



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, June 21, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

4. **Approval of Agenda**
5. **Consent Agenda Items**

**A. Approval of minutes.**

Documents: [06-09-2016 Minutes.pdf](#)

**B. Approval of travel & education requests.**

Documents: [Travel Requests.pdf](#)

**C. Approval of personnel action notices.**

Documents: [Personnel Action Notice Report.pdf](#)

**D. Approval of the Human Services report.**

Documents: [HHS Report.pdf](#)

6. **Routine Business**

**A. Approval of claims.**

Documents: [June Dept of Revenue.pdf](#), [Claims Paid 6 21 16.pdf](#), [2016 Primary Election 6 21 16.pdf](#)

**B. Department Head reports.**

**i. County Development Department**

Documents: [County Development Report.pdf](#)

**C. Finance Officer's report.**

*Be it noted:*

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*

- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents: [Finance Officer Report.pdf](#)

## **7. Scheduled Agenda Items**

- A. 9:00 AM - Second Reading & Public Hearing of Ordinance #2016-01: an Ordinance Licensing and Regulating Peddlers Operating Outside the Boundaries of Incorporated Municipalities within Brookings County and within the Incorporated Municipalities of Sinai, Bruce, Bushnell and Elkton.**

Documents: [Ordinance 2016-01.pdf](#)

- B. 1:00 PM - Budget Hearings**

## **8. Regular Business**

- A. Action to approve Resolution #16-18: a resolution authorizing the purchase of pea rock based upon the price established through the County of Moody, South Dakota bid process.**

Documents: [Resolution 16-18.pdf](#), [Highway Bid Information.pdf](#)

- B. Action to approve Resolution #16-19: a resolution authorizing the sale of surplus property by public auction.**

Documents: [Resolution 16-19.pdf](#)

- C. Action to approve Resolution #16-20: a plat of Lots 1 & 2 of Kodiak Addition in the SE ¼ of Section 3, T109N, R48W of the 5th P.M., Brookings County, South Dakota.**

Documents: [2016plat004.pdf](#)

- D. Action to approve authorizing Feucht Construction of Brookings to build the Brookings County Highway Department maintenance equipment storage building in Sinai, South Dakota based upon the price established through the Brookings County bid process.**

Documents: [Bid Sheet.pdf](#)

## **9. Commission Department Director Report**

Documents: [Staff Report 6-21-16.pdf](#), [Surplus Cash Analysis.pdf](#), [STIP Public Meetings Notice.pdf](#)

## **10. Deputy States Attorney's Report**

## **11. Commissioner Reports and Discussion Items**

- A. Correspondence received.**

Documents: [DENR to Hilltop Dairy.pdf](#)

## **12. Adjournment**

## **13. Public Notices**

*June 27, Monday: 8:30 a.m. Special Commission Meeting*

*July 4, Monday: County Offices will be closed in celebration of Independence Day.*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.