 Planning for Needs of Children in Disaster. Will depart from Brookings at 4 a.m. and attend EM training at the SDACC Spring Conference on the 16th.

Passengers: 0

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
384 Miles \$ /mile = \$ 0.00

•Meals: 0 Breakfast @ \$ 6.00 = \$ 0.00
0 Lunch @ \$ 11.00 = \$ 0.00
0 Dinner @ \$ 15.00 = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list None = \$

•Lodging: 1 Estimated number of days/nights = \$ 100.00

•Registration: 0 Estimated Cost = \$

Total Cost Estimate = \$ 100.00

•Department Head designated mileage rate: \$ 0.00 /mile

•A travel advance form is attached to this request Yes No



Department Head Signature

2-17-2016

Date

Travel / Education Request Form

Name(s) Kristen Witchey - Jennifer Beller
 Department Finance Position(s) Deputy Finance Off. Sr. Finance Asst.

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
Feb 23-24-25			Aberdeen
Jennifer will attend the 23 rd and 24 th			
Kristen will attend the 25 th			
(one will use county vehicle one will use own vehicle)			

Reason for Travel Tyler Software Financial user meeting

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
- 312 miles @ \$42 / per mile = \$ 131.04
- Meals:
 - 6 Breakfast @ \$ 6.00 = \$ 36.00
 - 6 Lunch @ \$ 11.00 = \$ 66.00
 - 6 Dinner @ \$ 15.00 = \$ 90.00
- Additional Expenses (taxi, parking, etc)
 Please list gas = \$ 40.00
- Lodging: 3 Estimated number of days/nights = \$ 270.00
- Registration 3 Estimated cost = \$ 375.00
- Total Cost Estimate = \$ 1008.04

Department Head designated mileage rate: \$ _____ / per mile

Hiki Buseth
 Department Head Signature

2/17/16
 Date

Travel / Education Request Form

Name(s) Jon Pike

Department Sheriff's Office Position(s) Patrol Sgt.

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
03/30/16			Sioux Falls

Reason for Travel Itwy Safety Grant Meeting

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$ _____ /per mile = \$ 50⁰⁰
 - Meals: Breakfast @ \$ _____ = \$ 0
 Lunch @ \$ _____ = \$ 0
 Dinner @ \$ _____ = \$ 0
 - Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ 0
 - Lodging: _____ Estimated number of days/ nights = \$ 0
 - Registration _____ Estimated cost = \$ 0
- Total Cost Estimate = \$ 50⁰⁰

Department Head designated mileage rate: \$ _____ /per mile

Martin Starnick

 Department Head Signature

2-8-16

 Date

Jon Pike

From: dfalken <dfalken@brookings.net>
Sent: Monday, February 01, 2016 8:39 AM
To: Aaron Talich; Capt Ryan Remmers; Chief Boyd VanVooren; Chief Gary Gaikowski Sisseton-Wahpenton; Chief Jeff Miller; Chief Justin Meyer; Chief Lee McPeek; Chief Timothy Kiefer; Chief Zach Weber; clarkpd@itctel.com; Cora Olson SDSU PD; Dave Erickson Brookings PD; Day County Barry Hillstead; Deputy Howell; Deuel County Sheriff Dave Solem; Grant County Sheriff Kevin Owen; Jim Croymans Chief Sisseton; Jon Pike; Justina Diamond; Kevin Scotting Sheriff Kinsbury County; kirk ellis; Luke Nordquist; Marlyn Pomrenke Chief Estelline; Martin Stanwick; Mike Gravning; Officer Brandon Schultz; Rob Eggert Miner SO; rob neuenfeldt; Robert McGraw Clark County Sheriff; Sarina Talich; Sheriff Chad Schlotterbeck; Sheriff Elsen; Sheriff Jay Tasa; Sheriff Tim Walburg; Sheriff Toby Wishard; Tayt Alexander Hamlin SO; Troy Wellman Moody County Sheriff
Subject: Fw: Spring 2016 Highway Safety Grant Training Workshops

All agencies: I received this email from Amanda in Pierre. Please mark your calendars for the time and dates in your area. I will be sending out reminders also. Thanks

Dennis Falken LEL
Office of Highway Safety

Good afternoon,

It's hard to believe it's time to start thinking about the FFY2017 (October 1, 2016-September 30, 2017) grant application process.

Below are the dates, locations, and times the grant workshops will take place. We will be trying something a little different with the workshops this time around. We will only be offering grant training for Community sub-recipients in **Sioux Falls** and **Rapid City**. Grant training for Law Enforcement sub-recipients will still be held in all four locations. We will be focusing on the application process and grant requirements. There will be some new features in EDGAR that will hopefully make the system a little more user friendly. The workshop training is mandatory for grant applications. Please forward this information to any representatives in your agency that would be interested in attending any of the workshops.

Monday, March 28th – Pierre – 1:00-3:00 – Faith Lutheran Church – **Law Enforcement Only**

Tuesday, March 29th – Aberdeen – 1:00-3:00 – HP Office – **Law Enforcement Only**

Wednesday, March 30th – Sioux Falls – 9:00-11:00 (**Community sub-recipients**) & 1:00-3:00 (**Law Enforcement sub-recipients**) – DOT

Thursday, March 31st – Rapid City – 9:00-11:00 (**Community sub-recipients**) & 1:00-3:00 (**Law Enforcement sub-recipients**) – HP Office

Please contact me or your LEL with additional questions.

Thank you for all you do!

Amanda Hossle
Management Analyst
Office of Highway Safety
118 W. Capitol Avenue

Travel / Education Request Form

Name(s) Charles Umberger

Department Brookings Co. Sheriff's Office Position(s) Investigator

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4/11/14			Pierre
↓			
	4/15/14		Brookings

Reason for Travel Training - Interview & Interrogation

Passengers 0

Estimated Expenses

• Method of Travel: County Vehicle Private Auto
 _____ miles @ \$_____/per mile = \$ 75⁰⁰

• Meals: _____ Breakfast @ \$ _____ = \$ _____
covered _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____

• Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____

covered • Lodging: _____ Estimated number of days/ nights = \$ _____

• Registration _____ Estimated cost = \$ _____

Total Cost Estimate = \$ 75⁰⁰

Department Head designated mileage rate: \$ _____/per mile

Mark Stank
 Department Head Signature

2-8-14
 Date

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Law Enforcement Training > Training Calendar

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Training Calendar

This is the 2015-2016 tentative schedule of training courses offered by Law Enforcement Training. If you are interested in attending any of the schools, contact us at (605) 773-3584 and mail applications to Law Enforcement Training, 1302 E. Hwy 14, Pierre, South Dakota 57501 or fax (605) 773-7203. Reservations to attend these courses should be made no later than 45 days prior to the course.

Courses designated with an asterisk (*) are NOT hosted by Law Enforcement Training; therefore, do not send applicatons to LET. Please click on the course title and read the course description for contact and registration details.

Interview & Interrogation

Start Date/Time: Monday, April 11, 2016
End Date/Time: Friday, April 15, 2016
Importance: Normal Priority
Location: Pierre
Description:

[APPLICATION](#)

This 40 hour course instructed by IPTM is intended to equip those involved in all aspects of police work with the ability to extract information from witness, victims and suspects. Topics include: Phases of Interrogation, Behavior Index Analysis, Interview of Rape Victim, Criminal Personality Profiling and Interviews, etc.

Export to Desktop Event: [Single](#)

[Return](#)

Class Requests

If there is a class you would like to see LET offer, please email [Art Aplan](#) or call (605) 773-8457 or [Greg Williams](#) or call (605) 773-2568.

News

Tell us how we are [HERE!](#)
 The monthly Linn NCIC Class is car for February 9th

Information

- [Printable Calenc](#)
- [Training Applica](#)
- [Radar/Lidar Kit J Form](#)

Let us help you get on any training clas conducting or hostir would like LET to a classes on our caler Taunya at extensior 3584. SD Law Enfc Agencies only!!

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[Course Catalog](#) > [Criminal Investigations](#)

Interviews and Interrogations

[Download Brochure](#)

[Download Registration Form](#)

[Return to Course Catalog](#)

This truly practical course will provide you with the skills to gain high quality information from individuals, no matter what their status might be in the investigation.

Topics include:

- The verbal communication process
- Witness memory enhancement
- Flow of information
- Interviewing process
- Kinesics interview techniques
- Detecting deception
- Videotaping and recording interrogations
- Interview of rape victims
- Interview of child witnesses and victims
- Criminal personality profiling for interviews
- The effective interrogator
- Legal aspects
- Psychology of interrogations

The first three topics will stress the methods you can employ to establish rapport, improve feedback and become more discerning through efficient listening. An examination of the interviewing process will give you a structured interview to expand your ability to obtain accurate information and detect deception.

Through criminal personality profiling, you will be able to more accurately determine the personality type you are confronting and some of the interviewing techniques best suited to elicit information from that individual.

This course focuses on skill development and will enhance your ability to conduct effective interviews and interrogations.

Audience: Patrol officers, newly assigned and seasoned detectives, investigations supervisors, crime scene technicians, medical examiner and coroner investigators and military investigative personnel - *Class is restricted to sworn law enforcement officers and those personnel assigned directly to law enforcement agencies.*

Course length: 40 hours

** For Florida Officers, this course qualifies for 40 hours of Salary Incentive Credit through the NE Florida Criminal Justice Center as "Interviews and Interrogations."*

***If you are registering anyone other than yourself,
DO NOT USE THE "Add to cart" BUTTON.***

**Instead, download the registration form above and return one, via mail,
for each student. Each registration must be accompanied by full payment.**

Interviews and Interrogations

4/11/2016 - 4/15/2016

Jacksonville Florida

Class times: 8:00 AM to 5:00 PM

Fee: \$795.00

Class will be held at: [IPTM - University of North Florida](#)

Adam W. Herbert University Center, 12000 Alumni Drive, Jacksonville, FL 32224

[Add to cart](#)

Interviews and Interrogations

8/29/2016 - 9/2/2016

Jacksonville Florida

Class times: 8:00 AM to 5:00 PM

Fee: \$795.00

Class will be held at: [IPTM - University of North Florida](#)

Adam W. Herbert University Center, 12000 Alumni Drive, Jacksonville, FL 32224

[Add to cart](#)

Personnel Action Notice Summary

Commission Meeting: February 23, 2016

Employee Name:	Jennifer Beller				
Department:	Finance	Position:	Senior Finance Assistant		
Effective Date:	02/01/2016	Salary/Wage:			
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Charles Umberger				
Department:	Sheriff's Office	Position:	Deputy		
Effective Date:	02/01/2016	Salary/Wage:	\$ 25.73		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Zachary Page				
Department:	Sheriff's Office	Position:	Deputy		
Effective Date:	02/12/2016	Salary/Wage:	\$ 21.10		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Michael Gengler				
Department:	Sheriff's Office	Position:	Deputy		
Effective Date:	03/01/2016	Salary/Wage:	\$ 21.96		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: February 23, 2016

Reference #: 14-219A

Request: Avera Heart Hospital - 6/17/2015

Amount: \$ 8,257.50

Recommendation of County Assistance Officer: Approved - Cost to Ratio - \$2,353.89

Reference #: 15-112

Request: County Burial

Amount: \$ 1,500.00

Recommendation of County Assistance Officer: Approved -- County Burial - Cremation - \$1,500.00

Reference #: 16-027

Request: Brookings Municipal Utilities

Amount: \$ 8,406.00

Recommendation of County Assistance Officer: Deny - Alternative Funding

Reference #: 16-028

Request: HyVee Pharmacy

Amount: \$ 112.05

Recommendation of County Assistance Officer: Approved - One time fill of prescription - \$112.05

Reference #: 16-029

Request: Rent

Amount: \$ 475.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$475.00

Reference #: 16-030

Request: Rent

Amount: \$ 635.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$635.00

Reference #: 16-002

Request: Avera St. Luke - 12/09-12/11/2015

Amount: \$ 8,192.59

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 1/25/2016 - No response

Reference #: 16-008

Request: Avera McKennan - 6/26-6/30/2015

Amount: \$ 9,960.76

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-009

Request: Avera McKennan - 7/13 - 7/31/2015

Amount: \$ 47,262.77

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-010

Request: Avera McKennan - 7/16/2015

Amount: \$ 15,016.38

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-013

Request: Avera McKennan - 10/19/ -10/23/2015

Amount: \$ 9,245.21

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-031

Request: County Burial

Amount: \$ 3,000.00

Recommendation of County Assistance Officer: Approved - County Burial - \$3,000.00

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-111-4250	COPIER CONTRACT, IT FEES		239.18
01-10340	BROOKINGS AREA CHAMBER	I-201602165988	101-4-111-4270	RENEW, INVESTOR BUNDLE UP		900.00
01-10340	BROOKINGS AREA CHAMBER	I-201602165989	101-4-111-4270	FEB WILL LUNCHEON		15.00
01-10371	BROOKINGS REGISTER	I-201602165999	101-4-111-4230	MINUTES, AUDIT NOTICE, LEGALS		889.26
01-11921	WELLS FARGO	I-201602176136	101-4-111-4267	POSTAGE		108.43
01-12522	RFD	I-201602166094	101-4-111-4230	MINUTES, LEGALS		1,878.79
01-12746	SDACC	I-201602166103	101-4-111-4270	SPRING & WELFARE OFFICIALS WR		500.00
01-12746	SDACC	I-201602166104	101-4-111-4220	YEARLY MEMBERSHIP DUES		4,975.10
DEPARTMENT 111 COMMISSIONERS					TOTAL:	9,505.76

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 130 JUDICIAL SYSTEM

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201602165997	101-4-130-4290	SEXUAL ASSAULT INVESTIGATION		557.00
01-10567	CHILD'S VOICE	I-201602166010	101-4-130-4290	EXPERT WITNESS FEES		337.59
01-11300	PATRICIA J HARTSEL	I-201602166036	101-4-130-4224	TRANSCRIPTS XXXX		380.00
01-11300	PATRICIA J HARTSEL	I-201602166037	101-4-130-4224	TRANSCRIPTS XXXX		57.00
01-11300	PATRICIA J HARTSEL	I-201602166038	101-4-130-4224	TRANSCRIPTS XXXX		110.20
01-11300	PATRICIA J HARTSEL	I-201602166039	101-4-130-4224	TRANSCRIPTS XXXX		79.80
01-11300	PATRICIA J HARTSEL	I-201602166040	101-4-130-4226	TRANSCRIPTS		9.20
01-11453	HY-VEE FOOD STORE	I-201602166044	101-4-130-4280	JURY MEALS		35.85
01-12179	NANCY J NELSON	I-201602166070	101-4-130-4223	CAA XXXX		409.40
01-12179	NANCY J NELSON	I-201602166071	101-4-130-4222	CAA XXXX		1,071.80
01-12179	NANCY J NELSON	I-201602166072	101-4-130-4222	CAA XXXX		554.76
01-12179	NANCY J NELSON	I-201602166073	101-4-130-4222	CAA XXXX		749.80
01-12602	RICK RIBSTEIN	I-201602166096	101-4-130-4222	CAA XXXX		673.79
01-12761	SD DEPT OF REVENUE	I-201602166021	101-4-130-4290	BLOOD TESTING		140.00
01-13262	VANDENBERG LAW	I-201602166124	101-4-130-4222	CAA XXXX		1,683.50
01-13262	VANDENBERG LAW	I-201602166125	101-4-130-4222	CAA XXXX		544.50
01-13389	TERRY D WIECZOREK PC	I-201602166132	101-4-130-4222	CAA XXXX		322.56
01-13389	TERRY D WIECZOREK PC	I-201602166133	101-4-130-4222	CAA XXXX		184.38
01-17926	TIM HOGAN	I-201602166041	101-4-130-4222	CAA XXXX		540.11
01-19694	REED T MAHLKE	I-201602166059	101-4-130-4222	CAA XXXX		620.00
01-20548	COMPASS COUNSELING & AS	I-201602166017	101-4-130-4290	PSYCHOSEXUAL ASSESSMENT		1,800.00
01-21064	BENJAMIN L. KLEINJAN	I-201602166051	101-4-130-4222	CAA XXXX		153.00
01-21064	BENJAMIN L. KLEINJAN	I-201602166052	101-4-130-4222	CAA XXXX		2,343.90
01-21271	BAILEY, SANDRA	I-201602166134	101-4-130-4280	WITNESS FEES		20.00

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 13,378.14

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165972	101-4-143-4250	COPIER CONTRACT		83.74
01-10536	CENTRAL BUSINESS SUPPLY	I-201602166004	101-4-143-4260	2 OFFICE CHAIRS		890.00
01-12747	SDACO	I-201602166105	101-4-143-4220	YEARLY DUES		1,841.70
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	2,815.44

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY	I-201602166005	101-4-151-4260	OFFICE SUPPLIES		357.74
01-10541	CENTURY BUSINESS PRODUC	I-201602166009	101-4-151-4260	COPIER SUPPLIES & MAINTENANCE		65.34
01-12261	OFFICE PEEPS INC	I-201602166083	101-4-151-4260	SERVICE PARTS		12.30
01-13370	THOMSON REUTERS - WEST	I-201602166121	101-4-151-4260	INV# 833383400 WEST INFO		991.00
01-20515	CNA SURETY	I-201602166016	101-4-151-4260	SD PE POSITION SCHEDULE BOND		100.00

DEPARTMENT 151 STATES ATTORNEY TOTAL: 1,526.38

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 161 COUNTY BUILDING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201602165993	101-4-161-4280	UTILITIES		1,091.65
01-10354	BROOKINGS CITY UTILITIE	I-201602165993	101-4-161-4282	UTILITIES		71.99
01-10354	BROOKINGS CITY UTILITIE	I-201602165993	101-4-161-4283	UTILITIES		303.08
01-10354	BROOKINGS CITY UTILITIE	I-201602165994	101-4-161-4280	PHONE SERVICE		1,150.44
01-10670	COOK'S WASTEPAPER & REC	I-201602166012	101-4-161-4250	FEBRUARY SERVICE		234.46
01-10792	DEN-WIL INC	I-201602166022	101-4-161-4241	FEBRUARY COMM HEALTH RENT		877.00
01-11038	FIRST BANK & TRUST	I-201602166031	101-4-161-4267	TRANSPORT FUEL, MAILINGS		8.79
01-11078	FOERSTER OFFICE & SUPPL	I-201602166032	101-4-161-4260	SUPPLIES		156.10
01-11827	LOWE'S	I-201602166056	101-4-161-4243	PAINT, BLINDS, SUPPLIES		1,104.38
01-11909	MARTIN'S INC	I-201602166060	101-4-161-4243	DYED DIESEL, CITCO BLDG		72.77
01-11921	WELLS FARGO	I-201602176136	101-4-161-4260	BOOKCASE		140.98
01-12236	NORTHWESTERN ENERGY	I-201602166077	101-4-161-4280	COURTHOUSE, RESOURCE CNTR		10.00
01-12236	NORTHWESTERN ENERGY	I-201602166080	101-4-161-4280	NATURAL GAS		1,529.88
01-12503	QUALIFIED PRESORT	I-201602166090	101-4-161-4267	JAN 6-31 2016		16.81
01-12515	RAZOR'S EDGE LAWN CARE	I-201602166091	101-4-161-4250	SNOW REMOVAL, ICE MELT		2,106.00
01-12666	RUNNING'S SUPPLY INC	I-201602166100	101-4-161-4260	PAINT BRUSHES, SCOOP		22.87
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	8,897.20

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165971	101-4-162-4250	COPIER MAINTENANCE		87.57
01-11078	FOERSTER OFFICE & SUPPL	I-201602166033	101-4-162-4260	PAPER		93.00
01-19277	ALLEGRA PRINT & IMAGING	I-201602165976	101-4-162-4260	BINDING TOWNSHIP MAPS		3.12
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						183.69

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165973	101-4-163-4250	COPIER CONTRACT		54.84
01-12747	SDACO	I-201602166105	101-4-163-4220	YEARLY DUES		920.85
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	975.69

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-10536	CENTRAL BUSINESS SUPPLY	I-201602166006	101-4-165-4260	OFFICE SUPPLIES		8.74	
01-11921	WELLS FARGO	I-201602176136	101-4-165-4260	HP INK CARTRIDGE		43.43	
01-11921	WELLS FARGO	I-201602176136	101-4-165-4270	FUEL		28.18	
					DEPARTMENT 165 VETERAN'S SERVICE	TOTAL:	80.35

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-167-4250	COPIER CONTRACT, IT FEES		103.49
01-11485	TYLER TECHNOLOGIES	I-201602166122	101-4-167-4221	INSTALLATION & CONFIGURATION		500.00
01-21882	CORBEL SOLUTIONS, LLC	I-201602166015	101-4-167-4260	SERVER 2016		8,207.49
DEPARTMENT 167 TECHNOLOGY					TOTAL:	8,810.98

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-168-4250	COPIER CONTRACT, IT FEES		47.84
01-10162	AVERA QUEEN OF PEACE	I-201602165982	101-4-168-4220	DRUG TESTING		113.80
01-19383	WELLMARK BLUE CROSS	I-201602166130	101-4-168-4220	ANNUAL FLEX ADMINISTRATION FE		1,969.60
01-19570	HUNGERFORD CHIROPRACTIC	I-201602166042	101-4-168-4220	EMPLOYMENT TESTING		30.00
01-21523	SD POLICE CHIEFS' ASSOC	I-201602166112	101-4-168-4260	ENTRY-LEVEL LAW ENFORCEMENT		165.00
01-21588	ONE SOURCE	I-201602166084	101-4-168-4220	BACKGROUND CHECKS		379.00

DEPARTMENT 168 HUMAN RESOURCES TOTAL: 2,705.24

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 211 SHERIFF'S OFFICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10312	BOZIED OIL CO INC	I-201602165986	101-4-211-4250	JANUARY CAR WASHES		97.00
01-10354	BROOKINGS CITY UTILITIE	I-201602165991	101-4-211-4280	TELEPHONE		903.16
01-10541	CENTURY BUSINESS PRODUC	I-201602166008	101-4-211-4250	COPIER MAINTENANCE		175.69
01-11024	FERGEN'S CLOTHING & SHO	I-201602166030	101-4-211-4250	ALTERATIONS		12.00
01-11038	FIRST BANK & TRUST	I-201602166031	101-4-211-4262	TRANSPORT FUEL, MAILINGS		31.52
01-11038	FIRST BANK & TRUST	I-201602166031	101-4-211-4270	TRANSPORT FUEL, MAILINGS		640.00
01-11038	FIRST BANK & TRUST	I-201602166031	101-4-211-4220	TRANSPORT FUEL, MAILINGS		11.47
01-11500	INTOXIMETERS INC	I-201602166049	101-4-211-4250	PBT MOUTHPIECES, REPAIR		497.65
01-11719	L&L AUTO & TRUCK PARTS	I-201602166053	101-4-211-4260	WIPER BLADES, BRUSH, BATTERIE		24.84
01-11878	M&T FIRE & SAFETY INC	I-201602166058	101-4-211-4260	POCKET MASK & CASE		130.00
01-12053	MIX DRY CLEANERS	I-201602166067	101-4-211-4250	DRY CLEAN COATS		36.00
01-12261	OFFICE PEEPS INC	I-201602166082	101-4-211-4261	INK, OFFICE SUPPLIES		156.76
01-12910	SIOUX FALLS TWO WAY RAD	I-201602166116	101-4-211-4260	PORTABLE RADIO BATTERIES		437.94
01-13291	VERIZON WIRELESS	I-201602166126	101-4-211-4280	MOBILE DATA		280.07
01-13328	WALMART COMMUNITY	I-201602166128	101-4-211-4261	CAMERA, BATTERIES		49.44
01-18134	WALBURG, DUANE	I-201602166127	101-4-211-4221	ANIMAL CONTROL MILEAGE		118.00
01-19095	MR. V'S PROFESSIONAL BO	I-201602166069	101-4-211-4250	6A12 DEDUCTIBLE		500.00
01-20310	DEPARTMENT OF MOTOR VEH	I-201602166020	101-4-211-4260	6 SETS OF PLATES, SHERIFF		67.20

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 4,168.74

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 212 COUNTY JAIL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201602165992	101-4-212-4280	UTILITIES		2,413.27
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4261	PMD		167.02
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4263	PMD XXX		72.01
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4263	PMD XXX		255.01
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4263	PMD XXX		151.01
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4263	PMD XXX		89.08
01-10357	AVERA MEDICAL GROUP	I-201602165980	101-4-212-4263	PMD XXX		119.62
01-10357	AVERA MEDICAL GROUP	I-201602165981	101-4-212-4220	EMPLOYMENT PHYSICAL		108.00
01-10435	BUHL'S CLEANERS	I-201602166001	101-4-212-4250	RUGS, MOPS		58.60
01-10541	CENTURY BUSINESS PRODUC	I-201602166008	101-4-212-4250	COPIER MAINTENANCE		75.36
01-10670	COOK'S WASTEPAPER & REC	I-201602166013	101-4-212-4280	FEBRUARY SERVICE		185.28
01-10895	ECOLAB PEST ELIMINATION	I-201602166024	101-4-212-4250	INSECT FUMIGATION		82.03
01-10918	EINSPAHR AUTO PLAZA	I-201602166025	101-4-212-4250	JEEP REPAIR		785.35
01-11038	FIRST BANK & TRUST	I-201602166031	101-4-212-4265	TRANSPORT FUEL, MAILINGS		158.98
01-11719	L&L AUTO & TRUCK PARTS	I-201602166053	101-4-212-4260	WIPER BLADES, BRUSH, BATTERIE		64.01
01-11827	LOWE'S	I-201602166056	101-4-212-4250	PAINT, BLINDS, SUPPLIES		145.39
01-11827	LOWE'S	I-201602166056	101-4-212-4250	PAINT, BLINDS, SUPPLIES		171.83
01-11855	MCKEEVER'S VENDING	I-201602166063	101-4-212-4260	INMATE COMMISSARY		604.86
01-11878	M&T FIRE & SAFETY INC	I-201602166058	101-4-212-4260	POCKET MASK & CASE		130.00
01-12002	MIDWEST GLASS	I-201602166065	101-4-212-4250	REPAIR WINDSHIELD, JEEP		408.56
01-12236	NORTHWESTERN ENERGY	I-201602166080	101-4-212-4280	NATURAL GAS		509.96
01-12261	OFFICE PEEPS INC	I-201602166082	101-4-212-4260	INK, OFFICE SUPPLIES		56.14
01-12567	RELIANCE TELEPHONE	I-201602166093	101-4-212-4281	PHONE CARDS		2,200.00
01-12666	RUNNING'S SUPPLY INC	I-201602166101	101-4-212-4260	JAIL SUPPLIES		35.38
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4261	PMD		148.13
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		26.83
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		363.50
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		35.13
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		132.81
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		84.80
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		478.51
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		53.74
01-21092	BROTHERS PHARMACY	I-201602166000	101-4-212-4262	PMD XXXX		28.78
01-22002	PROCHEM DYNAMICS LLC	I-201602166089	101-4-212-4260	POWER CLEANER		91.52
01-22050	SIoux FALLS TREATMENT C	I-201602166114	101-4-212-4262	METHADONE TREATMENT XXXX		98.00

DEPARTMENT 212 COUNTY JAIL TOTAL: 10,588.50

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12656	RUDE'S FUNERAL HOME INC	I-201602166098	101-4-213-4220	CORONER		390.00
DEPARTMENT 213 CORONER					TOTAL:	390.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 214 JUVENILE DETENTION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12037	MINNEHAHA COUNTY JDC	I-201602166066	101-4-214-4291	INV 4160A XXXX		1,650.00
01-12037	MINNEHAHA COUNTY JDC	I-201602166066	101-4-214-4291	INV 4160A XXXX		3,465.00
01-12037	MINNEHAHA COUNTY JDC	I-201602166066	101-4-214-4291	INV 4160M XXXX		82.40
DEPARTMENT 214 JUVENILE DETENTION					TOTAL:	5,197.40

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165970	101-4-223-4250	COPIER MAINTENANCE CONTRACT		12.60
01-10087	APA	I-201602165977	101-4-223-4220	APA YEARLY MEMBERSHIP		134.50
DEPARTMENT 223 DRAINAGE COMMISSION					TOTAL:	147.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-411-4270	COPIER CONTRACT, IT FEES		15.95
01-10536	CENTRAL BUSINESS SUPPLY	I-201602166006	101-4-411-4272	OFFICE SUPPLIES		8.75
01-11454	HY-VEE PHARMACY	I-201602166043	101-4-411-4232	COP RX XXXX		122.05
01-12656	RUDE'S FUNERAL HOME INC	I-201602166097	101-4-411-4255	COUNTY BURIAL XXXX		3,000.00
01-12656	RUDE'S FUNERAL HOME INC	I-201602166099	101-4-411-4255	COUNTY BURIAL XXXX		1,500.00
01-12746	SDACC	I-201602166103	101-4-411-4262	SPRING & WELFARE OFFICIALS WR		50.00
01-19209	AVERA HEART HOSPITAL OF	I-201602165979	101-4-411-4242	COP MEDICAL XXXX		2,353.39
01-22051	BONZER DEVELOPMENT LLC	I-201602165985	101-4-411-4251	COP RENT XXXX		475.00
DEPARTMENT 411 WELFARE					TOTAL:	7,525.14

VENDOR SET: 01 Brookings County
PACKET: 01489 Claims Paid 2.23.16
FUND : 101 GENERAL FUND
DEPARTMENT: 441 BEHAVIORAL HEALTH

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10333	BREVIK LAW OFFICE	I-201602165987	101-4-441-4290	CAA INV MI XXXX		233.81
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		40.00
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		40.00
01-21581	DEAN SCHAEFER COURT REP	I-201602166102	101-4-441-4220	INV MI HEARINGS XXXX		36.00

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 439.81

VENDOR SET: 01 Brookings County
PACKET: 01489 Claims Paid 2.23.16
FUND : 101 GENERAL FUND
DEPARTMENT: 611 COUNTY EXTENSION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201602165993	101-4-611-4280	UTILITIES		817.15
01-10435	BUHL'S CLEANERS	I-201602166002	101-4-611-4250	RUG RENTAL		35.80
01-12236	NORTHWESTERN ENERGY	I-201602166079	101-4-611-4280	RESOURCE CENTER		443.15
01-12316	PCM - G	I-201602166085	101-4-611-4350	4-H LAPTOP		1,256.35
01-12857	SDSU WORKSTUDY	I-201602166107	101-4-611-4290	SDSU WORKSTUDY		71.74
01-13120	SWIFTEL CENTER	I-201602166119	101-4-611-4293	FEBRUARY MAINTENANCE		1,577.00
01-17856	DUPRAZ, ANDY	I-201602166023	101-4-611-4270	EXTENSION BOARD MILEAGE		8.40
01-19152	DAKOTA DATA SHRED	I-201602166018	101-4-611-4280	SHREDDING SERVICE		78.25
01-21144	PICKARD, JENNIFER	I-201602166087	101-4-611-4270	EXTENSION BOARD MILEAGE		18.48
01-21153	FORD, DEB	I-201602166034	101-4-611-4270	EXTENSION BOARD MILEAGE		16.80
01-22008	NEWEGG BUSINESS INC	I-201602166075	101-4-611-4350	EXTENSION COMPUTER		759.96

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 5,083.08

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12236	NORTHWESTERN ENERGY	I-201602166078	101-4-615-4280	TRUCK SHED HEAT		201.46
01-12434	PORTER'S TOYS FOR BIG B	I-201602166088	101-4-615-4250	CABLE-COBER, BOX ATV		6.78
01-13328	WALMART COMMUNITY	I-201602166128	101-4-615-4260	CAMERA, BATTERIES		59.97
01-13328	WALMART COMMUNITY	I-201602166128	101-4-615-4260	CAMERA, BATTERIES		18.91
01-21648	TESSIER'S INC	I-201602166120	101-4-615-4250	REPAIR ON HEATER		1,373.94

DEPARTMENT 615 WEED CONTROL TOTAL: 1,661.06

VENDOR SET: 01 Brookings County
PACKET: 01489 Claims Paid 2.23.16
FUND : 101 GENERAL FUND
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-711-4250	COPIER CONTRACT, IT FEES		15.94
01-10012	A&B BUSINESS INC	I-201602165970	101-4-711-4250	COPIER MAINTENANCE CONTRACT		37.80
01-10087	APA	I-201602165977	101-4-711-4220	APA YEARLY MEMBERSHIP		134.50
01-10371	BROOKINGS REGISTER	I-201602165998	101-4-711-4230	LEGAL NOTICE		38.61
01-11921	WELLS FARGO	I-201602176136	101-4-711-4270	TRAVEL/REGISTRATION APA CONF		1,143.70
01-12522	RFD	I-201602166095	101-4-711-4230	LEGALS		102.12
01-21502	STEVEN UST	I-201602166123	101-4-711-4221	BUILDING INSPECTIONS		800.00
01-22008	NEWEGG BUSINESS INC	I-201602166074	101-4-711-4260	ZONING COMPUTER		617.98

