



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, May 3, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.
4. **Approval of Agenda**
5. **Consent Agenda Items**
 - A. **Approval of minutes.**

Documents: [04-19-2016 Minutes.pdf](#)
 - B. **Approval of travel & education requests.**

Documents: [Travel Requests.pdf](#)
 - C. **Approval of the Human Services report.**

Documents: [HHS Report.pdf](#)
6. **Routine Business**
 - A. **Approval of claims.**

Documents: [Claims Paid 5 03 16.pdf](#), [May Cell Reimbursements.pdf](#)
 - B. **Department Head reports.**
 - i. **County Development Department**

Documents: [County Development Report.pdf](#)
7. **Scheduled Agenda Items**
8. **Regular Business**
 - A. **Discussion and possible action on a late elderly tax freeze application.**

Documents: [Elderly Tax Freeze.pdf](#)
 - B. **Discussion and possible action on setting a deadline for accepting late elderly and disabled tax freeze applications.**
 - C. **Discussion and possible action on appraisal process for the property in Sinai**

that the County took tax deed to and has declared surplus.

D. Discussion and possible action to approve a letter of recommendation for County Development Director Robert Hill's appointment to the NACo Justice and Public Safety Steering Committee.

Documents: [NACo letter of recommendation.pdf](#)

E. Discussion and possible action on advertising for Requests for Proposals for architects for the jail expansion.

F. Action on Agreement #16-33: an agreement between Brookings County and designArc LLC for architectural services for the maintenance equipment storage building in Sinai for the Highway Department.

- *Tabled action from April 19, 2016: Motion by Yseth, seconded by Miller to approve the agreement.*

Documents: [Maintenance Equipment Building Letter.pdf](#), [Maintenance Equipment Building Agreement.pdf](#)

G. Action to approve Agreement #16-36: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents: [Agr 16-36 ROW Application.pdf](#)

H. Action to approve Agreement #16-37: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents: [Agr 16-37 ROW Application.pdf](#)

9. Commission Department Director Report

Documents: [Commission Dept Director Report.pdf](#), [FEMA Training.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents: [Brookings Health System Celebration.pdf](#), [Civil Design Golf Outing.pdf](#), [DENR to Smallfield Farms.pdf](#), [DENR to Valley View Dairy.pdf](#), [DOT Study.pdf](#), [Shepherds Gift Golf Tournament.pdf](#)

12. Adjournment

13. Public Notices

- *May 18, Wednesday: 12:00 pm Sioux Valley Commissioner's Association quarterly meeting at the Congregational Church in Clark, SD.*
- *May 19, Thursday: 8:30 am - 12:30 pm FEMA Crisis Leadership Management Course, Brookings City & County Government Center.*
- *May 19, Thursday: 11:30 am - 1:00 pm Brookings Convention & Visitor's Bureau Tourism Luncheon at the McCrory Gardens Visitor Center.*
- *May 24, Tuesday: 8:00 am - 12:00 pm Cybersecurity Training, Brookings City & County Government Center.*
- *May 25-26, Wednesday- Thursday: Active shooter training sessions.*
- *June 2, Thursday: 6:30 pm Got Milk Gala at the Swiftel Center. Kickoff event for Dairy Fest 2016.*
- *June 2, Thursday: 5:30 pm Brookings Health System Foundation Donor*

Celebration at McCrory Gardens Visitor Center.

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION & BROOKINGS COUNTY BOARD OF EQUALIZATION MEETING TUESDAY, APRIL 19, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 19, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the April 19, 2016 Commission Meeting and Brookings County Board of Equalization was approved without objection.

CONSENT AGENDA

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the April 5, 2016 Commission Meeting and the minutes from the April 12, 2016 Brookings County Board of Equalization Meeting.

Travel Requests: Vicki Buseh, Kristen Witchey, & Bev Chapman to attend the Officials Spring Workshop on May 11th-12th in Pierre; Laura Littlecott to attend the HR Central Region Training Conference on June 5th-8th in St. Louis, MO; Robert Hill to attend the 2016 National Association of Counties Annual Conference on July 22nd-26th in Long Beach, CA.

Personnel Action Notices: routine step increase- Craig Chapman to \$19.77, effective April 1, 2016; new hire- Joyce Dragseth as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Paulette Heesch as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Judith DeZeeuw as a Temporary Election Worker at \$11.00, effective April 19, 2016; new hire- Martha Brettschneider as a Temporary Election Worker at \$11.00, effective April 19, 2016; routine step increase- Michelle Delaney to \$18.39, effective May 1, 2016; voluntary resignation- Brooke Goodale, effective April 1, 2016; new hire- Abigail Baatz as a Temporary Legal Intern at \$11.00, effective May 23, 2016.

Human Services Report: case #16-039 for Brookings Municipal Utilities was denied; case #16-049 for Avera McKennan was denied; case #16-051 for rent was approved; case #16-052 for Brookings Municipal Utilities was approved; case #16-054 for Brookings Municipal Utilities was approved; case #16-055 for Brookings Municipal Utilities was approved; case #16-042 for rent was approved; case #16-056 for Brookings Municipal Utilities was denied; case #16-057 for Brookings

Municipal Utilities was approved; case #16-058 for Brookings Municipal Utilities was approved; case #16-059 for Brookings Municipal Utilities was approved; case #16-060 for Brookings Municipal Utilities was approved; case #16-070 for Brookings Municipal Utilities was approved; case #16-071 for Brookings Municipal Utilities was approved; case #16-072 for Brookings Municipal Utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

A&B Business Inc, Maintenance Contract, \$50.30, Maintenance Contract, \$50.40, Copier Contract, \$416.57, Copier Maintenance Contract, \$54.84, Copier Maintenance Contract, \$87.57, Copier Maintenance Contract, \$90.05; Adair Asset Management LLC, Tax Certificate, \$2,839.22; AgFirst Farmers COOP, LP, Dust Masks, \$72.78; Anderson Oil, Diesel for White Shop, \$835.45; Anderson, Jeffrey G, Per Diem, Mileage, \$196.48; Aragon, Martha A, Translation Services, \$50.00; Auto Body Specialists, Paint, \$123.65; Avera Education & Staffing, Med Training Video, \$125.00; Avera Medical Group, Inmate Medical, \$1,084.26; Avera Queen of Peace, Drug Tests, \$56.90; Banner Associates, Engineering Services, \$17,168.56; Bierschbach Equipment, Road Fabric, \$2,920.00; Boyer Trucks, Head Light Kit 0595, \$57.09; Bozied Oil Co Inc, Car Washes, \$171.00; Brookings Auto Mall Inc, RSVP Gas Tank Check, \$112.19; Brookings City Utilities, Utilities, \$968.11, Utilities, \$2,095.58, Local Phone, \$443.26, Utilities, \$1,978.59, Phone Service, \$1,150.44, Phone/Internet Service, \$55.85, Truck Shed Water, \$95.80, Phone Service, \$282.35, COP Utilities, \$209.24, COP Utilities, \$295.06, COP Utilities, \$203.22, COP Utilities, \$75.58, COP Utilities, \$124.35, COP Utilities, \$92.75, COP Utilities, \$322.82, COP Utilities, \$369.47, COP Utilities, \$161.11, COP Utilities, \$57.35; Brookings County Finance, Advance Tax, \$172.44; Brookings County Finance, Advance Tax, \$445.66; Brookings Engraving, Sign Plates, \$19.50; Brookings Health System, PMD, \$261.99, February Blood Alcohol Testing, \$5,264.00, Blood Draw, Ambulance, \$197.49; Brookings Register, Momentum 2016, \$799.00, Notice of Responsibility, \$23.07, Legal Notices, \$87.33, Load Limits, Call for Bids, \$132.46, Tax Exempt List, \$785.07, Publishing, \$1,423.72; Brothers Pharmacy, Inmate Medication, \$1,978.90; Brown and Saenger, Absentee Envelopes, \$1,675.00; Buffalo Ridge Newspapers LLC, Legal Notices, \$141.90; Buhl's Cleaners, Rugs, Mop, \$58.60; Butler Machinery Co, Alarm Kits, Cutting Edge, \$2,778.27; Carquest Auto, Shop Supplies, Brake Pads, \$89.42; Central Business Supply, Copy Paper, \$38.95, Office & Programming Supplies, \$51.65, Razor Blades, \$18.99, Ink, Paper, \$48.28, Office Supplies, Paper, \$42.75; Century Business Products, Copier Maintenance Contract, \$130.38, Copier Supplies, Maintenance, \$44.00, Copier Contract, \$24.85, Copier Contracts, \$451.61; City of Brookings Landfill, Rubble from Sinai Shop, \$2,568.28; City of Brookings, Joint Building Costs, \$9,968.31; City of White, White Shop Utilities, \$51.45; Cody, Denise, INV MI Hearings, \$21.00; Cook's Wastepaper & Recycling, April Service, \$234.46, April Service, \$120.64, April Service, \$136.58, Commercial Service, \$185.28; Jim Cooper, Reimburse for Damaged Hay, \$65.00; Corrisoft LLC, GPS Activations, \$331.50; Courtesy Plumbing Inc, Toilet Cleaner, Drain Leak Repair, \$113.50; Dakota Data Shred, Shredding Service, \$44.85; Dakota Fluid Power Inc, Cylinder Repair 0599W, \$45.00; Dakota Riggers & Tool Inc, Cable Clip 0599P, \$144.60; DOT Property Management, COP Rent, \$475.00; Einspahr Auto Plaza, 6a12 Tire Balancing, 6a25 Oil, \$203.03; Election Systems & Software, Thumb Drives For Scanner, \$618.47; Fergen's Clothing & Shoes, Sew Patches-Biteler, \$14.00; First Bank & Trust, Training, Fuel, Supplies, \$295.18; First District Association, FY16 Annual Dues, 2nd Qtr, \$10,107.73; Fite, Pierce &

Ronning Law, CAA, \$477.00, CAA, \$1,197.00, CAA, \$1,017.00; Foerster Office & Supply, Janitor Supplies, \$124.55, Jail Supplies, \$563.65; Franz Digital, Bond Paper, \$72.21; G&K Services, Laundry Services, \$303.94; Gass Law, PC, CAA, \$469.69, CAA, \$311.47, CAA, \$203.53; Jennifer Goldammer, CAA, \$472.80, CAA, \$1,552.90, CAA, \$270.00, CAA, \$771.06, CAA, \$453.10, CAA, \$830.30, CAA, \$340.40, CAA, \$418.20, CAA, \$515.20, CAA, \$903.90; Patricia J Hartsel, Transcripts, \$115.80, Transcripts, \$57.80, Transcripts, \$64.60, Transcripts, \$61.20, Transcripts, \$51.00, Transcripts, \$88.40, Transcripts, \$44.20; Konard O Hauffe DDS PC, PMD, \$449.85; Hill, Robert, Per Diem, Mileage APA Conference, \$228.20; Homestead Do-It Center, PVC Pipe, Sinai Shop, \$6.99; INA Group LLC, Tax Certificate, \$4,616.51; Inmate Services Corporation, Inmate Transport, \$1,095.00; Robert C Johnson, CAA Rent, \$450.00; Kenner Plumbing Company, Iron Pipe 0599p, \$140.40; Melanie Kindt, Per Diem, SDWIC Training, \$104.68; Benjamin L. Kleinjan, CAA, \$442.20, CAA, \$413.60, CAA, \$459.00, CAA, \$1,901.94; L&L Auto & Truck Parts, Vehicle Parts, Supplies, \$1,431.93, Wiper Blades, Unlocking System, \$145.23; Lautzenhiser's Stationery, Minute Book #24, \$362.50; Lewis & Clark Behavioral Health, BMI Intake, \$800.00; Lewno, Lucy, Inv MI Hearings, \$234.74; Lincoln County Auditor, Mental Illness Expenses, \$533.50; Locators & Supplies, Safety Vests for Adopt A Hwy, \$130.34; Lowe's, Shop Supplies, \$39.00, Blinds, Screwdriver Set, Paint, \$440.39; M&T Fire & Safety Inc, Earplugs, \$76.00; Reed T Mahlke, CAA, \$929.20, CAA, \$662.40, CAA, \$1,232.80, CAA, \$1,117.60; Martin's Inc, Oil, Diesel for Bruce, \$1,148.05; Matheson Tri-Gas Inc, Oxygen, Gas 13081519, 13075995, \$281.31; Matthew Bender & Co, Lexis SD Court Rules 2016 Supplement, \$46.44; McKeever's Vending, Inmate Commissary, \$363.08; Mediacom LLC, Law Library Internet, April, \$75.90; Medtox Laboratories, Inc, Tox Screen, \$157.50; Michael Todd & Company, Orange Mesh Flags, \$873.14; Minnehaha County JDC, JDC Costs Inv #4176a, \$13,802.82; Chris Mulhair, Boot Reimbursement Union, \$100.00; Nancy J Nelson, CAA, \$625.60; Nesvold, Teree, Per Diem, Internship Interview, \$96.60; Northern Truck Equipment, Cylinder 0599, \$817.49; Northwestern Energy, Highway & Truck Shop Utilities, \$394.60, Truck Shed Heat, \$60.68, Natural Gas Service, \$872.81; Office Depot Inc, Office, Mail Supplies, \$62.19; Office Peeps Inc, Toner Cartridge, \$166.53, Paper, Files, Labels, \$49.54; Pharmchem Inc, Sweat Patch Analysis, \$750.00; Pollard, Jerry, Inv MI Hearing, \$18.00; Qualified Presort Service, 3/16-3/31 Work, \$19.50; Razor's Edge Lawncare, Snow Removal, Ice Melt, Cleanup, \$3,104.00; Rental Depot, Hydraulic Jacks, \$21.30; Running's Supply Inc, Batteries, Wheel, Supplies, \$72.95, Hard Hats, Pins, Jack, \$123.91, 6a28 Rear Sight, Jail Supplies, \$117.73, Gopher Traps, \$53.91; SD Attorney General's Office, 24/7 3/16-3/31, \$149.00, 24/7 SCRAM 3/16-3/31, \$2,184.00, 24/7 SCRAM 3/1-3/15, \$2,952.00, 24/7 3/1-3/15, \$96.00; SD SHRM, Registration State Conference, \$209.00; SDACO, Registration for Spring Wrkshp, \$525.00, Mod & Preservation Relief Fund, \$784.00; Sinai City, Utilities, \$64.00; Sinai Coop Elevator, Diesel, \$729.00; Sioux River Bicycle & Fitness, Repair Fitness Equipment, \$99.99; Sioux Valley Energy, Aid to Construction Sinai Shop, \$816.33, Shop Utilities, Street Light, \$323.00; Sturdevant's Auto Parts, Shop Supplies, \$56.46; Swanda, Karen, Inv MI Hearings, \$21.00; Taser International, Taser Cables, \$51.81; Tonia Thornton, Uniform Shoes Per Contract, \$54.99; Truenorth Steel, Inventory Culvert, \$10,037.17; Tyler Technologies, Doc Pro, \$15,661.00; Steven Ust, Building Inspections, \$600.00; Vandenberg Law, CAA, \$598.00, CAA, \$1,058.00; Verizon Wireless, Mobile Data, \$280.07; VS/ADRDL, Rabies Testing, \$63.00; Walburg, Duane, Animal Cntrl Mileage 3/19-4/1, \$70.00; Walmart Community, 8 Cnty Mtg Refreshments, Ink, \$76.79; Wheelco Truck & Trailer, Filters, Slack Adjustors, \$82.20; Terry D Wiczorek PC, CAA, \$1,244.01, CAA, \$251.51, CAA, \$2,891.04, CAA, \$2,270.63; Yankton County Sheriff, Service of Process, \$25.00; SD Dept of Revenue, April Remittance, \$465,010.98

Department Head Reports

Jen Burns, RN for the South Dakota Department of Health said they have been busy giving students their Tdap vaccines. Burns said the Tdap vaccine and the Meningitis vaccine is a requirement for all students entering 6th grade and transfer students who enter 6th-12th grade.

Burns said they've completed school services and the new contracts have been sent out to the schools. Burns said part-time clerical, Melanie Kindt is doing a great job; Kindt attended a SDWIC-IT training in Pierre.

Krogman asked what happens when parents do not sign the consent forms for vaccines. Burns said the Tdap and Meningitis vaccine is a requirement; students can either get the vaccine at the school for free or at the clinic.

County Development Director Robert Hill said the Conditional Use Permit cu2016-002 that was appealed was denied at the April 5th Planning & Zoning Meeting. Hill said he will be attending a FEMA Grant training in Sioux Falls later in the day.

Hill discussed upcoming dates.

Director of Equalization Chris Lilla said he is working on the 2016 abstract, which will be submitted to the Department of Revenue. Lilla said his office is starting the continuation of the city review; the city review was not completed last year. Lilla said Deputy Director of Equalization Jacob Brehmer is starting the version upgrade for Proval.

Lilla said Sam Clauson, who appealed to the Local Boards and the Brookings County Board of Equalization, will be re-appealing to OHE. Lilla said he would keep the board informed.

Jensen asked if home visits are scheduled after hours. Lilla said they work with the homeowners, so if the only option is to assess after business hours then that is what they do.

Be it noted, Lilla discussed the Sales and Compliance Audit Report completed by Property Tax Specialist Corina Erickson.

Finance Officer Vicki Buseth said they are starting the budget process. Buseth said property tax payments are coming in. Buseth said the temporary election workers start April 19th with absentee voting beginning Friday, April 22nd.

Buseth said they helped with the City/School election and everything went well; they didn't have any issues. Buseth said there were over 800 absentee ballots.

Finance Assistant II Jenna Peterson updated the board on the surplus sale auction. Peterson said the county received \$9,563.00 from the online auction. She said the county should receive the money within 90 days. Peterson asked the board what they would like to do with the remaining items.

By consensus, the board agreed to extend the surplus sale auction.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for March 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

March 2016

Total amount of deposits in bank.....\$16,699,337.43

Total amount of actual cash: Currency.....	\$2,067.00
Coins.....	\$1.62
Total amount of checks/draft in Treasurer’s possession not exceeding 3 days.....	\$87,743.22
Itemized list of all other items.....	\$7,799.44
TOTAL.....	\$16,796,948.71

Be it noted, the Payroll & Additives for March 2016 was presented to the board. Commission/HR: \$15,717.96; Technology: \$5,587.60; Finance Office: \$18,977.80; States Attorney: \$25,071.82; Equalization: \$14,323.56; Register of Deeds: \$7,458.76; Veterans/Welfare: \$5,979.87; Sheriff’s Office: \$78,236.43; Coroner: \$355.20; Community Health: \$3,269.90; Extension: \$2,238.63; Weed: \$2,138.36; Planning & Zoning: \$5,393.83; Highway: \$45,883.31; Emergency Management: \$3,550.94.

AFLAC: \$2,748.58; Avesis: \$1,233.95; Office of Child Support: \$400.00; Delta Dental: \$4,731.24; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,257.20; Local Teamsters: \$1,107.00; SDRS: \$40,932.22; SDRS Supplemental: \$1,653.00; EFTPS: \$80,962.12; Wellmark: \$89,687.74; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of March 2016 were presented to the board. \$4,668.66 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of March 2016 in the amount of \$27,634.50 was presented to the board.

Motion by Yseth, seconded by Miller to approve the quarterly General Fund transfers as per budget appropriations for the second quarter 2016. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of \$750,000.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,568.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of \$3,239.25.

Sheriff Martin Stanwick said there are 24 inmates in jail with 5 of them having work release. Stanwick said there have been five stolen vehicles within the county; two in the county and three in the city. Stanwick said they have been averaging 31 inmates a day, so the jail has been staying busy.

Lead Foreman Jeff Anderson discussed the 2016 projects with the board. Anderson said they’ve finished crack sealing and they’ve hired a Heavy Equipment Operator.

Veterans & Human Services Director Michael Holzhauser said they are still working on re-writing the policy manual. Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Holzhauser discussed the Veterans Resource Center on campus with the board. He said students who are associated with the military are able to use the room.

Holzhauser discussed upcoming dates.

REGULAR BUSINESS

Motion by Pierce, seconded by Yseth to transfer \$79.72 from General Fund 101-4-221-4290 to Fire Department Fund 759-3-339-0100. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Yseth to declare parcel #35400-00200-009-00; Lot Nine (9) in Block Two (2) of Pleasant Heights Second Addition in the Town of Sinai, Brookings County, South Dakota as surplus to be auctioned. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to declare the highway shop in Sinai as surplus to be razed. Background information was provided by Commissioner Miller. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-33: an agreement between Brookings County and designArc LLC for architectural services for the maintenance equipment storage building in Sinai for the Highway Department.

Yseth said designArc LLC are great people, but asked what kind of design the highway department is looking for. Jensen asked if the shop will be similar to the one in Bruce. Lead Foreman Jeff Anderson said it will be identical to the shops in Bruce and White. Yseth asked why they couldn't just use the same plans from the shops in Bruce and White. Anderson said they want to make sure everything is right; there are codified laws that they have to follow.

Motion by Jensen, seconded by Yseth to table until May 3rd. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-34: an agreement between Brookings County and the State of South Dakota's Department of Transportation for the installation of highway-rail grade crossing signals and precast concrete crossing surface material on 34th Avenue.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-35: an application for occupancy of right-of-way made by Sioux Valley Energy. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Yseth, seconded by Jensen to appoint Michael VandeWeerd to the Planning & Zoning Commission. Pierce said the Planning & Zoning Commission is one of the most important boards in the county and the people who serve on the board have a lot of authority. Pierce said she believes they have a great candidate who has submitted an application, but she has never met the

individual. Pierce asked if the individual could be interviewed, so she has an opportunity to meet the individual. Yseth said he doesn't want to change the rules, especially when there is only one person to interview. Yseth said Pierce does make a good point because it is a very important board. Yseth said he fears the kinds of questions that may be asked in an interview. Jensen said he knows the individual and said he is well qualified for the position. Miller said she understands Pierce's concerns, but she knows the individual and believes he is qualified for this board. Jensen said he doesn't believe Pierce's intentions were to drill the individual. Pierce said she had no intention on drilling the individual; she would just like to meet the individual. Pierce said she thinks the board needs to change the process when citizens want to sit on the Planning & Zoning board. Yseth said he is willing to change the policy on how the commissioners appoint these individuals to the Planning & Zoning board in the future. Yseth asked County Development Director Robert Hill to reach out to other counties and see what their process is when appointing people to the Planning & Zoning Commission.

Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye."
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Resolution #16-15: a Plat of Block 1; Lots 1-5 in Block 1; and Block 2 of Pearson-Overby Addition An Addition in Government Lot 4 in Section 22-T112N-R47W of the 5th P.M., Brookings County, South Dakota. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

The board discussed department work plans.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said there is a Commission Meeting with budget hearings to follow scheduled for June 7th, however, that day is also Primary Election day. Steffensen said they will have to meet June 9th to canvass the vote from the election, so they could start budget hearings following the canvass.

By consensus, the board agreed to have the Commission Meeting and canvass votes on Thursday, June 9th. The board also agreed to start budget hearings on Tuesday, June 14th.

Steffensen said the board will also meet November 10th at 8:30 a.m. to canvass the votes from the General Election.

Steffensen discussed upcoming dates.

Steffensen said they received two quotes to fix the concrete in front of the County Resource Center door. Steffensen said it will cost roughly \$1,500.

By consensus, the board agreed to move forward with fixing the concrete.

Deputy States Attorney Teree Nesvold presented the Deputy States Attorney's Report. Nesvold said Chief Deputy States Attorney Abigail Howard will give a presentation once she is back from Drug Court Training.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended and discussed the Planning & Zoning Meeting; attended the Chamber's Woman & Leadership Luncheon; attended Post Legislative Luncheon; attended the Swiftel 4-H Meeting; and attended the Equalization Meeting.

Commissioner Jensen attended the Outdoor Adventure Center Ceremony and attended the Equalization Meeting.

Commissioner Miller attended the Rural Water Meeting; attended the Planning & Zoning Meeting; attended First District Meeting; attended the Swiftel 4-H Meeting; attended the Equalization Meeting; and discussed the Weed Board Meeting.

Commissioner Yseth attended and discussed the ICAP Meeting; attended a Growth Partnership Meeting; and discussed an email he received regarding 34th Avenue.

Commissioner Krogman attended the Equalization Meeting; attended the PPCC Meeting; and attended the Affordable Housing Task Force Meeting.

ADJOURNMENT

Motion by Yseth, seconded by Jensen to adjourn. Motion carried.

Chairperson Krogman declared a 5 minute recess.

The board convened as the Brookings County Board of Equalization.

Motion by Yseth, seconded by Miller to approve the new applications for tax exempt status as presented. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Commissioner Pierce excused herself from the following vote.

