



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, July 12, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

4. **Approval of Agenda**
5. **Consent Agenda Items**

**A. Approval of minutes.**

Documents:

[06-21-2016 Minutes.pdf](#)  
[06-27-2016 Minutes.pdf](#)  
[07-05-2016 Minutes.pdf](#)

**B. Approval of travel & education requests.**

Documents:

[Travel Requests.pdf](#)

**C. Approval of personnel action notices.**

Documents:

[Personnel Action Notice Report.pdf](#)

**D. Approval of the Human Services report.**

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

**A. Approval of claims.**

Documents:

[Claims Paid 7 12 16.pdf](#)  
[July Cell Phones 7 12 16.pdf](#)

**B. Department Head reports.**

**i. Finance Office**

Documents:

[Finance Staff Report.pdf](#)

**ii. County Development Department**

- *Be it noted, Chairperson Krogman signed the State & Local Agreement 3rd quarter report.*

Documents:

[SLA Third Quarter.pdf](#)

**7. Scheduled Agenda Items**

- A. 9:00 AM - Presentation by Randy Hanson on Outdoor Adventure Center Proposal.**

**8. Regular Business**

- A. Action to approve Abatement #16-008: an abatement request made by the City of Sinai for parcel #35100-00400-010-00 in the amount of \$14.76 for 2015 and \$14.74 estimate for 2016.**

Documents:

[Abatement 16-008.pdf](#)

- B. Action to approve Resolution #16-21: a resolution placing taxes on an uncollectible list.**

Documents:

[Uncollectable Taxes.pdf](#)

- C. Action to approve Resolution #16-22: a resolution to continue support for the First District Association of Local Governments during fiscal year 2017.**

Documents:

[First District.pdf](#)

- D. Action to approve Agreement #16-48: Amendment #1 to the South Dakota Office of Emergency Management 2016 Emergency Management Performance Grant Sub-award Agreement.**

Documents:

[Em Mgmt Performance Grant Amendment.pdf](#)

- E. Action to approve Agreement #16-49: an agreement between Brookings County and the South Dakota Department of Health, Division of Health Systems Dev. Regulation for enhancing mosquito control efforts.**

Documents:

[DOH Letter.pdf](#)  
[Mosquito Control Agreement.pdf](#)

- F. Discussion and possible action to approve Agreement #16-50: a letter of contract-feasibility services for 213th Street from 34th Avenue South to Novita between Brookings County and Banner Associates, Inc.**

Documents:

[Banner Letter of Contract.pdf](#)

- G. Action to approve Agreement #16-51: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus.**

Documents:

[Agreement 16-51.pdf](#)

- H. Action to approve Agreement #16-52: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.**

Documents:

[Agreement 16-52.pdf](#)

- I. Action to approve Agreement #16-53: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.**

Documents:

[Agreement 16-53.pdf](#)

- J. Action to approve Agreement #16-54: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.**

Documents:

[Agreement 16-54.pdf](#)

- K. Action to approve Agreement #16-55: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.**

Documents:

[Agreement 16-55.pdf](#)

- L. Action to approve Agreement #16-56: an application for occupancy o right-of-**

way of county highways made by Sioux Valley Energy.

Documents:

[Agreement 16-56.pdf](#)

**M. Action to approve Agreement #16-57: an application for occupancy of right-of-way of county highways made by Qwest Corporation, dba CenturyLink QC.**

Documents:

[Agreement 16-57.pdf](#)

**N. Action to approve Agreement #16-58: an agreement for voluntary right-of-way donation between Brookings County and Charles G. Short.**

Documents:

[Agreement 16-58.pdf](#)

**O. Action to approve Agreement #16-59: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agreement 16-59.pdf](#)

**P. Action to approve Agreement #16-60: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.**

Documents:

[Agreement 16-60.pdf](#)

**Q. Action to approve Agreement #16-61: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.**

Documents:

[Agreement 16-61.pdf](#)

**R. Action to approve Agreement #16-62: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus.**

Documents:

[Agreement 16-62.pdf](#)

## **9. Commission Department Director Report**

Documents:

[Staff Report 7-12-16.pdf](#)  
[Getting Letter.pdf](#)  
[2016 County Convention.pdf](#)  
[SDACC Elections.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. **Correspondence received.**

Documents:

Rapid City Pierre Eastern Grand Opening.pdf  
CDI DIRR Golf Outing.pdf  
United Way Flier.pdf  
First District Annual Picnic.pdf  
Helpline Center Open House.pdf  
DENR to Hilltop Dairy.pdf  
DENR to Heartland.pdf

12. Executive Session: in accordance with SDCL 1-25-2 (1, 3, 4) - personnel, consulting with legal counsel and contract negotiations.

13. Adjournment

14. Public Notices

- *July 8, Friday: 1:30 p.m. Rapid City, Pierre & Eastern Railroad Grand Opening Ceremony at the RCP&E Yard, Aurora, SD.*
- *July 21, Thursday: 6:00 p.m. First District Association of Local Governments Annual Picnic at Codington County's Memorial Park on Lake Kampeska.*
- *August 11, Thursday: 10:00 a.m. 8th Annual CDI and D & I RR Golf Outing at Brookings Country Club.*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.