DEPARTMENT 711 PLANNING & ZONING TOTAL: 2,890.65

FUND 101 GENERAL FUND TOTAL: 86,970.35

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 201 ROAD & BRIDGE FUND
 DEPARTMENT: 311 HIGHWAY ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165974	201-4-311-4250	COPIER CONTRACT		233.82
01-10047	AGFIRST FARMERS COOP	I-201602165975	201-4-311-4260	DUST MASKS		36.00
01-10111	ANDERSON OIL	I-201602165978	201-4-311-4265	DYED DIESEL, WHITE		768.50
01-10204	BANNER ASSOCIATES	I-201602165983	201-4-311-4220	RECONSTRUCT 34TH, ENGINEERING		15,630.95
01-10247	BIERSCHBACH EQUIPMENT	I-201602165984	201-4-311-4260	WASHER		6.00
01-10372	BROOKINGS-DEUEL RWS	I-201602165996	201-4-311-4280	WATER AT BRUCE SHOP		208.00
01-10508	CARQUEST AUTO	I-201602166003	201-4-311-4260	FLOOR DRY, WASHER FLUID		149.46
01-10670	COOK'S WASTEPAPER & REC	I-201602166014	201-4-311-4250	GARBAGE SERVICE		234.53
01-10740	DAKOTA FLUID POWER INC	I-201602166019	201-4-311-4250	REPAIR, PARTS		45.00
01-10740	DAKOTA FLUID POWER INC	I-201602166019	201-4-311-4260	REPAIR, PARTS		11.12
01-10922	EKERN PLUMBING HEATING	I-201602166026	201-4-311-4260	FURNACE FILTERS		54.50
01-10993	EXHAUST PROS	I-201602166027	201-4-311-4250	TROUBLESHOOT CONVERTERS		44.63
01-11014	FARMER'S IMP & IRRIG	I-201602166028	201-4-311-4260	GEARBOX GREASE		22.38
01-11016	FASTENAL COMPANY	I-201602166029	201-4-311-4260	SHOP SUPPLIES		624.97
01-11657	KIRKVOID OIL COMPANY	I-201602166050	201-4-311-4260	MOUNTING COMPOUNT, TIRE REPAI		39.99
01-11657	KIRKVOID OIL COMPANY	I-201602166050	201-4-311-4250	MOUNTING COMPOUNT, TIRE REPAI		256.95
01-11719	L&L AUTO & TRUCK PARTS	I-201602166054	201-4-311-4260	SHOP PARTS		1,169.38
01-11719	L&L AUTO & TRUCK PARTS	I-201602166054	201-4-311-4265	SHOP PARTS		195.36
01-11815	LOCATORS & SUPPLIES	I-201602166055	201-4-311-4260	COATS		206.80
01-11827	LOWE'S	I-201602166057	201-4-311-4260	SUPPLIES, SHELVES, AIR LINE		100.35
01-11909	MARTIN'S INC	I-201602166061	201-4-311-4260	GREASE, DIESEL		205.00
01-11909	MARTIN'S INC	I-201602166061	201-4-311-4265	GREASE, DIESEL		1,383.31
01-12084	MONTEITH WELDING	I-201602166068	201-4-311-4260	HARDENED STEEL PIVOT POINT		18.37
01-12227	NORTHERN TRUCK EQUIPMEN	I-201602166076	201-4-311-4260	SPINNER MOTOR		287.56
01-12236	NORTHWESTERN ENERGY	I-201602166081	201-4-311-4280	TRUCK SHOP, HWY SHOP		978.09
01-12898	SINAI CITY	I-201602166113	201-4-311-4280	UTILITIES		64.00
01-12917	SIOUX VALLEY ENERGY	I-201602166117	201-4-311-4280	UTILITIES		351.55
01-13089	STURDEVANT'S AUTO PARTS	I-201602166118	201-4-311-4260	SHOP SUPPLIES		51.83
01-13319	WW TIRE SERVICE INC	I-201602176135	201-4-311-4250	O RING, BOOT		49.95
01-13375	WHEELCO TRUCK & TRAILER	I-201602166131	201-4-311-4265	TOTAL POWER, DIESEL TANK		402.88
01-19515	CITY OF BROOKINGS LANDF	I-201602165990	201-4-311-4250	TIRE DISPOSAL		75.00
01-20236	RDO EQUIPMENT CO	I-201602166092	201-4-311-4260	PARTS, LAMP, WASHER PUMP		761.46
01-20241	MATHESON TRI-GAS INC	I-201602166062	201-4-311-4260	WELDING SUPPLIES		117.45
01-20512	CHS	I-201602166011	201-4-311-4265	7501 GALLONS GASOLINE		10,450.39
01-20711	I STATE TRUCK CENTER	I-201602166045	201-4-311-4260	AIRLINE TEE		15.24
01-21516	MIDSTATES EQUIPMENT & S	I-201602166064	201-4-311-4260	RUBBER		23,821.20
01-22049	G & R TOOL SERVICE	I-201602166035	201-4-311-4350	TOOLS FOR SHOP		3,255.00

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 62,326.97

FUND 201 ROAD & BRIDGE FUND TOTAL: 62,326.97

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12910	SIOUX FALLS TWO WAY RAD I-201602166115		226-4-222-4250	QUARTERL MAINTENANCE CONTRACT		360.00

DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: 360.00

FUND 226 EMERGENCY MANAGEMENT TOTAL: 360.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11500	INTOXIMETERS INC	I-201602166049	248-4-212-4260	PBT MOUTHPIECES, REPAIR		1,500.00
01-21649	PHARMCHEM INC	I-201602166086	248-4-212-4260	SWEAT PATCH ANALYSIS		658.00
DEPARTMENT 212 24/7 PROGRAM					TOTAL:	2,158.00
FUND 248 24/7 PROGRAM					TOTAL:	2,158.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 735 DELINQUENT TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-201602165995	735-2-2090000	DELINQUENT TAXES XXXX		402.16
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 402.16
					FUND 735 DELINQUENT TAXES	TOTAL: 402.16

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10002	AAA COLLECTIONS, INC	I-201602165968	761-2-2090000	AAA VS XXXXX		382.43

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 382.43

FUND 761 SHERIFF TRUST TOTAL: 382.43

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-21563	SD ATTORNEY GENERAL'S O	I-201602166108	768-2-2091000	24/7 SCRAM JAN 16-31		1,458.00	
01-21563	SD ATTORNEY GENERAL'S O	I-201602166109	768-2-2090000	24/7 JAN 16-31		81.00	
01-21563	SD ATTORNEY GENERAL'S O	I-201602166110	768-2-2091000	24/7 SCRAM JAN 1-15		2,171.00	
01-21563	SD ATTORNEY GENERAL'S O	I-201602166111	768-2-2090000	24/7 JAN 1-15		95.00	
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	3,805.00
					FUND 768 STATEWIDE 24/7 SOBRIET	TOTAL:	3,805.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-21016	INA GROUP LLC	I-201602166046	770-2-2090000	CERT #15-99 XXXXXXXXX 1105		2,503.42	
01-21016	INA GROUP LLC	I-201602166047	770-2-2090000	CERT #15-31 XXXXXX 1106		1,060.38	
01-21016	INA GROUP LLC	I-201602166048	770-2-2090000	CERT #15-120 XXX 1094		1,015.06	
01-22017	CENTRAL PROPERTIES / BM	I-201602166007	770-2-2090000	CERT #15-40 XXXXXXXXXXXX 1104		1,709.45	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	6,288.31
FUND 770 TAX SALE REDEMPTION						TOTAL:	6,288.31

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01489 Claims Paid 2.23.16

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-12747	SDACO	I-201602166106	775-2-2090000	ROD RELIEF FUND JAN 2016		474.00
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DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	474.00
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FUND	775	ROD Relief Flow-Thru F	TOTAL:		474.00
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REPORT GRA TOTAL:					163,167.22
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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4220	PROFESSIONAL SERV. & FEES	4,975.10	40,000	34,385.90		
	101-4-111-4230	PUBLISHING	2,768.05	41,000	36,976.63		
	101-4-111-4250	REPAIR & MAINT.	239.18	4,000	3,469.29		
	101-4-111-4267	POSTAGE	108.43	0	118.60	-	Y
	101-4-111-4270	TRAVEL & CONFERENCE	1,415.00	6,700	5,049.56		
	101-4-130-4222	ADULT DEFENSE	9,442.10	300,000	246,511.04		
	101-4-130-4223	JUVENILE DEFENSE	409.40	7,500	4,140.03		
	101-4-130-4224	TRANSCRIPTS (LIENABLE)	627.00	5,000	4,373.00		
	101-4-130-4226	TRANSCRIPTS (NON)	9.20	7,000	6,726.20		
	101-4-130-4280	JURY & WITNESS	55.85	15,000	14,301.23		
	101-4-130-4290	COURT CASE EXPENSE	2,834.59	30,000	24,974.41		
	101-4-143-4220	PROFESSIONAL SERV. & FEES	1,841.70	2,500	658.30		
	101-4-143-4250	REPAIR & MAINT.	83.74	3,500	3,313.15		
	101-4-143-4260	SUPPLIES & MATERIALS	890.00	16,000	14,067.39		
	101-4-151-4260	SUPPLIES & MATERIALS	1,526.38	20,000	17,088.95		
	101-4-161-4241	RENTAL/COMM. HEALTH	877.00	10,900	9,146.00		
	101-4-161-4243	ADMIN BUILDING OPERATION E	1,177.15	169,000	163,074.00		
	101-4-161-4250	REPAIRS AND MAINTENANCE	2,340.46	71,500	47,219.97		
	101-4-161-4260	SUPPLIES & MATERIALS	319.95	10,750	10,356.13		
	101-4-161-4267	Postage	25.60	35,903	31,377.40		
	101-4-161-4280	UTILITIES/COURTHOUSE	3,781.97	45,760	39,322.61		
	101-4-161-4282	UTILITIES/1921 BLDG.	71.99	700	628.01		
	101-4-161-4283	UTILITIES/COMM. HEALTH	303.08	3,000	2,696.92		
	101-4-162-4250	REPAIRS AND MAINTENANCE	87.57	2,500	2,332.82		
	101-4-162-4260	SUPPLIES & N MATERIALS	96.12	6,800	6,249.04		
	101-4-163-4220	PROFESSIONAL SERV. & FEES	920.85	1,200	279.15		
	101-4-163-4250	REPAIRS AND MAINTENANCE	54.84	2,000	1,895.30		
	101-4-165-4260	SUPPLIES & MATERIALS	52.17	2,000	1,448.84		
	101-4-165-4270	TRAVEL & CONFERENCE	28.18	4,000	3,941.82		
	101-4-167-4221	DATA PROCESSING/SOFTWARE	500.00	190,450	114,440.98		
	101-4-167-4250	REPAIRS AND MAINTENANCE	103.49	700	547.55		
	101-4-167-4260	SUPPLIES	8,207.49	16,900	8,409.09		
	101-4-168-4220	PROFESSIONAL SERVICES	2,492.40	20,300	17,243.60		
	101-4-168-4250	REPAIRS AND MAINTENANCE	47.84	800	693.85		
	101-4-168-4260	SUPPLIES & MATERIALS	165.00	3,000	2,831.10		
	101-4-211-4220	PROFESSIONAL SERV. & FEES	11.47	6,000	4,529.58		
	101-4-211-4221	ANIMAL CONTROL	118.00	5,000	4,854.00		
	101-4-211-4250	REPAIRS AND MAINTENANCE	1,318.34	28,000	25,689.67		
	101-4-211-4260	SUPPLIES & MATERIALS	659.98	14,500	13,767.02		
	101-4-211-4261	OFFICE SUPPLIES	206.20	4,500	3,996.83		
	101-4-211-4262	UNIFORMS/EQUIPMENT	31.52	4,000	3,968.48		
	101-4-211-4270	TRAVEL & CONFERENCE	640.00	2,000	1,150.00		
	101-4-211-4280	UTILITIES	1,183.23	20,000	17,179.10		
	101-4-212-4220	PROFESSIONAL SERV. & FEES	108.00	4,000	3,892.00		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-4-212-4250	REPAIRS AND MAINTENANCE	1,727.12	27,000	24,464.25		
	101-4-212-4260	SUPPLIES & MATERIALS	981.91	46,000	42,513.31		
	101-4-212-4261	MEDICAL (PRISONERS)	315.15	2,500	2,184.85		
	101-4-212-4262	MEDICINE/RX	1,302.10	18,000	16,697.90		
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	686.73	20,000	19,313.27		
	101-4-212-4265	FUEL/GASOLINE	158.98	7,500	6,607.76		
	101-4-212-4280	UTILITIES	3,108.51	38,000	33,983.75		
	101-4-212-4281	INMATE/TELEPHONE	2,200.00	15,000	10,800.00		
	101-4-213-4220	PROFESSIONAL SERV. & FEES	390.00	30,000	29,610.00		
	101-4-214-4291	JDC-MINNEHAHA COUNTY	5,197.40	40,000	34,802.60		
	101-4-223-4220	PROFESSIONAL SERV. & FEES	134.50	300	165.50		
	101-4-223-4250	REPAIRS AND MAINTENANCE	12.60	200	174.80		
	101-4-411-4232	PRESCRIPTION DRUGS	122.05	1,300	1,177.95		
	101-4-411-4242	OUT-PATIENT	2,353.39	10,000	7,646.61		
	101-4-411-4251	RENT	475.00	18,000	15,487.50		
	101-4-411-4255	FUNERALS	4,500.00	15,000	10,500.00		
	101-4-411-4262	TRAVEL/ASSIST.	50.00	600	550.00		
	101-4-411-4270	OFFICE	15.95	500	464.61		
	101-4-411-4272	SUPPLIES & MATERIALS	8.75	1,000	985.41		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	206.00	48,000	42,983.59		
	101-4-441-4290	CRT APPORT. ATT'Y/M.I.	233.81	3,000	2,493.56		
	101-4-611-4250	REPAIRS AND MAINTENANCE	35.80	5,000	4,895.94		
	101-4-611-4270	TRAVEL & CONFERENCE	43.68	5,000	4,909.28		
	101-4-611-4280	UTILITIES	1,338.55	17,000	15,106.75		
	101-4-611-4290	WORK STUDY/SUMMER INTERN	71.74	10,162	10,090.26		
	101-4-611-4293	MULTIPLEX UPKEEP	1,577.00	20,000	16,846.00		
	101-4-611-4350	FURNITURE & MINOR EQUIP.	2,016.31	2,400	383.69		
	101-4-615-4250	REPAIRS AND MAINTENANCE	1,380.72	20,000	18,619.28		
	101-4-615-4260	SUPPLIES & MATERIALS	78.88	65,000	64,234.74		
	101-4-615-4280	TELEPHONE	201.46	4,000	3,498.62		
	101-4-711-4220	PROFESSIONAL SERV. & FEES	134.50	1,000	790.50		
	101-4-711-4221	INSPECTION FEES	800.00	25,000	22,600.00		
	101-4-711-4230	PUBLISHING	140.73	2,500	2,359.27		
	101-4-711-4250	REPAIRS & MAINTENANCE	53.74	500	389.04		
	101-4-711-4260	SUPPLIES & MATERIALS	617.98	3,000	2,100.15		
	101-4-711-4270	TRAVEL & CONFERENCE	1,143.70	7,000	5,856.30		
	201-4-311-4220	PROFESSIONAL SERVICES	15,630.95	150,000	71,624.42		
	201-4-311-4250	REPAIRS & MAINT.	939.88	2,100,000	2098,234.45		
	201-4-311-4260	SUPPLIES & MATERIALS	27,699.06	1,250,000	1211,817.06		
	201-4-311-4265	FUEL/GASOLINE	13,200.44	235,000	224,587.55		
	201-4-311-4280	UTILITIES	1,601.64	24,000	19,773.89		
	201-4-311-4350	FURNITURE & MINOR EQUIPMEN	3,255.00	15,000	11,745.00		
	226-4-222-4250	REPAIRS AND MAINTENANCE	360.00	3,000	2,540.00		
	248-4-212-4260	SUPPLIES & MATERIALS	2,158.00	10,000	7,842.00		
	735-2-2090000	AM'T HELD FOR DEL. TAXES	402.16				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	382.43					
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	176.00					
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	3,629.00					
	770-2-2090000	DUE TO CERTIFICATE HOLDER	6,288.31					
	775-2-2090000	Amt Held for ROD Relief Fu	474.00					
		** 2016 YEAR TOTALS	163,167.22					

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	9,505.76
101-130	JUDICIAL SYSTEM	13,378.14
101-143	FINANCE OFFICE	2,815.44
101-151	STATES ATTORNEY	1,526.38
101-161	COUNTY BUILDING	8,897.20
101-162	DIRECTOR OF EQUALIZATION	183.69
101-163	REGISTER OF DEEDS	975.69
101-165	VETERAN'S SERVICE	80.35
101-167	TECHNOLOGY	8,810.98
101-168	HUMAN RESOURCES	2,705.24
101-211	SHERIFF'S OFFICE	4,168.74
101-212	COUNTY JAIL	10,588.50
101-213	CORONER	390.00
101-214	JUVENILE DETENTION	5,197.40
101-223	DRAINAGE COMMISSION	147.10
101-411	WELFARE	7,525.14
101-441	BEHAVIORAL HEALTH	439.81
101-611	COUNTY EXTENSION	5,083.08
101-615	WEED CONTROL	1,661.06
101-711	PLANNING & ZONING	2,890.65

101 TOTAL	GENERAL FUND	86,970.35
201-311	HIGHWAY ADMINISTRATION	62,326.97

201 TOTAL	ROAD & BRIDGE FUND	62,326.97

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
226-222	EMERGENCY & DISASTER SERV	360.00

226 TOTAL	EMERGENCY MANAGEMENT	360.00
248-212	24/7 PROGRAM	2,158.00

248 TOTAL	24/7 PROGRAM	2,158.00
735	NON-DEPARTMENTAL	402.16

735 TOTAL	DELINQUENT TAXES	402.16
761	NON-DEPARTMENTAL	382.43

761 TOTAL	SHERIFF TRUST	382.43
768	NON-DEPARTMENTAL	3,805.00

768 TOTAL	STATEWIDE 24/7 SOBRIETY	3,805.00
770	NON-DEPARTMENTAL	6,288.31

770 TOTAL	TAX SALE REDEMPTION	6,288.31
775	NON-DEPARTMENTAL	474.00

775 TOTAL	ROD Relief Flow-Thru Fund	474.00

	** TOTAL **	163,167.22

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01484 Feb Dept of Revenue 2.08.

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201602085966	101-4-130-4230	FEB SD DEPT OF REVENUE REMIT		1,120.00
DEPARTMENT 130 JUDICIAL SYSTEM					TOTAL:	1,120.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01484 Feb Dept of Revenue 2.08.

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201602085966	101-4-421-4290	FEB SD DEPT OF REVENUE REMIT		2,575.00
DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:						2,575.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01484 Feb Dept of Revenue 2.08.

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201602085966	101-4-441-4220	FEB SD DEPT OF REVENUE REMIT		1,362.99
					DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL: 1,362.99
					FUND 101 GENERAL FUND	TOTAL: 5,057.99

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01484 Feb Dept of Revenue 2.08.

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201602085966	742-2-2090000	FEB SD DEPT OF REVENUE REMIT		477,354.94
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 477,354.94
					FUND 742 MOTOR VEHICLE	TOTAL: 477,354.94

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01484 Feb Dept of Revenue 2.08.

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201602085966	763-2-2090000	FEB SD DEPT OF REVENUE REMIT		1,940.00
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 1,940.00
					FUND 763 REGISTER OF DEEDS	TOTAL: 1,940.00
					REPORT GRA TOTAL:	484,352.93

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-130-4230	BLOOD TESTS	1,120.00	53,000	37,872.00		
	101-4-421-4290	REIMB. TO STATE	2,575.00	14,000	11,425.00		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	1,362.99	48,000	41,496.83		
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	477,354.94				
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,940.00				
		** 2016 YEAR TOTALS	484,352.93				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	1,120.00
101-421	COMMUNITY HEALTH NURSE	2,575.00
101-441	BEHAVIORAL HEALTH	1,362.99

101 TOTAL	GENERAL FUND	5,057.99
742	NON-DEPARTMENTAL	477,354.94

742 TOTAL	MOTOR VEHICLE	477,354.94
763	NON-DEPARTMENTAL	1,940.00

763 TOTAL	REGISTER OF DEEDS	1,940.00

	** TOTAL **	484,352.93

NO ERRORS

** END OF REPORT **

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: The Members of the County Commission

DATE: February 17, 2016

SUBJECT: Departmental notes for the February 23, 2016 Brookings County Commission Meeting.

PREPARED BY: Robert W. Hill, County Development Director

The monthly Planning Commission meeting is scheduled for March 1, 2016.

Staff attended a PPCC meeting on February 11, 2016.

Staff conducted a LEPC meeting on February 18, 2016.

Staff manned a booth at the Brookings Regional Home Show on February 20-21, 2016.

Staff attended a Tri-State EM meeting in Sioux Falls, SD on February 17, 2016.

Staff attended a Social Media (PER-304) class in Sioux Falls, SD on February 10, 2016. EM vehicle had a breakdown and the County Highway Department mechanic, Mike Scott, had to travel to repair the issue. He did a good job and I want to Thank him and his department for their assistance.

May 19, 2016, Crisis Leadership, TEEEX MGT 340, 830 am to 1230 pm.

May 24, 2016, Essentials of Community Cybersecurity, TEEEX AWR-136, 8 to noon.

NORMAL TIME LINE FOR BRIDGE WORK BIG PROGRAM

YEAR 1	TURN IN PRELIMINARY ENGINEERING GRANT
YEAR 2	TURN IN DESIGN AND REPLACEMENT GRANT
YEAR 3	BID LETTING AND CONSTRUCTION

TIME LINE FOR THIS PROJECT IF GRANT IS AWARDED

APRIL 15, 2016	GRANT IS AWARDED
APRIL 16, 2016	PLANS SUBMITTED TO SDDOT FOR REVIEW

MAY 13, 2016	FOUR WEEKS FOR THE REVIEW PROCESS
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AUGUST 2016	SDDOT then allows environmental impact to begin. 3 to 4 months normal time for completion.
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**Environmental study passes, then the project can move into the bidding process.
Four weeks to complete**

SEPT. 9-OCT 1, 2016	Bid letting with a 2017 Construction planned.
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TIME LINE FOR PROJECT WITHOUT A GRANT

Middle of March 2016 plans reviewed by SDDOT completed

Obtain environmental data, reports, and permits from the Corps of Engineers

With success with Corps permits, advertise for bids in mid-April

Bid opening June 1, 2016 with a completion date of November 1, 2016

PHONE CONVERSATION WITH DOUG KINNIBURGH
FEBRUARY 11, 2016

SUMMARY:

1. His best recommendation without a doubt would be to not make a decision until after we find out if we get the BIG Grant or not.
 - a. His response was "How could you consider NOT taking 80% of the funding.
 - b. As for submitting your plans early to get the review process going. "We would normally not be open to doing this because it could create unnecessary requests from counties".
(In other words what Brookings County is asking is not the exception but more common).
 - c. He said if they would consider this request it would be because they are aware of how far the project is along, and the DOT has a good history of projects done by Banner and he feels comfortable with the bridge Banner designs would be acceptable.
 - d. Inform Banner to complete the plans as soon as possible
 - e. They maybe could allow the project to be let locally instead of through the State. That would save a little time.
 - f. DOT tries to let all bridge projects in the fall of the year because that seems to create the most competitive bidding environment.
 - g. Of the 99 BIG Grant applicators for 2016 over 70% of the counties were requesting preliminary engineering grants. So I can't promise but I would think any project that is shovel ready is going to lie in a very good position



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

February 12, 2016

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Finance Officers Report January 2016

Table of Contents:

- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

Also included in your Finance Officers report this month is yearly comparisons on the Bank Franchise monies we received.

Thank you,

Vicki Buseth
Brookings County Finance Officer

Auditor's Account with the Treasurer

January 31, 2016

Auditor's Statement

General Fund	\$	7,554,233.40
Road & Bridge	\$	4,993,255.72
County Building	\$	3,309,691.93
Debt Service/TIF	\$	-
Total Major Funds	\$	15,857,181.05
Non-Major County Funds	\$	352,098.28
Agency Funds	\$	1,791,201.10
Outstanding Credit Cards		
Reconciling Items: Property Tax Reversal	\$	(2,022.45)
Reconciling Items:	\$	-
GRAND TOTAL	\$	17,998,457.98

Treasurer's Statement

Total Amount of Deposits in Banks	\$	18,032,841.80
Checking Account Balance		
1st Bank & Trust, Brookings (AP/PR)	\$	20,994.20
1st Bank & Trust, Brookings (daily)	\$	30,335.84
Money Market Accounts		
1st Bank & Trust, Brookings (Daily)	\$	4,761,312.61
Other Money Markets	\$	5,614,276.96
Fiscal Agent/TIF/Verasun	\$	-
HVAC	\$	-
Investment Money Market	\$	4,601,922.19
CD's - Certificates of Deposit	\$	3,004,000.00
Currency	\$	6,491.00
Coins	\$	2.84
Checks Not Exceeding 3 days	\$	96,677.69
Change Funds	\$	3,255.00
Subtotal (total in Red Book)	\$	18,139,268.33
Reconciling Items - Lake Hendricks Incode Error	\$	(168.63)
Reconciling Item - Outstanding Warrant	\$	(145,056.60)
Reconciling Item - Voided Check	\$	(10.00)
Reconciling Items-interest	\$	4,502.66
Reconciling Item-charges	\$	(77.78)
GRAND TOTAL	\$	17,998,457.98

JANUARY 2016 ADDITIVES	
AFLAC	\$2,697.34
AVESIS	\$1,199.03
OFFICE OF CHILD SUPPORT	\$400.00
DELTA DENTAL	\$4,688.46
FLEX ONE	\$1,765.64
DEARBORN LIFE INSURANCE	\$860.60
GARNISHMENTS	\$0.00
LOCAL TEAMSTERS	\$1,107.00
SDRS	\$41,642.43
SDRS SUPPLEMENTAL	\$1,818.00
EFTPS	\$86,847.90
WELLMARK	\$88,355.22
SDRS SPECIAL PAY PLAN FEE	\$0.00
SDRS SPECIAL PAY PLAN	\$0.00
AFLAC GROUP/CAIC PRIMARY	\$522.88
TOTAL:	\$231,904.50

JANUARY 2016 PAYROLL	
COMMISSION/HR	\$15,668.03
TECHNOLOGY	\$5,779.87
ELECTIONS	\$0.00
FINANCE OFFICE	\$18,875.69
STATES ATTORNEY	\$26,106.74
EQUALIZATION	\$17,798.58
REGISTER OF DEEDS	\$7,455.25
VETERANS/WELFARE	\$5,920.08
SHERIFF'S OFFICE	\$82,951.71
CORONER	\$355.20
COMMUNITY HEALTH EXTENSION	\$2,036.96
WEED	\$2,473.81
PLANNING/ZONING	\$2,106.04
HIGHWAY	\$5,305.85
EMERGENCY MANAGEMENT	\$51,520.12
WIC	\$3,503.34
TOTAL:	\$0.00
TOTAL:	\$247,857.27

Be it noted, the expenditure adjustments for the month of January 2016 were presented to the board.

\$4424.03 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Highway Department (201)
Expenditure Corrections 2016

JANUARY 2016

Weed	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Weed building					\$ -
258					\$ -
259					\$ -
260					\$ -
284					\$ -
288					\$ -
289					\$ -
290					\$ -
291					\$ -
292					\$ -
293					\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Sheriff	426.5/fuel	426supply	411/salaries	425/equip	Totals
A1	\$ 145.42				\$ 145.42
A2	\$ 75.21				\$ 75.21
A3	\$ 294.59				\$ 294.59
A4	\$ 155.34	\$ 100.29		\$ 15.47	\$ 271.10
A6	\$ 99.09				\$ 99.09
A8	\$ 148.92				\$ 148.92
A9	\$ 45.38				\$ 45.38
A11	\$ 182.14				\$ 182.14
A12	\$ 150.14				\$ 150.14
A14	\$ 30.44				\$ 30.44
A25	\$ 414.11		\$ 180.33		\$ 594.44
A26	\$ 339.93				\$ 339.93
A27	\$ 120.18				\$ 120.18
A28	\$ 516.58	\$ 19.05	\$ 46.39		\$ 582.02
A29	\$ 57.49				\$ 57.49
AD					\$ -
AE	\$ 148.71	\$ 16.11		\$ 30.92	\$ 195.74
AF	\$ 83.01	\$ 16.06	\$ 61.84		\$ 160.91
AG	\$ 261.46	\$ 19.85	\$ 61.84		\$ 343.15
RSVP	\$ 197.79	\$ 47.38	\$ 102.92		\$ 348.09
Sheriff Building					\$ -
Misc.					
TOTAL	\$ 3,465.93	\$ 218.74	\$ 453.32	\$ 46.39	\$ 4,184.38

Zoning	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0187	\$ 62.37				\$ 62.37
TOTAL	\$ 62.37	\$ -	\$ -	\$ -	\$ 62.37

Emergency Manag	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0186					\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Veteran Service	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Veteran Services	\$ 10.93				\$ 10.93
TOTAL	\$ 10.93	\$ -	\$ -	\$ -	\$ 10.93
Commission	426.5/fuel	426/supply	411/salaries	425/equip	Totals
#17 commission van					\$ -

Highway Department (201)
Expenditure Corrections 2016

JANUARY 2016

#84 janitor pick up	\$ 49.90				\$ 49.90
Court House	426.5/fuel	426/supply	411/salaries	425/equip	Totals
AD/Court house bld/yd			\$ 73.92	\$ 36.20	\$ 110.12
TOTAL	\$ 49.90	\$ -	\$ 73.92	\$ 36.20	\$ 160.02

Equalization	426.5/fuel	426/supply	411/salaries	425/equip	Totals
0116					\$ -
0122					\$ -
0123					\$ -
0124	\$ 17.26				\$ 17.26
0125					\$ -
TOTAL	\$ 17.26	\$ -	\$ -	\$ -	\$ 17.26

	426.5/fuel	426/supply	411/salaries	425/equip	TOTALS
TOTAL	\$ 3,595.46	\$ 218.74	\$ 527.24	\$ 82.59	\$ 4,424.03

Be it noted, the Register of Deeds Statement of Fees collected for the month of January 2016 in the amount of \$21,853.50 was presented to the board.

NO. _____

Register of Deeds'
Statement of Fees
Collected during the

Month of _____

Filed _____

County Finance Officer

By _____

Deputy

Amount of Fees, \$ _____

BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT
JANUARY 2016

TRANSFER FEE \$10,661.50

GENERAL FEES \$7,520.00
GENERAL FEES
FINANCING STATEMENT \$58.00
LOCATION NOTICE \$0.00
TOTAL \$7,578.00

MARRIAGE LICENSE
2 X \$40.00= \$80.00

VITAL RECORDS
CERTIFIED COPIES

BIRTH 72 X \$15= \$1,080.00
DEATH 122 X \$15= \$1,830.00
MARRIAGE 16 X \$15= \$240.00
TOTAL \$3,150.00

XEROX COPIES & DISC \$384.00

GRAND TOTAL \$21,853.50

Register of Deeds' Statement of Fees Collected during the month of January, 2016 ----

Brookings County, State of South Dakota

The sum of \$21,853.50 in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volumn. 35 on pages 229 & 237

STATE OF SOUTH DAKOTA,

FB_259464 - FB_259724

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of January, 2016.



Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of \$ 21,853.50

Dated this 4 day of February, 2016.



Register of Deeds

Subscribed and sworn to before me this _____ day of _____, 2014.