Appeal	Property Owner/Legal Description	Motion/Second Roll call vote	Board Action
16-2	Dorothy Ishol NE ¼ SE ¼ S ½ SW ¼	Yseth/Miller to take off the table. Motion carried. Miller/Yseth Jensen “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.	AGA- \$200,000 AGA1- \$500.00

ADJOURNMENT

Motion by Miller, seconded by Yseth to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, May 3, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to request for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Brookings County

Travel/Education Request Form

Name(s) Sonia Mack

Department Extension/4-H Position: 4-H Youth Program Advisor

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4/25/2016			Watertown, SD
10/8-14/2016			New Orleans, LA

Reason for Travel: Watertown-Fair Entry Update/Final Set Up

New Orleans - 2016 NAE4-HA Annual Conference and Award Ceremony

Passengers:

- Estimated Expenses:**
- Air \$450.00
 - Method of Travel: County Vehicle Private Auto
 Watertown and Sioux Falls airport
232 Miles @ \$.42 /per mile = \$ 97.44
 - Meals: 5 Breakfast @ \$ 10.00 = \$ 50.00
5 Lunch @ \$ 14.00 = \$ 70.00
5 Dinner @ \$ 21.00 = \$ 105.00
Employees will not be reimbursed for meals that are included in the registration fee.
 - Additional Expenses (taxi, parking, etc):
 Please list Luggage-\$50; Parking-\$50, Taxi-\$50 = \$ 150.00
 - Lodging: 6 Estimated number of days/nights = \$ 1374.00
 - Registration Estimated cost = \$ 450.00

Total Cost Estimate = \$2746.44

Department Head designated mileage rate: \$.42 /per mile

- A travel advance form is attached to this request yes _____ no X



 Department Head Signature

April 19, 2016

 Date



Bayous and Byways
2016 NAE4-HA National Conference
New Orleans, Louisiana
October 9-13, 2016

Tentative Schedule

(Last update: March 21, 2016)

Saturday, October 8, 2016

8 am - 5 pm	Operations Center Open
8 am - 5 pm	NAE4-HA National Board Meeting
8 am - 6 pm	Pre-Conference Tours and Workshops
3 pm - 6 pm	Conference Registration and Welcome Center
9:00 PM	Host State Committee Meeting

Sunday, October 9, 2016

7 am - 5 pm	Volunteer Headquarters
7 am - 5 pm	Conference Registration & Welcome Center
8 am - 4 pm	Pre-Conference Tours and Workshops
8 am - 5 pm	Operations
8 am - 12 pm	NAE4-HA Board Meeting
1 pm - 2 pm	NAE4-HA Committee Leadership Team
	- Member Recognition
	- Member Services
	- Policy and Resolutions
	- Professional Development
	- Programs
2 pm - 3:30 pm	State Officers Leadership Workshop
3 pm - 4 pm	First Timers Orientation
4 pm - 5 pm	Committee Meetings
5:30 pm - 10 pm	Opening Event
11:00 PM	Host State Committee Meeting

Monday, October 10, 2016

7 am - 5 pm	Operations
7 am - 5 pm	Volunteer Headquarters
7:30 am - 5 pm	Conference Registration and Welcome Center
8:00 am - 11:30 am	Commercial Exhibit Set-Up
8:30 am - 11:15 am	Conference Grand Opening Session
	- Welcome and Entertainment
	- Business Meeting
	- Entertainment
	- Keynote Speaker - Jeanne Robertson (http://www.jeannerobertson.com)
	- Announcements
12:00 pm - 5:00 pm	Commercial Exhibits Open
12:00 pm - 1:30 pm	State & National Staff Luncheon
12:00 pm - 1:30 pm	Lunch in the Exhibit Hall
1 pm - 5:00 pm	State 4-H Program Leaders Workshop
1 pm - 1:30 pm	Retirees & Family Welcome



Bayous and Byways

Tentative Schedule of Events, Page 2

1:00 - 3:00 pm	Poster Showcase #1 (Staffed 1:00 pm to 2:00 pm)
1:30 - 3:00 pm	Seminars Session #1
3:00 - 5:00 pm	Poster Showcase #2 (Staffed 3:00 pm to 4:00 pm)
3:30 - 5:00 pm	Exhibit Showcase in Exhibit Hall
3:30 - 5:30 pm	Committee Meetings
6:00 pm	States' Night Out
9:00 PM	Host State Committee Meeting

Tuesday, October 11, 2016

7:00 am - 6:00 pm	Operations
7:00 am - 5:00 pm	Volunteer Headquarters
7:30 am - 8:30 am	Past Presidents Breakfast
8:00 am - 5:00 pm	Conference Registration and Welcome Center
8:00 am - 3:00 pm	State 4-H Program Leaders Workshop, continued from Monday
8:00 am - 5:00 pm	Commercial Exhibits Open
8:30 am - 10:30 am	Poster Showcase #3 (Staffed 9:30 am to 10:30 am)
8:30 am - 10:00 am	Seminars #2
10:00 am - 2:00 pm	Life Member New Orleans Tour and Lunch
10:30 am - 12:00 pm	Seminars #3
10:30 am - 12:30 pm	Poster Showcase #4 (Staffed 11:30 am to 12:30 pm)
12:00 pm - 1:30 pm	Lunch in the Exhibit Hall
12:00 pm - 1:30 pm	Global Citizenship Luncheon (by invitation only)
12:30 pm - 2:30 pm	Poster Showcase #5 (Staffed 12:30 pm to 1:30 pm)
1:00 pm - 5:00 pm	Life Member/Family Tours and Activities
1:30 pm - 3:00 pm	Seminars #4
2:30 pm - 4:30 pm	Poster Showcase #6 (Staffed 2:30 pm to 3:30 pm)
3:30 pm - 5:30 pm	General Session <ul style="list-style-type: none">- Opening- State of the 4-H Program- Entertainment- NAE4-HA Business Meeting
6:00 pm - 8:00 pm	Sports of the South in the New Orleans Super Dome
10:30 PM	Host State Committee Meeting

Wednesday, October 12, 2016

7:00 am - 6:00 pm	Operations
7:00 am - 5:00 pm	Volunteer Headquarters
8:00 am - 5:00 pm	Conference Registration
8:00 am - 12:00 pm	Commercial Exhibits Open
8:00 am - 9:00 am	Committee/Task Force Meetings
9:15 am - 11:30 am	Regional Brunch
12:00 pm - 1:30 pm	Seminars #5
2:00 pm - 5:00 pm	Seminars on Wheels
2:00 pm - 5:00 pm	Super Seminars
4:00 pm - 5:00 pm	Conference Debriefing w/ Future Conference Committees
5:30 PM	Dinner on your Own
11:00 PM	Host State Committee Meeting



Bayous and Byways
Tentative Schedule of Events, Page 3

Thursday, October 13, 2016

7:00 am - 5:00 pm

Operations

8:00 am - 5:00 pm

Conference Registration

8:30 am - 10:45 am

Closing Assembly

- Entertainment
- NAE4-HA Business Meeting
- Entertainment
- Cap Note Speaker
- Closing and Announcements

11:30 am - 2:30pm

NAE4-HA Transition Board Meeting

12:00 pm

Lunch on your own and Self Tours of New Orleans

1:00 pm - 3:00 pm

Awards Rehearsal

5:00 pm

Award Winners & Donor Reception

6:00 pm

Ballroom Doors Open

6:30 pm - 9:00 pm

NAE4-HA Awards Banquet

Travel / Education Request Form

Name(s) Gary Egeberg & Mike Andresen

Department Weed & Pest Department Position _____

Travel / Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4-28-16			Mitchell

Reason for Travel Mosquito calibration work shop

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
- 106 miles @ \$_____/per mile = \$_____
- Meals: Breakfast @ \$_____ = \$_____
- Lunch @ \$_____ = \$_____
- Dinner @ \$_____ = \$_____
- Additional Expenses (taxi, parking, etc):
Please list _____ = \$_____
- Lodging: _____ Estimated number of days/nights = \$_____
- Registration: _____ Estimated cost = \$_____
- Total Cost Estimate = \$_____

Department Head designated mileage rate: \$_____/per mile

Mike Mor Department Head Signature 4-18-16 Date

Travel / Education Request Form

Name(s) Scott Sebring / MATT CHRISTENSEN
 Department SHERIFF 511 Position(s) Asst Sheriff / Admin Asst

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
MAY 10, 2016	-	-	Sioux Falls

Reason for Travel TRAINING Generald weapon Reports
- PROCESSING Rpt

Passengers MATT CHRISTENSEN Admin Asst

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 50.00
 - Meals: — Breakfast @ \$ — = \$ —
2 Lunch @ \$ 11.10 = \$ 22.00
— Dinner @ \$ — = \$ —
 - Additional Expenses (taxi, parking, etc)
 Please list N/A = \$ —
 - Lodging: — Estimated number of days/ nights = \$ —
 - Registration — Estimated cost = \$ —
- Total Cost Estimate = \$ 72.00

Department Head designated mileage rate: \$ _____ / per mile

[Signature] Department Head Signature 4-14-16 Date

Gun Permits

Martin Stanwick

From: Staci Ackerman <admin@southdakotasheriffs.org>
Sent: Tuesday, April 12, 2016 12:25 PM
To: 'Andy Howe'; 'Barry Hillestad'; 'Bill Stahl'; 'Boll, Josh'; 'Bon Homme County Sheriff'; 'Brad Rathbun'; 'Brian Dean'; 'Bvron Noelmeier'; 'ccs161'; 'Curt Hambraer'; 'Dale Elsen'; 'Dan Limoges'; 'Darrell Miller'; 'Dave Ackerman'; 'Dave Solem'; 'David Fink'; 'Dawn Lake'; 'Dennis Johnson'; 'Doug DeBoer'; 'Doug Solem'; 'Fall river County Sheriff's Office'; 'Fred Koester'; 'Fred Lamphere'; 'Garv Cudmore'; hvdesheriff@venturecomm.net; 'Jasonweber'; 'Jav Tasa'; 'Jim Vlahakis'; 'Jim Zeeb'; 'Jody Hauge'; 'Joe Farmer'; 'John Weber'; 'Jon Coler'; 'Keith Gall (Corson County Sheriffs Office)'; 'Kelly Serr'; 'Kevin Owen'; 'Kevin Schurch'; kevin.thom@co.pennington.sd.us; kinasburvso@mchsi.com; 'Les Maver'; 'Lucas Hamar'; 'Mark Milbrandt'; 'Mark Norris'; 'Martin Stanwick'; 'Mike Blom'; 'Mike Bucholz'; 'Mike Leidholt'; 'Mike Milstead'; minerso@alliancecom.net; 'Randy Bartlett'; rbclements@goldenwest.net; 'Rex Conrov'; 'Rick Wheeler'; rmerwin@meadcountv.org; 'Rob McGraw'; 'Shawn Pettif'; 'Sheriff Hall'; 'Sheriff Randy L. Thaler'; 'Sheriff Schlotterbeck'; 'Sheriff Tim Walburg'; 'Steve Brink'; 'Steve Manger'; 'Tim Drey'; 'Todd Holtz'; 'Tom Fridley'; 'Tom Schmitt'; 'Troy Wellman'; twishard@codington.org; 'Wayne Willman'; 'Wvatt Sabo'; 'Wvatt Sabo'
Subject: RE: Concealed Permit Training

I forgot to mention we are working on a date for training in Pierre as well.

From: Staci Ackerman [mailto:admin@southdakotasheriffs.org]
Sent: Tuesday, April 12, 2016 11:33 AM
Subject: Concealed Permit Training

Good morning,

We have just booked the date for the Sioux Falls training. It will be **May 10th at 10:00 am** at the Law Enforcement Center in their training room. This is open to any law enforcement as well as your staff who assist you in processing the permits.

In speaking with Teresa Bray about our upcoming training in Deadwood she shared with me some things they are hearing as Secretary Krebs travels around the state as well as some issues they are seeing in their office.

1. She said they are hearing from some of your staff they do not receive all the updates and notifications either I have sent out or the Secretary of State's Office has sent to me to forward. I have created a "Concealed Weapons Permit" distribution list for emails. Some of you already have a 2nd staff person on our regular distribution list. If you would like me to add anyone who assists you with the permit process please send me their name and email. I will ONLY put them on the concealed permit list unless you tell me you want all correspondence to go to them also.
2. Most important message she asked for me to pass along is under South Dakota law. their office **MUST** receive the permits within 7 days of you signing it. They have confirmed with the AGO staff who work in this area this interpretation of statute. She said they have been working with the sheriff's offices as they see this occur but said they are still seeing them come as late as 2-3 weeks after being signed.
3. Another point they visited with the AGO staff about is the keeping and maintain of names. They said statute is very clear about this and they are NOT to be kept at all. Teresa said I should visit with our sheriffs as she thought there are some things for accounting purposes you may need to keep them. However, under the AGO staff opinion nothing should be kept. She thought our association look into this ourselves and see if there is anything we need to try to address in statute.

Thank you!
Staci

Travel / Education Request Form

+ Temp Absentee Workers

Name(s) Kristen Witchey, Vicki Buseth, Jennifer Beller, Jenna Peterson
 Department Co. Finance Position(s) elections/Finance

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
<u>5-1-16 thru 11-10-16</u>			<u>Election related travel</u>

Reason for Travel deliver/pick up election equipment + supplies and travel to nursing homes.

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$.42 / per mile = \$ _____
- Meals: _____ Breakfast @ \$ _____ = \$ _____
 _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/ nights = \$ _____
- Registration _____ Estimated cost = \$ _____
- Total Cost Estimate = \$ _____

Department Head designated mileage rate: \$ _____ / per mile

Vicki Buseth

Department Head Signature

4/12/16

Date

Travel/Education Request Form

Name(s) Jackie Rippert

Department Finance Position Finance Assistant

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
5/11/2016			Pierre

Reason for Travel:

To attend MV training during the Spring Workshop

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 382 Miles \$ 0.42 /mile =\$ 160.44

•Meals: _____ Breakfast @ \$ _____ =\$ 0.00
 1 Lunch @ \$ 11.00 =\$ 11.00
 _____ Dinner @ \$ _____ =\$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ =\$ _____

•Lodging: _____ Estimated number of days/nights =\$ _____

•Registration: _____ Estimated Cost =\$ _____

Total Cost Estimate =\$ 171.44

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Jackie Rippert
 Department Head Signature

4/13/16
 Date

Travel/Education Request Form

Name(s) Michael Holzhauser

Department Veterans Affairs Position Service Officer

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
May 14, 2016			Myrtle Beach SC
May 20, 2016			Brookings, SD

Reason for Travel:

To attend NACVSO Training

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 1 _____ Miles \$ 1,000.00 /mile =\$ 1,000.00

•Meals: 7 _____ Breakfast @ \$ 10.00 =\$ 70.00
 7 _____ Lunch @ \$ 14.00 =\$ 98.00
 7 _____ Dinner @ \$ 21.00 =\$ 147.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list Taxi, Parking, and other fee's =\$ 100.00

•Lodging: 7 _____ Estimated number of days/nights =\$ 1,000.00

•Registration: 300.00 Estimated Cost =\$ 300.00

Total Cost Estimate =\$ 2,715.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No


 Department Head Signature

4-14-16
 Date



NACVSO 2016 ANNUAL TRAINING CONFERENCE

Myrtle Beach South Carolina

AGENDA (Tentative)

Saturday, May 14, 2016 through Sunday May 15, 2016

Saturday, May 14, 2016

- 8:00am Time and Place, Conference Director
- 8:30am Budget/Finance, Vendor, Product Sales, Awards and Citations, Audit
- 9:00am Website, Membership
- 9:15am Scholarships
- 9:30am National Service Director, CEUs
- 10:00am Education, Contract Training
- 10:30am Legislative Committee, Washington Liasion
- 11:00am Judge Advocate, Constitution & ByLaws, Policy and Procedures
- 11:30am Women Veterans
- LUNCH**
- 1:00pm Newsletter, Chaplain
- 1:30pm Delegates and Protocol
- 2:00pm Executive Board Meeting

Sunday, May 15, 2016

- 10:00am Memorial Service and Fellowship Breakfast
- 3:00pm Opening Ceremonies, Beach Club Hilton Hotel
- 6:00pm President's Reception, Beach Club Hilton Hotel
- 10:00pm Closing, Beach Club Hilton Hotel



NACVSO 2016 ANNUAL TRAINING CONFERENCE

Myrtle Beach South Carolina

CEU TRAINING CLASS AGENDA (Tentative)

Monday May 16, 2016 to Friday May 20, 2016

MONDAY

7:00 – 8:00	Delegates Meeting	NSD Rich Dumancas
8:00 – 11:00	General Business	President Golgart
11:00 – 12:30	LUNCH	
12:30 – 1:20	MyHealtheVet	Susan Hadairy
1:30 – 2:20	SEP	Frank B/Chris H
2:30 – 3:20	D2D Update/Status	Chief, Web Self Service
3:30 – 4:30	State Veteran Homes	Nat Assoc of State Vet Homes

TUESDAY

8:00 – 8:50	BVA Issues	Judge Cheryl Mason
9:00 – 9:50	BVA Issues	Judge Cheryl Mason
10:00 – 10:50	Ethics	Katrina Eagle
11:00 – 12:30	LUNCH	
12:30 – 1:20	Women's Issues	Helen Mosely Brown
1:30 – 2:00	MST	TBA
2:00 – 2:20	Education	VAZCO - TBA
2:30 – 3:20	Debt Management Issues	St Paul DMC
3:30 – 4:20	Semper Fi Association	TBA

WEDNESDAY

8:00 – 10:00	NACVSO Elections	President Golgart
10:10 – 11:00	FDC Issues	VACO
11:00 – 12:30	LUNCH	
12:30 - 1:20	Pension/Fiduciary	Dave McLenachen
1:30 -2:20	Pension/Fiduciary	Dave McLenachen
2:30 – 3:20	Consumer Protection	TBA
4:00 – 5:00	Medicare	TBA

THURSDAY

8:00 – 8:50	Special Case Issues	TBD
9:00 – 9:50	VHA –Healthcare Updates	TBD
10:00 – 11:00	VHA – Specific Issues	TBD
11:00 – 12:30	LUNCH	
12:30 - 1:20	CRSC/CRDP	Detroit VARO
1:30 – 2:20	Case Studies	Katrina Eagle/Amy
2:30 – 3:20	Case Studies	Katrina Eagle/Amy
3:30 – 4:00	Case Studies	Katrina EagleAmy
6:00 – 11:00	BANQUET/AUCTION	

FRIDAY

8:00 – 8:50	VA Central Office Updates	Tom Murphy
9:00 – 9:50	VA Central Office Updates	Tom Murphy
10:00 – 11:00	VA Info	Danny Pummell
11:00 – 12:30	LUNCH	
12:30 – 1:30	TBD	
1:30 – 2:30	General Business Meeting	President
2:30 – 4:30	Accreditation Class Graduation	E-Board/Education Committee

** Each class will be 50 minutes followed by a 10-minute break ** Lunches will be 1½ hours
(This schedule is subject to change at anytime throughout conference)

National Association of County Veterans Service Officers, Inc
26th Annual Training Conference and Business Meeting
May 14th to May 20th 2016

The Kingston Plantation Hilton
10000 Beach Club Drive
Myrtle Beach, SC 29572

Conference Registration Form and Payment
Must be received by May 1, 2016
THERE WILL BE NO REGISTRATIONS ALLOWED AT THE CONFERENCE

PLEASE PRINT LEGIBLY OR TYPE

NAME: Michael Holzhauser

ADDRESS: 520 3rd Street Suite 210 County Brookings

CITY: Brookings State SD Zip Code 57006

EMPLOYER: Brookings County PHONE NUMBER (605) 6968260

Conference Registration Fees (make checks payable to NACVSO)

<input checked="" type="checkbox"/> NACVSO Member	\$300.00	<input type="checkbox"/> NACVSO Member	\$350.00 (after April 15th)
<input type="checkbox"/> Non-Member	\$400.00	<input type="checkbox"/> Non-Member	\$450.00 (after April 15th)

Meal Choices for Banquet on Thursday Evening. Put the number of meals needed

Beef Chicken Special Diet (Please Specify) _____

****Mail this form with Registration Fees to:**

Hennepin County Veterans Service Office
Sarah McGinty, NACVSO Treasurer
300 S 6th St
Minneapolis, MN 55487-0013

TRAINING CLASSES OFFERED – CHOOSE ONLY ONE

- Accreditation Training (32 hours mandatory) (Class size limited to first 150 people)
Attendance is mandatory from 8 a.m. Monday thru 4 p.m. on Friday – No exceptions granted.
- Continuing Education Training (CEU) (Maintaining Accreditation)
- Certified Veterans Advocate (CVA)
(Class limit 35 students) (Contact: Clark Barnes at 309-944-3674)

NACVSO will **NOT** refund registration fees after May 1st, 2016.

Current Association Membership and Accreditation Training is mandatory for NACVSO accreditation

Any questions please contact Sarah McGinty at nacvso.treasurer@gmail.com for payment issues

Any conference/hotel questions please contact Julia Encalade, Conference Director at 228-236-7391 or vetoff2@co.harrison.ms.us

Travel / Education Request Form

Name(s) Charles Umbarger
 Department Sheriff's Dept. Position(s) Investigator

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
<u>June 12-17</u>			<u>Aberdeen</u>

Reason for Travel Interview & Interrogation Class

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 100.00
- Meals: _____ Breakfast @ \$ _____ = \$ _____
 _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/nights = \$ —
- Registration _____ Estimated cost = \$ —
- Total Cost Estimate = \$ _____

Department Head designated mileage rate: \$ _____/per mile

Mark E Stamm
 Department Head Signature

4-22-16
 Date

Matt Christensen

From: Charles Umberger
Sent: Friday, April 22, 2016 12:02 PM
To: Matt Christensen
Subject: Re: Upcoming Interview & Interrogation Courses

Sent from my Sprint phone.

Jon Pike <JPike@brookingscountysd.gov> wrote:

Sent from my iPhone

Begin forwarded message:

From: Martin Stanwick <MStanwick@brookingscountysd.gov>
Date: April 22, 2016 at 9:06:18 AM CDT
To: Jon Pike <JPike@brookingscountysd.gov>
Subject: FW: Upcoming Interview & Interrogation Courses

From: O'Conner, Taunya [mailto:Taunya.O'Conner@state.sd.us]
Sent: Friday, April 22, 2016 8:39 AM
Subject: Upcoming Interview & Interrogation Courses

INTERVIEW & INTERROGATION

Date: June 13 – 17, 2016

Location: Aberdeen - Lodging will be provided/meals reimbursed.

Date: October 24 – 28, 2016

Location: Pierre – Lodging & meals will be provided at the academy.

This 40 hour course instructed by IPTM is intended to equip those involved in all aspects of police work with the ability to extract information from witness, victims and suspects. Topics include: Phases of Interrogation, Behavior Index Analysis, Interview of Rape Victim, Criminal Personality Profiling and Interviews, etc.

You will receive an email confirmation, so please be sure to use a good email address.



MARTY J. JACKLEY
ATTORNEY GENERAL

STATE OF SOUTH DAKOTA
LAW ENFORCEMENT STANDARDS AND TRAINING COMMISSION

DIVISION OF CRIMINAL INVESTIGATION
GEORGE S. MICKELSON CRIMINAL JUSTICE CENTER
1302 E. HIGHWAY 14, STE. 5
PIERRE, SOUTH DAKOTA 57501-8505

APPLICATION TO ATTEND

SOUTH DAKOTA LAW ENFORCEMENT OFFICERS TRAINING COURSES

Type of Course Interview + Interrogation

Course Date June 13 - 17, 2016

Name Umberger Charles Robert Junod
(Last) (First) (Middle) (Please print or type)

Date of Birth 11/27/78 SSN 503 963957 Circle: M or F Law Enforcement Service 10 yrs. 6 Mos.

Email address cumberger@brookingscountysd.gov Cell Phone # 605-690-4346

Name of Department Brookings County Sheriff's Dept. Phone # 605-696-8300

Department Mailing Address 315 7th Ave. Brookings 57006
Address City Zip

I request that you accept this nominee as the official representative of the Law Enforcement Agency headed by me. I do hereby agree that this representative will abide by all such rules and regulations pertaining to classroom and dormitory conduct and any serious breach of same may result in the dismissal of the violator. I further agree that the Law Enforcement Training Center, either individually or collectively, shall in no way be responsible for any accidents while this representative is en route to, attending any session of, or returning to their department. In addition, I agree that this representative shall attend the full course of instruction. **Application should be made no later than 45 days prior to the course.**

Due to the nature of some of the training offered, enrollment in a school may be limited. **Please do not assume that the applicant has been accepted for this school until you have received official confirmation from the Law Enforcement Training Office.**

[Signature]
(Signature of Applicant)
Investigator
(Title of Applicant)
4-22-16
(Date)

[Signature]
(Department Head Signature)
SHERIFF
(Title)
04-22-16
(Date)

This application form must be completed in its entirety and forwarded to the Law Enforcement Training Office.

