



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, July 19, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

4. **Approval of Agenda**
5. **Consent Agenda Items**

**A. Approval of minutes.**

Documents:

[07-12-2016 Minutes.pdf](#)

**B. Approval of travel & education requests.**

Documents:

[Travel Requests.pdf](#)

**C. Approval of personnel action notices.**

Documents:

[Personnel Action Notice Report.pdf](#)

**D. Approval of the Human Services report.**

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

**A. Approval of claims.**

Documents:

[Claims Paid 7.19.16.PDF](#)  
[July Dept of Revenue 7.11.16.PDF](#)

**B. Department Head reports.**

**C. Finance Officer's report.**

*Be it noted:*

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

**i. Action to approve the following transfers as per budget appropriations for the third quarter of 2016:**

- *From General Fund 101-4-911-4294 to Highway and Bridge fund 201-3-371-0000 in the amount of \$750,000.00.*
- *From General Fund 101-4-911-4290 to Emergency Management fund 226-3-371-0000 in the amount of \$21,568.00.*
- *From General Fund 101-4-911-4298 to Register of Deeds Relief fund 250-3-371-0000 in the amount of \$3,239.25.*

**7. Scheduled Agenda Items**

**8. Regular Business**

**A. Discussion/possible action to approve Letter of Intent for Exchange of Real Property Between the City of Brookings and Brookings County, South Dakota.**

Documents:

[Letter of Intent.pdf](#)

**B. Action to approve an appointment to the Brookings Health System Board of Trustees.**

Documents:

[Citizens Interest App - Anderson.pdf](#)  
[Citizens Interest App - Little.pdf](#)

**C. Action to approve Agreement #16-63: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agreement 16-63.pdf](#)

**D. Action to approve Agreement #16-64: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agreement 16-64.pdf](#)

**E. Action to approve Agreement #16-65: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agreement 16-65.pdf](#)

**9. Deputy States Attorney's Report**

**10. Commissioner Reports and Discussion Items**

**11. Adjournment**

**12. Public Notices**

- *July 21: Joint special meeting between the Brookings County Commission and the Brookings County Extension Board and tour of Brookings Outdoor Adventure Center. 11:00 a.m. at the Outdoor Adventure Center.*
- *August 1-4: 4-H Achievement Days.*
- *August 4: 4-H BBQ 5:00-7:00 p.m.*

---

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, JULY 12, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 12, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, and Lee Ann Pierce. Tom Yseth was absent.

### **CALL TO ORDER**

Chairperson Krogman called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the July 12, 2016 Commission Meeting was approved without objection.

### **CONSENT AGENDA**

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the June 21, 2016 Commission Meeting, the minutes from the June 27, 2016 Commission Meeting, and the minutes from the July 05, 2016 Commission Meeting.

Travel Requests: Michael Holzhauser to attend SD Veterans Council on July 13<sup>th</sup> in Sioux Falls; Jeremy Kriese & Shiann Hauptert to attend a Crisis Intervention Team Training on November 7<sup>th</sup>-11<sup>th</sup> in Sioux Falls; Michael Gengler, Manuel Lanstraat, Sean Doremus, & Zachary Page to attend a Deputy Coroner Training on October 18<sup>th</sup> in Sioux Falls; Robert Hill to attend the 2016 International Association of Emergency Managers Conference on October 14<sup>th</sup>-20<sup>th</sup> in Savannah, GA; Jacob Brehmer, Larry Klingbile, Jere Hieb, and Reid Squires to attend Assessors School on September 18<sup>th</sup>-23<sup>rd</sup> in Sioux Falls; Chris Lilla to attend the Proval Users Conference on September 17<sup>th</sup>-22<sup>nd</sup> in Las Vegas, NV; Robert Hill to attend the EPA Chemical Industry Safety Workshop on July 18<sup>th</sup> in Sioux Falls; Misty Moser to collect leafy spurge beetles on June 22<sup>nd</sup> in Watertown; Michael Gengler to attend a DARE Instructor Course on June 12<sup>th</sup>-23<sup>rd</sup> in Pierre.

Personnel Action Notices: new hire- Part-time Correctional Officer Ashlie Steppat at \$16.99, effective June 15, 2016; position change- Full-time Correctional Officer Kevin Murfield at \$17.33, effective June 27, 2016; routine step increase- Laura Littlecott to \$24.73, effective July 1, 2016.

Human Services Report: case #16-065 for Brookings Health System was denied; case #16-087 for Brookings Hospital was denied; case #16-101 for Avera McKennan was denied; case #16-112 for Northwestern Energy was approved; case #16-113 for Capital Services was approved; case #16-115 for rent was approved; case #16-122 for rent was approved; case #16-123 for Sonshine Inn was approved; case #16-124 for rent was approved.

## ROUTINE BUSINESS

### *Approval of Claims*

Motion by Miller, seconded by Jensen to approve the following claims. Jensen questioned the boot reimbursement claim. Miller asked that the claim be pulled.

Motion by Jensen, seconded by Miller to amend the original motion to exclude the claim for the boot reimbursement to Brock Swartos. Motion carried.

A&B Business Inc, Copier Maintenance, \$185.40, Copier Contract, \$25.00; Aragon, Antonio, Translation Services, \$150.00, Translation Services, \$162.50; Aragon, Martha, Translation Services, \$225.00; Jennifer Beller, Per Diem - Deputy Workshop, \$21.00; James Billion, CAA, \$868.82; Bowes Construction, Pick Up Asphalt, Patching, \$101,476.17; Bozied Oil Co Inc, Fuel, \$1,271.23; Brookings City Utilities, Telephone & Internet Service, \$62.08, Truck Shed Water, \$261.52, Phone Service, \$1,089.49, Utilities, \$3,029.44; Brookings Engraving, Sign Plate, \$9.50; Brookings Health System, ER Sexual Assault Investigation, \$985.05; C&R Supply Inc, Switch Kit, \$26.40; Capital Services, COP Health Ins, \$300.08; Cardiac Science Corporatio, AED Wall Mount Box, \$370.00; Central Business Supply, Copy Paper, Staples, \$42.40, Sharp Calculator, \$66.84; Century Business Products, Copier Maintenance, \$116.29, Copier Supplies, Maintenance, \$63.79; Century Link, Long Distance Phone, \$11.59; CF Promo Sports, RSVP Shirts, \$364.50, 1/2 Zip Jacket, Fleece, \$67.00; Charm-Tex, Inmate Mugs, 8 Oz, \$74.90; Chief/Law Enforcement Supp, Batteries, \$81.29; City of Brookings Landfill, Tree Disposal, \$5.00; City of Brookings, Joint Bldg Expenses, \$22,542.84, Joint Bldg Expenses, \$8,474.45, Animal Impounds 1/1-6/13, \$1,440.00; City of White, White Shop Utilities, \$49.65; Cody, Denise, Mental Illness Expenses, \$45.00; Connecting Point, Support Contract, \$1,328.40; Corrisoft Llc, GPS Days, \$234.00; Dale's A-1 Transmission, Repair Transport Jeep, \$4,127.40; Debeer Small Engine, Oil, Filter, Blades-Mower 0614, \$96.96; Department of Motor Vehicles, Title, Plates Hwy Pickup, \$16.20; Dockendorf Equipment Inc, Troubleshoot Gas Pump, \$634.42; Dupraz, Andy, Mtg Mileage-6/14 & 6/23, \$8.40; Ecolab Pest Elimination, Pest Elimination, \$75.00; Election Systems & Software, Automark Programming & Coding, \$1,460.23; Electronic Security Equipment, Replace Camera Jail Hall, \$321.30; Emergency Service Marketing, I Am Responding 5yr Subscription, \$650.00, Iam Responding-Volga Subscription, \$300.00; Erickson, Mike, Boot Allowance, \$100.00; Executive Mgmt Finance Office, May 2016 Tech Access Fee, \$53.00; First Bank & Trust, Fuel, Mailing, \$598.82; First District Association, 3rd Quarter Dues, \$10,107.72; Fite, Pierce & Ronning Law, CAA, \$119.60, CAA, \$809.60, CAA, \$910.80, CAA, \$322.00, CAA, \$561.20, CAA, \$552.00, CAA, \$368.00; Ford, Deb, Board Mileage - 6/14 & 6/23, \$33.60; G&K Services, Laundry Services, \$412.52; G & R Tool Service, Tools for Shop, \$295.00; Gass Law, PC, CAA, \$655.31; Jennifer Goldammer, CAA, \$644.00, CAA, \$607.20, CAA, \$851.00, CAA, \$1,085.00; Graybar Electric Co Inc, Fluorescent Lamps, T4 Plug In, \$107.78; Patricia J Hartsel, Transcripts, \$40.80, Transcripts, \$142.80, Transcripts, \$9.60; Richard Hieb, Coroner Call Mileage, \$16.80; Tim Hogan, CAA, \$1,132.60, CAA, \$1,057.88, CAA, \$708.14; Hungerford Chiropractic PC, Drug Testing, \$30.00; Hy-Vee Food Store, 4-H Gap Supplies, \$7.83, Inmate Meals, \$14,120.12, Jury Meals, \$10.88, Zoning Meeting Refreshments, \$37.45; Jerry's Chevrolet, 2016 Chevrolet Silverado 0386, \$30,379.00; Katterhagen, Mark, Mental Illness Expenses, \$15.00; Kennedy Pier Knoff Loftus, CAA, \$485.40; Kingbrook Rural Water, Water Invoice, \$13.00; Kittelson, Joan, Mental Illness Expenses, \$30.00; Kneebone, Dale L, Boot Reimbursement, \$100.00; Kobernusz, Eric, Horse Show Judge 6/21, \$192.40; L&L Auto & Truck Parts, Shop Parts, \$2,260.78; Lar-Jo's, 2000 Important Doc Envelopes, \$485.00; Lewno, Lucy, Mental Illness Expenses, \$358.41; Matthew Bender & Co Inc, Criminal Const Law Set, \$377.94; Chris Lilla, Per Diem Advance-Schneider Conf, \$22.00; Lincoln County Auditor,