Title of Officer

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>101-GENERAL FUND</u>					
	101-1-1010001	CLAIM ON CASH	9,017,190.37	(1,473,915.21)	7,543,275.16
	101-1-1020000	CASH CHANGE/ROD	45.00	0.00	45.00
	101-1-1021000	CASH CHANGE/24-7 SOBRIETY	50.00	0.00	50.00
	101-1-1022000	CASH CHANGE/SHERIFF COMMISSARY	200.00	0.00	200.00
	101-1-1023000	cashchange/sheriff front offic	60.00	0.00	60.00
	101-1-1030000	PETTY CASH/ZONING	100.00	0.00	100.00
	101-1-1031000	PETTY CASH/SHERIFF	100.00	0.00	100.00
	101-1-1032000	Petty Cash/States Attorney	200.00	0.00	200.00
	101-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
FUND	TOTAL 101-GENERAL FUND		9,017,945.37	(1,473,915.21)	7,544,030.16
<u>201-ROAD & BRIDGE FUND</u>					
	201-1-1010001	CLAIM ON CASH	3,752,775.48	1,240,480.24	4,993,255.72
	201-1-1070000	RESTRICTED CASH/ROAD & BRIDGE	0.00	0.00	0.00
	TOTAL 201-ROAD & BRIDGE FUND		3,752,775.48	1,240,480.24	4,993,255.72
<u>202-SNOW REMOVAL</u>					
	202-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 202-SNOW REMOVAL		0.00	0.00	0.00
<u>203-HIGHWAY & BRIDGE RESERVE</u>					
	203-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 203-HIGHWAY & BRIDGE RESERVE		0.00	0.00	0.00
<u>205-WHEEL TAX</u>					
	205-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 205-WHEEL TAX		0.00	0.00	0.00
<u>207-E-911 FUND</u>					
	207-1-1010001	CLAIM ON CASH	82,058.52	(51,447.20)	30,611.32
	207-1-1070000	RESTRICTED CASH IN BANKS	0.00	0.00	0.00
	TOTAL 207-E-911 FUND		82,058.52	(51,447.20)	30,611.32
<u>226-EMERGENCY MANAGEMENT</u>					
	226-1-1010001	CLAIM ON CASH	22,208.71	13,385.31	35,594.02
	226-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 226-EMERGENCY MANAGEMENT		22,208.71	13,385.31	35,594.02
<u>229-DOMESTIC ABUSE FUND</u>					
	229-1-1010001	CLAIM ON CASH	4,486.00	600.00	5,086.00
	TOTAL 229-DOMESTIC ABUSE FUND		4,486.00	600.00	5,086.00
<u>231-WIC FUND</u>					
	231-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 231-WIC FUND		0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>237-CONTRACT LAW ENFORCE</u>					
	237-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 237-CONTRACT LAW ENFORCE		0.00	0.00	0.00
<u>248-24/7 PROGRAM</u>					
	248-1-1010001	CLAIM ON CASH	226,723.00	(2,423.32)	224,299.68
	248-1-1020000	CASH CHANGE	0.00	0.00	0.00
	TOTAL 248-24/7 PROGRAM		226,723.00	(2,423.32)	224,299.68
<u>250-ROD RELIEF FUND</u>					
	250-1-1010001	CLAIM ON CASH	51,957.01	4,550.25	56,507.26
	TOTAL 250-ROD RELIEF FUND		51,957.01	4,550.25	56,507.26
<u>301-COUNTY BUILDING FUND</u>					
	301-1-1010001	CLAIM ON CASH	3,301,890.84	7,801.09	3,309,691.93
	301-1-1060000	CASH WITH FISCAL AGENT	0.00	0.00	0.00
	301-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 301-COUNTY BUILDING FUND		3,301,890.84	7,801.09	3,309,691.93
<u>302-ADM BLDG PROJECT FUND</u>					
	302-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 302-ADM BLDG PROJECT FUND		0.00	0.00	0.00
<u>303-TIF CAPITAL PROJECT FUND</u>					
	303-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 303-TIF CAPITAL PROJECT FUND		0.00	0.00	0.00
<u>304-CH BUILDING REMODEL</u>					
	304-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	304-1-1060000	Cash with Fiscal Agent	0.00	0.00	0.00
	TOTAL 304-CH BUILDING REMODEL		0.00	0.00	0.00
<u>401-TIF #1 (Aurora) DEBT SRVC</u>					
	401-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	401-1-1060000	CASH WITH FISCAL AGENT/VERASUN	0.00	0.00	0.00
	TOTAL 401-TIF #1 (Aurora) DEBT SRVC		0.00	0.00	0.00
<u>701-BROOKINGS SCHOOL (5-1)</u>					
	701-1-1010001	CLAIM ON CASH	96,978.53	275,444.35	372,422.88
	TOTAL 701-BROOKINGS SCHOOL (5-1)		96,978.53	275,444.35	372,422.88
<u>702-SIOUX VALLEY SCHOOL 5-5</u>					
	702-1-1010001	CLAIM ON CASH	16,172.65	100,676.26	116,848.91
	TOTAL 702-SIOUX VALLEY SCHOOL 5-5		16,172.65	100,676.26	116,848.91

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>703-DEUBROOK (5-2)</u>					
	703-1-1010001	CLAIM ON CASH	21,644.37	32,724.92	54,369.29
	TOTAL 703-DEUBROOK (5-2)		21,644.37	32,724.92	54,369.29
<u>704-LAW LIBRARY - NOT USED</u>					
	704-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 704-LAW LIBRARY - NOT USED		0.00	0.00	0.00
<u>705-ELKTON (5-3)</u>					
	705-1-1010001	CLAIM ON CASH	12,135.30	37,860.22	49,995.52
	TOTAL 705-ELKTON (5-3)		12,135.30	37,860.22	49,995.52
<u>706-LAKE HENDRICKS (5-4)</u>					
	706-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 706-LAKE HENDRICKS (5-4)		0.00	0.00	0.00
<u>707-ASTORIA (19-1)</u>					
	707-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 707-ASTORIA (19-1)		0.00	0.00	0.00
<u>708-ESTELLINE (28-2)</u>					
	708-1-1010001	CLAIM ON CASH	4,704.90	4,141.03	8,845.93
	TOTAL 708-ESTELLINE (28-2)		4,704.90	4,141.03	8,845.93
<u>709-ARLINGTON (38-1)</u>					
	709-1-1010001	CLAIM ON CASH	6,658.06	29,365.86	36,023.92
	TOTAL 709-ARLINGTON (38-1)		6,658.06	29,365.86	36,023.92
<u>711-WETLAND PMT TRUST</u>					
	711-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 711-WETLAND PMT TRUST		0.00	0.00	0.00
<u>712-ARLINGTON CITY</u>					
	712-1-1010001	CLAIM ON CASH	0.00	655.82	655.82
	TOTAL 712-ARLINGTON CITY		0.00	655.82	655.82
<u>713-AURORA CITY</u>					
	713-1-1010001	CLAIM ON CASH	1,398.08	6.02	1,404.10
	TOTAL 713-AURORA CITY		1,398.08	6.02	1,404.10
<u>714-BROOKINGS CITY</u>					
	714-1-1010001	CLAIM ON CASH	18,707.79	64,462.79	83,170.58
	TOTAL 714-BROOKINGS CITY		18,707.79	64,462.79	83,170.58
<u>715-BRUCE CITY</u>					
	715-1-1010001	CLAIM ON CASH	2,231.84	(513.10)	1,718.74
	TOTAL 715-BRUCE CITY		2,231.84	(513.10)	1,718.74

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>716-BUSHNELL CITY</u>					
	716-1-1010001	CLAIM ON CASH	0.00	509.27	509.27
	TOTAL 716-BUSHNELL CITY		0.00	509.27	509.27
<u>717-ELKTON CITY</u>					
	717-1-1010001	CLAIM ON CASH	4,623.50	(1,502.29)	3,121.21
	TOTAL 717-ELKTON CITY		4,623.50	(1,502.29)	3,121.21
<u>718-SINAI CITY</u>					
	718-1-1010001	CLAIM ON CASH	60.08	(60.08)	0.00
	TOTAL 718-SINAI CITY		60.08	(60.08)	0.00
<u>719-VOLGA CITY</u>					
	719-1-1010001	CLAIM ON CASH	1,056.07	20,658.44	21,714.51
	TOTAL 719-VOLGA CITY		1,056.07	20,658.44	21,714.51
<u>720-WHITE CITY</u>					
	720-1-1010001	CLAIM ON CASH	2,570.86	(202.65)	2,368.21
	TOTAL 720-WHITE CITY		2,570.86	(202.65)	2,368.21
<u>721-AFTON TOWNSHIP</u>					
	721-1-1010001	CLAIM ON CASH	20.73	280.33	301.06
	TOTAL 721-AFTON TOWNSHIP		20.73	280.33	301.06
<u>722-ALTON TOWNSHIP</u>					
	722-1-1010001	CLAIM ON CASH	0.00	1,635.51	1,635.51
	TOTAL 722-ALTON TOWNSHIP		0.00	1,635.51	1,635.51
<u>723-ARGO TOWNSHIP</u>					
	723-1-1010001	CLAIM ON CASH	71.67	621.13	692.80
	TOTAL 723-ARGO TOWNSHIP		71.67	621.13	692.80
<u>724-WATER CONSERVANCY</u>					
	724-1-1010001	CLAIM ON CASH	385.33	1,242.01	1,627.34
	TOTAL 724-WATER CONSERVANCY		385.33	1,242.01	1,627.34
<u>725-ADVANCE TAXES</u>					
	725-1-1010001	CLAIM ON CASH	274.21	1,082.59	1,356.80
	TOTAL 725-ADVANCE TAXES		274.21	1,082.59	1,356.80
<u>726-FLEX ONE</u>					
	726-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 726-FLEX ONE		0.00	0.00	0.00
<u>727-AURORA TOWNSHIP</u>					
	727-1-1010001	CLAIM ON CASH	(3.48)	212.11	208.63
	TOTAL 727-AURORA TOWNSHIP		(3.48)	212.11	208.63

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>728-BANGOR TOWNSHIP</u>					
	728-1-1010001	CLAIM ON CASH	62.82	278.60	341.42
	TOTAL 728-BANGOR TOWNSHIP		62.82	278.60	341.42
<u>729-BROOKINGS TOWNSHIP</u>					
	729-1-1010001	CLAIM ON CASH	661.60	619.81	1,281.41
	TOTAL 729-BROOKINGS TOWNSHIP		661.60	619.81	1,281.41
<u>730-ELKTON TOWNSHIP</u>					
	730-1-1010001	CLAIM ON CASH	83.56	571.05	654.61
	TOTAL 730-ELKTON TOWNSHIP		83.56	571.05	654.61
<u>731-U & B SANITARY</u>					
	731-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 731-U & B SANITARY		0.00	0.00	0.00
<u>732-BIG SIOUX WATERSHED</u>					
	732-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 732-BIG SIOUX WATERSHED		0.00	0.00	0.00
<u>733-LP SANITARY SEWER</u>					
	733-1-1010001	CLAIM ON CASH	11.91	245.15	257.06
	TOTAL 733-LP SANITARY SEWER		11.91	245.15	257.06
<u>734-L.P. WATER</u>					
	734-1-1010001	CLAIM ON CASH	28.13	578.84	606.97
	TOTAL 734-L.P. WATER		28.13	578.84	606.97
<u>735-DELINQUENT TAXES</u>					
	735-1-1010001	CLAIM ON CASH	2,245.48	200.00	2,445.48
	TOTAL 735-DELINQUENT TAXES		2,245.48	200.00	2,445.48
<u>736-MUNICIPALITIES 5%</u>					
	736-1-1010001	CLAIM ON CASH	7,448.51	21,640.23	29,088.74
	TOTAL 736-MUNICIPALITIES 5%		7,448.51	21,640.23	29,088.74
<u>737-EUREKA TOWNSHIP</u>					
	737-1-1010001	CLAIM ON CASH	281.32	477.76	759.08
	TOTAL 737-EUREKA TOWNSHIP		281.32	477.76	759.08
<u>738-LAKE HENDRICKS TOWNSHIP</u>					
	738-1-1010001	CLAIM ON CASH	434.13	(85.82)	348.31
	TOTAL 738-LAKE HENDRICKS TOWNSHIP		434.13	(85.82)	348.31
<u>739-LAKE SINAI TOWNSHIP</u>					
	739-1-1010001	CLAIM ON CASH	408.62	176.81	585.43
	TOTAL 739-LAKE SINAI TOWNSHIP		408.62	176.81	585.43

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>740-LAKETON TOWNSHIP</u>					
	740-1-1010001	CLAIM ON CASH	146.45	913.10	1,059.55
	TOTAL 740-LAKETON TOWNSHIP		146.45	913.10	1,059.55
<u>741-MEDARY TOWNSHIP</u>					
	741-1-1010001	CLAIM ON CASH	650.73	995.36	1,646.09
	TOTAL 741-MEDARY TOWNSHIP		650.73	995.36	1,646.09
<u>742-MOTOR VEHICLE</u>					
	742-1-1010001	CLAIM ON CASH	311,469.70	165,957.66	477,427.36
	TOTAL 742-MOTOR VEHICLE		311,469.70	165,957.66	477,427.36
<u>743-LK HENDRICKS SANITARY</u>					
	743-1-1010001	CLAIM ON CASH	62.68	65.04	127.72
	TOTAL 743-LK HENDRICKS SANITARY		62.68	65.04	127.72
<u>744-OAKLAKE TOWNSHIP</u>					
	744-1-1010001	CLAIM ON CASH	419.66	245.16	664.82
	TOTAL 744-OAKLAKE TOWNSHIP		419.66	245.16	664.82
<u>745-OAKWOOD TOWNSHIP</u>					
	745-1-1010001	CLAIM ON CASH	214.48	996.50	1,210.98
	TOTAL 745-OAKWOOD TOWNSHIP		214.48	996.50	1,210.98
<u>746-OSLO TOWNSHIP</u>					
	746-1-1010001	CLAIM ON CASH	26.21	1,343.04	1,369.25
	TOTAL 746-OSLO TOWNSHIP		26.21	1,343.04	1,369.25
<u>747-PARNELL</u>					
	747-1-1010001	CLAIM ON CASH	0.00	1,211.53	1,211.53
	TOTAL 747-PARNELL		0.00	1,211.53	1,211.53
<u>748-PRESTON TOWNSHIP</u>					
	748-1-1010001	CLAIM ON CASH	517.02	124.54	641.56
	TOTAL 748-PRESTON TOWNSHIP		517.02	124.54	641.56
<u>749-RICHLAND TOWNSHIP</u>					
	749-1-1010001	CLAIM ON CASH	487.79	(290.26)	197.53
	TOTAL 749-RICHLAND TOWNSHIP		487.79	(290.26)	197.53
<u>750-STATE FINES</u>					
	750-1-1010001	CLAIM ON CASH	82,918.62	(3,985.75)	78,932.87
	TOTAL 750-STATE FINES		82,918.62	(3,985.75)	78,932.87
<u>751-CONTRACT LAW FUND</u>					
	751-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 751-CONTRACT LAW FUND		0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>752-CONTRACT LAW FUND</u>					
	752-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 752-CONTRACT LAW FUND		0.00	0.00	0.00
<u>753-SHERMAN TOWNSHIP</u>					
	753-1-1010001	CLAIM ON CASH	23.58	374.50	398.08
	TOTAL 753-SHERMAN TOWNSHIP		23.58	374.50	398.08
<u>754-BIG SIOUX</u>					
	754-1-1010001	CLAIM ON CASH	148.64	(148.64)	0.00
	TOTAL 754-BIG SIOUX		148.64	(148.64)	0.00
<u>755-SALES TAX</u>					
	755-1-1010001	CLAIM ON CASH	0.90	(0.90)	0.00
	TOTAL 755-SALES TAX		0.90	(0.90)	0.00
<u>756-FIRE INSURANCE</u>					
	756-1-1010001	CLAIM ON CASH	(0.01)	0.00	(0.01)
	TOTAL 756-FIRE INSURANCE		(0.01)	0.00	(0.01)
<u>757-SPECIAL HIWAY (14%)</u>					
	757-1-1010001	CLAIM ON CASH	10,364.99	50,754.43	61,119.42
	TOTAL 757-SPECIAL HIWAY (14%)		10,364.99	50,754.43	61,119.42
<u>758-UPPER DEER</u>					
	758-1-1010001	CLAIM ON CASH	34.27	(2.55)	31.72
	TOTAL 758-UPPER DEER		34.27	(2.55)	31.72
<u>759-BROOKINGS FIRE ASSOC</u>					
	759-1-1010001	CLAIM ON CASH	414,534.61	0.00	414,534.61
	TOTAL 759-BROOKINGS FIRE ASSOC		414,534.61	0.00	414,534.61
<u>760-STERLING TOWNSHIP</u>					
	760-1-1010001	CLAIM ON CASH	3.88	1,093.66	1,097.54
	TOTAL 760-STERLING TOWNSHIP		3.88	1,093.66	1,097.54
<u>761-SHERIFF TRUST</u>					
	761-1-1010001	CLAIM ON CASH	377.34	(377.34)	0.00
	TOTAL 761-SHERIFF TRUST		377.34	(377.34)	0.00
<u>762-WETLAND</u>					
	762-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 762-WETLAND		0.00	0.00	0.00
<u>763-REGISTER OF DEEDS</u>					
	763-1-1010001	CLAIM ON CASH	160.00	0.00	160.00
	TOTAL 763-REGISTER OF DEEDS		160.00	0.00	160.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>764-TRENTON TOWNSHIP</u>					
	764-1-1010001	CLAIM ON CASH	59.71	566.68	626.39
	TOTAL 764-TRENTON TOWNSHIP		59.71	566.68	626.39
<u>765-VOLGA TOWNSHIP</u>					
	765-1-1010001	CLAIM ON CASH	58.85	1,038.70	1,097.55
	TOTAL 765-VOLGA TOWNSHIP		58.85	1,038.70	1,097.55
<u>766-LAW LIBRARY FUND</u>					
	766-1-1010001	CLAIM ON CASH	6,775.23	301.00	7,076.23
	TOTAL 766-LAW LIBRARY FUND		6,775.23	301.00	7,076.23
<u>767-WINSOR TOWNSHIP</u>					
	767-1-1010001	CLAIM ON CASH	264.10	119.68	383.78
	TOTAL 767-WINSOR TOWNSHIP		264.10	119.68	383.78
<u>768-STATEWIDE 24/7 SOBRIETY</u>					
	768-1-1010001	CLAIM ON CASH	5,258.00	(5,258.00)	0.00
	TOTAL 768-STATEWIDE 24/7 SOBRIETY		5,258.00	(5,258.00)	0.00
<u>769-BANK FRANCHISE</u>					
	769-1-1010001	CLAIM ON CASH	0.00	(70,798.19)	(70,798.19)
	TOTAL 769-BANK FRANCHISE		0.00	(70,798.19)	(70,798.19)
<u>770-TAX SALE REDEMPTION</u>					
	770-1-1010001	CLAIM ON CASH	13,821.04	1,804.14	15,625.18
	TOTAL 770-TAX SALE REDEMPTION		13,821.04	1,804.14	15,625.18
<u>771-WIND TOWERS</u>					
	771-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 771-WIND TOWERS		0.00	0.00	0.00
<u>775-ROD Relief Flow-Thru Fund</u>					
	775-1-1010001	Claim on Cash	0.00	0.00	0.00
	775-1-1010010	Claim on Cash	0.00	0.00	0.00
	TOTAL 775-ROD Relief Flow-Thru Fund		0.00	0.00	0.00
<u>780-DAKOTACARE</u>					
	780-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 780-DAKOTACARE		0.00	0.00	0.00
<u>781-River Ridge</u>					
	781-1-1010001	claim on cash	0.00	0.00	0.00
	TOTAL 781-River Ridge		0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: JANUARY 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
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<u>782-Meyer's Second Addition</u>					
	782-1-1010001	Claim on Cash	0.00	0.00	0.00
	TOTAL 782-Meyer's Second Addition		0.00	0.00	0.00
<u>783-BRIDLE ESTATES SANT</u>					
	783-1-1010001	CLAIM ON CASH	193.47	(193.47)	0.00
	TOTAL 783-BRIDLE ESTATES SANT		193.47	(193.47)	0.00
<u>784-Lake Hendricks Road</u>					
	784-1-1010001	Claim on Cash	0.00	0.00	0.00
	TOTAL 784-Lake Hendricks Road		0.00	0.00	0.00
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TOTAL CASH BALANCES			17,510,393.44	479,883.75	17,990,277.19
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*** END OF REPORT ***

Fund Balance

January 31, 2016

101-General Fund

Nonspendable Fund Balance-Inventory	\$0.00
Restricted Fund Balance-Debt Service	\$0.00
Committed Fund Balance	\$0.00
Operating Transfer In	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Highway Projects	\$614,101.00
Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts	\$4,750,000.00
Assigned Fund Balance-Courthouse Remodel	\$0.00
Unassigned Fund Balance	\$3,470,098.93
Total	\$8,834,199.93

201-Road & Bridge Fund

Nonspendable Fund Balance-Inventory	\$252,465.35
Restricted Fund Balance-Road Purposes	\$186,619.41
Restricted Fund Balance-Snow Removal	\$334,620.30
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Road Purposes	\$3,093,519.10
Total	\$3,867,224.16

207-E911 Fund

Restricted Fund Balance-911 Purposes	-\$23,282.00
Assigned Fund Balance-911 Purposes	\$105,340.52
Total	\$82,058.52

226-Emergency Management

Restricted Fund Balance-Emergency Management	
Assigned Fund Balance-Subsequent Year's Budget	\$65,926.00
Assigned Fund Balance-Emergency Management	-\$47,346.54
Total	\$18,579.46

229-Domestic Abuse Fund

Restricted Fund Balance-Domestic Abuse	\$4,486.00
Assigned Fund Balance-Domestic Abuse	\$0.00
Total	\$4,486.00

237-Contract Law Enforcement

Restricted Fund Balance-Contract Law	\$0.00
Assigned Fund Balance-Contract Law	\$0.00
Total	\$0.00

248-24/7 Program

Restricted Fund Balance-24/7 Sobriety	\$221,544.52
Assigned Fund Balance-24/7 Sobriety	\$0.00
Total	\$221,544.52

250-Register of Deeds Relief Fund

Restricted for ROD Relief Fund	\$51,957.01
Total	\$51,957.01

301-County Building Fund

Restricted Fund Balance-County Building	\$731,230.21
Operating Transfer In	\$418,985.00
Assigned Fund Balance-Courthouse Building Purposes	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Juvenile Detention Center	\$150,000.00
Assigned Fund Balance-Detention Center	\$2,000,000.00
Total	\$3,300,215.21

302-Administrative Building Project

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

304-CH Building Remodel

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

401-Debt Service

Restricted Fund Balance-Debt Service	\$0.00
Restricted Fund Balance-TIF Reserve	\$0.00
Total	\$0.00

**BROOKINGS COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE January 31, 2016 _____**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:

Assets:

10100 Cash	\$ 7,543,275.16
10200 Cash Change	\$ 355.00
10300 Petty Cash	\$ 400.00
10400 Interest Bearing Accounts	_____
10500 Savings Certificates	_____
10600 Cash with Fiscal Agent	_____
10700 Restricted Cash in Banks	_____
10800 Taxes Receivable--Current	\$ 10,766,678.00
11000 Taxes Receivable--Delinquent	\$ 18,141.81
11XXX Other Receivables	\$ 3,535.86
12800 Notes Receivable	_____
13100 Due from Other fund	_____
13200 Due from Other Government	_____
13300 Advance to Other Fund	_____
14100 Inventory of Supplies	_____
15100 Investments	_____
1XXXX Other Assets	_____

Deferred Outflows of Resources:

19800 Other Deferred Outflows of Resources	_____
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TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

\$ 18,332,385.83 *

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:

Liabilities:

20100 Claims Payable	_____
20200 Accounts Payable	\$ 247.81
20800 Due to Other Funds	_____
20900 Due to Other Governments	_____

GENERAL FUND SURPLUS ANALYSIS

21600 Accrued Wages Payable	
21700 Payroll Withholding Payable	\$ 402.60
22300 Unearned Revenue	
2XXXX Other liabilities	\$ 10,784,654.68

Deferred Inflows of Resources:

- 25000 Unavailable Revenue--Property Taxes
- 25100 Unavailable Revenue--Special Assessments
- 25200 Other Deferred Inflows of Resources

Fund Balances:

27300 Nonspendable	
27400 Restricted	
27500 Committed	
27600 Assigned	\$ 5,364,101.00
27601 Subsequent Year's Budget (GF Budget's Cash Applied amount)	
<i>(choose one of the following amounts based on filing date)</i>	
March = 75% of GF's cash applied in current budget	
September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget.	\$ 403,876.00
December = 100% of GF's cash applied in next year's budget.	
27602 Capital Outlay Accumulations	
276XX	
276XX	
27700 Unassigned	\$ 1,779,103.74 **

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

\$ 18,332,385.83 *

Following Year's General Fund Budget (use current year for March analysis)	\$ 12,675,898.00
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The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage	14.04%
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*Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

**Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

JANUARY 16 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected	\$681,889.96
Motor Vehicle Monies Sent to State	\$477,354.94
Monies That Get Apportioned	\$204,535.02

Breakdown of MV Fees within the County

	County	Townships	Towns	Total
Wheel Tax	\$48,497.75	\$6,062.22	\$6,062.22	\$60,622.19
14% Special Highway to Townships		\$47,433.96		\$47,433.96
5% Muncipal to Cities			\$16,940.70	\$16,940.70
22.5% MV to County Road & Bridge Fund	\$76,233.14			\$76,233.14
Lien Fees And Misc Fees to County General Fund	\$3,305.03			\$3,305.03
63.75% Mobile Home Revenue	\$0.00			\$0.00
Total	\$128,035.92	\$53,496.18	\$23,002.92	\$204,535.02

January Internet/Terminal Renewals 148 Internet Renewals & SS Terminals (included in totals above)	Collected	County's Portion
	\$13,115.00	\$6,340.11

OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

	Prorate	Quarterly MV	Bank Franchise	
County	\$42,540.18	\$272,506.46	\$70,798.19	
Townships	\$26,784.56	\$11,065.69	\$15,879.99	
Cities	\$9,453.37		\$89,955.24	
School Districts			\$400,820.78	
Water District				
TOTALS	\$78,778.11	\$283,572.15	\$577,454.20	\$0.00

Fine Monies	\$36,693.38	Divided among schools based on enrollment
--------------------	--------------------	---

JANUARY 2016 TAX BREAKDOWN

Tax Dollars Stay With County	\$269,023.38
Distress Warrant Fees	
Advertising & Tax Cert Fees	\$320.00
Total County	\$269,343.38
Townships	\$18,055.46
Cities	\$94,545.82
Schools	\$636,911.92
East Dakota Water	\$1,625.88
Special Assessments	\$17,151.87
TIF Collections	\$4,392.26
GRAND TOTAL TAX \$\$ COLLECTED	\$1,042,026.59

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

101-GENERAL FUND
FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	11,129,889.00	263,114.45	263,114.45	2.36	10,866,774.55
LICENSES & PERMITS	55,400.00	771.00	771.00	1.39	54,629.00
INTERGOVERNMENTAL	593,375.00	69,882.35	69,882.35	11.78	523,492.65
CHARGES FOR GOODS & SERV	1,048,211.80	97,891.37	97,891.37	9.34	950,320.43
FINES & FORFEITS	45,000.00	1,620.00	1,620.00	3.60	43,380.00
MISC. REVENUE	72,000.00	15,707.01	15,707.01	21.82	56,292.99
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	12,943,875.80	448,986.18	448,986.18	3.47	12,494,889.62
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

COMMISSIONERS	408,491.43	24,783.24	24,783.24	6.07	383,708.19
CONTINGENCY	633,720.00	0.00	0.00	0.00	633,720.00
ELECTIONS	115,625.65	25,510.41	25,510.41	22.06	90,115.24
JUDICIAL SYSTEM	504,500.00	24,990.84	24,990.84	4.95	479,509.16
FINANCE OFFICE	526,133.74	38,460.88	38,460.88	7.31	487,672.86
STATES ATTORNEY	666,127.64	56,266.02	56,266.02	8.45	609,861.62
TEEN COURT	25,000.00	25,000.00	25,000.00	100.00	0.00
COUNTY BUILDING	441,944.47	31,039.11	31,039.11	7.02	410,905.36
DIRECTOR OF EQUALIZATION	509,251.84	38,556.78	38,556.78	7.57	470,695.06
REGISTER OF DEEDS	210,490.35	16,049.82	16,049.82	7.62	194,440.53
VETERAN'S SERVICE	77,217.58	5,880.28	5,880.28	7.62	71,337.30
PREDATORY ANIMAL CONTROL	7,825.00	0.00	0.00	0.00	7,825.00
TECHNOLOGY	347,151.64	85,836.48	85,836.48	24.73	261,315.16
HUMAN RESOURCES	107,988.99	6,627.28	6,627.28	6.14	101,361.71
SHERIFF'S OFFICE	1,419,382.88	107,875.94	107,875.94	7.60	1,311,506.94
COUNTY JAIL	1,143,412.79	68,318.70	68,318.70	5.97	1,075,094.09
CORONER	35,960.00	444.04	444.04	1.23	35,515.96
JUVENILE DETENTION	54,000.00	0.00	0.00	0.00	54,000.00
HUMANE SOCIETY	10,000.00	10,000.00	10,000.00	100.00	0.00
FIRE DEPARTMENT TRUST	100,000.00	0.00	0.00	0.00	100,000.00
DRAINAGE COMMISSION	1,600.00	12.60	12.60	0.79	1,587.40
E-911	125,000.00	125,000.00	125,000.00	100.00	0.00
POOR RELIEF	233,502.69	8,339.56	8,339.56	3.57	225,163.13
FOOD PANTRY	6,000.00	6,000.00	6,000.00	100.00	0.00
COMMUNITY HEALTH NURSE	64,594.75	3,722.87	3,722.87	5.76	60,871.88
HOSPITAL FUNDING	750,000.00	0.00	0.00	0.00	750,000.00
WIC	18,881.36	0.00	0.00	0.00	18,881.36
UNITED RETIREMENT CENTER	0.00	0.00	0.00	0.00	0.00
BATA	47,000.00	47,000.00	47,000.00	100.00	0.00
ICAP	12,137.00	3,034.25	3,034.25	25.00	9,102.75
DOMESTIC ABUSE	40,000.00	0.00	0.00	0.00	40,000.00
BEHAVIORAL HEALTH	62,000.00	2,878.67	2,878.67	4.64	59,121.33
ADVANCE	35,000.00	0.00	0.00	0.00	35,000.00
ECMH-CD	55,000.00	55,000.00	55,000.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

101-GENERAL FUND
FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PUBLIC LIBRARIES	23,450.00	0.00	0.00	0.00	23,450.00
HISTORICAL MUSEUM	4,000.00	0.00	0.00	0.00	4,000.00
OTHER	0.00	0.00	0.00	0.00	0.00
BOYS & GIRLS CLUB	0.00	0.00	0.00	0.00	0.00
GLACIAL LAKES	0.00	0.00	0.00	0.00	0.00
SENIOR COMPANION	2,300.00	2,300.00	2,300.00	100.00	0.00
MENTORING	5,000.00	5,000.00	5,000.00	100.00	0.00
COUNTY EXTENSION	146,969.84	4,829.86	4,829.86	3.29	142,139.98
BROOKINGS CONS DISTRICT	25,000.00	25,000.00	25,000.00	100.00	0.00
WEED CONTROL	293,937.79	10,341.27	10,341.27	3.52	283,596.52
PLANNING & ZONING	175,638.92	11,888.25	11,888.25	6.77	163,750.67
1ST DISTRICT	40,431.00	10,107.73	10,107.73	25.00	30,323.27
ECONOMIC DEVELOPMENT	65,000.00	65,000.00	65,000.00	100.00	0.00
TRANSFERS OUT	<u>3,099,229.00</u>	<u>774,807.25</u>	<u>774,807.25</u>	<u>25.00</u>	<u>2,324,421.75</u>
TOTAL EXPENDITURES	12,675,896.35	1,725,902.13	1,725,902.13	13.62	10,949,994.22
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES					1,544,895.40