Return this Application to:
Law Enforcement Training
Criminal Justice Center
1302 E. Hwy 14, Ste. 5
Pierre SD 57501-8505
Phone: 605-773-3584
Fax: 605-773-7203

Travel / Education Request Form

Name(s) Scott SEBRING / MATT CHRISTENSEN

Department SHERIFF Position(s) Asst Sheriff /

Asst Office manager

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
5-10-16			Spoux Falls

Reason for Travel TRAINING ENHANCED concealed
Weapon Permits

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 50.00
 - Meals: Breakfast @ \$ _____ = \$ _____
 Lunch @ \$ 11.00 = \$ 22.00
 Dinner @ \$ _____ = \$ _____
 - Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
 - Lodging: _____ Estimated number of days/ nights = \$ _____
 - Registration _____ Estimated cost = \$ _____
- Total Cost Estimate = \$ 72.00

Department Head designated mileage rate: \$ _____ / per mile

Matt Christensen
 Department Head Signature

4-27-16
 Date

Martin Stanwick

From: Staci Ackerman <admin@southdakotasheriffs.org>
Sent: Wednesday, April 27, 2016 2:03 PM
To: Martin Stanwick
Subject: RE: Sioux Falls & Pierre Concealed Permit Training

Thank you! I have them registered. Training is being held at the Law Enforcement Center at 320 W. 4th in their training room. I will leave the class roster at the front desk of the PD and the officer will help direct them where to go from there.

Thanks again,
Staci

From: Martin Stanwick [mailto:MStanwick@brookingscountysd.gov]
Sent: Wednesday, April 27, 2016 11:53 AM
To: Staci Ackerman <admin@southdakotasheriffs.org>
Subject: RE: Sioux Falls & Pierre Concealed Permit Training

Staci,

Scott Sebring and Matt Christensen will be attending the training in Sioux Falls on May 10th.

Marty

From: Staci Ackerman [mailto:admin@southdakotasheriffs.org]
Sent: Tuesday, April 26, 2016 3:54 PM
To: 'Andy Howe' <ahowe@claysheriff.org>; 'Barry Hillestad' <daycosheriff@daycountysheriff.org>; 'Bill Stahl' <sd591@sbtc.net>; 'Boll, Josh' <wcsheriff631A@outlook.com>; 'Bon Homme County Sheriff' <bhsheriff@hcinet.net>; 'Brad Rathbun' <scsheriff.cityftpierre@midconetwork.com>; 'Brian Dean' <bdean@lawrence.sd.us>; 'Byron Nogelmeier' <byron@turnersheriff.com>; 'ccs161' <ccs161@valleytel.net>; 'Curt Hamburger' <sdpcso@venturecomm.net>; 'Dale Elsen' <mcsheriff@sbtc.net>; 'Dan Limoges' <l621A@iw.net>; 'Darrell Miller' <sheriffmiller@brulecosheriff.org>; 'Dave Ackerman' <mcphersonso@valleytel.net>; 'Dave Solem' <deuelco@itctel.com>; 'David Fink' <auroracoso@goldenwest.net>; 'Dawn Lake' <dawnlake@venturecomm.net>; 'Dennis Johnson' <djohnson@lincolncountysd.org>; 'Doug DeBoer' <handcosheriff@hotmail.com>; 'Doug Solem' <doug.bcso@midconetwork.com>; 'Fall river County Sheriff's Office' <frcso@gwtc.net>; 'Fred Koester' <haakonso@gwtc.net>; 'Fred Lamphere' <fred.lamphere@buttesd.org>; 'Gary Cudmore' <zcs01c@yahoo.com>; 'hydesherriff@venturecomm.net'; 'Jasonweber' <jasonweber@venturecomm.net>; 'Jay Tasa' <robertscoso@venturecomm.net>; 'Jim Vlahakis' <jvlahakis@yanktonlaw.com>; 'Jim Zeeb' <hutchso@gwtc.net>; 'Jody Hauge' <aurorasheriff@goldenwest.net>; 'Joe Farmer' <toddco@gwtc.net>; 'John Weber' <jonescoso@goldenwest.net>; 'Jon Coler' <dcso@unitelsd.com>; 'Keith Gall (Corson County Sheriffs Office)' <corsoncoso@sdplains.com>; 'Kelly Serr' <perkinscoso@sdplains.com>; 'Kevin Owen' <Kevin.Owen@state.sd.us>; 'Kevin Schurch' <571A@midconetwork.com>; kevin.thom@co.pennington.sd.us; kingsburyso@mchsi.com; 'Les Mayer' <dcso241@yahoo.com>; 'Lucas Hamar' <11-1A@bennettcosheriff.org>; 'Mark Milbrandt' <Mark.Milbrandt@BrownCounty.sd.gov>; 'Mark Norris' <mccookcoso@triotel.net>; Martin Stanwick <MStanwick@brookingscountysd.gov>; 'Mike Blom' <mellettesheriff@gmail.com>; 'Mike Bucholz' <bucky1c@iw.net>; 'Mike Leidholt' <mike.leidholt@co.hughes.sd.us>; 'Mike Milstead' <mmilstead@minnehahacounty.org>; minerso@alliancecom.net; 'Randy Bartlett' <hcsheriff@triotel.net>; rbclements@goldenwest.net; 'Rex Conroy' <rdconroy@ostdps.org>; 'Rick Wheeler' <rwheeler@custercountysd.com>; rmerwin@meadecounty.org; 'Rob McGraw'

<clarkcosheriff@itctel.com>; 'Shawn Pettit' <spettit@trippcounty.us>; 'Sheriff Hall' <fcso@venturecomm.net>; 'Sheriff Randy L. Thaler' <171a@charles-mix.com>; 'Sheriff Schlotterbeck' <c.schlotterbeck@hamlincountysheriff.com>; 'Sheriff Tim Walburg' <tim.walburg@lakecountysd.com>; 'Steve Brink' <Steve.Brink@davisoncountysheriff.com>; 'Steve Manger' <sheriff.manger@lymancoso.org>; 'Tim Drey' <gregorycosheriffsoffice@gmail.com>; 'Todd Holtz' <SheriffHoltz@edmundssheriff.com>; 'Tom Fridley' <sheriff@santel.net>; 'Tom Schmitt' <Tom.Schmitt@browncounty.sd.gov>; 'Troy Wellman' <wellman521a@hotmail.com>; twishard@codington.org; 'Wayne Willman' <buffalocososd@midstatesd.net>; 'Wyatt Sabo' <sheriff_sabo@sdplains.com>; 'Wyatt Sabo' <hcsosd@sdplains.com>

Cc: 'Bosman, Joe' <jbosman@minnehahacounty.org>; 'Boyd, Michelle' <mboyd@minnehahacounty.org>

Subject: Sioux Falls & Pierre Concealed Permit Training

There are some people who have contacted me and said they are not able to view the attachment. With the number of changes which have taken place regarding concealed weapons permits over the past couple of years, SDSA Executive Director, Staci Ackerman and Deputy Secretary of State, Teresa Bray will give an overview of the new permits and how the process works. They will also be available to answer questions you and your staff may have.

The additional concealed permit trainings will be held:

- Sioux Falls, May 10th beginning at 10:00 am at the Law Enforcement Center located at 320 W. 4th Street.
- Pierre, May 25th beginning at 1:00 pm at the George S. Mickelson Law Enforcement Training Center in the amphitheater.

There is no cost to attend but please RSVP to me with names of those attending so we can give the staff at the main entrance a roster of who will be attending.

Thank you,
Staci

From: Staci Ackerman [<mailto:admin@southdakotasheriffs.org>]

Sent: Tuesday, April 26, 2016 10:10 AM

Subject: Sioux Falls Concealed Weapons Permit Training

Good morning,

I thought I would send out a reminder about the upcoming concealed weapons permit training May 10th in Sioux Falls. This is being offered to law enforcement only. No enhanced permit instructors at this time. At this time I think we can communicate with them by mail or email. The first one was held last week in Deadwood. We had 26 people in attendance. It went over very well and the discussion and questions helped to benefit all the stakeholders (sheriffs, SOS, & DCI) in the permitting process. We also had several law enforcement who are not directly involved in the permit process but have received questions about the two new types of permits.

If you are sending staff we would appreciate an RSVP to admin@southdakotasheriffs.org with their names so we can provide a list of attendees to the front desk.

As with anything new there will be adjustments which need to be made. One item which was identified in the training last week was in regards to the fingerprint cards. Currently some applicants are mailing their fingerprint cards to DCI. This has created a few problems on their end as well as some on the end of the sheriff who must process that application. We were able to look at the statute and it clearly states, the "Sheriff" shall mail the fingerprints to DCI. An email has been sent out to all the instructors asking them to help articulate to the applicants they are not to mail them in themselves. Any new material sent out will have that step articulated more clearly as well. We did hear from one instructor who said his sheriff is refusing to pay postage to mail the finger print card. If this is occurring please review the statute. The fee negotiated in the bill's passage was to offset your costs.

For Commission Use Only

Date Submitted to Board of County Commissioners: May 3, 2016

Reference #: 16-036A

Request: Avera McKennan - 2/14-2/16/2016

Amount: \$ 18,565.35

Recommendation of County Assistance Officer: Deny - Patient had Cobra Available - Failed to sign up

Reference #: 16-044

Request: Avera McKennan - 12/08 - 12/09/2015

Amount: \$ 3,754.74

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified letter sent - 4/11/2016 - No response

Reference #: 16-045

Request: Avera McKennan - 11/29 - 12/04/2015

Amount: \$ 12,662.50

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified letter sent = 4/11/2016 - No response

Reference #: 16-078

Request: Avera McKennan - 2/18 /2016

Amount: \$ 16,373.03

Recommendation of County Assistance Officer: Deny - Alternative funding - Self pay and he has Insurance

Reference #: 16-085

Request: Brookings Hospital - 3/24/2016

Amount: \$ 7,123.01

Recommendation of County Assistance Officer: Deny - SDSU Student - Did not take the Insurance from school

Reference #: 16-073

Request: Brookings Municipal Utilities

Amount: \$ 357.27

Recommendation of County Assistance Officer: Approved - One month past due amount - \$357.27

Reference #: 16-074

Request: Brookings Municipal Utilities

Amount: \$ 168.05

Recommendation of County Assistance Officer: Approved - One month past due amount - \$168.05

Reference #: 16-075

Request: Rent

Amount: \$ 1,100.00

Recommendation of County Assistance Officer: Approved - Partial payment of rent - \$650.00

Reference #: 16-081

Request: Rent

Amount: \$ 900.00

Recommendation of County Assistance Officer: Approved - Partial payment of rent - \$650.00

Reference #: 16-088

Request: County Burial

Amount: \$ 3,000.00

Recommendation of County Assistance Officer: Approved - County Burial

Reference #: 16-091

Request: Sonshine Inn

Amount: \$ 150.00

Recommendation of County Assistance Officer: Approved - One week - Sonshine Inn - \$150.00

Reference #: 16-053

Request: Rent

Amount: \$ 150.00

Recommendation of County Assistance Officer: Approved - One time rent - \$150.00
When rent slip returned.

Reference #: 16-076

Request: Brookings Municipal Utilities

Amount: \$ 691.69

Recommendation of County Assistance Officer: Approved - one month past due amount \$281.87
When Disconnect balance is paid in full

Reference #: 16-084

Request: Brookings Municipal Utilities

Amount: \$ 1,100.98

Recommendation of County Assistance Officer: Approved - Final Notice \$100.98 - When fees are paid by client

Reference #: 16-.089

Request: Rent

Amount: \$ 650.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$650.00
When rent slip returned.

Reference #: 16-090

Request: NW Energy

Amount: \$ 165.70

Recommendation of County Assistance Officer: Approved - Disconnect Notice - \$165.70
When disconnect fees paid.

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY	I-201604266888	101-4-111-4260	OFFICE SUPPLIES		98.29
01-11921	WELLS FARGO	I-201604266994	101-4-111-4260	BROOKINGS REGISTER		140.84
01-11921	WELLS FARGO	I-201604266994	101-4-111-4260	CREDIT CARD CHARGES		73.99
DEPARTMENT 111 COMMISSIONERS					TOTAL:	313.12

VENDOR SET: 01 Brookings County
 PACKET: 01522 Claims Paid 5.03.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 130 JUDICIAL SYSTEM

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10125	ARAGON, ANTONIO	I-201604266879	101-4-130-4290	ONE HR TRANSLATION SERVICES		50.00
01-11300	PATRICIA J HARTSEL	I-201604266909	101-4-130-4226	TRANSCRIPTS 2/19		7.20
01-11300	PATRICIA J HARTSEL	I-201604266910	101-4-130-4226	TRANSCRIPTS 3/24		7.60
01-11453	HY-VEE FOOD STORE	I-201604266916	101-4-130-4280	JURY MEALS		26.18
01-11847	DONALD MCCARTY	I-201604266927	101-4-130-4222	CAA XXXX		456.40
01-12179	NANCY J NELSON	I-201604266933	101-4-130-4222	CAA XXXX		276.00
01-12179	NANCY J NELSON	I-201604266934	101-4-130-4222	CAA XXXX		1,718.56
01-12602	RICK RIBSTEIN	I-201604266950	101-4-130-4222	CAA XXXX		238.56
01-12602	RICK RIBSTEIN	I-201604266951	101-4-130-4222	CAA XXXX		307.09
01-12602	RICK RIBSTEIN	I-201604266952	101-4-130-4222	CAA XXXX		462.09
01-12602	RICK RIBSTEIN	I-201604266953	101-4-130-4222	CAA XXXX		1,879.11
01-12602	RICK RIBSTEIN	I-201604266954	101-4-130-4222	CAA XXXX		842.90
01-12602	RICK RIBSTEIN	I-201604266955	101-4-130-4222	CAA XXXX		544.35
01-12746	SDACC	I-201604266963	101-4-130-4210	2ND QTR CLERP PAYMENT		5,959.31
01-13262	VANDENBERG LAW	I-201604266981	101-4-130-4222	CAA XXXX		1,334.00
01-13262	VANDENBERG LAW	I-201604266983	101-4-130-4222	CAA XXXX		1,035.00
01-13262	VANDENBERG LAW	I-201604266984	101-4-130-4222	CAA XXXX		1,410.50
01-13262	VANDENBERG LAW	I-201604266986	101-4-130-4222	CAA XXXX		805.00
01-13370	THOMSON REUTERS - WEST	I-201604266973	101-4-130-4340	WEST INFO CHARGES		1,520.23
01-15214	JAMES SELLECK	I-201604267000	101-4-130-4280	JUROR FEES		50.84
01-15220	RICKY L SONNENBURG	I-201604267001	101-4-130-4280	JUROR FEES		50.84
01-15800	DAVID JOHNSON	I-201604266998	101-4-130-4280	JUROR FEES		55.04
01-17926	TIM HOGAN	I-201604266912	101-4-130-4222	CAA XXX		946.89
01-17926	TIM HOGAN	I-201604266913	101-4-130-4222	CAA XXXX		706.42
01-20023	GASS LAW, PC	I-201604266905	101-4-130-4222	CAA XXXX		1,129.24
01-20023	GASS LAW, PC	I-201604266906	101-4-130-4222	CAA XXXX		690.00
01-20023	GASS LAW, PC	I-201604266907	101-4-130-4222	CAA XXXX		1,169.67
01-20161	MILDRED FURNEY	I-201604266996	101-4-130-4280	JUROR FEES		79.40
01-21857	AMANDA HOLTER	I-201604266997	101-4-130-4280	JUROR FEES		53.36
01-21860	ALAN MERGEN	I-201604266999	101-4-130-4280	JUROR FEES		52.52
01-21863	EDWARD WALDNER	I-201604267002	101-4-130-4280	JUROR FEES		53.36
01-22072	N BOB PESALL	I-201604266946	101-4-130-4222	CAA XXXX		2,107.20

DEPARTMENT 130 JUDICIAL SYSTEM

TOTAL:

26,024.86

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-201604266994	101-4-143-4260	FIRE TABLETS		199.96
01-12261	OFFICE PEEPS INC	I-201604266940	101-4-143-4260	PAPER, TONER, LABELS		518.41
01-19128	EXECUTIVE MGMT FINANCE	I-201604267005	101-4-143-4280	TECH ACCESS FEE, MARCH 2016		53.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	771.37

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10792	DEN-WIL INC	I-201604266893	101-4-161-4241	MARCH, APRIL RENT COMM HEALTH		1,847.21
01-11016	FASTENAL COMPANY	I-201604266901	101-4-161-4260	FILTERS		810.44
01-11078	FOERSTER OFFICE & SUPPL	I-201604266902	101-4-161-4260	FACIAL TISSUES		116.00
01-11842	LYLE SIGNS INC	I-201604266922	101-4-161-4260	PARKING LOT SIGNS		61.56
01-11878	M&T FIRE & SAFETY INC	I-201604266923	101-4-161-4243	FIRST AID KIT REFILLS		48.00
01-11921	WELLS FARGO	I-201604266994	101-4-161-4267	POSTAGE		90.42
01-11921	WELLS FARGO	I-201604266994	101-4-161-4260	TIME CLOCK MOTOR		65.11
01-12236	NORTHWESTERN ENERGY	I-201604266937	101-4-161-4280	NATURAL GAS		10.00
01-12236	NORTHWESTERN ENERGY	I-201604266938	101-4-161-4280	NATURAL GAS		878.43
01-12503	QUALIFIED PRESORT SERVI	I-201604266949	101-4-161-4267	WORK FROM 4/1-4/8		8.54
01-12931	SIoux VALLEY CLEANERS I	I-201604266968	101-4-161-4250	APRIL WIC JANITORIAL		442.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	4,377.71

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11803	LILLA, CHRISTOPHER L.	I-201604266921	101-4-162-4250	WIPER BLADES FOR GREEN VAN		38.14
01-11878	M&T FIRE & SAFETY INC	I-201604266924	101-4-162-4260	FIRST AID CABINET RE-STOCK		19.00
01-11921	WELLS FARGO	I-201604266994	101-4-162-4260	VARIDESK ADJUSTABLE DESKTOPS		790.00
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						847.14

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-201604266994	101-4-167-4260	IT SUPPLIES, SOFTWARE		483.27

DEPARTMENT 167 TECHNOLOGY TOTAL: 483.27

VENDOR SET: 01 Brookings County
PACKET: 01522 Claims Paid 5.03.16
FUND : 101 GENERAL FUND
DEPARTMENT: 168 HUMAN RESOURCES

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11472	IPMA-HR	I-201604266919	101-4-168-4270	CONFERENCE REGISTRATION		295.00
01-11921	WELLS FARGO	I-201604266994	101-4-168-4230	INDEED HR ADVERTISING		540.49
01-12444	PRAIRIE GRAPHICS	I-201604266948	101-4-168-4260	POLO SHIRTS		54.00
01-19570	HUNGERFORD CHIROPRACTIC	I-201604266914	101-4-168-4220	DRUG TESTING 3/9-4/5		22.00
01-20516	AVERA MCKENNAN HOSPITAL	I-201604266880	101-4-168-4220	EAP 4/1-16-3/31/17		3,625.20
01-21588	ONE SOURCE	I-201604266943	101-4-168-4220	BACKGROUND CHECKS		506.00
01-22016	DR MARK BONTREGER INC	I-201604266896	101-4-168-4220	PSYCHOLOGICAL TESTING		295.00

DEPARTMENT 168 HUMAN RESOURCES TOTAL: 5,337.69

VENDOR SET: 01 Brookings County
PACKET: 01522 Claims Paid 5.03.16
FUND : 101 GENERAL FUND
DEPARTMENT: 211 SHERIFF'S OFFICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10993	EXHAUST PROS	I-201604266900	101-4-211-4250	RSVP CAR EXHAUST REPAIR		142.75
01-11863	MCLEOD'S PRINTING & OFF	I-201604266932	101-4-211-4260	WARNING TICKETS		327.80
01-13256	VS/ADRDL	I-201604266990	101-4-211-4221	FELINE RABIES TESTING XXXX		63.00
01-13328	WALMART COMMUNITY	I-201604266993	101-4-211-4260	CARD READER		10.00
01-18134	WALBURG, DUANE	I-201604266929	101-4-211-4221	ANIMAL CONTROL MILEAGE 4/2-15		52.80
01-19167	NEVE'S UNIFORMS	I-201604266935	101-4-211-4262	6A30, 6A27, 6A28 UNIFORMS		813.30
01-20635	ED ROEHR SAFETY PRODUCT	I-201604266898	101-4-211-4340	PUSH BUMPER, 2016 CHARGER		736.90

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 2,146.55

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201604266886	101-4-212-4263	PMD XXXX		1,206.35
01-10781	DEJONG, DARREN J.	I-201604266891	101-4-212-4270	PER DIEM NTNL DRUG COURT		75.00
01-11304	KONARD O HAUFFE DDS PC	I-201604266911	101-4-212-4263	PMD XXX		246.53
01-11453	HY-VEE FOOD STORE	I-201604266917	101-4-212-4290	INMATE MEALS		14,089.65
01-11855	MCKEEVER'S VENDING	I-201604266931	101-4-212-4260	INMATE COMMISSARY		553.68
01-12236	NORTHWESTERN ENERGY	I-201604266938	101-4-212-4280	NATURAL GAS		292.81
01-12261	OFFICE PEEPS INC	I-201604266939	101-4-212-4260	RECEIPT BOOKS, TAPE, ENVELOPE		248.59
01-13118	SWEEBE, BART	I-201604266971	101-4-212-4270	PER DIEM CORRECTIONS CONFEREN		123.00
01-19167	NEVE'S UNIFORMS	I-201604266935	101-4-212-4260	6A30, 6A27, 6A28 UNIFORMS		1,294.50
01-22069	KRISTEN MCCREA	I-201604266928	101-4-212-4265	FUEL TRANSPORT TO ROBERTS CO		11.43
01-22070	ANDREW ERICKSON	I-201604266899	101-4-212-4260	WORK BOOTS		64.12
DEPARTMENT 212 COUNTY JAIL					TOTAL:	18,205.66

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12656	RUDE'S FUNERAL HOME INC	I-201604266956	101-4-213-4220	BLOOD DRAW, BODY BAG XXX		195.00
01-21156	SANFORD HEALTH	I-201604266961	101-4-213-4220	AUTOPSY XXXX		2,100.00
DEPARTMENT 213 CORONER					TOTAL:	2,295.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201604266883	101-4-411-4252	COP UTILITIES XXXX		357.27
01-10354	BROOKINGS CITY UTILITIE	I-201604266884	101-4-411-4252	COP UTILITIES XXXX		168.05
01-12656	RUDE'S FUNERAL HOME INC	I-201604266957	101-4-411-4255	COUNTY BURIAL XXXX		3,000.00
01-12984	SOUTHLAND COURT APARTME	I-201604266969	101-4-411-4251	COP RENT XXXX		650.00
01-20202	GREAT PLAINS FINANCING	I-201604266908	101-4-411-4251	COP RENT XXXX		650.00

DEPARTMENT 411 WELFARE TOTAL: 4,825.32

VENDOR SET: 01 Brookings County
PACKET: 01522 Claims Paid 5.03.16
FUND : 101 GENERAL FUND
DEPARTMENT: 441 BEHAVIORAL HEALTH

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11097	FOX & YOUNGBERG PC	I-201604266904	101-4-441-4290	CAA INV MI XXX		200.52
01-11097	FOX & YOUNGBERG PC	I-201604266904	101-4-441-4290	CAA INV MI XXX		209.82
01-11097	FOX & YOUNGBERG PC	I-201604266904	101-4-441-4290	CAA INV MI XXX		187.32
01-13441	YANKTON COUNTY SHERIFF	I-201604267003	101-4-441-4270	SERVICE OF PROCESS XXXX		25.00
01-13442	YANKTON COUNTY TREASURE	I-201604266995	101-4-441-4220	MI HEARINGS XXXX		116.25
01-13442	YANKTON COUNTY TREASURE	I-201604266995	101-4-441-4220	MI HEARINGS XXXX		116.25
01-13442	YANKTON COUNTY TREASURE	I-201604266995	101-4-441-4220	MI HEARINGS XXXX		116.25
01-13442	YANKTON COUNTY TREASURE	I-201604266995	101-4-441-4220	MI HEARINGS XXXX		88.65
01-13442	YANKTON COUNTY TREASURE	I-201604266995	101-4-441-4220	MI HEARINGS XXXX		116.25
01-21518	DEN HERDER LAW OFFICE,	I-201604266892	101-4-441-4290	CAA INV MI XXXX		131.30
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		36.00
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		12.00
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		30.00
01-21581	DEAN SCHAEFER COURT REP	I-201604266890	101-4-441-4220	INV MI HEARING XXXX		30.00

