



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, March 8, 2016

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

5. Consent Agenda Items

A. Approval of minutes.

Documents: [02-23-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents: [Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents: [Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents: [HHS Report.pdf](#)

6. Routine Business

A. Approval of claims.

- *Be it noted, the check for the Boulevard Tree Project was sent on February 23, 2016.*

Documents: [Claims Pd 3 08 16.pdf](#), [March Cell Reimbursements.pdf](#), [Claim Additional.pdf](#)

B. Department Head reports.

7. Scheduled Agenda Items

8. Regular Business

- A. Action to approve Abatement #16-001: an abatement application made by Shirley Christopherson in the amount of \$216.28 for parcel #40175-00800-001-**

00.

Documents: [Abatement 16-01.pdf](#)

- B. Action to approve Abatement #16-002: an abatement application made by Sharon Cleveland in the amount of \$336.64 for parcel #40175-00700-012-00.**

Documents: [Abatement 16-02.pdf](#)

- C. Action to approve Abatement #16-003: an abatement application made by the City of Brookings in the amount of \$1,157.08 for parcel #40090-01300-019-00.**

Documents: [Abatement 16-03.pdf](#)

- D. Action to approve Abatement #16-004: an abatement application made by the City of Brookings in the amount of \$1,367.04 for parcel #40960-11050-354-00.**

Documents: [Abatement 16-04.pdf](#)

- E. Action to approve Abatement #16-005: an abatement application made by Mark S. Johnson Et Al in the amount of \$1,164.04 for parcel #03000-11249-103-00.**

Documents: [Abatement 16-05.pdf](#)

- F. Action to approve Abatement #16-006: an abatement application made by Adrienne McEntee in the amount of \$539.30 for parcel #40170-00000-027-00.**

Documents: [Abatement 16-06.pdf](#)

- G. Action to approve the Letting Authorization for Project No. BRF 6295(10) PCN 01W9.**

Documents: [Letting Authorization.pdf](#)

- H. Action to approve a Right-of-Way Certificate for Project No. BRF 6295(10) PCN 01W9.**

Documents: [Right of Way Cert.pdf](#)

- I. Annual Highway Bid Recommendations:**

Documents: [Annual Highway Bid Recommendations.pdf](#)

- i. Action to award Bid #1 for Road Oil to low bid on all items listed from Flint Hills of Marshall, MN.**

Documents: [Road Oil.pdf](#)

- ii. Action to award Bid #2 for Rubberized Crack Filling Material to low bid on all items listed from Brockwhite Construction Material of Sioux Falls, SD and Midstates Equipment and Supply of Mountain Lake, MN.**

Documents: [Rubberized Crack Filling Material.pdf](#)

- iii. Action to award Bid #3 for Pea Rock to low bid on all items listed from LG Everist of Sioux Falls, SD.**

Documents: [Pea Rock.pdf](#)

- iv. Action to award Bid #4 for Bituminous Hot Mix to low bid on all items listed from Bowes Construction of Brookings, SD.**

Documents: [Bituminous Hot Mix.pdf](#)

- v. **Action to award Bid #5 for 3/4" Crushed Gravel to low bid on all items listed from Bowes Construction of Brookings, SD, Sterzinger Crushing of Taunton, MN, and B&H Contractors of Elkton, SD.**

Documents: [Crushed Gravel.pdf](#)

- vi. **Action to award Bid #6 for Screened Gravel to low bid on all items listed from Bowes Construction of Brookings, SD and B&H Construction of Elkton, SD.**

Documents: [Screened Gravel.pdf](#)

- vii. **Action to award Bid #7 for Equipment Rentals to low bid on all items listed from V.J. Ahlers of Brookings, SD, Bowes Construction of Brookings, SD, Butler Machinery of Sioux Falls, SD, Titan Machinery of Sioux Falls, SD, and Prussman Construction of Brookings, SD.**

Documents: [Equipment Rental.pdf](#)

J. Annual Purchase Agreements for Annual Highway Bids:

- i. **Action to approve Agreement #16-07: a purchase agreement between Brookings County and Flint Hills of Marshall, MN for road oil.**

Documents: [Agr 16-07 Flint Hills.pdf](#)

- ii. **Action to approve Agreement #16-08: a purchase agreement between Brookings County and Brockwhite Construction of Sioux Falls, SD for rubberized crack fill.**

Documents: [Agr 16-08 Brockwhite.pdf](#)

- iii. **Action to approve Agreement #16-09: a purchase agreement between Brookings County and Midstates Equipment and Supply of Mountain Lake, MN for rubberized crack fill.**

Documents: [Agr 16-09 Midstates.pdf](#)

