



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, March 8, 2016**

2. **Pledge of Allegiance**

3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**

5. **Consent Agenda Items**

A. **Approval of minutes.**

Documents: [02-23-2016 Minutes.pdf](#)

B. **Approval of travel & education requests.**

Documents: [Travel Requests.pdf](#)

C. **Approval of personnel action notices.**

Documents: [Personnel Action Notice Report.pdf](#)

D. **Approval of the Human Services report.**

Documents: [HHS Report.pdf](#)

6. **Routine Business**

A. **Approval of claims.**

- *Be it noted, the check for the Boulevard Tree Project was sent on February 23, 2016.*

Documents: [Claims Pd 3 08 16.pdf](#), [March Cell Reimbursements.pdf](#), [Claim Additional.pdf](#)

B. **Department Head reports.**

7. **Scheduled Agenda Items**

8. **Regular Business**

- A. **Action to approve Abatement #16-001: an abatement application made by Shirley Christopherson in the amount of \$216.28 for parcel #40175-00800-001-**

00.

Documents: [Abatement 16-01.pdf](#)

- B. Action to approve Abatement #16-002: an abatement application made by Sharon Cleveland in the amount of \$336.64 for parcel #40175-00700-012-00.**

Documents: [Abatement 16-02.pdf](#)

- C. Action to approve Abatement #16-003: an abatement application made by the City of Brookings in the amount of \$1,157.08 for parcel #40090-01300-019-00.**

Documents: [Abatement 16-03.pdf](#)

- D. Action to approve Abatement #16-004: an abatement application made by the City of Brookings in the amount of \$1,367.04 for parcel #40960-11050-354-00.**

Documents: [Abatement 16-04.pdf](#)

- E. Action to approve Abatement #16-005: an abatement application made by Mark S. Johnson Et Al in the amount of \$1,164.04 for parcel #03000-11249-103-00.**

Documents: [Abatement 16-05.pdf](#)

- F. Action to approve Abatement #16-006: an abatement application made by Adrienne McEntee in the amount of \$539.30 for parcel #40170-00000-027-00.**

Documents: [Abatement 16-06.pdf](#)

- G. Action to approve the Letting Authorization for Project No. BRF 6295(10) PCN 01W9.**

Documents: [Letting Authorization.pdf](#)

- H. Action to approve a Right-of-Way Certificate for Project No. BRF 6295(10) PCN 01W9.**

Documents: [Right of Way Cert.pdf](#)

- I. Annual Highway Bid Recommendations:**

Documents: [Annual Highway Bid Recommendations.pdf](#)

- i. Action to award Bid #1 for Road Oil to low bid on all items listed from Flint Hills of Marshall, MN.**

Documents: [Road Oil.pdf](#)

- ii. Action to award Bid #2 for Rubberized Crack Filling Material to low bid on all items listed from Brockwhite Construction Material of Sioux Falls, SD and Midstates Equipment and Supply of Mountain Lake, MN.**

Documents: [Rubberized Crack Filling Material.pdf](#)

- iii. Action to award Bid #3 for Pea Rock to low bid on all items listed from LG Everist of Sioux Falls, SD.**

Documents: [Pea Rock.pdf](#)

- iv. Action to award Bid #4 for Bituminous Hot Mix to low bid on all items listed from Bowes Construction of Brookings, SD.**

Documents: [Bituminous Hot Mix.pdf](#)

- v. **Action to award Bid #5 for 3/4" Crushed Gravel to low bid on all items listed from Bowes Construction of Brookings, SD, Sterzinger Crushing of Taunton, MN, and B&H Contractors of Elkton, SD.**

Documents: [Crushed Gravel.pdf](#)

- vi. **Action to award Bid #6 for Screened Gravel to low bid on all items listed from Bowes Construction of Brookings, SD and B&H Construction of Elkton, SD.**

Documents: [Screened Gravel.pdf](#)

- vii. **Action to award Bid #7 for Equipment Rentals to low bid on all items listed from V.J. Ahlers of Brookings, SD, Bowes Construction of Brookings, SD, Butler Machinery of Sioux Falls, SD, Titan Machinery of Sioux Falls, SD, and Prussman Construction of Brookings, SD.**

Documents: [Equipment Rental.pdf](#)

J. Annual Purchase Agreements for Annual Highway Bids:

- i. **Action to approve Agreement #16-07: a purchase agreement between Brookings County and Flint Hills of Marshall, MN for road oil.**

Documents: [Agr 16-07 Flint Hills.pdf](#)

- ii. **Action to approve Agreement #16-08: a purchase agreement between Brookings County and Brockwhite Construction of Sioux Falls, SD for rubberized crack fill.**

Documents: [Agr 16-08 Brockwhite.pdf](#)

- iii. **Action to approve Agreement #16-09: a purchase agreement between Brookings County and Midstates Equipment and Supply of Mountain Lake, MN for rubberized crack fill.**

Documents: [Agr 16-09 Midstates.pdf](#)

- iv. **Action to approve Agreement #16-10: a purchase agreement between Brookings County and L.G. Everist of Sioux Falls, SD for pea rock.**

Documents: [Agr 16-10 L.G. Everist.pdf](#)

- v. **Action to approve Agreement #16-11: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for bituminous hot mix.**

Documents: [Agr 16-11 Bowes.pdf](#)

- vi. **Action to approve Agreement #16-12: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for 3/4" crushed gravel.**

Documents: [Agr 16-12 B H Construction.pdf](#)

- vii. **Action to approve Agreement #16-13: a purchase agreement between Brookings County and Sterzinger Crushing of Taunton, MN for 3/4" crushed gravel.**

Documents: [Agr 16-13 Sterzinger Crushing.pdf](#)

viii. **Action to approve Agreement #16-14: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for 3/4" crushed gravel.**

Documents: [Agr 16-14 Bowes.pdf](#)

ix. **Action to approve Agreement #16-15: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for screened gravel.**

Documents: [Agr 16-15 B H Construction.pdf](#)

x. **Action to approve Agreement #16-16: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for screened gravel.**

Documents: [Agr 16-16 Bowes.pdf](#)

K. **Action to approve Agreement #16-17: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson.**

Documents: [Agr 16-17 ROW Johnson.pdf](#)

L. **Action to approve Agreement #16-18: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson.**

Documents: [Agr 16-18 ROW Johnson.pdf](#)

M. **Action to approve Agreement #16-19: an agreement for voluntary right-of-way donation between Brookings County and Elias and Rita Hofer.**

Documents: [Agr 16-19 ROW Hofer.pdf](#)

N. **Action to approve Agreement #16-20: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer.**

Documents: [Agr 16-20 ROW Dehmer.pdf](#)

O. **Action to approve Agreement #16-21: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer.**

Documents: [Agr 16-21 ROW Dehmer.pdf](#)

P. **Action to approve Resolution #16-08: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades, based upon the price established through the County of Beadle, South Dakota, bid process.**

Documents: [Res 16-08 Purchase of corrugated metal pipe etc.pdf](#)

Q. **Action to approve Resolution #16-09: a bridge inspection program resolution for use with SDDOT retainer contracts.**

Documents: [Res 16-09 Bridge Inspection.pdf](#)

R. **Action to approve Resolution #16-10: a resolution approving the annexation of territories by the City of Aurora.**

Documents: [Res 16-10 Annexation.pdf](#)

S. **Action to approve Agreement #16-22: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Moody County.**

Documents: [Agr 16-22 Detention Center Moody.pdf](#)

T. Action to approve Agreement #16-23: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Lake County.

Documents: [Agr 16-23 Detention Center Lake.pdf](#)

U. Discussion and possible action to authorize the Sheriff's Department to hire Jim Rowenhorst to update the space needs projections for the jail at a cost of approximately \$500.00.

V. Discussion on approving a resolution that would formally establish the Brookings County Jail Expansion Advisory Committee.

Documents: [Lake County Public Safety Bldg Advisory Committee.pdf](#)

W. Discussion on advertising for a citizen(s) to apply to be a member(s) of the Jail Expansion Committee.

Documents: [Lake County Notice of Vacancy.pdf](#)

X. Action to approve the Brookings County Safety Committee By-Laws.

Documents: [Safety Committee By-Laws.pdf](#)

Y. Action to approve the appointments to the Brookings County Safety Committee.

Documents: [Safety Committee Appointments.pdf](#)

9. Commission Department Director Report

Documents: [Commission Dept Director Report.pdf](#), [Legislative Update.pdf](#), [Sioux Valley Commissioners Assn Agenda.pdf](#), [Momentum Magazine Layout.pdf](#), [General Fund Surplus Analysis.pdf](#), [Mayor and County Recognition Day.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Compact County Partner Meeting Minutes

Documents: [Compact County Partner Meeting Minutes.pdf](#)

B. Correspondence received.

Documents: [DENR - Providence Dairy - As Built Plans.pdf](#), [DENR - Providence Dairy - Revised Cert.pdf](#), [DENR - Tracy Johnson Feedlot - Amended Certificate.pdf](#), [DENR - Tracy Johnson Feedlot - As-Built Plans.pdf](#), [Historical Society Thank You.pdf](#), [JLG Brochure.pdf](#), [Joyce Thank You.pdf](#), [Order Granting Request for Release of Construction Bond.pdf](#)

12. Adjournment

13. Public Notices

- *March 15-17: SDACC Spring Workshop in Pierre.*
- *March 23, Wednesday: Quarterly meeting of the Sioux Valley Commissioners Association at 12:00 p.m. at the Brookings City & County Government Center.*

Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBRUARY 23, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 23, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the February 23, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the February 9, 2016 Commission Meeting.

Travel Requests: Richard Birk to attend the NACE Conference on April 24th-28th in Tacoma, Washington; Chris Lilla to attend the SDAAO Executive Board Meeting on January 29th in Pierre; Robert Hill to attend a Tri-State Emergency Management Meeting on February 17th in Sioux Falls; Robert Hill to attend G-366 Planning for Needs of Children in Disaster on March 15th in Pierre; Robert Hill to attend EM training at the SDACC Spring Conference on March 16th in Pierre; Kristen Witchey to attend the Tyler Software Financial User Meeting on February 25th in Aberdeen; Jennifer Beller to attend the Tyler Software Financial User Meeting on February 23rd-24th in Aberdeen; Jon Pike to attend the Highway Safety Grant Meeting on March 30th in Sioux Falls; Charles Umberger to attend an Interview and Intervention Training on April 11th in Pierre and April 15th in Brookings.

Personnel Action Notices- routine step increase- Jennifer Beller to \$18.63, effective February 1, 2016; routine step increase- Charles Umberger to \$25.73, effective February 1, 2016; new hire- full-time Deputy Zachary Page at \$21.10, effective February 12, 2016; routine step increase- Michael Gengler to \$21.96, effective March 1, 2016.

Human Services Report: case #14-219A for Avera Heart Hospital was approved; case #15-112 for County Burial was approved; case #16-027 for Brookings Municipal Utilities was denied; case #16-028 for Hy-Vee Pharmacy was approved; case #16-029 for rent was approved; case #16-030 for rent was approved; case #16-002 for Avera St. Luke was denied; case #16-008 for Avera McKennan was denied; case #16-009 for Avera McKennan was denied; case #16-010 for Avera McKennan was denied; case #16-013 for Avera McKennan was denied; case #16-031 for County Burial was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

A&B Business Inc, Copier Contract, IT Fees, \$422.40, Copier Maintenance Contract, \$50.40, Copier Maintenance, \$87.57, Copier Contract, \$83.74, Copier Contract, \$54.84, Copier Contract, \$233.82; AAA Collections, Inc, Collections, \$382.43; AgFirst Farmers Coop, Dust Masks, \$36.00; Allegra Print & Imaging, Binding Township Maps, \$3.12; APA, APA Yearly Membership, \$269.00; Anderson Oil, Dyed Diesel, White, \$768.50; Avera Heart Hospital of SD, COP Medical, \$2,353.39; Avera Medical Group, PMD, \$853.75; Avera Medical Group, Employment Physical, \$108.00; Avera Queen of Peace, Drug Testing, \$113.80; Banner Associates, Reconstruct 34th, Engineering, \$15,630.95; Bierschbach Equipment, Washer, \$6.00; Bonzer Development LLC, COP Rent, \$475.00; Bozied Oil Co Inc, January Car Washes, \$97.00; Brevik Law Office, CAA Inv MI, \$233.81; Brookings Area Chamber, Renew, Investor Bundle Up, \$900.00, Feb Will Luncheon, \$15.00; Brookings City Utilities, Telephone, \$903.16, Utilities, \$2,413.27; Brookings City Utilities, Utilities, \$2,283.87, Phone Service, \$1,150.44; Brookings County Finance, Delinquent Taxes, \$402.16; Brookings Health System, Sexual Assault Investigation, \$557.00; Brookings Register, Legal Notice, \$38.61, Minutes, Audit Notice, Legals, \$889.26; Brookings Rotary Club, Boulevard Tree Project, \$750.00; Brookings-Deuel RWS, Water at Bruce Shop, \$208.00; Brothers Pharmacy, PMD, \$1,352.23; Buhl's Cleaners, Rugs, Mops, \$58.60, Rug Rental, \$35.80; Carquest Auto, Floor Dry, Washer Fluid, \$149.46; Central Business Supply, 2 Office Chairs, \$890.00, Office Supplies, \$357.74, Office Supplies, \$17.49; Central Properties / BMO Harris, Tax Certificate, \$1,709.45; Century Business Products, Copier Maintenance, \$251.05; Century Business Products, Copier Supplies & Maintenance, \$65.34; Child's Voice, Expert Witness Fees, \$337.59; CHS, 7501 Gallons Gasoline, \$10,450.39; City of Brookings Landfill, Tire Disposal, \$75.00; CNA Surety, SD PE Position Schedule Bond, \$100.00; Compass Counseling & Assessment, Psychosexual Assessment, \$1,800.00; Cook's Wastepaper & Recycling, February Service, \$234.46, February Service, \$185.28, Garbage Service, \$234.53; Corbel Solutions, LLC, Server 2016, \$8,207.49; Dakota Data Shred, Shredding Service, \$78.25; Dakota Fluid Power Inc, Repair, Parts, \$56.12; Dean Schaefer Court Report, Inv MI Hearings, \$206.00; Den-Wil Inc, February Comm Health Rent, \$877.00; Department of Motor Vehicles, 6 Sets of Plates, Sheriff, \$67.20; Dupraz, Andy, Extension Board Mileage, \$8.40; Ecolab Pest Elimination, Insect Fumigation, \$82.03; Einspahr Auto Plaza, Jeep Repair, \$785.35; Ekern Plumbing Heating & AC, Furnace Filters, \$54.50; Exhaust Pros, Troubleshoot Converters, \$44.63; Farmer's Imp & Irrigation, Gearbox Grease, \$22.38; Fastenal Company, Shop Supplies, \$624.97; Fergen's Clothing & Shoes, Alterations, \$12.00; First Bank & Trust, Transport Fuel, Mailings, \$850.76; Foerster Office & Supply, Supplies, \$156.10, Paper, \$93.00; Ford, Deb, Extension Board Mileage, \$16.80; G & R Tool Service, Tools for Shop, \$3,255.00; Patricia J Hartsel, Transcripts, \$380.00, Transcripts, \$57.00, Transcripts, \$110.20, Transcripts, \$79.80, Transcripts, \$9.20; Tim Hogan, CAA, \$540.11; Hungerford Chiropractic PC, Employment Testing, \$30.00; Hy-Vee Food Store, Jury Meals, \$35.85; Hy-Vee Pharmacy, COP Rx, \$122.05; I State Truck Center, Airline Tee, \$15.24; Ina Group LLC, Tax Certificate, \$2,503.42, Tax Certificate, \$1,060.38, Tax Certificate, \$1,015.06; Intoximeters Inc, PBT Mouthpieces, Repair, \$1,997.65; Kirkvold Oil Company, Mounting, Tire Repair, \$296.94; Benjamin L. Kleinjan, CAA, \$153.00, CAA, \$2,343.90; L&L Auto & Truck Parts, Wiper Blades, Brush, Batteries, \$88.85, Shop Parts, \$1,364.74; Locators & Supplies, Coats, \$206.80; Lowe's, Paint, Blinds, Supplies, \$1,421.60, Supplies, Shelves, Air Line, \$100.35; M&T Fire & Safety Inc, Pocket Mask & Case, \$260.00; Reed T

Mahlke, CAA, \$620.00; Martin's Inc, Dyed Diesel, Citco Bldg, \$72.77, Grease, Diesel, \$1,588.31; Matheson Tri-Gas Inc, Welding Supplies, \$117.45; McKeever's Vending, Inmate Commissary, \$604.86; Midstates Equipment & Supply, Rubber, \$23,821.20; Midwest Glass, Repair Windshield, Jeep, \$408.56; Minnehaha County JDC, Inv 4160a 4160m, \$5,197.40; Mix Dry Cleaners, Dry Clean Coats, \$36.00; Monteith Welding, Hardened Steel Pivot Point, \$18.37; Mr. V's Professional Body, 6A12 Deductible, \$500.00; Nancy J Nelson, CAA, \$409.40, CAA, \$1,071.80, CAA, \$554.76, CAA, \$749.80; Newegg Business Inc, Zoning Computer, \$617.98, Extension Computer, \$759.96; Northern Truck Equipment, Spinner Motor, \$287.56; Northwestern Energy, Courthouse, \$10.00, Truck Shed Heat, \$201.46, Resource Center, \$443.15, Natural Gas, \$2,039.84, Truck Shop, Hwy Shop, \$978.09; Office Peeps Inc, Ink, Office Supplies, \$212.90, Service Parts, \$12.30; One Source, Background Checks, \$379.00; PCM-G, 4-H Laptop, \$1,256.35; Pharmchem Inc, Sweat Patch Analysis, \$658.00; Pickard, Jennifer, Extension Board Mileage, \$18.48; Porter's Toys For Big Boys, Cable-Cover, Box ATV, \$6.78; Prochem Dynamics LLC, Power Cleaner, \$91.52; Qualified Presort, Jan 6-31 2016, \$16.81; Razor's Edge Lawncare, Snow Removal, Ice Melt, \$2,106.00; RDO Equipment Co, Parts, Lamp, Washer Pump, \$761.46; Reliance Telephone, Phone Cards, \$2,200.00; RFD, Minutes, Legals, \$1,878.79, Legals, \$102.12; Rick Ribstein, CAA, \$673.79; Rude's Funeral Home Inc, County Burial, \$3,000.00, Coroner, \$390.00, County Burial, \$1,500.00; Running's Supply Inc, Paint Brushes, Scoop, \$22.87, Jail Supplies, \$35.38; SD Attorney General's Office, 24/7 SCRAM Jan 16-31, \$1,458.00, 24/7 Jan 16-31, \$81.00, 24/7 SCRAM Jan 1-15, \$2,171.00, 24/7 Jan 1-15, \$95.00; SD Dept of Revenue, Blood Testing, \$140.00; SD Police Chiefs' Association, Entry-Level Law Enforcement, \$165.00; SDACC, Spring & Welfare Officials Workshops, \$550.00, Yearly Membership Dues, \$4,975.10; SDACO, Yearly Dues, \$2,762.55, ROD Relief Fund Jan 2016, \$474.00; SDSU Workstudy, SDSU Workstudy, \$71.74; Sinai City, Utilities, \$64.00; Sioux Falls Treatment Center, Methadone Treatment, \$98.00; Sioux Falls Two Way Radio, Quarterly Maintenance Contract, \$360.00, Portable Radio Batteries, \$437.94; Sioux Valley Energy, Utilities, \$351.55; Sturdevant's Auto Parts, Shop Supplies, \$51.83; Swiftel Center, February Maintenance, \$1,577.00; Tessier's Inc, Repair on Heater, \$1,373.94; Thomson Reuters - West, Inv# 833383400 West Info, \$991.00; Tyler Technologies, Installation & Configuration, \$500.00; Steven Ust, Building Inspections, \$800.00; Vandenberg Law, CAA, \$1,683.50, CAA, \$544.50; Verizon Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$118.00; Walmart Community, Camera, Batteries, \$128.32; Wellmark Blue Cross, Annual Flex Administration Fee, \$1,969.60; Wells Fargo, Wells Fargo Credit Card, \$1,464.72; Wheelco Truck & Trailer, Total Power, Diesel Tank, \$402.88; Terry D Wieczorek PC, CAA, \$322.56, CAA, \$184.38; WW Tire Service Inc, O Ring, Boot, \$49.95; SD Department of Revenue, February Remittance, \$484,352.93.

SCHEDULED AGENDA ITEM

As scheduled at 8:35 a.m., States Attorney Clyde Calhoon presented the State's Attorney's 2015 Brookings County Statistics.

ROUTINE BUSINESS

Department Head Reports

County Development Director Robert Hill said the Planning Commission Meeting will be March 1st. Hill said he attended the PPCC Meeting on February 11th and his staff conducted a LEPC

Meeting on February 18th. Hill also said his staff manned a booth at the Brookings Regional Home Show on February 20th-21st.

Hill discussed upcoming dates.

Director of Equalization Chris Lilla said the assessment notices have been mailed. Lilla said there have been twelve corrections so far and those corrections will come before the Brookings County Board of Equalization.

Lilla also discussed the Brookings Municipal Utilities meeting.

Veterans & Human Services Director Michael Holzhauser attended a meeting on campus on the possibility of veterans using what they've learned in the military and transferring it into credits.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth said surplus cash is down a little bit because they've paid out a number of non-mandated expenses already, including the \$750,000 to Brookings Health Systems for the hospital expansion. Buseth said they contacted the Department of Revenue and the county can only issue seven liquor licenses based on the current population and the county has all seven liquor license issued. She said there won't be any new licenses issued this year. Buseth also said Finance Assistant II Jenna Peterson is almost finished with the surplus sale, which will be an online auction. Buseth said the sale will go live sometime in March.

Finance Office Report

Finance Office Vicki Buseth presented the Finance Office report for January 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

January 2016

Total amount of deposits in bank.....	\$18,032,841.80
Total amount of actual cash: Currency.....	\$6,491.00
Coins.....	\$2.84
Total amount of checks/draft in Treasurer's possession not exceeding 3 days.....	\$96,677.69
Itemized list of all other items.....	\$(137,555.35)
TOTAL.....	\$17,998,457.98

Be it noted, the Payroll & Additives for January 2016 were presented to the board.

Commission/HR: \$15,668.03; Technology: \$5,779.87; Finance Office: \$18,875.69; States Attorney: \$26,106.74; Equalization: \$17,798.58; Register of Deeds: \$7,455.25; Veterans/Welfare: \$5,920.08; Sheriff's Office: \$82,951.71; Coroner: \$355.20; Community Health: \$2,036.96; Extension: \$2,473.81; Weed: \$2,106.04; Highway: \$51,520.12; Emergency Management: \$3,503.34.

AFLAC: \$2,697.34; Avesis: \$1,199.03; Office of Child Support: \$400.00; Delta Dental: \$4,688.46; Flex One: \$1,765.64; Dearborn Life Insurance: \$860.60; Local Teamsters: \$1,107.00; SDRS: \$41,642.43; SDRS Supplemental: \$1,818.00; EFTPS: \$86,847.90; Wellmark: \$88,355.22; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of January 2016 were presented to the board. \$4,424.03 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of January 2016 in the amount of \$21,853.50 was presented to the board.

Sheriff Martin Stanwick said the County Commission Association is staying neutral on House Bill 1129, which allows people who have an Enhanced Permit to carry a gun in the courthouse. Stanwick said he emailed representatives expressing his concerns.

Stanwick said the Jail Expansion Committee will be meeting for the first time later in the afternoon. Stanwick said he will be presenting jail statistics at the next meeting.

Highway Superintendent Richard Birk discussed the bridge south of White. Birk said the BIG Grant application for that bridge has been submitted, and they will find out whether the county will receive the grant by April 15th. Birk spoke with Doug Kinniburgh with the SDDOT and his recommendation is to not make a decision until after the BIG Grant has been awarded.

Birk discussed what the time line would look like if the board waited for the grant to be awarded and what it would look like without the grant. Birk said with the grant, bid letting for the project would be between September and October with construction in 2017. Birk said without a grant, bid opening could happen June 1st with a completion date of November 2016. Birk said his recommendation is to wait and see if the county is awarded the grant.

Pierce asked which bridges were going to be done in 2016. Birk said three structures under twenty feet, which will be box culverts will be completed by the end of the year.

Jensen asked why the bridge south of White isn't being done this year when the commission budgeted for it. Birk said the board budgeted for the full amount in case the grant was denied. Krogman said they wanted to see if they could get the BIG Grant first.

Birk also said it is up to the bridge contractor; it'll depend on what their schedule looks like. Krogman asked if they could proceed with the environmental study ahead of the review process. Birk said until the plans are approved, you cannot start anything else.

Birk said the county will pay roughly \$537,000 without the grant. Yseth asked if the bridge would be built by 2016 if the county went ahead and just paid the \$537,000. Birk said it would be very difficult. Yseth said the question is if the board thinks it's legitimate to do the project without the grant and spend \$437,000 more of the tax payer's money to gain 365 days to fulfil the promise the board made to the people of White. Birk said that is an estimated amount, it could be higher.

Miller said the county was not in a position to promise anything to anyone. Jensen said his understanding was that the county budgeted for this bridge and that it would be completed in 2016; but at this time he said they should wait and take advantage of the grant money. Miller said this is a new situation for everyone, and if the board wants to be good stewards of the tax payer's money then they should try and get the grant. Yseth suggested that the board notify those individuals and businesses that were concerned about the weight restrictions on this bridge and let them know what is going on.

Krogman asked Birk if he would touch base with the contractors and see if they would be interested in bidding this bridge. Birk said he has no problem with that. Birk said they will know whether or not they receive the grant by April 15th.

By consensus, the board agreed to send the plans to the state and to wait and see if they receive the grant money.

REGULAR BUSINESS

Commissioner Yseth stepped out of the meeting.

Motion by Pierce, seconded by Jensen to approve a Utilities Certificate for Project #BRF 6295(10) PCN 01W9. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-05: an application made by Interstate Telecommunications Cooperative for occupancy of right-of-way of county highways. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-06: an application made by Sioux Valley Energy for occupancy of right-of-way of county highways. Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Commissioner Yseth returned to the meeting.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for a Weed Enforcement Officer in the Weed Department. Background information was provided by Weed Supervisor Misty Moser. Miller asked that the job description reflect that this is a part-time, regular position. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for an ATV Driver in the Weed Department. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

The board discussed increasing the Deputy Director of Equalization pay grade from a wage grade 8 to a wage grade 9.

Motion by Jensen, seconded by Yseth to approve increasing the Deputy Director of Equalization pay grade from a wage grade 8 to a wage grade 9.

Director of Equalization Chris Lilla said at one time the Deputy position was a wage grade 9. Lilla said when he became Deputy Director, former Director of Equalization Joyce Dragseth split the position to Deputy at grade 8 and Proval at grade 7. Lilla said the deputy position will have both Deputy Director responsibilities and Proval. Lilla said his Deputy will not only have data management of a very complex program but will also have supervisory responsibilities in his absence and also presence, and will have to maintain accreditations. Lilla asked the board to consider increasing the pay grade from wage grade 8 to a wage grade 9.

Commission Department Director Stacy Steffensen said there are arguments to be had for doing it both ways.

Yseth said you have to look at the job itself within the structure and decide whether it should be a grade 8 or a grade 9.

Pierce said the position should remain at a wage grade 8 because of the overall placement of deputy positions in the current pay plan. Krogman said he is leaning towards a wage grade 9 because the Deputy position is a backup for the Director; they have extra responsibilities and training; and they have to learn an extra program. Miller said she was set on leaving the position at a wage grade 8, but has now changed her mind and that it should be a wage grade 9. Yseth said the job needs to be paid what it is worth. Pierce said the Deputy Finance Officer is at a wage grade 7 and their responsibilities are pretty comparable to the Deputy Director of Equalization's position. Pierce said if they increase the wage, she is afraid the board will be back here looking at the other deputy positions' wages. Yseth said what is right is right though.

Roll call vote: Miller "aye," Jensen "aye," Pierce "no," Yseth "aye," Krogman "aye." Motion carried.

The board reviewed the Brookings County's strategic plan.

Commission Department Director Stacy Steffensen said if the board would like to go over the strategic plan in depth, they could have a work session.

By consensus, the board agreed to meet Tuesday, March 22nd at 1:00 p.m. to go over Brookings County's strategic plan and work plan.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen discussed the 8-County Meeting. Steffensen asked the board if they could reschedule the date to March 23rd.

Steffensen said on March 21st, Brookings Health System is having a kickoff for their Pilot Program dealing with breast feeding communities. Steffensen said they have asked the county to sign a pledge showing support for breast feeding mothers.

By consensus, the board allowed Commissioner Pierce to sign the pledge on behalf of the county.

Steffensen discussed upcoming dates.

Deputy States Attorney Teree Nesvold said involuntary mental commitments increased slightly.

Pierce asked how many of these are repeat committals. Nesvold said they do not track it, but she noticed there were three or four people sent more than once. Pierce said from her observation, the other change that is impacting the increase in numbers is the change in the Deputy States Attorney. According to East Central, Pierce said we are sending too many people.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the public hearing on the Comprehensive Plan; reported on the Joint Powers Board Meeting; attended the Chamber Mixer at Bankstar; attended the Legislative Coffee; reported on House Bill 1129, which would allow people who have Enhanced Permits to carry guns in the courthouse; and attended the Home Show at the Swiftel Center. Pierce said the County's booth at the Home Show looked great and thanked County Development Director Robert Hill.

Commissioner Jensen attended the E-911 Meeting; attended the Chamber Mixer at Bankstar; and attended Joyce Dragseth's Retirement party.

Commissioner Miller reported on the Brookings Municipal Utilities Meeting; reported on the Joint Powers Board Meeting; attended Joyce Dragseth's Retirement party; attended the Legislative Forum; and attended the Home Show at the Swiftel Center.

Commissioner Yseth attended the Brookings Municipal Utilities Meeting and toured the Community Health building. Yseth thanked IT Specialist Shawn Plowman and Mike Bartley for enhancing the technology that allows him to hear the meetings better now.

Commissioner Krogman discussed the Housing Task Force Meeting; attended the PPCC Meeting; and attended the BEDC Meeting.

EXECUTIVE SESSION

Motion by Yseth, seconded by Miller to enter into Executive Session at 11:04 a.m., in accordance with SDCL 1-25-2(1) and (4), Personnel and Contract Negotiations. Motion carried. The board came out of Executive Session at 11:55 a.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, March 8, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Travel/Education Request Form

Name(s) MSHA TRAINING

Department Highway Position EDUCATION

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
MARCH 2-3, 2016			Government Center 3rd floor

Reason for Travel:

MSHA

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 _____ Miles \$ _____ /mile = \$ 0.00

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 _____ Lunch @ \$ _____ = \$ 0.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ 0.00

•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: _____ Estimated Cost = \$ _____

Total Cost Estimate = \$ 0.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Department Head Signature

Date

Travel/Education Request Form

Name(s) Robert W. Hill and/or Richard Haugen

Department County Development Position Director/Deputy Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
3/17/2016			Mitchell, SD

Reason for Travel:

Participate in a Region VI meeting in Mitchell.