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 1,475.61

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10435	BUHL'S CLEANERS	I-201604266887	101-4-611-4250	RUG RENTAL SERVICE		35.80
01-11868	MCI	I-201604266930	101-4-611-4280	LOCAL PHONE SERVICE MAR/APRIL		22.27
01-11921	WELLS FARGO	I-201604266994	101-4-611-4270	LODGING, HILL CITY		97.50
01-11921	WELLS FARGO	I-201604266994	101-4-611-4292	BOOKS		35.76
01-12236	NORTHWESTERN ENERGY	I-201604266937	101-4-611-4280	NATURAL GAS		213.36
01-12332	PARMELY, RONNY	I-201604266945	101-4-611-4270	EXTENSION BOARD MILEAGE 4/19		8.40
01-12832	SDSU EXTENSION	I-201604266965	101-4-611-4290	TEMP SUMMER ASSISTANT		7,050.00
01-12857	SDSU WORKSTUDY	I-201604266966	101-4-611-4290	EXTENSION WORK STUDY EMPLOYEE		119.80
01-13328	WALMART COMMUNITY	I-201604266992	101-4-611-4260	OFFICE & PROGRAMMING SUPPLIES		153.54
01-17856	DUPRAZ, ANDY	I-201604266897	101-4-611-4270	EXTENSION BRD MILEAGE 4/19		4.20
01-19736	MACK, SONIA	I-201604266925	101-4-611-4270	MARCH/APRIL TRAVEL REIMBURSE		446.02
01-21144	PICKARD, JENNIFER	I-201604266947	101-4-611-4270	EXTENSION BOARD MILAGE 4/11&1		18.48
01-21153	FORD, DEB	I-201604266903	101-4-611-4270	EXTENSION BRD MILEAGE 4/11&19		33.60
01-21324	OUTDOOR ADVENTURE CENTE	I-201604267004	101-4-611-4294	RENTAL OF OAC ARCHERY RANGE		6,600.00

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 14,838.73

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11920	MASTER BLASTER INC	I-201604266926	101-4-615-4350	PRESSURE WASHER FOR WEED SHED		2,314.37
01-13258	VALLEY MOTORSPORTS	I-201604266978	101-4-615-4250	TUNE UP/OIL 2010 & 2014 POLAR		204.58
01-13258	VALLEY MOTORSPORTS	I-201604266980	101-4-615-4250	AIR FILTER INTAKE		26.24
01-19931	OLSON, STEVE	I-201604266941	101-4-615-4270	WEED & PEST MTG MILEAGE, JAN		16.80
01-19931	OLSON, STEVE	I-201604266942	101-4-615-4270	WEED & PEST MTG MILEAGE, FEB		16.80
01-20308	BAUER, TIM	I-201604266882	101-4-615-4270	APRIL WEED MEETING MILEAGE		9.24

DEPARTMENT 615 WEED CONTROL TOTAL: 2,588.03

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11453	HY-VEE FOOD STORE	I-201604266915	101-4-711-4260	ZONING MTG REFRESHMENTS 4/5		10.38
01-11921	WELLS FARGO	I-201604266994	101-4-711-4270	FLIGHT TO PHOENIX, SHUTTLE		395.00
01-21502	STEVEN UST	I-201604266976	101-4-711-4221	BUILDING INSPECTIONS		400.00
01-21663	NICHOLS, LAURIE	I-201604266936	101-4-711-4270	ZONING MTG MILEAGE		30.56
DEPARTMENT 711 PLANNING & ZONING						TOTAL: 835.94
FUND 101 GENERAL FUND						TOTAL: 85,366.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10111	ANDERSON OIL	I-201604266878	201-4-311-4265	DIESEL FOR WHITE SHOP		858.79
01-10606	CLITES ELECTRIC INC	I-201604266889	201-4-311-4260	AIR COMPRESSOR PARTS		205.08
01-10836	DOCKENDORF EQUIPMENT IN	I-201604266895	201-4-311-4250	REPAIR GASBOY SYSTEM, UPDATE		1,479.40
01-10985	L. G. EVERIST, INC	I-201604266920	201-4-311-4260	PEA ROCK 24B & 26A		3,837.93
01-11921	WELLS FARGO	I-201604266994	201-4-311-4270	OASIS INN, BIRK & ANDERSON		301.72
01-11921	WELLS FARGO	I-201604266994	201-4-311-4270	FLIGHT TO SEATTLE		424.70
01-13291	VERIZON WIRELESS	I-201604266989	201-4-311-4280	TABLET WIRELESS		40.01

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 7,147.63

FUND 201 ROAD & BRIDGE FUND TOTAL: 7,147.63

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-201604266994	226-4-222-4260	CARD BADGE HOLDERS		71.00
01-13280	VANTEK COMMUNICATIONS I	I-201604266987	226-4-222-4250	MAY NORTH REPEATER FEE		100.00
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						171.00
FUND 226 EMERGENCY MANAGEMENT TOTAL:						171.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11500	INTOXIMETERS INC	I-201604266918	248-4-212-4260	DRY GAS CANISTERS PBT'S		195.25

DEPARTMENT 212 24/7 PROGRAM TOTAL: 195.25

FUND 248 24/7 PROGRAM TOTAL: 195.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11485	TYLER TECHNOLOGIES	I-201604266974	250-4-163-4290	DOC PRO DATA & REPORTS		700.00
DEPARTMENT 163 ROD Relief Fund						TOTAL: 700.00
FUND 250 ROD RELIEF FUND						TOTAL: 700.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01522 Claims Paid 5.03.16

FUND : 735 DELINQUENT TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-201604266885	735-2-2090000	DELINQUENT TAXES XXXX		400.00
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 400.00
					FUND 735 DELINQUENT TAXES	TOTAL: 400.00
					REPORT GRA TOTAL:	93,979.88

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4260	SUPPLIES & MATERIALS	313.12	4,500	3,238.17		
	101-4-130-4210	CATASTROPHIC LEGAL	5,959.31	36,000	24,081.38		
	101-4-130-4222	ADULT DEFENSE	18,058.98	300,000	151,973.91		
	101-4-130-4226	TRANSCRIPTS (NON)	14.80	7,000	5,253.00		
	101-4-130-4280	JURY & WITNESS	421.54	15,000	10,167.86		
	101-4-130-4290	COURT CASE EXPENSE	50.00	30,000	21,986.81		
	101-4-130-4340	LAW LIBRARY	1,520.23	20,000	16,450.54		
	101-4-143-4260	SUPPLIES & MATERIALS	718.37	16,000	9,460.38		
	101-4-143-4280	UTILITIES	53.00	2,500	1,673.00		
	101-4-161-4241	RENTAL/COMM. HEALTH	1,847.21	10,900	7,298.79		
	101-4-161-4243	ADMIN BUILDING OPERATION E	48.00	169,000	135,394.54		
	101-4-161-4250	REPAIRS AND MAINTENANCE	442.00	71,500	40,022.93		
	101-4-161-4260	SUPPLIES & MATERIALS	1,053.11	10,750	8,925.67		
	101-4-161-4267	Postage	98.96	35,903	30,832.50		
	101-4-161-4280	UTILITIES/COURTHOUSE	888.43	45,760	31,976.56		
	101-4-162-4250	REPAIRS AND MAINTENANCE	38.14	2,500	2,151.72		
	101-4-162-4260	SUPPLIES & N MATERIALS	809.00	6,800	3,971.08		
	101-4-167-4260	SUPPLIES	483.27	16,900	7,281.39		
	101-4-168-4220	PROFESSIONAL SERVICES	4,448.20	20,300	11,330.10		
	101-4-168-4230	PUBLISHING	540.49	6,000	4,361.58		
	101-4-168-4260	SUPPLIES & MATERIALS	54.00	3,000	2,731.30		
	101-4-168-4270	TRAVEL AND CONFERENCE	295.00	3,300	2,796.00		
	101-4-211-4221	ANIMAL CONTROL	115.80	5,000	4,545.20		
	101-4-211-4250	REPAIRS AND MAINTENANCE	142.75	28,000	17,958.61		
	101-4-211-4260	SUPPLIES & MATERIALS	337.80	14,500	11,352.27		
	101-4-211-4262	UNIFORMS/EQUIPMENT	813.30	4,000	438.76		
	101-4-211-4340	MACHINERY & EQUIPMENT	736.90	31,000	5,052.10		
	101-4-212-4260	SUPPLIES & MATERIALS	2,160.89	46,000	33,287.19		
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	1,452.88	20,000	15,226.44		
	101-4-212-4265	FUEL/GASOLINE	11.43	7,500	5,871.17		
	101-4-212-4270	TRAVEL & CONFERENCE	198.00	1,000	592.00		
	101-4-212-4280	UTILITIES	292.81	38,000	27,205.19		
	101-4-212-4290	PRISONER RATION	14,089.65	145,000	89,092.92		
	101-4-213-4220	PROFESSIONAL SERV. & FEES	2,295.00	30,000	23,829.51		
	101-4-411-4251	RENT	1,300.00	18,000	8,583.50		
	101-4-411-4252	UTILITIES	525.32	8,000	5,067.26		
	101-4-411-4255	FUNERALS	3,000.00	15,000	1,700.00		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	721.65	48,000	32,491.77		
	101-4-441-4270	TRAVEL	25.00	1,000	850.00		
	101-4-441-4290	CRT APPORT. ATT'Y/M.I.	728.96	3,000	1,232.97		
	101-4-611-4250	REPAIRS AND MAINTENANCE	35.80	5,000	4,635.32		
	101-4-611-4260	SUPPLIES & MATERIALS	153.54	9,000	7,628.61		
	101-4-611-4270	TRAVEL & CONFERENCE	608.20	5,000	4,194.82		
	101-4-611-4280	UTILITIES	235.63	17,000	12,205.40		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-4-611-4290	WORK STUDY/SUMMER INTERN	7,169.80	10,162	2,829.15		
	101-4-611-4292	4-H EVENTS & LIT.	35.76	8,000	7,959.86		
	101-4-611-4294	4H Projects/Shooting Sport	6,600.00	10,000	3,400.00		
	101-4-615-4250	REPAIRS AND MAINTENANCE	230.82	20,000	18,383.47		
	101-4-615-4270	TRAVEL & CONFERENCE	42.84	2,500	1,524.00		
	101-4-615-4350	FURNITURE & MINOR EQUIPMEN	2,314.37	3,000	685.63		
	101-4-711-4221	INSPECTION FEES	400.00	25,000	19,700.00		
	101-4-711-4260	SUPPLIES & MATERIALS	10.38	3,000	2,023.76		
	101-4-711-4270	TRAVEL & CONFERENCE	425.56	7,000	5,202.54		
	201-4-311-4250	REPAIRS & MAINT.	1,479.40	2,100,000	2093,038.04		
	201-4-311-4260	SUPPLIES & MATERIALS	4,043.01	1,250,000	1144,801.40		
	201-4-311-4265	FUEL/GASOLINE	858.79	235,000	214,855.83		
	201-4-311-4270	TRAVEL & CONFERENCE	726.42	4,000	2,241.10		
	201-4-311-4280	UTILITIES	40.01	24,000	15,080.57		
	226-4-222-4250	REPAIRS AND MAINTENANCE	100.00	3,000	2,240.00		
	226-4-222-4260	SUPPLIES & MATERIALS	71.00	2,000	1,564.28		
	248-4-212-4260	SUPPLIES & MATERIALS	195.25	10,000	3,566.46		
	250-4-163-4290	Other Current Expenditures	700.00	72,457	55,781.00		
	735-2-2090000	AM'T HELD FOR DEL. TAXES	400.00				
		** 2016 YEAR TOTALS	93,979.88				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	313.12
101-130	JUDICIAL SYSTEM	26,024.86
101-143	FINANCE OFFICE	771.37
101-161	COUNTY BUILDING	4,377.71
101-162	DIRECTOR OF EQUALIZATION	847.14
101-167	TECHNOLOGY	483.27
101-168	HUMAN RESOURCES	5,337.69
101-211	SHERIFF'S OFFICE	2,146.55
101-212	COUNTY JAIL	18,205.66
101-213	CORONER	2,295.00
101-411	WELFARE	4,825.32
101-441	BEHAVIORAL HEALTH	1,475.61
101-611	COUNTY EXTENSION	14,838.73
101-615	WEED CONTROL	2,588.03
101-711	PLANNING & ZONING	835.94
101 TOTAL	GENERAL FUND	85,366.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201-311	HIGHWAY ADMINISTRATION	7,147.63

201 TOTAL	ROAD & BRIDGE FUND	7,147.63
226-222	EMERGENCY & DISASTER SERV	171.00

226 TOTAL	EMERGENCY MANAGEMENT	171.00
248-212	24/7 PROGRAM	195.25

248 TOTAL	24/7 PROGRAM	195.25
250-163	ROD Relief Fund	700.00

250 TOTAL	ROD RELIEF FUND	700.00
735	NON-DEPARTMENTAL	400.00

735 TOTAL	DELINQUENT TAXES	400.00

	** TOTAL **	93,979.88

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11552	JENSEN, LARRY	I-20160503-11552	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-13058	STEFFENSEN, STACY	I-20160503-13058	101-4-111-4280	CELL PHONE REIMBURSEMENT		105.00
01-20259	MILLER, STEPHNE	I-20160503-20259	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21126	YSETH, TOM	I-20160503-21126	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21131	KROGMAN, RYAN	I-20160503-21131	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21600	LITTLECOTT, LAURA	I-20160503-21600	101-4-111-4280	CELL PHONE REIMBURSEMENT		45.00
01-22022	PIERCE, LEANN	I-20160503-22022	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00

DEPARTMENT 111 COMMISSIONERS TOTAL: 525.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20160503-10451	101-4-120-4260	CELL PHONE REIMBURSEMENT		5.25
01-13422	WITCHEY, KRISTEN	I-20160503-13422	101-4-120-4260	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 120 ELECTIONS					TOTAL:	20.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20160503-10451	101-4-143-4280	CELL PHONE REIMBURSEMENT		99.75
01-13422	WITCHEY, KRISTEN	I-20160503-13422	101-4-143-4280	CELL PHONE REIMBURSEMENT		60.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	159.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21150	HOWARD, ABIGAIL A.	I-20160503-21150	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22020	NESVOLD, TERE	I-20160503-22020	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	210.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12067	MOLENGRAAF, JOHN	I-20160503-12067	101-4-161-4280	CELL PHONE REIMBURSEMENT		30.00
01-22021	SCHEER, AARON	I-20160503-22021	101-4-161-4280	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	45.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11803	LILLA, CHRISTOPHER L.	I-20160503-11803	101-4-162-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10548	CHAPMAN, BEVERLY	I-20160503-10548	101-4-163-4280	CELL PHONE REIMBURSEMENT		105.00
					DEPARTMENT 163 REGISTER OF DEEDS	TOTAL: 105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20160503-20191	101-4-165-4280	CELL PHONE REIMBURSEMENT		86.10
					DEPARTMENT 165 VETERAN'S SERVICE	TOTAL: 86.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21618	PLOWMAN, SHAWN	I-20160503-21618	101-4-167-4260	CELL PHONE REIMBURSEMENT		90.00
DEPARTMENT 167 TECHNOLOGY					TOTAL:	90.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11156	GIEGLING, MIKE	I-20160503-11156	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-11248	HAIDER, DARIN	I-20160503-11248	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12403	PIKE, JON	I-20160503-12403	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12861	SEBRING, SCOTT	I-20160503-12861	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13030	STANWICK, MARTIN	I-20160503-13030	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13078	STOLTENBURG, MICHAEL	I-20160503-13078	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-13238	UMBERGER, CHARLES	I-20160503-13238	101-4-211-4280	CELL PHONE REIMBURSEMENT		45.00
01-20493	KRIESE, JEREMY	I-20160503-20493	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21009	GENGLER, MICHAEL	I-20160503-21009	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21450	BITELER, DAVID	I-20160503-21450	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-20160503-21550	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21569	MCCREA, DON	I-20160503-21569	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-21716	HOEKMAN, DEVAN	I-20160503-21716	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22021	SCHEER, AARON	I-20160503-22021	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22023	DOREMUS, SEAN	I-20160503-22023	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 630.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10781	DEJONG, DARREN J.	I-20160503-10781	101-4-212-4280	CELL PHONE REIMBURSEMENT		60.00
01-13118	SWEEBE, BART	I-20160503-13118	101-4-212-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	165.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22019	HIEB, RICHARD	I-20160503-22019	101-4-213-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 213 CORONER					TOTAL:	30.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12399	PIERCE, IRENE	I-20160503-12399	101-4-411-4280	CELL PHONE REIMBURSEMENT		45.00
01-20191	HOLZHAUSER, MICHAEL	I-20160503-20191	101-4-411-4280	CELL PHONE REIMBURSEMENT		18.90
DEPARTMENT 411 WELFARE					TOTAL:	63.90

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21197	moser, misty	I-20160503-21197	101-4-615-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 615 WEED CONTROL					TOTAL:	75.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11308	HAUGEN, RICHARD	I-20160503-11308	101-4-711-4280	CELL PHONE REIMBURSEMENT		45.00
01-11365	HILL, ROBERT	I-20160503-11365	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
					DEPARTMENT 711 PLANNING & ZONING	TOTAL: 71.25
					FUND 101 GENERAL FUND	TOTAL: 2,381.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-20160503-10106	201-4-311-4280	CELL PHONE REIMBURSEMENT		75.00
01-11118	FRIEDRICH, CLIFF	I-20160503-11118	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-11226	GROSS, LINDA	I-20160503-11226	201-4-311-4280	CELL PHONE REIMBURSEMENT		30.00
01-20828	BIRK, RICHARD	I-20160503-20828	201-4-311-4280	CELL PHONE REIMBURSEMENT		105.00
01-21021	SCOTT, MICHAEL	I-20160503-21021	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 300.00

FUND 201 ROAD & BRIDGE FUND TOTAL: 300.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01521 May Cell Reimbursements 5

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-11365	HILL, ROBERT	I-20160503-11365	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
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DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						78.75
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FUND 226 EMERGENCY MANAGEMENT TOTAL:						78.75
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REPORT GRA TOTAL:						2,760.00
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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4280	UTILITIES	525.00	5,760	3,135.00		
	101-4-120-4260	ELECTION SUPPLIES	20.25	8,000	4,184.75		
	101-4-143-4280	UTILITIES	159.75	2,500	1,566.25		
	101-4-151-4280	TELEPHONE	210.00	2,500	1,450.00		
	101-4-161-4280	UTILITIES/COURTHOUSE	45.00	45,760	32,819.99		
	101-4-162-4280	TELEPHONE	105.00	1,260	630.00		
	101-4-163-4280	TELEPHONE	105.00	1,260	735.00		
	101-4-165-4280	TELEPHONE	86.10	1,000	569.50		
	101-4-167-4260	SUPPLIES	90.00	16,900	7,674.66		
	101-4-211-4280	UTILITIES	630.00	20,000	14,015.89		
	101-4-212-4280	UTILITIES	165.00	38,000	27,333.00		
	101-4-213-4280	TELEPHONE	30.00	360	210.00		
	101-4-411-4280	TELEPHONE	63.90	500	180.50		
	101-4-615-4280	TELEPHONE	75.00	4,000	2,768.53		
	101-4-711-4280	TELEPHONE	71.25	900	543.75		
	201-4-311-4280	UTILITIES	300.00	24,000	14,820.58		
	226-4-222-4280	TELEPHONE	78.75	900	506.25		
		** 2016 YEAR TOTALS	2,760.00				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	525.00
101-120	ELECTIONS	20.25
101-143	FINANCE OFFICE	159.75
101-151	STATES ATTORNEY	210.00
101-161	COUNTY BUILDING	45.00
101-162	DIRECTOR OF EQUALIZATION	105.00
101-163	REGISTER OF DEEDS	105.00
101-165	VETERAN'S SERVICE	86.10
101-167	TECHNOLOGY	90.00
101-211	SHERIFF'S OFFICE	630.00
101-212	COUNTY JAIL	165.00
101-213	CORONER	30.00
101-411	WELFARE	63.90
101-615	WEED CONTROL	75.00
101-711	PLANNING & ZONING	71.25
101 TOTAL	GENERAL FUND	2,381.25

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201-311	HIGHWAY ADMINISTRATION	300.00

201 TOTAL	ROAD & BRIDGE FUND	300.00
226-222	EMERGENCY & DISASTER SERV	78.75

226 TOTAL	EMERGENCY MANAGEMENT	78.75

	** TOTAL **	2,760.00

NO ERRORS

** END OF REPORT **

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: The Members of the County Commission

DATE: April 27, 2016

SUBJECT: Departmental notes for the May 3, 2016 Brookings County Commission Meeting.

PREPARED BY: Robert W. Hill, County Development Director

The April 19, 2016, FEMA Public Assistance (PA) Grant training in Sioux Falls, went well. We are awaiting some documents and then we will propose some additions to the Local Emergency Operations Plan..

We had a good turnout at the April 19, 2016, NWS Severe Weather Awareness Training. East Fire Station. Todd Heitkamp from the Sioux Falls, National Weather Service did a good job.

April 25 to 30, 2016 was Severe Weather Week in South Dakota. The April 27, 2016 Severe Weather Warning Siren test was successful.

April 25 and 26, 2016 a member of th Commission Department attended a Basic Public Information Officers Course in Sioux Falls.

May 2 to 5, 2016, South Dakota Homeland Security Conference will be held in Sioux Falls, SD.

May 18-19, 2016, Sanford Health will be having an Emergency Management Conference. Plans are to attend on May 18.

May 19, 2016, Crisis Leadership, TEEX MGT 340, 830 am to 1230 pm.

May 24, 2016, Essentials of Community Cybersecurity, TEEX AWR-136, 8 to noon.



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

April 26, 2016

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Staff Report

- I'm bringing a late elderly and disabled application for the tax freeze for this year's taxes (2015 payable in 2016). The applicant missed the April 1, 2015 deadline and have the right to petition the County Commission (as long as they meet the qualifications of the freeze) to recalculate the taxes based on the value the person would have received under the program. I've also include 10-6A-4 that pertains to missing the deadline and petitioning the County Commission for late approval. Also would like to discuss a deadline for "Be It Noted" in the minutes for reference in future years Late Elderly Tax Freeze Applications.
- The property the County took Tax Deed to in the Town of Sinai that was declared Surplus at the April 12, 2016 meeting has to have an appraised value prior to selling at Public Auction per Statue 6-13-2. This can be done by appointing three real property owners of the political subdivision to appraise the value of the property or the governing board MAY employ a person licensed by the state to do a fee appraisal. Statue attached. I will be looking for your guidance on how you want to proceed with the appraisal.

Thank you,

A handwritten signature in black ink that reads "Vicki Buseth".

Vicki Buseth

Brookings County Finance Officer

PT 38 – ASSESSMENT FREEZE FOR THE ELDERLY & DISABLED (SDCL 10-6A)
 (ATTACH – INCOME INFORMATION FOR ASSESSMENT FREEZE)

Applicant's Name

[Redacted Name]

Applicant's Mailing Address

[Redacted Address: 25 Jefferson Ave, Brookings, SD 57006]

HOUSEHOLD INFORMATION

List all others living in the household. If you are applying as part of a multiple member household, you must include their income as well as your own. Please list other members of the household below.

Last Name	First Name & Middle Initial	Age	Relationship	Social Security No.
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PROPERTY INFORMATION

40385-00200-009-05

Legal description of property for which assessment freeze is being made:

*S 70' Lot 5, Blk 2 Morningside Addn
 Brookings City*

ELIGIBILITY

- A. Were you 65 on or before January 1, 2015 OR disabled at any time during 2014? YES NO
 If disabled, proof of disability is required each year. Year became disabled _____
 Did you turn 65 or become disabled in or prior to 1981? YES NO
 (Base year assessment to be frozen - 1977)
- B. Have you owned a single family dwelling for at least one year? YES NO
- C. Have you been a resident of South Dakota for at least one year? YES NO
- D. Have you lived in your single family dwelling for at least two hundred days of the previous calendar year? YES NO
- E. Do you live alone and have a yearly income under \$26,965.13? YES NO
 OR Do you live in a household whose members' combined income is under \$33,406.41? YES NO

I authorize any person holding official social security records, official public aid records, official veteran's administration records or any other records containing information relative to this claim to disclose the information contained on the records to county treasurer.

I hereby state that the above information is correct to the best of my knowledge. I further understand that submission of falsified information on this form will result in assessment of the tax reduction and it shall be a lien on the property, and I will be barred from receiving this tax reduction for the following three years.