Mental Illness Expenses, \$1,533.75; Lutheran Social Services, LSS Youth Center 3 Nights, \$556.56; M&T Fire & Safety Inc, LED Lights, Low Profile Light, \$739.56; McGrath North Mullin & Kratz PC, Confer With Teamsters Rep, \$87.00; MCI, Long Distanct May & June, \$25.55; McKeever's Vending, Inmate Commissary, \$799.28; Mediacom LLC, Law Library Internet-July, \$75.90; Gary E Mikelson, Mental Illness Expenses, \$504.21; Minnehaha County JDC, One Time Start Up Cost Shelter, \$2,559.98; Mr. V's Professional Body, Repair 2014 Ford Explorer, \$708.54; Namken, Sandra, Special Foods Judge 6/15/16, \$95.32; Nancy J Nelson MI Board, County Mental Health Board, \$110.40; Nancy J Nelson, CAA, \$1,242.00, CAA, \$1,922.80, CAA, \$894.16, CAA, \$851.00, CAA, \$625.60; Newegg Business Inc, HP Laser Printers, \$459.98; Nielsen's, Relay 0386 & EM Mngmt, \$19.06; Norgaard, Nick, COP Rent, \$550.00; Northwestern Energy, COP Utilities, \$438.28; Office Peeps Inc, Paper, Pencils, \$61.65, Ink Cartridge, \$100.05, Paper and Tape, \$232.09; Parmely, Ronny, Extension Board Mileage 6/23, \$8.40; Pharmchem Inc, Patch Kits, \$1,216.00; Pickard, Jennifer, Meeting Mileage 6/14 & 6/23, \$18.48; Pictometry International, Image Library Licensed Image, \$31,799.66; Pollard, Jerry, Mental Illness Expenses, \$90.00; Pomp's Tire Service Inc, Tires for Cat Roller 1309, \$596.00; Prochem Dynamics LLC, Gloves, \$419.50; Prussman Contracting Co., 2 Yds Screened Black Dirt, \$62.00; Qualified Presort Service, Work From 6/1-6/15, \$13.70; R&L Wright Enterprises Inc, COP Rent, \$440.00; Raeder, Pam, Special Foods Judge 6/15/16, \$87.80; Ramkota Inn, Overnight Lodging-Dep Workshop, \$96.99; Ramsdell's F&M Ltd, 402293 2-4 D Amine, \$2,909.70, 402027 & 402028 2-4 D Amine, \$6,089.30, 402201 2-4 D Amine, \$2,909.70, 402227 2-4 D Amine, \$2,909.70; Redwood Toxicology Laboratory, Drug Testing Supplies, \$324.20; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publications, \$1,057.12, Publications, \$522.48, Legal Notices, \$49.24; Rick Ribstein, CAA, \$1,538.06, CAA, \$898.95, CAA, \$303.95; Running's Supply Inc, Supplies, \$219.78, Bug Stop, Padlock, \$14.98; Sampson, Jim, Per Diem Advance-Schneider Conf, \$22.00; Schuneman Equipment Co, Blades and Oil Mix, Weed Eater, \$58.90; SD Dept of Labor, Sheriff Trust, \$822.62; SD Dept of Revenue, Ethyl Alcohol Tests, \$70.00; SD Dept of Revenue, Sheriff Trust, \$2,336.65, Sheriff Trust, \$2,657.90; SD Public Assurance Alliance, John Deere 772g Motor Grader, \$110.00; SD State Treasurer, Unclaimed Property Checks, \$132.00; SDSU Print Lab, 2100 Printed #10 Envelopes, \$272.72; SDSU Workstudy, SDSU Workstudy 4/21-5/21, \$141.29; Sheehan Strategic Solutions, Save Yourself Training, \$5,350.00; Sioux Valley Cleaners Inc, Janitorial for WIC - June, \$460.00; Sioux Valley Energy, Electric Utilities, \$226.00; Susan Taylor, Mileage Re-Write Regional Mtg, \$48.72; Anthony Teesdale, CAA, \$251.57; Thomson Reuters - West, West Info Charges 834095226, \$991.00, West Info Charges 834095225, \$555.69, West Info Charges 834172266, \$662.00, Zoning Bulletin Subscription, \$396.00; Town & Country Shopper, Pocket Gophers Notice, \$105.00; Tyler Technologies, Doc Pro Planning Configuration, \$630.00; UPS Store, Mail Equipment From Jail, \$17.55; Steven Ust, Building Inspections, \$400.00; Valley Motorsports, Motorcycle Oil Change, \$63.60, Repair and Check Cooling, \$223.13; Vandenberg Law, CAA, \$276.00, CAA, \$621.00, CAA, \$529.00, CAA, \$391.00; Verizon Wireless, Tablet Wireless, \$40.01; Village Estates Ldp, COP Rent, \$480.00; Walburg, Duane, Animal Control Mileage, \$71.40; Walmart Community, Programming Supplies, \$77.09; Wells Fargo, Wells Fargo CC Charges, \$2,043.70; Terry D Wiczorek PC, CAA, \$721.05, CAA, \$159.80; Yankton County Sheriff, Service of Process, \$25.00, Service of Process, \$25.00; Yankton County Treasurer, Mental Illness Expenses, \$241.70

July Cell Phone Reimbursements: Anderson, Jeffrey, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J., \$60.00; Doremus, Sean, 30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Hieb, Richard, \$30.00, Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A.,

\$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Christopher Lilla, \$105.00, Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

### *Department Head Reports*

County Development Deputy Director Richard Haugen said the office is busy working on ordinance updates with the subcommittees.

Be it noted, Chairperson Krogman signed the State & Local Agreement 3<sup>rd</sup> quarter report.

Director of Equalization Chris Lilla discussed the new Ag classification law effective July 1<sup>st</sup>. Lilla said they've reached full productivity with valuations. Lilla discussed upcoming dates.

Finance Officer Vicki Buseth discussed law changes for motor vehicles effective July 1<sup>st</sup>.

Sheriff Martin Stanwick said they had minimal problems on the 4<sup>th</sup> of July. Stanwick said they have one individual still at large with the home invasion incident.

Stanwick said there are 29 individuals in jail, with only two of them being misdemeanors. Stanwick said the rest of the inmates are felons.

Highway Superintendent Richard Birk said the new truck has been delivered so they are busy getting the vehicle road ready.

Weed Supervisor Misty Moser discussed the cattail issue on Highway 11.

Moser said they received a grant for approximately \$4,000 for chemicals and equipment for mosquito spraying in the county. Moser said they've been discussing the idea of charging \$50 to spray acreages/per time for people who are interested in this service.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., Randy Hanson, President of the Outdoor Adventure Center and Lisa Bretsch, Executive Director, gave a presentation on the Outdoor Adventure Center.

Hanson proposed that Brookings County purchase the Outdoor Adventure Center and they would manage the facility for the county.

The board scheduled a tour for July 21<sup>st</sup>

### *Department Head Reports Continued*

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Pierce called for a Question of Privilege. She asked for a recess. Chairperson Krogman declared a 5 minute recess.

## *Department Head Reports Continued*

4-H Youth Advisor Sonia Mack said the State Horseshow begins next week in Huron. Mack said the month concluded with five of Brookings County's sharp shooters going to the National 4-H shoot. She said they did very well.

Mack said she started a gardening project with two Gap programs in Brookings back in April, and that went very well.

Mack said 4-H will be live on the radio on July 21<sup>st</sup> from 9:00-11:00 a.m.

Register of Deeds Beverly Chapman said the month of June was the largest month for revenue she has seen since taking office.