Passengers: 0

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
234 Miles \$ /mile = \$ 0.00

•Meals: 0 Breakfast @ \$ 6.00 = \$ 0.00
0 Lunch @ \$ 11.00 = \$ 0.00
0 Dinner @ \$ 15.00 = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list None = \$

•Lodging: 0 Estimated number of days/nights = \$

•Registration: 0 Estimated Cost = \$

Total Cost Estimate = \$ 0.00

•Department Head designated mileage rate: \$ 0.00 /mile

•A travel advance form is attached to this request Yes No



Department Head Signature

Date

Travel/Education Request Form

Name(s) Sonia Mack

Department Extension/4-H Position: Program Advisor

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4/4-7/2016			Hill City, SD
6/6-8-2016			Lake Poinsett
7/18-21/2016			Huron, SD
8/30-9/5/2016			Huron, SD

Reason for Travel: Hill City -Spring SDAE4-HP meeting; Lake Poinsett - 4-H camp for Brookings County; July-Huron-State 4-H Horse Show; 8/30-9/5 - Huron - South Dakota State Fair

Passengers:

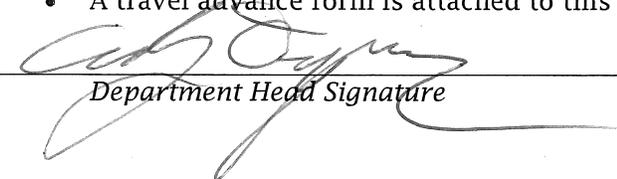
Estimated Expenses:

- Method of Travel: County Vehicle Private Auto And State Car for State Fair
 1200 Miles @ \$.42/per mile = \$ 504.00
 - Meals:
 - 11 Breakfast @ \$ 6.00 = \$ 66.00
 - 11 Lunch @ \$ 11.00 = \$ 121.00
 - 14 Dinner @ \$ 15 = \$ 210.00
- Employees will not be reimbursed for meals that are included in the registration fee.*
- Additional Expenses (taxi, parking, etc):
 Please list State Fair parking and entry fee = \$ 40.00
 - Lodging: 13 Estimated number of days/nights = \$ 780.00
 - Registration Estimated cost = \$ 190.00

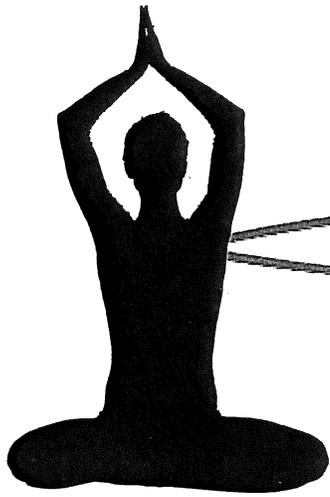
Total Cost Estimate = \$1911.00

Department Head designated mileage rate: \$.42 /per mile

- A travel advance form is attached to this request yes no


 Department Head Signature

February 26, 2016
 Date



2016 SDAE4-HP Spring Professional Development Conference

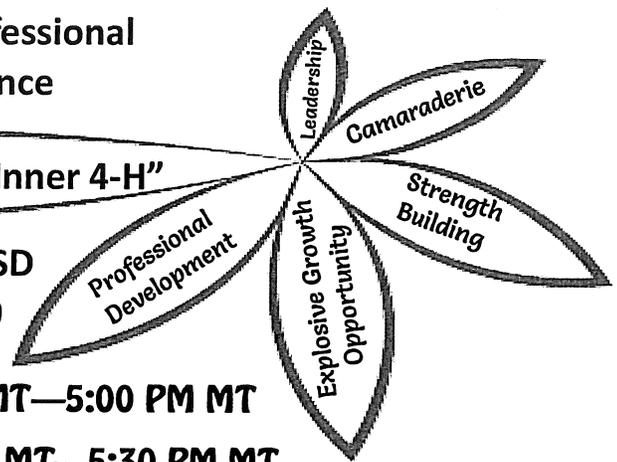
"Relax and Rejuvenate Your Inner 4-H"

Super 8 Motel • Hill City, SD
Registration Fee: \$40.00

Tuesday, April 5 at 1:00 PM MT—5:00 PM MT

Wednesday, April 6 at 8:30 AM MT—5:30 PM MT

Thursday, April 7 at 8:30 AM MT—11:30 AM MT



Join

us in Hill City, SD to relax and rejuvenate your inner 4-H with opportunity for explosive growth, professional prioritization and ongoing education through leadership and connection building.

The SDAE4-HP Professional Development has planned a fun, educating three days. Members will be engaged through interactive programs, be inspired by NAE4-HA North Central Regional Director, Joan Grott and rejuvenated by camaraderie! Formal agenda will be sent out by March 14th. **Register TODAY!**

Hotel Information

Room Block available at Super 8 (605-574-4141) at state rate.

Rooms are \$55 plus tax for 1 or \$85 plus tax for 2. Rooms are reserved SDSU Extension 4-H. Each room has 2 queen sized beds and smoke free facility.

Hosted by South Dakota Association of Extension 4-H Professionals

Registration Form

Name: _____ Phone: _____

_____ County(ies) Extension Office

Email: _____

List any food allergies: _____

*Registration Fee of \$40 covers one meal & snacks for all 3 days, materials, and a book for the next SDAE4-HP professional development book read.

Please send completed registration form and fee of \$ to:

Stephanie Chambliss, SDAE4-HP Treasurer

P.O. Box 188

Lake Andes, SD-57356

Make Checks Payable to: **SDAE4-HP**

Registration Deadline: **March 18, 2015**

Travel / Education Request Form

Name(s) James Sampson

Department Commission Position(s) GIS Coordinator

Travel/Education

<i>Date(s)</i>	<i>Beginning Odometer</i>	<i>Ending Odometer</i>	<i>Destination</i>
6-27 – 7/1			San Diego, CA

Reason for Travel ESRI National GIS Conference

Passengers _____

Estimated Expenses

- *Method of Travel:* County Vehicle Private Auto X Air

 miles @ \$ /per mile = \$ 700.00
 - *Meals:* 6 Breakfast @ \$ 8 = \$ 48

 7 Lunch @ \$ 11 = \$ 77

 6 Dinner @ \$ 17 = \$ 102
 - *Additional Expenses (taxi, parking, etc)*

Please list _____ = \$ _____
 - *Lodging:* 6 Estimated number of days/ nights = \$ 600
 - *Registration* Estimated cost = \$ 0
- Total Cost Estimate* = \$ 1527

Department Head designated mileage rate: \$ _____ /per mile

Department Head Signature

Date

Personnel Action Notice Summary

Commission Meeting: March 8, 2016

Employee Name:	Jenna Peterson				
Department:	Finance	Position:	Finance Assistant II		
Effective Date:	03/01/2016	Salary/Wage:	\$ 16.99		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:		Position:			
Effective Date:		Salary/Wage:			
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:		Position:			
Effective Date:		Salary/Wage:			
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:		Position:			
Effective Date:		Salary/Wage:			
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: March 8, 2016

Reference #: 15-078

Request: Avera McKennan - 4/20 - 4/21/2015

Amount: \$ 15,277.54

Recommendation of County Assistance Officer: Approved - Ratio to Cost - \$3,600.91

Reference #: 15-144

Request: Avera McKennan - 11/01 - 11/13/2015

Amount: \$ 23,907.88

Recommendation of County Assistance Officer: Approved - Mental Health Hold - 3 days \$1,876.56

Reference #: 15-146

Request: Brookings Health System - 10/29 - 10/30/2015

Amount: \$ 18,052.10

Recommendation of County Assistance Officer: Deny - Could afford monthly payment - \$128.00 - Affordable Care Act

Reference #: 16-005

Request: Avera McKennan - 6/23 -6/30/2015

Amount: \$ 15,246.00

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-006

Request: Avera McKennan - 6/04 - 6/12/2015

Amount: \$ 20,006.09

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 12/1/2016 - Returned Unclaimed

Reference #: 16-007

Request: Avera McKennan -6/02 - 6/29/2015

Amount: \$ 83,775.39

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-012

Request: Avera McKennan - 7/31 - 8/03/2015

Amount: \$ 7,285.51

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-014

Request: Avera McKennan - 8/07 - 8/08/2015

Amount: \$ 11,970.63

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-015

Request: Avera McKennan - 9/23 - 9/24/2015

Amount: \$ 16,336.19

Recommendation of County Assistance Officer: Deny - Failure to comply with application process/
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-016

Request: Avera McKennan - 9/10 - 9/16/2015

Amount: \$ 13,697.30

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - No response

Reference #: 16-017

Request: Avera McKennan - 9/07 - 9/08/2015

Amount: \$ 26,432.20

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent -2/1/2016 - Returned Unclaimed

Reference #: 16-018

Request: Avera McKennan - 9/01 - 9/06/2015

Amount: \$ 12,075.75

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-019

Request: Avera McKennan - 9/14/2015 thru

Amount: \$ 5,480.00

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-019A

Request: Avera McKennan - 10/05/2015

Amount: \$ 6,048.45

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 2/1/2016 - Returned Unclaimed

Reference #: 16-003

Request: Brookings Health System - 8/14 - 8/18/2015

Amount: \$ 15,185.66

Recommendation of County Assistance Officer: Approved - Medicaid Rates - \$2,960.40

Reference #: 16-032

Request: Rent

Amount: \$ 490.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$490.00

Reference #: 16-033

Request: Sonshine Inn

Amount: \$ 350.00

Recommendation of County Assistance Officer: Approved - 2 weeks Sonshine Inn - Homeless - \$350.00

Reference #: 16-034

Request: Rent

Amount: \$ 575.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$575.00

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-13185	TOWN & COUNTRY SHOPPER	I-201603016259	101-4-111-4230	DRAGSETH RETIREMENT AD		70.00
DEPARTMENT 111 COMMISSIONERS					TOTAL:	70.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201603016174	101-4-130-4230	JANUARY BLOOD TESTING		5,402.00
01-11300	PATRICIA J HARTSEL	I-201603016202	101-4-130-4226	TRANSCRIPTS		9.20
01-11300	PATRICIA J HARTSEL	I-201603016203	101-4-130-4226	TRANSCRIPTS		57.80
01-11300	PATRICIA J HARTSEL	I-201603016204	101-4-130-4226	TRANSCRIPTS		54.40
01-11300	PATRICIA J HARTSEL	I-201603016205	101-4-130-4226	TRANSCRIPTS		47.60
01-11300	PATRICIA J HARTSEL	I-201603016207	101-4-130-4226	TRANSCRIPTS		288.80
01-11300	PATRICIA J HARTSEL	I-201603016208	101-4-130-4226	TRANSCRIPTS		170.00
01-11300	PATRICIA J HARTSEL	I-201603016209	101-4-130-4226	TRANSCRIPTS		61.20
01-11300	PATRICIA J HARTSEL	I-201603016210	101-4-130-4226	TRANSCRIPTS		61.20
01-11300	PATRICIA J HARTSEL	I-201603016211	101-4-130-4226	TRANSCRIPTS		61.20
01-11300	PATRICIA J HARTSEL	I-201603016212	101-4-130-4226	TRANSCRIPTS		9.20
01-11300	PATRICIA J HARTSEL	I-201603016213	101-4-130-4226	TRANSCRIPTS		51.00
01-11300	PATRICIA J HARTSEL	I-201603016214	101-4-130-4226	TRANSCRIPTS		44.20
01-11300	PATRICIA J HARTSEL	I-201603016215	101-4-130-4226	TRANSCRIPTS		40.80
01-11453	HY-VEE FOOD STORE	I-201603016284	101-4-130-4280	JURY MEALS		14.87
01-11847	DONALD MCCARTY	I-201603016230	101-4-130-4222	CAA XXXX		689.61
01-11847	DONALD MCCARTY	I-201603016231	101-4-130-4222	CAA XXXX		636.50
01-11847	DONALD MCCARTY	I-201603016232	101-4-130-4222	CAA XXXX		578.30
01-12179	NANCY J NELSON	I-201603016239	101-4-130-4222	CAA XXXX		634.80
01-12179	NANCY J NELSON	I-201603016240	101-4-130-4223	CAA XXXX		361.56
01-12746	SDACC	I-201603016249	101-4-130-4210	CLERP PAYMENT, 1ST QTR		5,959.31
01-12794	SD LAW REVIEW	I-201603016255	101-4-130-4340	VOLUME 61		33.02
01-13370	THOMSON REUTERS - WEST	I-201603016258	101-4-130-4340	INV #833383399		529.23
01-13389	TERRY D WIECZOREK PC	I-201603016270	101-4-130-4223	CAA XXXX		270.29
01-15214	SELLECK, JAMES	I-201603016280	101-4-130-4280	JUROR FEES		50.84
01-15220	SONNENBURG, RICKY L.	I-201603016281	101-4-130-4280	JUROR FEES		50.84
01-15800	JOHNSON, DAVID	I-201603016277	101-4-130-4280	JUROR FEES		55.04
01-19572	ARAGON, MARTHA A	I-201603016168	101-4-130-4290	TRANSLATION SERVICES		75.00
01-20023	GASS LAW, PC	I-201603016199	101-4-130-4222	CAA XXXX		279.00
01-20161	FURNEY, MILDRED	I-201603016276	101-4-130-4280	JUROR FEES		79.40
01-20985	FITE, PIERCE & RONNING	I-201603016195	101-4-130-4222	CAA XXXX		531.00
01-21064	BENJAMIN L. KLEINJAN	I-201603016224	101-4-130-4222	CAA XXXX		1,251.00
01-21064	BENJAMIN L. KLEINJAN	I-201603016225	101-4-130-4222	CAA XXXX		576.00
01-21064	BENJAMIN L. KLEINJAN	I-201603016226	101-4-130-4222	CAA XXXX		496.00
01-21855	DESMET, DALE	I-201603016274	101-4-130-4280	JUROR FEES		51.68
01-21856	FRIEDEL, JODI	I-201603016275	101-4-130-4280	JUROR FEES		53.36
01-21859	MCCALL, PAULA	I-201603016278	101-4-130-4280	JUROR FEES		53.36
01-21860	MERGEN, ALAN	I-201603016279	101-4-130-4280	JUROR FEES		52.52
01-21863	WALDNER, EDWARD	I-201603016282	101-4-130-4280	JUROR FEES		53.36
01-22039	JENNIFER GOLDAMMER	I-201603016200	101-4-130-4222	CAA XXXX		346.50
01-22039	JENNIFER GOLDAMMER	I-201603016201	101-4-130-4222	CAA XXXX		307.30

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 20,428.29

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10242	BEST WESTERN RAMKOTA IN	I-201603016172	101-4-143-4270	ABERDEEN TRAINING HOTEL		233.97
01-10371	BROOKINGS REGISTER	I-201603016175	101-4-143-4260	YEARLY SUBSCRIPTION		140.84
01-10536	CENTRAL BUSINESS SUPPLY	I-201603016179	101-4-143-4260	TWO CHAIRMATS		175.98
01-11060	FISHBACK INS AGENCY	I-201603016194	101-4-143-4220	NOTARY BOND - JENNA PETERSON		50.00
01-12261	OFFICE PEEPS INC	I-201603016244	101-4-143-4260	COPY PAPER		197.99
01-12864	SECRETARY OF STATE	I-201603016256	101-4-143-4220	NORTARY BOND JENNA PETERSON		30.00
01-13422	WITCHEY, KRISTEN	I-201603016271	101-4-143-4270	TRAVEL REIMBURSEMENT ABERDEEN		163.04
01-19128	EXECUTIVE MGMT FINANCE	I-201603016192	101-4-143-4280	JANUARY 16 TECH ACCESS FEE		53.00
01-22052	JENNIFER BELLER	I-201603016171	101-4-143-4270	TRAVEL REIMBURSEMENT ABERDEEN		64.00

DEPARTMENT 143 FINANCE OFFICE TOTAL: 1,108.82

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-19603	MEDIACOM LLC	I-201603016235	101-4-151-4260	LAW LIBRARY MARCH		83.40
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	83.40

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10684	COURTESY PLUMBING INC	I-201603016189	101-4-161-4250	COURTHOUSE BATHROOM WORK		128.47
01-12931	SIOUX VALLEY CLEANERS I	I-201603016257	101-4-161-4250	FEB WIC JANITORIAL		460.00
01-21901	AMP ELECTRIC CONSTRUCTI	I-201603016166	101-4-161-4250	REPAIR LIGHTS IN COURTHOUSE		156.97
DEPARTMENT 161 COUNTY BUILDING						TOTAL: 745.44

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11803	LILLA, CHRISTOPHER L.	I-201603016283	101-4-162-4270	EXECUTIVE BRD MTG - PIERRE		11.00
01-11803	LILLA, CHRISTOPHER L.	I-201603016283	101-4-162-4265	EXECUTIVE BRD MTG - PIERRE		21.06
01-11863	MCLEOD'S PRINTING & OFF	I-201603016233	101-4-162-4260	OFFICE SUPPLIES, PT24 FORMS		147.17
01-12261	OFFICE PEEPS INC	I-201603016243	101-4-162-4260	OFFICE SUPPLIES		52.75
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						231.98

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-19958	CLEAN SLATE	I-201603016186	101-4-163-4260	ENVELOPES		124.00
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	124.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-19504	SDACES	I-201603016250	101-4-167-4220	MEMBERSHIP DUES		40.00
01-22008	NEWEGG BUSINESS INC	I-201603016241	101-4-167-4260	UPS UNITS		204.93
01-22008	NEWEGG BUSINESS INC	I-201603016242	101-4-167-4260	SPEAKERS		39.96
DEPARTMENT 167 TECHNOLOGY					TOTAL:	284.89

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10162	AVERA QUEEN OF PEACE	I-201603016169	101-4-168-4220	DRUG TESTING		56.90
01-12763	SD DEPT OF HEALTH	I-201603016187	101-4-168-4220	INFLUENZA VACCINES		1,275.00
DEPARTMENT 168 HUMAN RESOURCES					TOTAL:	1,331.90

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12058	MOBILE ELECTRONIC SERVI	I-201603016237	101-4-211-4350	LIGHT BAR PACKAGE		2,935.00
01-18134	WALBURG, DUANE	I-201603016266	101-4-211-4221	ANIMAL CONTROL MILEAGE		18.00
01-19277	ALLEGRA PRINT & IMAGING	I-201603016164	101-4-211-4260	Z PAGE BUSINESS CARDS		84.80
01-21166	CENTURY LINK	I-201603016183	101-4-211-4280	LONG DISTANCE PHONE		130.93
01-22053	KIESLER'S POLICE SUPPLY	I-201603016222	101-4-211-4262	TWO GLOCK PISTOLS		843.00
DEPARTMENT 211 SHERIFF'S OFFICE					TOTAL:	4,011.73

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10556	CHARM-TEX	I-201603016185	101-4-212-4260	JAIL/INMATE SUPPLIES		1,348.50
01-11453	HY-VEE FOOD STORE	I-201603016219	101-4-212-4290	INMATE MEALS		15,679.35
01-13328	WALMART COMMUNITY	I-201603016269	101-4-212-4260	BINDERS, TABS		32.75
01-21901	AMP ELECTRIC CONSTRUCTI	I-201603016165	101-4-212-4250	REPAIR LIGHT IN WORK RELEASE		117.38
01-22054	CORRISOFT LLC	I-201603016188	101-4-212-4273	INMATE GPS ACTIVATION XXXX		382.50
01-22055	INMATE SERVICES CORPORA	I-201603016221	101-4-212-4271	TRANSPORT XXXXXXXX		895.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	18,455.48

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12656	RUDE'S FUNERAL HOME INC	I-201603016248	101-4-213-4220	BLOOD DRAW XXXX		100.00
DEPARTMENT 213 CORONER					TOTAL:	100.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12656	RUDE'S FUNERAL HOME INC	I-201603016247	101-4-411-4255	COP BURIAL XXXX		3,000.00
01-21682	CHANNEL PROPERTIES	I-201603016184	101-4-411-4251	COP RENT XXXX		490.00
01-22029	CD PROPERTIES LLC	I-201603016177	101-4-411-4251	COP RENT XXXX		635.00
DEPARTMENT 411 WELFARE					TOTAL:	4,125.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY I-	201603016178	101-4-421-4260	OFFICE SUPPLIES		60.98
01-10541	CENTURY BUSINESS PRODUC I-	201603016182	101-4-421-4250	COPIER MAINTENANCE AGREEMENT		99.00
DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:						159.98

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		76.50
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		44.00
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		18.00
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		18.00
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		112.50
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		37.50
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		264.50
01-11805	LINCOLN COUNTY AUDITOR	I-201603016228	101-4-441-4220	MI EXPENSE XXXX		275.50
01-13441	YANKTON COUNTY SHERIFF	I-201603016272	101-4-441-4270	SERVICE OF PROCESS XXXX		25.00
DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL:						871.50

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 442 ADVANCE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10034	ADVANCE FOUNDATION	I-201603016163	101-4-442-4290	2016 BUDGET ALLOCATION		35,000.00
DEPARTMENT 442 ADVANCE					TOTAL:	35,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11453	HY-VEE FOOD STORE	I-201603016218	101-4-611-4260	MEETING SUPPLIES		18.13
01-11868	MCI	I-201603016234	101-4-611-4280	LONG DISTANCE PHONE JAN/FEB		66.57
01-12316	PCM - G	I-201603016245	101-4-611-4350	LAPTOPS WARRANTY		156.00
01-13328	WALMART COMMUNITY	I-201603016267	101-4-611-4260	OFFICE, PROGRAMMING SUPPLIES		71.10
01-19736	MACK, SONIA	I-201603016229	101-4-611-4270	JANUARY/FEBRUARY TRAVEL		106.26
DEPARTMENT 611 COUNTY EXTENSION					TOTAL:	418.06

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-20308	BAUER, TIM	I-201603016170	101-4-615-4270	FEBRUARY MTG MILEAGE		9.24
01-21197	MOSER, MISTY	I-201603016238	101-4-615-4270	MILEAGE WATERTOWN FARM SHOW		26.68
DEPARTMENT 615 WEED CONTROL					TOTAL:	35.92

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11453	HY-VEE FOOD STORE	I-201603016217	101-4-711-4260	1/26/16 ZONING MTG REFRESHMEN		11.88
01-20008	BUFFALO RIDGE NEWSPAPER	I-201603016176	101-4-711-4230	MEETING PUBLIC NOTICE		77.40
01-21502	STEVEN UST	I-201603016262	101-4-711-4221	BUILDING INSPECTIONS		900.00
01-21502	STEVEN UST	I-201603016263	101-4-711-4221	BUILDING INSPECTIONS		1,000.00
DEPARTMENT 711 PLANNING & ZONING					TOTAL:	1,989.28

FUND 101 GENERAL FUND					TOTAL:	89,575.67

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201603016161	201-4-311-4250	RICHOH COPIER, MAINTENANCE		8,317.30
01-10111	ANDERSON OIL	I-201603016167	201-4-311-4265	WHITE DIESEL INV# 50293		717.75
01-10799	SD DEPT OF TRANSPORTATI	I-201603016254	201-4-311-4220	HWY PROJECTS		3,068.34
01-10985	L. G. EVERIST, INC	I-201603016227	201-4-311-4290	ICING SAND		4,457.31
01-11016	FASTENAL COMPANY	I-201603016193	201-4-311-4260	SUPPLIES INV# 124050, 124049		49.57
01-11125	G&K SERVICES	I-201603016198	201-4-311-4250	LAUNDRY SERVICES		228.02
01-13254	UPS STORE	I-201603016261	201-4-311-4260	LAMINATING MAPS		11.96
01-13291	VERIZON WIRELESS	I-201603016265	201-4-311-4280	TABLET WIRELESS		40.01
01-13328	WALMART COMMUNITY	I-201603016268	201-4-311-4260	OFFICE SUPPLIES, MONITOR		242.20
01-13447	YOUNG DOOR SERVICE INC	I-201603016273	201-4-311-4250	OVERHEAD DOOR REPAIR		103.20
01-20514	KINGBROOK RURAL WATER	I-201603016223	201-4-311-4280	WATER UTILITIES		36.65
01-21966	BLACKSTRAP INC	I-201603016173	201-4-311-4290	ROAD SALT		11,661.61

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 28,933.92

FUND 201 ROAD & BRIDGE FUND TOTAL: 28,933.92

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10775	DAYS INN BROOKINGS	I-201603016191	226-4-222-4291	MEALS FOR LEPC MEETING 2/18/1		230.08
01-13203	TRI-STATE EMERGENCY MAN	I-201603016260	226-4-222-4220	MEMBERSHIP DUES		20.00
01-13280	VANTEK COMMUNICATIONS I	I-201603016264	226-4-222-4250	MARCH NORTH REPEATER FEE		100.00
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						350.08
FUND 226 EMERGENCY MANAGEMENT TOTAL:						350.08

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21649	PHARMCHEM INC	I-201603016246	248-4-212-4260	PATCH KITS & OVERLAYS		1,216.00
DEPARTMENT 212 24/7 PROGRAM						TOTAL: 1,216.00
FUND 248 24/7 PROGRAM						TOTAL: 1,216.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10699	CREDIT COLLECTIONS BURE	I-201603016190	761-2-2090000	CREDIT COLL VS XXXX		653.16
01-10794	SD DEPT OF LABOR & REGU	I-201603016251	761-2-2090000	SHERIFF TRUST XXXX		179.19
01-19494	SD DEPT OF REVENUE	I-201603016252	761-2-2090000	SHERIFF TRUST XXXX		3,358.92
01-19494	SD DEPT OF REVENUE	I-201603016253	761-2-2090000	SHERIFF TRUST XXXX		1,359.84
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	5,551.11

FUND 761 SHERIFF TRUST					TOTAL:	5,551.11

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01499 Claims Paid 3.08.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-19325	ADAIR ASSET MANAGEMENT	I-201603016162	770-2-2090000	CERT #14-61 XXXXXXXXXX 1109		4,337.77
01-21016	INA GROUP LLC	I-201603016220	770-2-2090000	CERT #15-22 XXXXXXXXXX 1108		1,589.63
01-21018	FORREST HOLDINGS INC	I-201603016196	770-2-2090000	CERT #14-109 XXXXXXXXXX 1111		1,148.05
01-21018	FORREST HOLDINGS INC	I-201603016197	770-2-2090000	CERT #14-147 XXXXXXXXXX 1113		1,099.96
01-21387	MIDWEST MANAGEMENT/BMO	I-201603016236	770-2-2090000	CERT #15-21 XXXXXXXXXX 1107		1,414.18
01-22017	CENTRAL PROPERTIES / BM	I-201603016180	770-2-2090000	CERT #15-75 XXXXX 1112		1,520.01
01-22017	CENTRAL PROPERTIES / BM	I-201603016181	770-2-2090000	CERT #15-70 XXXXXX XXXXXX 111		2,411.60

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 13,521.20

FUND 770 TAX SALE REDEMPTION TOTAL: 13,521.20

REPORT GRA TOTAL: 139,147.98

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016	101-4-111-4230	PUBLISHING	70.00	41,000	36,906.63				
	101-4-130-4210	CATASTROPHIC LEGAL	5,959.31	36,000	30,040.69				
	101-4-130-4222	ADULT DEFENSE	6,326.01	300,000	240,185.03				
	101-4-130-4223	JUVENILE DEFENSE	631.85	7,500	3,508.18				
	101-4-130-4226	TRANSCRIPTS (NON)	956.60	7,000	5,769.60				
	101-4-130-4230	BLOOD TESTS	5,402.00	53,000	42,724.00				
	101-4-130-4280	JURY & WITNESS	515.27	15,000	13,785.96				
	101-4-130-4290	COURT CASE EXPENSE	75.00	30,000	24,899.41				
	101-4-130-4340	LAW LIBRARY	562.25	20,000	19,437.75				
	101-4-143-4220	PROFESSIONAL SERV. & FEES	80.00	2,500	578.30				
	101-4-143-4260	SUPPLIES & MATERIALS	514.81	16,000	13,552.58				
	101-4-143-4270	TRAVEL & CONFERENCE	461.01	4,000	3,538.99				
	101-4-143-4280	UTILITIES	53.00	2,500	2,098.50				
	101-4-151-4260	SUPPLIES & MATERIALS	83.40	20,000	17,005.55				
	101-4-161-4250	REPAIRS AND MAINTENANCE	745.44	71,500	46,474.53				
	101-4-162-4260	SUPPLIES &N MATERIALS	199.92	6,800	6,049.12				
	101-4-162-4265	FUEL/GASOLINE	21.06	3,500	3,461.68				
	101-4-162-4270	TRAVEL & CONFERENCE	11.00	14,500	14,489.00				
	101-4-163-4260	SUPPLIES & MATERIALS	124.00	3,000	2,767.17				
	101-4-167-4220	PROFESSIONAL SERVICE	40.00	0	40.00-				Y
	101-4-167-4260	SUPPLIES	244.89	16,900	8,164.20				
	101-4-168-4220	PROFESSIONAL SERVICES	1,331.90	20,300	15,911.70				
	101-4-211-4221	ANIMAL CONTROL	18.00	5,000	4,836.00				
	101-4-211-4260	SUPPLIES & MATERIALS	84.80	14,500	13,682.22				
	101-4-211-4262	UNIFORMS/EQUIPMENT	843.00	4,000	3,125.48				
	101-4-211-4280	UTILITIES	130.93	20,000	17,048.17				
	101-4-211-4350	FURNITURE & MINOR EQUIP.	2,935.00	18,300	2,650.22				
	101-4-212-4250	REPAIRS AND MAINTENANCE	117.38	27,000	24,346.87				
	101-4-212-4260	SUPPLIES & MATERIALS	1,381.25	46,000	41,132.06				
	101-4-212-4271	TRANSPORT PRISONER	895.00	7,000	6,105.00				
	101-4-212-4273	ELECTRONIC MONITOR	382.50	0	382.50-				Y
	101-4-212-4290	PRISONER RATION	15,679.35	145,000	114,743.01				
	101-4-213-4220	PROFESSIONAL SERV. & FEES	100.00	30,000	29,510.00				
	101-4-411-4251	RENT	1,125.00	18,000	14,362.50				
	101-4-411-4255	FUNERALS	3,000.00	15,000	7,500.00				
	101-4-421-4250	REPAIRS AND MAINTENANCE	99.00	600	501.00				
	101-4-421-4260	SUPPLIES & MATERIALS	60.98	600	539.02				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	846.50	48,000	42,137.09				
	101-4-441-4270	TRAVEL	25.00	1,000	975.00				
	101-4-442-4290	OTHERS	35,000.00	35,000	0.00				
	101-4-611-4260	SUPPLIES & MATERIALS	89.23	9,000	8,758.82				
	101-4-611-4270	TRAVEL & CONFERENCE	106.26	5,000	4,803.02				
	101-4-611-4280	UTILITIES	66.57	17,000	15,040.18				
	101-4-611-4350	FURNITURE & MINOR EQUIP.	156.00	2,400	227.69				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-4-615-4270	TRAVEL & CONFERENCE	35.92	2,500	1,928.04		
	101-4-711-4221	INSPECTION FEES	1,900.00	25,000	20,700.00		
	101-4-711-4230	PUBLISHING	77.40	2,500	2,281.87		
	101-4-711-4260	SUPPLIES & MATERIALS	11.88	3,000	2,088.27		
	201-4-311-4220	PROFESSIONAL SERVICES	3,068.34	150,000	68,556.08		
	201-4-311-4250	REPAIRS & MAINT.	8,648.52	2,100,000	2089,585.93		
	201-4-311-4260	SUPPLIES & MATERIALS	303.73	1,250,000	1211,513.33		
	201-4-311-4265	FUEL/GASOLINE	717.75	235,000	223,869.80		
	201-4-311-4280	UTILITIES	76.66	24,000	19,697.23		
	201-4-311-4290	SNOW REMOVAL	16,118.92	60,000	33,813.01		
	226-4-222-4220	PROFESSIONAL SERV. & FEES	20.00	2,050	1,880.00		
	226-4-222-4250	REPAIRS AND MAINTENANCE	100.00	3,000	2,440.00		
	226-4-222-4291	LEPC	230.08	2,000	1,369.92		
	248-4-212-4260	SUPPLIES & MATERIALS	1,216.00	10,000	6,626.00		
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	5,551.11				
	770-2-2090000	DUE TO CERTIFICATE HOLDER	13,521.20				
		** 2016 YEAR TOTALS	139,147.98				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	70.00
101-130	JUDICIAL SYSTEM	20,428.29
101-143	FINANCE OFFICE	1,108.82
101-151	STATES ATTORNEY	83.40
101-161	COUNTY BUILDING	745.44
101-162	DIRECTOR OF EQUALIZATION	231.98
101-163	REGISTER OF DEEDS	124.00
101-167	TECHNOLOGY	284.89
101-168	HUMAN RESOURCES	1,331.90
101-211	SHERIFF'S OFFICE	4,011.73
101-212	COUNTY JAIL	18,455.48
101-213	CORONER	100.00
101-411	WELFARE	4,125.00
101-421	COMMUNITY HEALTH NURSE	159.98
101-441	BEHAVIORAL HEALTH	871.50
101-442	ADVANCE	35,000.00
101-611	COUNTY EXTENSION	418.06
101-615	WEED CONTROL	35.92
101-711	PLANNING & ZONING	1,989.28