[Redacted Signature]

April 27, 2016

Claimant's signature

date

Preparer's signature

Address

City

[Home](#) » [statutes](#) » [Codified laws](#) »

[Printer Friendly](#)

10-6A-4. Annual application for assessment freeze--Filing deadline--Forms--Petition for recalculation of taxes upon failure to meet deadline. The application for the real property tax assessment freeze provided under this chapter shall be annually submitted on or before April first on forms prescribed by the secretary of revenue. The form shall be made available to the county treasurer who shall, upon request of an applicant, assist the applicant in completing the form. The property owner shall sign the certificate under penalty of perjury. A person failing to comply with the April first deadline for the previous year, but otherwise qualifying for the real property tax assessment freeze provided under this chapter, may petition the board of county commissioners to recalculate the taxes based on the valuation the person would have received under this program and abate the difference in taxes.

Source: SL 1980, ch 74, § 4; SL 1981, ch 81, § 3; SL 1994, ch 74, § 4; SL 2003, ch 272 (Ex. Ord. 03-1), § 82; SL 2006, ch 39, § 1; SL 2008, ch 45, § 3; SL 2011, ch 1 (Ex. Ord. 11-1), § 161, eff. Apr. 12, 2011.

[Chapter 10-6A](#)

[Home](#) » [Statutes](#) » [Codified Laws](#) »

[Printer Friendly](#)

6-13-2. Appraisal of value of surplus property--Filing of report. After the governing board of a political subdivision has made a determination of surplus property pursuant to § 6-13-1, the governing board shall appoint three real property owners of the political subdivision to appraise the value of such property. Such real property owners shall file a report of the appraisal with the fiscal officer of the political subdivision. The governing board may employ a person or persons licensed by the state to do fee appraisals in lieu of the property owners conducting an appraisal pursuant to this section.

Source: SL 1988, ch 64, § 2; SL 1989, ch 60.

[Chapter 6-13](#)



Brookings County
Board of County Commissioners

520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205

BrookingsCountyCommission@brookingscountysd.gov

May 3, 2016

South Dakota Association of County Commissioners
Bob Wilcox, Executive Director
211 East Prospect Avenue
Pierre, SD 57501

Mr. Wilcox:

The Brookings County Commission would like to nominate Brookings County Development Director/Emergency Manager Robert W. Hill for the National Association of Counties (NACo) Justice and Public Safety Steering Committee.

We feel the aspects of Mr. Hill's position with Brookings County would suit him well for this committee.

Thank you,

Ryan Krogman
Chairperson
Brookings County
Board of County Commissioners

Commissioners:
Vice-Chairperson, Larry Jensen
Commissioner, Stephne Miller
Commissioner, Lee Ann Pierce
Commissioner, Tom Yseth

Stacy Steffensen

From: Robert Hill
Sent: Thursday, April 21, 2016 11:14 AM
To: Stacy Steffensen
Cc: Ryan Krogman; Lee Ann Pierce
Subject: Justice and Public Safety Steering Committee Recommendation

Ma'am,

I would like to request a letter of recommendation for appointment to the NACo Justice and Public Safety Steering Committee from the Brookings County Commission for myself with a discussion/possible action be placed on the next County Commission agenda.

I will draft a letter with your assistance to be placed in the packet for the County Commission to review.

I believe that membership on the Justice and Public Safety Committee would under the work aspects of my appointment as the Brookings County Emergency Manager/County Development Director.

<http://www.naco.org/about/committees-state-associations-affiliates/how-join-committee>

There are 10 NACo policy steering committees that cover the full range of county policy issues.

Policy Steering Committee Nomination Process is Simple

Here are the important points to remember for participating on a policy steering committee:

- Fill out and submit a nomination form to serve on a NACo policy steering committee to your state association of counties.
- The policy steering committee nomination forms are on the NACo website (www.naco.org/nomination).
- Mark on the nomination form your first and second choice for which policy steering committee you would like to serve.
- Members of NACo affiliate organizations who want to serve on policy steering committees should follow the same process.
- Submit the form to your state association one month before the NACo Annual Conference, which usually occurs in July.
- NACo works to accommodate a nominee's first choice of policy steering committee assignments. Officials cannot transfer membership to another committee during their year of service, or serve on more than one policy steering committee during the year.

Appointments by State Associations

Membership of 10 Policy Steering Committees:

- Agriculture and Rural Affairs
- Community, Economic and Workforce Development
- Environment, Energy and Land Use
- Finance, Pensions and Intergovernmental Affairs
- Health
- Human Services and Education
- Justice and Public Safety
- Public Lands
- Telecommunications and Technology

- Transportation

Thank you,
Bob

Brookings County
County Development Department Director
Emergency Management / Planning, Zoning and Drainage
Robert W. Hill, CEM®
520 3rd Street, Suite 200
Brookings, SD 57006
605-692-5212
605-696-8355 (Fax)

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Maintenance Equipment Building
Brookings County Highway Department

Date: 2016.03.28

Project: Brookings County, SD

of Pages (including cover): 7

Copies:

- o Owner – Architect Agreement for Services

A) Approved

D) For Signature

G) For Approval and Signature

B) Approved As Noted

E) For your Use

H) See Note Below

C) Resubmit

F) As Requested

J) Returned

NOTES:

Enclosed are two (2) copies of AIA Document B105 – 2007; Standard Form of Agreement Between Owner and Architect. Please sign both, retain one copy, and return one copy to the designArc office.

Respectfully Submitted,

Les Rowland, Project Architect



AIA[®]

Document B105™ – 2007

Standard Form of Agreement Between Owner and Architect for a Residential or Small Commercial Project

AGREEMENT made as of the 28th day of March in the year 2016
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Brookings County, SD

and the Architect:
(Name, legal status, address and other information)

designArc LLC
408 4th Street
Brookings, SD 57006

for the following Project:
(Name, location and detailed description)

Maintenance Equipment Storage Building
Brookings County Highway Department
Sinai, SD

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

State or local law may impose requirements on contracts for home improvements. If this document will be used for Work on the Owner's residence, the Owner should consult local authorities or an attorney to verify requirements applicable to this Agreement.

Init.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement in a manner consistent with locally accepted standards for professional skill and care. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

Full civil, structural, mechanical, and electrical engineering.

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining proposals and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™–2007, Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project. Generally, the Architect's services during construction include interpreting the Contract Documents, reviewing the Contractor's submittals, visiting the site, reviewing and certifying payments, and rejecting nonconforming Work.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project or termination of this Agreement, the Owner's right to use the instruments of service shall cease. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105–2007, Standard Form of Agreement Between Owner and Contractor for a Residential or Small Commercial Project. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

Init.

The Architect and Architect's consultants shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

Nineteen thousand six hundred dollars (\$19,600.00) plus applicable taxes.

The Owner shall pay the Architect an initial payment of zero (\$ 0.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus ten percent (10 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest from the date payment is due at the State legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide services not included in Article 1 for additional compensation. Such services may include providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the scope, quality or budget; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; and services not completed within twelve (12) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

Services and reimbursables which are not included in this contract:

1. Costs associated with obtaining a site survey and soil/environmental testing.
2. Copy expenses associated with replication of the construction documents for purposes of bidding and construction administration.

This Agreement entered into as of the day and year first written above.

BROOKINGS COUNTY REPRESENTATIVE

ARCHITECT

(Signature)

Ryan Krogman; Chairman
Brookings County Commission

(Printed name and title)



(Signature)

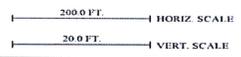
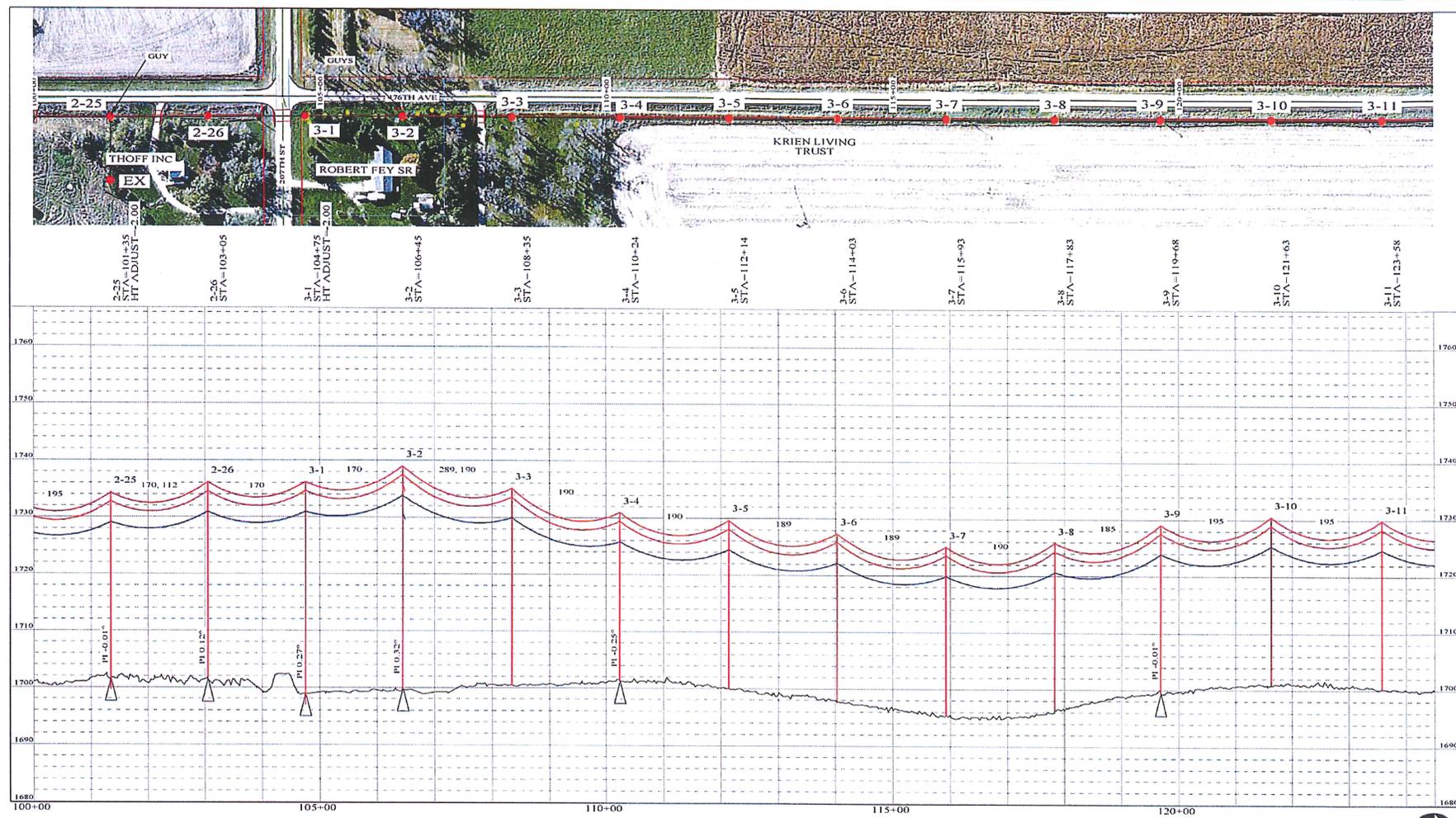
Les Rowland; Owner
designArc LLC

(Printed name and title)

Init.

PLOT DATE: 2/26/2016 9:46:15 AM

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REV	DATE	DESCRIPTION



PROJECT MANAGER: CIN
DESIGNER: DSM
PROJECT NUMBER: 46031666
PHONE: (712) 472-2351

PROJECT 2016-6 BUSHNELL SUBSTATION
- WO # 20942 -

SHEET
6 OF 8

W.O. 20942

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Afton, Section: 26/35 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 476th Ave, Nearest Intersection: 209th St/Cty Rd 8
Distance from nearest intersection: 35' North South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

Line crosses over County Road 8/209th St as shown in the plans.

1. Intended usage Overhead Electric Distribution
2. Cable Type 336 ACSR
3. Outside Diameter or Pipe Size 0.721"
4. Method of Installation Overhead-Augers and Bucket Trucks
5. Crossing Bituminous Roads Yes, County Road 8

- *This installation will comply with the National Safety Code and all Federal Guidelines.
- *Warning signs will be installed where appropriate.
- *Ditches will be restored back to present condition.
- *Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
- *Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 4-19-16

Applicant Address: 4709 SD HWY 34, PO Box 216 Colman, SD 57017

Phone: 605-534-3535 Fax: _____

Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

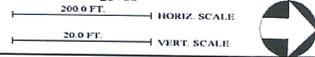
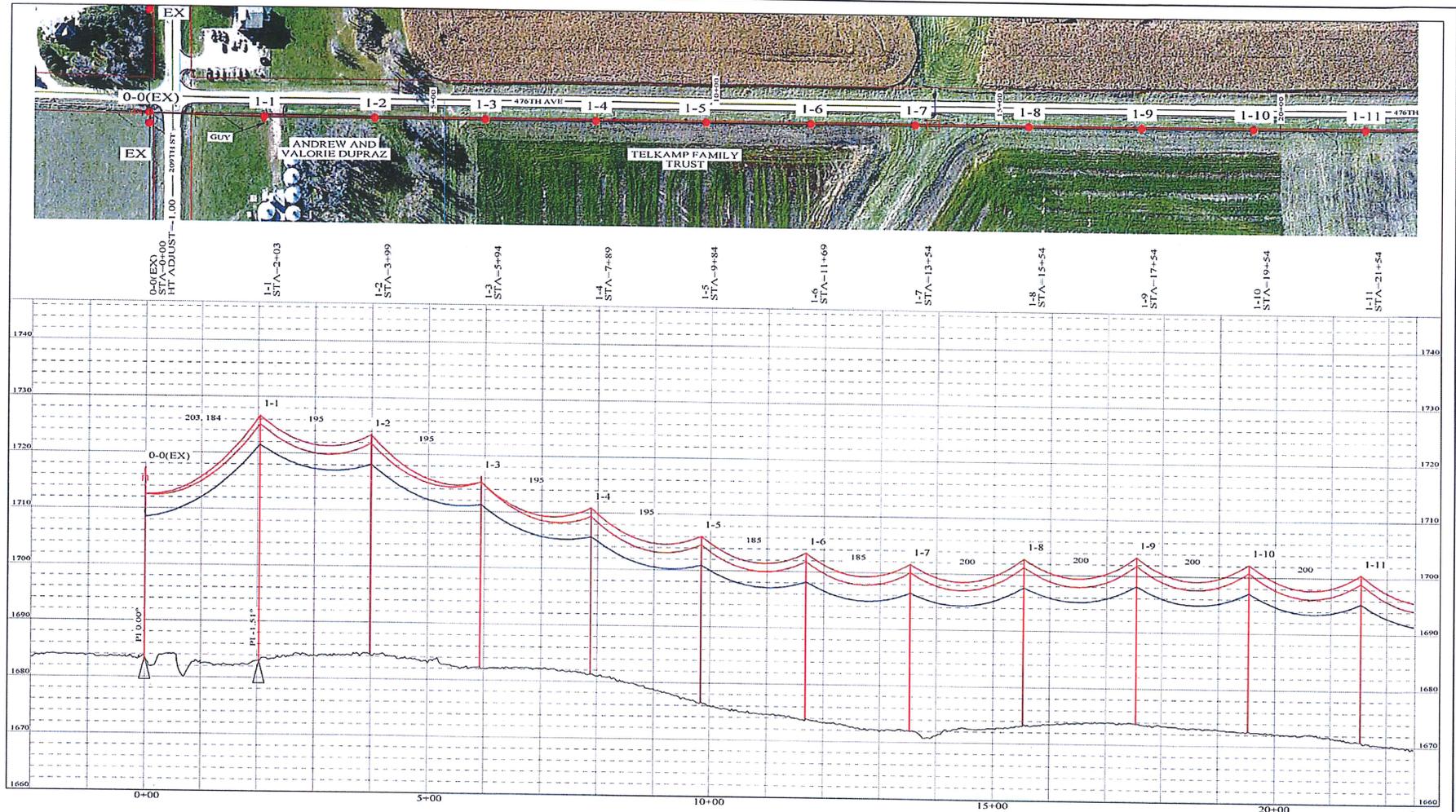
Phone: _____ Fax: _____

Recommended for Approval:
By: [Signature] Date: 4-20-16
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)

PLOT DATE: 2/29/2016 9:46:13 AM

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REV	DATE	DESCRIPTION



PROJECT MANAGER: CJN
 DESIGNER: DSM
 PROJECT NUMBER: 400316.06
 PHONE: (712) 472-2331

PROJECT 2016-6 BUSHNELL SUBSTATION
 - WO # 20942 -

W.O. 20940

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Winsor, Section: 32 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 207th St/Cty Rd 8, Nearest Intersection: 456th Ave
Distance from nearest intersection: 35' North South East West

A sketch showing the location must be attached. The project will replace approximately 3 miles of overhead distribution line along the south side of County Road 8/209th St. Project will begin at 456th Ave and proceed east. Project is also replacing approximately 700' of line along the east side of County Road 1 at the east end of the project. Project will be in private ROW.

The following information is pertinent to the proposed installation:

1. Intended usage Overhead Electric Distribution
2. Cable Type 4/0 ACSR
3. Outside Diameter or Pipe Size 0.563"
4. Method of Installation Overhead-Augers and Bucket Trucks
5. Crossing Bituminous Roads Yes, County Roads 1 and 8

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 4-19-16

Applicant Address: 47092 SD Hwy 34, PO Box 216, Colman, SD 57017

Phone: 605-534-3535 Fax: _____

Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

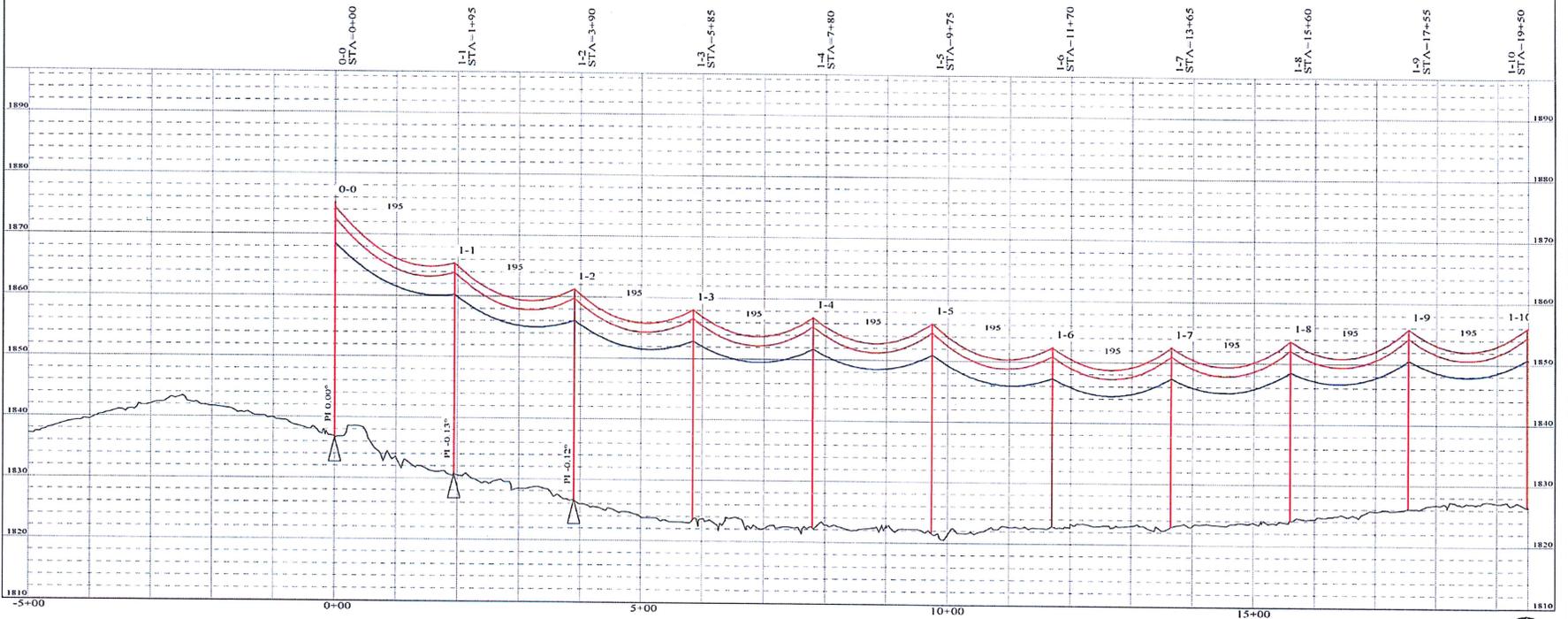
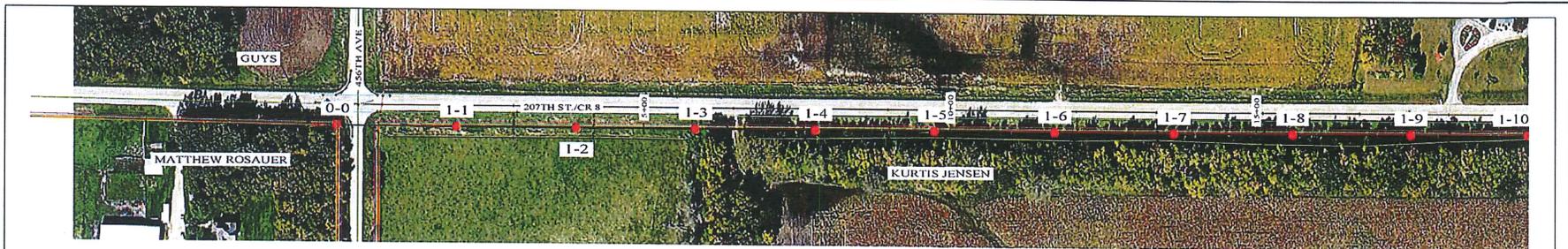
Phone: _____ Fax: _____

Recommended for Approval:
By: [Signature] Date: 4-20-16
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)

PLOT DATE: 2/12/2016 3:35:01 PM

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200.0 FT. | HORIZ SCALE
20.0 FT. | VERT SCALE



REV	DATE	DESCRIPTION



PROJECT MANAGER: CN
DESIGNER: CN
PROJECT NUMBER: 400316.05
PHONE: (712) 472-2551

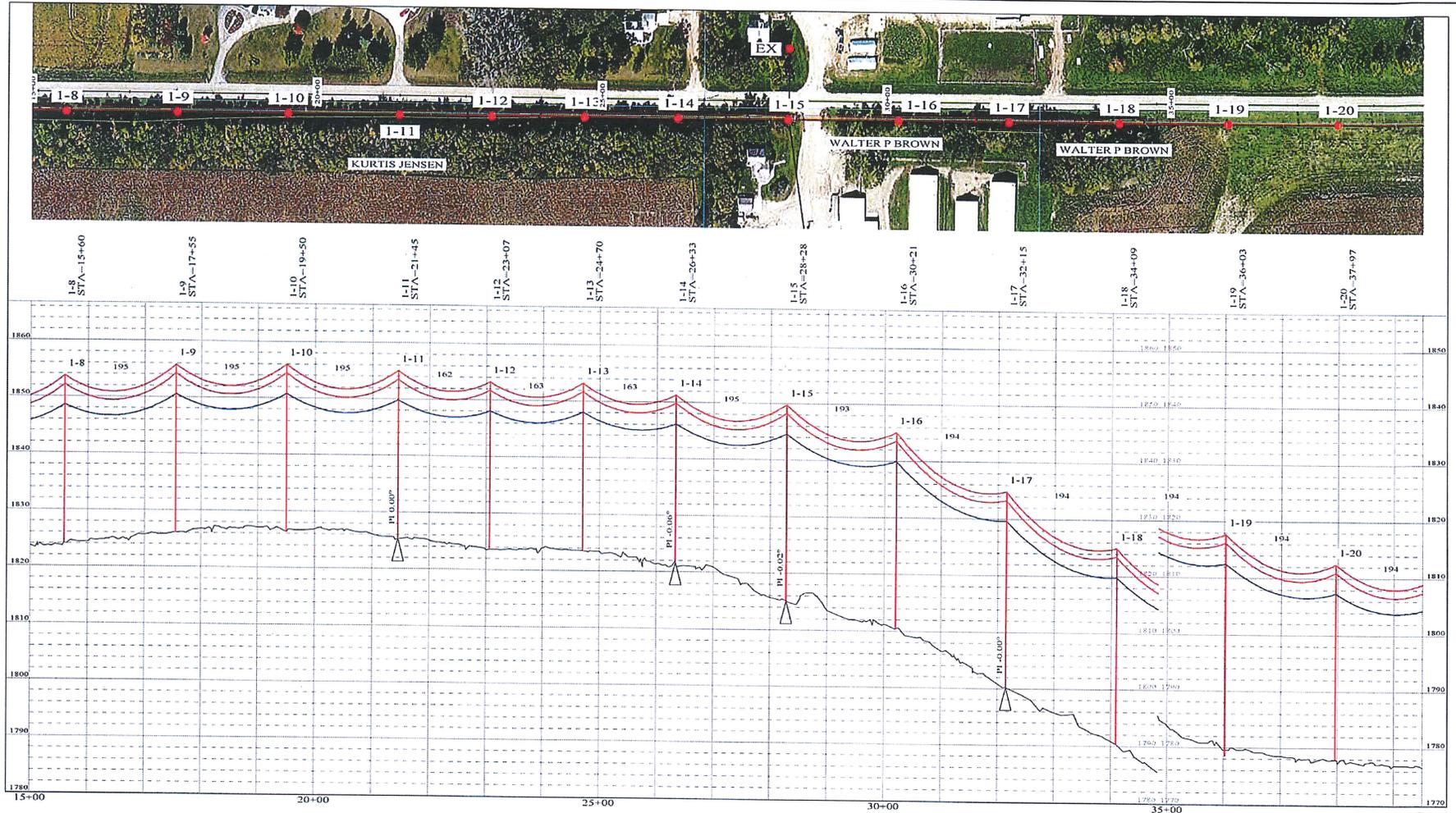
PROJECT 2016-4 VOLGA SUBSTATION
- WO # 20940 -

