



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, May 17, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents: [05-03-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents: [Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents: [Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents: [HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents: [Claims Paid 5 17 16.pdf](#), [May Dept of Revenue 5 09 16.pdf](#)

B. Department Head reports.

i. County Development

Documents: [County Development Report.pdf](#)

ii. Finance Office - surplus sale update

Documents: [Surplus Sale Update.pdf](#)

C. Finance Officer's report.

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents: [Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Public Hearing on approving the renewal of a retail on/off sale malt beverage license for Corner Gas and Goodies, White, SD for the 2016-2017 licensing period.

i. Discussion and possible action to approve the renewal of a retail on/off sale malt beverage license for Corner Gas and Goodies, White, SD for the 2016-2017 licensing period.

Documents: [The Corner Gas and Goodies Application.pdf](#), [The Corner Gas and Goodies Letter and Employee Statement.pdf](#)

B. 9:15 AM - Update on the 211 Program by United Way's Executive Director, Heidi Gullickson.

Documents: [2-1-1 Update.pdf](#)

C. 9:30 AM - Presentation, discussion and possible action on allowing use of the discretionary formula for the former White Care Center property in White, SD.

- *Terry Wright, Mayor of White, and Randy Hanson, managing member of the investment group.*

Documents: [Request for Tax Discretionary Formula.pdf](#), [SDCL 10-6-35.2.pdf](#)

D. 10:00 AM - Drug Court Program Presentation.

E. 10:30 AM - Presentation by Jesse Bermel with Iberdrola Renewables on a potential new wind farm in Brookings County.

8. Regular Business

A. Action to approve the renewals for retail on/off sale malt beverage licenses and retail on/off sale and SD Farm Wine licenses for the 2016-2017 licensing period.

1. *The Boathouse at ABR*
2. *Brookings Country Club*
3. *Danceland Campground*
4. *Meadow Creek Golf Club*
5. *RJ's Gas stop*
6. *Skyview Junction*
7. *Smokin's Pub N Grub*
8. *West Oak Pub*

Documents: [The Boathouse at ABR.pdf](#), [Brookings Country Club.pdf](#), [Danceland Campground.pdf](#), [Meadow Creek Golf Club.pdf](#), [RJs Gas Stop.pdf](#), [Skyview Junction.pdf](#), [Smokins Pub N Grub.pdf](#), [West Oak Pub.pdf](#)

B. Action to rescind Agreement #16-29: a Joint Powers Agreement between Brookings County and the SD DOT for weed spraying services.

- *Approved on April 5, 2016*

Documents: [Weed and Pest Email.pdf](#), [Agreement 16-29.pdf](#)

C. Action to approve Agreement #16-38: a State of South Dakota Department of Transportation Joint Powers Agreement for Weed Spraying Services for Brookings County.

Documents: [Agreement 16-38.pdf](#)

D. Action to approve Agreement #16-39: an application for occupancy of county right-of-way made by Sioux Valley Energy.

Documents: [Agreement 16-39.pdf](#)

E. Action to approve Resolution #16-16: a Plat of Lot 1 of Wills Addition in the SE 1/4 of Section 12, Township 109 North, Range 52 West of the 5th P.M., Brookings County, South Dakota.

Documents: [Resolution 16-16.pdf](#)

F. Action to approve Resolution #16-17: a Plat of Lots 1 & 2 of Risty Addition in the SW 1/4 of Section 8, Township 109 North, Range 52 West of the 5th P.M., Brookings County, South Dakota.

Documents: [Resolution 16-17.pdf](#)

G. Discussion and possible action to approve the low bid on the Highway Department's maintenance equipment storage building in Sinai, SD to Visions Construction Group, Inc.

Documents: [Storage Building Bids.pdf](#)

H. Review of Brookings County 2017 5-Year Highway and Bridge Improvement Plan.

Documents: [2017 5 year plan written summary.pdf](#)

9. Commission Department Director Report

Documents: [Commission Dept Director Report.pdf](#), [DOT BIG Grant - Bridge near Bruce.pdf](#), [DOT BIG Grant - Bridge near White.pdf](#), [DOT Bid.pdf](#), [Surplus Cash Analysis.pdf](#), [Armed Forces Day.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents: [Conservation District Mtg Agenda.pdf](#), [DENR to KC Dairy - As-Built Plans.pdf](#), [DENR to KC Dairy - Updated Cert of Compliance.pdf](#), [Helsper, McCarty, and Rasmussen Law Firm Open House.pdf](#), [NorthWestern Energy 2016 Report.pdf](#), [United Way Update.pdf](#)

12. Executive Session

- *In accordance with SDCL 1-25-2(4) Contract negotiations.*

13. Adjournment

14. Public Notices

- *May 14, Saturday: Armed Forces Day. 10:00 a.m. - 4:00 p.m. at Brookings VFW Post.*
- *May 18, Wednesday: First District/USDA Program Information Meeting, 12:00 p.m. at the Brookings City & County Government Center, Community Room (Room 300).*
- *May 18, Wednesday: Sioux Valley Commissioners Association quarterly meeting at the Congregational Church in Clark, SD. 12:00 p.m.*
- *May 19, Thursday: 8:30 am - 12:30 pm FEMA Crisis Leadership Management Course, Brookings City & County Government Center.*
- *May 19, Thursday: 11:30 am - 1:00 pm Brookings Convention & Visitor's Bureau Tourism Luncheon at the McCrory Gardens Visitor Center.*
- *May 24, Tuesday: 8:00 am - 12:00 pm Cybersecurity Training, Brookings City & County Government Center.*
- *May 25-26, Wednesday- Thursday: Active shooter training sessions.*
- *May 30, Monday: Offices will be closed in honor of Memorial Day.*
- *June 2, Thursday: 6:30 pm Got Milk Gala at the Swiftel Center. Kickoff event for Dairy Fest 2016.*
- *June 2, Thursday: 5:30 pm Brookings Health System Foundation Donor Celebration at McCrory Gardens Visitor Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.