Chapman said there is a teleconference every two weeks for DocPro, which has been very helpful. Chapman said Tyler does not convert poor liens, so the agreement will need to be amended with a new signature from Chairperson Krogman.

## **REGULAR BUSINESS**

Motion by Pierce, seconded by Jensen to approve Abatement #16-008: an abatement request made by the City of Sinai for parcel #35100-00400-010-00 in the amount of \$14.76 for 2015 and \$14.74 estimate for 2016. Background information was provided by Director of Equalization Chris Lilla.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Resolution #16-21: a resolution placing taxes on an uncollectible list. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

### **Resolution #16-21**

#### **RESOLUTION PLACING TAXES ON AN UNCOLLECTIBLE LIST**

WHEREAS, South Dakota Codified Law (SDCL) 10-22-30 requires the County Finance Officer to present a list of all distress warrants returned by the Sheriff uncollectible to the Board of County Commissioners. The board has examined such returns and, is satisfied with reports from Sheriff's and Finance Officer that the taxes described in any such warrant cannot be collect.

NOW THEREFORE, BE IT RESOLVED by the Brookings County Commissioners, at a regular meeting July 12, 2016 direct the County Finance Officer to put uncollectible mobile homes on the uncollectible list until it is determined either by the Board of County Commissioners or the County Finance Officer that such taxes have become or may have become collectable. There will be a complete listing of all uncollectible mobile homes and buildings on leased sites on file in the Brookings County Finance Office.

Passed this 12<sup>th</sup> day of July, 2016

Ryan Krogman  
Chairperson, Brookings County  
Board of County Commissioners

Attest:

Vicki Buseth

Brookings County Finance Officer

Motion by Miller, seconded by Jensen to approve and authorize Chairperson to sign Resolution #16-22: a resolution to continue support for the First District Association of Local Governments during fiscal year 2017. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen "aye," Pierce "aye," Miller "aye," Krogman "aye." Motion carried.

### **Resolution #16-22**

#### **RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2017 (OCTOBER 1, 2016 - SEPTEMBER 30, 2017)**

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6<sup>th</sup> day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2017 (October 1, 2016 - September 30, 2017). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$41,643.83 to the First District Association of Local Governments during the aforementioned Fiscal Year 2017 period.

Passed this 12<sup>th</sup> day of July, 2016

Ryan Krogman

Chairperson

Brookings County Commission

Attest:

Vicki Buseth

Brookings County Auditor

Todd Kays

First District Association of Local Governments

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-48: Amendment #1 to the South Dakota Office of Emergency Management 2016 Emergency Management Performance Grant Sub-award Agreement. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-49: an agreement between Brookings County and the South Dakota Department of Health, Division of Health Systems Dev. Regulation for enhancing mosquito control efforts. Background information was provided by Commission Department Director Stacy Steffensen and Commissioner Miller.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc.

Pierce said 180 days seems like a long time to complete the services, and asked if they could change it to 120 days.

Motion by Pierce, seconded by Jensen to table Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc. Chief Deputy State’s Attorney said she would contact Banner and see if they would be comfortable with the change to 120 days.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-51: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-52: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-53: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-54: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-55: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-56: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-57: an application for occupancy of right-of-way of county highways made by Qwest Corporation, dba CenturyLink QC.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-58: an agreement for voluntary right-of-way donation between Brookings County and Charles G. Short.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-59: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-60: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-61: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-62: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to remove Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc. from the table. Motion carried.

Chief Deputy States Attorney Abigail Howard said she spoke with Banner Associate Project Manager Scott Mohror and received approval from him to go ahead and change the completion date from 180 days to 120 days.

Motion by Pierce, seconded by Jensen to amend the time period from 180 days to 120 days. Roll call vote on amendment: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Amendment carried. Roll call vote on main motion: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Main motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

Steffensen said there will be one county-appointed position on the Brookings Health System Board of Trustees open effective July 30<sup>th</sup>. Steffensen said the board will take action to appoint the new board member at the next meeting. Steffensen also included SDACC election information with her report and discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard presented the Chief Deputy States Attorney’s Report.

Howard said the office has been very busy. Howard encouraged the public and board members to watch a Drug Court session, which are held every Thursday at 9:30 a.m. in the courthouse.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended the General Mills Ribbon Cutting; attended and discussed the Lake District Sub-Committee Meeting; discussed the interview with the East Central Realtor representative; and met with the Mayor's committee regarding mental health.

Commissioner Jensen attended and discussed the BATA Meeting; attended the Extension Board Meeting; attended the General Mills Ribbon Cutting; attended the July 5<sup>th</sup> Special Meeting; and attended the RCP&E Railroad Ribbon Cutting near Aurora.

Commissioner Miller attended the Extension Board Meeting; attended the General Mills Ribbon Cutting; attended the July 5<sup>th</sup> Special Meeting; attended the July 4<sup>th</sup> Parade; attended the RCP & E Railroad Ribbon Cutting near Aurora; and attended the Weed Board Meeting.

Commissioner Krogman attended the Extension Board Meeting; attended President Chicoine's reception; discussed the interview with the East Central Realtor representative; attended the BEDC Meeting; and attended and discussed the RCP & E Railroad Ribbon Cutting near Aurora.

### **EXECUTIVE SESSION**

Motion by Miller, seconded by Jensen to enter into Executive Session at 10:38 a.m., in accordance with SDCL 1-25-2(1),(3),(4), personnel, consulting with legal counsel and contract negotiations. Motion carried. The board came out of Executive Session at 1:15 p.m. No action was taken.

### **ADJOURNMENT**

Motion by Jensen, seconded by Miller to adjourn. Motion carried. The next regular meeting is Tuesday, July 19, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

---

Jenna Peterson  
Finance Assistant II  
Brookings County

No Agenda at this time.

Brookings County

# Travel/Education Request Form

Name(s) Chris Lilla, Jacob Brehmer

Department DOE Position Director

### Travel/Education

| Date(s)      | Beginning Odometer | Ending Odometer | Destination     |
|--------------|--------------------|-----------------|-----------------|
| Aug 18, 2016 |                    |                 | Chamberlain, SD |
|              |                    |                 |                 |
|              |                    |                 |                 |
|              |                    |                 |                 |
|              |                    |                 |                 |

Reason for Travel: Incode annual SDACES meeting

Passengers: Maybe other counties

### Estimated Expenses:

- Method of Travel:  County Vehicle  Private Auto  
 \_\_\_ Miles @ \$ \_\_\_ per mile = \$ \_\_\_
- Meals:
  - \_\_\_ Breakfast @ \$ \_\_\_ = \$ 0
  - \_\_\_ Lunch @ \$ \_\_\_ = \$ 0
  - \_\_\_ Dinner @ \$ \_\_\_ = \$ 0

*Employees will not be reimbursed for meals that are included in the registration fee.*

- Additional Expenses (taxi, parking, etc):  
Please list \$ 0
  - Lodging: \_\_\_ Estimated number of days/nights = \$
  - Registration \_\_\_ Estimated cost = \$ 0
- Total Cost Estimate = \$ 0

Department Head designated mileage rate: \$ \_\_\_/per mile

- A travel advance form is attached to this request yes \_\_\_ no X

  
 \_\_\_\_\_  
 Department Head Signature

7/11/16  
Date

## Personnel Action Notice Summary

Commission Meeting: July 19, 2016

|                        |                    |                     |                            |               |            |
|------------------------|--------------------|---------------------|----------------------------|---------------|------------|
| <b>Employee Name:</b>  | Rae Lynn Maher     |                     |                            |               |            |
| <b>Department:</b>     | Equalization       | <b>Position:</b>    | Office Manager             |               |            |
| <b>Effective Date:</b> | 07/01/2016         | <b>Salary/Wage:</b> | \$ 19.51                   |               |            |
| <b>Status:</b>         | Full Time          | Part Time           | Temp / Seasonal            | Exempt        | Non Exempt |
| <b>Reason:</b>         | Performance Review | New Hire            | Resignation or Termination | Status Change |            |

|                        |                    |                     |                            |               |            |
|------------------------|--------------------|---------------------|----------------------------|---------------|------------|
| <b>Employee Name:</b>  | Mitchell Lang      |                     |                            |               |            |
| <b>Department:</b>     | Weed & Pest        | <b>Position:</b>    | Truck Driver               |               |            |
| <b>Effective Date:</b> |                    | <b>Salary/Wage:</b> | \$ 14.99                   |               |            |
| <b>Status:</b>         | Full Time          | Part Time           | Temp / Seasonal            | Exempt        | Non Exempt |
| <b>Reason:</b>         | Performance Review | New Hire            | Resignation or Termination | Status Change |            |

|                        |                    |                     |                            |               |            |
|------------------------|--------------------|---------------------|----------------------------|---------------|------------|
| <b>Employee Name:</b>  |                    |                     |                            |               |            |
| <b>Department:</b>     |                    | <b>Position:</b>    |                            |               |            |
| <b>Effective Date:</b> |                    | <b>Salary/Wage:</b> |                            |               |            |
| <b>Status:</b>         | Full Time          | Part Time           | Temp / Seasonal            | Exempt        | Non Exempt |
| <b>Reason:</b>         | Performance Review | New Hire            | Resignation or Termination | Status Change |            |

|                        |                    |                     |                            |               |            |
|------------------------|--------------------|---------------------|----------------------------|---------------|------------|
| <b>Employee Name:</b>  |                    |                     |                            |               |            |
| <b>Department:</b>     |                    | <b>Position:</b>    |                            |               |            |
| <b>Effective Date:</b> |                    | <b>Salary/Wage:</b> |                            |               |            |
| <b>Status:</b>         | Full Time          | Part Time           | Temp / Seasonal            | Exempt        | Non Exempt |
| <b>Reason:</b>         | Performance Review | New Hire            | Resignation or Termination | Status Change |            |