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

201-ROAD & BRIDGE FUND
 FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	550,000.00	60,622.19	60,622.19	11.02	489,377.81
LICENSES & PERMITS	9,000.00	0.00	0.00	0.00	9,000.00
INTERGOVERNMENTAL	2,110,225.00	470,976.64	470,976.64	22.32	1,639,248.36
CHARGES FOR GOODS & SERV	51,644.00	500,663.43	500,663.43	969.45	(449,019.43)
MISC. REVENUE	13,750.00	986.43	986.43	7.17	12,763.57
OTHER FINANCING SOURCES	<u>3,100,000.00</u>	<u>750,000.00</u>	<u>750,000.00</u>	<u>24.19</u>	<u>2,350,000.00</u>
TOTAL REVENUES	5,834,619.00	1,783,248.69	1,783,248.69	30.56	4,051,370.31
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
HIGHWAY ADMINISTRATION	5,985,222.40	95,042.12	95,042.12	1.59	5,890,180.28
	<u>108,000.00</u>	<u>3,645.04</u>	<u>3,645.04</u>	<u>3.38</u>	<u>104,354.96</u>
TOTAL EXPENDITURES	6,093,222.40	98,687.16	98,687.16	1.62	5,994,535.24
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(258,603.40)	1,684,561.53	1,684,561.53		(1,943,164.93)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

201-ROAD & BRIDGE FUND

08.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
201-3-3110000 CURRENT PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
201-3-3120000 DELINQ. PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
201-3-3130000 PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00
201-3-3150000 CURRENT MOBILE HOME TAX	0.00	0.00	0.00	0.00	0.00
201-3-3151000 DELINQ. M.H. TAXES	0.00	0.00	0.00	0.00	0.00
201-3-3160000 WHEEL TAX	550,000.00	60,622.19	60,622.19	11.02	489,377.81
TOTAL TAXES	550,000.00	60,622.19	60,622.19	11.02	489,377.81
<u>LICENSES & PERMITS</u>					
201-3-3290000 highway permits	9,000.00	0.00	0.00	0.00	9,000.00
TOTAL LICENSES & PERMITS	9,000.00	0.00	0.00	0.00	9,000.00
<u>INTERGOVERNMENTAL</u>					
201-3-3310100 FEMA GRANT (83.503)	0.00	0.00	0.00	0.00	0.00
201-3-3310200 FEMA EMERG. (83-516)	0.00	0.00	0.00	0.00	0.00
201-3-3310300 CDBG (14.228)	0.00	0.00	0.00	0.00	0.00
201-3-3310400 ER PROJECT	0.00	0.00	0.00	0.00	0.00
201-3-3312000 EMERGENCY BRIDGES/DOT	0.00	0.00	0.00	0.00	0.00
201-3-3340200 STP FUNDING	0.00	0.00	0.00	0.00	0.00
201-3-3340300 GOED GRANT	0.00	79,696.85	79,696.85	0.00 (79,696.85)
201-3-3340400 AGRI BUSINESS GRANT	0.00	0.00	0.00	0.00	0.00
201-3-3350100 BANK FRANCHISE TAX	0.00	0.00	0.00	0.00	0.00
201-3-3350200 MV LICENSES (22.5%)	2,000,000.00	348,739.60	348,739.60	17.44	1,651,260.40
201-3-3350900 PORT OF ENTRY FEES	90,225.00	42,540.19	42,540.19	47.15	47,684.81
201-3-3351000 BANK FRANCHISE TAX	0.00	0.00	0.00	0.00	0.00
201-3-3351100 63.75% INITIAL MH REG.	0.00	0.00	0.00	0.00	0.00
201-3-3351300 54.5% MV QUARTERLY FEE	0.00	0.00	0.00	0.00	0.00
201-3-3351700 Motor Fuel	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL INTERGOVERNMENTAL	2,110,225.00	470,976.64	470,976.64	22.32	1,639,248.36
<u>CHARGES FOR GOODS & SERV</u>					
201-3-3431300 ROAD MAINT. FROM TWPS.	32,644.00	0.00	0.00	0.00	32,644.00
201-3-3431500 VEHICLE MAINT.	0.00	0.00	0.00	0.00	0.00
201-3-3431700 BRIDGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
201-3-3431900 OTHER/HIWAY REIMBURSEMENTS	19,000.00	0.00	0.00	0.00	19,000.00
201-3-3432000 REINBURSEMENT	0.00	500,663.43	500,663.43	0.00 (500,663.43)
TOTAL CHARGES FOR GOODS & SERV	51,644.00	500,663.43	500,663.43	969.45 (449,019.43)
<u>MISC. REVENUE</u>					
201-3-3610000 INTREST	0.00	0.00	0.00	0.00	0.00
201-3-3611000 INTEREST	13,750.00	986.43	986.43	7.17	12,763.57
201-3-3640000 WORKMEN'S COMP.	0.00	0.00	0.00	0.00	0.00
201-3-3650000 34TH STREET PROJECT	0.00	0.00	0.00	0.00	0.00
201-3-3680000 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. REVENUE	13,750.00	986.43	986.43	7.17	12,763.57

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

226-EMERGENCY MANAGEMENT
 FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	44,000.00	2,417.35	2,417.35	5.49	41,582.65
CHARGES FOR GOODS & SERV	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	100.00	3.57	3.57	3.57	96.43
OTHER FINANCING SOURCES	<u>59,272.00</u>	<u>21,568.00</u>	<u>21,568.00</u>	<u>36.39</u>	<u>37,704.00</u>
TOTAL REVENUES	<u>103,372.00</u>	<u>23,988.92</u>	<u>23,988.92</u>	<u>23.21</u>	<u>79,383.08</u>
<u>EXPENDITURE SUMMARY</u>					
EMERGENCY & DISASTER SERV	<u>130,371.63</u>	<u>7,015.46</u>	<u>7,015.46</u>	<u>5.38</u>	<u>123,356.17</u>
TOTAL EXPENDITURES	<u>130,371.63</u>	<u>7,015.46</u>	<u>7,015.46</u>	<u>5.38</u>	<u>123,356.17</u>
REVENUES OVER/(UNDER) EXPENDITURES	(26,999.63)	16,973.46	16,973.46		(43,973.09)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

229-DOMESTIC ABUSE FUND
FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LICENSES & PERMITS	7,300.00	450.00	450.00	6.16	6,850.00
CHARGES FOR GOODS & SERV	<u>2,000.00</u>	<u>150.00</u>	<u>150.00</u>	<u>7.50</u>	<u>1,850.00</u>
TOTAL REVENUES	9,300.00	600.00	600.00	6.45	8,700.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DOMESTIC ABUSE	<u>9,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,300.00</u>
TOTAL EXPENDITURES	9,300.00	0.00	0.00	0.00	9,300.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	600.00	600.00	(600.00)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

248-24/7 PROGRAM
 FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	14,000.00	0.00	0.00	0.00	14,000.00
CHARGES FOR GOODS & SERV	45,000.00	3,877.00	3,877.00	8.62	41,123.00
MISC. REVENUE	0.00	67.81	67.81	0.00	(67.81)
TOTAL REVENUES	59,000.00	3,944.81	3,944.81	6.69	55,055.19
=====					
<u>EXPENDITURE SUMMARY</u>					
COUNTY JAIL	53,060.00	1,189.65	1,189.65	2.24	51,870.35
TOTAL EXPENDITURES	53,060.00	1,189.65	1,189.65	2.24	51,870.35
=====					
REVENUES OVER/(UNDER) EXPENDITURES	5,940.00	2,755.16	2,755.16		3,184.84

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

250-ROD RELIEF FUND
FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CHARGES FOR GOODS & SERV	18,500.00	1,311.00	1,311.00	7.09	17,189.00
OTHER FINANCING SOURCES	<u>12,957.00</u>	<u>3,239.25</u>	<u>3,239.25</u>	<u>25.00</u>	<u>9,717.75</u>
TOTAL REVENUES	31,457.00	4,550.25	4,550.25	14.46	26,906.75
=====					
<u>EXPENDITURE SUMMARY</u>					
ROD RELIEF FUND	<u>72,457.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>72,457.00</u>
TOTAL EXPENDITURES	72,457.00	0.00	0.00	0.00	72,457.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(41,000.00)	4,550.25	4,550.25		(45,550.25)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

301-COUNTY BUILDING FUND
 FINANCIAL SUMMARY

08.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	281,570.00	6,702.93	6,702.93	2.38	274,867.07
INTERGOVERNMENTAL	9,600.00	1,762.87	1,762.87	18.36	7,837.13
MISC. REVENUE	4,000.00	1,015.47	1,015.47	25.39	2,984.53
OTHER FINANCING SOURCES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	295,170.00	9,481.27	9,481.27	3.21	285,688.73
=====					
<u>EXPENDITURE SUMMARY</u>					
COUNTY BUILDING	138,500.00	0.00	0.00	0.00	138,500.00
DEBT SERVICE	<u>121,648.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>121,648.00</u>
TOTAL EXPENDITURES	260,148.00	0.00	0.00	0.00	260,148.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00	9,481.27	9,481.27		25,540.73

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

301-COUNTY BUILDING FUND

08.33% OF YEAR COMP.

DEBT SERVICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>DEBT SERVICE</u>					
301-4-800-4410 PRINCIPLE	77,425.00	0.00	0.00	0.00	77,425.00
301-4-800-4420 LEASE PAYMENT/INTEREST	44,223.00	0.00	0.00	0.00	44,223.00
301-4-800-4430 FISCAL AGENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT SERVICE	121,648.00	0.00	0.00	0.00	121,648.00
<hr/>					
TOTAL DEBT SERVICE	121,648.00	0.00	0.00	0.00	121,648.00
<hr/>					
TOTAL EXPENDITURES	260,148.00	0.00	0.00	0.00	260,148.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00	9,481.27	9,481.27		25,540.73

*** END OF REPORT ***

Aged Accounts Receivable Report-January 2016

County Liens

6,039 Accounts in the Report

Current	\$92,899.70
30 days	\$74,011.76
60 days	\$63,446.48
90 days	\$28,877.37
over 120 days	\$5,395,002.72
Total	\$5,654,238.03

Court Appointed Attorney Fees	\$2,823,837.19
Civil Judgement Lien	\$197,316.18
Care of Poor	\$2,243,147.78
Involuntary Mental Illness	\$12,799.42
Voluntary Mental Illness	\$207,360.89
Prisoner Meds	\$150,565.34
Restitution (psycho sexual evals)	\$2,416.50
Transcripts	\$18,844.70
Other	(\$2,049.97)
Total	\$5,654,238.03

Jail Costs

1,773 Accounts in the Report

Current	\$6,785.35
30 days	\$6,895.59
60 days	\$5,435.80
90 days	\$5,597.62
over 120 days	\$822,635.32
Total	\$847,349.68

CAA	\$0.00
Jail Costs	\$725,047.84
Prison Meds	\$127,136.65
Other	(\$4,834.81)
Total	\$847,349.68

Juvenile Detention

557 Accounts in the Report

Current	(\$931.42)
30 days	\$0.00
60 days	\$0.00
90 days	\$0.00
over 120 days	\$816,436.06
Total	\$815,504.64

Juveniles	\$816,436.06
Other	(\$931.42)
Total	\$815,504.64

Bank Franchise Comparisons

	Total	County Portion
2016	577,454.20	70,798.19
2015	531,337.34	65,144.06
2014	648,849.10	79,551.50
2013	451,578.94	55,365.38
2012	419,088.21	51,381.89

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10-43-76. Percentage of proceeds retained by state--Payment of remainder to counties--Branch office remittances kept separate. Upon the receipt of the funds referred to in this chapter, the secretary of revenue shall deposit ninety-five percent of the taxes paid by credit card banks and twenty-six and two-thirds percent of all other revenue to the general fund. The secretary of revenue shall remit the remainder, on or before February first of each year, to the county treasurer of the county wherein is situated the bank or financial institution remitting the tax. However, the remittance of tax from all branch banks, branch offices, or branches of other financial institutions subject to this tax shall be separated from the remittance of the parent bank or financial institution and shall be remitted to the county treasurer of the county in which the branch bank, branch office, or financial institution is located.

56

Source: SL 1957, ch 468; SDC Supp 1960, § 57.30A11; SL 1969, ch 266, § 2; SL 1979, ch 82, § 2; SL 1983, ch 80, § 2; SL 2003, ch 272 (Ex. Ord. 03-1), § 82; SL 2005, ch 67, § 5; SL 2011, ch 1 (Ex. Ord. 11-1), § 161, eff. Apr. 12, 2011; SL 2013, ch 53, § 2.

[Chapter 10-43](#)

Bank Franchise

SD 10-43-76

1977 Levy Personal Property Tax

Twps	Prop Tax	Prorate	2009	2010	2011	2012	2013	2014	2015	2016
Afton	170993	0.001450	792.60	644.97	414.59	607.68	654.79	940.83	770.44	837.31
Alton	211028	0.001790	978.45	796.21	511.81	750.17	808.33	1,161.44	951.09	1,033.64
Argo	153279	0.001300	710.61	578.25	371.70	544.81	587.05	843.50	690.74	750.69
Aurora	150486	0.001276	697.49	567.57	364.84	534.76	576.21	827.93	677.99	736.83
Bangor	203572	0.001726	943.47	767.74	493.51	723.35	779.43	1,119.91	917.09	996.69
Brookings	158205	0.001342	733.56	596.93	383.71	562.42	606.02	870.76	713.05	774.94
Elkton	78508	0.000666	364.05	296.24	190.43	279.11	300.75	432.13	353.87	384.58
Eureka	71978	0.000610	333.44	271.33	174.41	255.64	275.46	395.80	324.12	352.25
Lk Hendricks	33841	0.000287	156.88	127.66	82.06	120.28	129.60	186.22	152.49	165.73
Lk Sinai	208738	0.001770	967.52	787.31	506.09	741.79	799.29	1,148.46	940.47	1,022.09
Laketon	125330	0.001063	581.06	472.83	303.94	445.49	480.03	689.73	564.81	613.83
Medary	88832	0.000753	411.60	334.94	215.30	315.57	340.04	488.58	400.10	434.82
Oaklake	131465	0.001115	609.48	495.96	318.81	467.28	503.51	723.47	592.44	643.86
Oakwood	194033	0.001615	882.79	718.36	461.77	676.83	729.30	1,047.89	858.11	932.59
Oslo	89341	0.000758	414.34	337.16	216.73	317.67	342.30	491.83	402.75	437.71
Parnell	175404	0.001487	812.82	661.43	425.17	623.18	671.50	964.84	790.10	858.67
Preston	64095	0.000543	296.81	241.53	155.26	227.56	245.21	352.33	288.52	313.56
Richland	127799	0.001084	592.54	482.17	309.94	454.29	489.51	703.35	575.97	625.96
Sherman	153204	0.001299	710.06	577.81	371.42	544.40	586.60	842.85	690.21	750.11
Sterling	159294	0.001351	738.48	600.94	386.29	566.19	610.08	876.60	717.84	780.14
Trenton	159246	0.001350	737.93	600.49	386.00	565.77	609.63	875.95	717.31	779.56
Volga	191339	0.001623	887.16	721.92	464.06	680.18	732.91	1,053.08	862.36	937.21
Winsor	146515	0.001242	678.90	552.45	355.12	520.51	560.86	805.87	659.92	717.20
	3246525	0.02750	15,032.04	12,232.21	7,862.95	11,524.93	12,418.42	17,843.35	14,611.79	15,879.99

Cities	Prop Tax	Prorate								
Arlington	51079	0.000433	236.69	192.60	123.81	181.47	195.53	280.95	230.07	250.04
Aurora	25443	0.000216	118.07	96.08	61.76	90.52	97.54	140.15	114.77	124.73
Brookings	15637294	0.132612	72,499.80	58,986.83	37,917.13	55,576.13	59,884.79	86,045.18	70,461.71	76,577.36
Bruce	171002	0.001450	792.60	644.97	414.59	607.68	654.79	940.83	770.44	837.31
Bushnell	17722	0.000150	82.00	66.72	42.89	62.86	67.74	97.33	79.70	86.62
Elkton	725276	0.006151	3,362.26	2,736.01	1,758.73	2,577.81	2,777.66	3,991.07	3,268.26	3,551.92
Sinai	140352	0.001190	650.48	529.32	340.25	498.71	537.38	772.13	632.29	687.17
Volga	1312139	0.011128	6,082.78	4,949.82	3,181.78	4,663.61	5,025.17	7,220.39	5,912.72	6,425.91
White	288771	0.002449	1,338.67	1,089.33	700.23	1,026.35	1,105.92	1,589.03	1,301.25	1,414.19
	18369078	0.15578	85,163.35	69,291.69	44,541.16	65,285.14	70,346.52	101,077.06	82,771.21	89,955.24
Schools										
Deubrook 5-	5218938	0.044259	24,192.84	19,686.74	12,654.77	18,548.43	19,986.43	28,717.41	23,516.46	25,557.55
Brookings 5-	49357481	0.418575	228,792.06	186,185.37	119,681.19	175,419.85	189,019.65	271,592.01	222,404.53	241,707.89
Elkton 5-3	7017279	0.059509	32,528.79	26,470.06	17,015.13	24,939.52	26,873.01	38,612.36	31,619.35	34,363.72
Estelline 28-	1538521	0.013048	7,132.29	5,803.85	3,730.75	5,468.26	5,892.20	8,466.18	6,932.89	7,534.62
Sioux Valley	12885616	0.109276	59,732.41	48,606.80	31,244.77	45,796.28	49,346.74	70,903.63	58,062.42	63,101.89
Lk Hendricks	484805	0.004112	2,247.70	1,829.05	1,175.72	1,723.29	1,856.89	2,668.07	2,184.86	2,374.49
Arlington 38-	5066434	0.042966	23,486.06	19,111.61	12,285.07	18,006.54	19,402.54	27,878.45	22,829.44	24,810.90
Astoria 19-1	279690	0.002372	1,296.58	1,055.08	678.21	994.08	1,071.15	1,539.07	1,260.33	1,369.72
	81848764	0.69412	379,408.73	308,748.56	198,465.62	290,896.25	313,448.62	450,377.19	368,810.28	400,820.78
General	14457248	0.122604	65340.19	#REF!	34,179.19	50,045.96	53,925.33	77,562.71	63,515.45	69,035.32
County Bldg			1675.39	#REF!	876.39	1,335.93	1,440.05	1,988.79	1,628.61	1,762.87
			67,015.58	54,535.20	35,055.58	51,381.89	55,365.38	79,551.50	65,144.06	70,798.19
			546,619.70	444,807.66	285,925.31	419,088.21	451,578.94	648,849.10	531,337.34	577,454.20
G TOTAL			546,619.70	444,807.66	285,925.31	419,088.21	451,578.94	648,849.10	531,337.34	577,454.20

BROOKINGS COUNTY
STATISTICS
2015



Stats: 2015

	2011	2012	2013	2014	2015
Felony	84	115	99	123	148
Class 1 Misd.	431	465	447	411	517
Class 2 Misd.	1,056	1,219	1,052	1,018	987

Felonies: 63 Drug convictions
 16 DWI convictions

Drugs:	2014	2015	
Class 1 Misd.	153	220	misd. drugs: 181 ingesting
Felony	<u>58</u>	<u>63</u>	39 poss. of marijuana
	211	283	

DWI:	2014	2015
Misd.	174	254
Felony	<u>12</u>	<u>16</u>
	186	270

Average blood test: 0.169%

Domestic:	2014	2015
Simple Assault	24	23
Disorderly Conduct	<u>26</u>	<u>24</u>
	50	47

Class 1 Misdemeanors: Common Nuisance – 23
 Driving While License is Revoked – 29
 Reckless Driving – 36
 Simple Assault (non-domestic) – 28

Class 2 Misdemeanors: Underage – 365
 Disorderly Conduct – 44
 Insufficient Funds Checks – 51
 Petty Theft – 58
 No Insurance – 123
 Driving While License is Suspended – 70

Collected 39.5% of all Court-Appointed Attorneys fees paid
3rd Circuit average is 41.7%.

3 Jury Trials in 2015.

FELONY CONVICTIONS

OFFENSE	2011	2012	2013	2014	2015
Abuse or Cruelty to Minor as Felony	0	1	0	3	0
Accessories to Crime		2	1	0	1
Aggravated Assault	2	0	2	3	2
Aggravated Criminal Entry of MV			1	2	5
Aiding and Abetting a Felony		1	2	1	0
Assault by Adult Prisoner				1	0
Attempted Escape / Escape	0	3	2	2	0
Burglary in the First Degree	2	2	1	2	0
Burglary in the Second Degree	2	1	1	2	1
Burglary in the Third Degree	3	6	5	4	3
Conspiracy to Commit Forgery / Forgery / Possession of Known Forged Instrument	6	6	4	6	10
Discharge of Firearm at Occupied Structure				1	0
Drugs	32	29	42	58	63
DWI (3rd, 4th & 5th offenses)	16	24	11	12	16
Aggravated Eluding / Eluding a Peace Officer as Felony	1	4	2	0	2
Failure to Appear as Felony	1	1	0	1	1
Aggravated Grand Theft	1	1	0	0	0
Attempted Grand Theft/Grand Theft	3	12	8	11	13
Grand Theft by NSF / No Account Check	0	3	2	1	1
Habitual Offender	0	2	1	0	0
Hit & Run as Felony	0	1	0	0	1
Identity Theft	0	0	1	1	0
Int'l Damage to Property – 1st Degree	2	1	0	3	1
Int'l Exposure to HIV Infection				1	0
Loitering Within Community Safety Zone					1
Perjury	0	0	0	1	1
Possession of Child Pornography	8	0	3	0	3
Possession of Firearm by One With Prior Violent Crime or Drug Conviction	2	1	1	1	0
Rape / Sexual Contact / Attempted /Incest	1	2	3	2	7
Registration of Sex Offender – Six Months	0	3	0	0	0
Robbery in the First Degree					1
Simple Assault as Felony	1	2	1	0	4
Simple Assault on Law Enforcement Officer	1	4	1	3	10
Vehicular Battery			1	1	0
Vehicular Homicide		1	0	0	1
TOTALS	84	115	99	123	148

*Note: 1 of these felony convictions were for Habitual Criminal which accompanies an existing felony(s) and some defendants were sent to the penitentiary on more than one offense. *

SENT TO PENITENTIARY	44	26	37	48	74
Suspended execution of sentence	61	50	45	54	68
Suspended imposition of sentence	17	27	17	37	18

PROBATION VIOLATIONS:

FOFCOL and Order Revoking Probation and Reinstating Suspended Penitentiary Sentence – 15

FOFCOL and Order Continuing Probation – 17

FOFCOL and Order Revoking Probation and SOC – 5

CLASS 1 MISDEMEANOR CONVICTIONS

OFFENSE	2011	2012	2013	2014	2015
Aiding and Abetting Misdemeanor			1	0	0
Alteration of Temporary License Permit				1	0
Attempt to Hire for Sexual Activity					1
Carry Pistol/Revolver without License	0	0	1	2	4
Common Nuisance	57	47	31	39	23
Contributing to Abuse, Neglect or Delinquency or Causing CHINS	0	1	3	4	0
Criminal Entry of Motor Vehicle	2	3	2	8	3
Disseminating Material Harmful to Minors as Misdemeanor	0	0	1	0	0
Drugs – Controlled Substance Obtained from Different Medical Practitioners		4	0	0	0
Drugs - Distribution of Marijuana as Misd.	0	1	0	0	0
Drugs - Ingesting Substance to Become Intoxicated	150	150	129	112	181
Drugs - Marijuana Poss. / Inhabit Room	38	42	57	41	39
Drugs - Possession of Salvia	0	0	0	0	0
Drugs – Possession, Sale or Distribution of Certain Substances for Intoxication	1	0	0	0	0
Eluding	1	2	3	5	1
Entering / Remaining / Refusing to Leave Building / Property	3	9	8	21	13
Failure to Pay Sales Tax	1	0	1	0	0
Failure to Pay Contractors' Excise Tax			1	0	0
Failure to Post Antiknock Index				1	0
False Imprisonment	1	0	0	0	0
False Personation w/Intent to Deceive Law Enforcement	13	12	7	17	15
False Reporting to Authorities	6	3	10	10	6
False Representation to Obtain DL	0	2	0	0	0
Furnishing Alcohol to Child (under 18)	1	1	1	0	1
Giving of False Information Evidence of Financial Responsibility	0	0	0	0	0
Hit and Run	7	2	2	2	11
Hunting Violations	1	1	2	0	4
Inhumane Treatment of Animal	0	2	0	0	0
Int'l Causing Contact With Bodily Fluids or Human Waste / Attempted	2	2	2	0	2
Int'l Damage to Property – 2nd Degree	6	7	10	7	10
Interference With Emergency Communications	2	3	2	0	3
Killing or Injuring Animal of Another			1	0	0
License Violations Display/Permit Use of License/ID (2)	10	25	10	13	54

No CDL (0)					
Poss. of Fake/Altered License/ID (6)					
Possession of Susp/Rev/Cancel DL (5)					
NSF / Theft by NSF 1st Degree	15	9	6	9	7
Obstructing Law Enforcement Officer, Jailer or Firefighter	11	11	18	5	9
Operating a Boat While Under the Influence				1	0
Permitting Unauthorized Use of License by Another			1	0	0
Possess Firearm While Intoxicated	1	2	2	2	0
Possession/Receive more than 9 grams of pseudoephedrine			1	0	0
Practice of Massage or Represent without a License		1	0	0	0
Protection Order Violation	1	6	8	12	4
Reckless Discharge of Firearm	0	0	1	1	0
Reckless Driving	16	28	38	30	36
Resisting Arrest	6	2	6	2	4
Revoked Driver's License	33	28	23	24	29
Sexual Contact / Indecent Exposure	2	4	3	0	0
Simple Assault (non-domestic)	24	29	20	16	28
Taking of Pictures Without Consent	0	0	0	0	0
Tampering With Motor Vehicle	0	0	0	0	0
Theft	7	17	6	12	12
Threatening Law Enforcement Officer or Family	4	3	8	3	5
Unauthorized Operation of Motor Vehicle	5	2	9	6	2
Unauthorized Possession/Tampering With Sign	0	2	1	2	0
Unauthorized Procurement or Possession of License		1	1	0	0
Unlawful Telephone Calls	2	1	3	1	2
Unlawful Use of Computer System					1
Violation of Conditional Bond	2	0	6	2	5
Window Peeking/Stalking/Eavesdrop	0	0	1	0	2
TOTALS	431	465	447	411	517

CLASS 2 MISDEMEANOR CONVICTIONS

OFFENSE	2011	2012	2013	2014	2015
Careless / Exhibition Driving	22	13	24	24	18
Disorderly Conduct (non-domestic)	63	59	59	42	44
Disturbance of School	1	1	0	0	0
Door to Door Seller's Failure to Inform Buyer				1	0
Driver's License Violations: Allowing Unauthorized Person to Drive - (1) Expired DL (0) No Valid DL (30) Canceled DL (3) No license in possession (1) No Motorcycle License (0) Restricted License Violation (0)	23	35	31	35	43
Drug Paraphernalia	5	37	33	7	9
Duty to Stop After Accident	9	8	7	6	8
Eluding	0	1	0	0	0
Entering / Remaining / Refusing to Leave Property	16	21	12	11	20
Failure to Comply with Peace Officer			1	0	1
Failure to Deliver Title of Vehicle					2
Failure to Dispose of Dead Animal					2
Failure to Have Park Entrance License				1	0
Failure to Report Accident	3	12	14	15	4
Failure to Yield Right of Way / Fail to Yield to Emergency Vehicle	9	5	7	3	0
Furnishing Alcohol to Persons (18-21)	12	14	10	7	10
Hunting/Fishing Violations	16	15	3	0	24
Illegal Discharge of Fireworks	0	1	1	1	0
Int'l Damage to Property - 3rd Degree	10	8	12	9	2
Int'l Refusal to Relinquish Party Line	0	0	0	0	0
License Plate Violations	10	14	17	8	21
Littering	3	1	3	0	6
No Insurance	70	79	103	91	123
NSF/Theft by NSF 2nd Degree	114	95	88	71	51
Open Container	11	17	23	3	4
Public Indecency	0	3	0	0	0
School Bus Signal Violation	2	1	2	1	4
Seat Belt Violation / Child Restraint	2	4	2	12	4
Suspended Driver's License	60	54	67	73	70
Tampering With Alarm System	0	0	0	0	0
Times When On-Sale Service Prohibited			1	0	0
Theft / Attempted Theft	35	30	34	66	58
Tobacco Purchase / Possession	1	6	3	2	4
Traffic Violations	58	52	55	46	48
Persons Responsible for Truancy	0	1	0	3	5
Public Nuisance		1	0	0	0
Underage Consumption/Possession	478	587	409	469	365
Unlawful Sale of Tobacco to Minors	0	0	1	0	0
Violation of County Zoning Ordinances	2	5	2	0	0
Zero Tolerance - alcohol / marijuana	21	39	28	11	37
TOTALS	1,056	1,219	1,052	1,018	987

DWI CONVICTIONS

DWI'S	2011	2012	2013	2014	2015
1st	201	179	166	141	202
2nd	58	40	50	33	52
3rd	16	17	11	10	14
4th	0	6	0	1	2
4th or subsequent					
5th	0	0		0	0
5th or subsequent	0	1		1	0
6th	0	0		0	0
TOTALS	275	243	227	186	270

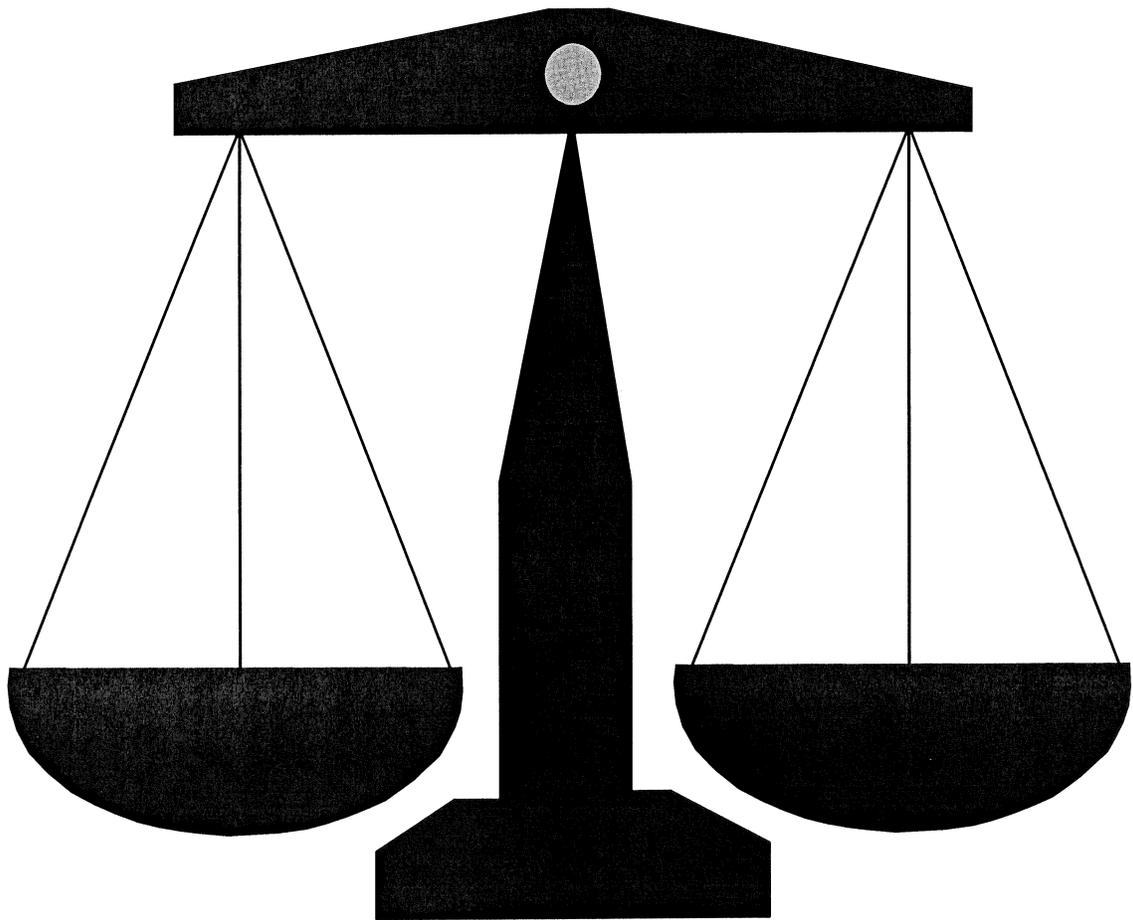
Of the 270 convictions for Driving While Under the Influence, the average percent by weight of alcohol as a result of blood testing was .169%.

