



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, March 7, 2017**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[02-21-2017 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 3.7.17.PDF](#)
[March Cell Reimbursements 3.7.17.PDF](#)

B. Department Head reports.

i. County Development

- *Be it noted, Chairperson Jensen is authorized to sign a letter noting*

Brookings County's obligations incurred as part of the FEMA pre-disaster mitigation planning process as a participant in the multi-jurisdictional plan.

Documents:

[FEMA Letter.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

- A. Action to automatically supplement for unanticipated expenses incurred and reimbursement made to the Brookings County Sheriff's Department in the amount of \$594.80, receipt #00359921, to line 101-4-211-4250, for accident damage reimbursement.**

Documents:

[Automatic Supplement Sheriff.pdf](#)

- B. Action to approve Abatement #17-008: an abatement application made by the City of Brookings for parcel #40575-00100-002-10 in the amount of \$151.31.**

Documents:

[Abatement 17-008.pdf](#)

- C. Action to approve Agreement #17-07: a delinquent tax payment agreement in the amount of \$4,371.44.**

Documents:

[Delinquent Tax Agreement.pdf](#)

- D. Action to approve Agreement #17-08: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 17-08 ROW.pdf](#)

- E. Action to approve Agreement #17-09: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 17-09 ROW.pdf](#)

- F. Action to approve Resolution #17-07: a resolution authorizing the purchase of one 2017 tandem axle semi-tractor based upon the price established through the Brookings County Highway bid process.**

Documents:

[Res 17-07 Tandem Axle Semi Tractor.pdf](#)

G. Action to approve the Letting Authorization for Project No. BRF 6030(00)16-5 PCN 05QR, bridge #06-143-080.

Documents:

[Letting Authorization.pdf](#)

H. Annual Highway Bid Recommendations:

Documents:

[Bid Recommendations.pdf](#)

- i. Action to award Bid #1 for Rubberized Crack-Filling Material to low bid on all items listed from BrockWhite Construction Material, Sioux Falls, SD and Midstates Equipment, Mountain Lake, MN.
- ii. Action to award Bid #2 for Road Oil to low bid item MC-3000 listed from Flint Hills, Marshall, MN and low bid item MC-800 listed from Jebro, Inc., Sioux City, IA.
- iii. Action to award Bid #3 for Pea Rock to low bid on all items listed from L.G. Everist, Sioux Falls, SD and Johnson Brothers, Madison, SD.
- iv. Action to award Bid #4 for $\frac{3}{4}$ Crushed Gravel to low bid on all items listed from Bowes Construction, Brookings, SD; Sterzinger Crushing, Taunton, MN and Sterzinger Construction, Elkton, SD.
- v. Action to award Bid #5 for Screened Gravel to low bid on all items listed from Bowes Construction, Brookings, SD and Johnson Brothers, Madison, SD.
- vi. Action to award Bid #6 for Equipment Rentals to low bid on all items listed from V.J. Ahlers, Brookings, SD; Bowes Construction, Inc., Brookings, SD; Butler Machinery, Sioux Falls, SD; Ziegler CAT, Marshall, MN; Prussman Contracting, Inc., Brookings, SD and RDO Equipment Co., Sioux Falls, SD.
- vii. Action to award Bid #7 for HR Class Asphalt to low bid on all items listed from Bowes Construction, Brookings, SD.
- viii. Action to award Bid #8 for Bituminous Hot Mix to low bid on all items listed from Bowes Construction, Brookings, SD.

I. Annual Purchase Agreements for Annual Highway Bids:

- i. Action to approve Agreement #17-10: a purchase agreement between Brookings County and Brockwhite Construction Material of Sioux Falls, SD for rubberized crack-filling material.

Documents:

[Agr 17-10.pdf](#)

- ii. Action to approve Agreement #17-11: a purchase agreement between Brookings County and Midstates Equipment and Supply of Mountain Lake, MN for rubberized crack-filling material.

Documents:

[Agr 17-11.pdf](#)

- iii. **Action to approve Agreement #17-12: a purchase agreement between Brookings County and Flint Hills of Marshall, MN for MC 3000 road oil.**

Documents:

[Agr 17-12.pdf](#)

- iv. **Action to approve Agreement #17-13: a purchase agreement between Brookings County and Jebro, Inc. of Sioux City, IA for MC 800 road oil.**

Documents:

[Agr 17-13.pdf](#)

- v. **Action to approve Agreement #17-14: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for screened gravel, ¾ crushed gravel and HR class asphalt.**

Documents:

[Agr 17-14.pdf](#)

- vi. **Action to approve Agreement #17-15: a purchase agreement between Brookings County and Johnson Brothers, Inc. of Madison, SD for pea rock and screened gravel.**

Documents:

[Agr 17-15.pdf](#)

- vii. **Action to approve Agreement #17-16: a purchase agreement between Brookings County and L.G. Everist of Sioux Falls, SD for pea rock.**

Documents:

[Agr 17-16.pdf](#)

- viii. **Action to approve Agreement #17-17: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for bituminous hot mix.**

Documents:

[Agr 17-17.pdf](#)

J. Discussion on proceeding with the jail expansion project.

9. Commission Department Director Report

Documents:

[Commission Report.pdf](#)
[Legislative Update.pdf](#)
[Chamber Annual Meeting.pdf](#)
[Brookings County Articles.pdf](#)

10. **Deputy States Attorney's Report**

11. **Commissioner Reports and Discussion Items**

A. **Correspondence received.**

Documents:

[FEMA- Case 17-08-0413A.pdf](#)
[BEDC Thank You and Annual Report.pdf](#)

12. **Adjournment**

13. **Public Notices**

- *Thursday, March 2, 2017: Jail Expansion Open House. 6:00 pm - 8:00 pm in the third floor courtroom at the Brookings County Courthouse.*
- *Thursday, March 9, 2017: Brookings County Association of Townships Annual Meeting, 10:00 am at the Swiftel Center in Brookings.*
- *March 14-16: South Dakota Association of County Commissioner's Spring Workshop at the Ramkota in Pierre.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.