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101 TOTAL	GENERAL FUND	89,575.67
201-311	HIGHWAY ADMINISTRATION	28,933.92
201 TOTAL	ROAD & BRIDGE FUND	28,933.92
226-222	EMERGENCY & DISASTER SERV	350.08
226 TOTAL	EMERGENCY MANAGEMENT	350.08
248-212	24/7 PROGRAM	1,216.00
248 TOTAL	24/7 PROGRAM	1,216.00
761	NON-DEPARTMENTAL	5,551.11
761 TOTAL	SHERIFF TRUST	5,551.11
770	NON-DEPARTMENTAL	13,521.20
770 TOTAL	TAX SALE REDEMPTION	13,521.20
	** TOTAL **	139,147.98

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11552	JENSEN, LARRY	I-20160301-11552	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-13058	STEFFENSEN, STACY	I-20160301-13058	101-4-111-4280	CELL PHONE REIMBURSEMENT		105.00
01-20259	MILLER, STEPHNE	I-20160301-20259	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21126	YSETH, TOM	I-20160301-21126	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21131	KROGMAN, RYAN	I-20160301-21131	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21600	LITTLECOTT, LAURA	I-20160301-21600	101-4-111-4280	CELL PHONE REIMBURSEMENT		45.00
01-22022	PIERCE, LEANN	I-20160301-22022	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00

DEPARTMENT 111 COMMISSIONERS TOTAL: 525.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20160301-10451	101-4-120-4260	CELL PHONE REIMBURSEMENT		5.25
01-13422	WITCHEY, KRISTEN	I-20160301-13422	101-4-120-4260	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 120 ELECTIONS					TOTAL:	20.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20160301-10451	101-4-143-4280	CELL PHONE REIMBURSEMENT		99.75
01-13422	WITCHEY, KRISTEN	I-20160301-13422	101-4-143-4280	CELL PHONE REIMBURSEMENT		60.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	159.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21150	HOWARD, ABIGAIL A.	I-20160301-21150	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22020	NESVOLD, TERE E	I-20160301-22020	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	210.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12067	MOLENGRAAF, JOHN	I-20160301-12067	101-4-161-4280	CELL PHONE REIMBURSEMENT		30.00
01-22021	SCHEER, AARON	I-20160301-22021	101-4-161-4280	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	45.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11803	LILLA, CHRISTOPHER L.	I-20160301-11803	101-4-162-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10548	CHAPMAN, BEVERLY	I-20160301-10548	101-4-163-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20160301-20191	101-4-165-4280	CELL PHONE REIMBURSEMENT		86.10
DEPARTMENT 165 VETERAN'S SERVICE					TOTAL:	86.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21618	PLOWMAN, SHAWN	I-20160301-21618	101-4-167-4260	CELL PHONE REIMBURSEMENT		90.00
DEPARTMENT 167 TECHNOLOGY					TOTAL:	90.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11156	GIEGLING, MIKE	I-20160301-11156	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-11248	HAIDER, DARIN	I-20160301-11248	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12403	PIKE, JON	I-20160301-12403	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12861	SEBRING, SCOTT	I-20160301-12861	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13030	STANWICK, MARTIN	I-20160301-13030	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13078	STOLTENBURG, MICHAEL	I-20160301-13078	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-13238	UMBERGER, CHARLES	I-20160301-13238	101-4-211-4280	CELL PHONE REIMBURSEMENT		45.00
01-20493	KRIESE, JEREMY	I-20160301-20493	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21009	GENGLER, MICHAEL	I-20160301-21009	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21450	BITELER, DAVID	I-20160301-21450	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-20160301-21550	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21569	MCCREA, DON	I-20160301-21569	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-21716	HOEKMAN, DEVAN	I-20160301-21716	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22021	SCHEER, AARON	I-20160301-22021	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22023	DOREMUS, SEAN	I-20160301-22023	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 630.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10781	DEJONG, DARREN J.	I-20160301-10781	101-4-212-4280	CELL PHONE REIMBURSEMENT		60.00
01-13118	SWEEBE, BART	I-20160301-13118	101-4-212-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	165.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22019	HIEB, RICHARD	I-20160301-22019	101-4-213-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 213 CORONER					TOTAL:	30.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12399	PIERCE, IRENE	I-20160301-12399	101-4-411-4280	CELL PHONE REIMBURSEMENT		45.00
01-20191	HOLZHAUSER, MICHAEL	I-20160301-20191	101-4-411-4280	CELL PHONE REIMBURSEMENT		18.90
DEPARTMENT 411 WELFARE					TOTAL:	63.90

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21197	MOSEY, MISTY	I-20160301-21197	101-4-615-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 615 WEED CONTROL					TOTAL:	75.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11308	HAUGEN, RICHARD	I-20160301-11308	101-4-711-4280	CELL PHONE REIMBURSEMENT		45.00
01-11365	HILL, ROBERT	I-20160301-11365	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
DEPARTMENT 711 PLANNING & ZONING						TOTAL: 71.25
FUND 101 GENERAL FUND						TOTAL: 2,381.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-20160301-10106	201-4-311-4280	CELL PHONE REIMBURSEMENT		75.00
01-11118	FRIEDRICH, CLIFF	I-20160301-11118	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-11226	GROSS, LINDA	I-20160301-11226	201-4-311-4280	CELL PHONE REIMBURSEMENT		30.00
01-20828	BIRK, RICHARD	I-20160301-20828	201-4-311-4280	CELL PHONE REIMBURSEMENT		105.00
01-21021	SCOTT, MICHAEL	I-20160301-21021	201-4-311-4280	CELL REIMBURSEMENT (FEB & MAR		90.00
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						345.00

FUND 201 ROAD & BRIDGE FUND TOTAL:						345.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01498 MARCH CELL REIMBURSEMENT

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11365	HILL, ROBERT	I-20160301-11365	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						78.75
FUND 226 EMERGENCY MANAGEMENT TOTAL:						78.75
REPORT GRA TOTAL:						2,805.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016	101-4-111-4280	UTILITIES	525.00	5,760	4,185.00				
	101-4-120-4260	ELECTION SUPPLIES	20.25	8,000	7,019.09				
	101-4-143-4280	UTILITIES	159.75	2,500	1,991.75				
	101-4-151-4280	TELEPHONE	210.00	2,500	1,870.00				
	101-4-161-4280	UTILITIES/COURTHOUSE	45.00	45,760	39,277.61				
	101-4-162-4280	TELEPHONE	105.00	1,260	840.00				
	101-4-163-4280	TELEPHONE	105.00	1,260	945.00				
	101-4-165-4280	TELEPHONE	86.10	1,000	741.70				
	101-4-167-4260	SUPPLIES	90.00	16,900	8,319.09				
	101-4-211-4280	UTILITIES	630.00	20,000	16,549.10				
	101-4-212-4280	UTILITIES	165.00	38,000	33,818.75				
	101-4-213-4280	TELEPHONE	30.00	360	270.00				
	101-4-411-4280	TELEPHONE	63.90	500	308.30				
	101-4-615-4280	TELEPHONE	75.00	4,000	3,423.62				
	101-4-711-4280	TELEPHONE	71.25	900	686.25				
	201-4-311-4280	UTILITIES	345.00	24,000	19,428.89				
	226-4-222-4280	TELEPHONE	78.75	900	663.75				
		** 2016 YEAR TOTALS	2,805.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	525.00
101-120	ELECTIONS	20.25
101-143	FINANCE OFFICE	159.75
101-151	STATES ATTORNEY	210.00
101-161	COUNTY BUILDING	45.00
101-162	DIRECTOR OF EQUALIZATION	105.00
101-163	REGISTER OF DEEDS	105.00
101-165	VETERAN'S SERVICE	86.10
101-167	TECHNOLOGY	90.00
101-211	SHERIFF'S OFFICE	630.00
101-212	COUNTY JAIL	165.00
101-213	CORONER	30.00
101-411	WELFARE	63.90
101-615	WEED CONTROL	75.00
101-711	PLANNING & ZONING	71.25
101 TOTAL	GENERAL FUND	2,381.25

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201-311	HIGHWAY ADMINISTRATION	345.00

201 TOTAL	ROAD & BRIDGE FUND	345.00
226-222	EMERGENCY & DISASTER SERV	78.75

226 TOTAL	EMERGENCY MANAGEMENT	78.75

	** TOTAL **	2,805.00

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County
 PACKET: 01489 Claims Paid 2.23.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 111 COMMISSIONERS

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201602165969	101-4-111-4250	COPIER CONTRACT, IT FEES		239.18
01-10340	BROOKINGS AREA CHAMBER	I-201602165988	101-4-111-4270	RENEW, INVESTOR BUNDLE UP		900.00
01-10340	BROOKINGS AREA CHAMBER	I-201602165989	101-4-111-4270	FEB WILL LUNCHEON		15.00
01-10371	BROOKINGS REGISTER	I-201602165999	101-4-111-4230	MINUTES, AUDIT NOTICE, LEGALS		889.26
01-11921	WELLS FARGO	I-201602176136	101-4-111-4267	POSTAGE		108.43
01-12522	RFD	I-201602166094	101-4-111-4230	MINUTES, LEGALS		1,878.79
01-12746	SDACC	I-201602166103	101-4-111-4270	SPRING & WELFARE OFFICIALS WR		500.00
01-12746	SDACC	I-201602166104	101-4-111-4220	YEARLY MEMBERSHIP DUES		4,975.10
01-21621	BROOKINGS ROTARY CLUB	I-201602186137	101-4-111-4231	BOULEVARD TREE PROJECT		750.00

Added Claim

DEPARTMENT 111 COMMISSIONERS TOTAL: 10,255.76

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4220	PROFESSIONAL SERV. & FEES	4,975.10	40,000	34,385.90		
	101-4-111-4230	PUBLISHING	2,768.05	41,000	36,976.63		
	101-4-111-4231	PUBLIC RELATIONS	750.00	3,000	2,250.00	Added Claim	
	101-4-111-4250	REPAIR & MAINT.	239.18	4,000	3,469.29		
	101-4-111-4267	POSTAGE	108.43	0	118.60	Y	
	101-4-111-4270	TRAVEL & CONFERENCE	1,415.00	6,700	5,049.56		
	101-4-130-4222	ADULT DEFENSE	9,442.10	300,000	246,511.04		
	101-4-130-4223	JUVENILE DEFENSE	409.40	7,500	4,140.03		
	101-4-130-4224	TRANSCRIPTS (LIENABLE)	627.00	5,000	4,373.00		
	101-4-130-4226	TRANSCRIPTS (NON)	9.20	7,000	6,726.20		
	101-4-130-4280	JURY & WITNESS	55.85	15,000	14,301.23		
	101-4-130-4290	COURT CASE EXPENSE	2,834.59	30,000	24,974.41		
	101-4-143-4220	PROFESSIONAL SERV. & FEES	1,841.70	2,500	658.30		
	101-4-143-4250	REPAIR & MAINT.	83.74	3,500	3,313.15		
	101-4-143-4260	SUPPLIES & MATERIALS	890.00	16,000	14,067.39		
	101-4-151-4260	SUPPLIES & MATERIALS	1,526.38	20,000	17,088.95		
	101-4-161-4241	RENTAL/COMM. HEALTH	877.00	10,900	9,146.00		
	101-4-161-4243	ADMIN BUILDING OPERATION E	1,177.15	169,000	163,074.00		
	101-4-161-4250	REPAIRS AND MAINTENANCE	2,340.46	71,500	47,219.97		
	101-4-161-4260	SUPPLIES & MATERIALS	319.95	10,750	10,356.13		
	101-4-161-4267	Postage	25.60	35,903	31,377.40		
	101-4-161-4280	UTILITIES/COURTHOUSE	3,781.97	45,760	39,322.61		
	101-4-161-4282	UTILITIES/1921 BLDG.	71.99	700	628.01		
	101-4-161-4283	UTILITIES/COMM. HEALTH	303.08	3,000	2,696.92		
	101-4-162-4250	REPAIRS AND MAINTENANCE	87.57	2,500	2,332.82		
	101-4-162-4260	SUPPLIES &N MATERIALS	96.12	6,800	6,249.04		
	101-4-163-4220	PROFESSIONAL SERV. & FEES	920.85	1,200	279.15		
	101-4-163-4250	REPAIRS AND MAINTENANCE	54.84	2,000	1,895.30		
	101-4-165-4260	SUPPLIES & MATERIALS	52.17	2,000	1,448.84		
	101-4-165-4270	TRAVEL & CONFERENCE	28.18	4,000	3,941.82		
	101-4-167-4221	DATA PROCESSING/SOFTWARE	500.00	190,450	114,440.98		
	101-4-167-4250	REPAIRS AND MAINTENANCE	103.49	700	547.55		
	101-4-167-4260	SUPPLIES	8,207.49	16,900	8,409.09		
	101-4-168-4220	PROFESSIONAL SERVICES	2,492.40	20,300	17,243.60		
	101-4-168-4250	REPAIRS AND MAINTENANCE	47.84	800	693.85		
	101-4-168-4260	SUPPLIES & MATERIALS	165.00	3,000	2,831.10		
	101-4-211-4220	PROFESSIONAL SERV. & FEES	11.47	6,000	4,529.58		
	101-4-211-4221	ANIMAL CONTROL	118.00	5,000	4,854.00		
	101-4-211-4250	REPAIRS AND MAINTENANCE	1,318.34	28,000	25,689.67		
	101-4-211-4260	SUPPLIES & MATERIALS	659.98	14,500	13,767.02		
	101-4-211-4261	OFFICE SUPPLIES	206.20	4,500	3,996.83		
	101-4-211-4262	UNIFORMS/EQUIPMENT	31.52	4,000	3,968.48		
	101-4-211-4270	TRAVEL & CONFERENCE	640.00	2,000	1,150.00		
	101-4-211-4280	UTILITIES	1,183.23	20,000	17,179.10		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	735-2-2090000	AM'T HELD FOR DEL. TAXES	402.16				
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	382.43				
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	176.00				
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	3,629.00				
	770-2-2090000	DUE TO CERTIFICATE HOLDER	6,288.31				
	775-2-2090000	Amt Held for ROD Relief Fu	474.00				
		** 2016 YEAR TOTALS	163,917.22				

New totals include added claim.

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	10,255.76
101-130	JUDICIAL SYSTEM	13,378.14
101-143	FINANCE OFFICE	2,815.44
101-151	STATES ATTORNEY	1,526.38
101-161	COUNTY BUILDING	8,897.20
101-162	DIRECTOR OF EQUALIZATION	183.69
101-163	REGISTER OF DEEDS	975.69
101-165	VETERAN'S SERVICE	80.35
101-167	TECHNOLOGY	8,810.98
101-168	HUMAN RESOURCES	2,705.24
101-211	SHERIFF'S OFFICE	4,168.74
101-212	COUNTY JAIL	10,588.50
101-213	CORONER	390.00
101-214	JUVENILE DETENTION	5,197.40
101-223	DRAINAGE COMMISSION	147.10
101-411	WELFARE	7,525.14
101-441	BEHAVIORAL HEALTH	439.81
101-611	COUNTY EXTENSION	5,083.08
101-615	WEED CONTROL	1,661.06
101-711	PLANNING & ZONING	2,890.65
101 TOTAL	GENERAL FUND	87,720.35
201-311	HIGHWAY ADMINISTRATION	62,326.97
201 TOTAL	ROAD & BRIDGE FUND	62,326.97

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
226-222	EMERGENCY & DISASTER SERV	360.00

226 TOTAL	EMERGENCY MANAGEMENT	360.00
248-212	24/7 PROGRAM	2,158.00

248 TOTAL	24/7 PROGRAM	2,158.00
735	NON-DEPARTMENTAL	402.16

735 TOTAL	DELINQUENT TAXES	402.16
761	NON-DEPARTMENTAL	382.43

761 TOTAL	SHERIFF TRUST	382.43
768	NON-DEPARTMENTAL	3,805.00

768 TOTAL	STATEWIDE 24/7 SOBRIETY	3,805.00
770	NON-DEPARTMENTAL	6,288.31

770 TOTAL	TAX SALE REDEMPTION	6,288.31
775	NON-DEPARTMENTAL	474.00

775 TOTAL	ROD Relief Flow-Thru Fund	474.00

	** TOTAL **	163,917.22

New total includes added claim.

NO ERRORS

** END OF REPORT **

*Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220*

TO: Brookings City Council

FROM: Joyce Dragseth
Director of Equalization

DATE: January 11, 2016

RE: Abatement Application #16-01 Shirley Christopherson

PROPERTY: Parcel # 40175-00800-001-00
Legal Description: Lot 1 Blk 8 Folsom Addition to Brookings City
Request abatement of \$216.28

RELATED

FACTS: An abatement application has been submitted for the above listed property.

Property Owner successfully applied for a qualifying tax program and the application amount was not applied by the DOE office; a complete error on the part of the DOE office. The amount being requested to abate is \$216.28.

ASSESSORS

RECOMMENDATION: APPROVAL OF ABATEMENT #16-01

16-001

APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	Year	Valuation	State Tax	Court/Assessed Tax	AMT. OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
40175-00800-001-00 138 2nd Ave S	2015	85100	Taxable \$80,080		216.28	

Approved by City or Township Board

Dated Feb. 23, 2014

Approved by authority of Subdivision of SDC 57.0801.

Dated _____, 19____

Rejected: _____
Chairman County Board.

Reasons: _____

Dated _____, 19____

Chairman County Board.

Applicant advised of action by notice dated _____, 19____

County Auditor.

No. 16-001

Application FOR

Abatement or Refund OF

Mr. Shirley Christopherson

138 2nd Ave S

P. O. Brookings, SD 57006

OFFICE OF COUNTY AUDITOR

County _____

Received and filed in my office on

_____, 19____

County Auditor.

By _____ Deputy.

SDC-12

#16-001

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2015/pay 2016

Board of County Commissioners of Brookings County, South Dakota

NAME Shirley Christopherson

MAILING ADDRESS 138 2nd Ave S

CITY Brookings State SD Zip Code 57006

Legal Description of Property Lot 1 BK 8 Folsom Addn. 40175-00800-001-00

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

DOE Office Error - Failed to Apply Applicable Application Numbers
An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The property is exempt from the tax;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments _____

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - Any abatement of property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this _____ day of _____, _____

Shirley Christopherson
Applicant's Signature

Notary / Auditor / Deputy Auditor

by Jane Magrath

112-002

**Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220**

TO: Brookings City Council

FROM: Joyce Dragseth
Director of Equalization

DATE: January 11, 2016

RE: Abatement Application #16-02 Sharon Cleveland

PROPERTY: Parcel # 40175-00700-012-00
Legal Description: Lot 1 Blk 7 & the S4' of Lot 13 Blk 7 Folsom Addition to
Brookings City

Request abatement of \$ 336.64

RELATED

FACTS: An abatement application has been submitted for the above listed
property.

Property Owner successfully applied for a qualifying tax program and the application
amount was not applied by the DOE office; a complete error on the part of the DOE
office. The amount being requested to abate is \$ 336.64.

ASSESSORS

RECOMMENDATION: APPROVAL OF ABATEMENT #16-02

#16-002

APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	Year	Valuation	State Tax	Consolidated Tax	AMT. OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
40175-00700-012-00 145 2nd Ave S	2015	\$ 38,800	TAXABLE \$ 36,510		\$ 336.64	

Approved Disapproved by City or Township Board

Dated Feb. 23 2016 Tom Reed Chairman City or Township Board

Approved by authority of Subdivision of SDC \$7,0801.

Dated _____, 19____

Rejected: _____
Reasons: _____

Dated _____, 19____

Applicant advised of action by notice dated _____, 19____

County Auditor.

No. 16-002

Application FOR Abatement or Refund OF

Mr. Sharon Cleveland
145 2nd Ave S

P. O. Brookings SD 57006

OFFICE OF COUNTY AUDITOR _____ County

Received and filed in my office on _____, 19____

By _____ County Auditor.

Deputy.

SAC-12

#16-002

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2015 / pay 2016

Board of County Commissioners of Brookings County, South Dakota

NAME Sharon Cleveland

MAILING ADDRESS 220 Sunrise Circle

CITY Brookings State SD

Zip Code 57006

Legal Description of Property Lot 12 S 4' Lot 13 Blk 7 Folsom Addn. 40175-00700-012-00
Property Address is 145 2nd Ave S.

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

DOE OFFICE ERROR - FAILED TO APPLY APPLICABLE APPLICATION NUMBERS.
An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The property is exempt from the tax;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments _____

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement of property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this _____ day of _____

Sharon Cleveland
Applicant's Signature

Notary / Auditor / Deputy Auditor

by Joyce Dragseth

16-003

***Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220***

TO: Brookings County Commissioners

FROM: Chris Lilla
Director of Equalization

DATE: March, 1 2016

RE: Abatement Application #16-003 Brookings City

PROPERTY: Parcel # 40090-01300-019-00
Legal Description: Lot 19, Blk 13, Camelot Square Addn
Request abatement of \$1,157.08

RELATED

FACTS: An abatement application has been submitted for the above listed property. And Approved at the City.

Property has been transferred from a private entity to the City and is now an exempt property. City has already approved the abatement at their meeting.

ASSESSORS

RECOMMENDATION: APPROVAL OF ABATEMENT #16-003

16-003

**Brookings City Clerk
Abatement and Refunds**

South Dakota Codified Law 10-18-6 & 7 stipulates that no tax on property within a municipal corporation shall be abated or refunded without the approval of the governing body of said Municipal Corporation, duly filed with said application.

In any case where the concurrence of a municipality in the granting of any abatement of refund is required, the action of the municipality shall be certified to and filed with the county auditor of the county within thirty days after an application for such concurrence shall have been filed with the clerk or the presiding officer of the governing body of such municipality, and if not so filed with said county auditor within such time, the municipality shall be deemed to have concurred in granting the application.

Application:	City of Brookings
Year:	2015
Abatement Amount for 2015:	\$1,157.08
Address:	N/A
Parcel Number:	40090-01300-019-00
Legal Description:	Lot 19, Block 13, Camelot Square Addition

Background: This parcel was deeded to the City in 2015. The revised taxes are as follows:

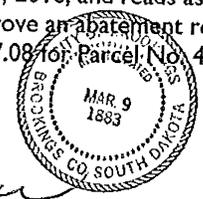
2015 property taxes charged:	\$1,157.08
2015 revised property taxes:	\$0.00
Amount to be abated from 2015 taxes:	\$1,157.08

I hereby certify that on January 26th, 2016, the following attached application for abatement or refund of taxes has been duly acted on by the governing body of the city or town of Brookings, in Brookings, South Dakota.

Such action is recorded in the official minutes of said municipality, dated January 26, 2016, and reads as follows: "A motion was made by CM Dan Hansen, seconded by CM Keith Corbett, to approve an abatement request made by the City of Brookings to abate the 2015 property taxes in the amount of \$1,157.08 for Parcel No. 40090-01300-019-00, located on Lot 19, Block 13, in Camelot Square Addition."

"All present voted yes; motion carried."

Signed by: Shari Thorne
 Shari Thorne, City Clerk
 City of Brookings, Brookings, SD



Property Taxes Due on 40090-01300-019-00
Michael Relsetter

Lot 19

	2010 pay 2011	2011 pay 2012	2012 pay 2013	2013 pay 2014	2014 pay 2015
Tax	218.16	429.92	640.28	942.34	1190.78
Interest	72.74	100.30	85.39	55.60	0
Drainage	11.18	11.18	11.18	11.18	11.18
Total	302.08	541.40	736.85	1009.12	1190.78-1201.96

Grand Total

3780.23

Taxes

STREET
Sp Ass (CITY TO ABATE) (14361.63) (12722.60) 12722.60

TOTAL
43,598.24

2015 }
1/12 }
board }
on }
2014 }
\$3,879.46

99.23

Vicki will apply this in 2016! JAN for the 2015 pro-rated amount. I do not need to abate it.

#16-003

APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	Year	Taxes Assessed	State Tax	Consolidated Tax	AMT. OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
40090-01300-019-00	2015	\$1,157.08			\$1,157.08	
See legal other side						

Approved - Disapproved by City or Township Board

Dated _____, 19____

Chairman City or Twp. Board
Approved by authority of Subdivision
of SDC 57.0001.

Dated _____, 19____

Chairman County Board.

Rejected:
Reasons:

Dated _____, 19____

Chairman County Board.

Applicant advised of action by notice dated _____, 19____

County Auditor.

No. 16-003

Application FOR

Abatement or Refund

OF
Mr. City of Bookings

P. O. Box 270, Bookings SD 57006

OFFICE OF COUNTY AUDITOR

County

Received and filed in my office on

_____, 19____

County Auditor.

By _____
Deputy.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2015 pay 2016

Board of County Commissioners of Brookings County, South Dakota

NAME City of Brookings

MAILING ADDRESS PO Box 270

CITY Brookings

State SD

Zip Code 57006

Legal Description of Property Lot 19, 81K 13, Camelot Square addmt

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____
- Structures have been removed after the assessment date (upon verification by the director of equalization)
Date structures removed _____
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments Property transferred from private to Exempt

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this _____ day of _____, _____

Applicant's Signature _____

Notary / Auditor / Deputy Auditor _____

16-004

**Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220**

TO: Brookings County Commissioners

FROM: Chris Lilla
Director of Equalization

DATE: March, 1 2016

RE: Abatement Application #16-004 Brookings City

PROPERTY: Parcel # 40960-11050-354-00
Legal Description: Outlot A, Exc Lot h-2 & Exc D&D Addn in SE1/4 of Sec 35-110-50

Request abatement of \$1,367.04

RELATED
FACTS: An abatement application has been submitted for the above listed property. And Approved at the City.

Property has been transferred from a private entity to the City and is now an exempt property. City has already approved the abatement at their meeting.

ASSESSORS
RECOMMENDATION: APPROVAL OF ABATEMENT #16-004

16-004

**Brookings City Clerk
Abatement and Refunds**

South Dakota Codified Law 10-18-6 & 7 stipulates that no tax on property within a municipal corporation shall be abated or refunded without the approval of the governing body of said Municipal Corporation, duly filed with said application.

In any case where the concurrence of a municipality in the granting of any abatement or refund is required, the action of the municipality shall be certified to and filed with the county auditor of the county within thirty days after an application for such concurrence shall have been filed with the clerk or the presiding officer of the governing body of such municipality, and if not so filed with said county auditor within such time, the municipality shall be deemed to have concurred in granting the application.

Application:	City of Brookings
Year:	2015
Abatement Amount for 2015:	\$1,367.04
Address:	N/A
Parcel Number:	40960-11050-354-00
Legal Description:	Outlot A, excluding Lot H2 & excluding D & D Addition in the Southeast 1/4 of Section 35-T110N-R50W

Background: This parcel was deeded to the City in 2015. The revised taxes are as follows:

2015 property taxes charged:	\$4,479.20
2015 revised property taxes:	\$3,112.16
Amount to be abated from 2015 taxes:	\$1,367.04

I hereby certify that on January 26th, 2016, the following attached application for abatement or refund of taxes has been duly acted on by the governing body of the city or town of Brookings, in Brookings, South Dakota.

Such action is recorded in the official minutes of said municipality, dated January 26, 2016, and reads as follows: "A motion was made by CM Dan Hansen, seconded by CM Keith Corbett, to approve an abatement request made by the City of Brookings to abate the 2015 property taxes in the amount of \$1,367.04 for Parcel No. 40960-11050-354-00, located on Outlot A, excluding Lot H2 & excluding D & D Addition, Section 35-T110N-R50W.

"All present voted yes; motion carried."

Signed by: Shari Thornes
Shari Thornes, City Clerk
City of Brookings, Brookings, SD



APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	Year	Taxes Valuation	State Tax	Consolidated Tax	AMT. OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
40960-11050-354-00	2015	\$4,479.20			\$1,367.09	
See legal other side						

Approved - Disapproved by City or Town-
ship Board

Dated 19

Chairman City or Twp. Board

Approved by authority of Subdivision
of SDC 57.0801.

Dated 19

Chairman County Board.

Rejected:

Reasons:

Dated 19

Chairman County Board.

Applicant advised of action by notice dated

19

County Auditor.

No. 16-004

Application

FOR

Abatement or Refund

OF

Mr. City of Brookings

P. O. Box 270, Brookings, S.D. 57008

OFFICE OF COUNTY AUDITOR

County

Received and filed in my office on

19

County Auditor.

By

Deputy.