SIMPLE ASSAULT/DISORDERLY CONDUCT CONVICTIONS

(Domestic only)

OFFENSE	2011	2012	2013	2014	2015
Simple Assault	9	14	27	24	23
Disorderly Conduct	23	26	19	26	24
TOTALS	32	40	46	50	47

BROOKINGS COUNTY
JUVENILE STATISTICS
2015





2015 JUVENILE STATISTICS

• NUMBER OF FORMAL JUVENILE PETITIONS FILED	100
○ NUMBER OF CHINS PETITIONS FILED (Truancy)	16
○ NUMBER OF CHINS PETITIONS FILED (Beyond Parental Control)	2
○ NUMBER OF CHINS PETITIONS FILED (Runaways)	1
○ NUMBER OF CHINS PETITIONS FILED (Underage and Under 21 Driver)	10
○ NUMBER OF DELINQUENCY PETITIONS FILED	71
• NUMBER OF DISMISSALS	15
• NUMBER OF TRANSFERS OF VENUE	29
• NUMBER OF TEEN COURT REFERRALS	41
• NUMBER OF TEEN COURT COMPLETED	34

ABUSE & NEGLECT

• NUMBER OF ABUSED/NEGLECTED PETITIONS STILL PENDING IN 2015 FROM PRIOR YEARS	2
• FILES OPENED IN 2015	6
• NUMBER OF CHILDREN INVOLVED IN CASES PENDING IN 2015	10
• TERMINATION OF PARENTAL RIGHTS CASES	0
• ICWA CASES IN 2015	3

NUMBER OF COUNTS DISMISSED

• Aiding & Abetting Disorderly Conduct	0
• Aiding & Abetting Petty Theft in the Second Degree	0
• Burglary in the Third Degree	1
• CHINS (Alcohol)	0
• CHINS (Beyond Parental Control)	0
• CHINS (Runaway)	1
• CHINS (Truancy)	2
• Contributing to the Delinquency of a Minor	0
• Criminal Entry of Motor Vehicle	9
• Disorderly Conduct	1
• Distribution of Marijuana	0
• Disturbance of School	0
• Drug Free Zone	0

• Entering/Remaining After Notice	1
• Grand Theft	0
• Ingesting Substance, Except Alcoholic Beverages, for the Purpose of Becoming Intoxicated as Misdemeanor	0
• Intentional Damage to Property – Class 6 Felony (more than \$1,000 but less than \$2,500)	0
• Intentional Damage to Property – Class 1 Misdemeanor (more than \$400 but less than \$1,000)	1
• Intentional Damage to Property – Class 2 Misdemeanor (\$400 or less)	1
• Petty Theft in the First Degree	0
• Petty Theft in the Second Degree	2
• Possession of Controlled Substance	0
• Possession of Marijuana as a Misdemeanor	4
• Rape in the First Degree	0
• Rape in the Second Degree	0
• Rape in the Third Degree	0
• Rape in the Fourth Degree	1
• Sexting	0
• Simple Assault	1
• Theft by ISF Check	0
• Threatening or Harassing Contacts by Telephone/Electronic Device	0
• Unauthorized Ingesting of Controlled Substance	0
• Use or Possession of Drug Paraphernalia	1
TOTAL	26

TRANSFERS OF VENUE

• Burglary 3 rd Degree	2
• CHINS (Truancy)	1
• CHINS (Underage Consumption/Possession)	13
• City Curfew Violation	4
• City Ordinance: Fleeing from Law Enforcement	1
• Disorderly Conduct	1
• Disturbance of School	2
• Driving Without Valid License or Permit	1
• Escape	1
• Grand Theft	1
• Ingesting Substance, Except Alcoholic Beverages, for the Purpose of Becoming Intoxicated as Misdemeanor	4
• Impersonation with Intent to Deceive Law Enforcement Officer	1
• Intentional Damage to Property	4
• Possession of Marijuana	4

• Simple Assault	2
• Terrorist Threat	1
• Use or Possession of Drug Paraphernalia	5
• Violation on Restricted License	1
• Zero Tolerance – Alcohol	1
• Zero Tolerance – Drugs	1
• TOTAL	51

TEEN COURT REFERRALS COMPLETED

• Common Nuisance	1
• Disturbance of School	3
• Entering/Remaining After Notice	5
• Ingesting Substance, Except Alcoholic Beverages, for the Purpose of Becoming Intoxicated as Misdemeanor	2
• Petty Theft in the Second Degree	12
• Possession of Marijuana as a Misdemeanor	2
• Receiving Stolen Property	1
• Underage Consumption/Possession	11
• Use or Possession of Drug Paraphernalia	2
• Zero Tolerance – Alcohol	1
TOTAL	40

DELINQUENT ACTS COMMITTED (Some Petitions Contained Multiple Counts)

**** Denotes Felonies**

• Aggravated Assault	1
• Aiding & Abetting Disorderly Conduct	0
• Aiding & Abetting Petty Theft in the Second Degree	0
• Attempted Burglary Third Degree**	1
• Burglary in the First Degree**	0
• Burglary in the Second Degree**	0
• Burglary in the Third Degree**	12
• Common Nuisance	1
• Contributing to Delinquency of a Child	0
• Criminal Entry of a Motor Vehicle	2
• Disorderly Conduct	3
• Distribution of Marijuana	0
• Distribution of Marijuana to Minor**	0
• Disturbance of School	6
• Drug Free Zone**	0
• Eluding Law Enforcement Officer	1
• Entering/Remaining After Notice	2

• Escape**	2
• False Reporting to Law Enforcement	0
• Furnish Alcoholic Beverage to a Child	1
• Grand Theft**	6
• Harassing Contacts by Telephone or Other Electronic Communication Device	1
• Ingesting Substance, Except Alcoholic Beverages, for the Purpose of Becoming Intoxicated as Misdemeanor	8
• Intentional Contact with Bodily Fluids	0
• Intentional Damage to Property – Class 5 Felony (more than \$2,500 but less than \$5,000)	1
• Intentional Damage to Property – Class 6 Felony (more than \$1,000 but less than \$2,500)	3
• Intentional Damage to Property – Class 1 Misdemeanor (more than \$400 but less than \$1,000)	1
• Intentional Damage to Property – Class 2 Misdemeanor (\$400 or less)	5
• Intentional Interference with Emergency Communication	0
• Obstruct Law Enforcement Officer	1
• Petty Theft in the First Degree	1
• Petty Theft in the Second Degree	15
• Possession of Controlled Substance**	0
• Possession of Firearm on School Premises	0
• Possession of Marijuana as Misdemeanor	6
• Rape in the First Degree**	0
• Rape in the Second Degree**	0
• Rape in the Third Degree**	0
• Rape in the Fourth Degree**	1
• Sexting	0
• Sexual Contact with Child Under Sixteen**	7
• Sexual Contact with Person Capable of Consenting Without Consent	0
• Simple Assault	6
• Simple Assault/Domestic	5
• Terrorist Threat	1
• Theft by ISF Check	0
• Threatening or Harassing Contacts by Phone	2
• Unauthorized Ingesting of Controlled Substance	0
• Unauthorized Operation of a Motor Vehicle	2
• Use of Visual Recording or Photographic Device without Consent	3
• Use or Possession of Drug Paraphernalia	6
• TOTAL OFFENSES	113

DISPOSITIONS ON DELINQUENT AND CHINS PETITIONS

• Placed on 90 Days Probation	6
• Placed on 4 Months Probation	21
• Placed on 6 Months Probation	2
• Placed on 12 Months Probation	5
• Placed on Probation Until the Age of 18	0
• Placed on Probation Until the Age of 21	0
• Placed on Probation Until End of School Year	1
• Placed on Court Supervised Monitoring Until End of School Year	2
• Placed on Indefinite Probation	2
• BCDC Commitment	0
• Committed to DOC	12
• DOC Suspended – Indefinite Probation	2
• DOC Suspended – 4 Months Probation	1
• DOC Suspended – Law Abiding Citizen 1 Year, Fines	1
• Detention Suspended – Court Supervised Monitoring	0
• Court Supervised Monitoring	13
• JDC/Probation	0
• JDC if Teen Court Paperwork Not Submitted	1
TOTAL	69

APPLICATIONS

• Application Revoking or Modifying Probation	11
• Application Revoking or Modifying Probation and for Reinstatement of Suspended Commitment to DOC	4
• Application Revoking or Modifying Court Supervised Monitoring	1
TOTAL	16

FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDERS

• Order Continuing Probation	5
• Order Continuing Court Supervised Monitoring	0
• DOC Commitment – Suspended	1
• DOC Commitment	6
• BCDC Commitment Suspended – Continued Court Supervised Monitoring	0
• JDC Commitment	0
• Dismissal of Application	1
• Discharge from Probation	2
TOTAL	15

BROOKINGS COUNTY
INVOLUNTARY
MENTAL
COMMITMENTS
2015

TOTAL PETITIONS FILED	48
TOTAL APPROVED & COMMITTED	40

TO: Local Government Assistance
South Dakota Department of Transportation
700 Broadway Avenue East
Pierre, South Dakota 57501-2586

RE: UTILITIES CERTIFICATE

PROJECT NUMBER BRF 6295(10) PCN 01W9

This is to certify that the Board of County Commissioners of Brookings County, South Dakota, will move and/or adjust or will cause to be moved, and/or adjusted, any and all utilities, whether publicly or privately owned, lying in the path of or conflicting with the construction of said project within the limits of said county.

1. The moves and/or adjustments will be accomplished at no cost to the State of South Dakota; and without Federal participation; and will be coordinated with the construction of said project. The following utilities have been contacted and are aware of the project:

	<u>Utility Company</u>	<u>Transmission</u>	<u>Date Contacted</u>
	<u>East River</u>		<u>Feb 2, 2016</u>
<u>cell 845-867-9958</u>	<u>Sioux Valley Energy - Steve</u>		<u>1-30-2016</u>
	<u>Mediacom Paul</u>		<u>2-2-2016</u>
	<u>Interstate Telecommunications</u>		<u>2-5-2016</u>
	<u>Century Link</u>		

2. The utilities referred to in this certificate do not include railroads or railroad owned facilities.
3. All other utilities not included in this certificate are listed below:

We also certify that all physical features (fences, signs, posts, etc.) to be removed under utilities negotiations have been moved or will be moved by the date of the letting or that an agreement has been negotiated with the owner involved.

DATED THIS _____ DAY OF _____, 20 ____.

BOARD OF COUNTY COMMISSIONERS

ATTEST: OF _____ COUNTY

BY: _____

COUNTY AUDITOR
(SEAL)

CHAIRMAN

Approved by: _____
Admin. Program Manager Date

Feb 23 agenda

ENCROACHMENT SURVEY CERTIFICATION
FOR
BRF 6295(10), BROOKINGS COUNTY, PCN 01W9

Conducted by Richard Birk
Title Highway Superintendent
Date 1-30-2016

I hereby certify,

No encroachments exist within the right-of-way limits of the noted project.

The only existing encroachments within the right-of-way limits of the noted project are trees and/or _____ which will be removed as a part of the project.

Return by mail or fax at your earliest convenience
SDDOT - Office of Local Government Assistance
Attn: Cody Axlund
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
FAX: 605/773-4870

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Interstate Telecommunications Cooperative for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Sinai, Section: _____ Quarter Section: NE NW SE SW

Street/Avenue of Construction: CR 11, Nearest Intersection: CR 12

Distance from nearest intersection: See Attached Maps North South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage Telecommunications
2. Cable Type Buried Fiber Optic Cable
3. Outside Diameter or Pipe Size 1.5" PVC Duct
4. Method of Installation Plowing and Directional Boring
5. Crossing Bituminous Roads Directional Boring

*This installation will comply with the National Safety Code and all Federal Guidelines.

*Warning signs will be installed where appropriate.

*Ditches will be restored back to present condition.

*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Ren Puckert Date: 1/27/16

Applicant Address: PO Box 920, Clear Lake, SD 57726

Phone: (605) 874-2181 Fax: (605) 874-2014

Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Interstate Telecommunications Cooperative for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Sinai, Section: _____ Quarter Section: NE NW SE SW

Street/Avenue of Construction: CR 11, Nearest Intersection: CR 12

Distance from nearest intersection: See Attached Maps North South East West

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The following information is pertinent to the proposed installation:

1. Intended usage Telecommunications
2. Cable Type Buried Fiber Optic Cable
3. Outside Diameter or Pipe Size 1.5" PVC Duct
4. Method of Installation Plowing and Directional Boring
5. Crossing Bituminous Roads Directional Boring

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Phone: _____ Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Interstate Telecommunications Cooperative for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Sinai, Section: _____ Quarter Section: NE NW SE SW

Street/Avenue of Construction: CR 11, Nearest Intersection: CR 12

Distance from nearest intersection: See Attached Maps North South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

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Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

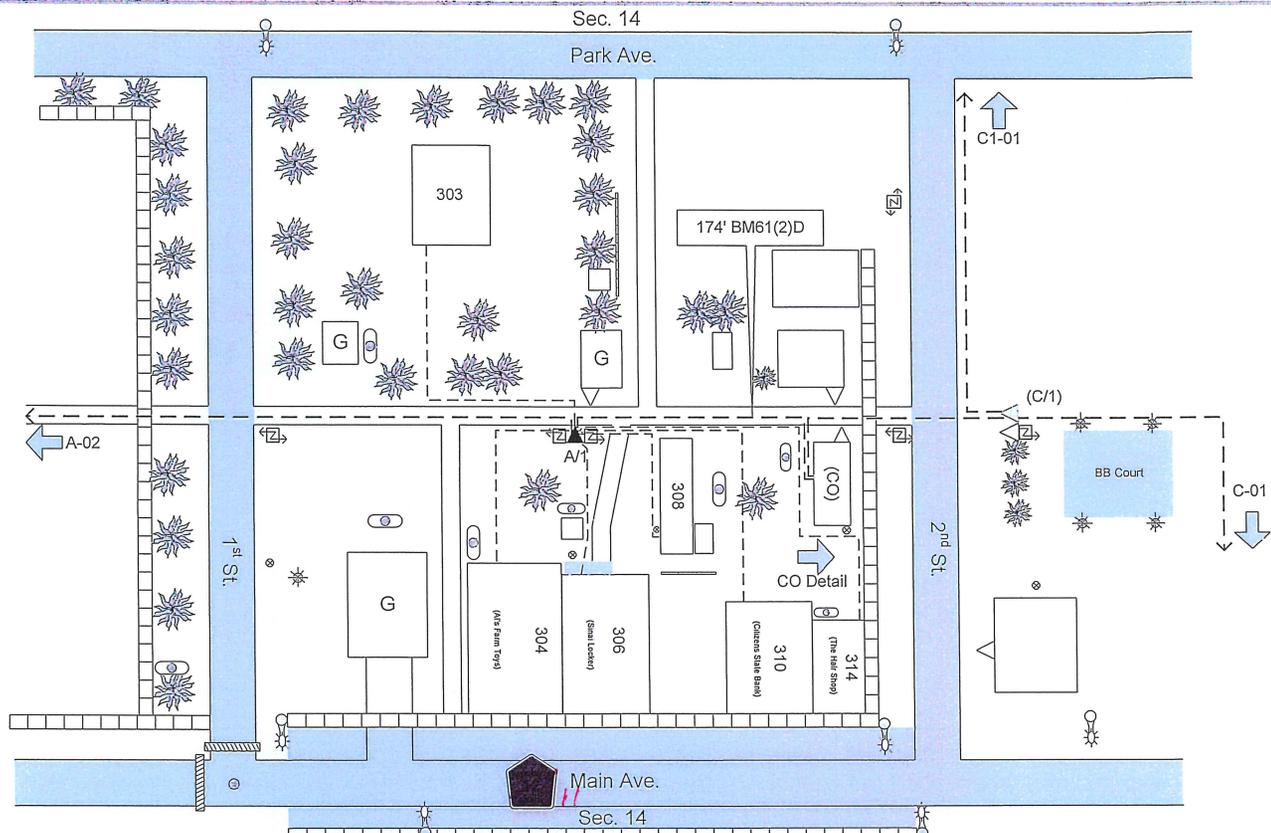
Phone: _____ Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twp: 109N

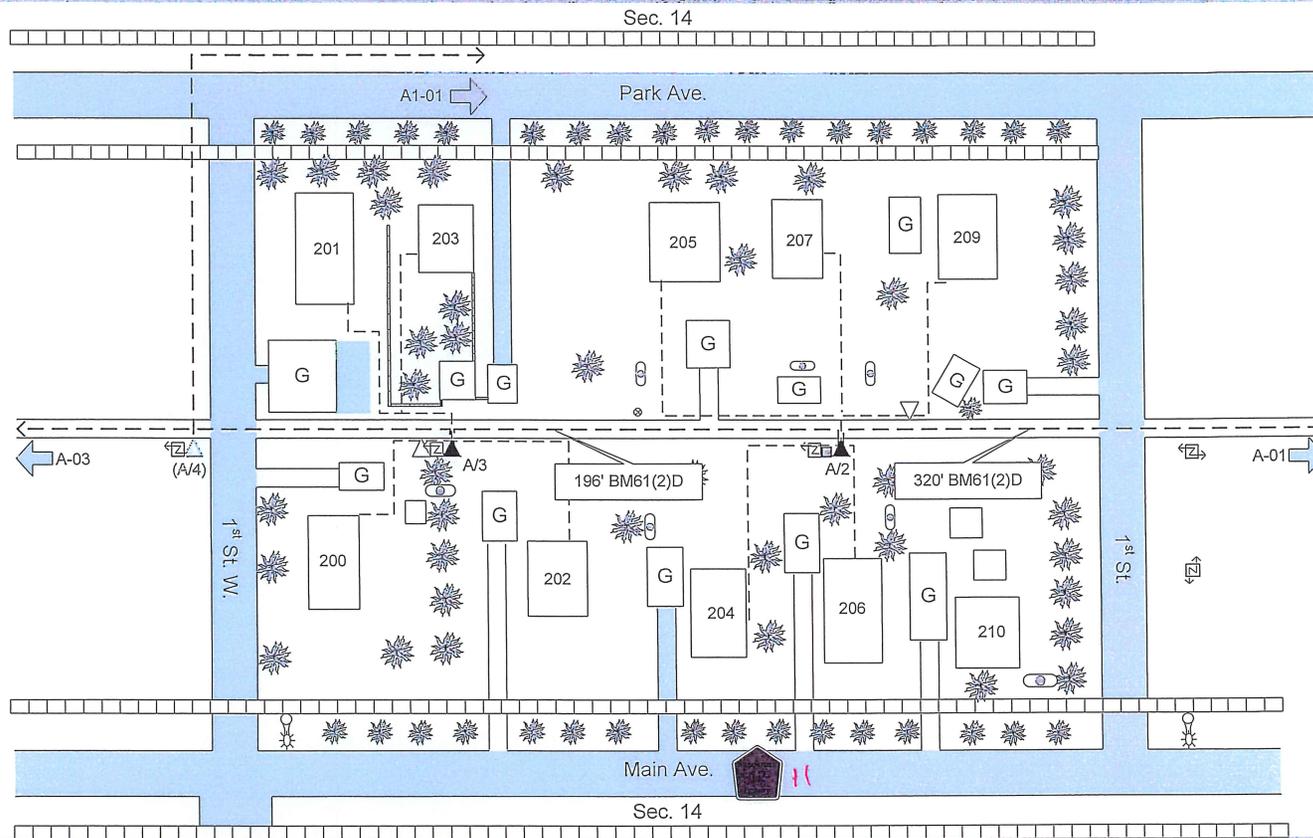


As Staked
Interstate Telephone Co.
 Name: A-01
 WO: VPS_SINAI_16
 Exch: Sinai
 Route: A
 ROW: Public

Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



From (CO)	To	PType	Units	Feet	BA	BM	FO	HO	ONT	Remarks		
	A/1	BDO5	BFO 96RI	182		2(5/8)(8)	1	T	1	1	17	
	A/1		BFOV(1x1.25)	174		61(2)D	174					
A/1	303		SEBO 4I	200		83	1			HB5S		
	303		SEBOV(1x.75)	180								
A/1	304		SEBO 4I	144		83	1			HB5S		
	304		SEBOV(1x.75)	124								



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N



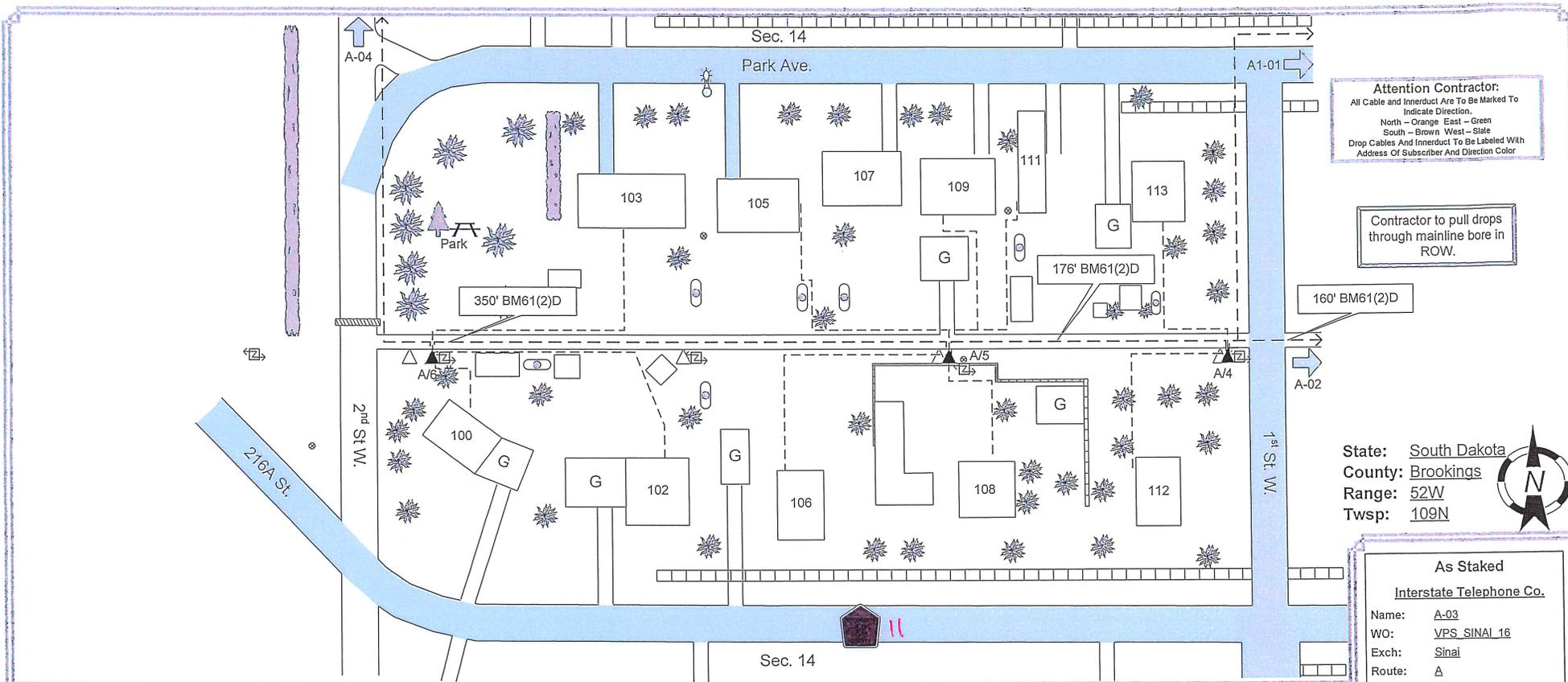
As Staked
Interstate Telephone Co.
 Name: A-02
 WO: VPS_SINAL_16
 Exch: Sinal
 Route: A
 ROW: Public

Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



Drawing Not to Scale

From	To	PType	Units	Feet	BM	HO	ONT	Remarks
A/1	A/2	BDO5	BFO 96RI	336	2(5/8)(8)	1	1	6
	A/2		BFOV(1x1.25)	320	61(2)D	320		
A/2	204		SEBO 4I	158	83	1		HB5S
	204		SEBOV(1x.75)	138				
A/2	205		SEBO 4I	200	83	1		HB5ES
	205		SEBOV(1x.75)	180				



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N

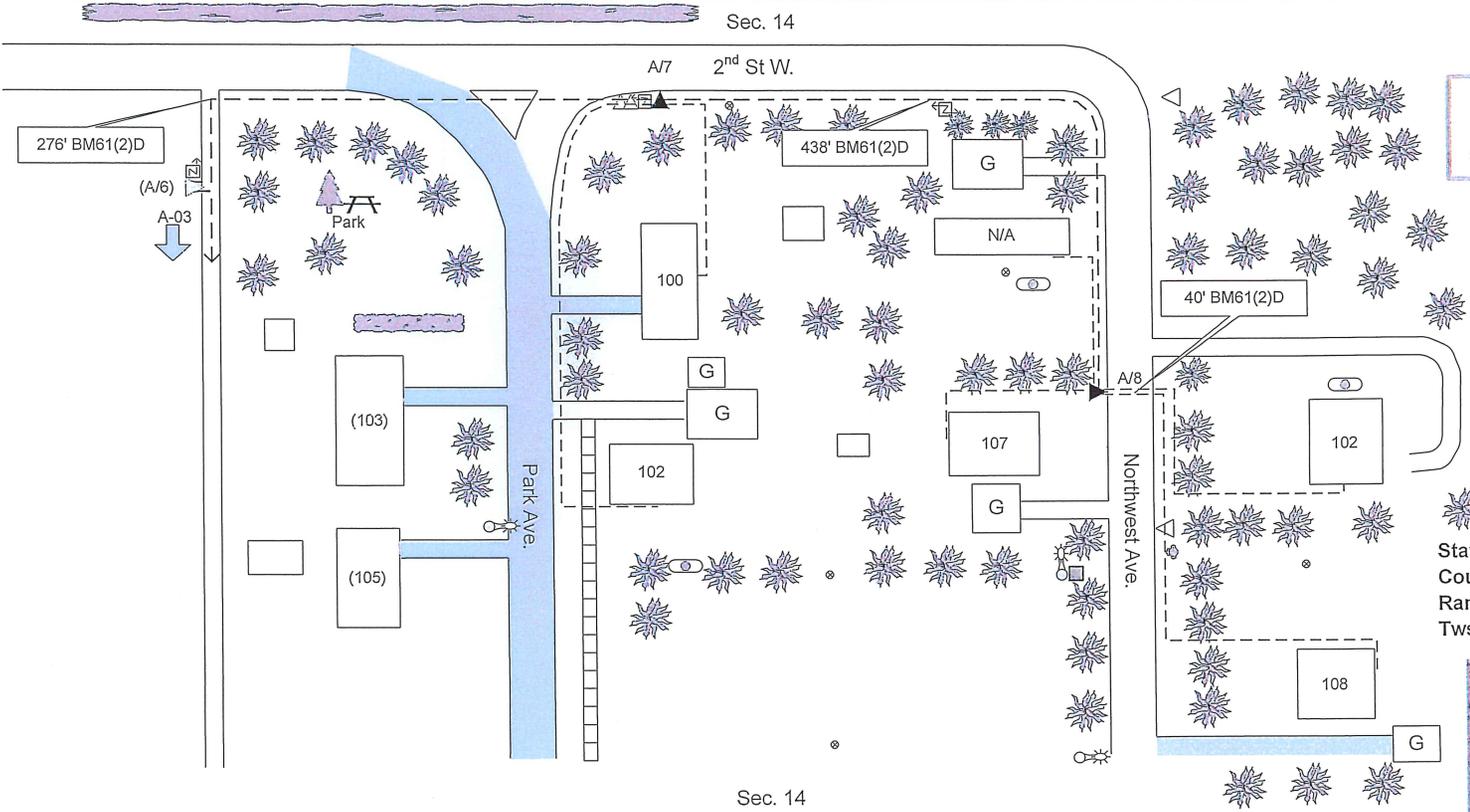


As Staked
 Interstate Telephone Co.
 Name: A-03
 WO: VPS SINAI 16
 Exch: Sinai
 Route: A
 ROW: Public

Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____

VantagePoint
 Drawing Not to Scale

From	To	PType	Units	Feet	BA	BM	HO	ONT	Remarks
(A/3)	A/4	BDO5	BFO 96RI	176		2(5/8)(8)	1	1 2	
	A/4		BFOV(1x1.25)	160		61(2)D	160	12R 2	
A/4	112		SEBO 4I	162		83	1		HB5S
	112		SEBOV(1x.75)	142					
A/4	113		SEBO 4I	148		83	1		HB5S
	113		SEBOV(1x.75)	128					



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N

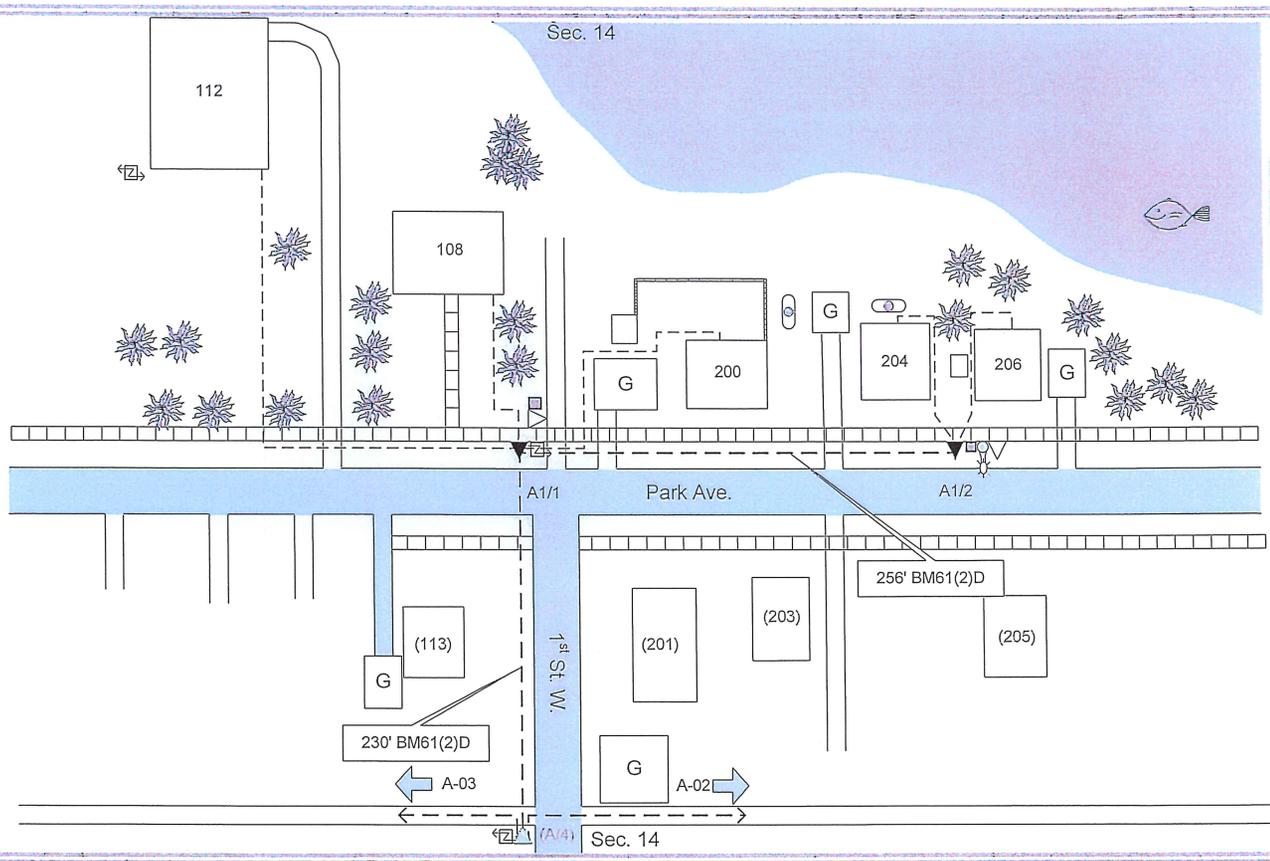


As Staked
Interstate Telephone Co.
 Name: A-04
 WO: VPS_SINAL_16
 Exch: Sinal
 Route: A
 ROW: Public

Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____


 Drawing Not to Scale

From	To	PType	Units	Feet	BA	BM	HO	ONT	Remarks
(A/6)	A/7	BDO5	BFO 96RI	292		2(5/8)(8) 1	1	2	
	A/7		BFOV(1x1.25)	276		61(2)D 276			
A/7	100		SEBO 4I	160		83 1		HB5S	
	100		SEBOV(1x.75)	140					
A/7	102		SEBO 4I	282		83 1		HB5S	
	102		SEBOV(1x.75)	262					



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North – Orange East – Green
 South – Brown West – Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N



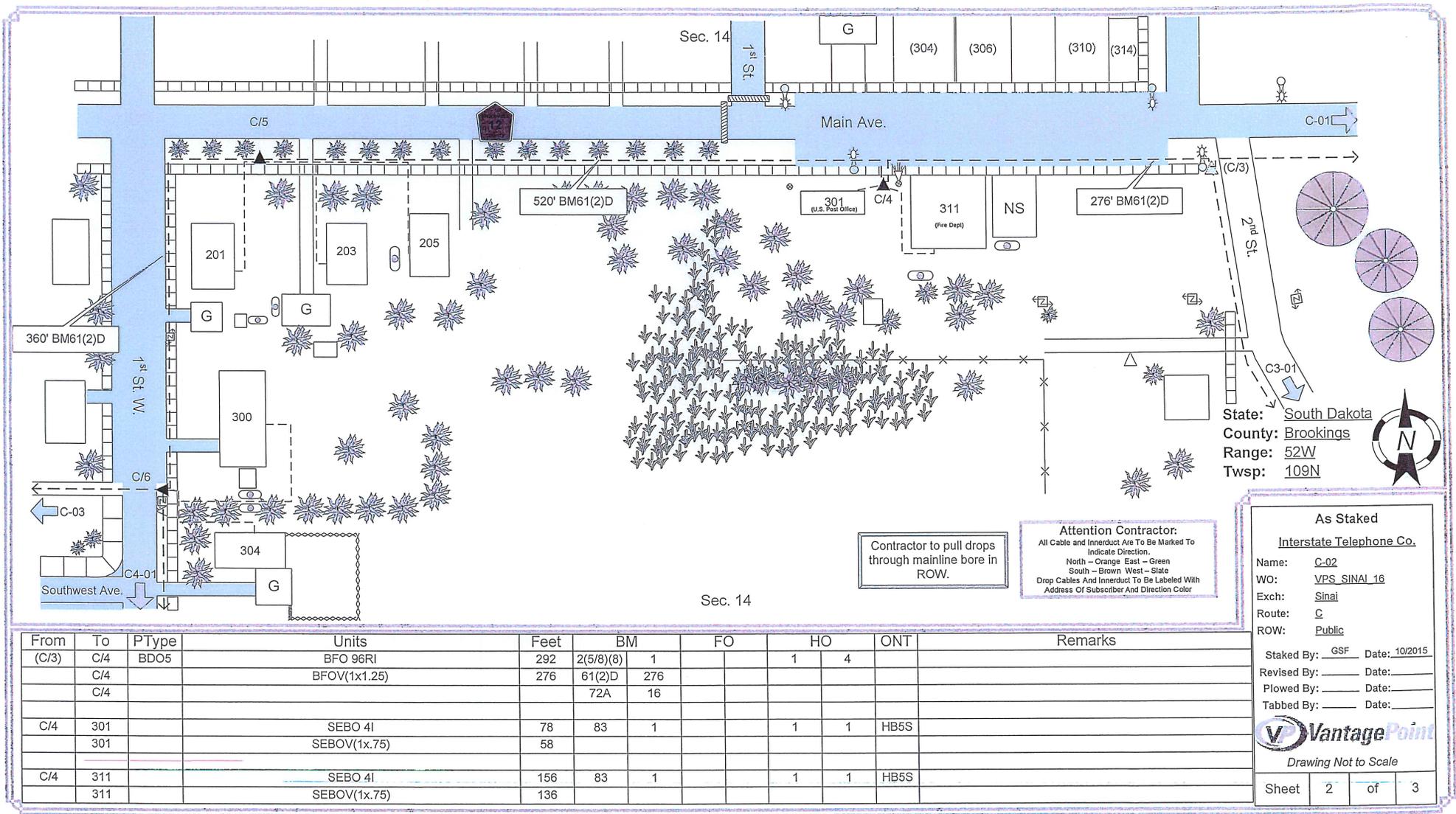
As Staked
Interstate Telephone Co.