## For Commission Use Only

Date Submitted to Board of County Commissioners: July 19, 2016

**Reference #:** 16-099

**Request:** Avera McKennan - 3/01/2016

**Amount:** \$ 4,706.11

**Recommendation of County Assistance Officer:** Deny - Failure to comply with application process.  
Certified Letter sent - 6/16/2016 - No response

**Reference #:** 16-102

**Request:** Avera McKennan - 3/11/2016 thru

**Amount:** \$ 3,754.00

**Recommendation of County Assistance Officer:** Deny - Failure to comply with application process  
Certified Letter sent - 6/16/2016 - Returned Unclaimed

**Reference #:** 16-121

**Request:** Avera McKennan - 6/6 thru 6/7/2016

**Amount:** \$ 3,027.77

**Recommendation of County Assistance Officer:** Deny - Called in 7/5/2016 - Did not want County Assistance  
Advised him to call hospital and make arrangements to pay.

**Reference #:** 16-128

**Request:** Avera McKennan - 5/21 thru 6/01/2016

**Amount:** \$ 28,885.35

**Recommendation of County Assistance Officer:** Deny - County does not pay Insurance or Medicare copayments.

**Reference #:** 16-114

**Request:** Rent

**Amount:** \$ 440.00

**Recommendation of County Assistance Officer:** Approved - One month past due rent - \$440.00

**Reference #:** 16-125

**Request:** Rent

**Amount:** \$ 625.00

**Recommendation of County Assistance Officer:** Approved - One month past due rent - \$625.00

**Reference #:** 16-126

**Request:** Brookings Utilities

**Amount:** \$ 187.21

**Recommendation of County Assistance Officer:** Approved - One time Disconnect Amount - \$187.21

**Reference #:** 16-127

**Request:** City of Volga

**Amount:** \$ 169.13

**Recommendation of County Assistance Officer:** Approved - Reconnect amount of \$169.13.  
After reconnect fees are paid - \$125.23

**Reference #:**

**Request:**

**Amount:**

**Recommendation of County Assistance Officer:**

**Reference #:**

**Request:**

**Amount:**

**Recommendation of County Assistance Officer:**

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

| VENDOR                       | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                 | CHECK# | AMOUNT   |
|------------------------------|--------------------|----------------|------------------|-----------------------------|--------|----------|
| 01-10012                     | A&B BUSINESS INC   | I-201607117946 | 101-4-111-4250   | JULY COPIER CONTRACT        |        | 282.52   |
| 01-10371                     | BROOKINGS REGISTER | I-201607117966 | 101-4-111-4230   | MINUTES, NOTICES PUBLISHING |        | 921.16   |
| 01-13328                     | WALMART COMMUNITY  | I-201607128059 | 101-4-111-4260   | BINDER CLIPS, BATTERIES     |        | 5.48     |
| DEPARTMENT 111 COMMISSIONERS |                    |                |                  |                             | TOTAL: | 1,209.16 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

| VENDOR                   | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                 | CHECK# | AMOUNT   |
|--------------------------|--------------------|----------------|------------------|-----------------------------|--------|----------|
| 01-10371                 | BROOKINGS REGISTER | I-201607117966 | 101-4-120-4230   | MINUTES, NOTICES PUBLISHING |        | 1,398.90 |
| DEPARTMENT 120 ELECTIONS |                    |                |                  |                             | TOTAL: | 1,398.90 |

VENDOR SET: 01 Brookings County  
 PACKET: 01563 Claims Pd 7.19.16  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 130 JUDICIAL SYSTEM

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR   | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                 | CHECK# | AMOUNT |
|----------|------------------------|----------------|------------------|-----------------------------|--------|--------|
| 01-10125 | ARAGON, ANTONIO        | I-201607117950 | 101-4-130-4290   | TRANSLATION SERVICES 1.5HRS |        | 75.00  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128000 | 101-4-130-4226   | TRANSCRIPTS                 |        | 40.40  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128001 | 101-4-130-4226   | TRANSCRIPTS                 |        | 47.60  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128002 | 101-4-130-4226   | TRANSCRIPTS                 |        | 44.20  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128003 | 101-4-130-4226   | TRANSCRIPTS                 |        | 74.80  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128004 | 101-4-130-4224   | TRANSCRIPTS CAA             |        | 30.40  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128005 | 101-4-130-4226   | TRANSCRIPTS                 |        | 38.00  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128006 | 101-4-130-4226   | TRANSCRIPTS                 |        | 51.00  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128007 | 101-4-130-4226   | TRANSCRIPTS                 |        | 30.40  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128008 | 101-4-130-4226   | TRANSCRIPTS                 |        | 58.80  |
| 01-11300 | PATRICIA J HARTSEL     | I-201607128009 | 101-4-130-4226   | TRANSCRIPTS                 |        | 79.80  |
| 01-13045 | SD STATE TREASURER     | I-201607138076 | 101-4-130-4280   | UNCLAIMED PROPERTY CHECKS   |        | 105.55 |
| 01-13370 | THOMSON REUTERS - WEST | I-201607128053 | 101-4-130-4340   | WEST INFO CHARGES 834263998 |        | 555.69 |
| 01-20985 | FITE, PIERCE & RONNING | I-201607127995 | 101-4-130-4223   | CAA XXX                     |        | 143.87 |

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 1,375.51

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

| VENDOR                        | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                | CHECK# | AMOUNT |
|-------------------------------|------------------------|----------------|------------------|----------------------------|--------|--------|
| 01-19128                      | EXECUTIVE MGMT FINANCE | I-201607138075 | 101-4-143-4280   | TECH ACCESS FEE JUNE 2016  |        | 59.00  |
| 01-22111                      | GENE WIEHR             | I-201607128060 | 101-4-143-4260   | LAWN MAINTENANCE-SINAI LOT |        | 400.00 |
| DEPARTMENT 143 FINANCE OFFICE |                        |                |                  |                            | TOTAL: | 459.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

| VENDOR                         | NAME                       | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION     | CHECK# | AMOUNT |
|--------------------------------|----------------------------|--------------|------------------|-----------------|--------|--------|
| 01-10536                       | CENTRAL BUSINESS SUPPLY I- | 201607117975 | 101-4-151-4260   | INK, COPY PAPER |        | 530.83 |
| DEPARTMENT 151 STATES ATTORNEY |                            |              |                  |                 | TOTAL: | 530.83 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 161 COUNTY BUILDING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                         | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT          |
|--------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|-----------------|
| 01-10670                       | COOK'S WASTEPAPER & REC | I-201607117985 | 101-4-161-4250   | JULY SERVICE                  |        | 234.46          |
| 01-10792                       | DEN-WIL INC             | I-201607117988 | 101-4-161-4241   | WIC OFFICE RENT, JUNE & JULY  |        | 1,754.00        |
| 01-11078                       | FOERSTER OFFICE & SUPPL | I-201607127996 | 101-4-161-4260   | JANITORIAL SUPPLIES           |        | 345.25          |
| 01-11827                       | LOWE'S                  | I-201607128020 | 101-4-161-4260   | PAINT SUPPLIES, MISC SUPPLIES |        | 80.44           |
| 01-12503                       | QUALIFIED PRESORT SERVI | I-201607128039 | 101-4-161-4267   | WORK FROM 6/16 - 6/30         |        | 18.51           |
| 01-12515                       | RAZOR'S EDGE LAWN CARE  | I-201607128041 | 101-4-161-4250   | MOWING, FERTILIZER, MAINTENAN |        | 1,528.00        |
| DEPARTMENT 161 COUNTY BUILDING |                         |                |                  |                               |        | TOTAL: 3,960.66 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

| VENDOR                                       | NAME             | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT   |
|--|------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-10012                                     | A&B BUSINESS INC | I-201607117943 | 101-4-162-4260   | JULY COPIER CONTRACT          |        | 87.57    |
| 01-11896                                     | MANATRON INC     | I-201607138073 | 101-4-162-4270   | PROVAL CONFERENCE REGISTRATIO |        | 595.00   |
| 01-19503                                     | SDAAO            | I-201607138074 | 101-4-162-4270   | SDAAO SCHOOL REGISTRATION     |        | 1,200.00 |
| DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: |                  |                |                  |                               |        | 1,882.57 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 163 REGISTER OF DEEDS