- iv. **Action to approve Agreement #16-10: a purchase agreement between Brookings County and L.G. Everist of Sioux Falls, SD for pea rock.**

Documents: [Agr 16-10 L.G. Everist.pdf](#)

- v. **Action to approve Agreement #16-11: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for bituminous hot mix.**

Documents: [Agr 16-11 Bowes.pdf](#)

- vi. **Action to approve Agreement #16-12: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for 3/4" crushed gravel.**

Documents: [Agr 16-12 B H Construction.pdf](#)

- vii. **Action to approve Agreement #16-13: a purchase agreement between Brookings County and Sterzinger Crushing of Taunton, MN for 3/4" crushed gravel.**

Documents: [Agr 16-13 Sterzinger Crushing.pdf](#)

viii. **Action to approve Agreement #16-14: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for 3/4" crushed gravel.**

Documents: [Agr 16-14 Bowes.pdf](#)

ix. **Action to approve Agreement #16-15: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for screened gravel.**

Documents: [Agr 16-15 B H Construction.pdf](#)

x. **Action to approve Agreement #16-16: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for screened gravel.**

Documents: [Agr 16-16 Bowes.pdf](#)

K. **Action to approve Agreement #16-17: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson.**

Documents: [Agr 16-17 ROW Johnson.pdf](#)

L. **Action to approve Agreement #16-18: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson.**

Documents: [Agr 16-18 ROW Johnson.pdf](#)

M. **Action to approve Agreement #16-19: an agreement for voluntary right-of-way donation between Brookings County and Elias and Rita Hofer.**

Documents: [Agr 16-19 ROW Hofer.pdf](#)

N. **Action to approve Agreement #16-20: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer.**

Documents: [Agr 16-20 ROW Dehmer.pdf](#)

O. **Action to approve Agreement #16-21: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer.**

Documents: [Agr 16-21 ROW Dehmer.pdf](#)

P. **Action to approve Resolution #16-08: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades, based upon the price established through the County of Beadle, South Dakota, bid process.**

Documents: [Res 16-08 Purchase of corrugated metal pipe etc.pdf](#)

Q. **Action to approve Resolution #16-09: a bridge inspection program resolution for use with SDDOT retainer contracts.**

Documents: [Res 16-09 Bridge Inspection.pdf](#)

R. **Action to approve Resolution #16-10: a resolution approving the annexation of territories by the City of Aurora.**

Documents: [Res 16-10 Annexation.pdf](#)

S. **Action to approve Agreement #16-22: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Moody County.**

Documents: [Agr 16-22 Detention Center Moody.pdf](#)

T. Action to approve Agreement #16-23: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Lake County.

Documents: [Agr 16-23 Detention Center Lake.pdf](#)

U. Discussion and possible action to authorize the Sheriff's Department to hire Jim Rowenhorst to update the space needs projections for the jail at a cost of approximately \$500.00.

V. Discussion on approving a resolution that would formally establish the Brookings County Jail Expansion Advisory Committee.

Documents: [Lake County Public Safety Bldg Advisory Committee.pdf](#)

W. Discussion on advertising for a citizen(s) to apply to be a member(s) of the Jail Expansion Committee.

Documents: [Lake County Notice of Vacancy.pdf](#)

X. Action to approve the Brookings County Safety Committee By-Laws.

Documents: [Safety Committee By-Laws.pdf](#)

Y. Action to approve the appointments to the Brookings County Safety Committee.

Documents: [Safety Committee Appointments.pdf](#)

9. Commission Department Director Report

Documents: [Commission Dept Director Report.pdf](#), [Legislative Update.pdf](#), [Sioux Valley Commissioners Assn Agenda.pdf](#), [Momentum Magazine Layout.pdf](#), [General Fund Surplus Analysis.pdf](#), [Mayor and County Recognition Day.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Compact County Partner Meeting Minutes

Documents: [Compact County Partner Meeting Minutes.pdf](#)

B. Correspondence received.

Documents: [DENR - Providence Dairy - As Built Plans.pdf](#), [DENR - Providence Dairy - Revised Cert.pdf](#), [DENR - Tracy Johnson Feedlot - Amended Certificate.pdf](#), [DENR - Tracy Johnson Feedlot - As-Built Plans.pdf](#), [Historical Society Thank You.pdf](#), [JLG Brochure.pdf](#), [Joyce Thank You.pdf](#), [Order Granting Request for Release of Construction Bond.pdf](#)

12. Adjournment

13. Public Notices

- *March 15-17: SDACC Spring Workshop in Pierre.*
- *March 23, Wednesday: Quarterly meeting of the Sioux Valley Commissioners Association at 12:00 p.m. at the Brookings City & County Government Center.*

Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.