SES-12

16-004

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

2015 pay 2016

Tax Year Payable _____

Board of County Commissioners of Brookings County, South Dakota

NAME City of Brookings

MAILING ADDRESS Po Box 270

CITY Brookings State SD Zip Code 57006

Legal Description of Property Out Lot A exc Lot H-2 + Exc D+B Addn in SE 1/4 Sec 35-110-50

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments City purchased land and is now exempt

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding. - Any abatement of property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this _____ day of _____, _____

Applicant's Signature

Notary / Auditor / Deputy Auditor


1053
78-0844-0914

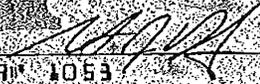
DATE 11/19/16

PAY TO THE ORDER OF Brookings County Finance Office \$ 3112

Three Thousand One Hundred Twelve DOLLARS

First Bank & Trust
 P.O. Box 1097
 Brookings, SD 57006
 www.bankfirst.com

Steven Britzman - Trust Account



MEMO: 10911084461 1053769091 1053

pd to
 Brookings Finance
 County Office
 on 1/20/16

16-005

**Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220**

TO: Brookings County Commissioners

FROM: Joyce Dragseth
Director of Equalization

DATE: February 5, 2016

RE: Abatement Application #16-005 Johnson, Mark S ET AL

PROPERTY: Parcel # 03000-11249-103-00
Legal Description: S ½ Sec 10-112-49

Request abatement of \$1,164.04

RELATED

FACTS: An abatement application has been submitted for the above listed property.

For 2014 Assessment year, property was put in an incorrect neighborhood in our valuation system, resulting in the property not receiving a 71% market adjustment. This would have taken the 2014 assessment on the house from \$221,200 to \$157,100. The amount of taxes being abated based on this is \$1,164.04.

ASSESSORS

RECOMMENDATION: APPROVAL OF ABATEMENT #16-005

#16-005

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable ^{2015 pay} 2016

Board of County Commissioners of Brookings County, South Dakota

NAME Johnson, Mark S + Pamela

MAILING ADDRESS 19756 475th Ave

CITY White

State SD

Zip Code 57276

Legal Description of Property 5 1/2 Sec 10-112-49

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The property is exempt from the tax;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments put in incorrect neighborhood, didn't get 71% market factor (office error)

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this _____ day of _____, _____

Pamela Johnson
Applicant's Signature

Notary / Auditor / Deputy Auditor

16-006

**Director of Equalization
Brookings County
520 3RD St #110
Brookings, SD 57006
(605) 696-8220**

TO: Brookings City Council

FROM: Chris Lilla
Director of Equalization

DATE: February 5, 2016

RE: Abatement Application #16-006 Adriene Mcentee

PROPERTY: Parcel # 40170-00000-027-00
Legal Description: Fishback Subdiv, L 27

Request abatement of \$539.30

RELATED

FACTS: An abatement application has been submitted for the above listed property.

Property Owner applied for owner occupied classification and office missed data entry to indicate the property was owner occupied. This has been corrected for 2016 pay 2017, but abatement to the reduced levy needs to happen for 2015 pay 2016.

ASSESSORS

RECOMMENDATION: APPROVAL OF ABATEMENT #16-006

CERTIFICATE OF REAL ESTATE VALUE [SDCL 7-9-7(4)]

State of South Dakota, County of BROOKINGS

COURTHOUSE USE ONLY
Book _____ Page _____
Ratio Card No. _____

Seller(s): KYLE KREUL and MELANIE KREUL
Name

Address 2410 Sunrise Ridge Circle #212 Brookings, SD 57006 Phone Number _____
Street/Box Number City State/Zip Code

Buyer(s): ADRIENNE M. McENTEE
Name

Current Mailing Address 1007 Circle Dr. Brookings, SD 57006 Phone Number _____
Street/Box Number City State/Zip Code

NEW Mailing Address _____
Street/Box Number City State/Zip Code

OWNER OCCUPIED - THIS BOX TO BE COMPLETED BY BUYER ONLY
These items are important to complete for property to continue to be classified as owner occupied for a lower property tax rate.

Property is currently classified as owner-occupied _____
Property will be occupied by buyer on 12/27 (date) YES _____ NO _____
Property will be principal residence of buyer on the above stated date YES NO _____
Do you own any other residential property in the United States? YES NO _____
Signature (BUYER ONLY) Adrienne M. McEntee YES _____ NO If yes, state location _____

Legal Description (Please include the number of acres for unplatted properties)
Lot Twenty-seven (27), Fishback's Subdivision, City of Brookings, County of Brookings, State of South Dakota.

(1) Date of Instrument _____

(2) Type of Instrument:

Contract for Deed _____ Warranty Deed _____x_____ Executor's Deed _____ Mineral Deed _____
Quit Claim Deed _____ Trustee's Deed _____ Administrator's Deed _____ Gift _____
Other (specify) _____

(3) Items Involved In Transaction

(a) Was this property offered for sale to the general public? YES _____x_____ NO _____
(b) Relationship between buyer and seller? YES _____ NO _____x_____
(c) Was this property sold by owner _____ agent _____x_____
(d) Actual Consideration Exchanged: \$132,000.00
(e) Adjusted price paid for real estate: \$132,000.00
(actual consideration less amount paid for major items of personal property which are listed below)

In the blanks below, list any major items of personal property and their value which were included in the total purchase price (i.e. furniture, inventory, crops, leases, franchises): _____

(4) Was there Buyer Financing YES _____ NO _____ If yes, items (a) and (b) below MUST be completed

(a) Type of Buyer Financing - check where applicable

Conventional Bank Loan _____ Like Kind Exchange _____
Cash Sale _____ Assumed Mortgage _____
FHA, FmHA, SDHA Loan _____ Farm Credit Service _____
Contract for Deed _____ (must complete part (b))

(b) Contract for Deed YES _____ NO _____
(If yes, MUST complete items below)
Down Payment _____
Monthly/Yearly Payment _____ Interest Rate _____
No. of Payments _____ Balloon Payment _____

Signature of Seller, Buyer, or agent of Kyle Kreul

12/26/13
Date

16-006

APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	Year	Valuation	State Tax	Consolidated Tax	AMT. OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
40170-0000-027-00	2015	\$110,300			\$539.30	

Approved by City or Township Board

Disapproved by City or Township Board
Dated Feb 23 2016
Terry City of Reed

Approved by authority of Subdivision of SDC 57.0801.

Dated _____, 19____

Chairman County Board.

Rejected:

Reasons:

Dated _____, 19____

Chairman County Board.

Applicant advised of action by notice dated

_____, 19____

County Auditor.

No. 16-006

Application FOR Abatement or Refund OF

Ms. Adrienne Meentze
1007 Circle Dr

P.O. Brookings, SD 57006

OFFICE OF COUNTY AUDITOR

County

Received and filed in my office on

_____, 19____

County Auditor.

By _____

Deputy.

16-006

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Tax Year Payable 2016

Board of County Commissioners of Brookings County, South Dakota

NAME McIntee, Adrienne M - Single person

MAILING ADDRESS 1007 Circle Dr

CITY Brookings State SD Zip Code 57006

Legal Description of Property Lot 27 Fishback's Subdivision - City of Brookings

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments Applied for owner occupied per certificate of value - missed entry

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement or property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Adrienne McIntee
Applicant's Signature

Subscribed and sworn to, before me this _____ day of _____

Notary / Auditor / Deputy Auditor

TO: Local Government Assistance
South Dakota Department of Transportation
700 Broadway Avenue East
Pierre, South Dakota 57501-2586

RE: LETTING AUTHORIZATION FOR PROJECT NO. BRF 6295(10) PCN 01W9
IN Brookings COUNTY

This acknowledges that the South Dakota Department of Transportation, Office of Local Government Assistance, estimates the following costs for the noted project:

Preliminary Engineering (State)	\$ 6,000
Preliminary Engineering (Consultant)	\$ 189,663
Utilities Relocations	\$ -0-
ROW Acquisitions	\$ -0-
Structure (LOW BID)	\$ 1,449,620
Grading (LOW BID)	\$ 367,026
Non-participating Costs (Surfacing, Fencing)	\$ 84,320
Construction Engineering	\$ 85,000
Estimated Total Project Cost	<u>\$ 2,181,629</u>

The cost of the project will be covered by 80.00% Federal participation and 20.00% in State or XX County (check one) matching funds. County matching funds are payable upon billing by the State. Non-participating costs will be paid for by the County.

The South Dakota Department of Transportation is hereby authorized and requested to advertise the project for bids.

The Transportation Commission, under their authority, will review the bids. Approved bids shall be awarded solely by the Transportation Commission.

DATED THIS _____ DAY OF _____, 20 ____.

BOARD OF COUNTY COMMISSIONERS

OF _____ COUNTY

BY: _____
CHAIRMAN

ATTEST: _____
COUNTY AUDITOR
(SEAL)

Contact Cody Axlund at 773-3390 with any questions.

RIGHT-OF-WAY CERTIFICATE

TO: Local Government Assistance
South Dakota Department of Transportation
700 Broadway Avenue East
Pierre, South Dakota 57501-2586

RE: Project No. BRF 6295(10), County Brookings, PCN 01W9

This is to certify that the Board of County Commissioners of Brookings County, South Dakota has acquired all necessary right of way and temporary construction easements required for the construction of Project Number BRF 6295(10) in Brookings County, in accordance with the provisions of the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 as amended. Relocation assistance was was ___ not X required on this project and, if so, was accomplished in accordance with State and Federal directives.

We also certify that all improvements (utilities, fence, etc.), to be removed under right of way negotiations have been moved or will be moved by the date of the letting or that the necessary agreement has been reached with the owner involved.

DATED THIS _____ DAY OF _____, 20 ____.

BOARD OF COUNTY COMMISSIONERS

ATTEST: OF _____ COUNTY

COUNTY AUDITOR (SEAL) BY: _____ CHAIRMAN

Approved by: _____
Admin. Program Manager Date

#1 Road Oil per ton		10:00 A.M.
	Flint Hills	Jebro Inc.
MC 800	\$477.55	\$497.00
Asphalt Cutback (MC - 3000)	\$442.55	\$452.00

#2 Rubberized Crack Fill/lb		10:05 A.M.
	Brockwhite	Midstates
Pleximelt Roadsaver 221 (Boxless)	\$0.615 any quantity	\$.485 Truck load

#3 Pea Rock/ton		10:10 A.M.
	L.G. Everest	
Price Per Ton TO INCLUDE ROYALTY	\$6.45	
Pit Location	Brookings	

#4 Bituminous/TON		10:15 A.M.
	Bowes Construction	Total
Bid Bond Enclosed 10%	YES	
Bid A: County #25B (8 miles)	\$64.78	\$1,133,695.60
Bid B: Patching 5000 ton	\$73.21	\$366,070.00
Total Gross Sum: Bid A-B		\$1,499,765.60
Bid C: Quartzite	\$48.00	

#5 3/4" Crushed Gravel		10:20 A.M.
CONTRACTOR NAME	B&H Contractors	Sterzinger Crushing
NORTH PART/ 40,000 ton		
Location		
SOUTH PART/ 40,000 ton	\$3.65	\$4.20
Location	Elkton	Dale Bowne's pit

#5 3/4" Crushed Gravel		10:20 A.M.
CONTRACTOR NAME	Bowes	
NORTH PART/ 40,000 ton	\$3.49	
Location	north pit	
SOUTH PART/ 40,000 ton	\$3.49	
Location	east pit	

#6 3/4" Screened Gravel		10:20 A.M.
CONTRACTOR NAME	B&H Construction	Bowes
PRICE PER TON	\$3.65	\$3.49
LOCATION	Elkton	East and North Pit

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:00 A.M. on February 22, 2016, for Road Oil.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID #1.

Motion by _____ Seconded by _____ to award Bid #1 to low bid on all items listed from Flint Hills, Marshall MN

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:05 A.M. on February 22, 2016, for Rubberized Crack Filling Material.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID #2.

Motion by _____ Seconded by _____ to award Bid #2 to all items listed from BrockWhite Construction Material, Sioux Falls, SD. And Midstates Equipment Mountain Lake MN.

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:10 A.M. on February 22, 2016, for Pea Rock.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID NO. #3.

Motion by _____ Seconded by _____ to award Bid #3 to low bid on all items listed from L.G. Everist of Sioux Falls, SD.

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:15 A.M. on February 22, 2016, for Bituminous Hot Mix.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID NO. #4.

Motion by _____ Seconded by _____ to award Bid #4 to low bid on all items listed from Bowes Construction of Brookings, SD.

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:20 A.M. on February 22, 2016, for ¾ Crushed Gravel.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID NO. #5.

Motion by _____ Seconded by _____ to award Bid #5 to low bid on all items listed from Bowes Construction of Brookings, SD and Sterzinger Crushing of Taunton MN, and B&H Contractors of Elkton SD.

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:25 A.M. on February 22, 2016, for Screened Gravel.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID NO. #6.

Motion by _____ Seconded by _____ to award Bid #6 to low bid on all items listed from Bowes Construction of Brookings, SD; B&H Construction Elkton SD

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

ANNUAL BID RECOMMENDATIONS – 2016

Honorable Board of County Commissioners

In reference to the Bid at 10:30A.M. on February 22, 2016, for Equipment Rental.

TO ACCEPT RECOMMENDATION BY COUNTY SUPERINTENDENT FOR BID NO. #7.

Motion by _____ Seconded by _____ to award Bid #7 to low bid on all items listed from V.J. Ahlers, Brookings SD; Bowes Construction, Brookings SD; Butler Machinery, Sioux Falls SD; Titan Machinery, Sioux Falls SD; Prussman Construction, Brookings SD.

Richard Birk, Highway Superintendent

AYE

NAY

DATE:

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Flint Hill of Marshall MN Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

MC 800 \$477.55 per ton
MC 3000 \$442.55 per ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this _____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Brockwhite of Sioux Falls, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Road Saver 221 \$.615 per pound

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Midstates Equipment and Supply of Mountain Lake MN, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March, 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Right Pointe 3405 Regular \$.485 per pound

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and L.G. Everist of Sioux Falls, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March, 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Pea Rock \$6.45 per ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Bowes Construction of Brookings, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March, 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 8, 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Bid A: County #25B (8M)	\$64.78	per ton	\$1,133,695.60	gross
Bid B: Patching 5000 ton	\$73.21	per ton	\$366,070.00	gross
Total Gross Sum: A-B			\$1,499,765.60	
Bid C: Quartzite	\$48.00	Per ton		

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this _____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Sterzinger Crushing of Taunton, Minnesota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

<u>3/4" Crushed Gravel</u>	
North Part/	No Bid
South Part/Section 6 Alton township	\$4.20/ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Bowes Construction of Brookings, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

¾" Crushed Gravel	
North Part/Interstate 29 & Highway 30	\$3.49/ton
South Part/1 mile West of Bushnell	\$3.49/ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and **B & H Construction of Elkton**, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the **8th** day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from **March 2016 to March 2017**, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Screened Gravel
Elkton SD \$3.65/ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

BROOKINGS COUNTY PURCHASE AGREEMENT

This agreement made and entered into in duplicate at Brookings, South Dakota, on the date hereinafter mentioned, by and between Brookings County, South Dakota, a Public Corporation, Party of the First Part, and Bowes Construction of Brookings, South Dakota, Party of the Second Part, Witnesses:

WHEREAS, bid(s) having been submitted by the Party of the Second Part for merchandise hereinafter described and said bid(s) having been accepted by the Party of the First Part, the following agreement has been authorized to be entered into by the Board of County Commissioners, Brookings County, South Dakota, as of the 8th day of March 2016,

For and in consideration hereinafter set out both aforesaid Parties bind themselves as follows:

That the Party of the Second Part agrees to sell to the Party of the First Part from March 2016 to March 2017, on an as needed basis with no guarantee of any minimum amount to be purchased, the following described merchandise at the following specifications and price per unit:

Screened Gravel

Workman Pit I 29 and Hwy 30 \$3.49/ton

That said merchandise in the amounts ordered by the Party of the First Part shall be available to be loaded in vehicles of the Party of the First Part within seven (7) days from the date of the order by the Party of the First Part.

It is mutually agreed that in the event the Party of the Second Part fails to make available the merchandise ordered by the Party of the First Part within the time specified herein, and such failure is not caused by the action of the Party of the First Part or a common catastrophe or disaster, or their merchandise fails to meet specifications herein set out, the Party of the First Part may terminate said agreement upon thirty (30) days written notice thereof and said agreement will be considered void and of no effect as to the Parties herein. In the alternative, the Party of the First Part may seek damages or any other relief authorized under the Uniform Commercial Code or otherwise.

Payments to the Party of the Second Part for merchandise herein described that is ordered and received by the Party of the First Part will be paid for on submission of vouchers by the Party of the Second Part to the Party of the First Part as required by statute governing public corporations.

Dated at Brookings, South Dakota, this ____ day of _____, 2016.

PARTY OF THE FIRST PART
BROOKINGS COUNTY, SOUTH DAKOTA, A Public Corporation

ATTEST:

By: _____
Chairman
Brookings County Board of Commissioners

Brookings County Finance Officer

PARTY OF THE SECOND PART

WITNESSES:

PARTY OF THE SECOND PART

AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings PARCEL NO: _____

This Agreement is made and entered into by and between the County/City of Brookings acting by and through its County/City Commission, hereinafter referred to as "COUNTY/CITY," and Tracy + Letanne Johnson, whose postal address is 19707 465th Ave, hereinafter referred to as "DONOR";
Bruce, SD 57220

WHEREAS, COUNTY/CITY needs the following easements for construction, operation, and maintenance of a highway:

Perpetual Easement: 0.02 acres ± From Station 43+90-60' LT
to 44+90-60' LT

Temporary Easement: 0.14 acres ± From Station 43+25-80' LT
to 45+50-80' LT

NOW, THEREFORE, DONOR and COUNTY/CITY hereby agree as follows:

1. DONOR does hereby voluntarily grant and donate to COUNTY/CITY, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by DONOR, the above described easements as shown on the plans for construction of the above cited Project.

Stipulations of conditional donation: Restore to pre-construction condition

2. DONOR understands DONOR'S right to have an appraisal prepared and DONOR'S right to receive just compensation for the above described perpetual and/or temporary easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

3. DONOR shall not erect fences, structures, or obstacles within the perpetual easement.

4. DONOR grants permission to COUNTY/CITY or COUNTY'S/CITY'S agent to enter upon above described easement upon approval of this Agreement.

5. The perpetual easement shall be in effect until the highway is abandoned by the proper action of the COUNTY/CITY Commission and the temporary easement shall be in effect until one (1) year after construction of the Project is completed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on this 12 day of Feb. in the year 2016

Donor County/City of _____

By: Tracy Johnson

By: _____

Name: Tracy Johnson

Its: County Commission Chairperson/
City Mayor

By: _____

Attest: _____

Name: _____

County Auditor/City Finance Officer

[County/City Seal]

DONOR ACKNOWLEDGMENT

STATE OF _____)
) ss
COUNTY OF _____)

On this the 12 day of February in the year of _____, before me, _____, a Notary Public, within and for said County and State, personally appeared Tracy Johnson known to me to be the person(s) described in and who executed the foregoing instrument and acknowledged to me that he/she/they executed the same for the purposes therein stated.

In witness whereof I hereunto set my hand and official seal. Richard Burt

Notary Public

My Commission Expires: Aug 20, 2020



RECORD OF CALLS/VISITS AND DISCUSSION RECORD
TO ACCOMPANY DONATION FORM LG-ROW-1

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings
LANDOWNER: TRACY & LEANNE JOHNSON

NAME OF NEGOTIATOR: _____
TITLE: _____

The following document(s) was/were shown and/or explained to the Landowner:

Construction Right of Way Right of Way Other
Plan Sheet Document(s) Brochures

Call/Visit Number: 1
Time: 9:15 AM/PM Date: 2-12-2016
Visit Location: Johnson Farm
List people present during meeting: Tracy Johnson, Jeff
Anderson, Dick Birk

Notes of the Discussion: _____

Call/Visit Number: 2
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 3
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 4
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Note: Please indicate in the Notes of Discussion, any agreement made as part of the donation, such as an additional approach, a load of gravel, etc.

STA. 43+25 - 50' LT. TO 80' LT. TO
 STA. 45+50 - 50' LT. TO 80' LT.
TEMPORARY EASEMENT FOR CONSTRUCTION
 OF (3) - 12'x6' REINFORCED CONCRETE BOX
 CULVERT CONTAINING 0.14 ACRES, MORE OR
 LESS (TO BE OBTAINED BY BROOKINGS
 COUNTY W/O FEDERAL PARTICIPATION).

TRACY & LEANNE JOHNSON
 19707 465TH AVE.
 BRUCE, SD 57220
 (605) 873-2521

SEC. 1-T112N-R51W

STA. 16+24.00 TO STA. 16+88.00
 INSTALL CLASS B RIPRAP & TYPE B
 DRAINAGE FABRIC (SEE SHEET 23
 OF 25).

STA. 16+51.50 TO STA. 18+96.50
 IN-PLACE 27' LONG x 26.5' WIDE
 BRIDGE (TO BE REMOVED AS
 INCIDENTAL WORK, STRUCTURE)

STATE OF SOUTH DAKOTA	PROJECT BRF 6295(10)	SHEET No. 76	TOTAL SHEETS 91
-----------------------------	-------------------------	--------------------	-----------------------

END PROJECT BRF 6295(10)
STR. NO. 06-120-005
STA. 45+50

STA. 43+90 - 50' LT. TO 60' LT. TO
 STA. 44+90 - 50' LT. TO 60' LT.
PERMANENT EASEMENT FOR MAINTENANCE
 OF (3) - 12'x6' REINFORCED CONCRETE BOX
 CULVERT CONTAINING 0.02 ACRES, MORE OR
 LESS (TO BE OBTAINED BY BROOKINGS
 COUNTY W/O FEDERAL PARTICIPATION).

STA. 43+25 - 50' RT. TO 80' RT. TO
 STA. 45+50 - 50' RT. TO 80' RT.
TEMPORARY EASEMENT FOR CONSTRUCTION
 OF (3) - 12'x6' REINFORCED CONCRETE BOX
 CULVERT CONTAINING 0.14 ACRES, MORE OR
 LESS (TO BE OBTAINED BY BROOKINGS
 COUNTY W/O FEDERAL PARTICIPATION).

STA. 43+50 - 50' RT. TO 60' RT. TO
 STA. 44+25 - 50' RT. TO 60' RT.
PERMANENT EASEMENT FOR MAINTENANCE
 OF (3) - 12'x6' REINFORCED CONCRETE BOX
 CULVERT CONTAINING 0.02 ACRES, MORE OR
 LESS (TO BE OBTAINED BY BROOKINGS
 COUNTY W/O FEDERAL PARTICIPATION).

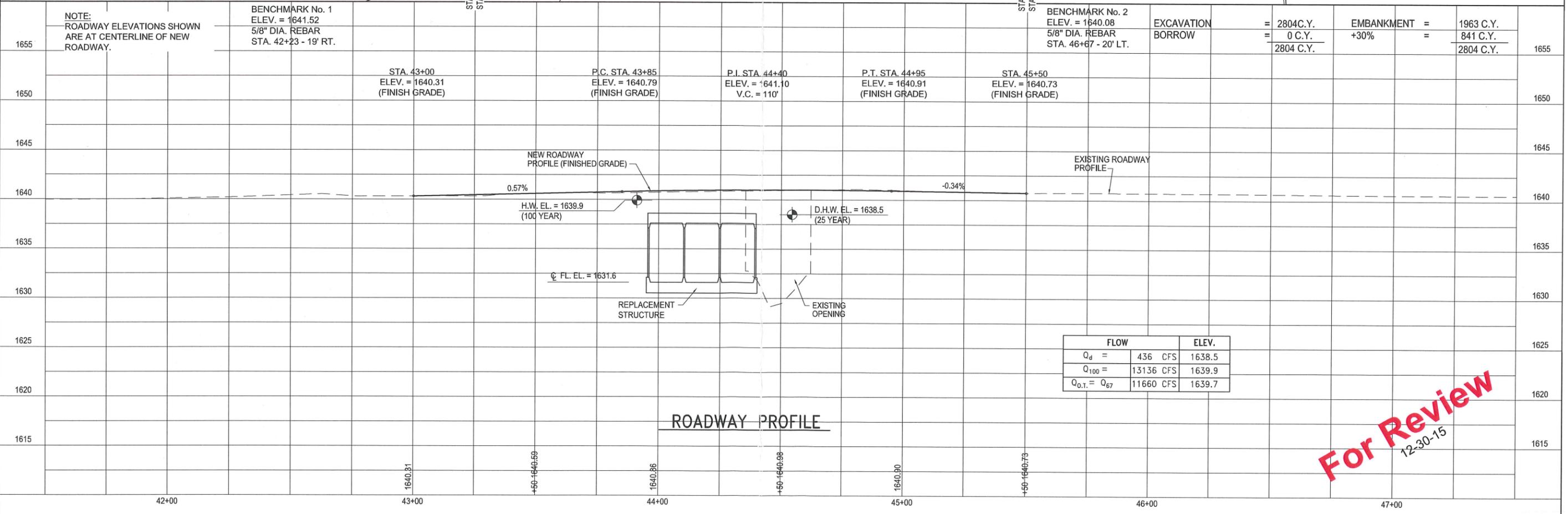
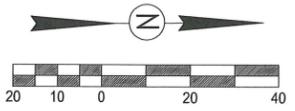
BEGIN PROJECT BRF 6295(10)
STR. NO. 06-120-005
STA. 43+00

SEC. 6-T112N-R50W

JEROME & CECELIA DEHMER
 11961 36TH CIR. NE
 SAINT MICHAEL, MN 55376
 (763) 497-2646

STA. 10+19.75 TO STA. 10+59.75
 INSTALL CLASS B RIPRAP & TYPE B
 DRAINAGE FABRIC (SEE SHEET 23
 OF 25).

STA. 44+18
 INSTALL (3) - 12'x6' REINFORCED
 CONCRETE BOX CULVERT (30° SKEW LHF)
 (DRAINAGE AREA = 1486 SQ. MI.)



FLOW	ELEV.
Q _d = 436 CFS	1638.5
Q ₁₀₀ = 13136 CFS	1639.9
Q _{0.T.} = Q ₆₇ = 11660 CFS	1639.7

For Review
 12-30-15

AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION

PROJECT NO: BRF 6095(10) PCN: 01W9 COUNTY/
CITY: Brookings PARCEL NO: _____

This Agreement is made and entered into by and between the County/City of Brookings acting by and through its County/City Commission, hereinafter referred to as "COUNTY/CITY," and Tracy + LeAnne Johnson, whose postal address is 19709 465th Ave Bruce, SD 57220, hereinafter referred to as "DONOR";

WHEREAS, COUNTY/CITY needs the following easements for construction, operation, and maintenance of a highway:

Perpetual Easement: 0.18 acres ± at Station 16+20-35' LT to 60' LT to Station 19+30-46.9' LT to 71.9' LT

Temporary Easement: 0.71 acres ± at Station 13+24-29.3' LT to 79.3' LT to Station 21+00-48.3' LT to 98.3' LT

NOW, THEREFORE, DONOR and COUNTY/CITY hereby agree as follows:

1. DONOR does hereby voluntarily grant and donate to COUNTY/CITY, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by DONOR, the above described easements as shown on the plans for construction of the above cited Project.

Stipulations of conditional donation: Return to pre construction condition

RECORD OF CALLS/VISITS AND DISCUSSION RECORD
TO ACCOMPANY DONATION FORM LG-R0W-1

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings
LANDOWNER: Tracy + LeAnne Johnson

NAME OF NEGOTIATOR: Dick Birk
TITLE: Highway Supt.

The following document(s) was/were shown and/or explained to the Landowner:

Construction Plan Sheet Right of Way Document(s) Right of Way Brochures Other

Call/Visit Number: 1
Time: 9:15 AM PM Date: 2-12-2016
Visit Location: _____
List people present during meeting: Tracy Johnson, Jeff Anderson, Dick Birk

Notes of the Discussion: _____

Call/Visit Number: 2
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 3
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 4
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Note: Please indicate in the Notes of Discussion, any agreement made as part of the donation, such as an additional approach, a load of gravel, etc.

STA. 13+24 - 29.3' LT. TO 79.3' LT. TO
 STA. 21+00 - 48.3' LT. TO 98.3' LT.
TEMPORARY EASEMENT FOR
 CONSTRUCTION OF 250'-0" PRESTRESSED
 CONCRETE GIRDER BRIDGE CONTAINING
 0.71 ACRES, MORE OR LESS (TO BE
 OBTAINED BY BROOKINGS COUNTY W/O
 FEDERAL PARTICIPATION).

TRACY & LEANNE
 JOHNSON
 19707 465TH AVE.
 BRUCE, SD 57220
 (605) 873-2521

SEC. 12-T112N-R51W

STA. 16+24.00 TO STA. 16+88.00
 INSTALL CLASS B RIPRAP & TYPE B
 DRAINAGE FABRIC (SEE SHEET 23
 OF 25).

STA. 16+51.50 TO STA. 18+96.50
 IN-PLACE 245' LONG x 26' WIDE
 SEVEN-SPAN STEEL GIRDER
 BRIDGE (TO BE REMOVED AS
 INCIDENTAL WORK, STRUCTURE)

STATE OF SOUTH DAKOTA	PROJECT BRF 6295(10)	SHEET No. 30	TOTAL SHEETS 91
-----------------------------	-------------------------	--------------------	-----------------------

SEC. 1-T112N-R51W

END PROJECT BRF 6295(10)
 STR. NO. 06-120-012
 STA. 22+99

STA. 16+20 - 35' LT. TO 60' LT. TO
 STA. 19+30 - 46.9' LT. TO 71.9' LT.
PERMANENT EASEMENT FOR
 MAINTENANCE OF 250'-0" PRESTRESSED
 CONCRETE GIRDER BRIDGE CONTAINING
 0.18 ACRES, MORE OR LESS (TO BE
 OBTAINED BY BROOKINGS COUNTY W/O
 FEDERAL PARTICIPATION).

BEGIN PROJECT BRF 6295(10)
 STR. NO. 06-120-012
 STA. 13+24

STA. 14+50 - 69.7' RT. TO 99.7' RT. TO
 STA. 19+67 - 51.4' RT. TO 81.4' RT. **TEMPORARY**
EASEMENT FOR CONSTRUCTION OF 250'-0"
PRESTRESSED CONCRETE GIRDER
 BRIDGE CONTAINING 0.36 ACRES, MORE OR LESS (TO
 BE OBTAINED BY BROOKINGS COUNTY W/O
 FEDERAL PARTICIPATION).

STA. 18+60.00 TO STA. 19+24.00
 INSTALL CLASS B RIPRAP & TYPE B
 DRAINAGE FABRIC (SEE SHEET 23
 OF 25).