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                           | NAME             | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION          | CHECK# | AMOUNT |
|----------------------------------|------------------|----------------|------------------|----------------------|--------|--------|
| 01-10012                         | A&B BUSINESS INC | I-201607117942 | 101-4-163-4250   | JULY COPIER CONTRACT |        | 54.84  |
| DEPARTMENT 163 REGISTER OF DEEDS |                  |                |                  |                      | TOTAL: | 54.84  |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

| VENDOR                           | NAME                       | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION     | CHECK# | AMOUNT |
|----------------------------------|----------------------------|--------------|------------------|-----------------|--------|--------|
| 01-10536                         | CENTRAL BUSINESS SUPPLY I- | 201607117971 | 101-4-165-4260   | OFFICE SUPPLIES |        | 20.50  |
| DEPARTMENT 165 VETERAN'S SERVICE |                            |              |                  |                 | TOTAL: | 20.50  |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

| VENDOR                    | NAME              | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT   |
|---------------------------|-------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-10012                  | A&B BUSINESS INC  | I-201607117946 | 101-4-167-4250   | JULY COPIER CONTRACT          |        | 53.86    |
| 01-13328                  | WALMART COMMUNITY | I-201607128059 | 101-4-167-4260   | BINDER CLIPS, BATTERIES       |        | 6.97     |
| 01-21849                  | SAMPSON, JIM      | I-201607128044 | 101-4-167-4270   | TRAVEL REIMBURSEMENT-GIS CONF |        | 1,353.41 |
| DEPARTMENT 167 TECHNOLOGY |                   |                |                  |                               | TOTAL: | 1,414.24 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

| VENDOR                         | NAME                 | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION          | CHECK# | AMOUNT |
|--------------------------------|----------------------|----------------|------------------|----------------------|--------|--------|
| 01-10012                       | A&B BUSINESS INC     | I-201607117946 | 101-4-168-4250   | JULY COPIER CONTRACT |        | 56.50  |
| 01-10162                       | AVERA QUEEN OF PEACE | I-201607117954 | 101-4-168-4220   | DRUG TESTS           |        | 56.90  |
| 01-21588                       | ONE SOURCE           | I-201607128033 | 101-4-168-4220   | BACKGROUND CHECKS    |        | 69.00  |
| DEPARTMENT 168 HUMAN RESOURCES |                      |                |                  |                      | TOTAL: | 182.40 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 211 SHERIFF'S OFFICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR   | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT |
|----------|-------------------------|----------------|------------------|-------------------------------|--------|--------|
| 01-10354 | BROOKINGS CITY UTILITIE | I-201607117961 | 101-4-211-4280   | LOCAL PHONE                   |        | 443.24 |
| 01-10371 | BROOKINGS REGISTER      | I-201607117965 | 101-4-211-4230   | MOBILE HOME SALE ADS          |        | 120.10 |
| 01-10371 | BROOKINGS REGISTER      | I-201607117966 | 101-4-211-4230   | REQUESTS FOR PROPOSALS        |        | 40.05  |
| 01-10536 | CENTRAL BUSINESS SUPPLY | I-201607117973 | 101-4-211-4261   | SHREDDER, OFFICE SUPPLIES     |        | 55.88  |
| 01-10541 | CENTURY BUSINESS PRODUC | I-201607117976 | 101-4-211-4250   | COPIER MAINTENANCE            |        | 117.13 |
| 01-10918 | EINSPAHR AUTO PLAZA     | I-201607117993 | 101-4-211-4263   | JAIL TRANSPORT REPAIR & MAINT |        | 412.52 |
| 01-11371 | HILLYARD/SIOUX FALLS    | I-201607128012 | 101-4-211-4260   | VACUUM BAGS                   |        | 32.72  |
| 01-11719 | L&L AUTO & TRUCK PARTS  | I-201607128016 | 101-4-211-4260   | PC STAMP KIT, BALL MOUNT      |        | 84.96  |
| 01-12261 | OFFICE PEEPS INC        | I-201607128032 | 101-4-211-4261   | DVDS                          |        | 93.06  |
| 01-13291 | VERIZON WIRELESS        | I-201607128057 | 101-4-211-4280   | MOBILE DATA                   |        | 280.07 |
| 01-18134 | WALBURG, DUANE          | I-201607128058 | 101-4-211-4221   | ANIMAL CNTRL MILEAGE 6/25-7/8 |        | 46.20  |
| 01-19167 | NEVE'S UNIFORMS         | I-201607128028 | 101-4-211-4262   | 6A3 UNIFORMS                  |        | 193.64 |
| 01-22110 | LEXY M LYNN             | I-201607128021 | 101-4-211-4220   | ALCOHOL COMPLIANCE OPERATION  |        | 60.00  |

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 1,979.57

VENDOR SET: 01 Brookings County  
 PACKET: 01563 Claims Pd 7.19.16  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 212 COUNTY JAIL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR   | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT   |
|----------|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-10354 | BROOKINGS CITY UTILITIE | I-201607117960 | 101-4-212-4280   | UTILITIES                     |        | 2,402.19 |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 407.00   |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 116.00   |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 164.00   |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 178.00   |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 175.00   |
| 01-10357 | AVERA MEDICAL GROUP     | I-201607117953 | 101-4-212-4263   | PMD XXXX                      |        | 172.00   |
| 01-10536 | CENTRAL BUSINESS SUPPLY | I-201607117973 | 101-4-212-4260   | SHREDDER, OFFICE SUPPLIES     |        | 1,622.16 |
| 01-10541 | CENTURY BUSINESS PRODUC | I-201607117976 | 101-4-212-4250   | COPIER MAINTENANCE            |        | 167.60   |
| 01-10670 | COOK'S WASTEPAPER & REC | I-201607117983 | 101-4-212-4280   | JULY SERVICE                  |        | 182.28   |
| 01-10918 | EINSPAHR AUTO PLAZA     | I-201607117993 | 101-4-212-4250   | JAIL TRANSPORT REPAIR & MAINT |        | 109.08   |
| 01-11078 | FOERSTER OFFICE & SUPPL | I-201607127997 | 101-4-212-4250   | JAIL SUPPLIES                 |        | 457.60   |
| 01-11304 | KONARD O HAUFFE DDS PC  | I-201607128011 | 101-4-212-4263   | PMD XXX                       |        | 399.96   |
| 01-11855 | MCKEEVER'S VENDING      | I-201607128023 | 101-4-212-4260   | INMATE COMMISSARY             |        | 403.38   |
| 01-13045 | SD STATE TREASURER      | I-201607138076 | 101-4-212-4265   | UNCLAIMED PROPERTY CHECKS     |        | 26.50    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4261   | PRISONER MEDICAL              |        | 72.47    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 52.20    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 17.58    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 166.05   |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 13.83    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 85.88    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXXX                      |        | 2.61     |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 48.17    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 4.55     |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 81.70    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 95.26    |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 128.02   |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 4.00     |
| 01-21092 | BROTHERS PHARMACY       | I-201607117967 | 101-4-212-4262   | PMD XXX                       |        | 138.61   |
| 01-21515 | DALE'S A-1 TRANSMISSION | I-201607117986 | 101-4-212-4250   | JEEP PATRIOT REPAIR           |        | 4,127.40 |
| 01-21803 | BUHLS OF BROOKINGS CLEA | I-201607117968 | 101-4-212-4250   | RUGS, MOPS                    |        | 58.60    |
| 01-22002 | PROCHEM DYNAMICS LLC    | I-201607128038 | 101-4-212-4260   | LAUNDRY SUPPLIES              |        | 725.96   |
| 01-22109 | ASPIRE SALES LLC        | I-201607117951 | 101-4-212-4260   | 6A30 SIREN & LIGHTS           |        | 504.88   |

DEPARTMENT 212 COUNTY JAIL TOTAL: 13,310.52

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 214 JUVENILE DETENTION

BANK: ALL

| VENDOR                            | NAME                 | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION         | CHECK# | AMOUNT    |
|-----------------------------------|----------------------|----------------|------------------|---------------------|--------|-----------|
| 01-12037                          | MINNEHAHA COUNTY JDC | I-201607128025 | 101-4-214-4291   | JDC COSTS INV 4209A |        | 19,000.00 |
| DEPARTMENT 214 JUVENILE DETENTION |                      |                |                  |                     | TOTAL: | 19,000.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION

BANK: ALL

| VENDOR                                    | NAME             | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION          | CHECK# | AMOUNT |
|---|------------------|----------------|------------------|----------------------|--------|--------|
| 01-10012                                  | A&B BUSINESS INC | I-201607117945 | 101-4-223-4250   | JULY COPIER CONTRACT |        | 13.86  |
| DEPARTMENT 223 DRAINAGE COMMISSION TOTAL: |                  |                |                  |                      |        | 13.86  |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 411 WELFARE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                 | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION          | CHECK# | AMOUNT   |
|------------------------|-------------------------|----------------|------------------|----------------------|--------|----------|
| 01-10012               | A&B BUSINESS INC        | I-201607117946 | 101-4-411-4270   | JULY COPIER CONTRACT |        | 18.83    |
| 01-10354               | BROOKINGS CITY UTILITIE | I-201607117958 | 101-4-411-4252   | COP UTIL XXXX        |        | 187.21   |
| 01-10536               | CENTRAL BUSINESS SUPPLY | I-201607117971 | 101-4-411-4272   | OFFICE SUPPLIES      |        | 20.51    |
| 01-20499               | CITY OF VOLGA           | I-201607117980 | 101-4-411-4252   | COP UTIL XXXX        |        | 169.13   |
| 01-21522               | MORIARTY RENTALS        | I-201607128027 | 101-4-411-4251   | COP RENT XXX         |        | 625.00   |
| DEPARTMENT 411 WELFARE |                         |                |                  |                      | TOTAL: | 1,020.68 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 441 BEHAVIORAL HEALTH

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                           | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                  | CHECK# | AMOUNT |
|----------------------------------|-------------------------|----------------|------------------|------------------------------|--------|--------|
| 01-13441                         | YANKTON COUNTY SHERIFF  | I-201607128061 | 101-4-441-4270   | SERVICE OF PROCESS XXX       |        | 25.00  |
| 01-13441                         | YANKTON COUNTY SHERIFF  | I-201607128061 | 101-4-441-4270   | SERVICE OF PROCESS XXX       |        | 25.00  |
| 01-20560                         | HORN LAW OFFICE, PROF.  | I-201607128014 | 101-4-441-4290   | CAA INV MI XXX               |        | 165.60 |
| 01-21581                         | DEAN SCHAEFER COURT REP | I-201607117987 | 101-4-441-4220   | INV MI HEARING CRT REPORTING |        | 270.00 |
| DEPARTMENT 441 BEHAVIORAL HEALTH |                         |                |                  |                              | TOTAL: | 485.60 |

VENDOR SET: 01 Brookings County  
 PACKET: 01563 Claims Pd 7.19.16  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 611 COUNTY EXTENSION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                          | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION               | CHECK# | AMOUNT   |
|---------------------------------|-------------------------|----------------|------------------|---------------------------|--------|----------|
| 01-10354                        | BROOKINGS CITY UTILITIE | I-201607117962 | 101-4-611-4280   | MONTHLY PHONE SERVICE     |        | 282.28   |
| 01-10536                        | CENTRAL BUSINESS SUPPLY | I-201607117974 | 101-4-611-4260   | LABELS & CARTRIDGES       |        | 685.65   |
| 01-10541                        | CENTURY BUSINESS PRODUC | I-201607117977 | 101-4-611-4250   | KYOCERA COPIER CONTRACT   |        | 111.32   |
| 01-10670                        | COOK'S WASTEPAPER & REC | I-201607117984 | 101-4-611-4280   | JULY SERVICE W/CREDIT     |        | 12.00    |
| 01-12053                        | MIX DRY CLEANERS        | I-201607128026 | 101-4-611-4260   | SAFETY PINS               |        | 28.00    |
| 01-12413                        | PITNEY BOWES            | I-201607128037 | 101-4-611-4261   | MAIL METER RENTAL         |        | 165.00   |
| 01-13120                        | SWIFTEL CENTER          | I-201607128052 | 101-4-611-4293   | JULY FACILITY MAINTENANCE |        | 1,577.00 |
| 01-21803                        | BUHLS OF BROOKINGS CLEA | I-201607117969 | 101-4-611-4250   | RUG RENTAL SERVICE        |        | 35.80    |
| DEPARTMENT 611 COUNTY EXTENSION |                         |                |                  |                           | TOTAL: | 2,897.05 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 615 WEED CONTROL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR                      | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                  | CHECK# | AMOUNT   |
|-----------------------------|-------------------------|----------------|------------------|------------------------------|--------|----------|
| 01-10047                    | AGFIRST FARMERS COOP    | I-201607117948 | 101-4-615-4360   | ANNUAL MTG COUPON, ROUNDUP   |        | 144.50   |
| 01-11719                    | L&L AUTO & TRUCK PARTS  | I-201607128017 | 101-4-615-4250   | BATTERY                      |        | 107.10   |
| 01-12236                    | NORTHWESTERN ENERGY     | I-201607128031 | 101-4-615-4280   | HEAT FOR TRUCK SHED          |        | 10.00    |
| 01-12309                    | OUTLAW GRAPHICS         | I-201607128034 | 101-4-615-4260   | DOOR DECALS                  |        | 16.00    |
| 01-12543                    | RAMSDELL'S F&M LTD      | I-201607128040 | 101-4-615-4260   | 2-4D, AMINE-INV 4023         |        | 2,909.70 |
| 01-13089                    | STURDEVANT'S AUTO PARTS | I-201607128050 | 101-4-615-4250   | SHOP, VEHICLE PARTS/SUPPLIES |        | 622.96   |
| 01-19277                    | ALLEGRA PRINT & IMAGING | I-201607117949 | 101-4-615-4230   | BUSINESS CARDS               |        | 51.00    |
| DEPARTMENT 615 WEED CONTROL |                         |                |                  |                              | TOTAL: | 3,861.26 |

VENDOR SET: 01 Brookings County  
PACKET: 01563 Claims Pd 7.19.16  
FUND : 101 GENERAL FUND  
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR   | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                 | CHECK# | AMOUNT |
|----------|------------------------|----------------|------------------|-----------------------------|--------|--------|
| 01-10012 | A&B BUSINESS INC       | I-201607117945 | 101-4-711-4250   | JULY COPIER CONTRACT        |        | 41.58  |
| 01-10012 | A&B BUSINESS INC       | I-201607117946 | 101-4-711-4250   | JULY COPIER CONTRACT        |        | 18.84  |
| 01-10371 | BROOKINGS REGISTER     | I-201607117963 | 101-4-711-4230   | LEGAL NOTICES               |        | 112.36 |
| 01-12515 | RAZOR'S EDGE LAWN CARE | I-201607128042 | 101-4-711-4250   | MOWING NORTH GROVE NUSIANCE |        | 313.50 |
| 01-21502 | STEVEN UST             | I-201607128055 | 101-4-711-4221   | BUILDING INSPECTIONS        |        | 400.00 |

DEPARTMENT 711 PLANNING & ZONING TOTAL: 886.28

FUND 101 GENERAL FUND TOTAL: 55,943.43

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 201 ROAD &amp; BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