Name: A1-01
 WO: VPS_SINAI_16
 Exch: Sinai
 Route: A1
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



From (A/4)	To	PType	Units	Feet	BM	HO	ONT	Remarks
	A1/1	BDO5	BFO 24RI	250	2(5/8)(8)	1	1	3
	A1/1		BFOV(1x1.25)	230	61(2)D	230		
A1/1	108		SEBO 4I	144	83	1		HB5S
	108		SEBOV(1x.75)	124				
A1/1	112		SEBO 4I	322	83	1		HB5S
	112		SEBOV(1x.75)	302				

Sheet 1 of 1



State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N



Contractor to pull drops through mainline bore in ROW.

Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - State
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

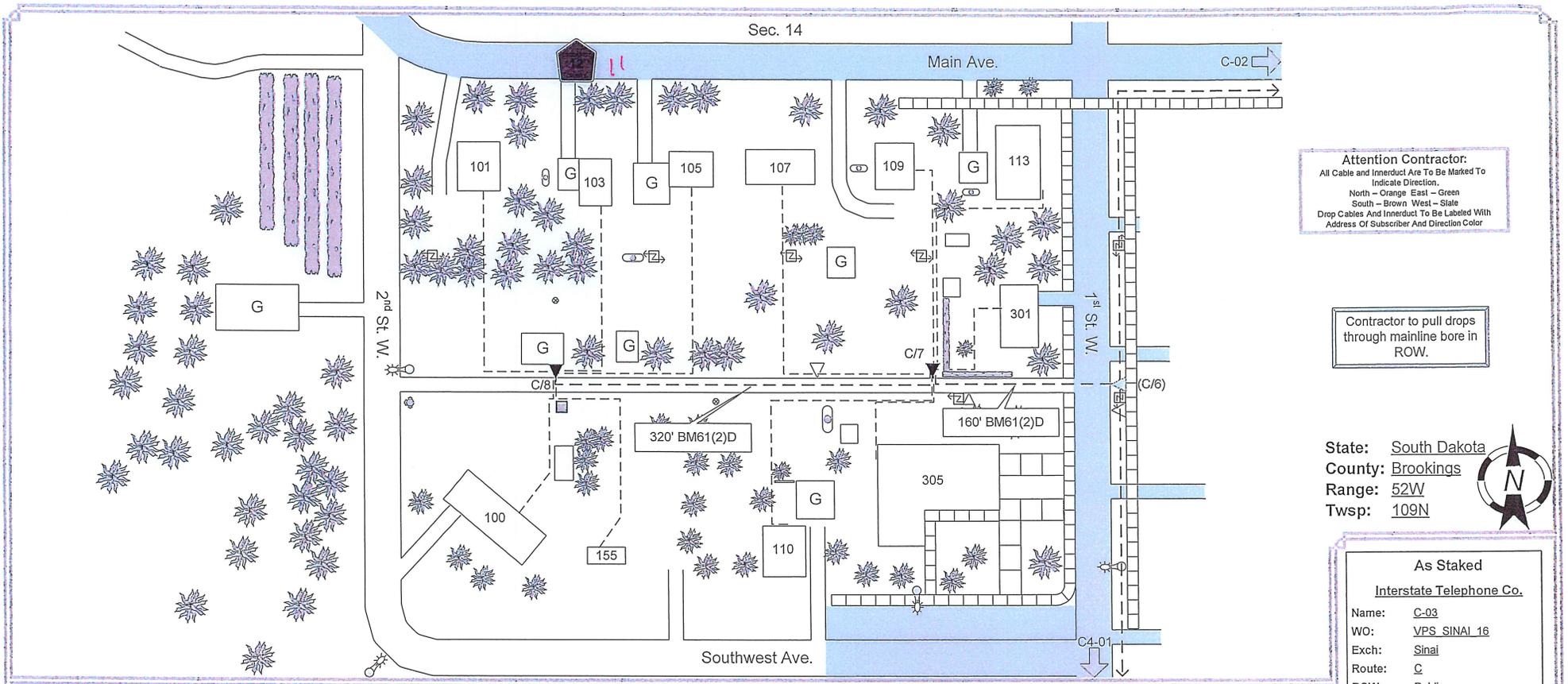
As Staked
Interstate Telephone Co.
 Name: C-02
 WO: VPS_SINAI_16
 Exch: Sinai
 Route: C
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



Drawing Not to Scale

Sheet	2	of	3
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From	To	PType	Units	Feet	BM	FO	HO	ONT	Remarks
C/3	C/4	BDO5	BFO 96RI	292	2(5/8)(8)	1	1	4	
	C/4		BFOV(1x1.25)	276	61(2)D	276			
	C/4				72A	16			
C/4	301		SEBO 41	78	83	1	1	1	HB5S
	301		SEBOV(1x.75)	58					
C/4	311		SEBO 41	156	83	1	1	1	HB5S
	311		SEBOV(1x.75)	136					



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twp: 109N



As Staked
Interstate Telephone Co.
 Name: C-03
 WO: VPS SINAI 16
 Exch: Sinai
 Route: C
 ROW: Public

Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



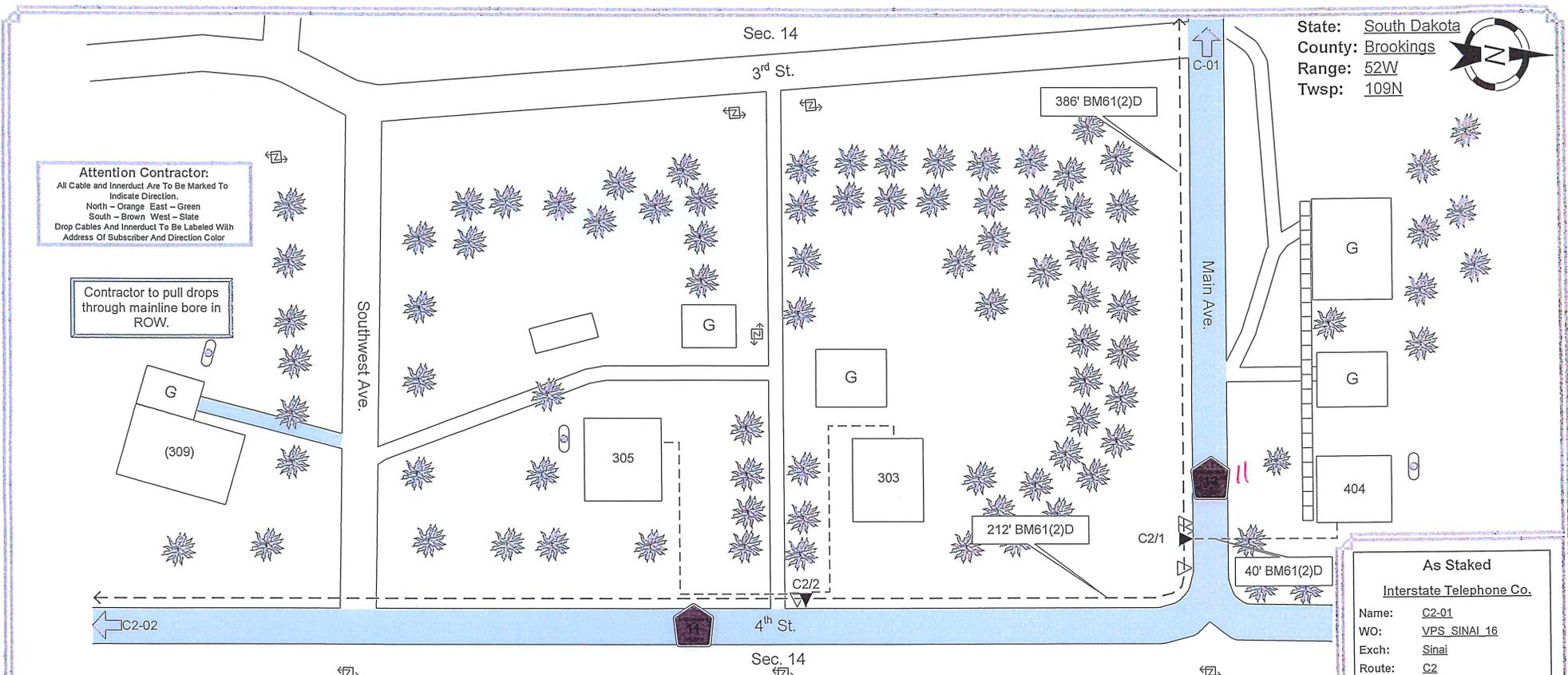
From	To	PType	Units	Feet	BA	BM	HO	ONT	Remarks
C/6	C/7	BDO5	BFO 96Rl	176		2(5/8)(8)	1	1	6
	C/7		BFOV(1x1.25)	160		61(2)D	160		
C/7	107		SEBO 4l	312		83	1		HB5S
	107		SEBOV(1x.75)	292					
C/7	109		SEBO 4l	206		83	1		HB5S
	109		SEBOV(1x.75)	186					

State: South Dakota
 County: Brookings
 Range: 52W
 Twsp: 109N



Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

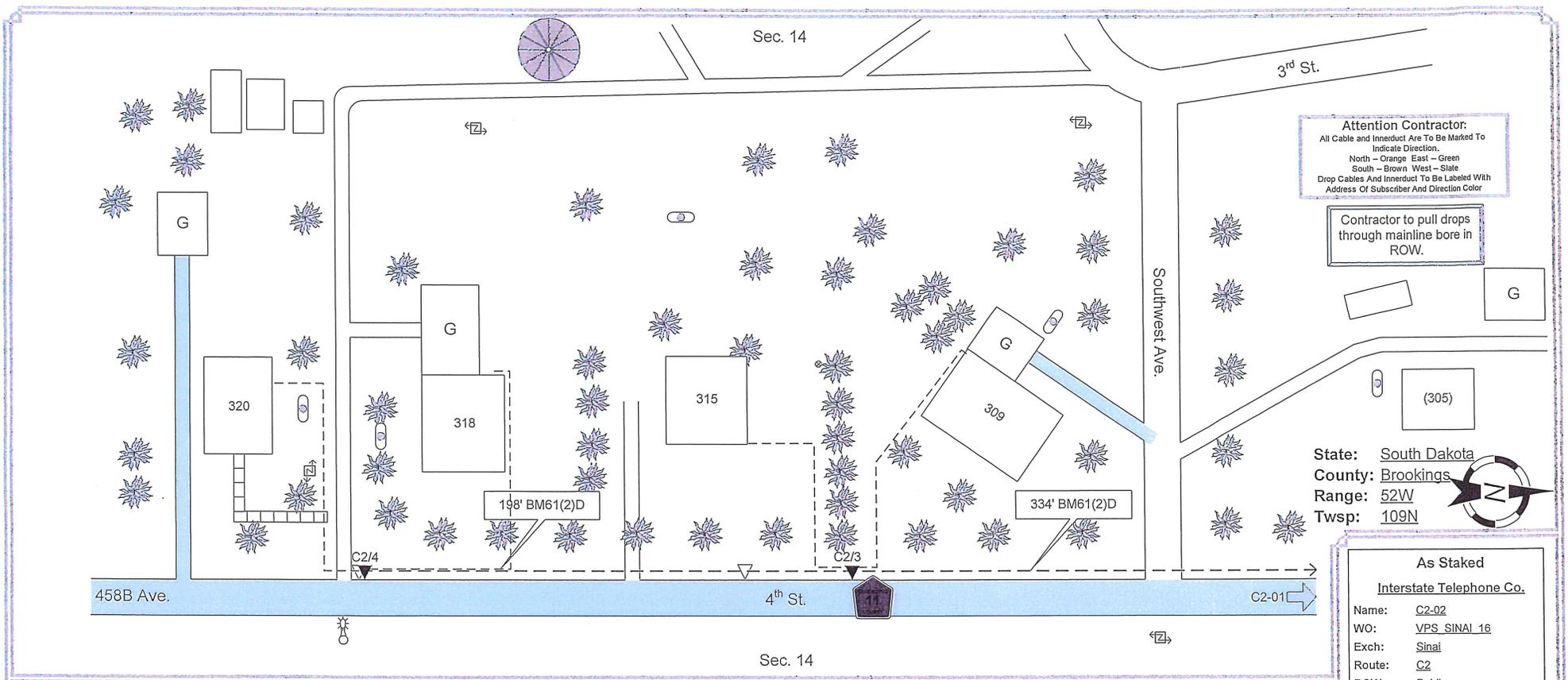
Contractor to pull drops through mainline bore in ROW.



As Staked
Interstate Telephone Co.
 Name: C2-01
 WO: VPS SINAI 16
 Exch: Sinai
 Route: C2
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____

 Drawing Not to Scale
 Sheet 1 of 2

From	To	PType	Units	Feet	BM	HO	ONT	Remarks
(C/2)	C2/1	BDO5	BFO 24RI	406	2(5/8)(8)	1	1	1
	C2/1		BFOV(1x1.25)	386	61(2)D	386		
C2/1	404		SEBO 4I	134	61(2)D	40		HB5S
	404		SEBOV(1x.75)	114	83	1		
C2/1	C2/2	BDO5	BFO 24RI	228	2(5/8)(8)	1	1	2
	C2/2		BFOV(1x1.25)	212	61(2)D	212		



Attention Contractor:
 All Cable and Inroad Are To Be Marked To Indicate Direction.
 North - Orange East - Green
 South - Brown West - Slate
 Drop Cables And Inroad To Be Labeled With Address Of Subscriber And Direction Color

Contractor to pull drops through mainline bore in ROW.

State: South Dakota
 County: Brookings
 Range: 52W
 Twp: 109N



As Staked
Interstate Telephone Co.

Name: C2-02
 WO: VPS_SINAI_16
 Exch: Sinai
 Route: C2
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



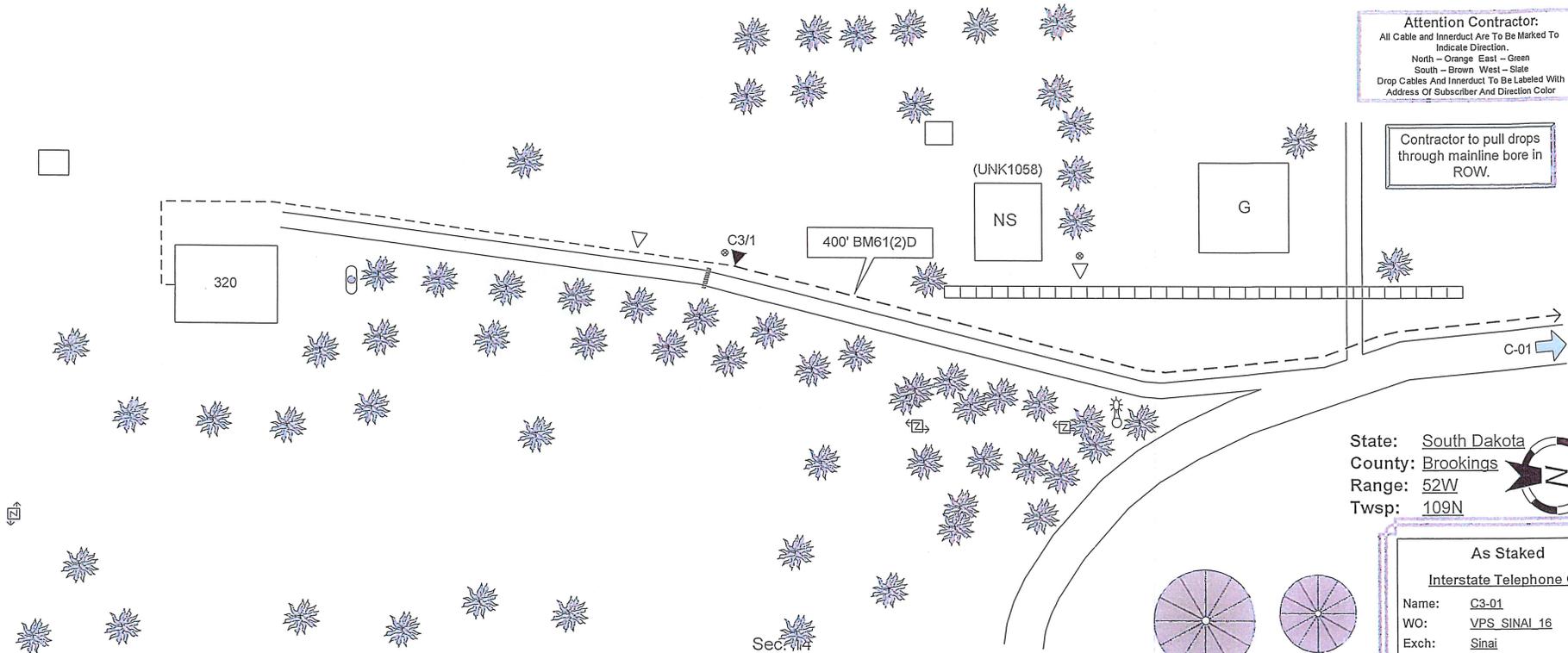
From	To	PType	Units	Feet	BA	BM	HO	ONT	Remarks
C2/2	C2/3	BDO5	BFO 24RI	350		2(5/8)(8)	1	1	2
	C2/3		BFOV(1x1.25)	334		61(2)D	334		
C2/3	309		SEBO 4I	126	22	83	2		HB7S
	309		SEBOV(1x.75)	106					
C2/3	315		SEBO 4I	92		83	1		HB5ES
	315		SEBOV(1x.75)	72					

Sheet 2 of 2

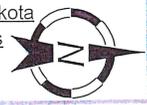
Sec. 14

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Contractor to pull drops through mainline bore in ROW.



State: South Dakota
 County: Brookings
 Range: 52W
 Twp: 109N



As Staked
Interstate Telephone Co.

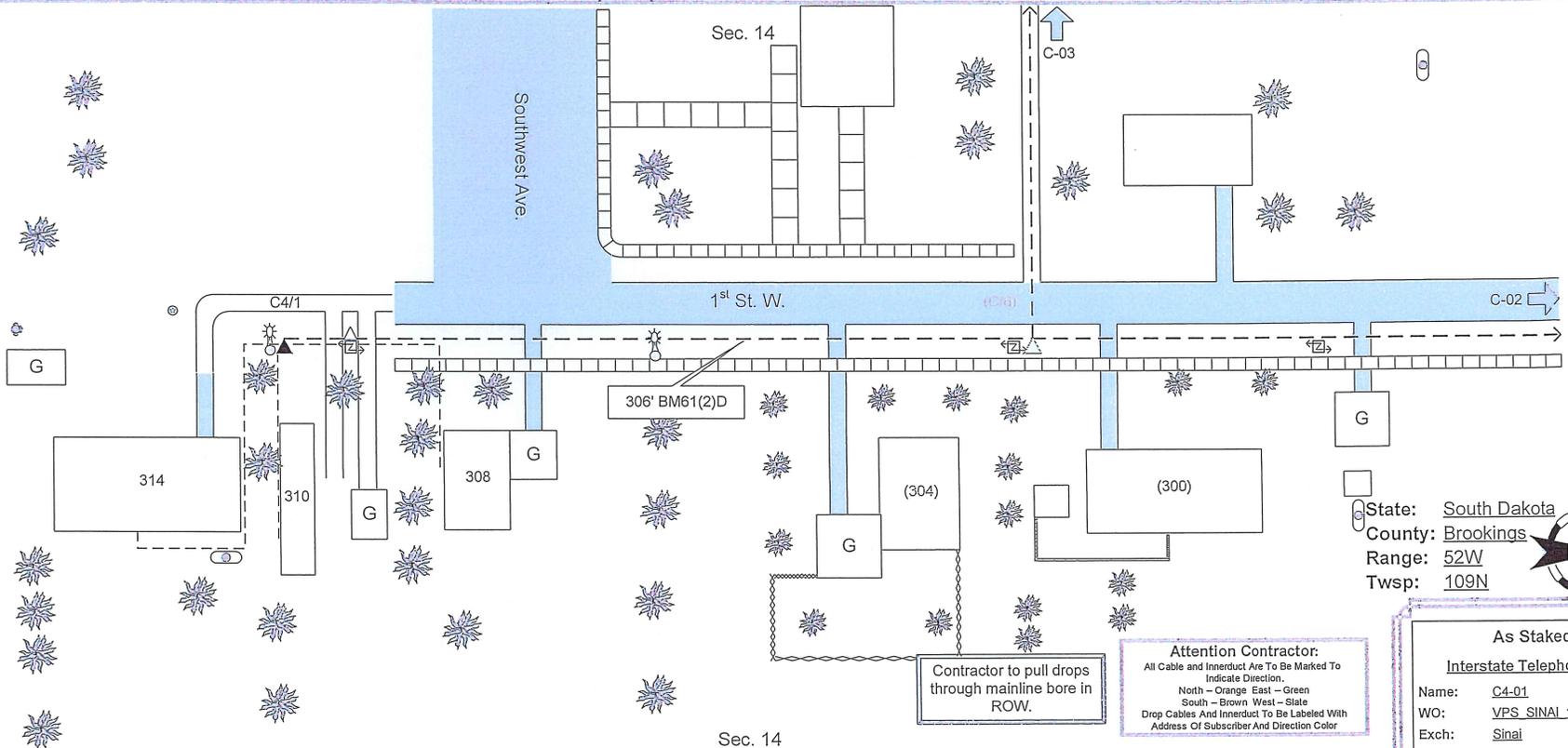
Name: C3-01
 WO: VPS SINAI 16
 Exch: Sinai
 Route: C3
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____



Drawing Not to Scale

From (C/3)	To	PType	Units	Feet	BM	HO	ONT	Remarks
	C3/1	BDO5	BFO 12I	424	2(5/8)(8)	1	1	
	C3/1		BFOV(1x1.25)	400	61(2)D	400		
C3/1	320		SEBO 4I	262	83	1	HB5S	
	320		SEBOV(1x.75)	242				

Sheet 1 of 1



State: South Dakota
 County: Brookings
 Range: 52W
 Twp: 109N

Contractor to pull drops through mainline bore in ROW.

Attention Contractor:
 All Cable and Innerduct Are To Be Marked To Indicate Direction.
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 South - Brown West - Slate
 Drop Cables And Innerduct To Be Labeled With Address Of Subscriber And Direction Color

As Staked
Interstate Telephone Co.
 Name: C4-01
 WO: VPS SINAI 16
 Exch: Sinai
 Route: C4
 ROW: Public
 Staked By: GSF Date: 10/2015
 Revised By: _____ Date: _____
 Plowed By: _____ Date: _____
 Tabbed By: _____ Date: _____

 Drawing Not to Scale
 Sheet 1 of 1

From	To	PType	Units	Feet	BA	BM	HO	ONT	Remarks
(C/6)	C4/1	BDO5	BFO 12I	330		2(5/8)(8)	1	1	3
	C4/1		BFOV(1x1.25)	306		61(2)D	306		
C4/1	308		SEBO 4I	130		83	1		HB5S
	308		SEBOV(1x.75)	110					
C4/1	310		SEBO 4I	96	22	83	2		HB7S
	310		SEBOV(1x.75)	76					

W.O. 20879
F.O. 12770624

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Siox Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Trenton, Section: 17, 19 Quarter Section: (NE) NW SE (SW)
Street/Avenue of Construction: 473 Ave, Nearest Intersection: SD Hwy 324
Distance from nearest intersection: 285' South & 300' North North South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

- 1. Intended usage New Underground Powerline
- 2. Cable Type Underground Electric Power Line
- 3. Outside Diameter or Pipe Size _____
- 4. Method of Installation Rocking, Vibra Plowing, Back Hoe
- 5. Crossing Bituminous Roads 473 Ave

Blue Dashed
Lines will be
New Underground
Line

- *This installation will comply with the National Safety Code and all Federal Guidelines.
- *Warning signs will be installed where appropriate.
- *Ditches will be restored back to present condition.
- *Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
- *Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 2-8-16
Applicant Address: P.O. Box 216 Colman, SD 57017
Phone: 605-256-1638 Fax: 605-256-1690

I Approve of this Application:

Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____
Phone: _____ Fax: _____

Recommended for Approval:
By: [Signature] Date: 2-8-2016
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)



6-4-18

6-4-17 STAY OUT OF FIELD
NO EASEMENT

MILE MARKER

SD HWY 324

1W

17

1

2

6-4-19

65'W

65'
BORE

6-4-20

16

W.O. 20879
OVH TO URD

11154

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, IGP, Swiremap, and the GIS User Community.

REQUEST TO FILL VACANCY

Position Vacancy Weed Enforcement Officer
Department Weed
Vacancy Result of: Termination of Larry Barnett

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

- 4. Explain the effects of leaving the vacancy until severance is accumulated.

n/a

- 5. Explain the effects of leaving the vacancy permanent or discussion of alternatives.

n/a

- 6. Provide description of departmental discussions about the vacancy.

n/a

- 7. Estimated length of time to fill the position after approval.

30-45 days

- 8. Any additional comments?

Miss M
Department Manager

2/17/16
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date

POSITION TITLE: Weed Enforcement & Bio Control Officer
DEPARTMENT: Weed and Pest
REPORTS TO: Weed and Pest Supervisor
FLSA STATUS: Non-exempt
WAGE GRADE: N-4

DESCRIPTION OF WORK

General Statement of Duties

Works under the direct supervision of the Weed & Pest Supervisor. Performs duties consistent with the eradication of noxious weeds throughout Brookings County.

Examples of Duties:

Performs duties and tasks as assigned including, but not limited to:

- Broad knowledge of and ability to identify and understand a wide variety of noxious weeds and thistles.
- Ability to perform medium level vehicle and sprayer maintenance.
- Responsible for updating and maintaining the countywide Bio Control and mapping system.
- Ensures compliance by county residents with the county noxious weed eradication program.
- Assists the Weed & Pest Supervisor in educational training for county residents and other weed department personnel.
- Assists department personnel in the countywide eradication of noxious weeds on both private and public lands as necessary.
- Provides assistance to state and federal agencies in the eradication of marijuana as necessary.
- Responsible for SD gypsy moth control; provides rodent control operations, assists other counties in the instruction and use of strychnine for pocket gopher control.
- Responsible for inspection of approximately 42,000 acres of CRP and subsequent enforcement of noxious weed infestations.
- Responsible for all biological control of leafy spurge, Canadian thistle, and musk thistle sites.
- Regular written and/or verbal reports to Weed & Pest Supervisor concerning problems and progress in conducting duties of position.
- Attends training sessions and meetings as required.
- Performs work in a manner consistent with safe practices.
- Develops and maintains positive, professional relationships with the general public and other employees.
- Performs other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Education or farm background experience as appropriate and acceptable to the hiring authority.
- Physically able to meet the requirements of the job. (Able to walk one mile and able to walk on uneven, steep terrain as needed)
- Ability to run truck sprayer.
- Ability to follow written and verbal instructions.
- Broad knowledge of, and ability to identify and understand, a wide variety of noxious weeds would be desirable.
- Must possess CDL—Commercial Driver's License.
- Ability to obtain a Commercial Pesticide Applicator's License with at least the following categories: 1a, 1b, 7, 11, and 12.
- Ability to work with the public and present a positive image.
- Ability to read a county Plat map, and interpret.

Commission Chairperson

Date

REQUEST TO FILL VACANCY

Position Vacancy ATV Driver
Department Weed
Vacancy Result of: Seasonal need

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

n/a

5. Explain the effects of leaving the vacancy permanent or discussion of alternatives.

n/a

6. Provide description of departmental discussions about the vacancy.

n/a

7. Estimated length of time to fill the position after approval.

30-45 days

8. Any additional comments?

Mig M
Department Manager

8/17/16
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission _____
Date

POSITION TITLE: ATV Driver
DEPARTMENT: Weed & Pest
REPORTS TO: Weed & Pest Supervisor
FLSA STATUS: Non-Exempt
WAGE GRADE: 3

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this classification exists is to operate safely and efficiently ATVs for the County Weed & Pest Department. Performs spraying of public and private lands related to the eradication of weeds and noxious weeds during the six-month season of approximately April through September. Work in progress is often performed without immediate supervision. Work is evaluated based on the care exercised in driving and the degree of effectiveness in spraying, loading, transporting, and unloading materials.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade.)

Weed & Pest Duties

- Mix and apply pesticides to weeds. Lift all chemicals to treat weeds and pests.
- Drive assigned vehicles to perform general weed spraying for the eradication of noxious weeds.
- Assess weather conditions for determination of chemical applications.
- Provide accurate record keeping of areas sprayed.
- Calibrate equipment to ensure proper application.
- Assist with education of general public as it relates to the noxious weed program.
- Assist state and federal authorities with the eradication of marijuana as necessary.