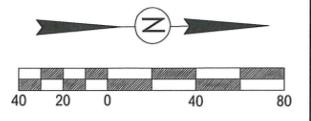
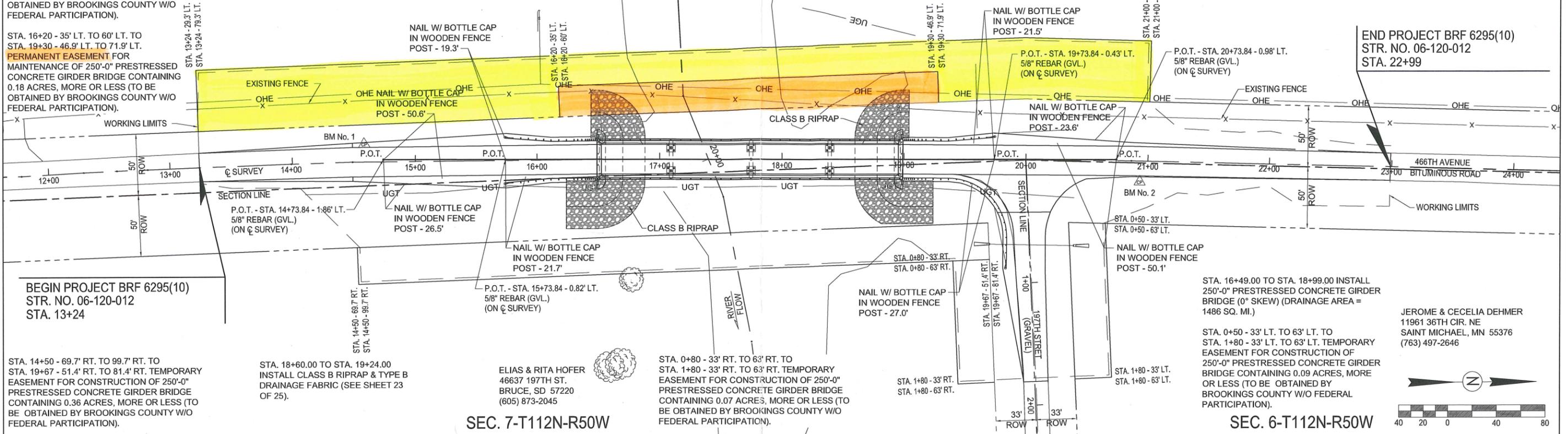
ELIAS & RITA HOFER
 46637 197TH ST.
 BRUCE, SD 57220
 (605) 873-2045

STA. 0+80 - 33' RT. TO 63' RT. TO
 STA. 1+80 - 33' RT. TO 63' RT. **TEMPORARY**
EASEMENT FOR CONSTRUCTION OF 250'-0"
PRESTRESSED CONCRETE GIRDER
 BRIDGE CONTAINING 0.07 ACRES, MORE OR LESS (TO
 BE OBTAINED BY BROOKINGS COUNTY W/O
 FEDERAL PARTICIPATION).

STA. 16+49.00 TO STA. 18+99.00 INSTALL
 250'-0" PRESTRESSED CONCRETE GIRDER
 BRIDGE (0° SKEW) (DRAINAGE AREA =
 1486 SQ. MI.)

STA. 0+50 - 33' LT. TO 63' LT. TO
 STA. 1+80 - 33' LT. TO 63' LT. **TEMPORARY**
EASEMENT FOR CONSTRUCTION OF
250'-0" PRESTRESSED CONCRETE GIRDER
 BRIDGE CONTAINING 0.09 ACRES, MORE
 OR LESS (TO BE OBTAINED BY
 BROOKINGS COUNTY W/O FEDERAL
 PARTICIPATION).

JEROME & CECILIA DEHMER
 11961 36TH CIR. NE
 SAINT MICHAEL, MN 55376
 (763) 497-2646



SEC. 7-T112N-R50W

SEC. 6-T112N-R50W

Station	Roadway Profile Data															Excavation	Borrow	Embankment	Total																																																		
	STA. 13+24	P.C. STA. 13+80	P.I. STA. 14+30	P.T. STA. 14+80	P.C. STA. 15+09	P.I. STA. 15+79	P.T. STA. 16+49	P.C. STA. 18+99	P.I. STA. 19+91	P.T. STA. 20+83	P.C. STA. 20+92	P.I. STA. 21+71	P.T. STA. 22+50	STA. 22+99																																																							
1680	NOTE: ROADWAY ELEVATIONS SHOWN ARE AT CENTERLINE OF NEW ROADWAY.															BENCHMARK No. 1 ELEV. = 1641.52 5/8" DIA. REBAR STA. 14+58 - 15' LT.	BENCHMARK No. 2 ELEV. = 1640.08 5/8" DIA. REBAR STA. 20+93 - 17' RT.	EXCAVATION = 725 C.Y.	EMBANKMENT = 3307 C.Y.	1680																																																	
1670	ELEV. = 1642.35 (FINISH GRADE)	ELEV. = 1642.35 (FINISH GRADE)	ELEV. = 1642.36 V.C. = 100'	ELEV. = 1642.78 (FINISH GRADE)	ELEV. = 1643.03 (FINISH GRADE)	ELEV. = 1643.62 V.C. = 140'	ELEV. = 1643.62 (FINISH GRADE)	ELEV. = 1643.62 (FINISH GRADE)	ELEV. = 1643.62 V.C. = 184'	ELEV. = 1642.15 (FINISH GRADE)	ELEV. = 1642.00 (FINISH GRADE)	ELEV. = 1640.73 V.C. = 158'	ELEV. = 1640.56 (FINISH GRADE)	ELEV. = 1640.45 (FINISH GRADE)	1670																																																						
1660																				1660																																																	
1650																				1650																																																	
1640	NEW ROADWAY PROFILE (FINISHED GRADE)															EXISTING ROADWAY PROFILE				1640																																																	
1630	0.01%															0.85%	0.00%	-1.60%	-0.22%	1630																																																	
1620	H.W. EL. = 1639.9 (100 YEAR)															D.H.W. EL. = 1638.5 (25 YEAR)				1620																																																	
1610	Q FL. EL. = 1627.4															EXISTING OPENING	REPLACEMENT STRUCTURE			1610																																																	
1600	EL. = 1617.21																			1600																																																	
12+00	EG 1642.34	FG 1642.35	EG 1642.27	FG 1642.35	EG 1642.19	FG 1642.35	EG 1642.09	FG 1642.35	EG 1642.07	FG 1642.36	EG 1642.09	FG 1642.35	EG 1642.56	FG 1642.15	EG 1642.81	FG 1641.97	EG 1643.04	FG 1641.87	EG 1643.23	FG 1643.23	EG 1641.79	FG 1643.38	EG 1641.87	FG 1643.50	EG 1641.53	FG 1643.61	EG 1641.40	FG 1643.62	EG 1641.30	FG 1643.62	EG 1641.22	FG 1643.62	EG 1641.26	FG 1643.62	EG 1641.29	FG 1643.62	EG 1641.34	FG 1643.62	EG 1641.39	FG 1643.59	EG 1641.34	FG 1643.51	EG 1641.59	FG 1643.37	EG 1641.29	FG 1643.18	EG 1641.20	FG 1642.93	EG 1641.09	FG 1642.63	EG 1641.15	FG 1642.27	EG 1640.85	FG 1641.88	EG 1640.78	FG 1641.52	EG 1640.73	FG 1641.22	EG 1640.68	FG 1640.97	EG 1640.62	FG 1640.78	EG 1640.58	FG 1640.64	EG 1640.56	FG 1640.50	EG 1640.50	FG 1640.50	1600

FLOW	ELEV.
Q _d = 7888 CFS	1638.5
Q ₁₀₀ = 13136 CFS	1639.9
Q _{0.1} = Q ₆₇ = 11660 CFS	1639.7

For Review
12-30-15

AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/
CITY: Brookings PARCEL NO: _____

This Agreement is made and entered into by and between the County/City of Brookings acting by and through its County/City Commission, hereinafter referred to as "COUNTY/CITY," and Elias + Rita Hofer, whose postal address is 4637 197th Street, Bruce, SD 57220, hereinafter referred to as "DONOR";

WHEREAS, COUNTY/CITY needs the following easements for construction, operation, and maintenance of a highway:

Perpetual Easement: _____

Temporary Easement: 0.07 acres ± from Station 0188-63' RT to Station 1480-63' RT and Station 1450-69.7' RT, 99.7' RT to 19467-51.4' RT, 81.4' RT containing 0.36 acres ±

NOW, THEREFORE, DONOR and COUNTY/CITY hereby agree as follows:

1. DONOR does hereby voluntarily grant and donate to COUNTY/CITY, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by DONOR, the above described easements as shown on the plans for construction of the above cited Project.

Stipulations of conditional donation: No Digging, fix any ruts and reseed grass.

RECORD OF CALLS/VISITS AND DISCUSSION RECORD
TO ACCOMPANY DONATION FORM LG-ROW-1

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings
LANDOWNER: Elias & Rita Hofer

NAME OF NEGOTIATOR: Dick Birk, Jeff Anderson
TITLE: Supt. of Highway

The following document(s) was/were shown and/or explained to the Landowner:

Construction Plan Sheet Right of Way Document(s) Right of Way Brochures Other

Call/Visit Number: 1

Time: 9:00 am AM/PM Date: Feb 12, 2016

Visit Location: _____

List people present during meeting: Elias Hofer, Jeff Anderson, Dick Birk

Notes of the Discussion: No digging, restore grass

Call/Visit Number: 2

Time: _____ AM/PM Date: _____

Visit Location: _____

List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 3

Time: _____ AM/PM Date: _____

Visit Location: _____

List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 4

Time: _____ AM/PM Date: _____

Visit Location: _____

List people present during meeting: _____

Notes of the Discussion: _____

Note: Please indicate in the Notes of Discussion, any agreement made as part of the donation, such as an additional approach, a load of gravel, etc.



United States
Department of
Agriculture

Brookings County, South Dakota



- Common Land Unit**
- CRP
 - Tract Boundary
 - Cropland
 - PLSS

Wetland Determination Identifiers

- Restricted Use
- Limited Restrictions
- Exempt from Conservation
- Compliance Provisions



2016 Program Year

Map Created October 29, 2015

Farm 3989

6 -112N -50W

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS).

AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/ CITY: Brookings PARCEL NO: _____

This Agreement is made and entered into by and between the County/City of Brookings acting by and through its County/City Commission, hereinafter referred to as "COUNTY/CITY," and Jerome + Cecelia Dehmer, whose postal address is 11961 36th Cir. NE Saint Michael, MN 55376, hereinafter referred to as "DONOR";

WHEREAS, COUNTY/CITY needs the following easements for construction, operation, and maintenance of a highway:

Perpetual Easement: 0.02 acres ± at Station 43+50 - 60' RT to 44+25 - 60' RT

Temporary Easement: 0.14 acres ± at Station 43+25 - 80' RT to 45+50 - 80' RT

NOW, THEREFORE, DONOR and COUNTY/CITY hereby agree as follows:

- 1. DONOR does hereby voluntarily grant and donate to COUNTY/CITY, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by DONOR, the above described easements as shown on the plans for construction of the above cited Project.

Stipulations of conditional donation: Must follow all ESA instructions during construction. And reseeding will be done as per ESA guidelines.

2. DONOR understands DONOR'S right to have an appraisal prepared and DONOR'S right to receive just compensation for the above described perpetual and/or temporary easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

3. DONOR shall not erect fences, structures, or obstacles within the perpetual easement.

4. DONOR grants permission to COUNTY/CITY or COUNTY'S/CITY'S agent to enter upon above described easement upon approval of this Agreement.

5. The perpetual easement shall be in effect until the highway is abandoned by the proper action of the COUNTY/CITY Commission and the temporary easement shall be in effect until one (1) year after construction of the Project is completed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on this _____ day of _____ in the year _____.

Donor _____ County/City of _____

By: Jerome M. Dehmer Trustee By: _____

Name: _____ Its: County Commission Chairperson/
City Mayor

By: _____ Attest:

Name: _____

County Auditor/City Finance Officer

[County/City Seal]

DONOR ACKNOWLEDGMENT

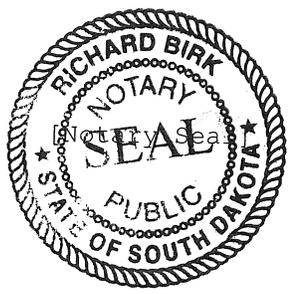
STATE OF _____)
) ss
COUNTY OF _____)

On this the second day of March in the year of 2016
before me, Richard Birk, a Notary Public, within and for said County
and State, personally appeared Jerome and Cecelia Dehmer
_____ known to me to be the person(s) described
in and who executed the foregoing instrument and acknowledged to me that
he/she/they executed the same for the purposes therein stated.

In witness whereof I hereunto set my hand and official seal.
Richard Birk

Notary Public

My Commission Expires: August 20, 2020



RECORD OF CALLS/VISITS AND DISCUSSION RECORD
TO ACCOMPANY DONATION FORM LG-ROW-1

PROJECT NO: BFF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings
LANDOWNER: Jerome + Cecelia Dehmer

NAME OF NEGOTIATOR: Dick Birk
TITLE: Highway Supt

The following document(s) was/were shown and/or explained to the Landowner:

Construction Plan Sheet Right of Way Document(s) Right of Way Brochures Other

Call/Visit Number: 1
Time: 12:35 AM/PM Date: 2-17-16
Visit Location: ON SITE OF PROJECT
List people present during meeting: Dick Birk, Jeff Anderson, Jerome and Cecelia Dehmer.

Notes of the Discussion: Jerome requests that everything on site is restored to its natural condition. Signatures are on hold, until all requirements with FSA are satisfied.

Call/Visit Number: 2
Time: 8:00 AM/PM Date: 3-2-16
Visit Location: St. Michael
List people present during meeting: Jerome, Cecelia, and Dick Birk

Notes of the Discussion: Talked of making sure that all FSA rules and regulations are followed, and Jerome and Cecelia will be free of any expense.

Call/Visit Number: 3
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 4
Time: _____ AM/PM Date: _____
Visit Location: _____
List people present during meeting: _____

Notes of the Discussion: _____

Note: Please indicate in the Notes of Discussion, any agreement made as part of the donation, such as an additional approach, a load of gravel, etc.

AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/ CITY: Brookings PARCEL NO: _____

This Agreement is made and entered into by and between the County/City of Brookings acting by and through its County/City Commission, hereinafter referred to as "COUNTY/CITY," and Jerome + Cecelia Dehmer, whose postal address is 11961 36th Cir. NE Saint Michael, MN 55376, hereinafter referred to as "DONOR";

WHEREAS, COUNTY/CITY needs the following easements for construction, operation, and maintenance of a highway:

Perpetual Easement: _____

Temporary Easement: 0.09 acres ± from station 0+50-63' LT to 1+80-63' LT

NOW, THEREFORE, DONOR and COUNTY/CITY hereby agree as follows:

- 1. DONOR does hereby voluntarily grant and donate to COUNTY/CITY, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by DONOR, the above described easements as shown on the plans for construction of the above cited Project.

Stipulations of conditional donation: Temp Easement goes until the end of the project. Trees are to stay protected throughout the duration of the project, and beyond without permission of owner.
Must follow FSA instructions during the project.

RECORD OF CALLS/VISITS AND DISCUSSION RECORD
TO ACCOMPANY DONATION FORM LG-ROW-1

PROJECT NO: BRF 6295(10) PCN: 01W9 COUNTY/CITY: Brookings
LANDOWNER: Jerome & Cecelia Dehmer

NAME OF NEGOTIATOR: Dick Birk
TITLE: Highway Supt.

The following document(s) was/were shown and/or explained to the Landowner:

Construction Right of Way Right of Way Other
Plan Sheet Document(s) Brochures

Call/Visit Number: 1
Time: 12:35 AM/PM Date: 3-17-16

Visit Location: one site

List people present during meeting: Dick Birk, Jeff Anderson, Jerome and Cecelia Dehmer

Notes of the Discussion: Need to find approval for CRP from FSA

Call/Visit Number: 2
Time: 8:00 AM/PM Date: 3-27-16

Visit Location: St Michael

List people present during meeting: Cecelia, Jerome, Dick

Notes of the Discussion: If any expense is incurred by Jerome and Cecelia from the FSA they will be not Jerome and Cecelia's expense. They are clear of any expense. (see FSA letter) No construction from May 1 - Aug 1

Call/Visit Number: 3
Time: _____ AM/PM Date: _____

Visit Location: _____

List people present during meeting: _____

Notes of the Discussion: _____

Call/Visit Number: 4
Time: _____ AM/PM Date: _____

Visit Location: _____

List people present during meeting: _____

Notes of the Discussion: _____

Note: Please indicate in the Notes of Discussion, any agreement made as part of the donation, such as an additional approach, a load of gravel, etc.

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE,
BRIDGE MATERIALS, AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED
THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2016;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 4, 2016;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-19A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA, a copy of which County of Beadle bid specifications and prices being available in Brookings county Finance Office.

Adopted this _____ day of March, 2016

Chairperson, Brookings County
Board Of County Commissioners

Brookings County Finance Officer

**BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associate, Inc (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this _____ day of _____, 2016, at _____, South Dakota.
(city)

Board of County Commissioners
Of _____ County

ATTEST:

County Auditor

Chairman of the Board

RESOLUTION #16-__

**A RESOLUTION APPROVING ANNEXATION
OF TERRITORIES BY THE CITY OF AURORA**

WHEREAS, the City of Aurora desires to annex the following described properties, to wit:

W 1165.5' of NW ¼ SW ¼ located north of O.L. Q of Paradise Addition, all in NW ¼ SW ¼ of S35-T110N-R49W of 5th PM, Brookings County, South Dakota

WHEREAS, pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territories by the City of Aurora be and the same is hereby approved.

Dated this _____ day of _____, 2016.

Chairperson
Brookings County Commission

ATTEST:

Brookings County Finance Officer

PETITION FOR ANNEXATION

TO: The Mayor and City Council of Aurora, South Dakota

The undersigned, being first duly sworn upon oath, in accordance with South Dakota Codified Law 9-4-1, hereby petitions the City Council of the City of Aurora for the annexation of the following described territory contiguous to the City of Aurora, South Dakota:

W 1165.5' OF NW 1/4 SW1/4 LOCATED NORTH OF O.L. Q OF PARADISE ADDITION, ALL IN NW 1/4 SW1/4 OF S35-T11ON-R49W OF 5TH PM, BROOKINGS COUNTY, SOUTH DAKOTA.

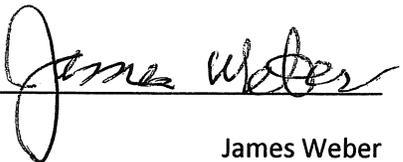
(11.11 ACRES)

In support of this Petition, the undersigned state as follows:

1. The above-described property is contiguous to the boundaries of the City of Aurora, South Dakota.
2. There are no voters residing within the property described above which is proposed for annexation.
3. This Petition is signed by the owner of the above-described property which is proposed for annexation.
4. Approximate Tax increase will be \$70.00 per year.
5. The City of Aurora has ample utilities to provide services to land.
6. Purpose of Annexation of property will be for future housing development.

Petitioner(s) hereby request the City of Aurora, South Dakota approve the annexation of the area property to be annexed.

Dated this 9th day of November, 2015.


James Weber

RESOLUTION NO. 15-06

A RESOLUTION OF ANNEXATION OF CONTIGUOUS TERRITORY TO THE CITY OF AURORA, SOUTH DAKOTA.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF AURORA, SOUTH DAKOTA, AS FOLLOWS:

Whereas, the City of Aurora, South Dakota is authorized pursuant to South Dakota Codified Law 9-4-1 to annex contiguous territory upon receipt of a written Petition signed by no less than three-fourths of the registered voters residing within the territory sought to be annexed and by the owners of not less than three-fourths of the value of the territory sought to be annexed, and which describes the boundaries of territory contiguous to the municipality; and

WHEREAS, the property proposed to be annexed is contiguous to the present boundaries of the City of Aurora, and

WHEREAS, the Petition for Annexation has been signed by the owner of not less than three-fourths of the value of the territory sought to be annexed, and

WHEREAS, there being no registered voters residing on the territory sought to be annexed; and

WHEREAS, the City of Aurora has determined that the statutory requirements for annexation of the following described property have been satisfied; and

WHEREAS, approximate tax increase of \$70.00 per year; and

WHEREAS, the City of Aurora has ample utilities to provide the needed services to property; and

WHEREAS, the purpose of Annexation of property will be for future housing development; and

WHEREAS, the governing body of the City of Aurora has determined the following described property is suitable for annexation to the City of Aurora, South Dakota:

W 1165.5' OF NW 1/4 SW1/4 LOCATED NORTH OF O.L. Q OF PARADISE ADDITION, ALL IN NW 1/4 SW1/4 OF S35-T11ON-R49W OF 5TH PM, BROOKINGS COUNTY, SOUTH DAKOTA.

(11.11 ACRES)

NOW THEREFORE, BE IT RESOLVED by the City of Aurora, South Dakota, that the property described above is hereby annexed to the City of Aurora, South Dakota.

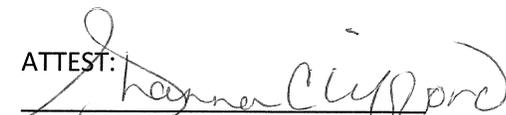
Passed and approved this 7th day of December, 2015.

CITY OF AURORA, SOUTH DAKOTA



Frederick Weekes, Mayor

ATTEST:



Shannon Clifford, Finance Officer

BROOKINGS COUNTY DETENTION CENTER INMATE HOUSING CONTRACT

THIS AGREEMENT made and entered into this 3rd day of March, 2016, by and between the County of Brookings, State of South Dakota, hereinafter referred to as Brookings County, and the County of Moody, State of South Dakota, hereinafter referred to as the Contracting County.

WHEREAS Brookings County operates the Brookings County Detention Center, in the City of Brookings, South Dakota, a facility capable of housing and maintaining prisoners; and

WHEREAS the Contracting County desires to house and maintain certain prisoners at the Brookings County Detention Center; and

WHEREAS Brookings County and the Contracting County both desire to enter into a Contract whereby the Contracting County's female adult prisoners are housed and maintained at the Brookings County Detention Center, and the Contracting County's male adult prisoners may be housed and maintained at the Brookings County Detention Center if space is available and the Brookings County Detention Center approves acceptance of said male adult prisoners, pursuant to Chapter 24-11 of the South Dakota Codified laws;

NOW THEREFORE, Brookings County and the Contracting County, by and through their respective County Commissioners and Sheriffs, in consideration of the mutual covenants and stipulations set forth herein, agree as follows:

I.

That Brookings County agrees to receive, house and maintain the female adult prisoners of the Contracting County pursuant to the terms of this Contract.

II.

That Brookings County agrees to receive, house and maintain male adult prisoners of the Contracting County if space is available and the Brookings County Detention Center approves acceptance of said male adult prisoners.

III.

In consideration therefore, the Contracting County agrees to pay to Brookings County the sum of **Sixty-five (\$65.00)** per prisoner-day for each inmate Brookings County houses and maintains as a prisoner for the Contracting County. In addition thereto, the Contracting County shall pay for the medical and legal expenses of the Contracting County's prisoners, and for any expenses over and above the normal operating costs of the Brookings County Detention Center engendered by the requirement of any increased security necessary because of a prisoner of the Contracting County.

IV.

The Brookings County Sheriff shall prepare and submit a voucher to the Contracting County setting forth the prisoner-day costs, as well as the other expenses, regarding the housing

and maintaining of prisoners for the Contracting County. The Contracting County shall pay the sum due to Brookings County monthly.

V.

Brookings County and the Brookings County Sheriff's Office reserve the right to refuse to house and maintain any prisoner for health reasons or based upon the physical capacity limitations of the Brookings County Detention Center taking into consideration the requirements of Brookings County.

VI.

"Medical Expenses" includes but are not limited to expenses for doctors, medicine, dentists, clinics and hospitals.

"Prisoner-day" means any period of time, however short, of any calendar day.

"Prisoner" is limited to criminal defendants and does not include mental patients.

VII.

The transportation of prisoners is the responsibility of the Contracting County.

VIII.

All prisoners of the Contracting County and accepted by Brookings County will be housed and kept at the Brookings County Detention Center in accordance with the Rules and Regulations of said Detention Center as set forth in the pamphlet entitled "*Rules and Regulations for the Brookings County Detention Center*", a copy of which is hereby acknowledged to have been received by the Sheriff of the Contracting County.

IX.

The Contracting County agrees to indemnify and hold harmless Brookings County, the Brookings County Sheriff, and any officer, agent, or employee of the Brookings County Sheriff's Office and Brookings County for any lawsuits or claims arising out of the housing and maintaining of the prisoners of the Contracting County at the Brookings County Detention Center, with the exception of lawsuits or claims based upon the willful or negligent conduct of the officers, agents, or employees of the Brookings County Sheriff's Office.

X.

The term of this contract shall be twelve (12) months, commencing on the 1st day of January, 2016, and ending on the 31st day of December, 2016.

XI.

Either County which is a party hereto may rescind and cancel all obligations under this Contract by giving the Board of County Commissioners and the Sheriff of the other County **thirty (30) days** written notice of their intention to rescind and cancel the contract.

Dated this 3rd day of **March, 2016.**

County of Brookings
State of South Dakota

County of Moody
State of South Dakota

Chairperson, Brookings County
Commissioners

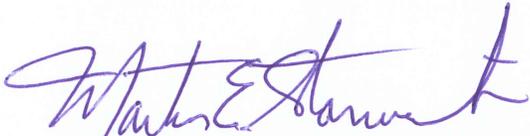
Chairperson, Moody County
Commissioners

ATTEST:

ATTEST:

Brookings County Finance Officer

Moody County Auditor



Brookings County Sheriff

Moody County Sheriff

BROOKINGS COUNTY DETENTION CENTER INMATE HOUSING CONTRACT

THIS AGREEMENT made and entered into this 3rd day of March, 2016, by and between the County of Brookings, State of South Dakota, hereinafter referred to as Brookings County, and the County of Lake, State of South Dakota, hereinafter referred to as the Contracting County.

WHEREAS Brookings County operates the Brookings County Detention Center, in the City of Brookings, South Dakota, a facility capable of housing and maintaining prisoners; and

WHEREAS the Contracting County desires to house and maintain certain prisoners at the Brookings County Detention Center; and

WHEREAS Brookings County and the Contracting County both desire to enter into a Contract whereby the Contracting County's female adult prisoners are housed and maintained at the Brookings County Detention Center, and the Contracting County's male adult prisoners may be housed and maintained at the Brookings County Detention Center if space is available and the Brookings County Detention Center approves acceptance of said male adult prisoners, pursuant to Chapter 24-11 of the South Dakota Codified laws;

NOW THEREFORE, Brookings County and the Contracting County, by and through their respective County Commissioners and Sheriffs, in consideration of the mutual covenants and stipulations set forth herein, agree as follows:

I.

That Brookings County agrees to receive, house and maintain the female adult prisoners of the Contracting County pursuant to the terms of this Contract.

II.

That Brookings County agrees to receive, house and maintain male adult prisoners of the Contracting County if space is available and the Brookings County Detention Center approves acceptance of said male adult prisoners.

III.

In consideration therefore, the Contracting County agrees to pay to Brookings County the sum of **Sixty-five (\$65.00)** per prisoner-day for each inmate Brookings County houses and maintains as a prisoner for the Contracting County. In addition thereto, the Contracting County shall pay for the medical and legal expenses of the Contracting County's prisoners, and for any expenses over and above the normal operating costs of the Brookings County Detention Center engendered by the requirement of any increased security necessary because of a prisoner of the Contracting County.

IV.

The Brookings County Sheriff shall prepare and submit a voucher to the Contracting County setting forth the prisoner-day costs, as well as the other expenses, regarding the housing

and maintaining of prisoners for the Contracting County. The Contracting County shall pay the sum due to Brookings County monthly.

V.

Brookings County and the Brookings County Sheriff's Office reserve the right to refuse to house and maintain any prisoner for health reasons or based upon the physical capacity limitations of the Brookings County Detention Center taking into consideration the requirements of Brookings County.

VI.

"Medical Expenses" includes but are not limited to expenses for doctors, medicine, dentists, clinics and hospitals.

"Prisoner-day" means any period of time, however short, of any calendar day.

"Prisoner" is limited to criminal defendants and does not include mental patients.

VII.

The transportation of prisoners is the responsibility of the Contracting County.

VIII.

All prisoners of the Contracting County and accepted by Brookings County will be housed and kept at the Brookings County Detention Center in accordance with the Rules and Regulations of said Detention Center as set forth in the pamphlet entitled "*Rules and Regulations for the Brookings County Detention Center*", a copy of which is hereby acknowledged to have been received by the Sheriff of the Contracting County.

IX.

The Contracting County agrees to indemnify and hold harmless Brookings County, the Brookings County Sheriff, and any officer, agent, or employee of the Brookings County Sheriff's Office and Brookings County for any lawsuits or claims arising out of the housing and maintaining of the prisoners of the Contracting County at the Brookings County Detention Center, with the exception of lawsuits or claims based upon the willful or negligent conduct of the officers, agents, or employees of the Brookings County Sheriff's Office.

X.

The term of this contract shall be twelve (12) months, commencing on the 1st day of January, 2016, and ending on the 31st day of December, 2016.

XI.

Either County which is a party hereto may rescind and cancel all obligations under this Contract by giving the Board of County Commissioners and the Sheriff of the other County **thirty (30) days** written notice of their intention to rescind and cancel the contract.

Dated this 3rd day of **March, 2016**.

County of Brookings
State of South Dakota

County of Lake
State of South Dakota

Chairperson, Brookings County
Commissioners

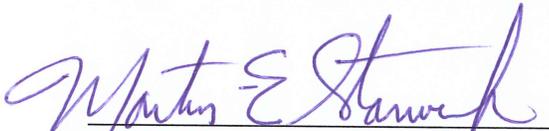
Chairperson, Lake County
Commissioners

ATTEST:

ATTEST:

Brookings County Finance Officer

Lake County Auditor



Brookings County Sheriff

Lake County Sheriff

RESOLUTION 2016-4
A RESOLUTION TO FORMALLY ESTABLISH THE LAKE COUNTY
PUBLIC SAFETY BUILDING ADVISORY COMMITTEE

1. The Committee will be called the Lake County Public Safety Building Advisory Committee, (hereafter referred to as "LCPSBAC"). It is created by the Lake County Board of Commissioners (hereafter referred to as "the Commissioners") and will serve at the pleasure of the same. The Commissioners may amend this resolution at their discretion.

2. Purposes

In light of South Dakota Codified Laws including, but not limited to 24-11-2, 24-11-23, 34-45-3, 7-8-20 and 7-25, the LCPSBAC shall provide information and offer recommendations to the Commissioners regarding the current Public Safety Building facilities and the needs of the county departments currently housed in those facilities.

3. Scope

The LCPSBAC shall:

- Review the previous work done by the informal building committee and determine the need for further analysis;
- As necessary, further analyze or recommend to the Commissioners ways to obtain the needed analysis; and
- Recommend to the Commissioners options to resolve building systems, structural, security, and spacing needs.

The Commissioners may refer specific questions or issue further instructions to the LCPSBAC at its discretion.

4. Relationship of LCPSBAC to the Commissioners

The LCPSBAC shall offer recommendations and provide relevant information. The LCPSBAC has no authority to expend funds beyond what is authorized by the Commissioners or to make decisions on behalf of the Commissioners.