| VENDOR                                       | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT     |
|--|-------------------------|----------------|------------------|-------------------------------|--------|------------|
| 01-10012                                     | A&B BUSINESS INC        | I-201607117944 | 201-4-311-4250   | JULY COPIER CONTRACT          |        | 50.30      |
| 01-10159                                     | AUTO BODY SPECIALISTS   | I-201607117952 | 201-4-311-4260   | QUICK MAST WITH DISPENSER     |        | 26.42      |
| 01-10303                                     | BOYER TRUCKS            | I-201607117956 | 201-4-311-4260   | FENDERS 0598                  |        | 359.64     |
| 01-10307                                     | BOWES CONSTRUCTION      | I-201607117955 | 201-4-311-4250   | PAVEMENT PARKING/OVERLAY      |        | 3,397.96   |
| 01-10339                                     | BROOKINGS AUTO MALL INC | I-201607117957 | 201-4-311-4260   | FENDER SPLASH GUARDS 0386     |        | 163.20     |
| 01-10354                                     | BROOKINGS CITY UTILITIE | I-201607117959 | 201-4-311-4280   | CITY UTILITIES                |        | 751.33     |
| 01-10371                                     | BROOKINGS REGISTER      | I-201607117964 | 201-4-311-4230   | CALL FOR BIDS                 |        | 61.00      |
| 01-10508                                     | CARQUEST AUTO           | I-201607117970 | 201-4-311-4260   | COOLANT, SHOP SUPPLIES        |        | 251.42     |
| 01-10536                                     | CENTRAL BUSINESS SUPPLY | I-201607117972 | 201-4-311-4260   | STAPLER                       |        | 31.69      |
| 01-10670                                     | COOK'S WASTEPAPER & REC | I-201607117982 | 201-4-311-4250   | JULY SERVICE                  |        | 136.58     |
| 01-10799                                     | SD DEPT OF TRANSPORTATI | I-201607128047 | 201-4-311-4220   | PROJECT COST SHARE 06-120-012 |        | 1,946.51   |
| 01-10815                                     | DIAMOND MOWERS INC      | I-201607117989 | 201-4-311-4260   | CABLE 0613                    |        | 117.14     |
| 01-10820                                     | DIESEL MACHINERY INC    | I-201607117990 | 201-4-311-4260   | BROOM 2804                    |        | 677.14     |
| 01-10918                                     | EINSPAHR AUTO PLAZA     | I-201607117992 | 201-4-311-4260   | FILTER & OIL 0385             |        | 59.24      |
| 01-11016                                     | FASTENAL COMPANY        | I-201607127994 | 201-4-311-4260   | BOLTS & HAND CLEANER          |        | 86.97      |
| 01-11127                                     | GP AUTO                 | I-201607127998 | 201-4-311-4260   | FLOOR LINERS AND NERFBAR SET  |        | 610.63     |
| 01-11193                                     | GRAHAM TIRE NORTH       | I-201607127999 | 201-4-311-4260   | TIRES FOR 997                 |        | 2,858.00   |
| 01-11719                                     | L&L AUTO & TRUCK PARTS  | I-201607128015 | 201-4-311-4260   | SHOP, VEHICLE PARTS & SUPPLIE |        | 794.86     |
| 01-11719                                     | L&L AUTO & TRUCK PARTS  | I-201607128015 | 201-4-311-4265   | SHOP, VEHICLE PARTS & SUPPLIE |        | 195.36     |
| 01-11827                                     | LOWE'S                  | I-201607128019 | 201-4-311-4260   | SHRINK WRAP FOR GAS PUMP      |        | 20.86      |
| 01-11909                                     | MARTIN'S INC            | I-201607128022 | 201-4-311-4260   | GAS, DIESEL, GREASE           |        | 3,067.50   |
| 01-11909                                     | MARTIN'S INC            | I-201607128022 | 201-4-311-4265   | GAS, DIESEL, GREASE           |        | 29,032.47  |
| 01-12002                                     | MIDWEST GLASS           | I-201607128024 | 201-4-311-4250   | REPAIR WINDOW                 |        | 1,344.58   |
| 01-12227                                     | NORTHERN TRUCK EQUIPMEN | I-201607128029 | 201-4-311-4340   | DUMP BODY FOR 0584 FREIGHTLIN |        | 84,754.74  |
| 01-12236                                     | NORTHWESTERN ENERGY     | I-201607128030 | 201-4-311-4280   | HWY & TRUCK SHOP UTILITIES    |        | 65.75      |
| 01-12666                                     | RUNNING'S SUPPLY INC    | I-201607128043 | 201-4-311-4260   | SHOP SUPPLIES, PARTS          |        | 66.18      |
| 01-12898                                     | SINAI CITY              | I-201607128048 | 201-4-311-4280   | GARBAGE, SEWER UTILITIES      |        | 64.00      |
| 01-13089                                     | STURDEVANT'S AUTO PARTS | I-201607128049 | 201-4-311-4260   | SHOP, VEHICLE SUPPLIES        |        | 127.25     |
| 01-19367                                     | SCHUNEMAN EQUIPMENT CO  | I-201607128045 | 201-4-311-4260   | FUEL FILTERS, SUPPLIES        |        | 416.82     |
| 01-19491                                     | THOMSON WEST            | I-201607128054 | 201-4-311-4260   | SD CODIFIED LAWS              |        | 69.00      |
| 01-19515                                     | CITY OF BROOKINGS LANDF | I-201607117979 | 201-4-311-4250   | CONCRETE CULVERTS DISPOSAL    |        | 301.56     |
| 01-19676                                     | COLE PAPERS INC         | I-201607117981 | 201-4-311-4260   | ADOPT A HWY BAGS              |        | 275.07     |
| 01-20016                                     | HOMETOWN SERVICE & TIRE | I-201607128013 | 201-4-311-4260   | TIRES WEED DEPT 0289          |        | 551.24     |
| 01-20186                                     | DVL FIRE AND SAFETY     | I-201607117991 | 201-4-311-4250   | REPAIR FIRE EXTINGUISHERS     |        | 79.50      |
| DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: |                         |                |                  |                               |        | 132,811.91 |
| -----  |                         |                |                  |                               |        |            |
| FUND 201 ROAD & BRIDGE FUND TOTAL:           |                         |                |                  |                               |        | 132,811.91 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 207 E-911 FUND

DEPARTMENT: 225 911 SERVICES

BANK: ALL

| VENDOR   | NAME              | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION      | CHECK#                      | AMOUNT           |
|----------|-------------------|----------------|------------------|------------------|-----------------------------|------------------|
| 01-20143 | CITY OF BROOKINGS | I-201607117978 | 207-4-225-4290   | E-911 FROM STATE |                             | 76,209.90        |
|          |                   |                |                  |                  | DEPARTMENT 225 911 SERVICES | TOTAL: 76,209.90 |
|          |                   |                |                  |                  | FUND 207 E-911 FUND         | TOTAL: 76,209.90 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

| VENDOR                                       | NAME                    | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION             | CHECK# | AMOUNT |
|--|-------------------------|----------------|------------------|-------------------------|--------|--------|
| 01-12309                                     | OUTLAW GRAPHICS         | I-201607128035 | 226-4-222-4260   | EM DECALS               |        | 142.00 |
| 01-13093                                     | SUBWAY                  | I-201607128051 | 226-4-222-4291   | MEALS-LEPC MEETING 5/19 |        | 170.00 |
| 01-13280                                     | VANTEK COMMUNICATIONS I | I-201607128056 | 226-4-222-4250   | NORTH REPEATER AUG FEES |        | 100.00 |
| DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: |                         |                |                  |                         |        | 412.00 |
| FUND 226 EMERGENCY MANAGEMENT TOTAL:         |                         |                |                  |                         |        | 412.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

| VENDOR                      | NAME          | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION          | CHECK# | AMOUNT          |
|-----------------------------|---------------|----------------|------------------|----------------------|--------|-----------------|
| 01-21649                    | PHARMCHEM INC | I-201607128036 | 248-4-212-4260   | SWEAT PATCH ANALYSIS |        | 1,425.00        |
| DEPARTMENT 212 24/7 PROGRAM |               |                |                  |                      |        | TOTAL: 1,425.00 |
| FUND 248 24/7 PROGRAM       |               |                |                  |                      |        | TOTAL: 1,425.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR                           | NAME                   | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION               | CHECK# | AMOUNT          |
|----------------------------------|------------------------|----------------|------------------|---------------------------|--------|-----------------|
| 01-19325                         | ADAIR ASSET MANAGEMENT | I-201607117947 | 770-2-2090000    | CERT#15-122 XXXXXXXX 1125 |        | 2,817.74        |
| DEPARTMENT 0000 NON-DEPARTMENTAL |                        |                |                  |                           |        | TOTAL: 2,817.74 |
| FUND 770 TAX SALE REDEMPTION     |                        |                |                  |                           |        | TOTAL: 2,817.74 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01563 Claims Pd 7.19.16

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR                                  | NAME  | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION               | CHECK# | AMOUNT     |
|---|-------|----------------|------------------|---------------------------|--------|------------|
| 01-12747                                | SDACO | I-201607128046 | 775-2-2090000    | ROD RELIEF FUND-JUNE 2016 |        | 1,152.00   |
| DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: |       |                |                  |                           |        | 1,152.00   |
| FUND 775 ROD Relief Flow-Thru F TOTAL:  |       |                |                  |                           |        | 1,152.00   |
| REPORT GRA TOTAL:                       |       |                |                  |                           |        | 270,771.98 |