Other Duties

- Communicate any unsafe conditions or accidents/injuries in a timely manner to the Supervisor in order to facilitate prompt correction or reporting.
- Prepare and keep records related to work order requests, labor expenditures, job status, estimates, and proposed or completed projects.
- Attend training sessions and meetings as required.
- Perform work in a manner consistent with safe practices.
- Wear Personal Protective Equipment when required.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Ability to safely drive All Terrain Vehicles (ATVs)
- Ability to perform manual labor, withstand variable weather conditions, and work extended hours if necessary.
- Ability to understand and follow both written and verbal instructions.
- Valid drivers license – CDL Class B.
- Ability to obtain the Commercial Pesticide Applicators License with at least the following categories; 1a, 1b, 7 and 12.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to communicate with co-workers, supervisory staff, citizens, etc.
- The employee is regularly required to sit and use hands to finger, handle, or feel.
- The employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds with assistance.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles; toxic or caustic chemicals; employee is exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Examination, Testing, and Certification

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid Drivers License.
- Valid South Dakota Commercial Driver's License – Class B.
- Valid Commercial Pesticide Applicators License
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Superintendent and/or County.

Education

- High School Diploma or GED Certificate preferred

Any equivalent combination of education and experience as is acceptable to the hiring authority.

Commission Chairperson

Date

Stacy Steffensen

From: Chris Lilla
Sent: Wednesday, February 17, 2016 11:56 AM
To: Stacy Steffensen
Subject: RE: Deputy Director Grade

You can add this:

The position for Deputy Director was a grade N9 (prior to my becoming Deputy). The position at that time were Deputy and Proval. When I became Deputy Joyce split the position to Deputy @ N8 and Proval at N7. Matt Archer assumed the proval portion for about 2 years. Then he left to take the Deputy position for Yankton County and the duties/responsibilities were combined back to Deputy & Proval, but the grade was never adjusted back to N9.

As for the request to fill when it was sent down for me to review had the original N9 grade, I didn't question it. This is what the duties of my Deputy will be again as it was before. Both Deputy & Proval. My deputy will be responsible for not only data management of a very complex program as well as supervisor responsibilities in my absence and also presence.

I am comparing this positions responsibilities to be similar in nature with our County Development Deputy, IT coordinator and GIS coordinator. Not only is my Deputy position required to be an appraiser which requires continuing education to maintain their certification, they will be the CAMA admin and supervise and assist staff/public.

Our Development Deputy position has a staff of one. His duties and knowledge of county planning and zoning I feel warrant his grade as a N9.

Our GIS coordinators responsibility of maintaining our GIS system but with no supervision responsibilities I feel still is warranted at a grade N9.

Our IT coordinator and his duties to keep us all up and running, but with no supervision responsibilities I feel is also warranted at a grade N9.

My Deputy requirements - Continuing Ed to maintain accreditation, Supervisory responsibilities of five staff members, field appraisals out of the office and maintaining and updating Proval for nearly 17,000 parcels to be valued fairly and accurately I feel is warranted at a grade N9.

In comparing other counties Deputy directors of Equalization there would be only one comparable and that would be Yankton County. Which Matt Archer is the Deputy. He left Brookings County to take the position. His position is paid for 2016 at \$46,400 and only a 35 hour work week. They also have just shy of 15,000 parcels to maintain. If adjusted back to grade N9 step one for 2016 @ \$22.69 would equate to \$47,187.

Thank you for your consideration to correcting this position back to equal pay for equal responsibilities.

Chris Lilla CAA
Director of Equalization

Brookings County Equalization
520 3rd St Suite #110
Brookings, SD 57006
Phone 605-696-8220
Fax 605-696-8224

Website: www.brookingscountysd.gov
Email: clilla@brookingscountysd.gov

Comparable salaries for Deputy Director of Equalization

Brookings County:

	Min	Max
Current pay range Grade 8:	\$43,894	\$54,868
Proposed pay range Grade 9:	\$47,187	\$58,983

Comparables:

Source: 2015 County Wage and Benefit Survey – First District

County	Annualized Salary	Service
Beadle	\$41,035.08	15 years of service
Brown	\$46,259.20	16 years of service
Codington	\$44,411.76	7 years of service
Lincoln	\$49,857.60	14 years of service
Meade	\$59,300.80	not noted
Minnehaha	\$69,014.40	31 years of service
Yankton	\$43,774.92	5 years of service

PAY	POSITION TITLE	PLACEMENT	Wage Range										Length of Service					
GRADE			2004 Wage	2005 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13	
1					\$ 18,407						\$ 20,707						\$ 23,008	
2			2004 Wage	2005 Wage	step 1						step 7	Step 8	step 9	step 10	step 11	step 12	step 13	
N	Equalization Clerk I		Hourly Rate		\$ 9.51						22,260	\$ 10.90	\$ 11.09	\$ 11.29	\$ 11.49	\$ 11.69	\$ 11.90	
											10.71							
3			2004 Wage	2005 Wage	step 1						23,930	Step 8	step 9	step 10	step 11	step 12	step 13	
N	Equalization Clerk II		Hourly Rate		\$ 10.23						11.51	\$ 11.71	\$ 11.92	\$ 12.13	\$ 12.35	\$ 12.57	\$ 12.79	
	Stoebner, J.		\$ 11.58										2004	Jan 2005				
4			2004 Wage	2005 Wage	step 1						25,725	Step 8	step 9	step 10	step 11	step 12	step 13	
			Hourly Rate		\$ 10.99						12.37	\$ 12.59	\$ 12.82	\$ 13.04	\$ 13.27	\$ 13.51	\$ 13.75	
5			2004 Wage	2005 Wage	step 1						27,654	Step 8	step 9	step 10	step 11	step 12	step 13	
N	Appraiser I		Hourly Rate		\$ 11.82						13.30	\$ 13.54	\$ 13.78	\$ 14.02	\$ 14.27	\$ 14.52	\$ 14.78	
	Knutson, D.		\$ 11.47															
6			2004 Wage	2005 Wage	step 1						29,728	Step 8	step 9	step 10	step 11	step 12	step 13	
N	Appraiser II		Hourly Rate		\$ 12.70						14.30	\$ 14.55	\$ 14.81	\$ 15.07	\$ 15.34	\$ 15.61	\$ 15.89	
	Thompson, K.		\$ 14.13															
	Klingble, L.		\$ 15.15															
7			2004 Wage	2005 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13	
			Hourly Rate		\$ 13.66	\$ 13.93	\$ 14.21	\$ 14.49	\$ 14.78	\$ 15.07	\$ 15.37	\$ 15.64	\$ 15.92	\$ 16.20	\$ 16.49	\$ 16.78	\$ 17.08	
8			2004 Wage	2005 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13	
			Hourly Rate		\$ 14.68	\$ 14.97	\$ 15.27	\$ 15.58	\$ 15.89	\$ 16.20	\$ 16.52	\$ 16.82	\$ 17.11	\$ 17.42	\$ 17.72	\$ 18.04	\$ 18.36	
9			2004 Wage	2005 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13	
N	Deputy Director, Equalization		Hourly Rate		\$ 15.78	\$ 16.10	\$ 16.42	\$ 16.74	\$ 17.08	\$ 17.42	\$ 17.78	\$ 18.08	\$ 18.40	\$ 18.72	\$ 19.06	\$ 19.39	\$ 19.74	
	Ault, C.		\$ 15.63			Jan 1	April 2005											
10			2004 Wage	2005 Wage	\$ 35,290						\$ 39,701						\$ 44,112	
11			2004 Wage	2005 Wage	\$ 37,936						\$ 42,679						\$ 47,421	
E	Director of Equalization																	
	Dragsoth, J.		\$ 38,332.08															
12			2004 Wage	2005 Wage	\$ 40,782						\$ 45,879						\$ 50,977	
13			2004 Wage	2005 Wage	\$ 43,840						\$ 49,320						\$ 54,800	
14			2004 Wage	2005 Wage	\$ 47,128						\$ 53,019						\$ 58,910	

2005-
 Deputy DOE
 Grade 9
 doing both
 deputy & Pro Val
 duties

PAY	POSITIC	LE	PLACEMENT	Wage Range														
GRADE				2005 Wage	2006 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
1				\$ 19,177														\$23,972
2				\$ 20,616														\$25,770
			Hourly Rate	\$ 9.91	\$ 10.11	\$ 10.31								\$ 11.76	\$ 11.96	\$ 12.18	\$ 12.39	
3				\$ 22,162														\$27,702
			Hourly Rate	\$ 10.66	\$ 10.87	\$ 11.08								\$ 12.64	\$ 12.86	\$ 13.09	\$ 13.32	
N	Equalization Clerk II																	
	Stoebner, J.		\$ 12.13															
	Maher, R.		\$ 10.23															
				Jan 1														
					Nov 2006													
4				\$ 23,824														\$29,780
			Hourly Rate	\$ 11.45	\$ 11.68	\$ 11.91								\$ 13.59	\$ 13.83	\$ 14.07	\$ 14.32	
5				\$ 25,611														\$32,013
			Hourly Rate	\$ 12.31	\$ 12.56	\$ 12.81								\$ 14.61	\$ 14.87	\$ 15.13	\$ 15.40	
N	Appraiser I																	
	Archer, M.		\$ 11.82															
	Lilla, C.		\$ 11.82															
				Jan 1														
					Sept 2006													
				Jan 1														
					May 2006													
6				\$ 27,532														\$34,414
			Hourly Rate	\$ 13.24	\$ 13.50	\$ 13.77	\$ 14.04	\$ 14.32	\$ 14.61	\$ 14.90	\$ 15.16	\$ 15.43	\$ 15.70	\$ 15.98	\$ 16.26	\$ 16.55		
N	Appraiser II																	
	Klingbile, L.		\$ 15.89															
7				\$ 29,596														\$36,996
			Hourly Rate	\$ 14.23	\$ 14.51	\$ 14.80	\$ 15.10	\$ 15.40	\$ 15.70	\$ 16.01	\$ 16.30	\$ 16.59	\$ 16.88	\$ 17.18	\$ 17.48	\$ 17.79		
8				\$ 31,816														\$39,770
			Hourly Rate	\$ 15.30	\$ 15.60	\$ 15.91	\$ 16.23	\$ 16.55	\$ 16.88	\$ 17.22	\$ 17.52	\$ 17.83	\$ 18.15	\$ 18.47	\$ 18.79	\$ 19.13		
9				\$ 34,202														\$42,753
			Hourly Rate	\$ 16.44	\$ 16.77	\$ 17.10	\$ 17.44	\$ 17.79	\$ 18.15	\$ 18.51	\$ 18.83	\$ 19.17	\$ 19.51	\$ 19.85	\$ 20.20	\$ 20.56		
N	Deputy Director, Equalization																	
	Ault, C.		\$ 16.42															
							Jan 1	April 2006										

2006
 Deputy DOE
 Grade 9
 Doing both
 deputy &
 pro val duties

9	step 10	step 11	step 12	step 13
				\$23,972
9	step 10	step 11	step 12	step 13
.55	\$ 11.76	\$ 11.96	\$ 12.18	\$ 12.39
9	step 10	step 11	step 12	step 13
.42	\$ 12.64	\$ 12.86	\$ 13.09	\$ 13.32
	Jan 1	Jan 2006		
9	step 10	step 11	step 12	step 13
1.35	\$ 13.59	\$ 13.83	\$ 14.07	\$ 14.32
9	step 10	step 11	step 12	step 13
1.35	\$ 14.61	\$ 14.87	\$ 15.13	\$ 15.40

1159

PAY	POSITION	PLACEMENT	2007 Wage Range														
GRAD			2006 Wage	2007 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
E					\$ 20,142												\$ 25,178
			2006 Wage	2007	step 1	step 2	step 3							step 10	step 11	step 12	step 13
					\$ 21,653												\$ 27,066
			Hourly Rate		\$ 10.41	\$ 10.62	\$ 10.83							\$ 12.35	\$ 12.57	\$ 12.79	\$ 13.02
N	Equalization Clerk I		2006 Wage	2007	step 1	step 2	step 3							step 10	step 11	step 12	step 13
					\$ 23,277												\$ 29,096
			Hourly Rate		\$ 11.19	\$ 11.41	\$ 11.64							\$ 13.28	\$ 13.51	\$ 13.75	\$ 13.99
N	Equalization Clerk II		2006 Wage	2007	step 1	step 2	step 3										\$ 31,278
	Stoebner, J.		\$ 12.86														
	Maher, R.		\$ 10.87		Jan 1	Nov 2007								Jan 1	Jan 2007		
			2006 Wage	2007	step 1	step 2	step 3							step 10	step 11	step 12	step 13
					\$ 25,022												\$ 31,278
			Hourly Rate		\$ 12.03	\$ 12.27	\$ 12.51							\$ 14.27	\$ 14.52	\$ 14.78	\$ 15.04
			2006 Wage	2007	step 1	step 2	step 3							step 10	step 11	step 12	step 13
					\$ 26,899												\$ 33,624
			Hourly Rate		\$ 12.93	\$ 13.19	\$ 13.45							\$ 15.34	\$ 15.61	\$ 15.89	\$ 16.17
			2006 Wage	2007	step 1	step 2	step 3							step 10	step 11	step 12	step 13
					\$ 28,917												\$ 36,146
			Hourly Rate		\$ 13.90	\$ 14.18	\$ 14.46	\$ 14.75	\$ 15.04	\$ 15.34	\$ 15.65	\$ 15.92	\$ 16.21	\$ 16.49	\$ 16.79	\$ 17.08	\$ 17.38
N	Appraiser II		2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
	Archer, M.		\$ 13.24		Jan 1	Feb 2007											
	Klingbilo, L.		\$ 16.55		Jan 1	Feb 2007											Jan 1
	Lilla, C.		\$ 13.24		Jan 1	Feb 2007											
			2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
					\$ 31,085						\$ 34,971						\$ 38,857
			Hourly Rate		\$ 14.95	\$ 15.24	\$ 15.55	\$ 15.85	\$ 16.17	\$ 16.49	\$ 16.82	\$ 17.12	\$ 17.42	\$ 17.73	\$ 18.04	\$ 18.36	\$ 18.69
			2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
					\$ 33,417						\$ 37,594						\$ 41,771
			Hourly Rate		\$ 16.07	\$ 16.39	\$ 16.71	\$ 17.05	\$ 17.38	\$ 17.73	\$ 18.08	\$ 18.40	\$ 18.73	\$ 19.06	\$ 19.40	\$ 19.74	\$ 20.09
			2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
					\$ 35,923						\$ 40,413						\$ 44,904
			Hourly Rate		\$ 17.27	\$ 17.62	\$ 17.97	\$ 18.32	\$ 18.69	\$ 19.06	\$ 19.44	\$ 19.78	\$ 20.13	\$ 20.49	\$ 20.85	\$ 21.22	\$ 21.60
N	Deputy Director, Equalization		2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
	VACANT		\$ 17.44		Jan 1	April 07											
			2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
					\$ 38,617						\$ 43,444						\$ 48,271
			Hourly Rate		\$ 18.57	\$ 18.94	\$ 19.31	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.27	\$ 21.64	\$ 22.03	\$ 22.42	\$ 22.81	\$ 23.22
			2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
					\$ 41,513						\$ 46,703						\$ 51,892
E	Director of Equalization		2006 Wage	2007	step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
	Dragseth, J.		\$ 42,781	\$ 44,920	\$ 45,818	\$ 45,818.16											

Equalization

*2007
Previous Deputy had
resigned in
Dec of 2006

Deputy DOE
Position Vacant*

2008 Salary Sheet

2008 Wage Range

PAY	POSITION	PLACEMENT	2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
1					\$ 20,928						\$ 22,544						\$26,160
2			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 22,497												\$28,121
			Hourly Rate		\$ 10.82	\$ 11.03	\$ 11.25	\$ 11.47	\$ 11.69	\$ 11.91	\$ 12.13	\$ 12.35	\$ 12.57	\$ 12.83	\$ 13.06	\$ 13.29	\$ 13.52
3			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 24,184												\$30,231
			Hourly Rate		\$ 11.63	\$ 11.86	\$ 12.09	\$ 12.32	\$ 12.55	\$ 12.78	\$ 13.01	\$ 13.24	\$ 13.47	\$ 13.79	\$ 14.04	\$ 14.29	\$ 14.54
N	Equalization Clerk II		Stoebner, J.	\$ 13.75					Jan 1								Jan 2008
			Maheer, R.	\$ 11.64					step 3								
4			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 25,998												\$32,498
			Hourly Rate		\$ 12.50	\$ 12.75	\$ 13.00	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.25	\$ 14.50	\$ 14.83	\$ 15.09	\$ 15.36	\$ 15.63
5			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 27,948												\$34,935
			Hourly Rate		\$ 13.44	\$ 13.70	\$ 13.98	\$ 14.26	\$ 14.54	\$ 14.82	\$ 15.10	\$ 15.38	\$ 15.66	\$ 15.94	\$ 16.22	\$ 16.51	\$ 16.80
6			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 30,044												\$37,555
			Hourly Rate		\$ 14.44	\$ 14.73	\$ 15.02	\$ 15.31	\$ 15.60	\$ 15.89	\$ 16.18	\$ 16.47	\$ 16.76	\$ 17.14	\$ 17.44	\$ 17.75	\$ 18.06
N	Appraiser II		Klingbilo, L.	\$ 17.38					Jan 1								Jan 1
			Markve, E.	\$ 13.90					Dec 08								
7			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 32,298						\$ 36,335						\$40,372
			Hourly Rate		\$ 15.53	\$ 15.84	\$ 16.15	\$ 16.47	\$ 16.80	\$ 17.14	\$ 17.48	\$ 17.79	\$ 18.10	\$ 18.42	\$ 18.75	\$ 19.08	\$ 19.42
N	Appraiser II/Proval		Archer, M.	\$ 14.95					Jan 1								
									April 08								
8			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 34,720						\$ 39,060						\$43,400
			Hourly Rate		\$ 16.69	\$ 17.02	\$ 17.36	\$ 17.71	\$ 18.06	\$ 18.42	\$ 18.79	\$ 19.12	\$ 19.46	\$ 19.80	\$ 20.15	\$ 20.51	\$ 20.87
N	Deputy Director, Equalization		Lilla, C.	\$ 16.07					Jan 1								
									April 08								
9			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 37,324						\$ 41,989						\$46,655
			Hourly Rate		\$ 17.94	\$ 18.30	\$ 18.67	\$ 19.04	\$ 19.42	\$ 19.80	\$ 20.20	\$ 20.55	\$ 20.92	\$ 21.29	\$ 21.66	\$ 22.05	\$ 22.44
10			2007 Wage	2008 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13
					\$ 40,123						\$ 45,139						\$50,154
			Hourly Rate		\$ 19.29	\$ 19.67	\$ 20.07	\$ 20.47	\$ 20.87	\$ 21.29	\$ 21.71	\$ 22.10	\$ 22.49	\$ 22.88	\$ 23.29	\$ 23.70	\$ 24.12
11			2007 Wage	2008 Wage	\$ 43,132						\$ 48,524						\$53,916
E	Director of Equalization		Dragoth, J.	\$ 45,818	\$ 47,605	\$ 48,557	\$ 48,557.04										

2008 Promoted Chris Lilla to Deputy duties

& promoted appraiser Matt Archer to do Proval duties - Deputy @ Grade 8 Proval @ 7

Performance Basedly Approved

PAY GRADE	POSITION TITLE	PLACEMENT	2008 Wage	2009 Wage	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13	step 14
1					\$ 21,765													
2					\$ 23,397													
		Hourly Rate			\$ 11.25	\$ 11.47	\$ 11.70	\$ 11.93										
3					\$ 25,152													
		Hourly Rate			\$ 12.09	\$ 12.33	\$ 12.58	\$ 12.82										
N	Equalization Clerk II																	
	Stoebner, J.	\$ 14.54																
	Maher, R.	\$ 12.34																
4					\$ 27,039													
		Hourly Rate			\$ 13.00	\$ 13.26	\$ 13.52	\$ 13.77										
5					\$ 29,066													
		Hourly Rate			\$ 13.97	\$ 14.25	\$ 14.54	\$ 14.83										
6					\$ 31,246													
		Hourly Rate			\$ 15.02	\$ 15.32	\$ 15.63	\$ 15.94										
N	Appraiser II																	
	Klingbilo, L.	\$ 18.06																
	VACANT																	
7					\$ 33,590													
		Hourly Rate			\$ 16.15	\$ 16.47	\$ 16.80	\$ 17.13	\$ 17.47	\$ 17.82	\$ 18.18	\$ 18.50	\$ 18.83	\$ 19.16	\$ 19.50	\$ 19.84	\$ 20.19	
N	Appraiser II/Proval																	
	Archer, M.	\$ 15.84																
8					\$ 36,109													
		Hourly Rate			\$ 17.36	\$ 17.71	\$ 18.06	\$ 18.42	\$ 18.78	\$ 19.16	\$ 19.54	\$ 19.88	\$ 20.24	\$ 20.59	\$ 20.96	\$ 21.33	\$ 21.71	
N	Deputy Director, Equalization																	
	Lilla, C.	\$ 17.02																
9					\$ 38,817													
		Hourly Rate			\$ 18.66	\$ 19.03	\$ 19.41	\$ 19.80	\$ 20.19	\$ 20.59	\$ 21.00	\$ 21.38	\$ 21.75	\$ 22.14	\$ 22.53	\$ 22.93	\$ 23.34	
10					\$ 41,729													
		Hourly Rate																
11					\$ 44,858													
		Hourly Rate																
E	Director of Equalization																	
	Draegoth, J.	\$ 48,557																
					2009 after 4%	after 2% step	bi-weekly amt											
					\$ 50,500													

2009
 Deputy @ 8
 Proval @ 7

step 10	step 11	step 12	step 13
			\$ 27,206
step 10	step 11	step 12	step 13
13.34	\$ 13.58	\$ 13.82	\$ 14.07
step 10	step 11	step 12	step 13
14.34	\$ 14.60	\$ 14.86	\$ 15.12
			Jan 1
			January
			November
step 10	step 11	step 12	step 13
			\$ 33,798
5.42	\$ 15.69	\$ 15.97	\$ 16.26
step 10	step 11	step 12	step 13
			\$ 36,333
5.58	\$ 16.87	\$ 17.17	\$ 17.47
step 10	step 11	step 12	step 13
			\$ 39,058
6.22	\$ 18.14	\$ 18.46	\$ 18.78
			Jan 1
			January

				step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	of
7				\$ 40,832						\$ 45,936						\$
				\$ 19.63	\$ 20.02	\$ 20.42	\$ 20.83	\$ 21.25	\$ 21.67	\$ 22.11	\$ 22.55	\$ 23.00	\$ 23.46	\$ 23.93	\$ 24.41	\$ 24.90
E	Weed & Pest Supervisor															
	Moser, Misty	\$19.33	January	Jan	Jan											
N	Deputy Finance Officer															
	Witchey, Kristen	\$21.77	September													
N	Equipment Fabricator/Welder															
	Miller, Dennis	\$24.52														
N	Mechanic															
	Vacant															
N	Legal Office Assistant															
	Cramer, Lynn	\$20.51	August													
	Morlock, Amber	\$19.72	September		Jan	Sep										
	Polindexter, Colleen	\$20.51	August													
N	Sr. Appraiser															
	Brehmer, Jacob	\$20.92	April													
N	Corrections Sergeant (Certified Deputy)															
	DeJong, Darron	\$24.52														
8				step 1	step 2	step 3										
				\$ 43,894												
				\$ 21.10	\$ 21.53	\$ 21.96										
N	HR Specialist															
	Littlocoft, Laura	\$23.87	July													
N	Victims, Witness Asst./Office Admin.															
	Rennich, Susie	\$22.94	August													
N	Deputy Director, Equalization															
	Lilla, Chris	\$24.35	May													
N	Road Foreman															
	Friedrich, Cliff	\$26.36														
N	Courtroom Sheriff's Deputy															
	Biteler, Dave (1/4/16 - new hire)	\$21.10														
N	Sheriff's Deputy															
	Doremus, Sean	\$20.78	May	Jan	May											
	Giesling, Mike	\$24.35	June													
	Gengler, Mike	\$21.20	March		Jan	March						Jan	June			
	Vacant															
	Kriese, Jeremy	\$22.05	May				Jan	May								
	Langstraat, Manuel	\$21.20	May		Jan	May										
	Umbarger, Chuck	\$24.84	February													
9				step 1	step 2	step 3	step 4	step 5	step 6	step 7	Step 8	step 9	step 10	step 11	step 12	step 13
				\$ 47,187						\$ 53,085						\$ 58,983
				\$ 22.60	\$ 23.14	\$ 23.68	\$ 24.08	\$ 24.56	\$ 25.05	\$ 25.55	\$ 26.06	\$ 26.58	\$ 27.11	\$ 27.66	\$ 28.21	\$ 28.77
N	Deputy Director Of Co. Development															
	Haugen, Richard	\$22.34	May	Jan	May											
N	IT Support Specialist															
	Plowman, Shawn	\$22.79	October		Jan	Oct										
N	GIS Technician															
	Sampson, Jim	\$22.79	December		Jan	Dec										
N	Lead Foreman															
	Anderson, Jeff	\$26.70	November										Jan	Nov		

2016 -
 Deputy DOE
 still @ Grade 8

other Deputies &
 support staff
 @ Grade 9

REQUEST TO FILL VACANCY

Position Vacancy: Deputy Director of Equalization
Department: Equalization
Vacancy Result of: Chris Lilla being promoted to Director.

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description / attached
2. Departmental Organizational Chart / attached
3. Severance Payout Calculations for Terminating Employee

Table with 2 columns: Category and Amount. Rows include Vacation, Sick Leave, Employee Retirement Recognition, Other, and Total, all with N/A values.

4. Explain the effects of leaving the vacancy until severance is accumulated. N/A

5. Explain the effects of leaving the vacancy permanent or discussion of alternatives. The DOE office would need this position filled as soon as possible to maintain our current work flow and also to maintain the amount of work product that is required of our office.

6. Provide description of departmental discussions about the vacancy.

7. Estimated length of time to fill the position after approval. 3-4 weeks following commission approval.

8. Any additional comments?

Department Manager signature and Date 1-26-15

Request for filling of vacancy: [check] Approved [] Denied

Chairman, Brookings County Commission signature and Date

BROOKINGS COUNTY STRATEGIC PLAN

VISION STATEMENT:

Meeting today's needs and preparing for tomorrow's challenges in Brookings County.

MISSION STATEMENT:

To provide efficient, quality customer service, fiscally responsible public policies, and strategic future planning to enhance the quality of life of all Brookings County citizens.

PRINCIPLES & VALUES WE WILL FOLLOW IN ACHIEVING OUR MISSION:

Integrity – be honest and have strong moral and ethical standards

Respect – hold one another in high regard

Empowerment – give others the necessary authority and responsibility, be accountable

Excellence – carry out the work of the county with professionalism and high standards

Teamwork – work together to build strong communities and maximize resources

Service – commitment to family, community, state and nation

GOALS & OBJECTIVES:

GOAL 1: To provide quality county infrastructure, equipment and technology.

Objective 1: Develop and implement a short-range (1-5 year) capital improvement/purchase plan for each department by April 30th of each year using a priority list based on current conditions. This will include:

- i. Facilities
- ii. Equipment
- iii. Technology
- iv. Vehicles
- v. Roads
- vi. Bridges
- vii. Other

Objective 2: Develop and implement a long-range (5-10 year) capital improvement/purchase plan for each department by April 30th of each year using a priority list based on current conditions. This will include:

- i. Facilities
- ii. Equipment
- iii. Technology
- iv. Vehicles
- v. Roads
- vi. Bridges
- vii. Other

Objective 3: Review Master Transportation Plan on an annual basis and implement any recommended changes.

GOAL 2: Staff county government with a competent, well-trained, efficient work force.

Objective 1: Provide training opportunities for all county employees.

- i. Job Training
 - a. Mandatory
 - b. Non-Mandatory
- ii. Safety Training
 - a. Mandatory
 - b. Non-Mandatory

Objective 2: Research current and future staffing patterns and conduct a yearly market wage analysis for all county departments and make any recommended changes by April 30th of each year.

Objective 3: Review the employee handbook on an annual basis, implement recommended changes, and follow the procedures set forth.

Objective 4: Evaluate employees on an annual basis and implement work-improvement plans where necessary.

- i. Appointed Department Heads will have annual reviews by October 31st of each year.
- ii. Department Heads will provide annual reviews for their employees on their anniversary dates.

GOAL 3: Provide quality public safety for all Brookings County citizens.

Objective 1: Develop and update a responsive, countywide Emergency Management/Disaster Plan by March 31st of each year.

- i. Local Emergency Operations Plan (LEOP)
- ii. Hazardous Materials (HAZMAT) Plan

- iii. Emergency Management State and Local Agreement between the State of South Dakota and Brookings County (SLA)
- iv. Pre-Disaster Mitigation Plan (PDM), reviewed every 5 years

Objective 2: Prepare and analyze a report concerning the potential for a local or regional detention center.

GOAL 4: Create a visionary, long-term plan for county growth.

Objective 1: Complete, review/revise, adopt and implement the Brookings County Comprehensive Land Use Plan.

Objective 2: Develop and implement ordinances that reflect the Comprehensive Plan.

Objective 3: Develop a water/drainage master plan for Brookings County.

Objective 4: Schedule a minimum of one annual meeting between county agencies and resources, to include municipalities, townships, schools, universities, and other organizations as needed within the county.

Objective 5: Investigate and provide a long-range plan/report concerning 4-H.

GOAL 5: Provide exceptional customer service for Brookings County citizens.

Objective 1: Seek and encourage citizen input and feedback while informing and educating citizens about the county's obligations and services.

Objective 2: Respond to citizens' requests in a respectful, timely manner.

Objective 3: Continue to enhance and expand the county's website, the use of e-alerts, text alerts and other interactive communication tools with Brookings County citizens.

GOAL 6: To continue to be good stewards of Brookings County taxpayer resources.

Objective 1: Conduct an annual review of the County's Strategic Plan in February of each year and review the plan for progress in August of each year.

Objective 2: Provide a balanced budget in accordance with state statutes each year.

Objective 3: Review the process on collecting county liens.



Stacy Steffensen, Commission Department Director

Brookings County

520 3rd St., Suite 210

Brookings, SD 57006

605-696-8205

ssteffensen@brookingscountysd.gov

STAFF REPORT

Agenda Items:

- Scheduled Agenda Item at 8:35 a.m.—State’s Attorney Clyde Calhoun will present the 2015 statistics from his department. That report is included in the packet.
- Deputy Director Pay Grade: The packet includes information from Chris on what has happened in the past with the Deputy DOE position and why he feels it should be at a wage grade (WG) 9. It has gone back and forth from a WG 8 to a WG 9 since 2005. It seemed to be dependent upon having someone at a WG 7—a higher level appraiser position. Jacob Brehmer is now a Senior Appraiser at a WG 7. There were a number of years that the Deputy position remained at a WG 8 while there was no higher level appraiser in place. If Joyce asked to raise that position to a WG 9 during those years, I am not aware of it.
HR Specialist Laura Littlecott provided salary information from comparable counties based off of the salary study that was conducted last year. That is also included in your packet. The other deputy positions in the county on the current pay plan are as follows:
 - Deputy Director of Human Services: WG 6
 - Deputy Register of Deeds: WG 6
 - Deputy Finance Officer: WG 7
 - Deputy Director of Equalization: WG 8
 - Deputy Director of County Development: WG 9Laura and I have discussed this at length and if the board is looking at what has historically been done, the position should be left at a WG 8 since there is a higher level appraiser, Senior Appraiser Jacob Brehmer, in place at a WG 7. Also, if the deputy position moves to a WG 9, I would expect other departments to look at their deputy positions and possibly come with requests for increases as well. However, Chris makes a valid argument in that this position does require maintaining accreditation that no other deputy has, this position has supervisory responsibilities that others do not, and it will also be responsible for very specific software systems.
- Deputy Director Request to Fill Vacancy: If the board decides to hire the Deputy at a WG 8, then this request needs to be approved again.

Director’s Report:

- The board received an email from Laura Marsh with Dakota Rural Action following the public hearing on the Comp Plan. Her email is attached.
- The board received the fourth Legislative Update from the SDACC. That report is attached.
- The updated draft agenda for the Spring Workshop, March 16-17, is included with my report.

Upcoming Dates:

- Friday, February 19th: Joyce Dragseth's retirement party from 2:00-4:00 p.m. There will be a short presentation at 3:00 p.m.
- Thursday, March 3rd: Brookings County Towns & Townships Meeting at 11:00 a.m. at the Swiftel Center.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is fluid and includes a large loop at the end.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

Stacy Steffensen

From: Laura Marsh <lmarsh@dakotarural.org>
Sent: Tuesday, February 09, 2016 3:07 PM
To: Brookings County Commission
Subject: Thank you

Commissioners,

After speaking with some of you today, I felt I should make sure to contact you to say thank you for your time today. I recognize you are faced with many difficult decisions, and that your task is often thankless - I appreciate your work, and I am looking forward to working with you all in the future.