5. Membership

Composition: The LCPSBAC shall consist of up to eleven members. Of these, up to nine members shall be voting members and shall include:

- Up to two members of the public appointed by the Commissioners
- Two County Commissioners, to be appointed by the Commissioners
- The Buildings and Grounds Superintendent
- The Lake County Sheriff
- The Lake County Emergency Manager
- The Lake County State's Attorney
- The Lake County 9-1-1 Director

The two non-voting ex officio members shall include:

- The City of Madison Chief of Police
- The Lake County Jail Administrator

6. Organizational Structure

The LCPSBAC will have a chair and vice chair. The LCPSBAC will also have a recording secretary who need not be a LCPSBAC member.

7. Procedural Rules

By-Laws: The LCPSBAC will operate according to Roberts Rules of Order. The LCPSBAC may adopt by-laws at its discretion to further govern committee operation. By-laws shall require that two-thirds of the voting members of the LCPSBAC vote to approve adoption or change. All meetings shall be public and shall be held in compliance with South Dakota public meeting laws (South Dakota Codified Law, Chapter 1-25). Notices of upcoming meetings will be communicated to members and to the public sufficiently in advance to allow members and the public to make plans to attend.

Meetings: The LCPSBAC will make best efforts to meet at least quarterly. A quorum must be present in order for the LCPSBAC to vote on any matters. A quorum shall be a simple majority of voting members.

Minutes: Minutes of each meeting shall be kept. Copies will be filed with the County Auditor and made available to the public in accordance with South Dakota public meeting laws.

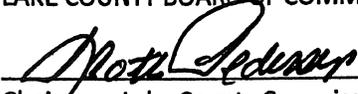
Dismissal: Appointed members who are absent without reasonable cause from two successive meetings will be considered to have resigned their seat. The Commissioners will move to fill the position.

Compensation of members of the public: The Commissioners may decide to compensate members of the public for their service as members of the LCPSBAC.

Voting aye: Bohl, Golden, Hageman, Pedersen, and Wollmann **Voting nay:** none

Dated this 5th day of January 2016.

LAKE COUNTY BOARD OF COMMISSIONERS



Chairman, Lake County Commission

ATTEST:



Lake County Auditor



Lake County Public Safety Building Advisory Committee – Notice of Vacancy

Madison, SD – The Lake County Board of Commissioners is accepting applications from individuals who are interested in serving on the Lake County Public Safety Building Advisory Committee.

- Two openings
- Committee meets at least quarterly, with the potential for more frequent meetings
- Must be a Lake County resident

The Lake County Public Safety Building Advisory Committee shall provide information and offer recommendations to the Commissioners regarding the current Public Safety Building facilities and the needs of the county departments currently housed in those facilities.

Individuals who want to be considered for an appointment are asked to fill out a LCPSBAC Interest Application form and submit it to the Lake County Commission at lakegovt@lakecountysd.com or by mail to Lake County Board of Commissioners, 200 East Center Street, Madison, SD 57042. The LCPSBAC Interest Application is available at www.lakecountysd.com or at the Lake County Auditor's Office.

All applications must be received by 5:00 p.m. on February 10, 2016.

Lake County Public Safety Building Advisory Committee (LCPSBAC)

Interest Application Form

Thank you for your interest in becoming involved in the Lake County Public Safety Building Advisory Committee. A copy of the Resolution formally establishing the LCPSBAC is attached for your reference.

Date Submitted: _____

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____

Phone Number: _____

Describe why you are interested in serving on this committee (please attach additional sheets if needed):

Availability: _____

List any relevant work/educational experiences:

Other community involvement/activities/service organizations you are involved in:

Please submit this application to the Lake County Commissioners at lakegovt@lakecountysd.com or by mail to Lake County Board of Commissioners, 200 East Center Street, Madison, SD 57042. This application must be received by 5:00 p.m. on February 10, 2016.



Brookings County Safety Committee By-Laws

By-law One

Name

The name of the Committee shall be the "Brookings County Safety Committee" (the "Committee").

By-law Two

Principal Office

The principal office of the Committee shall be the Commission Department, 520 Third Street, Suite 210, Brookings, South Dakota 57006. The Committee will meet at 9:00 a.m. on the fourth Wednesday of February, May, August and November, or such other time and place as shall be set by the Chair(s) of the Committee. The meeting place will vary from month-to-month depending on the issues being addressed.

By-law Three

Membership

A. The Committee shall consist of no less than eleven (11) and no more than fifteen (15) voting members who shall be recommended by the appropriate department head and appointed by the Board of County Commissioners. These appointments are intended to be permanent in nature; however, rotation of personnel may occur from time to time at the discretion of the department head and Committee Co-Chairs and will be subject to the approval of the Commissioners. (See subparagraph C.) Appointment to the Committee does not relieve the employee from his/her normal job duties but adds responsibility for various safety functions.

B. The Committee will be composed of representatives from the following departments:

1. Commission Department
2. County Development Department (Emergency Manager)

3. Equalization Department
4. Finance Department
5. Highway Department
6. Register of Deeds
7. Sheriff's Department
8. State's Attorney Department
9. Veterans / Human Services Department
10. Weed and Pest Department

C. Vacancies occurring on the Committee for any reason shall be filled by the Board of County Commissioners upon the recommendation of the appropriate Department Head and Committee Co-Chairs. The Board of County Commissioners shall have the authority to remove any member(s) of the Committee when, in its discretion, the best interests of the County shall be served thereby. A vacancy shall occur in the Committee when a member has two (2) unexcused absences per calendar year.

By-law Four

Meetings

A. ***Quarterly Meeting*** - quarterly meetings will be held on the ***fourth Wednesday*** of February, May, August and November or such other time and at a location determined by the Chair(s), unless otherwise ordered by the Committee. All meetings shall be subject to the Open Meetings Act. Notice of the meetings, issued by the Secretary, shall be sent to each member of the Committee at least one (1) week before the scheduled time of the meeting.

B. ***Quorum*** – a majority of the active members of the Committee, when present at any meeting, shall constitute a quorum, and in case there are fewer than this number present, the Chair(s) may adjourn from time to time until a quorum is present.

C. ***Order of Business*** – the order of business at the monthly meetings shall be as follows:

1. Call to Order
2. Review of minutes from previous meeting

3. Receiving communications
4. Unfinished business
5. Training session
6. Subcommittee reports
7. New business
8. Adjournment

The order of business may be altered or suspended at any meeting by a majority vote of the members present. The usual parliamentary rules as laid down in the latest edition of Robert's Rules of Order shall govern.

D. **Special Meetings** – Special Meetings of the Committee may be called at any time by the Chair(s) and must be called at any time by the Chair(s) on the written request of the majority of the active members. The County Administrator or Board of County Commissioners may also call a special meeting. When possible, a one (1) week notice of any special meeting will be given to the members of the Committee, and the notice will state the purpose of the meeting.

By-law Five

Purpose and Objective

A. **Purpose:** The committee shall assist management and all county employees in protecting the property, assets and resources of the County and in maintaining a safe and healthy working environment.

B. Objectives:

1. To recommend risk management and safety policies and regulations be implemented and monitored for all county departments.
2. To review and monitor potential risks and hazards that may exist on job sites, including unsafe work practices, and make recommendations for their elimination or risk reduction.
3. Analyze and recommend effective action on principal accident-causing conditions.
4. To encourage involvement and feedback from employees of all levels and county departments with regard to issues, ideas and solutions related to the safety program.
5. To assist with the development of safety training modules for all County departments.

6. To encourage and assist with development of individual departmental safety committees and annual safety projects.

By-law Six

Officers

A. ***Chairs*** – the Human Resources (HR) Specialist from the Commission Department and the County Development Department Emergency Manager will serve as permanent Co-Chairs of the Committee.

B. The Co-Chairs will serve as Recording Secretary for the Committee.

By-law Seven

Subcommittees

The Committee shall have the authority to appoint subcommittees to perform, among other things, accident review, research, analysis, safety inspections, or any other function the Committee determines may be necessary to support the Committee's purpose and objectives.

By-law Eight

Amendments

These bylaws may be amended, repealed or altered, in whole or in part, by a majority vote at any duly called meeting of the Committee, subject to the approval of the Board of County Commissioners of Brookings County.

By-law Nine

Non-partnership

Nothing in these bylaws shall constitute members of the committee as partners for any purpose.

Adopted this ____ day of _____, 2016.

Approved by the Board of County Commissioners,
Brookings County, South Dakota

Safety Committee Members 2016

Commission Department

- Stacy Steffensen
- Laura Littlecott
- Michelle Delaney

Sheriff's Department

- Darren DeJong
- Bart Sweebe
- Dave Biteler

States Attorney Department

- Teree Nesvold
- Colleen Poindexter

Weed and Pest Department

- Misty Moser

Register of Deeds Department

- Bev Chapman

Veterans and Human Services Department

- Mike Holzhauser

Highway Department

- Jeff Anderson

Finance Department

- Jen Beller

Equalization Department

- Jean Stuebner

County Development Department

- Robert Hill



Stacy Steffensen, Commission Department Director

Brookings County

520 3rd St., Suite 210

Brookings, SD 57006

605-696-8205

ssteffensen@brookingscountysd.gov

STAFF REPORT

Agenda Items:

- Update of space needs projections: The Jail Expansion Committee had its first meeting on February 23rd. In May 1999, jail consultant James Rowenhorst provided the jail with space needs projections. Those projections end in 2018. For approximately \$500, Mr. Rowenhorst has indicated that he could update the space needs projections. The committee felt like this would be beneficial information to have moving forward.
- Items M and N: Part of our discussions included what Lake County has done as they look at expanding their jail facility. They advertised for citizen volunteers to be a part of this committee and they also passed a resolution that formally establishes the committee. The Lake County resolution, citizen application and notice are included in the packet. At this time, we would like direction from the board on whether or not to do a formal resolution and if the board feels that having a citizen(s) on that committee would be beneficial.
- Safety Committee By-Laws: the Safety Committee is getting better organized and Bob Hill drafted the by-laws that are included in the packet. These require Commission approval.
- Safety Committee members: as per the by-laws, the Commission must approve the members of the Safety Committee.

Director's Report:

- Commissioner Pierce asked to include the JDC minutes in the packet as part of her Commission Report.
- The 6th Legislative Update from the SDACC is included with my report.
- The agenda for the March 23, 2016 quarterly meeting of the Sioux Valley Commissioners Association is attached. Please note: the chairperson for 2016 must come from Brookings County.
- I was approached by Beverly Jensen with the Brookings Register on having the county be included in their upcoming "Momentum" magazine. A general description of the magazine and pricing are attached to my report. Ms. Jensen drew up a basic layout for the county's pages. She is suggesting the two full pages at \$799. Her rough draft is also attached to my report. The deadline to reserve space in this publication is Friday, March 11th. I will be looking for board direction whether or not this is something you would like the county to participate in. We would be able to edit the copy and make suggestions as to the layout and text. I will bring along an example of the magazine that was published last year. Approximately 12,000 of these are printed.
- The updated General Fund Surplus Analysis comparisons are attached to my report: 2011-2015, plus January of 2016.

- We will need to discuss who is going out to Spring Workshop Tuesday versus Wednesday and if I need to reserve the Traverse. I have hotel rooms for both Tuesday and Wednesday nights for everyone.
- Lead Program Specialist with RSVP and the Foster Grandparent Program, Stephanie Bultje, contacted me about holding a County Recognition Day once again on April 5, 2016. She would like to do something similar to last year, with a small reception for the RSVP volunteers. The board also approved a resolution last year declaring the day as “National Service Recognition Day.” I have a flyer attached to my report. I will be looking to the board for direction on how you would like to proceed.
- The Veterans quilt is now on display in the hallway on 2nd floor near the Veterans/Human Services Department door. Lyle Bowes donated the case that it is displayed in.

Upcoming Dates:

- Tuesday, March 15th through Thursday, March 17th: SDACC Spring Workshop in Pierre.
- Wednesday, March 23rd: Quarterly meeting of the Sioux Valley Commissioners Association at 12:00 p.m. at the Brookings City & County Government Center.

Thank you,



Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

**South Dakota Association of County Commissioners
South Dakota Association of County Officials**



Website: www.sdcountycommissioners.org <http://www.sdcounties.org>

Email: info@sdcountycommissioners.org, sdaco@sdcounties.org

Phone: 605-224-4554

Bob Wilcox's cell: 605-280-5701

Kris Jacobsen's cell: 605-295-0713

Toll-Free: 1-800-439-5672 (in state)

SD Counties Legislative Update

February 26, 2016

The 2016 Legislative Session promises to be a busy time. Remember to keep the communication lines open with your legislator and this office regarding county issues. The SD Counties office contact information is listed above. Ways to communicate with the Legislators during session are as follows:

Call

Senate Lobby – 605-773-3821
House Lobby – 605-773-3851

Write

Senator or Representative
500 E Capitol Ave., Pierre, SD 57501

Fax

(to a specific senator)
605-773-6806

Email

<http://legis.sd.gov/Contact/LegislatorEmail.aspx>
(Select legislator's name from the drop-down box)

Calendar

Wednesday, February 24	Last day for bills to pass both houses
March, 14-28	Legislative recess
Tuesday, March 29	38 th Legislative Day

The Legislative Research Council website: <http://legis.state.sd.us>.

Bill	Title
HB 1002	eliminate certain reporting requirements for the county general fund. Sponsored: At the request of the Interim Committee on County Government 02/10/2016: Signed by Governor
HB 1003	revise certain administrative functions regarding county government. Sponsored: At the request of the Interim Committee on County Government 02/16/2016: Signed by Governor
HB 1004	make form and style revisions to certain statutes regarding counties. Sponsored: At the request of the Interim Committee on County Government 02/25/2016: Signed by Speaker
HB 1006	authorize counties to impose sales and use taxes. Sponsored: At the request of the Interim Committee on County Government 01/20/2016: House State Affairs Deferred to the 41st legislative day, Passed, YEAS 10, NAYS 2

	HB 1007	make an appropriation to revise and update the values and methods used to determine the agricultural land production capacity and to declare an emergency. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/17/2016: House of Representatives Do Pass Amended, Passed, YEAS 59, NAYS 10 02/25/2016: Senate Do Pass Amended, Passed, YEAS 35, NAYS 0
	HB 1031	revise certain provisions pertaining to weights and measures. Sponsor: The Committee on Commerce and Energy at the request of the Department of Public Safety 02/19/2016: Signed by Governor
	HB 1033	revise certain provisions concerning elections and election petitions and to declare an emergency. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/19/2016: Signed by Governor
	HB 1034	revise certain provisions concerning local government elections. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/16/2016: Signed by Governor
	HB 1035	revise and repeal certain provisions concerning voter registration, vote centers, and conducting elections. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/16/2016: Signed by Governor
	HB 1036	revise certain provisions concerning campaign finance requirements. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/16/2016: Signed by Governor
	HB 1037	revise certain provisions concerning petitions for initiated constitutional amendments, initiated measures, and candidates. Sponsored: The Committee on Local Government at the request of the State Board of Elections 02/16/2016: Signed by Governor
	HB 1056	revise certain provisions relating to the veterans' preference in employment. Sponsored by: Representative Deutsch and Senator Greenfield (Brock) 02/19/2016: Signed by Governor
	HB 1058	revise the procedure for recovery of abandoned mineral interests. Sponsored by: Representative Johns , and Senator Rusch 02/16/2016: Signed by Governor
	HB 1066	revise certain provisions regarding the public notice for a meeting of a public body. Sponsored: Representative Schoenbeck and Senator Hunhoff (Bernie) 02/19/2016: Signed by Governor
	HB 1071	revise certain provisions regarding the annual conference between county commissioners and the director of equalization. SDACC Legislation Sponsored by: Representative Jensen (Alex) and Senator Fiegen 02/25/2016: Signed by Speaker
	HB 1081	make an appropriation to fund tax refunds for elderly persons and persons with a disability and to declare an emergency. Sponsored: The Committee on Appropriations at the request of the Office of the Governor 02/23/2016: Delivered to Governor
	HB 1083	change the taxation method used in the sale of certain off-road vehicles and require that the sale of these vehicles be by licensed vehicle dealers. Sponsored by: Representative Stalzer and Senator Rampelberg 02/08/2016: House of Representatives Do Pass Amended, Passed, YEAS 53, NAYS 3 02/25/2016: Senate Do Pass Amended, Passed, YEAS 35, NAYS 0
	HB 1084	define when concurrent employment may be used to calculate earnings in workers' compensation cases. Sponsored by: Representative Anderson and Senator Shorma 02/19/2016: Signed by Governor

	HB 1085	provide for the forfeiture of any vehicle used by a person convicted of a third offense for driving under the influence. Sponsored by: Representative Hagggar (Don) and Senator Hagggar (Jenna) 02/03/2016: House Judiciary Deferred to the 41st legislative day, Passed, YEAS 11, NAYS 1
	HB 1086	create a leased residential property classification. Sponsored by: Representative Hagggar (Don) and Senator Peters 02/04/2016: House of Representatives Reconsidered, Failed, YEAS 34, NAYS 34
	HB 1087	repeal the requirement of a certain public election notice. Sponsored by: Representatives Brunner and Soli and Senators Ewing , Heinert , and Sutton 02/23/2016: Signed by Governor
	HB 1090	require certain statements and audits concerning insurance pooling arrangements to be filed with the Department of Legislative Audit. Sponsored by: Representative Dryden and Senator Novstrup (David) 02/25/2016: Delivered to Governor
	HB 1095	revise certain allowable time periods regarding the transfer of vehicle ownership. Sponsored by: Representative Duvall and Senator Vehle 02/03/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 0 02/25/2016: Senate Do Pass, Passed, YEAS 31, NAYS 0
	HB 1097	exempt certain taxes and fees from the gross receipts tax on telecommunications services. Sponsored by: Representative Hagggar (Don) and Senator Brown 02/02/2016: House of Representatives Do Pass, Failed, YEAS 24, NAYS 41
	HB 1098	revise certain provisions regarding the exemption of motor vehicles from the motor vehicle excise tax. Sponsored by: Representative Bolin and Senator Hagggar (Jenna) 02/23/2016: Delivered to Governor
	HB 1099	revise certain campaign finance provisions. Sponsored by: Representatives Rozum and Soli and Senators Olson , Heinert , and Sutton 02/24/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 0 02/25/2016: Referred to Senate Local Government
	HB 1100	set a minimum size for a sign about zoning changes or conditional use permits. Sponsored by: Representative Otten (Herman) and Senator Hollen 02/19/2016: Signed by Governor
	HB 1102	allow for additional time to review certain competitive sealed bids. Sponsored by: Representatives Brunner and Soli and Senators Tieszen and Heinert 02/25/2016: Delivered to Governor
	HB 1106	exempt certain trees from requirements related to the removal of vegetation and debris from township road rights-of-way and to extend general immunity from certain civil liability for trees located in the township road right-of-way. Sponsored by: Representative Hunt and Senator Hagggar (Jenna) 02/16/2016: House Local Government Reconsidered, Passed, YEAS 12, NAYS 0 02/22/2016: House of Representatives Do Pass Amended, Failed, YEAS 10, NAYS 56
	HB 1108	revise certain municipal special assessment provisions and to provide for exclusion of territory from municipalities. Sponsored by: Representative Rozum and Senator Rusch 02/25/2016: Delivered to Governor
	HB 1109	exempt from liability persons who voluntarily maintain certain no maintenance roads. Sponsored by: Representative Greenfield (Lana) and Senator Olson 02/04/2016: Withdrawn at the Request of the Prime Sponsor
	HB 1113	exempt from the excise tax on motor vehicles the transfer of motor vehicles to a nonprofit organization under certain conditions Sponsored by: Representative Jensen (Alex) and Senator Peters 02/23/2016: Signed by Governor

	HB 1119	<p>revise the criteria for incorporation of a new municipality.</p> <p>Sponsored by: Representative Brunner and Senator Ewing</p> <p>02/11/2016: House of Representatives Do Pass Amended, Passed, YEAS 48, NAYS 20</p> <p>02/25/2016: Senate Do Pass Amended, Passed, YEAS 35, NAYS 0</p>
	HB 1127	<p>revise certain provisions concerning road districts.</p> <p>Sponsored by: Representative Sly and Senator Haverly</p> <p>02/23/2016: House of Representatives Do Pass, Passed, YEAS 64, NAYS 3</p> <p>02/24/2016: Referred to Senate Local Government</p>
	HB 1129	<p>allow a concealed pistol in the capitol and any county courthouse with an enhanced concealed pistol permit.</p> <p>Sponsored by: Representative Qualm and Senator Olson</p> <p>02/08/2016: House of Representatives Do Pass, Passed, YEAS 45, NAYS 17</p> <p>03/01/2016: Scheduled for hearing in Senate Judiciary</p>
	HB 1131	<p>direct certain vehicle registration fees to counties with unorganized territory.</p> <p>Sponsored by: Representative Killer and Senator Heinert</p> <p>02/11/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 7, NAYS 6</p>
	HB 1140	<p>revise certain provisions regarding county zoning.</p> <p>Sponsored by: Representative Mickelson and Senator Tidemann</p> <p>02/16/2016: House of Representatives Do Pass Amended, Passed, YEAS 51, NAYS 18</p> <p>02/29/2016: Scheduled for hearing in Senate State Affairs</p>
	HB 1149	<p>provide authority to establish a special purpose district for recreational purposes.</p> <p>Sponsored by: Representative Johns and Senator Bradford</p> <p>02/23/2016: House of Representatives Do Pass Amended, Failed, YEAS 27, NAYS 40</p>
	HB 1150	<p>revise certain provisions concerning the property tax exemption provided to local industrial development corporations.</p> <p>Sponsored by: Representative Werner and Senator Cammack</p> <p>02/23/2016: Delivered to Governor</p>
	HB 1156	<p>require municipalities to reimburse the counties for certain judicial and law enforcement expenditures.</p> <p>Sponsored by: Representative Haggar (Don) and Senator Haggar (Jenna)</p> <p>02/16/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 9, NAYS 4</p>
	HB 1164	<p>provide for a special interest motor vehicle license plate for certain vehicles under certain conditions.</p> <p>Sponsored by; Representative Zikmund and Senator Greenfield (Brock)</p> <p>02/16/2016: House of Representatives Do Pass Amended, Passed, YEAS 67, NAYS 0</p> <p>02/25/2016: Senate Do Pass Amended, Passed, YEAS 30, NAYS 1</p>
	HB 1165	<p>repeal the requirement for a marriage license and to provide for a marriage certificate.</p> <p>Sponsored by: Representative Haugaard and Senator Holien</p> <p>02/19/2016: House Judiciary Tabled, Passed, YEAS 11, NAYS 0</p>
	HB 1178	<p>authorize township boards to prohibit the operation of certain off-road vehicles along township highways.</p> <p>Sponsored by: Representative Tulson and Senator Vehle</p> <p>02/04/2016: Withdrawn at the Request of the Prime Sponsor</p>
	HB 1179	<p>revise certain provisions regarding the exemption of certain boats from the excise tax on large boats.</p> <p>Sponsored by: Representative Bolin and Senator Haggar (Jenna)</p> <p>02/17/2016: House of Representatives Do Pass, Passed, YEAS 55, NAYS 14</p> <p>02/25/2016: Senate Do Pass, Passed, YEAS 23, NAYS 9</p>

	HB 1182	<p>increase the state sales tax, the state use tax, the excise tax on farm machinery, and amusement device tax for the purpose of increasing education funding and reducing property taxes, and to declare an emergency.</p> <p>Sponsored by: The Committee on Appropriations at the request of the Office of the Governor</p> <p>02/22/2016: House of Representatives Do Pass Amended, Passed, YEAS 47, NAYS 21</p> <p>02/25/2016: Senate Committee on Appropriations Do Pass, Passed, YEAS 7, NAYS 2</p>
	HB 1184	<p>create a transportation oversight committee.</p> <p>Sponsored by: Representative Verchio and Senator Jensen (Phil)</p> <p>02/09/2016: House Transportation Tabled, Passed, YEAS 11, NAYS 0</p>
	HB 1187	<p>allow the Office of the Secretary of State to refuse to file certain documents.</p> <p>Sponsored by: Representative Rasmussen and Senator Rusch</p> <p>02/10/2016: House of Representatives Do Pass, Passed, YEAS 67, NAYS 2</p> <p>02/25/2016: Senate Deferred to another day, Passed</p>
	HB 1188	<p>exempt certain operations of school buses from commercial motor vehicle fees.</p> <p>Sponsored by: Representative Westra and Senator Novstrup</p> <p>02/10/2016: House of Representatives Do Pass, Passed, YEAS 68, NAYS 1</p> <p>02/29/2016: Scheduled for hearing in Senate Transportation</p>
	HB 1194	<p>revise the authority of state's attorneys to take action regarding certain local open government violations.</p> <p>Sponsored by: Representative Kirschman and Senator Peterson (Jim)</p> <p>02/18/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 9, NAYS 4</p>
	HB 1201	<p>revise the General Appropriations Act for fiscal year 2016, make an appropriation for teen court programs in South Dakota, and to declare an emergency.</p> <p>Sponsored by: Representative Hunhoff (Jean) and Senator Tidemann</p> <p>02/17/2016: House of Representatives Do Pass Amended, Passed, YEAS 68, NAYS 1</p> <p>02/25/2016: Senate Deferred to another day, Passed</p>
	HB 1202	<p>provide access to abandoned cemeteries and private burying grounds</p> <p>Sponsored by: Representative Stalzer and Senator Peterson (Jim)</p> <p>02/16/2016: House of Representatives Tabled, Passed, YEAS 66, NAYS 2</p>
	HB 1209	<p>require any public body of the state to accept as valid all information on a person's birth certificate.</p> <p>Sponsored by: Representative Bolin and Senator Van Gerpen</p> <p>02/19/2016: House of Representatives Tabled, Passed, YEAS 61, NAYS 2</p>
	HB 1214	<p>regulate conflicts of interest for authority, board, or commission members.</p> <p>Sponsored by: Representative Mickelson and Senator Peters</p> <p>02/16/2016: House of Representatives Do Pass Amended, Passed, YEAS 67, NAYS 0</p> <p>02/29/2016: Scheduled for hearing in Senate State Affairs</p>
	HB 1219	<p>revise certain provisions concerning adverse possession of certain real property.</p> <p>Sponsored by: Representative Gosch and Senator Rusch</p> <p>02/19/2016: House State Affairs Tabled, Passed, YEAS 12, NAYS 0</p>
	HB 1232	<p>provide for additional openness of local governmental meetings.</p> <p>Sponsored by: Representative May and Senator Jensen (Phil)</p> <p>02/23/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 11, NAYS 2</p>
	HB 1234	<p>require the approval of the Legislature before the state adopts any changes to the Medicaid program.</p> <p>Sponsored by: Representative Haggar (Don) and Senator Hollen</p> <p>02/24/2016: House of Representatives Do Pass Amended, Passed, YEAS 42, NAYS 26</p> <p>02/25/2016: Referred to Senate State Affairs</p>

	HB 1239	provide for the election of the county directors of equalization. Sponsored by: Representative Campbell and Senator Monroe 02/23/2016: House Local Government Deferred to the 41st legislative day, Passed, YEAS 12, NAYS 0
	SB 2	revise the distribution of the revenue from the alcoholic beverage fund. Sponsored: At the request of the Interim Committee on County Government 01/25/2016: Senate Do Pass Amended, Passed, YEAS 28, NAY 5 02/25/2016: House of Representatives Deferred to another day, Passed
	SB 3	revise the income criteria for determining if property is classified as agricultural land for property tax purposes. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/03/2016: Senate Do Pass, Passed, YEAS 18, NAYS 17 02/25/2016: House Agriculture and Natural Resources Do Pass, Passed, YEAS 11, NAYS 1
	SB 4	provide for the assessment of certain agricultural land as noncropland. Sponsored: At the request of the Agricultural Land Assessment Implementation and Oversight Advisory Task Force 02/16/2016: Senate Agriculture and Natural Resources Tabled, Passed, YEAS 6, NAYS 2
	SB 13	establish a new retirement benefit structure for certain public employees who are members of the South Dakota Retirement System. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 02/23/2016: Signed by Governor
	SB 14	revise certain administrative provisions and repeal certain obsolete provisions concerning the South Dakota Retirement System. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 02/19/2016: Signed by Governor
	SB 15	revise certain provisions concerning the membership of the South Dakota Investment Council. Sponsored: The Committee on Retirement Laws at the request of the South Dakota Retirement System 02/23/2016: Signed by Governor
	SB 19	revise certain mandatory reporting requirements for elder and disabled adult abuse and neglect. Sponsored: The Committee on Judiciary at the request of the Department of Social Services 01/20/2016: Senate Do Pass, Passed, YEAS 34, NAYS 0 01/21/2016: Referred to House Judiciary
	SB 36	revise certain fees and the allocation of fees collected by the secretary of state, to make an appropriation therefor, and to declare an emergency. Sponsored: The Committee on Appropriations at the request of the Office of the Secretary of State 02/08/2016: Senate Committee on Appropriations Tabled, Passed, YEAS 16, NAYS 0
	SB 40	revise signature and seal requirements for the Board of Technical Professions. Sponsored: The Committee on Commerce and Energy at the request of the Board of Technical Professions 02/09/2016: Signed by the Governor
	SB 49	revise certain fees collected by the secretary of state, to revise the allocation of fees, to make an appropriation for an online business registration and filing system, and to declare an emergency. Sponsored: The Committee on Appropriations at the request of the Office of the Secretary of State 03/01/2016: Scheduled for hearing in Senate Committee on Appropriations
	SB 51	revise certain provisions concerning the use tax. Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/27/2016: Senate State Affairs Tabled, Passed, YEAS 9, NAYS 0
	SB 52	establish procedures for reporting federal tax changes for purposes of the bank franchise tax. Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/21/2016: Senate Do Pass, Passed, YEAS 31, NAYS 0 02/25/2016: House of Representatives Do Pass, Passed, YEAS 59, NAYS 0

