



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Thursday, June 9, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents: [05-17-2016 Minutes.pdf](#), [05-31-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents: [Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents: [Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents: [HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents: [Claims Paid 6 09 16.pdf](#), [Cell Phones 6 09 16.pdf](#), [Bond Payment 6 01 16.pdf](#)

B. Department Head reports.

7. **Scheduled Agenda Items**

A. 9:00 AM - Action to approve spending \$110,012.42 from the Brookings Fire Association's long-term fund to purchase a tender truck for the Brookings Fire Department.

Documents: [Request for Reserve Funds.pdf](#)

B. 9:30 AM - Action to approve the renewal of the retail on/off sale malt beverage license for the Corner Gas & Goodies for the 2016-2017 licensing

period.

- *Tabled from May 17, 2016.*

Documents: [Corner Gas and Goodies Information.pdf](#)

C. 11:00 AM - Public Hearing on the Highway Department's 2017 5-Year Highway & Bridge Improvement Plan.

Documents: [Highway 5 Year Plan.pdf](#)

i. Action to approve the Brookings County Highway Department's 2017 5-Year Highway & Bridge Improvement Plan.

8. Regular Business

A. First Reading of Ordinance #2016-01: an Ordinance Licensing and Regulating Peddlers Operating Outside the Boundaries of Incorporated Municipalities within Brookings County and within the Incorporated Municipalities of Sinai, Bruce, Bushnell and Elkton.

- *Public Hearing and Second Reading will be held June 21, 2016.*

Documents: [Ordinance 2016-01.pdf](#), [Peddlers License Application.pdf](#)

B. Action to approve Agreement #16-40: a partner agreement for per diem to house youth in both the secure and non-secure sections of the Minnehaha County Regional Juvenile Detention Center (JDC) as well as the shelter care being operated by Lutheran Social Services.

Documents: [Agreement 16-40 JDC.pdf](#), [JDC Letter.pdf](#)

C. Action to approve Agreement #16-41: a State of South Dakota Sub-Recipient Contract for Sub-Recipient Services between Brookings County and the South Dakota Department of Health, Division of Family & Community Health for FY2017.

Documents: [Agreement 16-41 WIC Contract.pdf](#), [WIC Contract Letter.pdf](#), [W-9.pdf](#)

D. Action to approve Agreement #16-42: an agreement for voluntary right-of-way donation between Brookings County and Shane Johnson.

Documents: [Agreement 16-42 Vol ROW.pdf](#)

E. Action to approve Agreement #16-43: an agreement for voluntary right-of-way donation between Brookings County and Margaret L. Odegaard.

Documents: [Agreement 16-43 Vol ROW.pdf](#)

F. Action to approve Agreement #16-44: an agreement for voluntary right-of-way donation between Brookings County and Margaret L. Odegaard.

Documents: [Agreement 16-44 Vol ROW.pdf](#)

G. Action to approve Agreement #16-45: an agreement for voluntary right-of-way donation between Brookings County and James A. and Shirley M. Cooper.

Documents: [Agreement 16-45 Vol ROW.pdf](#)

H. Action to approve Agreement #16-46: an application for occupancy of right-of-way of county highways made by Darrell Nelson.

Documents: [Agreement 16-46 ROW Nelson.pdf](#)

I. Action to approve Agreement #16-47: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents: [Agreement 16-47 ROW Sioux Valley Energy.pdf](#)

J. Action to approve a fireworks display as part of the Old Timer's Day celebration at Meadow Creek Golf Course on Friday, June 10, 2016.

Documents: [Volga Old Timers Days.pdf](#), [Fireworks Permit.pdf](#)

K. Action to approve a \$500 donation to the Special Days Committee in Elkton for their 4th of July fireworks display.

Documents: [Elkton Special Days.pdf](#)

L. Action to approve a \$1500 donation to the Uncle Sam Jam.

Documents: [Uncle Sam Jam.pdf](#)

M. Discussion and possible action on Emergency Management vehicle.

N. Canvas the June 7, 2016 Primary Election.

9. Commission Department Director Report

Documents: [Report.pdf](#), [DOT STP Payment Program.pdf](#), [Crossing Surface and Railroad Signals Letter.pdf](#), [Chiesman Invitation.pdf](#), [First District STIP Review.pdf](#), [Procedures for Due Process.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents: [DENR to 4-F Pork Haven.pdf](#), [DENR to Crosswind Jerseys 05-25.pdf](#), [DENR to Crosswind Jerseys 05-31.pdf](#), [DENR to KC Dairy.pdf](#), [DENR to Kodiak Pork, LLC.pdf](#), [DENR to Linde Dairy.pdf](#)

12. Adjournment

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.