Thanks again,

Sincerely,

Laura Marsh
Dakota Rural Action
lmarsh@dakotarural.org

**South Dakota Association of County Commissioners
South Dakota Association of County Officials**



Website: www.sdcountycommissioners.org <http://www.sdcounties.org>

Email: info@sdcountycommissioners.org, sdaco@sdcounties.org

Phone: 605-224-4554

Bob Wilcox's cell: 605-280-5701

Kris Jacobsen's cell: 605-295-0713

Toll-Free: 1-800-439-5672 (in state)

SD Counties Legislative Update

February 12, 2016

The 2016 Legislative Session promises to be a busy time. Remember to keep the communication lines open with your legislator and this office regarding county issues. The SD Counties office contact information is listed above. Ways to communicate with the Legislators during session are as follows:

Call

Senate Lobby – 605-773-3821
House Lobby – 605-773-3851

Write

Senator or Representative
500 E Capitol Ave., Pierre, SD 57501

Fax

(to a specific senator)
605-773-6806

Email

<http://legis.sd.gov/Contact/LegislatorEmail.aspx>
(Select legislator's name from the drop-down box)

Calendar

Wednesday, February 24	Last day for bills to pass both houses
March, 14-28	Legislative recess
Tuesday, March 29	38 th Legislative Day

The Legislative Research Council website: <http://legis.state.sd.us>.

Bill	Title
 HB 1002	eliminate certain reporting requirements for the county general fund. Sponsored: At the request of the Interim Committee on County Government 02/10/2016: Signed by Governor
 HB 1003	revise certain administrative functions regarding county government. Sponsored: At the request of the Interim Committee on County Government 02/09/2016: Delivered to Governor
 HB 1004	make form and style revisions to certain statutes regarding counties. Sponsored: At the request of the Interim Committee on County Government 01/25/2016: House of Representatives Do Pass Amended, Passed, YEAS 66, NAYS 0 01/26/2016: Referred to Senate Local Government

	HB 1005	revise and repeal certain fees that are established to compensate counties for services provided by county officials. Sponsored: At the request of the Interim Committee on County Government 02/03/2016: House of Representatives Do Pass Amended, Passed, YEAS 65, NAYS 3 02/17/2016: Scheduled for hearing in Senate Local Government
	HB 1006	authorize counties to impose sales and use taxes. Sponsored: At the request of the Interim Committee on County Government 01/20/2016: House State Affairs Deferred to the 41st legislative day, Passed, YEAS 10, NAYS 2
	HB 1007	make an appropriation to revise and update the values and methods used to determine the agricultural land production capacity and to declare an emergency. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/16/2016: Scheduled for hearing in House Committee on Appropriations
	HB 1031	revise certain provisions pertaining to weights and measures. Sponsor: The Committee on Commerce and Energy at the request of the Department of Public Safety 02/11/2016: Signed by Speaker
	HB 1033	revise certain provisions concerning elections and election petitions and to declare an emergency. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/10/2016: Signed by Speaker 02/11/2016: Signed by President
	HB 1034	revise certain provisions concerning local government elections. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/09/2016: Delivered to Governor
	HB 1035	revise and repeal certain provisions concerning voter registration, vote centers, and conducting elections. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/09/2016: Delivered to Governor
	HB 1036	revise certain provisions concerning campaign finance requirements. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/11/2016: Delivered to the Governor
	HB 1037	revise certain provisions concerning petitions for initiated constitutional amendments, initiated measures, and candidates. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/11/2016: Delivered to the Governor
	HB 1056	revise certain provisions relating to the veterans' preference in employment. Sponsored by: Representative Deutsch and Senator Greenfield (Brock) 02/10/2016: Signed by Speaker 02/11/2016: Signed by the President
	HB 1058	revise the procedure for recovery of abandoned mineral interests. Sponsored by: Representative Johns , and Senator Rusch 02/11/2016: Delivered to the Governor
	HB 1066	revise certain provisions regarding the public notice for a meeting of a public body. Sponsored: Representative Schoenbeck and Senator Hunhoff (Bernie) 02/10/2016: Signed by Speaker 02/11/2016: Signed by the President
	HB 1071	revise certain provisions regarding the annual conference between county commissioners and the director of equalization. SDACC Legislation Sponsored by: Representative Jensen (Alex) and Senator Fiegen 02/02/2016: House of Representatives Do Pass, Passed, YEAS 66, NAYS 0 02/03/2016: Referred to Senate Local Government

	HB 1081	make an appropriation to fund tax refunds for elderly persons and persons with a disability and to declare an emergency. Sponsored: The Committee on Appropriations at the request of the Office of the Governor 02/11/2016: House of Representatives Do Pass Amended, Passed, YEAS 68, NAYS 0
	HB 1083	change the taxation method used in the sale of certain off-road vehicles and require that the sale of these vehicles be by licensed vehicle dealers. Sponsored by: Representative Stalzer and Senator Rampelberg 02/08/2016: House of Representatives Do Pass Amended, Passed, YEAS 53, NAYS 3 02/09/2016: Referred to Senate Taxation
	HB 1084	define when concurrent employment may be used to calculate earnings in workers' compensation cases. Sponsored by: Representative Anderson and Senator Shorma 02/11/2016: Signed by Speaker
	HB 1085	provide for the forfeiture of any vehicle used by a person convicted of a third offense for driving under the influence. Sponsored by: Representative Hagggar (Don) and Senator Hagggar (Jenna) 02/03/2016: House Judiciary Deferred to the 41st legislative day, Passed, YEAS 11, NAYS 1
	HB 1086	create a leased residential property classification. Sponsored by: Representative Hagggar (Don) and Senator Peters 02/03/2016: House of Representatives Do Pass Amended, Failed, YEAS 28, NAYS 39 – Intent to reconsider 02/04/2016: House of Representatives Reconsidered, Failed, YEAS 34, NAYS 34
	HB 1087	repeal the requirement of a certain public election notice. Sponsored by: Representatives Brunner and Soli and Senators Ewing , Heinert , and Sutton 02/02/2016: House of Representatives Do Pass, Passed, YEAS 66, NAYS 0 02/11/2016: Senate Do Pass, Passed, YEAS 31, NAYS 0
	HB 1090	require certain statements and audits concerning insurance pooling arrangements to be filed with the Department of Legislative Audit. Sponsored by: Representative Dryden and Senator Novstrup (David) 02/04/2016: House of Representatives Do Pass, Passed, YEAS 65, NAYS 0 02/05/2016: Referred to Senate Commerce and Energy
	HB 1095	revise certain allowable time periods regarding the transfer of vehicle ownership. Sponsored by: Representative Duvall and Senator Vehle 02/03/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 0 02/04/2016: Referred to Senate Transportation
	HB 1097	exempt certain taxes and fees from the gross receipts tax on telecommunications services. Sponsored by: Representative Hagggar (Don) and Senator Brown 02/02/2016: House of Representatives Do Pass, Failed, YEAS 24, NAYS 41
	HB 1098	revise certain provisions regarding the exemption of motor vehicles from the motor vehicle excise tax. Sponsored by: Representative Bolin and Senator Hagggar (Jenna) 02/02/2016: House of Representatives Do Pass, Passed, YEAS 56, NAYS 9 02/10/2016: Senate Deferred to another day, Passed
	HB 1099	revise certain campaign finance provisions. Sponsored by: Representatives Rozum and Soli and Senators Olson , Heinert , and Sutton 02/08/2016: Referred to House Local Government, Passed
	HB 1100	set a minimum size for a sign about zoning changes or conditional use permits. Sponsored by: Representative Ottien (Herman) and Senator Holien 02/10/2016: Signed by Speaker 02/11/2016: Signed by President
	HB 1102	allow for additional time to review certain competitive sealed bids. Sponsored by: Representatives Brunner and Soli and Senators Tieszen and Heinert

		02/08/2016: House of Representatives Do Pass Amended, Passed, YEAS 55, NAYS 0 02/09/2016: Referred to Senate Local Government
▲	HB 1106	exempt certain trees from requirements related to the removal of vegetation and debris from township road rights-of-way and to extend general immunity from certain civil liability for trees located in the township road right-of-way. Sponsored by: Representative Hunt and Senator Haggar (Jenna) 02/04/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 9, NAYS 4
▲	HB 1108	revise certain municipal special assessment provisions and to provide for exclusion of territory from municipalities. Sponsored by: Representative Rozum and Senator Rusch 02/10/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 1 02/11/2016: Referred to Senate Local Government
▲	HB 1109	exempt from liability persons who voluntarily maintain certain no maintenance roads. Sponsored by: Representative Greenfield (Lana) and Senator Olson 02/04/2016: Withdrawn at the Request of the Prime Sponsor
▲	HB 1113	exempt from the excise tax on motor vehicles the transfer of motor vehicles to a nonprofit organization under certain conditions Sponsored by: Representative Jensen (Alex) and Senator Peters 02/04/2016: House of Representatives Do Pass Amended, Passed, YEAS 68, NAYS 0 02/11/2016: Senate Do Pass Amended, Passed, YEAS 31, NAYS 0
■	HB 1119	revise the criteria for incorporation of a new municipality. Sponsored by: Representative Brunner and Senator Ewing 02/11/2016: House of Representatives Do Pass Amended, Passed, YEAS 48, NAYS 20
▲	HB 1127	revise certain provisions concerning road districts. Sponsored by: Representative Sly and Senator Haverly 02/11/2016: House Local Government Do Pass, Passed, YEAS 13, NAYS 0 - Placed on consent, Passed
▲	HB 1129	allow a concealed pistol in the capitol and any county courthouse with an enhanced concealed pistol permit. Sponsored by: Representative Qualm and Senator Olson 02/08/2016: House of Representatives Do Pass, Passed, YEAS 45, NAYS 17 02/09/2016: Referred to Senate Judiciary
▲	HB 1131	direct certain vehicle registration fees to counties with unorganized territory. Sponsored by: Representative Killer and Senator Heinert 02/11/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 7, NAYS 6
●	HB 1137	revise the distribution of registration fees from noncommercial gross weight vehicles. Sponsored by: Representative Verchio and Senator Vehle 01/28/2016: referred to House Transportation
▲	HB 1140	revise certain provisions regarding county zoning. Sponsored by: Representative Mickelson and Senator Tidemann 02/11/2016: House Local Government Do Pass, Passed, YEAS 11, NAYS 2
▲	HB 1149	provide authority to establish a special purpose district for recreational purposes. Sponsored by: Representative Johns and Senator Bradford 02/11/2016: Scheduled for hearing in House Local Government – Deferred by Chair
▲	HB 1150	revise certain provisions concerning the property tax exemption provided to local industrial development corporations. Sponsored by: Representative Werner and Senator Cammack 02/08/2016: House of Representatives Do Pass, Passed, YEAS 51, NAYS 4 02/17/2016: Scheduled for hearing in Senate Taxation

	HB 1156	require municipalities to reimburse the counties for certain judicial and law enforcement expenditures. Sponsored by: Representative Haggar (Don) and Senator Haggar (Jenna) 02/16/2016: Scheduled for hearing in House Local Government
	HB 1164	provide for a special interest motor vehicle license plate for certain vehicles under certain conditions. Sponsored by: Representative Zikmund and Senator Greenfield (Brock) 02/09/2016: House Transportation Do Pass Amended, Passed, YEAS 11, NAYS 0 02/11/2016: House of Representatives Deferred to another day, Passed
	HB 1165	repeal the requirement for a marriage license and to provide for a marriage certificate. Sponsored by: Representative Haugaard and Senator Hollen 02/02/2016: Referred to House Judiciary
	HB 1178	authorize township boards to prohibit the operation of certain off-road vehicles along township highways. Sponsored by: Representative Tulson and Senator Vehle 02/04/2016: Withdrawn at the Request of the Prime Sponsor
	HB 1179	revise certain provisions regarding the exemption of certain boats from the excise tax on large boats. Sponsored by: Representative Bolin and Senator Haggar (Jenna) 02/16/2016: Scheduled for hearing in House Taxation
	HB 1182	increase the state sales tax, the state use tax, the excise tax on farm machinery, and amusement device tax for the purpose of increasing education funding and reducing property taxes, and to declare an emergency. Sponsored by: The Committee on Appropriations at the request of the Office of the Governor 02/08/2016: House Committee on Appropriations Do Pass, Passed, YEAS 9, NAYS 0 02/10/2016: Deferred with pending amendment, Passed
	HB 1184	create a transportation oversight committee. Sponsored by: Representative Verchio and Senator Jensen (Phil) 02/09/2016: House Transportation Tabled, Passed, YEAS 11, NAYS 0
	HB 1187	allow the Office of the Secretary of State to refuse to file certain documents. Sponsored by: Representative Rasmussen and Senator Rusch 02/10/2016: House of Representatives Do Pass, Passed, YEAS 67, NAYS 2 02/11/2016: Referred to Senate Commerce and Energy
	HB 1188	exempt certain operations of school buses from commercial motor vehicle fees. Sponsored by: Representative Westra and Senator Novstrup 02/10/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 1 02/11/2016: Referred to Senate Transportation
	HB 1194	revise the authority of state's attorneys to take action regarding certain local open government violations. Sponsored by: Representative Kirschman and Senator Peterson (Jim) 02/16/2016: Scheduled for hearing in House Local Government
	HB 1202	provide access to abandoned cemeteries and private burying grounds Sponsored by: Representative Stalzer and Senator Peterson (Jim) 02/08/2016: House State Affairs Do Pass, Passed, YEAS 9, NAYS 4 02/10/2016: House of Representatives Deferred to another day, Passed
	HB 1209	require any public body of the state to accept as valid all information on a person's birth certificate. Sponsored by: Representative Bolin and Senator Van Gerpen 02/17/2016: Scheduled for hearing in House State Affairs
	HB 1214	regulate conflicts of interest for authority, board, or commission members. Sponsored by: Representative Mickelson and Senator Peters 02/10/2016: House State Affairs Do Pass Amended, Passed, YEAS 13, NAYS 0

	HB 1219	revise certain provisions concerning adverse possession of certain real property. Sponsored by: Representative Gosch and Senator Rusch 02/04/2016: Referred to House State Affairs
	HB 1232	provide for additional openness of local governmental meetings. Sponsored by: Representative May and Senator Jensen (Phil) 02/04/2016: Referred to House Local Government
	HB 1234	require the approval of the Legislature before the state adopts any changes to the Medicaid program. Sponsored by: Representative Haggar (Don) and Senator Hojien 02/04/2016: Referred to House State Affairs
	HB 1239	provide for the election of the county directors of equalization. Sponsored by: Representative Campbell and Senator Monroe 02/04/2016: Referred to House Local Government
	SB 2	revise the distribution of the revenue from the alcoholic beverage fund. Sponsored: At the request of the Interim Committee on County Government 01/25/2016: Senate Do Pass Amended, Passed, YEAS 28, NAYS 5 02/10/2016: House of Representatives Deferred to another day, Passed
	SB 3	revise the income criteria for determining if property is classified as agricultural land for property tax purposes. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/03/2016: Senate Do Pass, Passed, YEAS 18, NAYS 17 02/08/2016: Referred to House Agriculture and Natural Resources
	SB 4	provide for the assessment of certain agricultural land as noncropland. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/16/2016: Scheduled for hearing in Senate Agriculture and Natural Resources
	SB 13	establish a new retirement benefit structure for certain public employees who are members of the South Dakota Retirement System. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 01/25/2016: Senate Do Pass, Passed, YEAS 32, NAYS 0 02/10/2016: House of Representatives Deferred to another day, Passed
	SB 14	revise certain administrative provisions and repeal certain obsolete provisions concerning the South Dakota Retirement System. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 02/11/2016: Signed by President
	SB 15	revise certain provisions concerning the membership of the South Dakota Investment Council. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 01/25/2016: Senate Do Pass, Passed, YEAS 32, NAYS 0 02/10/2016: House of Representatives Deferred to another day, Passed
	SB 19	revise certain mandatory reporting requirements for elder and disabled adult abuse and neglect. Sponsored: The Committee on Judiciary at the request of the Department of Social Services 01/20/2016: Senate Do Pass, Passed, YEAS 34, NAYS 0 01/21/2016: Referred to House Judiciary
	SB 36	revise certain fees and the allocation of fees collected by the secretary of state, to make an appropriation therefor, and to declare an emergency. Sponsored: The Committee on Appropriations at the request of the Office of the Secretary of State 02/08/2016: Senate Committee on Appropriations Tabled, Passed, YEAS 16, NAYS 0
	SB 40	revise signature and seal requirements for the Board of Technical Professions. Sponsored: The Committee on Commerce and Energy at the request of the Board of Technical Professions 02/09/2016: Signed by the Governor

	SB 49	<p>revise certain fees collected by the secretary of state, to revise the allocation of fees, to make an appropriation for an online business registration and filing system, and to declare an emergency.</p> <p>Sponsored: The Committee on Appropriations at the request of the Office of the Secretary of State 02/08/2016: Scheduled for hearing in Senate Committee on Appropriations – Deferred by Chair</p>
	SB 51	<p>revise certain provisions concerning the use tax.</p> <p>Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/27/2016: Senate State Affairs Tabled, Passed, YEAS 9, NAYS 0</p>
	SB 52	<p>establish procedures for reporting federal tax changes for purposes of the bank franchise tax.</p> <p>Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/21/2016: Senate Do Pass, Passed, YEAS 31, NAYS 0 01/22/2016: Referred to House Taxation</p>
	SB 53	<p>revise certain provisions concerning the bank franchise tax.</p> <p>Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/22/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 01/25/2016: Referred to House Taxation</p>
	SB 59	<p>revise certain provisions regarding the application of the special annual road funding levy.</p> <p>Sponsored by: Senator Vehle and Representative Duvall 02/04/2016: Senate Do Pass, Passed, YEAS 35, NAYS 0 02/08/2016: Referred to House Taxation</p>
	SB 65	<p>revise the procedure for a municipal recall petition.</p> <p>Sponsored by: Senator Fiegen and Representative Hawks 02/02/2016: Senate Do Pass Amended, Passed, YEAS 33, NAYS 1 02/03/2016: Referred to House Local Government</p>
	SB 66	<p>permit the issuance of special license plates to parents of certain individuals</p> <p>Sponsored by: Senator Olson and Representative Brunner 02/10/2016: Senate Do Pass Amended, Passed, YEAS 32, NAYS 0 02/11/2016: Referred to House Transportation</p>
	SB 73	<p>clarify certain provisions regarding open meetings.</p> <p>Sponsored by: Senator Brown and Representative Novstrup (Al) 02/08/2016: Senate Do Pass, Passed, YEAS 32, NAYS 0 02/09/2016: Referred to House State Affairs</p>
	SB 76	<p>revise certain codes and standards regarding wind energy system set back requirements.</p> <p>Sponsored by: Senator Greenfield (Brock) and Representative Wiik 02/02/2016: Senate Do Pass Amended, Failed, YEAS 12, NAYS 21</p>
	SB 77	<p>repeal the prohibition against carrying a concealed weapon in the state capitol.</p> <p>Sponsored by: Senator Olson and Representative Qualm 02/04/2016: Senate Judiciary Deferred to the 41st legislative day, Passed, YEAS 6, NAYS 0</p>
	SB 84	<p>require municipalities to reimburse the counties for certain judicial and law enforcement expenditures.</p> <p>Sponsored : At the request of the Interim Committee on County Government 02/08/2016: Scheduled for hearing in Senate Committee on Appropriations – Deferred by Chair</p>
	SB 85	<p>revise certain provisions regarding motorcycle license plates.</p> <p>Sponsored by: Senator Haverly and Representative Verchio 02/09/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 02/16/2016: Scheduled for hearing in House Transportation</p>

	SB 90	ensure that members of the public are able to access and record public meetings. Sponsored by: Senator Hollen and Representative Tulson 02/08/2016: Senate Do Pass Amended, Passed, YEAS 32, NAYS 0 02/09/2016: Referred to House Local Government
	SB 91	revise certain provisions concerning the information on the forms provided to persons who sign initiated constitutional amendments or initiated measures. Sponsored by: Senator Hollen and Representative Bolin 02/09/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 02/10/2016: Referred to House State Affairs
	SB 93	revise certain provisions regarding the homestead exemption. Sponsored by: Senator Solano and Representative Sly 02/03/2016: Senate Do Pass, Passed, YEAS 35, NAYS 0 02/04/2016: Referred to House Judiciary
	SB 95	allow certain candidates for elective office to pay filing fees in lieu of submitting nominating petitions, and to create the election filing fee fund. Sponsored by: Senator Otten (Ernie) and Representative Werner 02/05/2016: Senate Local Government Do Pass, Passed, YEAS 4, NAYS 2 02/08/2016: Senate Do Pass, Failed, YEAS 8, NAYS 24
	SB 99	accommodate legislation on Medicaid and medical services. Sponsored by: Senators Brown , Cammack , Tidemann , and White 01/27/2016: Referred to Senate State Affairs
	SB 105	provide for the construction, renovation, improvement, remodeling, alteration, addition to and repairing of courthouses, jails and other necessary buildings. Sponsored by: Senators Hollen and Olson and Representatives Bartling and Novstrup (Al) 02/08/2016: Senate State Affairs Deferred to the 41st legislative day, Passed, YEAS 6, NAYS 2
	SB 109	require counties to conduct random checkpoints for overweight vehicles as a condition of receiving funds from the bridge improvement grant fund. Sponsored by: Senator Vehle and Representative Duvall 02/17/2016: Scheduled for hearing in Senate Transportation
	SB 111	revise certain provisions regarding the application of the county wheel tax. Sponsored by: Senator Vehle and Representative Schaefer 02/17/2016: Scheduled for hearing in Senate Taxation
	SB 112	revise certain provisions concerning tax increment districts. Sponsored by: Senator Vehle and Representative Stevens 01/28/2016: Referred to Senate State Affairs
	SB 116	remove any reference to land ownership being a requirement for participation in any actions pertaining to the creation of or withdrawal from a water development district. Sponsored by: Senator Rusch and Representative Ring 02/17/2016: Scheduled for hearing in Senate Local Government
	SB 118	exempt certain purchases from certain bidding requirements. SDACC Legislation Sponsored by: Senator Heinert and Representative Schaefer 02/08/2016: Scheduled for hearing in Senate State Affairs – Deferred by Chair
	SB 122	require that fees collected for military specialty license plates be distributed to county veterans' service officers. Sponsored by: Senator Heinert and Representative Wollmann 02/10/2016: Transportation Deferred to the 41st Legislative day, Passed, YEAS 4, NAYS 3
	SB 123	revise certain provisions limiting the issuance of certain licenses and permits if a debt is being collected by the obligation recovery center. Sponsored by: Senator Heinert and Representative Killer 02/11/2016: Senate Judiciary Deferred to the 41st legislative day, Passed, YEAS 4, NAYS 3

	SB 125	accommodate legislation relating to education in South Dakota. Sponsored by: Senator White and Representative Westra 02/02/2016: Referred to Senate State Affairs
	SB 126	accommodate legislation on medical services. Sponsored by: Senator White and Representative Westra 02/02/2016: Referred to Senate State Affairs
	SB 131	establish a target teacher salary and a target teacher ratio and to revise certain provisions regarding education funding. Sponsored by: The Committee on Appropriations at the request of the Office of the Governor 02/02/2016: Referred to Senate State Affairs
	SB 132	revise certain provisions regarding education funding. Sponsored by: The Committee on Appropriations at the request of the Office of the Governor 02/17/2016: Scheduled for hearing in Senate State Affairs
	SB 144	revise the legal maximum weight limits based on the number of axles for gross vehicle weight. Sponsored by: Senator Frerichs and Representative Feickert 02/17/2016: Scheduled for hearing in Senate Transportation
	SB 151	lower the state sales and use tax on most food items, to increase the rate of taxation for the sales and use tax on certain goods and services, to increase the amusement device tax, and to increase the per student allocation in the state aid formula. Sponsored by: Senator Sutton and Representative Hawley 02/04/2016: Referred to Senate State Affairs
	SB 155	improve public safety. Sponsored by: Senator Heineman (Phyllis) and Representative Anderson 02/04/2016: Referred to Senate State Affairs
	SB 161	lower the state sales and use tax on certain food items and to increase the rate of taxation for the sales and use tax on certain goods and services. Sponsored by: Senator Buhl O'Donnell and Representative Ring 02/16/2016: Scheduled for hearing in Senate Committee on Appropriations
	SB 164	revise certain residency requirements for voter registration. Sponsored by: Senator Tieszen and Representative Otten (Herman) 02/17/2016: Scheduled for hearing in Senate State Affairs

Tentative SDACC Agenda
Amphitheatre II

Wednesday, March 16, 2016

- 8:30 – 9:30 a.m. Attorney General Legislative Update
- *Marty Jackley*
- 9:30 – 10:00 a.m. **Break**
- 10:00 – 11:00 a.m. Veterans Preference
- *Secretary Zimmerman, SD Dept of Veterans Affairs*
- 11:15 – 12:00 p.m. Property and Liability Q&A and Work Comp Q & A
- *Ron Burmood, MBA, AIC, Director of Member Services – South Dakota Public Assurance Alliance*
- *Brad Wilson, CIC, AIC, SDWCS, Administrator – SDML Work Comp Fund*
- 12:00 – 1:00 p.m. **Lunch – Rooms AFG**
- 1:00 – 2:00 p.m. County Revenues, Expenditures and Fund Balances History
- *Marty Guindon, Auditor General*
- *Russ Olson, Local Government Audit Manager*
- 2:15 – 3:00 p.m. SD Dept of Transportation
- *Laurie Schultz, Doug Kinniburgh*
- 3:00 – 3:15 p.m. **Break**
- 3:15 – 5:00 p.m. Incident Command System (ICS) 402 for Executives and Elected Officials
- *Randy Freed, Blue Cell Training*
- 5:30 p.m. Social
- *Sponsored by TransCanada*

Thursday, March 17, 2016

- 8:00 – 10:00 a.m. "S.A.V.E. Yourself" - Recognize and Survive Work Place Violence
- *Chad Sheehan, Sheehan Strategic Solutions*
- 10:00 – 10:15 a.m. **Break**
- 10:15 – 11:00 a.m. SD Department of Legislative Audit
- *Rod Fortin,*
- 11:15 – 12:00 noon Unified Judicial System
- *Greg Sattizahn,*
- 12:00 – 1:00 p.m. **Lunch – Rooms AFG**
- 1:15 – 2:00 p.m. South Dakota Department of Motor Vehicles
- *Lisa Weyer, Director of DMV*

2:15 – 3:00 p.m. SDACC Legislative Update
- *Bob Wilcox, Executive Director*

Tentative SDACWO Agenda
Amphitheatre I

Thursday, March 17, 2016

8:45 – 9:45 a.m. Topic to be Determined
- *Dennis Pfrimmer – Director, Capital Area Counseling*

10:00 – 10:50 a.m. Active Shooter Presentation
- *Rob Fines – Director, Hughes/Stanley County Emergency Management*

11:00 – 11:50 a.m. Law enforcement – Part 1 – follow-up on active shooter (law enforcement perspective), workplace safety, early warning and intervention, conflict resolution, medical and mental health first aid, alcohol drug and patrol issues, poverty and low-income issues, mental health holds/placement process, rural vs urban law enforcement.
- *Brent Koens – Chief Deputy Sheriff, Faulk County Sheriff's Office*

12:00 – 1:00 p.m. **Lunch – Room AFG**

1:00 – 1:50 p.m. Law enforcement – Part 2
- *Brent Koens – Chief Deputy Sheriff, Faulk County Sheriff's Office*

2:00 – 3:00 p.m. Current County topics

- *CCPR*
- *Medicaid expansion*
- *Legislative issues*
- *Regional trainings*
- *Fall convention*
- *Case studies*
- *Other Topics*



A cleaner environment, naturally.

Brookings County Conservation District

205 6th Street

Brookings, SD 57006

Phone: 605-692-8003 #3

FAX: 855-256-2569

www.brookingsconservation.org

February 2, 2016

Brookings County Commission
520 Third St.
Brookings, SD 57006-2024

Dear Brookings County Commissioners:

The Brookings County Conservation District Board of Supervisors and staff would like to thank you for your financial support. These funds assist the District to continue to work with Brookings County landowners, rural and urban, to promote and apply proper stewardship of our natural resources.

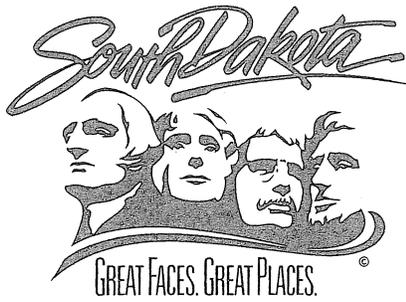
We value the partnership we have developed with the Brookings County Commissioners and look forward to working with you on conservation issues facing Brookings County.

Sincerely,

A handwritten signature in purple ink that reads "Joel Koch".

Joel Koch, Chairman
Brookings Co. Conservation District

CLEAN. CLEAR.CONSERVATION.



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 4, 2016

Ernst Temperli
Crosswind Jerseys, Inc.
21672 482nd Avenue
Eikton, SD 57026-7223

RE: Crosswind Jerseys, Inc. Manure Management System
Revised Certificate of Compliance

Dear Mr. Temperli:

As you are aware, the department issues a Certificate of Compliance for manure management systems that have had plans and specifications approved and are constructed as designed. We have received an amended Notice of Completion for your completed animal waste management system and are issuing you a revised Certificate of Compliance.

The Certificate of Compliance is for 1,350-head of dairy cattle and 50 calves. The components included in the amended Notice of Completion consist of the piping between settling pond 2/3 and holding pond 1, a feed storage pad addition, and holding pond 2. The certificate shall remain in place until such time you change or expand your operation. Should you decide to change or expand your operation, you need to obtain approval of plans and specifications for any alternations or modifications to your manure management system. The plans and specifications have to be approved by this department prior to construction. Failure to do so will invalidate this certificate.

You have completed the requirements to obtain coverage under the general water pollution control permit for concentrated animal feeding operations (**permit number SDG-0100087**). I am conditionally granting coverage under the permit for the piping between settling pond 2/3 and holding pond 1, the feed storage pad addition, and holding pond 2. Please refer to this permit number in any future permit correspondence. You are required to operate in compliance with the terms and conditions of this permit.

Construction Inspection

The revised Certificate of Compliance and permit coverage for the new components are conditional upon the department conducting a satisfactory construction inspection.

Ernst Temperli
Crosswind Jerseys, Inc.
February 4, 2016
Page 2 of 3

Feed Storage Area

The revised Certificate of Compliance and permit coverage are conditional upon your engineer submitting a cross section of the expanded concrete feed storage pad. Also, during the department's June 2, 2015, operation and maintenance inspection it was noted that the feed storage area runoff holding pond had been filled in and you indicated the feed was now entirely covered. You must submit an updated, signed operation and maintenance guideline to the department that indicates all feed stored on the feed pads will remain covered. Please note if the department finds process wastewater runoff leaving the feed storage area, you may be required to contain the runoff.

Relocated Sand Storage Pad and Veterinary Area

The department has approved the relocation of the sand storage pad and a veterinary area on the north side of the southeast freestall barn. Your engineer indicates these components are not yet constructed and the dimensions and details may change. Please have your engineer submit as-built plans for the relocated sand storage pad and proposed veterinary area when they are completed.

Calf Hut Location

The plans and specifications do not indicate the location of the existing calf huts. The calf huts were originally approved to be located along the south side of the middle freestall barn (the freestall barn directly east of the milk parlor). Please have your engineer show the location of the calf huts on the plans and submit the plans to the department.

Recycle Wet Well

Your engineer indicates the proposed 12-inch PVC piping between holding pond 2 and the existing wet well will be installed in the future. Your engineer must submit a revised detail of the recycle wet well showing how the pipe is connected to the recycle wet well. If the pipe penetrates the side of the wet well, your engineer must indicate how the pipe penetration is sealed.

Buffer zones are required around land application areas. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of the enclosed permit prior to land applying manure.

Ernst Temperli
Crosswind Jerseys, Inc.
February 4, 2016
Page 3 of 3

We would like to thank you for your cooperation in ensuring protection of our natural resources. The department encourages you to remain in compliance by properly operating and maintaining your system.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program
(605) 773-3351

cc: Brian Friedrichsen, PE, Dakota Environmental Inc, Huron, SD 57350
Luke Muller, F.D.A.L.G., Watertown, SD
Brookings County Commissioners