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1 OF 10

PLOT DATE: 2/12/2016 3:35:02 PM

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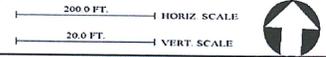


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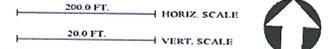
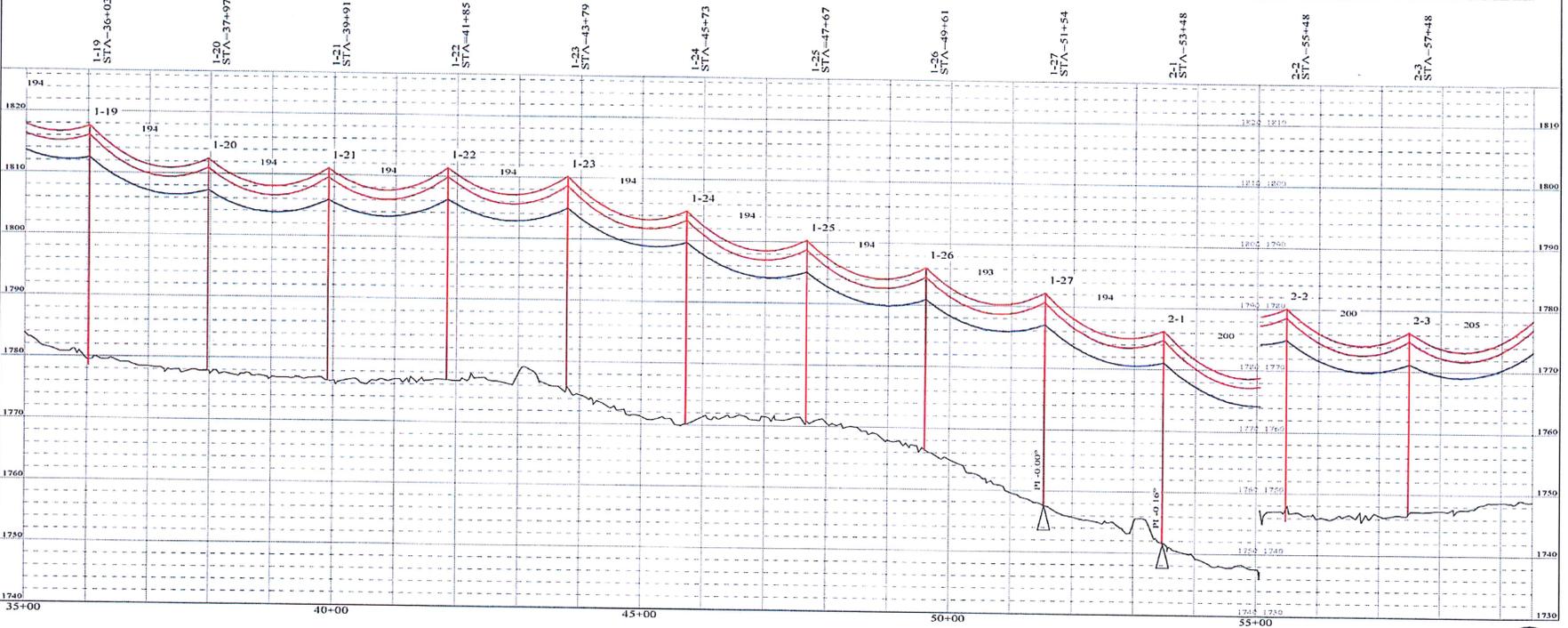
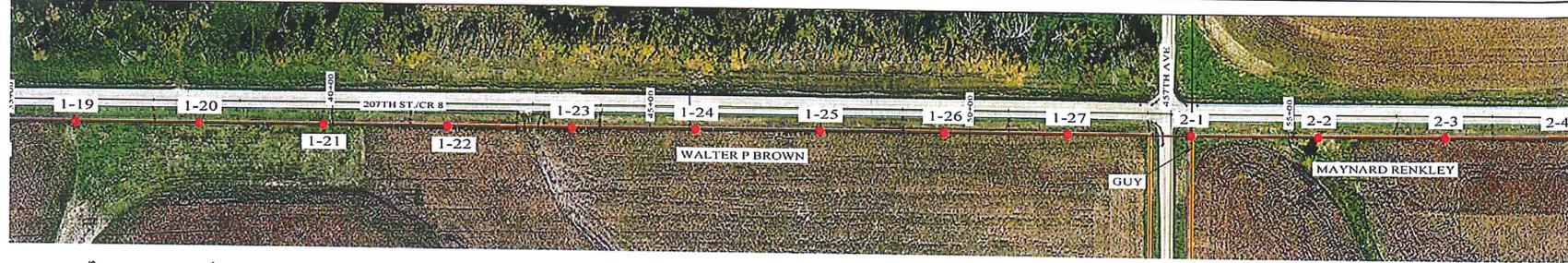
PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 490316.03
 PHONE: (712)472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -



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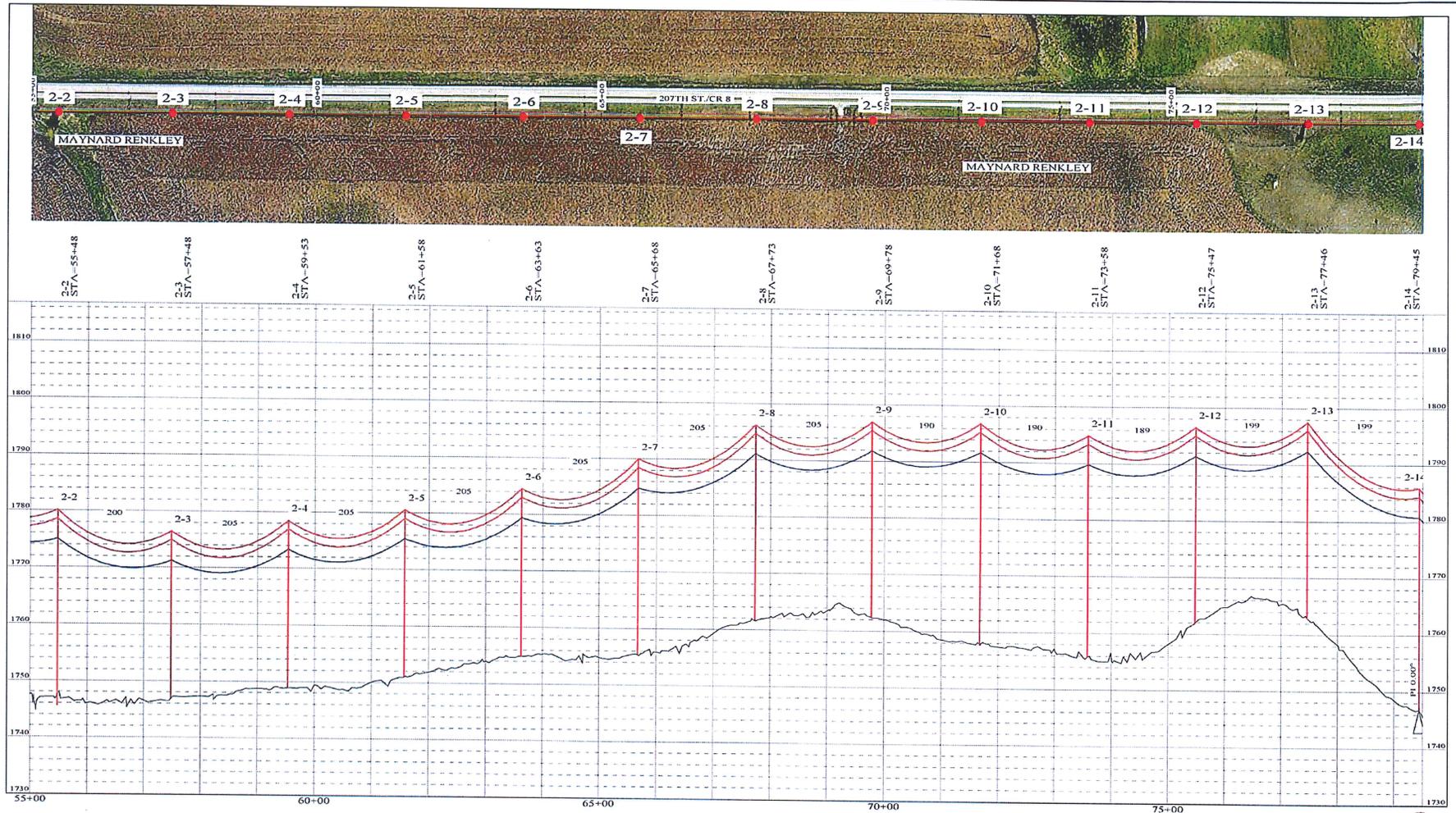
DGR ENGINEERING

PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 40016 05
 PHONE: (712) 472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -

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200.0 FT. HORIZ SCALE
20.0 FT. VERT SCALE



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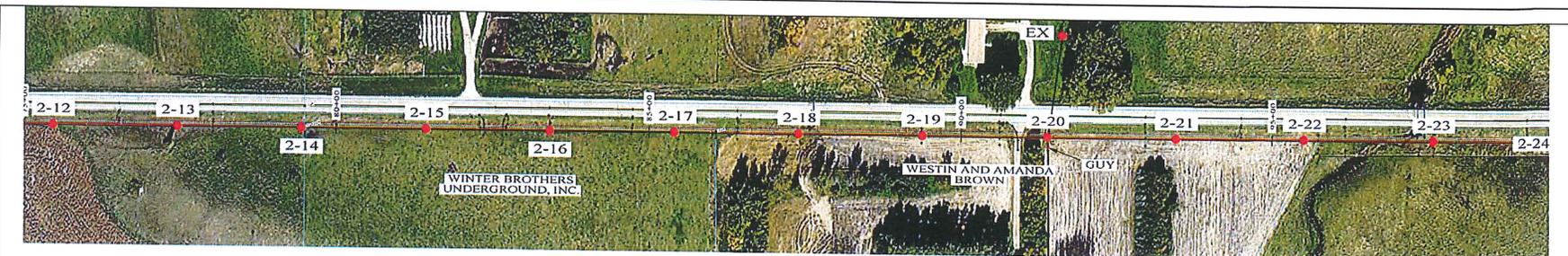


PROJECT MANAGER: CJN
DESIGNER: CJN
PROJECT NUMBER: 400316-05
PHONE: (712) 472-2531

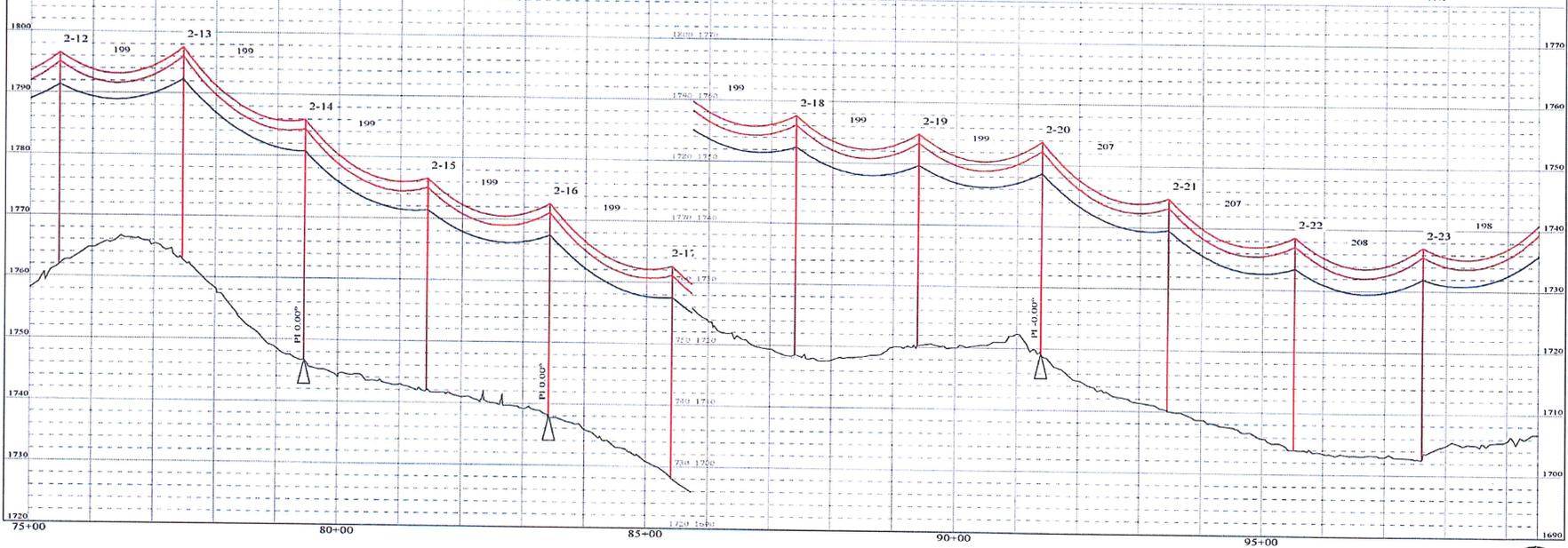
PROJECT 2016-4 VOLGA SUBSTATION
- WO # 20940 -

SHEET
4 OF 10

PLOT DATE: 2/12/2016 3:35:05 PM



2-12 STA-75+47	2-13 STA-77+46	2-14 STA-79+45	2-15 STA-81+44	2-16 STA-83+43	2-17 STA-85+42	2-18 STA-87+41	2-19 STA-89+40	2-20 STA-91+39	2-21 STA-93+46	2-22 STA-95+53	2-23 STA-97+61
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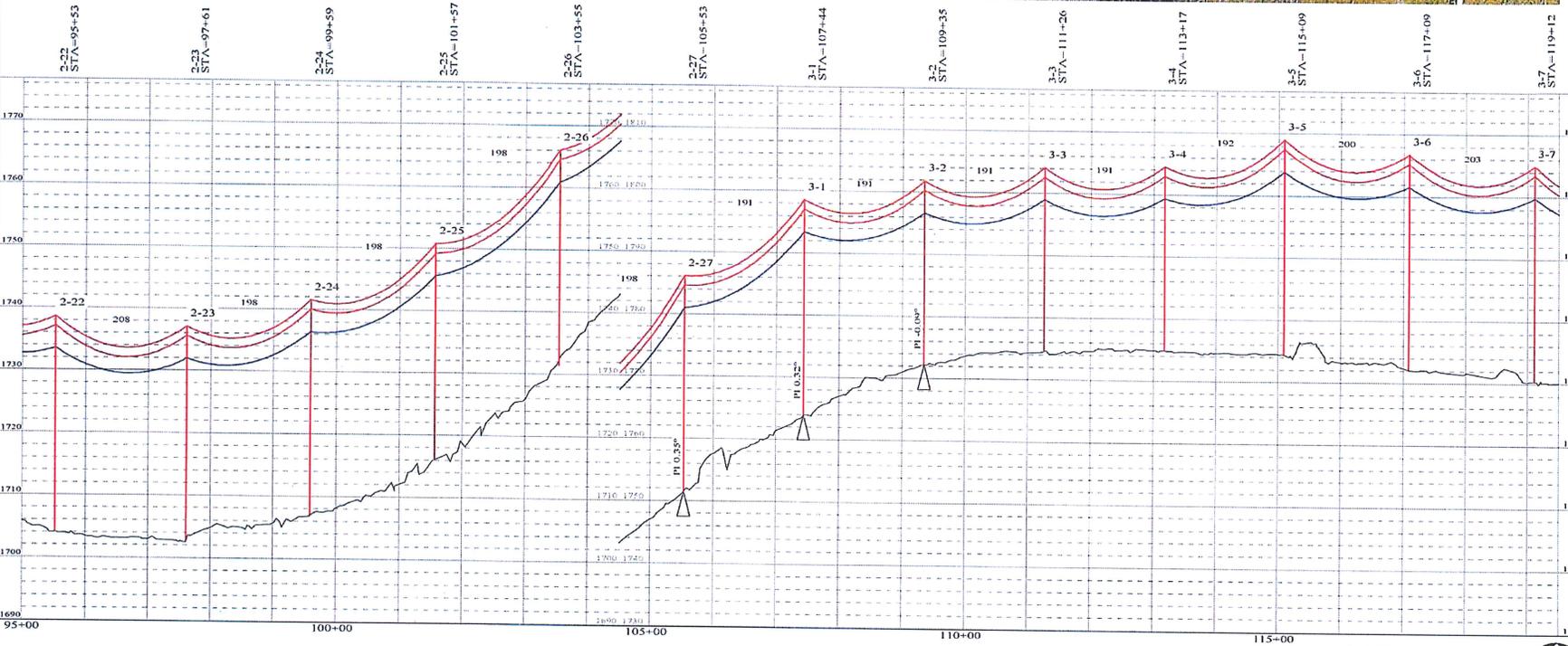
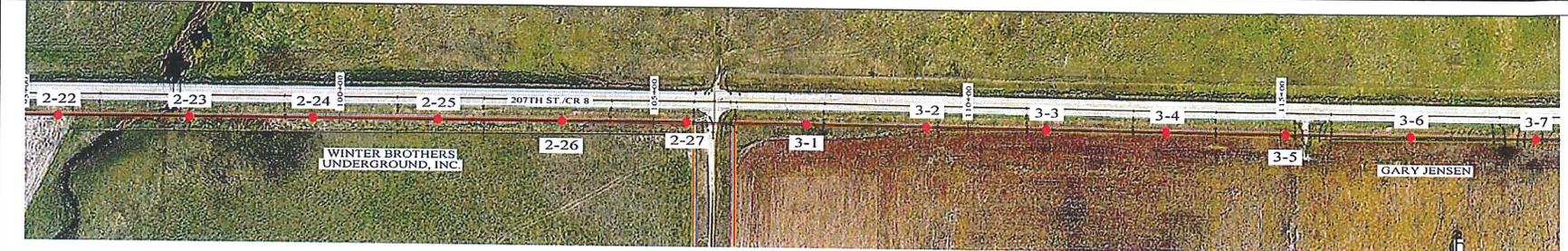
REV	DATE	DESCRIPTION

DGR ENGINEERING

PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 400316.05
 PHONE: (712)472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -

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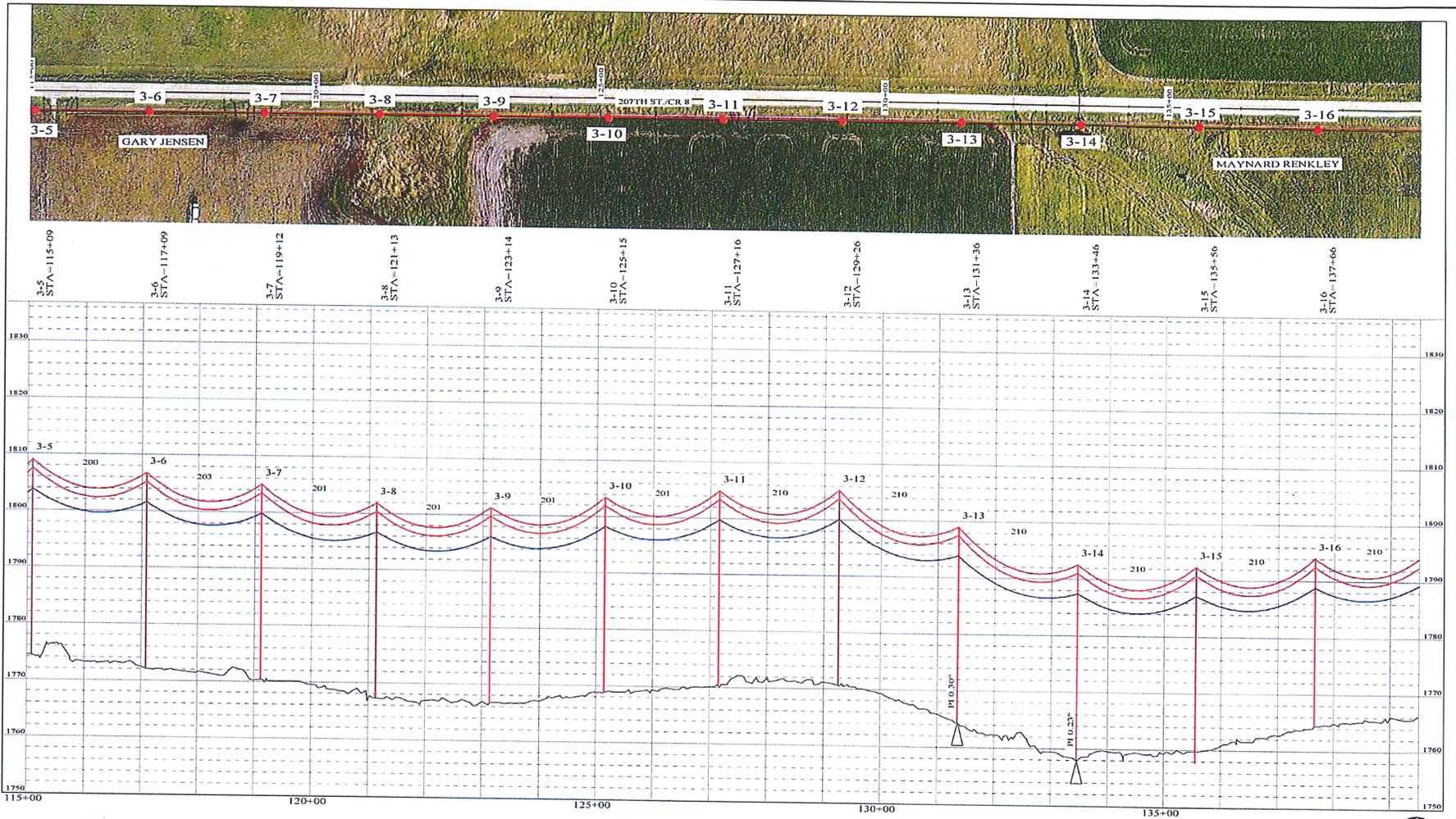
PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 460316.05
 PHONE: (712)472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -

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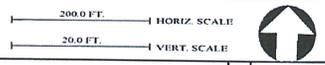