	SB 53	revise certain provisions concerning the bank franchise tax. Sponsored: The Committee on Taxation at the request of the Department of Revenue 01/22/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 02/25/2016: House of Representatives Deferred to another day, Passed
	SB 59	revise certain provisions regarding the application of the special annual road funding levy. Sponsored by: Senator Vehle and Representative Duvall 02/04/2016: Senate Do Pass, Passed, YEAS 35, NAYS 0 02/25/2016: House of Representatives Deferred to another day, Passed
	SB 65	revise the procedure for a municipal recall petition. Sponsored by: Senator Fiegen and Representative Hawks 02/02/2016: Senate Do Pass Amended, Passed, YEAS 33, NAYS 1 03/01/2016: Scheduled for hearing in House Local Government
	SB 66	permit the issuance of special license plates to parents of certain individuals Sponsored by: Senator Olson and Representative Brunner 02/25/2016: Signed by President
	SB 73	clarify certain provisions regarding open meetings. Sponsored by: Senator Brown and Representative Novstrup (Al) 02/08/2016: Senate Do Pass, Passed, YEAS 32, NAYS 0 02/24/2016: House State Affairs Do Pass, Passed, YEAS 11, NAYS 1
	SB 76	revise certain codes and standards regarding wind energy system set back requirements. Sponsored by: Senator Greenfield (Brock) and Representative Wiik 02/02/2016: Senate Do Pass Amended, Failed, YEAS 12, NAYS 21
	SB 77	repeal the prohibition against carrying a concealed weapon in the state capitol. Sponsored by: Senator Olson and Representative Qualm 02/04/2016: Senate Judiciary Deferred to the 41st legislative day, Passed, YEAS 6, NAYS 0
	SB 84	require municipalities to reimburse the counties for certain judicial and law enforcement expenditures. Sponsored : At the request of the Interim Committee on County Government 03/01/2016: Scheduled for hearing in Senate Committee on Appropriations
	SB 85	revise certain provisions regarding motorcycle license plates. Sponsored by: Senator Haverly and Representative Verchio 02/23/2016: Signed by Governor
	SB 90	ensure that members of the public are able to access and record public meetings. Sponsored by: Senator Holien and Representative Tulson 02/08/2016: Senate Do Pass Amended, Passed, YEAS 32, NAYS 0 03/01/2016: Scheduled for hearing in House Local Government
	SB 91	revise certain provisions concerning the information on the forms provided to persons who sign initiated constitutional amendments or initiated measures. Sponsored by: Senator Holien and Representative Bolin 02/09/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 02/10/2016: Referred to House State Affairs
	SB 93	revise certain provisions regarding the homestead exemption. Sponsored by: Senator Solano and Representative Sly 02/03/2016: Senate Do Pass, Passed, YEAS 35, NAYS 0 02/04/2016: Referred to House Judiciary
	SB 95	allow certain candidates for elective office to pay filing fees in lieu of submitting nominating petitions, and to create the election filing fee fund. Sponsored by: Senator Oftten (Ernie) and Representative Werner 02/08/2016: Senate Do Pass, Failed, YEAS 8, NAYS 24
	SB 99	accommodate legislation on Medicaid and medical services. Sponsored by: Senators Brown , Cammack , Tidemann , and White 02/22/2016: Senate State Affairs Tabled, Passed, YEAS 9, NAYS 0

	SB 105	provide for the construction, renovation, improvement, remodeling, alteration, addition to and repairing of courthouses, jails and other necessary buildings. Sponsored by: Senators Hollen and Olson and Representatives Bartling and Novstrup (Al) 02/08/2016: Senate State Affairs Deferred to the 41st legislative day, Passed, YEAS 6, NAYS 2
	SB 109	require counties to conduct random checkpoints for overweight vehicles as a condition of receiving funds from the bridge improvement grant fund. Sponsored by: Senator Vehle and Representative Duvall 02/19/2016: Senate Do Pass Amended, Failed, YEAS 13, NAYS 20
	SB 111	revise certain provisions regarding the application of the county wheel tax. Sponsored by: Senator Vehle and Representative Schaefer 02/17/2016: Senate Taxation Deferred to the 41st legislative day, Passed, YEAS 6, NAYS 0
	SB 112	revise certain provisions concerning tax increment districts. Sponsored by: Senator Vehle and Representative Stevens 02/23/2016: Senate Do Pass Amended, Passed, YEAS 34, NAYS 0 02/24/2016: Referred to House Taxation
	SB 116	remove any reference to land ownership being a requirement for participation in any actions pertaining to the creation of or withdrawal from a water development district. Sponsored by: Senator Rusch and Representative Ring 02/18/2016: Senate Do Pass, Passed, YEAS 34, NAYS 0 03/01/2016: Scheduled for hearing in House Agriculture and Natural Resources
	SB 118	exempt certain purchases from certain bidding requirements. SDACC Legislation Sponsored by: Senator Heinert and Representative Schaefer 02/23/2016: Senate Do Pass Amended, Passed, YEAS 35, NAYS 0 02/29/2016: Scheduled for hearing in House Commerce and Energy
	SB 122	require that fees collected for military specialty license plates be distributed to county veterans' service officers. Sponsored by: Senator Heinert and Representative Wollmann 02/10/2016: Transportation Deferred to the 41st Legislative day, Passed, YEAS 4, NAYS 3
	SB 123	revise certain provisions limiting the issuance of certain licenses and permits if a debt is being collected by the obligation recovery center. Sponsored by: Senator Heinert and Representative Killer 02/11/2016: Senate Judiciary Deferred to the 41st legislative day, Passed, YEAS 4, NAYS 3
	SB 125	accommodate legislation relating to education in South Dakota. Sponsored by: Senator White and Representative Westra 02/24/2016: Senate Do Pass, Passed, YEAS 27, NAYS 7 02/25/2016: Referred to House State Affairs
	SB 126	accommodate legislation on medical services. Sponsored by: Senator White and Representative Westra 02/24/2016: Senate Do Pass, Passed, YEAS 27, NAYS 7 02/25/2016: Referred to House State Affairs
	SB 131	establish a target teacher salary and a target teacher ratio and to revise certain provisions regarding education funding. Sponsored by: The Committee on Appropriations at the request of the Office of the Governor 02/23/2016: Senate Do Pass Amended, Passed, YEAS 29, NAYS 6 03/01/2016: Scheduled for hearing in House Committee on Appropriations
	SB 132	revise certain provisions regarding education funding. Sponsored by: The Committee on Appropriations at the request of the Office of the Governor 02/18/2016: Senate Do Pass Amended, Passed, YEAS 33, NAYS 1 02/25/2016: House of Representatives Deferred to another day, Passed

▲	SB 144	<p>revise the legal maximum weight limits based on the number of axles for gross vehicle weight.</p> <p>Sponsored by: Senator Frerichs and Representative Feickert</p> <p>02/17/2016: Senate Transportation Deferred to the 41st legislative day, Passed, YEAS 4, NAYS 3</p>
▲	SB 151	<p>lower the state sales and use tax on most food items, to increase the rate of taxation for the sales and use tax on certain goods and services, to increase the amusement device tax, and to increase the per student allocation in the state aid formula.</p> <p>Sponsored by: Senator Sutton and Representative Hawley</p> <p>02/22/2016: Senate State Affairs Deferred to the 41st legislative day, Passed, YEAS 7, NAYS 2</p>
▲	SB 155	<p>improve public safety.</p> <p>Sponsored by: Senator Heineman (Phyllis) and Representative Anderson</p> <p>02/22/2016: Senate State Affairs Tabled, Passed, YEAS 9, NAYS 0</p>
▲	SB 161	<p>lower the state sales and use tax on certain food items and to increase the rate of taxation for the sales and use tax on certain goods and services.</p> <p>Sponsored by: Senator Buhl O'Donnell and Representative Ring</p> <p>03/01/2016: Scheduled for hearing in Senate Committee on Appropriations</p>
▲	SB 164	<p>revise certain residency requirements for voter registration.</p> <p>Sponsored by: Senator Tieszen and Representative Otten (Herman)</p> <p>02/17/2016: Senate State Affairs Tabled, Passed, YEAS 8, NAYS 1</p>

**QUARTERLY MEETING OF THE
SIOUX VALLEY COMMISSIONERS ASSOCIATION**

Wednesday, March 23, 2016

12:00 Noon

*Brookings City & County Government Center
520 3rd St. (third floor)
Brookings, SD*

Welcome.....Ryan Krogman, Brookings County Commission Chairman

Registration Fee (\$11.00)

Meeting Called to Order..... Doug Noem, Chairman

Roll Call

Minutes of the November 12, 2015 Meeting

Old Business

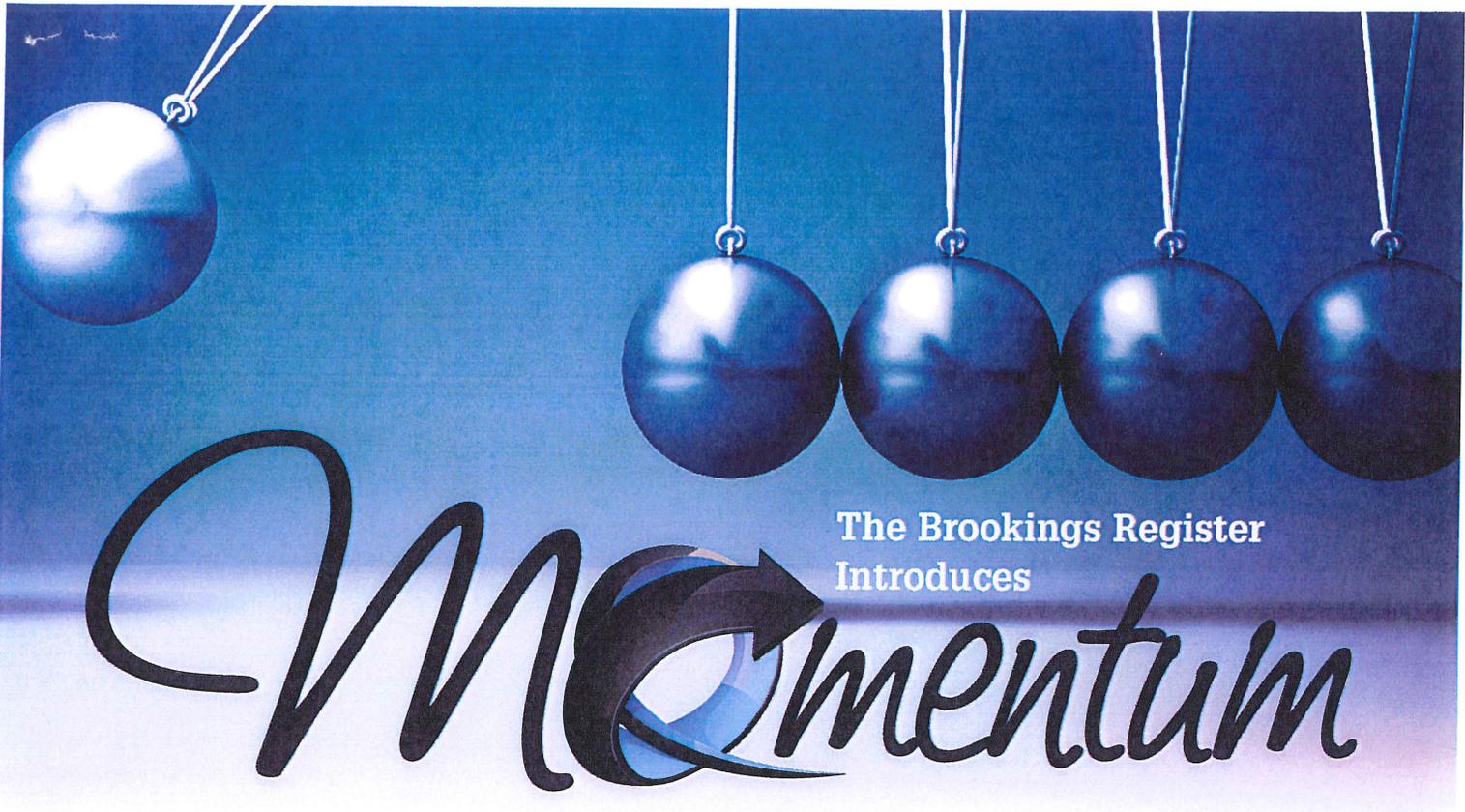
New Business

- 2016 Legislative Review
- SDACC Update Bob Wilcox or Kris Jacobsen, SDACC
- Election of Officers
 - Chairman—Brookings County
 - Vice Chairman—Clark County
- Election of a Representative (One-Year Term) and a Proxy (One-Year Term) to the SDACC Executive Board
 - Current Rep is Francis Hass
 - Current Proxy is Stephne Miller
- Election of Representative (One-Year Term) to the SDACC Resolutions Committee
 - Current Rep is Gary Jaeger
 - Current Proxy is DeAnn Dumke (Serving Fourth Year of a Four-Year Term)
- Next Meeting Date – Wednesday, May 18, 2016 (Clark County)
- Other

Adjourn

**R.S.V.P. by March 18, 2016
Stacy Steffensen
605-696-8205
SSteffensen@brookingscountysd.gov**

(NOTE: The Association has a policy whereby each county is responsible for paying for their respective number of reservations, regardless of whether they all attend the meeting.)



The Brookings Register
Introduces

Momentum

Momentum is a full-color glossy magazine which gives you the unique opportunity to tell your story just the way you want! You are welcome to submit your business story and photo or a Register reporter will be assigned the story/photo and submit to you for your approval.

Momentum is divided into themed sections:

- Health / Wellness / Finance
- Industry / Agriculture / Technology / Research
- Homes and Home Improvement
- Community Lifestyles/Education
Churches, Schools, Civic Organizations, Clubs
- Sports / Recreation / Entertainment
- Business and Retail

Contact your sales representative today!

MICHELLE: must@brookingsregister.com
 BEVERLY: bjensen@brookingsregister.com
 BUTCH: bfriedel@brookingsregister.com
 ANGIE: alerdal@brookingsregister.com
 BILLY: bmcmacken@brookingsregister.com
 TRACY: tjonas@brookingsregister.com

THE Brookings Register

692.6271 • 800.568.5032

www.brookingsregister.com
 312 FIFTH STREET • PO BOX 177 • BROOKINGS, SD 57006

SIZES & PRICES

1/2 Page ad only299.00

Full Page499.00



1/2 page ad plus half page story

Two Full Pages799.00



Full page ad plus full page story

Premium Locations1,199.00

Include inside front cover, page 3 and the back cover.

Approximate word counts for stories are:
 1/2 page 240 words with a photo and full page 700 words and a photo.
 Word counts are affected by the size of the photo, so if you run a photo of a large staff, the story will be shorter.

The deadline for reserving space is Friday, March 11.

The section will run in *The Brookings Register* on April 30. The press run is 12,000 copies so advertisers can receive extra copies. Ads will be billed on Friday, March 25.



photos of commissioners w/ Stacy in story

We're Here To Serve You!

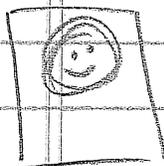
define

Commission plan: noun:

a method of municipal government under which a small elective commission exercises both executive and legislative powers and each commissioner directly administers one or more municipal departments.

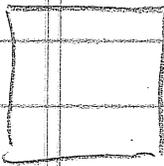
County Departments & Leadership

Elected Officials

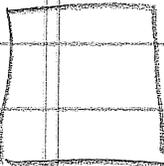


Finance

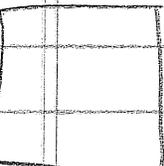
000,0000



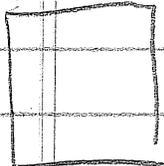
Sheriff



States Attorney



Register of Deeds
Description



Coroner

000,0000



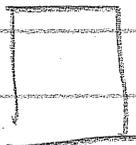
Equalization



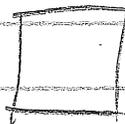
County Development



Highway



Human Services



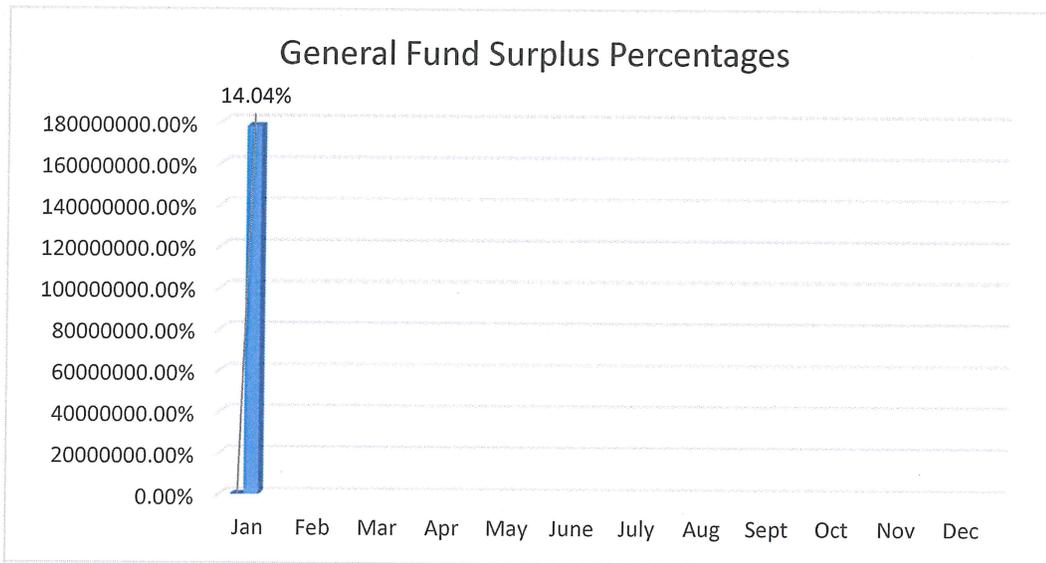
Weed & Pest

?

Logo Address
Website

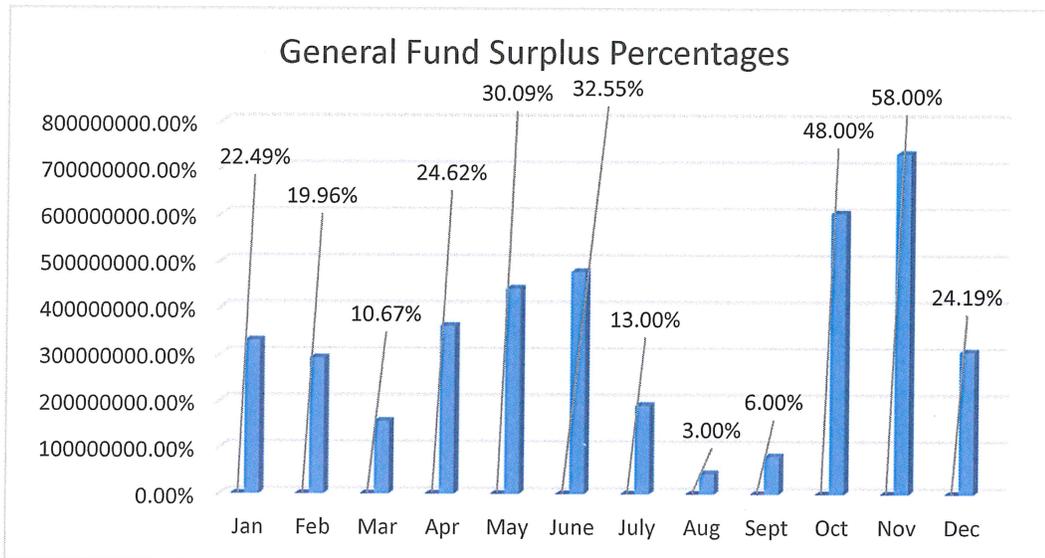
Surplus Cash Analysis- 2016

Month	%	Amount
Jan	14.04%	\$ 1,779,103.74
Feb		
Mar		
Apr		
May		
June		
July		
Aug		
Sept		
Oct		
Nov		
Dec		



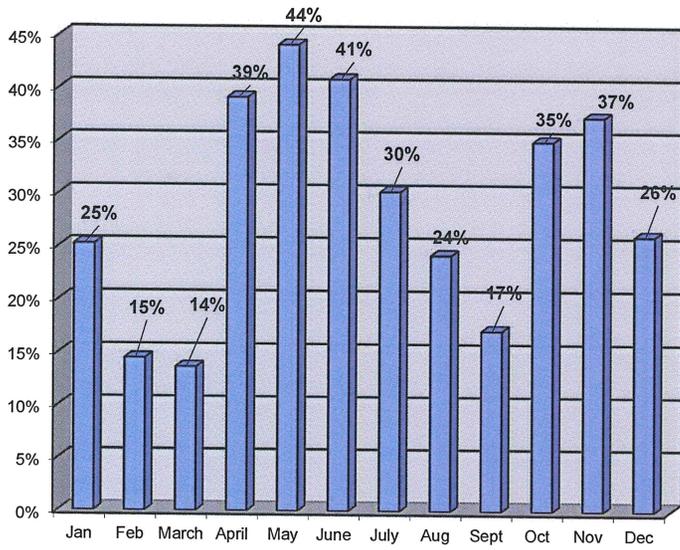
Surplus Cash Analysis- 2015

Month	%	Amount
Jan	22.49%	\$ 3,300,518.24
Feb	19.96%	\$ 2,928,727.44
Mar	10.67%	\$ 1,566,349.14
Apr	24.62%	\$ 3,612,624.78
May	30.09%	\$ 4,415,313.32
June	32.55%	\$ 4,776,589.83
July	13.00%	\$ 1,907,689.25
Aug	3.00%	\$ 446,946.27
Sept	6.00%	\$ 812,158.49
Oct	48.00%	\$ 6,034,594.51
Nov	58.00%	\$ 7,318,581.70
Dec	24.19%	\$ 3,066,222.93

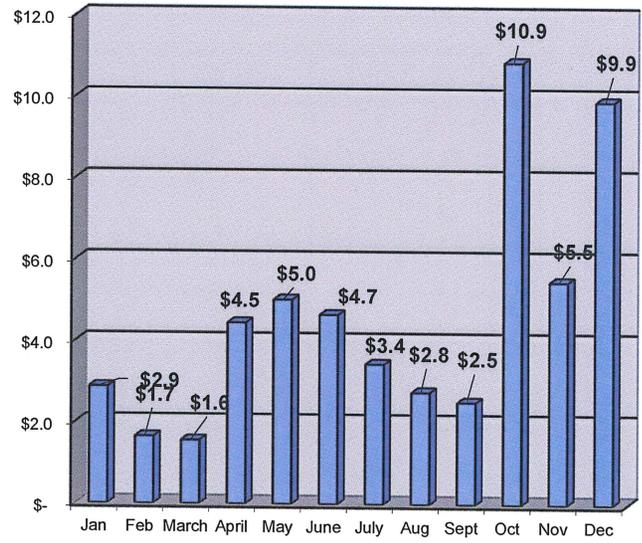


Surplus Cash Analysis 2014 Monthly Balance

Percentage

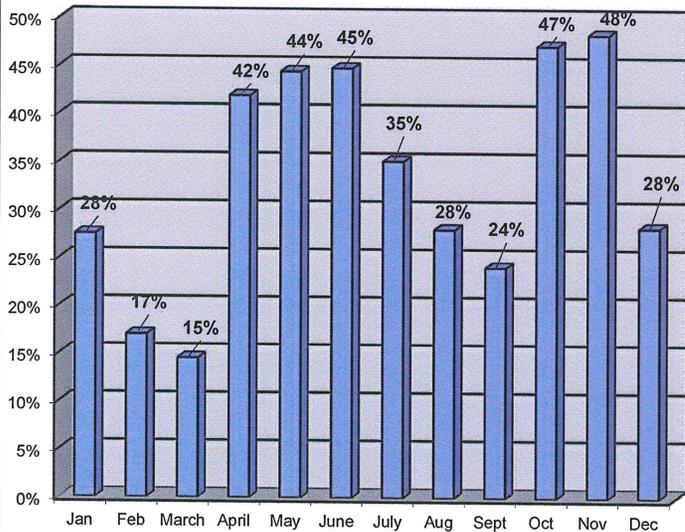


Amount (millions)

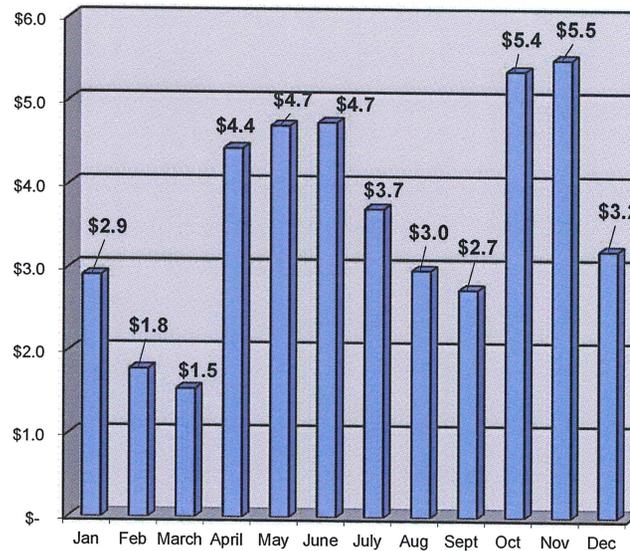


Surplus Cash Analysis 2013 Monthly Balance

Percentage

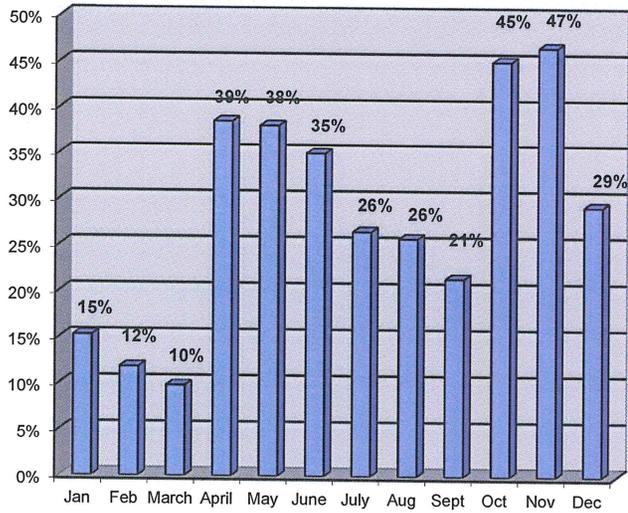


Amount (millions)

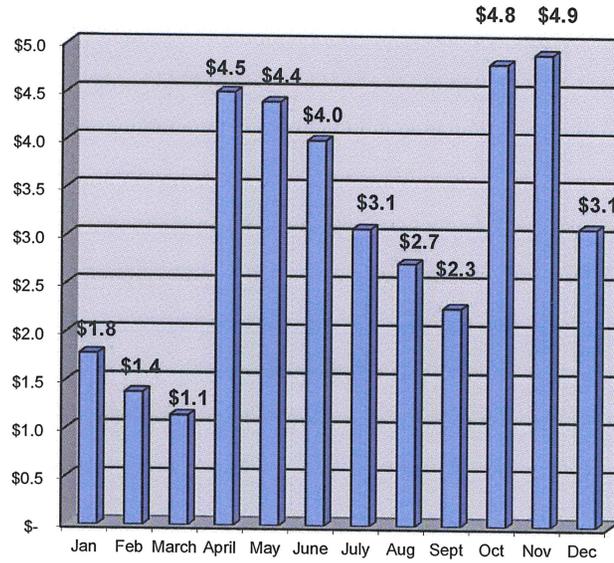


Surplus Cash Analysis 2012 Monthly Balance

Percentage

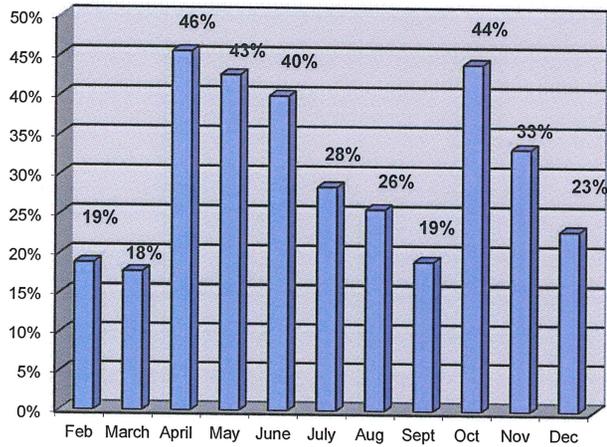


Amount (millions)

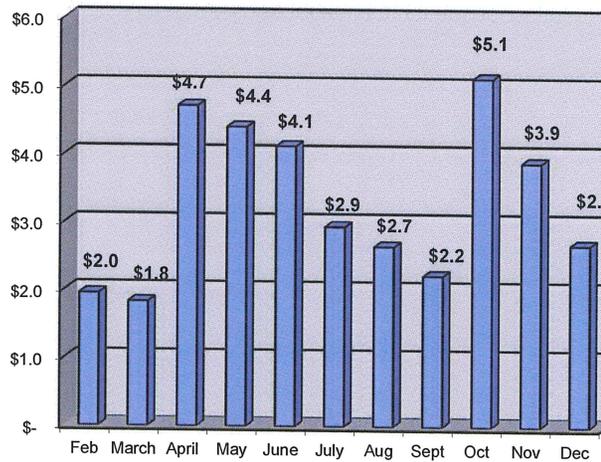


Surplus Cash Analysis 2011 Monthly Balance

Percentage



Amount (millions)





Join Us on April 5, 2016!

Every day, in counties and cities across America, national service is tackling tough problems and strengthening communities. On April 5, 2016, county officials and mayors across the country will thank those who serve and recognize their impact on the **Mayor and County Recognition Day for National Service**.

The nation's cities and counties are increasingly turning to national service as a cost-effective strategy to address local challenges. By unleashing the power of citizens, AmeriCorps and Senior Corps programs have a positive and lasting impact, making our communities better places to live. The initiative is being led by the National League of Cities, the National Association of Counties, Cities of Service, and the Corporation for National and Community Service (CNCS).



National Service: A Local Resource

As the federal agency for national service and volunteering, CNCS annually engages five million citizens in service at more than 60,000 sites across the country. Through AmeriCorps (including VISTA and NCCC), Senior Corps (including Foster Grandparents, Senior Companions, and RSVP), the Social Innovation Fund, and other programs, CNCS leverages federal and private funds to support organizations that achieve measurable results where the need is greatest. Whether supporting food banks and homeless shelters, restoring parks, providing health services, strengthening public safety and juvenile justice services, tutoring and mentoring students, and managing community volunteers, national service members help county officials and mayors tackle tough problems.

Why a City and County Recognition Day?

County and city governments have a broad range of responsibilities to their residents, which matches CNCS's mission to improve lives, strengthen communities and foster civic engagement. A coordinated recognition day presents a unique opportunity to spotlight the key role that national service plays in helping counties solve problems. Participating in the day will highlight the impact of citizen service, show support for nonprofit and national service groups, and inspire more residents to serve in their communities.

What Happened Last Year?

On April 7, 2015, the third annual Recognition Day for National Service united mayors, and for the first time, county officials across the country to spotlight the impact of national service and honor those who serve. Altogether, 2,786 county officials and mayors in all 50 states and the District of Columbia, Guam, and Puerto Rico officially recognized the work that AmeriCorps members and Senior Corps volunteers are doing to make cities better and stronger. Together, these elected officials represent more than 150 million citizens, or nearly half of the population.

What are the Goals of the Day?

- Highlight how county officials and mayors use national service to solve their local challenges
- Thank national service members for their commitment and impact
- Build public awareness about the value and impact of national service to the nation's cities and counties
- Highlight the role that national service plays in managing volunteers to focus and amplify their impact
- Provide opportunities for county officials and mayors to communicate about the impact of national service to national policymakers
- Generate press coverage and online discussion about county officials and mayors supporting service

Who Can Participate?

Mayors, county officials, county board chairs, tribal leaders, or other head officials of counties and cities of any size.

How Can We Help?

