



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, April 5, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents: [03-22-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents: [Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents: [Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents: [HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents: [Claims Paid 4.05.16.PDF](#), [8 Cnty Mtg Meal 3.23.16.PDF](#)

B. Department Head reports.

i. County Development

Documents: [County Development.pdf](#)

- a. Be it noted, Chairperson Krogman signed the LEOP No Change certificate.

Documents: [LEOP No Change Certificate.pdf](#)

- b. Be it noted, Chairperson Krogman signed the 2nd quarter SLA report.

7. Scheduled Agenda Items

A. 9:00 AM - Discussion and possible action to support a road closure for the Brookings Farmer's Market.

Documents: [BFM Letter to Commissioners 3.30.16.pdf](#),
[6th_Ave_Closure_Maps.pdf](#)

B. 10:00 AM - Action to approve Resolution #16-13: a resolution declaring April 5, 2016 as National Service Recognition Day.

- *The Board will take a 15 minutes recess following the adoption of the resolution to attend a reception with the volunteers.*

Documents: [National Service Recognition Day.pdf](#)

8. Regular Business

A. Annual meeting with Director of Equalization - SDCL 10-3-14.

Documents: [SDCL 10-3-14.pdf](#)

B. Action to approve Abatement #16-007 made by the City of White for parcel #37375-0000-003-05 in the amount of \$3,271.90.

Documents: [Abatement 16-007.pdf](#)

C. Action to approve a Request to Fill Vacancy for an Appraiser in the Department of Equalization.

Documents: [Request to Fill Vacancy - Appraiser.pdf](#)

D. Action to approve the following Volunteer Board Appointments:

i. Housing and Redevelopment Commission - one position.

- *Angie Schmitz*

Documents: [Housing Redevelopment - Schmitz.pdf](#)

ii. Jail Expansion Advisory Committee - two positions.

- *John Mills*
- *Tim Ryneerson*
- *Martin Kloster*
- *Carol Pitts*
- *Nancy Flynn (received 03/30/2016)*

Documents: [Jail Expansion - Mills.pdf](#), [Jail Expansion - Ryneerson.pdf](#),
[Jail Expansion - Kloster.pdf](#), [Jail Expansion - Pitts.pdf](#), [Jail Expansion - Flynn.pdf](#)

E. Action to approve Agreement #16-29: a joint powers agreement between Brookings County and the State of South Dakota Department of Transportation for weed spraying services.

Documents: [Noxious Weed Control 2016.pdf](#)

F. Action to approve Agreement #16-30: a Brookings County Pictometry Purchase Agreement between Brookings County and the Brookings 911 Board.

Documents: [Pictometry 911 Board.pdf](#)

G. Action to approve Agreement #16-31: a Brookings County Pictometry Purchase Agreement between Brookings County and the City of Brookings.

Documents: [Pictometry City of Brookings.pdf](#)

H. Action to approve Agreement #16-32: a Brookings County Pictometry Purchase Agreement between Brookings County and Brookings Municipal Utilities.

Documents: [Pictometry BMU.pdf](#)

I. Action to approve Resolution #16-14: a resolution authorizing the use of vote centers and establishing vote center locations.

Documents: [Vote Center Locations.pdf](#)

J. Action to approve Agreement #16-24: a retention letter to contract with attorney Steve Bogue to conduct union negotiations.

- *Tabled from March 22, 2016.*

Documents: [Contract Negotiations.pdf](#)

K. Action to approve changes to the Brookings County Strategic Plan.

Documents: [Strategic Plan.pdf](#)

L. Discussion and possible action to hire Banner Associates, Inc. to design a road project on 468th Avenue to North Sky Dairy.

Documents: [Engineering Estimate.pdf](#)

M. Discussion and possible action regarding 213th Street.

9. Commission Department Director Report

Documents: [Commission Dept Director Report.pdf](#), [Brookings-Deuel Rural Water Annual Meeting.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents: [Dairy Fest.pdf](#), [DENR to Volga Dairy.pdf](#), [Mills Constructon Invitation.pdf](#)

12. Adjournment

13. Public Notices

- *April 5, Tuesday: 6:30 p.m., Annual Meeting for the Brookings-Deuel Rural Water System at the McKnight Hall in White.*
- *April 12, Tuesday: 8:30 a.m., the Board will meet as the Brookings County Board*

of Equalization.

- *May 19, Thursday: 8:30 a.m. - 12:30 p.m., FEMA Crisis Leadership Management Course, Brookings City & County Government Center.*
- *May 24, Tuesday: 8:00 a.m. - 12:00 p.m., Cybersecurity Training, Brookings City & County Government Center.*
- *May 25, Wednesday - May 26, Thursday: Active shooter training sessions.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.