REV	DATE	DESCRIPTION

DGR ENGINEERING

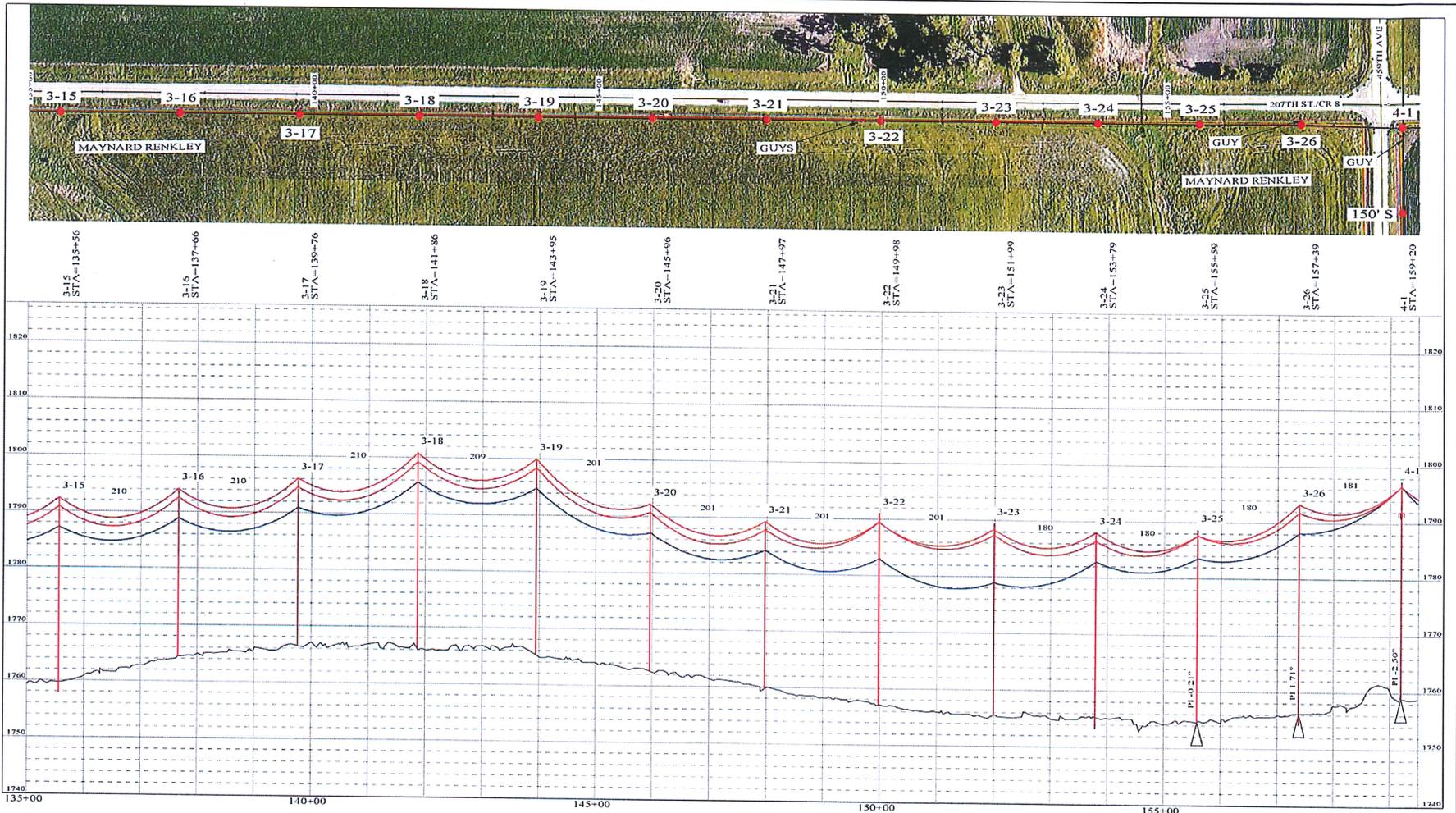
PROJECT MANAGER: CN
 DESIGNER: CN
 PROJECT NUMBER: 400316.03
 PHONE: (712) 472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -



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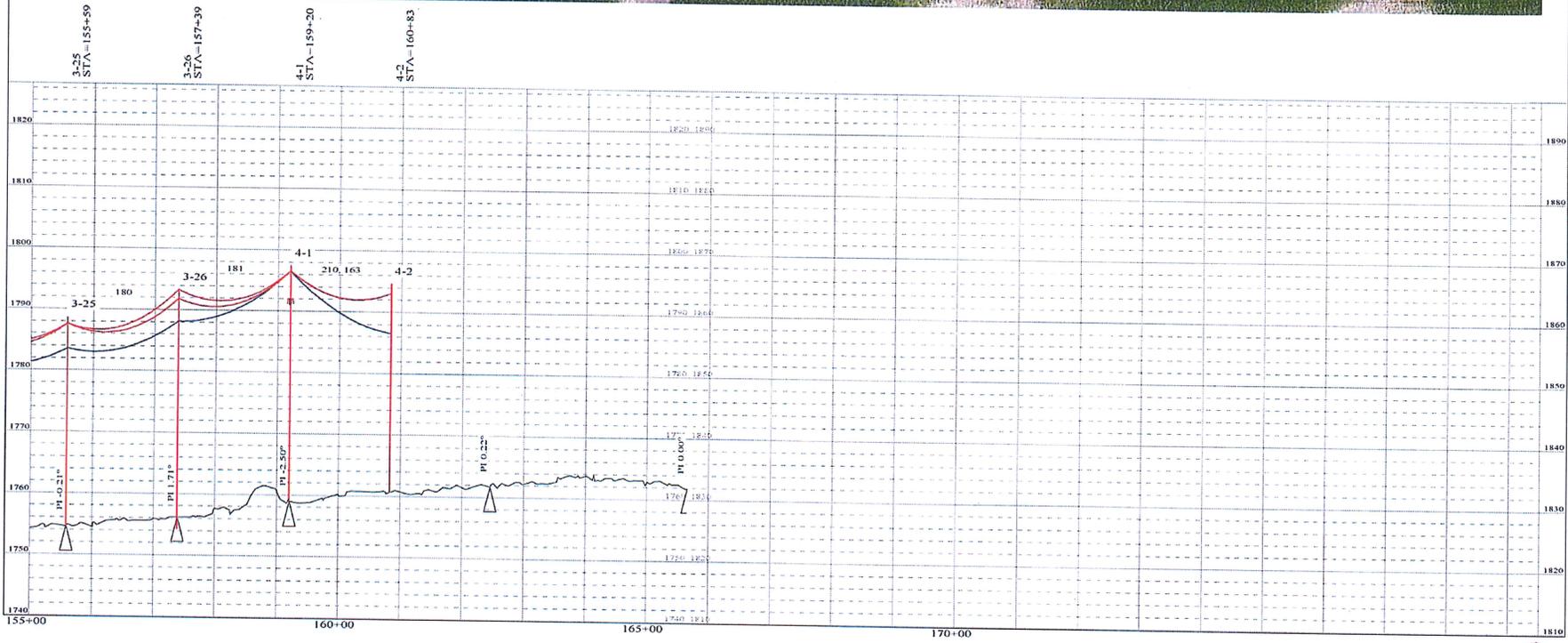
REV	DATE	DESCRIPTION

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ENGINEERING

PROJECT MANAGER: CN
 DESIGNER: CN
 PROJECT NUMBER: 40031605
 PHONE: (712)472-2531

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -

PLOT DATE: 2/12/2016 3:35:10 PM



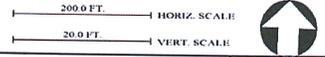
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REV	DATE	DESCRIPTION

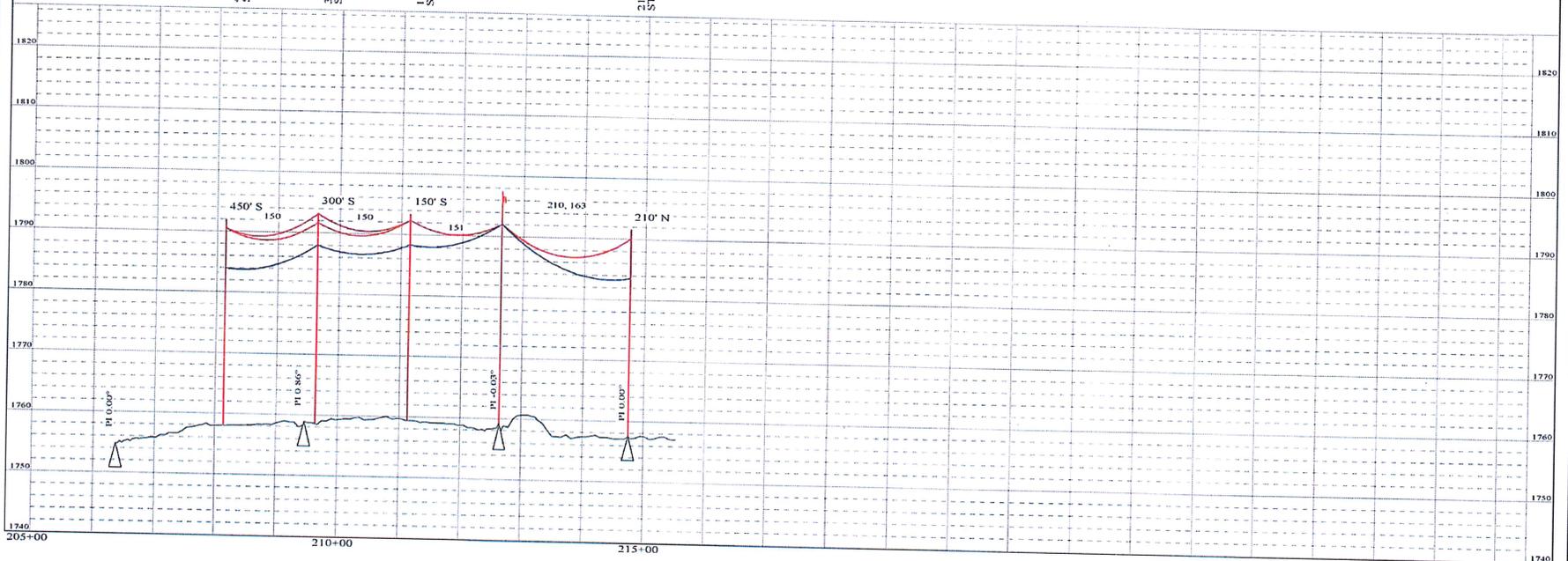
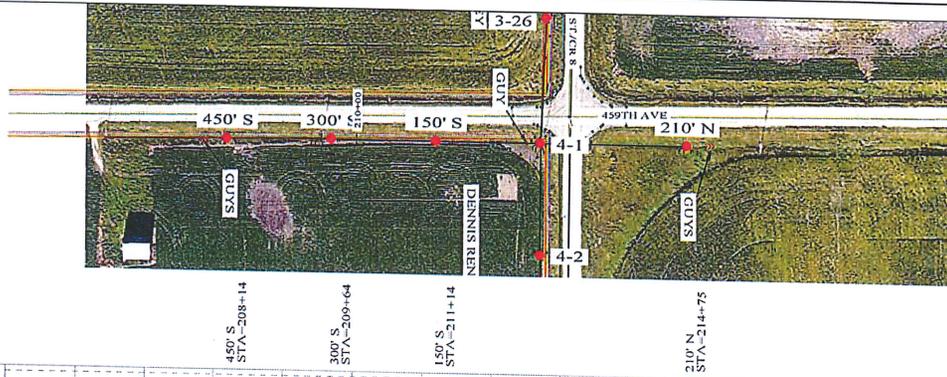
DGR ENGINEERING

PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 400416.05
 PHONE: (712) 472-2431

PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -



PLOT DATE: 2/12/2016 3:35:52 PM



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REV	DATE	DESCRIPTION



PROJECT MANAGER: CJN
 DESIGNER: CJN
 PROJECT NUMBER: 400316.05
 PHONE: (712) 472-2531



PROJECT 2016-4 VOLGA SUBSTATION
 - WO # 20940 -



Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT

Agenda Items:

- Elderly Tax Freeze items—see Vicki’s staff report
- Surplus property—see Vicki’s staff report
- Letter of recommendation—Bob would like a letter of recommendation from the board for an appointment to the NACo Justice and Public Safety Steering Committee.
- RFPs—Marty would like to move forward with advertising for RFPs for architectural services for the jail expansion.
- Agreement #16-33: agreement with designArc, LLC for architectural services for the Sinai shop. Action was tabled from the May 19th commission meeting.
- Right-of-Way agreements—routine right-of-way agreements submitted by Sioux Valley Energy.

Director’s Report:

- The next 8-County meeting will be May 18th in Clark. I will be needing to get a head-count so I can RSVP.
- I’ve included information regarding the FEMA Crisis Management training coming up on May 19th with my report.

Upcoming Dates:

- Wednesday, May 18, 12:00 p.m.—Sioux Valley Commissioner’s Association quarterly meeting at the Congregational Church in Clark, SD.
- Thursday, May 19, 8:30 a.m. - 12:30 p.m.—FEMA Crisis Leadership Management Course, Brookings City & County Government Center.
- Thursday, May 19, 11:30 a.m.-1:00 p.m.—Brookings Convention & Visitor’s Bureau Tourism Luncheon at the McCrory Gardens Visitor Center.
- Tuesday, May 24, 8:00 a.m. - 12:00 p.m.—Cybersecurity Training, Brookings City & County Government Center.
- Wednesday, May 25th-Thursday, May 26th—Active shooter training sessions
- Thursday, June 2nd, 6:30 p.m.—Got Milk Gala at Swiftel Center. Kickoff event for Dairy Fest 2016.
- Thursday, June 2nd, 5:30 p.m.—Brookings Health System Foundation Donor Celebration at McCrory Gardens Visitor Center.

Thank you,

A handwritten signature in blue ink that reads "Stacy Steffensen". The signature is written in a cursive, flowing style.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

May 19, 8:30-12:30

CRISIS LEADERSHIP & DECISION MAKING

MGT-340

Texas A&M Engineering Extension Service
National Emergency Response and Rescue Training Center



CRISIS LEADERSHIP & DECISION MAKING

MGT-340

This seminar uses one of four Harvard University, Kennedy School of Government case studies to examine the dynamics of crisis leadership and decision making from an elected or senior official's perspective. The four hour seminar uses the case study to frame the discussion on ways to overcome leadership challenges in planning and responding to a large scale incident. The final outcome of the seminar is the development of an individual and jurisdiction plan of actions needed to improve preparedness and emergency response.

Training Level: Management and Planning

Venue: Each seminar is fully funded by a training grant provided by the Federal Emergency Management Agency, Department of Homeland Security and can be delivered at your location.

Course Length: 1/2 Day (4 hours)

Available Case Studies:

(case studies from the Kennedy School of Government, Harvard University):

- Emergency Response System Under Duress: The Public Health Fight to Contain SARS in Toronto (Parts A & B)
- Command Performance: County Firefighters Take Charge of the 9/11 Pentagon Emergency
- "Almost a Worst-Case Scenario": The Baltimore Tunnel Fire of 2001 (Parts A, B, & C)
- Hurricane Katrina (B): Responding to an "Ultra-Catastrophe" in New Orleans

Target Audience:

- Mayors/council members
- County executive officers
- County commissioners
- Senior appointed officials
- Private sector executives

Continuing Education Credits:

IACET - 0.4 CEUs

Seminar Topics:

- **Planning for Effective Disaster Response:**
Plans are notorious for ending up on the floor when the crisis occurs. To be useful, they must have the right amount of detail, structure, and flexibility.
- **Leadership and Decision Making During a Crisis:**
Newly elected or appointed officials need to think through their substantive functions and moral responsibilities as crisis leaders in advance of a crisis, rather than addressing their obligations for the first time in the midst of a crisis.
- **Crisis Communications:**
Almost every major disaster presents unique communications challenges, from coordinating the response efforts of multiple agencies to ensuring the information needs of both the press and the public are met. Developing strategies for planning, conducting and managing public information and warning - to include the role social media plays - can be vital to successful response and recovery efforts.
- **Recovery:**
The recovery process can best be described as a sequence of interdependent and often concurrent activities that progressively advance a community toward a successful recovery. The process begins with pre-disaster preparedness and continues well beyond the restoration of a community's physical structures; hence the importance of stakeholders understanding their roles and responsibilities in ensuring a successful recovery.
- **Developing a Jurisdiction Preparedness Action Plan:**
From the lessons learned during seminar discussions and reading of the case study, a broad personal and jurisdictional action plan will be developed to guide future emergency preparedness planning.

Class Size: 25 - 35 Participants

For more information, contact:

TEXAS A&M ENGINEERING EXTENSION SERVICE
Steve Keim, Training Manager, Executive Programs
200 Technology Way
College Station, Texas 77845-3424
979.458.5646 or 855.245.1614 (toll-free)
Steven.Keim@teex.tamu.edu
www.teex.org/esti





The Brookings Health System Foundation Board invites you to our **PROGRESS LIVES HERE** Capital Campaign



DONOR CELEBRATION



5:30 PM

HEAVY HORS D'OEUVRES

6:15 PM

PROGRAM

THURSDAY

JUNE 2

TWENTY-SIXTEEN

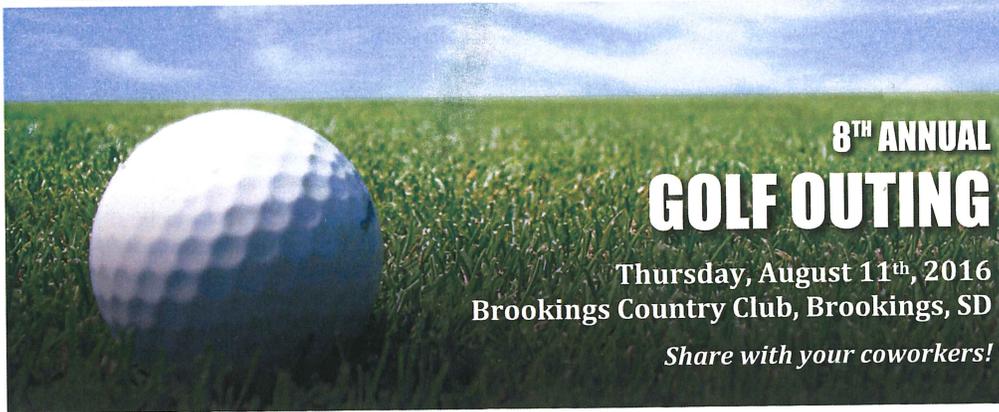
**MCCRORY
GARDEN
VISITOR
CENTER**

BUSINESS CASUAL

The favor of an **RSVP** is requested by **MAY 15**. Indicate your name and number of attendees by
E-MAIL foundation@brookingshealth.org, TEXT (605) 691-1836 or CALL (605) 696-8855.



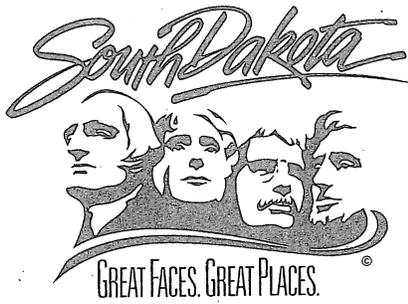
SAVE THE DATE



8TH ANNUAL GOLF OUTING

Thursday, August 11th, 2016
Brookings Country Club, Brookings, SD

Share with your coworkers!



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

April 12, 2016

Brad Smallfield
Smallfield Farms
21661 483rd Avenue
Elkton, SD 57026

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Smallfield:

The Department of Environment and Natural Resources (DENR) received your request to add the fields listed in the following table to your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on July 30, 1998, and permitted on March 26, 1999, (**general permit #SDG-0100009**). The permit was transferred to you on January 13, 2015.

Fields Being Added to NMP					
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements	
				0-2 feet	Additional
15	Brookings	SW ¼, Sec. 17, T109N, R47W	67.8	Yes	Yes
16	Brookings	SE ¼, Sec. 13, T109N, R48W	124.1	Yes	No
17	Brookings	NW ¼, Sec. 29, T109N, R47W	130.1	Yes	Yes

We are approving the modification and are including *Fields 15, 16, and 17* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

All of the new fields will require soil tests from zero to two feet prior to manure application.

Fields 15 and 17 are also identified as being located over a shallow aquifer and have additional soil testing requirements. For these fields, soil tests are required from 0 to 2 feet **and** 2 to 4 feet prior to manure application. Please refer to Section 1.4.4.4., beginning on page 29 of the general permit for the annual nutrient management requirements.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot

Brad Smallfield
Smallfield Farms
April 12, 2016
Page 2 of 2

soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

The application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

Two copies of the field information are being retained for our files. The enclosed tables are an updated listing of the fields that are currently approved for manure or wastewater application. The enclosed map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed table and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact me at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol Crop Consulting, 333 Marian Ave., Brookings, SD 57006
Brookings County Commissioners

Enclosures: Field List & Field Map

Smallfield Farms Approved Field List

April 12, 2016

All fields require a zero to two foot soil test prior to manure application. The fields identified as being located over a shallow aquifer are shaded in the following table and have additional soil testing requirements. For these fields, soil tests are required from zero to two feet **and** two to four feet prior to manure application. Please refer to section 1.4.4.4., beginning on page 29 of the general permit for the annual nutrient management requirements.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

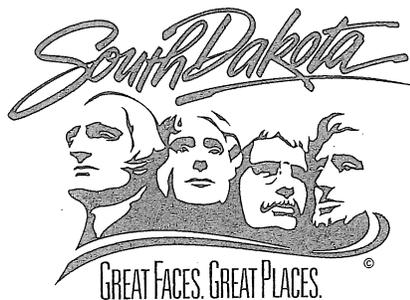
Based on the initial field information submitted for the fields listed in Table 1, manure application may be based on nitrogen need as determined from the table on page 29 of the general permit. **However, before manure or wastewater can be applied to these fields, you must have a current soil test and use the table on page 29 of the permit to determine whether the field fits into a nitrogen need, phosphorus crop removal, or no application category based on the current phosphorus level of the field.**

Table 1 – Smallfield Farms Nitrogen-Based Nutrient Management Plan Fields

Field #	County	Legal Description	Acres		Soil Sampling	
			Total	Available	0-2'	Additional
1	Brookings	SE ¼, Section 32, T110N-R48W	104.8	97.8	Yes	Yes
2	Brookings	S ½, Section 1, T109N-R48W	231.1	231.1	Yes	Yes
3	Brookings	NE ¼, Section 11, T109N-R48W	136.1	126.1	Yes	Yes
4	Brookings	W ½, Section 12, T109N-R48W	224.1	220.1	Yes	Yes
5	Brookings	E ½, Section 12, T109N-R48W	267.0	264.0	Yes	Yes
6	Brookings	SW ¼, Section 7, T109N-R47W	136.0	136.0	Yes	Yes
7	Brookings	NE ¼, Section 7, T109N-R47W	119.1	111.1	Yes	Yes
8	Brookings	SE ¼, Section 14, T109N-R48W	144.5	142.5	Yes	No
9	Brookings	SW ¼, Section 13, T109N-R48W	77.2	77.2	Yes	No
10	Brookings	SW ¼, Section 13, T109N-R48W	78.0	78.0	Yes	No
11	Brookings	NW ¼, Section 24, T109N-R48W	149.8	146.8	Yes	No
12	Brookings	S ½, Section 18, T109N-R47W	246.9	236.9	Yes	No
13	Brookings	SE ¼, Section 24, T109N-R48W	150.1	141.1	Yes	No
14	Brookings	NE ¼, Section 30, T109N-R47W	140.8	135.8	Yes	No
15	Brookings	SW ¼, Section 17, T109N-R47W	67.8	67.8	Yes	Yes
16	Brookings	SE ¼, Section 13, T109N-R48W	124.1	124.1	Yes	No
17	Brookings	NW ¼, Section 29, T109N-R47W	135.1	130.1	Yes	Yes
Total Acres:			2,532.5	2,466.5		

Please note in your phosphorus-based NMP the estimated time it will take to build the listed fields up to 50 parts per million (ppm) (Olsen test) or 75 ppm (Bray-1 test) of phosphorus. You may need additional land in order to apply manure to your fields based on phosphorus crop removal at that time.

As indicated in your phosphorus-based NMP, none of the listed fields currently require manure application based on crop removal of phosphorus. If future soil tests identify fields with elevated phosphorus levels, the manure application rate must be based on phosphorus removal in the harvested portion of the crop. Manure application to these fields can be based on multi-year phosphorus crop removal, however application can not exceed the one year nitrogen crop need and no more manure may be applied to that field again until the applied phosphorus has been removed from the field via harvest and crop removal. Please refer to the table on page 29 of the general permit for the proper manure application determination.



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

April 14, 2016

AJ Bos
Valley View Dairy Bruce, LLC
15857 Bear Mountain Blvd
Bakersfield, CA 93311

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Bos:

The Department of Environment and Natural Resources (DENR) received your request to add the fields listed in the following table to your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on June 12, 2007, the permit application approval was transferred to you on July 20, 2012, and permit coverage was issued on September 11, 2012 (**general permit # SDG-0100398**).

Fields Being Added to NMP						
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements		
				0-2 feet	Additional	
62	Brookings	NE ¼, Section 28, T112N, R50W	132.5	Yes	No	
63	Brookings	SW ¼, Section 24, T112N, R50W	138.5	Yes	No	
64	Brookings	NW ¼, Section 25, T112N, R50W	136.9	Yes	No	
65	Brookings	NE ¼, Section 6, T111N, R50W	113.5	Yes	Yes	

We are approving the modifications and are including *Fields 62, 63, 64, and 65* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

All of the new fields require soil tests from zero to two feet prior to manure application.

AJ Bos
Valley View Dairy Bruce, LLC
April 14, 2016
Page 2 of 3

Field 65 is identified as being located over a shallow aquifer and has additional soil testing requirements. For this field, soil tests are required from 0 to 2 feet **and** 2 to 4 feet prior to manure application.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

The application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

Two copies of the field information are being retained for our files. The enclosed table is an updated listing of the fields that are currently approved for manure or wastewater application. The enclosed map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed table and map are correct, please place them in your NMP.