CNCS offers a variety of resources that can help county officials and mayors learn about national service and volunteering in their jurisdictions and expand the impact of volunteering by their residents:

- Each year, CNCS produces State Profiles that list all national service funding, projects, and participants in every state. CNCS also will produce county and city profiles on demand for those participating in the Recognition Day for National Service. To receive your profile, contact the CNCS Director in your state. A list is here: nationalservice.gov/state-offices.
- CNCS also produces the annual Volunteering and Civic Life in America report, the most comprehensive data on volunteering ever assembled. Visit volunteeringinamerica.gov.

How Can County Officials and Mayors Get Involved?

County officials and mayors are encouraged to hold a public event, issue a proclamation, and use media to highlight the impact of national service. Here are several ways county officials and mayors can participate:

- Announce your county/city is becoming an Employer of National Service (nationalservice.gov/employers)
- Issue a proclamation naming April 5 as Recognition Day for National Service
- Visit national service programs or projects in order to highlight their value to the county/city
- Invite national service programs to a public roundtable to discuss how they address county/city problems
- Issue a press release or report on the scope and impact of national service in your county/city
- Serve with a national service program as a "member" for a day to highlight their important work
- Use Twitter, Facebook, and other social media to thank national service members in your community
- Write an op-ed about the unique contributions of national service your county/city
- Take a group photo with all national service members in your county/city

Where Can I Learn More?

To learn more or register to participate, go to NationalService.gov/RecognitionDay or contact Tess Mason-Elder, Office of Government Relations, 202-606-6873 or tmason-elder@cns.gov. You can also contact the CNCS Director in your state, whom you can find here: nationalservice.gov/state-offices.

The Corporation for National and Community Service is the federal agency that engages five million Americans in service through our AmeriCorps, Senior Corps, Social Innovation Fund, and other programs, and leads President's national call to service initiative, United We Serve. For more information, visit NationalService.gov.

Compact County Partner Meeting

10am-11:30am

February 25th, 2016

Minnehaha County Administration Building 2nd Floor Training Room

415 N Dakota Ave

Sioux Falls, SD 57104

Attendees: Carol Muller (Minnehaha County); Jamie Gravett (Minnehaha County); Erin Srstka (Minnehaha County); Manny de Castro (Lake County); Sheila Weber (Lutheran Social Services); Randy Thaler (Charles Mix); Lee Ann Pierce (Brookings County); Steve Gordon (McCook County); Larry Mehlhaff (Hutchinson County); Clint Clites (Yankton County); Andy Howe (Clay County); Tom Ehrichs (Moody County); Tom Reisch (Miner County); Mick Miller (Turner County); Richard Headid (Union County); Milton Ustad (Union County); Staci Jonson (Lutheran Social Services); Melanie Towne (Lutheran Social Services); Kim Adamson (Minnehaha County).

Absent: Davison County; Bon Homme County; Hanson County; Lincoln County.

Minutes:

1. Welcome and Introductions

Jamie Gravett, Director,
Minnehaha County JDC

Jamie Gravett began meeting and everyone introduced themselves.

2. Current Status of Building Project

Jamie Gravett, Director,
Minnehaha County JDC

Minnehaha County is placing juvenile related building projects on hold. Due to the implementation of Senate Bill 73 and the change local shelter care service provider, the Commission wants to wait until the Senate Bill has been in process for a few months, gather data in relation to bed day utilization, and gain a recommendation from the Compact County Partner committee for next steps.

3. Shelter Care Program Presentation

Sheila Weber, VP Children &
Youth Services, Lutheran Social
Services

As of March 1st Volunteers of America (VOA) will no longer operate the shelter care/group care program. The Shelter Care Program will be operated by Lutheran Social Services (LSS) and begin services on May 2nd, 2016. The reason for the May start date is because LSS is closing down one of their psychiatric residential programs and utilizing that space and staff to operate shelter care and reception center. The youth in the psychiatric program will need to be place somewhere else and the staff will need to be trained. LSS estimates this will take 2 months and 2 weeks. If the transition happens more quickly, there could be a possibility to have shelter care begin earlier.

LSS has been a service provider in the state of South Dakota for many years and operates a shelter care and reception center program in Pennington County. The transition to offer these programs in Sioux Falls is a



natural fit. The shelter care and reception center will operate at the LSS location in the north end of Sioux Falls, 621 E Presentation Street. Reception center acts as a short term, screening and referring program. Youth can self-refer or be dropped off by law enforcement. Once at the reception center a screenings, service referrals as appropriate, and unification with parents occur. Youth usually stay a few hours and most referrals are from law enforcement. Shelter care will be available for youth to stay for up to 30 days, with a 30 day extension in rare cases when a placement has been made, however a bed or slot may not be available. The shelter care will have 15 beds available for youth and assessments, screenings, and groups will be completed. This will be a coed unit, licensed with the State, and be available for all the partner counties.

This facility also hosts 2 other residential programs in two different pods. The youth will not be intermixed, however the professional staff, such as psychologists, nurses, and counselors, will be available for the shelter care youth to access. This allows for a certain synergy of access to services for the youth.

4.&5. Per Diem Rate and Year Plan Presentation and Discussion

Jamie Gravett, Director,
Minnehaha County JDC

Secure Detention Per Diem Increase

The per diem cost for secure detention is \$346 and the current rate for the partner counties is \$165. Minnehaha County is requesting a per diem increase for secure detention to \$200. The increase is expected to occur in April or May. It will be brought to the Minnehaha County Commission in a few weeks. A memo and new agreement to sign will be sent out as soon as action is taken.

Shelter Care Program Start-up Cost Share and Per Diem Increase

VOA gave a 90 day notice, at which point the County staff worked hard to find another option. LSS was a natural fit given they had space, staff, and operate the same program in Pennington County. With the transition in service providers come start-up costs. The estimated start-up costs are predicted to be around \$135,000. It is being proposed to share the cost between all the partner counties. The share would be based on the last five years of bed utilization. Minnehaha County would have around 70% or so of the cost and the other 30% would be split amongst the other partner counties.

The per diem rate for licensed shelter care is set by the State. The actual per diem cost for the shelter care is \$189, the state per diem rate set for the shelter care program in Rapid City is \$155 and the rate that VOA rate had was \$120. Since the actual cost is more than the per diem rate, the contract structure to maintain a viable program has to be where the County takes on the operation cost risk. LSS will bill Minnehaha actual cost minus any revenue gained from per diem revenue. The partner counties, DSS, and DOC will pay whatever per diem the State sets. This leaves Minnehaha County covering the cost difference in per diem and actual cost and to cover any other associated operating costs.

2017 and Beyond Plan

Minnehaha County wants to work with the Partner Counties throughout 2016 to develop a plan for a long-term partnership contract/agreement in regards to shelter care, secure detention, and recommendations in reference to building structure. The plan is to work as a partnership to come to consensus on an agreement for cost sharing and any building recommendations to present to the Minnehaha Commission with the idea of beginning the new agreement in 2017. This means, there will be more frequent meetings to discuss what the plan will be.



5. Next Steps

Jamie Gravett, Director,
Minnehaha County JDC

- *By April: Contract Agreement for Calendar Year 2016- JDC per diem rate \$200 and shared startup cost.*
- *Next Meeting Date April 28th 10am-noon at Lutheran Social Services, 621 E Presentation Street.*

DRAFT





DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 18, 2016

Sako Vandermeer
Providence Dairy
19976 476th Avenue
White, SD 57276-5332

Re: Providence Dairy As-Built Plans Review

Dear Mr. Vandermeer:

The Department of Environment and Natural Resources received three copies of the as-built plans for holding pond 2 and permeability test results for the enlarged clay-lined manure storage pad and the completed clay liner of holding pond 2 on January 22, 2016, and February 16, 2016. The manure management system is located in the Southwest $\frac{1}{4}$ of Section 23, Township 112 North, Range 49 West in Brookings County, South Dakota.

Your approved manure management system is for a housed lot feeding a maximum of 2,400-head of dairy cattle consisting of 2,100-head of mature dairy cattle and 300 dairy calves with 850-head of mature dairy cattle and 300 dairy calves currently permitted. Your permitted Phase 1 system consists of a flume in two barns, a milk parlor, piping, diversion dikes or channels, a feed storage area, a concrete sand settling lane, a concrete sand stacking pad, a clay-lined sand/manure stacking pad, a manure pack calf barn, two settling ponds, one holding pond, and 1.60 acres of drainage area. The Phase 1 pond system is designed for at least 270 days of liquid storage capacity.

Phase 2 is for the remaining unpermitted 1,250-head of mature dairy cattle, an additional freestall barn, milk parlor, and holding pond. The holding pond is the only component of Phase 2 that has been constructed. With the completion of the Phase 2 holding pond, the combined pond system has at least 365 days of liquid storage capacity. The department has also approved modifications to holding pond 1 which have not yet been completed.

We approved the original plans and specifications for the manure pack calf barn on April 23, 2014, and plans and specifications for the expansion to your manure management system on October 30, 2014. The as-built changes consist of the following:

- The bottom elevation of holding pond 2 was decreased from 94.2 feet to 88.7 feet;
- The bottom dimensions of holding pond 2 were decreased from 245 feet by 192 feet to 212 feet by 171 feet which decreased the volume below the permanent marker in the pond from approximately 1,011,680 cubic feet to 879,385 cubic feet;
- The pipe between holding pond 1 and holding pond 2 was changed from a 12-inch to an 18-inch PVC pipe and a chute and splash pad were not installed below the piping in holding pond 1;
- An 18-inch PVC pipe was installed between settling pond 3 and holding pond 2 with a concrete chute and splash pad below the piping in holding pond 2;
- 6-inch high curbing was used along the sides of the concrete chutes and splash pads instead of rock fill. The splash pads were constructed using concrete instead of rock riprap and are 4 feet long instead of 5 feet long;
- The permanent marker in holding pond 2 was moved approximately 40 feet to the east from its originally approved location and was constructed using a 1.25-inch galvanized steel pipe instead of a 2-inch concrete filled PVC pipe or steel "t" post;
- The permanent marker elevation in holding pond 2 was decreased from 109.40 feet to 106.53 feet;
- Your engineer indicates the feed storage area runoff is no longer routed to holding pond 1 and the feed will instead remain covered and the piping between the feed storage area and holding pond 1 has been removed;
- The department received a signed, revised operation and maintenance guideline indicating the feed would remain covered;
- A concrete sand storage bunker which drains to the sand settling lane was constructed east of the north freestall barn; and
- With these changes, the total drainage area was decreased from 1.60 acres to 0.66 acres and the manure management system still has at least 365 days of liquid storage capacity.

We have reviewed and hereby conditionally approve the changes shown on the as-built plans and accept the permeability test results as meeting the requirements of the permit. Two copies of the as-built plans are being kept for our files. Please replace the appropriate pages in your plans and specifications booklet with the revised pages enclosed with this letter and add any additional pages enclosed with this letter into your plans and specifications booklet. The following requirements must be implemented.

Feed Storage Area

Your engineer indicates the feed storage area will now remain covered instead of draining to holding pond 1. If the department finds runoff of process wastewater from the feed storage area, the department will require the runoff be contained.

Sako Vandermeer
Providence Dairy
February 18, 2016
Page 3 of 3

Unapproved System Modification

The constructed concrete sand storage bunker was not previously approved by the department. Making changes to your manure management system without prior department approval is a violation of your general permit and may result in an enforcement action.

Other Government

You are responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply. It is up to local government to enforce their local ordinances.

If you have any questions regarding the content of this letter, please feel free to contact Ben Myers, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: Brian Friedrichsen, PE, DE, Huron, SD
Brookings County Commissioners
Luke Muller, F.D.A.L.G., Watertown, SD

Enclosures



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 19, 2016

Sako Vandermeer
Providence Dairy
19976 476th Avenue
White, SD 57276-5332

RE: Providence Dairy
Revised Certificate of Compliance

Dear Mr. Vandermeer:

As you are aware, the department issues a Certificate of Compliance for manure management systems that have had plans and specifications approved and are constructed as designed. We have received amended Notice of Completion forms for your operation and are issuing you a revised Certificate of Compliance.

The Certificate of Compliance is for a 1,150-head dairy cattle operation consisting of 850 mature dairy cattle and 300 calves. Components included in the amended Notice of Completion forms consist of the solids stacking pad extension, holding pond 2, and a concrete sand storage bunker. The department has also received the necessary information to issue a Certificate of Compliance for the manure pack calf barn. The certificate shall remain in place until we receive notices of completion for expansions or for new system components at your operation and issue the dairy another revised certificate.

Also, you have completed the requirements to obtain coverage under the general water pollution control permit for concentrated animal feeding operations for the additional components. I am granting coverage under the permit for the solids stacking pad extension, holding pond 2, and the concrete sand storage bunker (**permit number SDG-0100209**). You are required to operate in compliance with the terms and conditions of this permit.

As was discussed with you during previous inspections, buffer zones are required around land application areas. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of the permit prior to land applying manure.

Sako Vandermeer
Providence Dairy
February 19, 2016
Page 2

We would like to thank you for your cooperation in ensuring protection of our natural resources. The department encourages you to remain in compliance by properly operating and maintaining your system.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program
(605) 773-3351

cc: Brian Friedrichsen, PE, DEC, Huron, SD
Brookings County Commissioners
Luke Muller, F.D.A.L.G., Watertown, SD



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 16, 2016

Tracy Johnson
Tracy Johnson Feedlot
19707 465th Avenue
Bruce, SD 57220

RE: Tracy Johnson Feedlot Underground Irrigation Pipeline
Amended Certificate of Compliance & Permit Coverage

Dear Mr. Johnson:

As you are aware, the department issues a Certificate of Compliance for manure management systems that have had plans and specifications approved and are constructed as designed. We have received a Notice of Completion and as-built plans for the underground irrigation pipeline and are issuing you an amended Certificate of Compliance.

The amended Certificate of Compliance is for 1,500-head of beef cattle with 16.7 acres of drainage area. The amended certificate shall remain in place until such time you change or expand your operation. Should you decide to change or expand your operation, you need to obtain approval of plans and specifications for any alterations or modifications to your manure management system. The plans and specifications have to be approved by this department prior to construction. Failure to do so will invalidate this certificate.

Also, you have completed the requirements to obtain coverage for your underground irrigation pipeline under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (permit number **SDG-0100479**). I am granting coverage for your underground irrigation pipeline under this permit. Please refer to this permit number in any future permit correspondence. You are required to operate in compliance with the terms and conditions of this permit.

Please place your amended Certificate of Compliance in the Producer Handbook previously provided to you. The Producer Handbook was developed to assist you in meeting the requirements of the General Permit. Using this book will help you manage the documents and paperwork that you will need to complete and retain while operating your animal feeding operation. The book contains forms that you can use to comply with the permit's requirements and is organized to give you a place to put other required information like soil and manure testing lab report forms. You are required to keep all records for a minimum of five years. It is not mandatory that you use this handbook; however, it will assist you in organizing and maintaining the records that you are required to by the General Permit.

Tracy Johnson
Tracy Johnson Feedlot
February 16, 2016
Page 2 of 2

We would like to thank you for your cooperation in ensuring protection of our natural resources. The department encourages you to remain in compliance by properly operating and maintaining your system.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kent R. Woodmansey', with a long horizontal flourish extending to the right.

Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: Justin Bonnema, Agricultural Engineer, PE, USDA-NRCS, Brookings, SD
Luke Muller, F.D.A.L.G., Watertown, SD
Brookings County Commissioners



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 16, 2016

Tracy Johnson
Tracy Johnson Feedlot
19707 465th Avenue
Bruce, SD 57220

Re: Tracy Johnson Feedlot Underground Irrigation Pipeline
As-built Plans and Specifications Review

Dear Mr. Johnson:

The Department of Environment and Natural Resources received the pipe leakage test and a Notice of Completion for the underground irrigation pipeline on September 19, 2013, one copy of the revised as-built plans which identify the installed piping and valve configuration at the pivot point and the north irrigation well on August 25, 2014, and updated nutrient management plan information on January 12, 2016 and February 10, 2016. The underground irrigation pipeline is located in the North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 1, Township 112 North, Range 51 West in Brookings County, South Dakota.

Your permitted manure management system is for an existing open lot feeding a maximum of 1,500-head of beef cattle. The manure management system consists of piping, diversion dikes or channels, two sediment basins, one holding pond, and 16.7 acres of drainage area. The upper and lower sediment basins are both designed for 122 days of solids storage capacity. The holding pond meets the requirements of the general permit and has at least 365 days of liquid storage capacity.

The underground irrigation pipeline was approved with the original plans and specifications for your manure management system on May 24, 2012. The as-built changes consist of:

- The underground irrigation pipeline ties into two wells near the pivot riser;
- A combination air release/check valve and a hand operated valve were installed between each well and the riser at the pivot;
- The type of piping installed was changed from 8-inch PVC to 6-inch Class 200 PVC pipe; and
- The pivot will be used to apply process wastewater to *Fields 1 and 13*.

We have reviewed and hereby approve the changes shown on the as-built plans. Two copies of the as-built plans are being kept for our files. Please replace the appropriate pages in your plans and

Tracy Johnson
 Tracy Johnson Feedlot
 February 16, 2016
 Page 2 of 3

specifications booklet with the revised pages enclosed with this letter and add any additional pages enclosed with this letter into your plans and specifications booklet.

The department also received information to add four new fields to your approved Phosphorus-based Nutrient Management Plan (NMP). In the June 21, 2013, letter from the department, you were informed that *Field 7* could not be approved until a background phosphorus soil test was submitted to the department for review and approval. The department received the requested background phosphorus soil test for *Field 7*.

Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit).

Fields Being Added to NMP						
Line #	Field or Tract #	County	Legal Description	Available Acres	Soil Sampling Requirements	
					0-2 feet	Additional
7	Schultz North	Brookings	NE ¼, Section 11, T112N, R51W	56.0	Yes	No
11	Raven Capital W.	Hamlin	SE ¼, Section 35, T113N, R51W	105.8	Yes	Yes
12	Raven Capital E.	Hamlin	SW ¼, Section 36, T113N, R51W	63.6	Yes	Yes
13	Jefferis Pivot	Brookings	NW ¼, Section 1, T112N, R51W	46.0	Yes	Yes
14	Jefferis Pivot	Brookings	NW ¼, Section 1, T112N, R51W	32.0	Yes	Yes

We are approving the modifications and are including *Fields 7, 11, 12, 13, and 14* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

All of the new fields will require soil tests from zero to two feet prior to manure application.

Fields 11, 12, 13, and 14 are also identified as being located over a shallow aquifer and have additional soil testing requirements. For these fields, soil tests are required from 0 to 2 feet **and** 2 to 4 feet prior to manure application.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot

Tracy Johnson
Tracy Johnson Feedlot
February 16, 2016
Page 3 of 3

soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

Two copies of the field information are being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Troy Roth, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: Justin Bonnema, Agricultural Engineer, PE, USDA-NRCS, Brookings, SD
Kevin Banken, Centrol Crop Consulting, Inc., 333 Marian Ave, Brookings, SD 57006
Luke Muller, F.D.A.L.G., Watertown, SD
Brookings County Commissioners
Hamlin County Comissioners

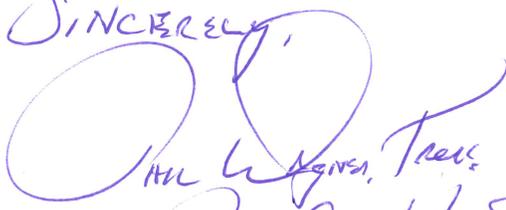


Brookings County History Museum
Volga, South Dakota

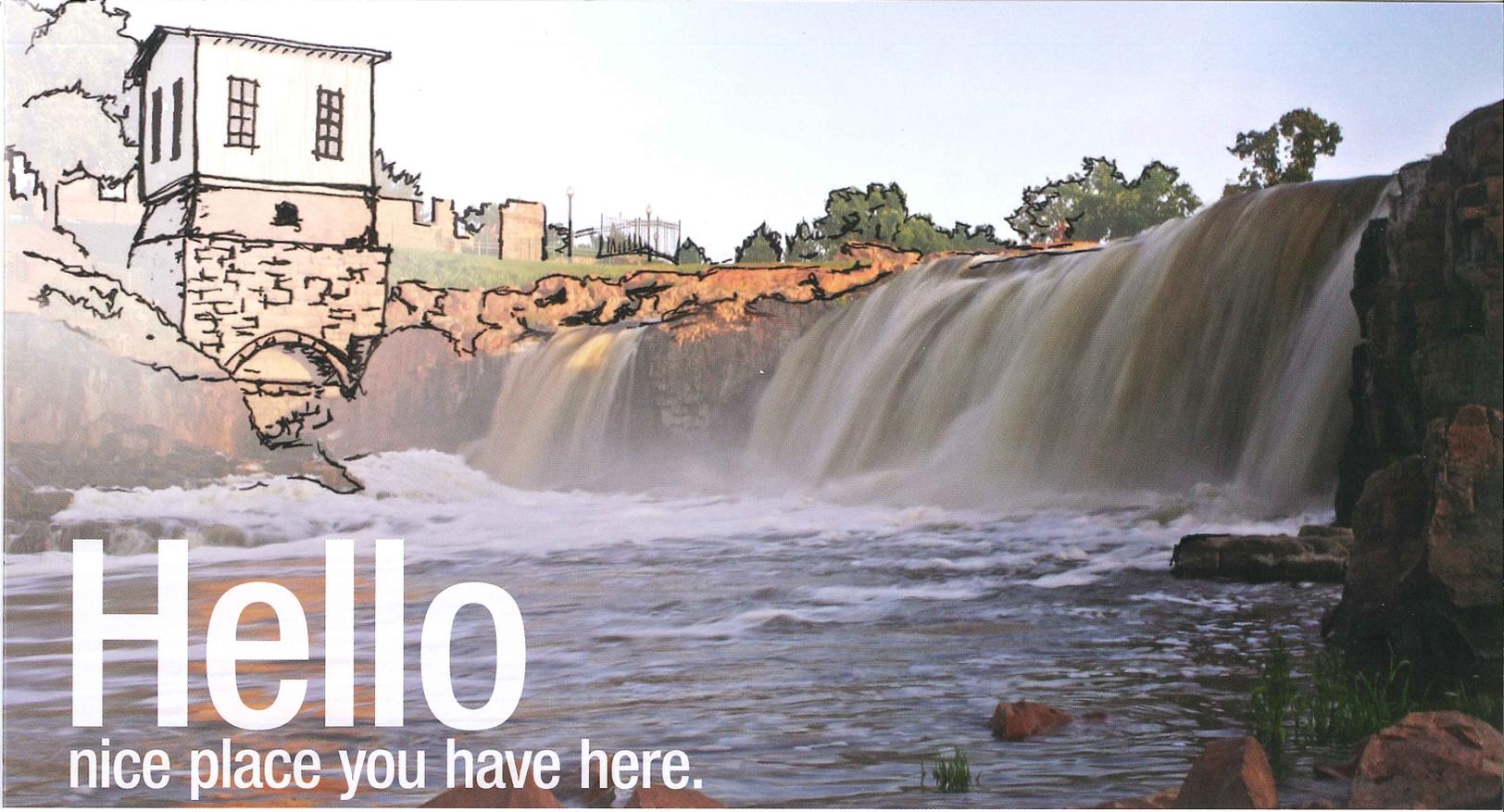
16 FEB 16

ATTN. Commission

THANK you Very Much For your
CHECK For \$4,000⁰⁰ and INCLUDING
US in your Budget.

SINCERELY,

Paul W. Agnew, Treas.
B. C. H. S.

Brookings County
Historical Society

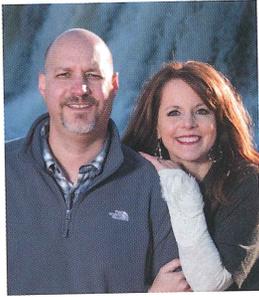


Hello

nice place you have here.



DESIGN FOR LIFE

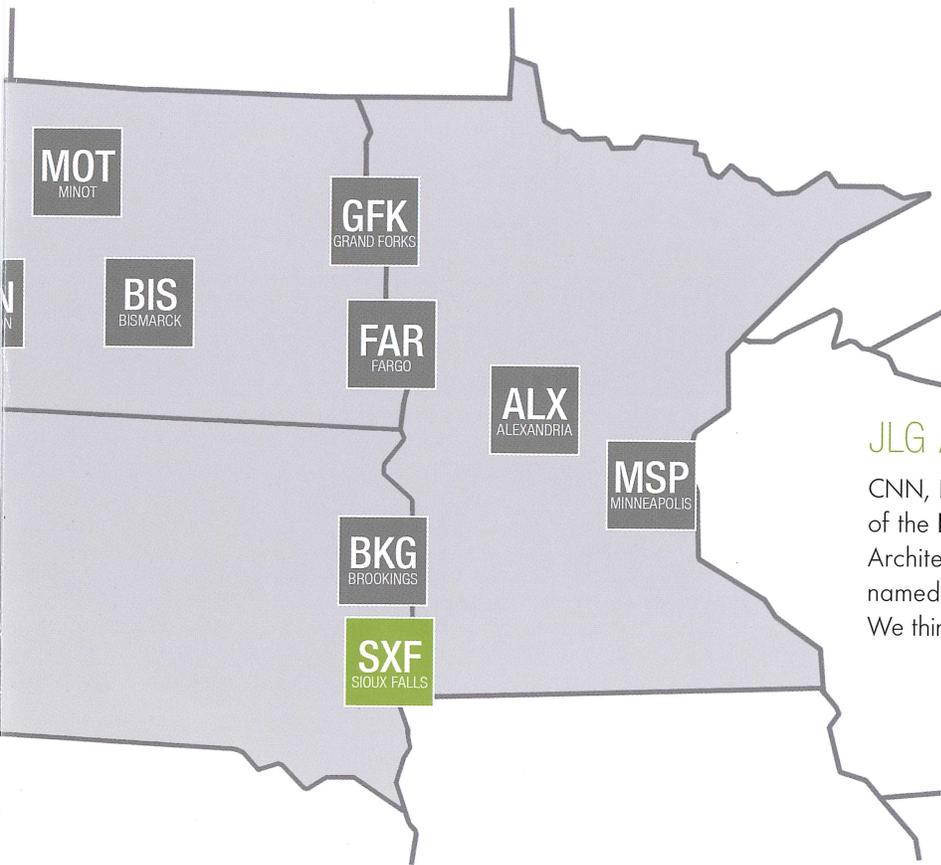


DAVID VAN NIEUWENHUYZEN AIA

As Market Leader of JLG's Sioux Falls office, Dave has spent the last two decades professionally fueling his lifelong passion for great architecture, relationship building, and community involvement - in other words, Dave designs for life. Dave grew up in Pipestone, MN, and holds both a Bachelor of Architecture degree and a Bachelor of Science in Environmental Design from North Dakota State University. Dave has lived and worked in Sioux Falls since 1999, and his past 15 years as Director of Architecture for Fiegen Construction had him responsible for all aspects of architecture ranging from initial design presentation to construction management and budget control. Dave and his wife, Dawn, have three children in the Harrisburg School District, and Dave loves attending his kids' activities, participating and leading at his church, boating in the summer months, and just spending time with his family. Dave recently served as President of the American Institute of Architects South Dakota chapter, and previously spent 9 years on the City of Sioux Falls Zoning Board of Adjustments. He currently serves as Chairman of the Sioux Falls Building Code Board of Appeals.

WIL
WILLISTON

DK
DICKINSON



JLG ARCHITECTS IS NOW IN SIOUX FALLS.

CNN, Forbes and Time Magazine have named Sioux Falls one of the **best places to live** in the United States. Inc. Magazine, Architectural Record, and Building Design+Construction have named JLG one of the **top architecture firms** in the nation. We think this is the beginning of a beautiful relationship.



THANK YOU



To all my Friends
@ Brookings County,

First, thank you all for
the beautiful Clock - it will
remind me of each of you
& it looks great on my
fireplace mantle!

But most of all - thank
you for the privilege &
pleasure to work w/ each of
you in my many years
w/ Brookings County. I

Could not have asked for
a better group of co-workers
to share my years of
service!! Brookings County
can be proud of their public
servants as it is a fantastic
group -- to call my friends!
Thank-you for many great
years!! Joyce

**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF SOUTH DAKOTA**

IN THE MATTER OF THE APPLICATION OF GREAT RIVER ENERGY AND NORTHERN STATES POWER COMPANY D/B/A XCEL ENERGY FOR A PERMIT TO CONSTRUCT A 10.6 MILE, 345 KV TRANSMISSION LINE (CAPX2020) IN BROOKINGS WHITE COUNTY NEAR, SOUTH DAKOTA)))))))	ORDER GRANTING REQUEST FOR RELEASE OF CONSTRUCTION BOND EL10-016
--	---------------------------------	---

On November 23, 2010, Great River Energy, a Minnesota Cooperative Corporation (Great River), and Northern States Power Company, a Minnesota Corporation, d/b/a Xcel Energy (Xcel) (Applicants), filed an application (Application) with the Public Utilities Commission (Commission) for the Brookings County - Hampton 345 kilovolt (kV) Project. The Application is for the South Dakota portion of the Project consisting of a 10.6-mile 345 kV transmission line between the Brookings County Substation near White, South Dakota and the South Dakota-Minnesota border and associated modification at the existing Brookings County Substation. On June 17, 2011, the Commission issued an Order Granting Joint Motion for Approval of Settlement Stipulation and Granting Permit to Construct Facilities authorizing the construction of the Project subject to the terms and conditions set forth in the Settlement Stipulation, which included the requirement that Applicants furnish an indemnity bond in the amount of \$500,000 pursuant to SDCL 49-41B-38 to secure the restoration and repair of damage to roads and other public infrastructure. On June 6, 2013, Applicants submitted the bond. On February 5, 2016, Applicants filed a letter requesting release of the bond. On February 12, 2016, the Commission considered this matter and deferred action. Brookings County, Lake Hendricks Township, Richland Township, and the South Dakota Department of Transportation have all signed bond releases.

The Commission has jurisdiction over this matter pursuant to SDCL Chapter 49-41B, specifically 49-41B-38.

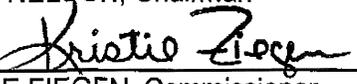
At its regular meeting on February 26, 2016, the Commission again considered this matter. The Commission voted unanimously to grant Applicant's request for release of construction bond and authorize the Executive Director or General Counsel to execute any necessary release documents to release Travelers Casualty and Surety Company of America Bond No. 105816545. It is therefore

ORDERED, that Applicant's request for release of the construction bond is hereby granted and the Executive Director or Commission Counsel is authorized to execute any necessary release document to release Travelers Casualty and Surety Company of America Bond No. 105816545.

Dated at Pierre, South Dakota, this 2nd of March, 2016.

CERTIFICATE OF SERVICE	
The undersigned hereby certifies that this document has been served today upon all parties of record in this docket, as listed on the docket service list, electronically or by mail.	
By:	<u>Karen E. Cremer</u>
Date:	<u>3/02/2016</u>
(OFFICIAL SEAL)	

BY ORDER OF THE COMMISSION:

 _____ CHRIS NELSON, Chairman
 _____ KRISTIE FIEGEN, Commissioner
 _____ GARY HANSON, Commissioner