



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, July 19, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[07-12-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Paid 7.19.16.PDF](#)
[July Dept of Revenue 7.11.16.PDF](#)

B. Department Head reports.

C. Finance Officer's report.

Be it noted:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

i. Action to approve the following transfers as per budget appropriations for the third quarter of 2016:

- *From General Fund 101-4-911-4294 to Highway and Bridge fund 201-3-371-0000 in the amount of \$750,000.00.*
- *From General Fund 101-4-911-4290 to Emergency Management fund 226-3-371-0000 in the amount of \$21,568.00.*
- *From General Fund 101-4-911-4298 to Register of Deeds Relief fund 250-3-371-0000 in the amount of \$3,239.25.*

7. Scheduled Agenda Items

8. Regular Business

A. Discussion/possible action to approve Letter of Intent for Exchange of Real Property Between the City of Brookings and Brookings County, South Dakota.

Documents:

[Letter of Intent.pdf](#)

B. Action to approve an appointment to the Brookings Health System Board of Trustees.

Documents:

[Citizens Interest App - Anderson.pdf](#)
[Citizens Interest App - Little.pdf](#)

C. Action to approve Agreement #16-63: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agreement 16-63.pdf](#)

D. Action to approve Agreement #16-64: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agreement 16-64.pdf](#)

E. Action to approve Agreement #16-65: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agreement 16-65.pdf](#)

9. Deputy States Attorney's Report

10. Commissioner Reports and Discussion Items

11. Adjournment

12. Public Notices

- *July 21: Joint special meeting between the Brookings County Commission and the Brookings County Extension Board and tour of Brookings Outdoor Adventure Center. 11:00 a.m. at the Outdoor Adventure Center.*
- *August 1-4: 4-H Achievement Days.*
- *August 4: 4-H BBQ 5:00-7:00 p.m.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.