AJ Bos
Valley View Dairy Bruce, LLC
April 14, 2016
Page 3 of 3

If you have any questions regarding the content of this letter, please feel free to contact Peter Adair, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol, 333 Marian Ave., Brookings, SD 57006
Ricky Hesser, Northern Sky Dairy, 20165 468th Avenue, Bruce, SD 57220
Brookings County Commissioners

Enclosures: Field List
Field Map

Valley View Dairy Bruce, LLC Approved Field List

April 14, 2016

All fields require a zero to two foot soil test prior to manure application. The fields identified as being located over a shallow aquifer are shaded in the following table and have additional soil testing requirements. For these fields, soil tests are required from zero to two feet and two to four feet prior to manure application.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

Based on the initial field information submitted for the fields listed in Table 1, manure application may be based on nitrogen need as determined from the table on page 29 of the general permit. However, before manure or wastewater can be applied to these fields, you must have a current soil test and use the table on page 29 of the permit to determine whether the field fits into a nitrogen need, phosphorus crop removal, or no application category based on the current phosphorus level of the field.

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
1	3010 F1,6	Brookings	W ½ of the SW ¼, Sec. 29, T112N, R50W	49.1	45.1	Yes	Yes
2	3010 F8,10	Brookings	NE ¼ of the SW ¼ & NW ¼ of the SE ¼, Sec. 29, T112N, R50W	70.8	68.5	Yes	Yes
3	3010 F7,8	Brookings	SE ¼ of the SW ¼ & SW ¼ of the SE ¼, Sec. 29, T112N, R50W	70.9	68.6	Yes	Yes
4	3010 F9	Brookings	E ½ of the SE ¼, Sec. 29, T112N, R50W	90.6	84.3	Yes	Yes
5	2325 F3A	Brookings	W ½ of the NE ¼, Sec. 33, T112N, R50W	33.0	33.0	Yes	No
6	2325 F3B	Brookings	W ½ of the E ½ of the NE ¼, Sec. 33, T112N, R50W	32.2	32.2	Yes	No
7	2325 F3C	Brookings	E ½ of the E ½ of the NE ¼, Sec. 33, T112N, R50W	33.2	33.2	Yes	No
8	2380 F1,2	Brookings	NE ¼, Sec. 31, T112N, R50W	138.5	126.5	Yes	Yes
9	997 F1A	Brookings	W ½ of the NE ¼, Sec. 17, T111N, R50W	71.4	61.1	Yes	Yes
10	997 F1B	Brookings	E ½ of the NE ¼, Sec. 17, T111N, R50W	75.3	71.0	Yes	Yes
11	5093 F4	Brookings	NW ¼, Sec. 21, T111N, R50W	88.6	82.6	Yes	Yes
12	5093 F8	Brookings	NE ¼, Sec. 21, T111N, R50W	144.0	132.0	Yes	Yes
13	5093 F6	Brookings	SE ¼ of the SE ¼, Sec. 16, T111N, R50W	37.8	34.8	Yes	Yes
14	4720 F2-7	Brookings	SW ¼, Sec. 5, T111N, R50W	149.3	141.3	Yes	No
15	3514 F1	Brookings	N ½ of the SE ¼, Sec. 4, T111N, R50W	72.6	72.6	Yes	Yes
16	5014 F7	Brookings	W ½ of the SW ¼, Sec. 8, T111N, R50W	75.9	72.9	Yes	No
17	2323 F1,2	Brookings	SW ¼, Sec. 31, T112N, R50W	108.5	101.0	Yes	Yes
18	2323 F1,3	Brookings	SE ¼, Sec. 31, T112N, R50W	121.1	116.6	Yes	Yes
20	2012 F1	Brookings	NE ¼, Sec. 11, T111N, R50W	110.3	92.3	Yes	Yes
21	2012 F2	Brookings	W ½, Sec. 12, T111N, R50W	225.5	210.5	Yes	No
22	2012 F3	Brookings	NW ¼, Sec. 6, T111N, R49W	144.7	143.7	Yes	No

Table 1 – Valley View Dairy Bruce, LLC Nitrogen-Based Nutrient Management Plan Fields

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
23	2012 F4	Brookings	S ½, Sec. 2, T11N, R50W	291.1	285.1	Yes	Yes
24	2012 F5	Brookings	SW ¼, Sec. 31, T112N, R49W	128.6	122.6	Yes	No
25	2012 F6	Brookings	E ½, Sec. 34, T112N, R50W	153.8	140.8	Yes	No
26	2012 F7	Brookings	W ½ of the SW ¼, Sec. 35, T112N, R50W	26.5	24.5	Yes	Yes
27	2012 F8	Brookings	SE ¼, Sec. 3, T111N, R50W	106.4	97.4	Yes	No
28	2012 F9	Brookings	SE ¼, Sec. 32, T112N, R50W	74.2	66.2	Yes	No
29	2012 F10	Brookings	SE ¼, Sec. 10, T111N, R50W	93.5	84.5	Yes	Yes
30	2012 F11	Brookings	SW ¼, Sec. 11, T111N, R50W	146.3	136.3	Yes	Yes
31	2012 F12	Brookings	NE ¼, Sec. 15, T111N, R50W	145.2	130.2	Yes	Yes
32	2014 F1	Brookings	SE ¼, Sec. 36, T112N, R50W	153.7	152.7	Yes	No
33	2012 F14	Brookings	NW ¼, Sec. 33, T112N, R50W	95.2	85.2	Yes	No
34	2012 F15	Brookings	S ½ of the SE ¼, Sec. 4, T111N, R50W	66.9	64.9	Yes	Yes
35	2012 F16	Brookings	SE ¼, Sec. 5, T111N, R50W	112.8	95.8	Yes	No
36	2012 F17	Brookings	SE ¼, Sec. 8, T111N, R50W	135.0	120.0	Yes	No
37	2013 F1	Brookings	W ½ of the SW ¼, Sec. 4, T111N, R50W	70.9	62.9	Yes	No
38	2013 F2	Brookings	E ½ of the SW ¼, Sec. 4, T111N, R50W	39.4	29.4	Yes	No
44	4011 F1	Brookings	N ½ of the NE ¼, Sec. 7, T111N, R50W	66.5	61.2	Yes	Yes
45	4012 F1	Brookings	S ½ of the NE ¼, Sec. 7, T111N, R50W	79.8	74.5	Yes	Yes
46	2014 F2	Brookings	SW ¼, Sec. 8, T111N, R50W	68.0	56.0	Yes	No
47	3522 F1	Brookings	NW ¼ of the NE ¼, Sec. 10, T111N, R50W	40.3	38.3	Yes	Yes
48	3394 F1-6	Brookings	NW ¼, Sec. 15, T111N, R50W	88.6	78.6	Yes	Yes
49	2014 F3	Brookings	SW ¼, Section 33, T112N, R50W	160.0	156.0	Yes	Yes
50	5015 F5,6	Brookings	NW ¼, Sec. 8, T111N, R50W	141.5	141.5	Yes	No
51	2014 F4	Brookings	N ½, Sec. 3, T111N, R50W	206.0	176.0	Yes	Yes
52	2014 F5	Brookings	SW ¼, Sec. 3, T111N, R50W	70.6	66.6	Yes	Yes
53	2014 F6	Brookings	NW ¼, Sec. 32, T112N, R50W	125.4	120.9	Yes	Yes
54	2014 F7	Brookings	NE ¼, Sec. 8, T111N, R50W	146.0	146.0	Yes	No
55	55	Brookings	SW ¼, Sec. 10, T111N, R50W	147.0	141.0	Yes	Yes
56	56	Brookings	NE ¼, Sec. 16, T111N, R50W	72.3	60.3	Yes	Yes
57	57	Brookings	SE ¼, Sec. 20, T112N, R50W	74.5	64.5	Yes	Yes
58	58	Brookings	SE ¼, Sec. 33, T112N, R50W	118.3	103.3	Yes	No
59	59	Brookings	NW ¼, Sec. 28, T112N, R50W	62.0	58.0	Yes	No

Table 1 – Valley View Dairy Bruce, LLC Nitrogen-Based Nutrient Management Plan Fields

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
60	60	Brookings	NW ¼, Sec. 4, T111N, R50W	147.0	132.0	Yes	No
61	61	Brookings	SW ¼ & SW ¼ of the SE ¼, Sec. 20, T112N, R50W	145.0	145.0	Yes	Yes
62	62	Brookings	NE ¼, Section 28, T112N, R50W	135.5	132.5	Yes	No
63	63	Brookings	SW ¼, Section 24, T112N, R50W	152.5	138.5	Yes	No
64	64	Brookings	NW ¼, Section 25, T112N, R50W	151.9	136.9	Yes	No
65	65	Brookings	NE ¼, Section 6, T111N, R50W	139.5	113.5	Yes	Yes
Total Acres:				6,321.0	5,863.4		

Please note in your phosphorus-based NMP the estimated time it will take to build the listed fields up to 50 parts per million (ppm) (Olsen test) or 75 ppm (Bray-1 test) of phosphorus. You may need additional land in order to apply manure to your fields based on phosphorus crop removal at that time.

As indicated in your phosphorus-based NMP, none of the listed fields currently require manure application based on crop removal of phosphorus. If future soil tests identify fields with elevated phosphorus levels, the manure application rate must be based on phosphorus removal in the harvested portion of the crop. Manure application to these fields can be based on multi-year phosphorus crop removal, however application can not exceed the one year nitrogen crop need and no more manure may be applied to that field again until the applied phosphorus has been removed from the field via harvest and crop removal. Please refer to the table on page 29 of the general permit for the proper manure application determination.

Stacy Steffensen

From: Tom Yseth
Sent: Friday, April 22, 2016 10:20 AM
To: Stacy Steffensen
Subject: Fwd: USDOT Releases Final Truck Size and Weight Study

Follow Up Flag: Follow up
Flag Status: Flagged

FYI

Sent from my iPhone

Begin forwarded message:

From: Brad Roseberry <broseberry@cabt.org>
Date: April 22, 2016 at 10:17:40 AM CDT
To: Tom Yseth <TYseth@brookingscountysd.gov>
Subject: USDOT Releases Final Truck Size and Weight Study
Reply-To: Brad Roseberry <broseberry@cabt.org>

Dear Tom,

The U.S. Department of Transportation (USDOT) released its long-awaited Final Truck Size and Weight Report to Congress late last week and concluded after more than two years of study by many of the nation's foremost truck size and weight experts that there should be no changes in current truck size and weight limits. There is simply not enough reliable data on which to base any increases in truck size or weight.

Here is a link to the USDOT Final Report:

<http://ops.fhwa.dot.gov/freight/sw/map21tswstudy/ctsw/CTSLWS%20Report%20to%20Congress%20FINAL.pdf>

While the report stresses the scarcity of data from which conclusions can be drawn, the study results and findings justify its recommendation:

- Heavier trucks had alarmingly higher crash rates and out-of-service violation rates in the three states where the data was available
- Longer double-trailer trucks have stopping distances 22 feet longer than today's twin-trailer configuration
- Both heavier and longer trucks cause significant bridge stress, costing billions of dollars in immediate bridge strengthening or reinforcement

The Department's recommendation confirms what CABT has emphasized for years: There is no reliable data that shows bigger trucks are safe and, moreover, the datasets we do have suggest that bigger trucks would be more dangerous to motorists and cost taxpayers money.

CABT will make sure that Members of Congress are aware of USDOT's recommendation over the coming weeks and months. It is essential that Members are aware of this, especially since the Senate

Appropriations Committee just yesterday marked up its Transportation, Housing and Urban Development (THUD) bill. While there were no amendments offered during committee, we have heard amendments may be offered on the Senate floor for heavier trucks, including 91,000-pound single-trailer trucks. We will keep you updated as soon as we know more.

Please let me know if you have any questions about the USDOT report or potential bigger-truck threats in Congress.

Brad

Brad Roseberry
Vice President
Coalition Against Bigger Trucks

Don't forget to follow us on [Facebook](#) and [Twitter](#)

[Click here to unsubscribe.](#)

Event Schedule

- Check-In 11:00 am
- Lunch 11:30 am
- Shotgun Start 12:30 pm
- Silent Auction 5:00 pm
- Awards Banquet 6:30 pm

Sponsorship Opportunities

Platinum - Title Sponsor - \$3000

- Two 4 Person Teams
- Logo/Name on banner at course entrance
- Logo/Name on all printed materials
- Title Sponsor on website
- Table at Check-In area for promotional items
- Dinner for 8 & Recognition at Awards Ceremony
- Opportunity to include item in Tee Bag and/or speak at Awards Ceremony

Gold - Prize Hole Sponsor - \$1000

- One 4 Person Team
- Logo/Name on full color sign at 1 Prize Hole
- Logo/Name on event T-Shirts
- Dinner for 4 & Recognition at Awards Ceremony

Silver - Hole Sponsor - \$500

- Logo/Name on color sign at 1 non-prize hole
- Name on event T-Shirts
- Recognition at Awards Ceremony

Bronze - Recognition Sponsor - \$250

- Name on event T-Shirts
- Recognition at Awards Ceremony

For More Information Contact:

Adam DeZeeuw
(605) 690-5944
adamdezeeuw@gmail.com

Help Benefit

The Shepherd's Gift: GM1 for HD

Huntington's Disease is a hereditary brain disorder for which there is currently no treatment or cure. It damages nerve cells in the brain, causing them to deteriorate along with every normal function in the person affected. The Shepherd's Gift, a 501c3 non-profit organization, was formed as a way to raise money for a very specific research that has been underway for over 20 years. Ovine (sheep) GM1 is a natural molecule that has shown great promise in treating and even reversing Huntington's symptoms in mice models. This research also gives hope for other neurological diseases such as Parkinson's and Alzheimer's. Our goal is to get into clinical trials as soon as possible.

Help Benefit

The Shepherd's Gift:
GM1 for HD

2ND ANNUAL
CHARITY

GOLF
TOURNAMENT

Edgebrook Golf Course
Brookings, SD
Saturday, July 16th

GOLFING FOR
A CURE FOR
HUNTINGTON'S
DISEASE

EDGEBROOK
Golf Course



Registration Form

Please complete the following form and return it along with payment to the address below. To pay with credit card, visit www.gm1forhdgolfclassic.com.

YES! I WANT TO PARTICIPATE!

Name - Team Captain

Company

Address

City, State, Zip

Phone

Email

Player #1 T-Shirt Size

Player #2 T-Shirt Size

Player #3 T-Shirt Size

Player #4 T-Shirt Size

Platinum - Title Sponsor - \$3000

Gold - Prize Hole Sponsor - \$1000

Silver - Hole Sponsor - \$500

Bronze - Recognition Sponsor - \$250

Foursome - \$300

Individual - \$75

Donation: _____

_____ Total

Make checks payable to:
Mail form and payment to:

The Shepherd's Gift
The Shepherd's Gift
c/o Adam DeZeeuw
619 5th Ave Ste #2
Brookings, SD 57006

TOURNAMENT INFORMATION

DATE & PLACE

Saturday, July 16th
Edgebrook Golf Course
1415 22nd Ave S
Brookings, SD 57006

TOURNAMENT FORMAT

18 Hole - 4 Man Scramble
12:30 PM - Shotgun Start

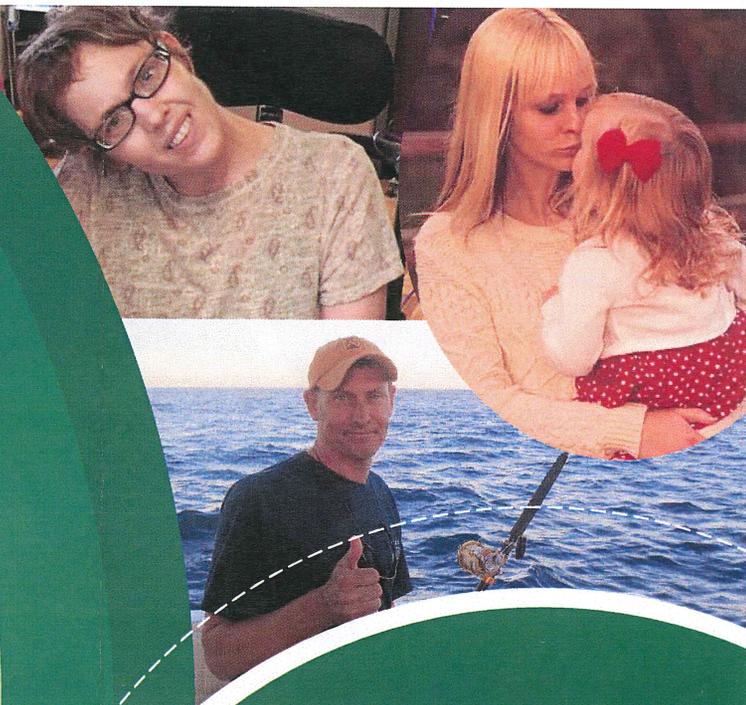
AWARDS & PRIZES

Prizes for Top Team Finishes
Pin Prizes
Silent Auction Items

REGISTRATION INCLUDES:

18 Hole Green Fees, Cart, Registration Gift Bag including T-Shirt, Water and Soda, Lunch and Snacks, Post-Tournament Meal, an Opportunity to Win Pin Prizes, and a chance to Bid on Silent Auction Items!

**JOIN US FOR A
GREAT DAY OF GOLF.
HELP SUPPORT
A GREAT CAUSE.**



**We're proud to announce the
2nd Annual GM1 for HD Golf
Classic - Golfing for a Cure for
Huntington's Disease!**

All of the Tournament Proceeds will go directly to The Shepherd's Gift, a 501c3 Non-Profit organization formed for the specific goal to raise money to fund GM1 research with the goal of curing Huntington's Disease.

Register with the enclosed form or at: www.gm1forhdgolfclassic.com

Sponsorship Deadline: July 11th 2015

REGISTER TODAY!

The Shepherd's Gift
c/o Adam DeZeeuw
619 5th Ave Ste #2
Brookings, SD 57006
www.gm1forhdgolfclassic.com

2ND ANNUAL
CHARITY

GOLF
TOURNAMENT

Dear Brookings County,

On Saturday, July 16, 2016, we will be hosting the 2nd Annual GM1 for HD Golf Classic at Edgebrook Golf Course, in Brookings, SD. The 2015 event was held in Sioux City, IA and raised over \$19,000 for The Shepherd's Gift and Huntington's Disease research. The success of this event would not have been possible without the sponsorships and donations from businesses and individuals like you.

Huntington's Disease is a hereditary brain disorder for which there is currently no treatment or cure. It damages nerve cells in the brain, causing them to deteriorate along with every normal function in the person affected. The Shepherd's Gift, a 501c3 non-profit organization, was formed as a way to raise money for research that has been underway for over 20 years. Ovine (sheep) GM1 is a natural molecule that shows great promise in treating and even reversing Huntington's symptoms in mice models. This research also gives hope for other neurological diseases such as Parkinson's and Alzheimer's. Our goal is to get into clinical trials as soon as possible.

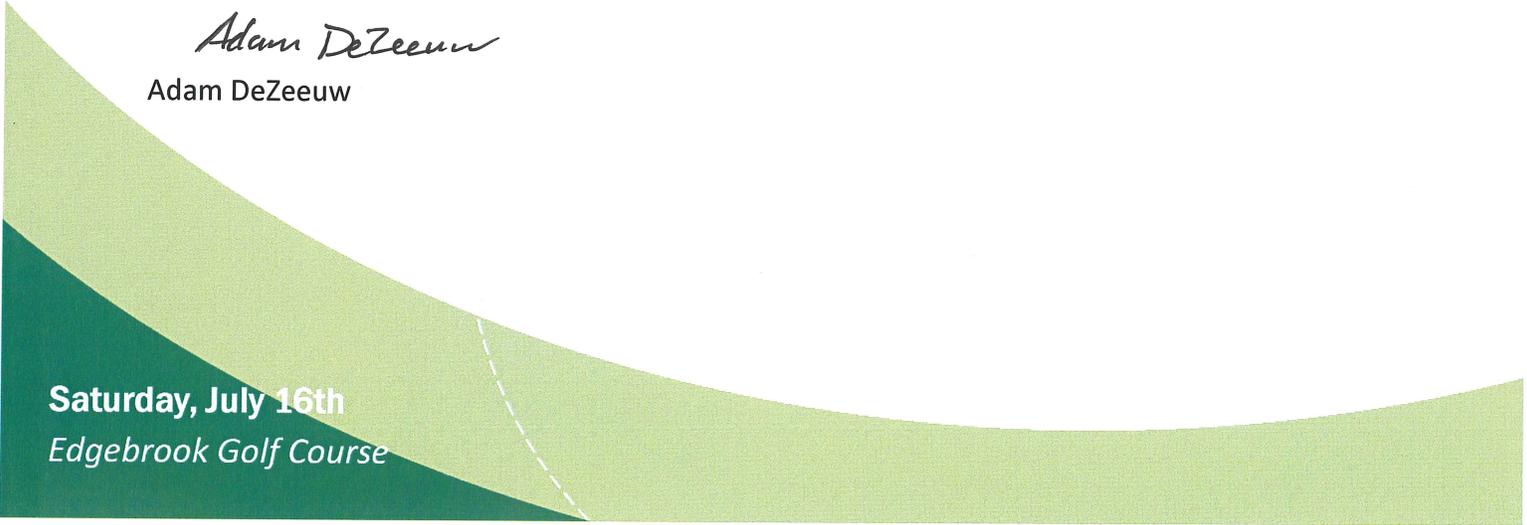
Enclosed in this packet is sponsorship information, a sponsorship registration form, and an event brochure. We hope you consider an event sponsorship and/or a silent auction donation. Your sponsorship and donations are tax deductible; documentation will be mailed following the event. If you have any questions, please don't hesitate to contact us.

We thank you for your support and can't wait to see you at the course on July 16th!

Sincerely,



Adam DeZeeuw



Saturday, July 16th
Edgebrook Golf Course

Sponsorship Information

2ND ANNUAL
CHARITY

GOLF
TOURNAMENT

Platinum - Title Sponsor

\$3000

- Includes registration for Two 4-Person Teams
- Company Logo displayed on full color banner at golf course clubhouse
- Company Logo/Name on all printed materials
- Prime Logo placement on event T-Shirts
- Name on event website as title sponsor
- Table available at check-in area for promotional items
- Opportunity to include promotional items in registration bags
- Dinner for 8 people and recognition at Awards Ceremony

Gold - Prize Hole Sponsor

\$1000

- Includes registration for One 4-Person Team
- Company Logo/Name on full color sign at a Prize Hole Tee Box
- Company Logo/Name on event T-Shirts
- Dinner for 4 people and recognition at Awards Ceremony

Silver - Hole Sponsor

\$500

- Company Logo/Name on full color sign at a Non-Prize Hole Tee Box
- Company Name on event T-Shirts
- Recognition at Awards Ceremony

Bronze - Recognition Sponsor

\$250

- Company Name on event T-Shirts
- Recognition at Awards Ceremony

Silent Auction Donations

- Gift certificates, gift baskets, merchandise, concert or event tickets, etc.

Saturday, July 16th
Edgebrook Golf Course

Sponsorship Registration Form



Platinum - Title Sponsor*

\$3000

Team #1 Members & T-Shirt Size

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Team #2 Members & T-Shirt Size

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Gold - Prize Hole Sponsor*

\$1000

Team Members & T-Shirt Size

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Silver - Hole Sponsor*

\$500

Bronze - Recognition Sponsor

\$250

Silent Auction Item Donation** _____

**Silent Auction items can be dropped off at the address below or call (605) 690-5944 to arrange pick-up.

Other Monetary Donation

\$ _____

Please make checks payable to:

The Shepherd's Gift

Registration Forms can be mailed to:

The Shepherd's Gift
c/o Adam DeZeeuw
619 5th Ave, Ste #2
Brookings, SD 57006

Business Name: _____

Business Address: _____

Contact Name: _____

Contact Email: _____

Contact Phone: _____

*Please attach Business Logo for Platinum, Gold, and Silver Level Sponsorships. Logos can also be emailed in a PDF or JPG file format to shepherdsgift@gmail.com

The Shepherd's Gift is a 501c3 non-profit organization.

If you would like to learn more about GM1 and The Shepherd's Gift, we invite you to visit our Facebook Page at www.facebook.com/GM1FORHD or the Glycoscience Inc. website at www.glycoscienceresearch.com.

Saturday, July 16th
Edgebrook Golf Course

The Shepherd's Gift: GM1 for HD

shepherdsgift@gmail.com

Our mission is to promote ovine (sheep) GM1 for the treatment of Huntington's Disease (HD) and/or other neurological diseases through education, advocacy and fundraising.



Please follow us:

www.theshepherdsgift.org
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Learn more about GM1:

www.glycoscienceresearch.com

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