\*\* G/L ACCOUNT TOTALS \*\*

| YEAR | ACCOUNT        | NAME                      | AMOUNT    | =====LINE ITEM===== |                  |           | =====GROUP BUDGET===== |                  |           |
|------|----------------|---------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
|      |                |                           |           | ANNUAL BUDGET       | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET          | BUDGET AVAILABLE | OVER BUDG |
| 2016 | 101-4-111-4230 | PUBLISHING                | 921.16    | 41,000              | 23,236.63        |           |                        |                  |           |
|      | 101-4-111-4250 | REPAIR & MAINT.           | 282.52    | 4,000               | 2,059.52         |           |                        |                  |           |
|      | 101-4-111-4260 | SUPPLIES & MATERIALS      | 5.48      | 4,500               | 2,882.18         |           |                        |                  |           |
|      | 101-4-120-4230 | PUBLISHING                | 1,398.90  | 14,000              | 12,247.30        |           |                        |                  |           |
|      | 101-4-130-4223 | JUVENILE DEFENSE          | 143.87    | 7,500               | 439.86           |           |                        |                  |           |
|      | 101-4-130-4224 | TRANSCRIPTS (LIENABLE)    | 30.40     | 5,000               | 4,253.80         |           |                        |                  |           |
|      | 101-4-130-4226 | TRANSCRIPTS (NON)         | 465.00    | 7,000               | 3,684.20         |           |                        |                  |           |
|      | 101-4-130-4280 | JURY & WITNESS            | 105.55    | 15,000              | 8,390.49         |           |                        |                  |           |
|      | 101-4-130-4290 | COURT CASE EXPENSE        | 75.00     | 30,000              | 14,455.30        |           |                        |                  |           |
|      | 101-4-130-4340 | LAW LIBRARY               | 555.69    | 20,000              | 11,490.69        |           |                        |                  |           |
|      | 101-4-143-4260 | SUPPLIES & MATERIALS      | 400.00    | 16,000              | 8,204.15         |           |                        |                  |           |
|      | 101-4-143-4280 | UTILITIES                 | 59.00     | 2,500               | 1,028.75         |           |                        |                  |           |
|      | 101-4-151-4260 | SUPPLIES & MATERIALS      | 530.83    | 20,000              | 12,253.54        |           |                        |                  |           |
|      | 101-4-161-4241 | RENTAL/COMM. HEALTH       | 1,754.00  | 10,900              | 4,667.79         |           |                        |                  |           |
|      | 101-4-161-4250 | REPAIRS AND MAINTENANCE   | 1,762.46  | 71,500              | 17,150.65        |           |                        |                  |           |
|      | 101-4-161-4260 | SUPPLIES & MATERIALS      | 425.69    | 10,750              | 8,021.86         |           |                        |                  |           |
|      | 101-4-161-4267 | Postage                   | 18.51     | 35,903              | 27,651.37        |           |                        |                  |           |
|      | 101-4-162-4260 | SUPPLIES & N MATERIALS    | 87.57     | 6,800               | 2,683.65         |           |                        |                  |           |
|      | 101-4-162-4270 | TRAVEL & CONFERENCE       | 1,795.00  | 14,500              | 11,152.44        |           |                        |                  |           |
|      | 101-4-163-4250 | REPAIRS AND MAINTENANCE   | 54.84     | 2,000               | 1,621.10         |           |                        |                  |           |
|      | 101-4-165-4260 | SUPPLIES & MATERIALS      | 20.50     | 2,000               | 1,409.35         |           |                        |                  |           |
|      | 101-4-167-4250 | REPAIRS AND MAINTENANCE   | 53.86     | 700                 | 292.95           |           |                        |                  |           |
|      | 101-4-167-4260 | SUPPLIES                  | 6.97      | 16,900              | 5,811.39         |           |                        |                  |           |
|      | 101-4-167-4270 | TRAVEL AND CONFERENCE     | 1,353.41  | 3,500               | 2,124.59         |           |                        |                  |           |
|      | 101-4-168-4220 | PROFESSIONAL SERVICES     | 125.90    | 20,300              | 4,960.65         |           |                        |                  |           |
|      | 101-4-168-4250 | REPAIRS AND MAINTENANCE   | 56.50     | 800                 | 458.29           |           |                        |                  |           |
|      | 101-4-211-4220 | PROFESSIONAL SERV. & FEES | 60.00     | 6,000               | 2,228.15         |           |                        |                  |           |
|      | 101-4-211-4221 | ANIMAL CONTROL            | 46.20     | 5,000               | 1,650.20         |           |                        |                  |           |
|      | 101-4-211-4230 | PUBLISHING                | 160.15    | 1,000               | 74.61            |           |                        |                  |           |
|      | 101-4-211-4250 | REPAIRS AND MAINTENANCE   | 117.13    | 28,000              | 16,119.56        |           |                        |                  |           |
|      | 101-4-211-4260 | SUPPLIES & MATERIALS      | 117.68    | 14,500              | 8,627.84         |           |                        |                  |           |
|      | 101-4-211-4261 | OFFICE SUPPLIES           | 148.94    | 4,500               | 3,166.87         |           |                        |                  |           |
|      | 101-4-211-4262 | UNIFORMS/EQUIPMENT        | 193.64    | 4,000               | 40.29            |           |                        |                  |           |
|      | 101-4-211-4263 | GASOLINE/VEHICLE MAINT.   | 412.52    | 7,500               | 1,196.75         |           |                        |                  |           |
|      | 101-4-211-4280 | UTILITIES                 | 723.31    | 20,000              | 10,194.94        |           |                        |                  |           |
|      | 101-4-212-4250 | REPAIRS AND MAINTENANCE   | 4,920.28  | 27,000              | 432.55           |           |                        |                  |           |
|      | 101-4-212-4260 | SUPPLIES & MATERIALS      | 3,256.38  | 46,000              | 24,785.06        |           |                        |                  |           |
|      | 101-4-212-4261 | MEDICAL (PRISONERS)       | 72.47     | 2,500               | 1,481.38         |           |                        |                  |           |
|      | 101-4-212-4262 | MEDICINE/RX               | 838.46    | 18,000              | 8,691.76         |           |                        |                  |           |
|      | 101-4-212-4263 | MEDICAL SERVICE/LIENABLE  | 1,611.96  | 20,000              | 9,371.28         |           |                        |                  |           |
|      | 101-4-212-4265 | FUEL/GASOLINE             | 26.50     | 7,500               | 4,154.16         |           |                        |                  |           |
|      | 101-4-212-4280 | UTILITIES                 | 2,584.47  | 38,000              | 19,540.38        |           |                        |                  |           |
|      | 101-4-214-4291 | JDC-MINNEHAHA COUNTY      | 19,000.00 | 40,000              | 61,599.00- Y     |           |                        |                  |           |
|      | 101-4-223-4250 | REPAIRS AND MAINTENANCE   | 13.86     | 200                 | 109.28           |           |                        |                  |           |

\*\* G/L ACCOUNT TOTALS \*\*

| YEAR | ACCOUNT             | NAME                       | AMOUNT     | =====LINE ITEM===== |                  |           | =====GROUP BUDGET===== |                  |           |
|------|---------------------|----------------------------|------------|---------------------|------------------|-----------|------------------------|------------------|-----------|
|      |                     |                            |            | ANNUAL BUDGET       | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET          | BUDGET AVAILABLE | OVER BUDG |
|      | 101-4-411-4251      | RENT                       | 625.00     | 18,000              | 1,480.50         |           |                        |                  |           |
|      | 101-4-411-4252      | UTILITIES                  | 356.34     | 8,000               | 3,205.51         |           |                        |                  |           |
|      | 101-4-411-4270      | OFFICE                     | 18.83      | 500                 | 386.09           |           |                        |                  |           |
|      | 101-4-411-4272      | SUPPLIES & MATERIALS       | 20.51      | 1,000               | 538.45           |           |                        |                  |           |
|      | 101-4-441-4220      | PROFESSIONAL SERV. & FEES  | 270.00     | 48,000              | 14,213.81        |           |                        |                  |           |
|      | 101-4-441-4270      | TRAVEL                     | 50.00      | 1,000               | 625.00           |           |                        |                  |           |
|      | 101-4-441-4290      | CRT APPORT. ATT'Y/M.I.     | 165.60     | 3,000               | 122.90-          | Y         |                        |                  |           |
|      | 101-4-611-4250      | REPAIRS AND MAINTENANCE    | 147.12     | 5,000               | 3,131.58         |           |                        |                  |           |
|      | 101-4-611-4260      | SUPPLIES & MATERIALS       | 713.65     | 9,000               | 6,236.96         |           |                        |                  |           |
|      | 101-4-611-4261      | POSTAGE REIMBURSEMENT FROM | 165.00     | 1,500               | 809.82           |           |                        |                  |           |
|      | 101-4-611-4280      | UTILITIES                  | 294.28     | 17,000              | 9,120.20         |           |                        |                  |           |
|      | 101-4-611-4293      | MULTIPLEX UPKEEP           | 1,577.00   | 20,000              | 8,961.00         |           |                        |                  |           |
|      | 101-4-615-4230      | PUBLISHING                 | 51.00      | 1,000               | 484.51           |           |                        |                  |           |
|      | 101-4-615-4250      | REPAIRS AND MAINTENANCE    | 730.06     | 20,000              | 7,088.98         |           |                        |                  |           |
|      | 101-4-615-4260      | SUPPLIES & MATERIALS       | 2,925.70   | 65,000              | 39,666.16        |           |                        |                  |           |
|      | 101-4-615-4280      | TELEPHONE                  | 10.00      | 4,000               | 1,917.47         |           |                        |                  |           |
|      | 101-4-615-4360      | MACHINERY AND TRUCKS       | 144.50     | 30,000              | 2,265.50         |           |                        |                  |           |
|      | 101-4-711-4221      | INSPECTION FEES            | 400.00     | 25,000              | 17,000.00        |           |                        |                  |           |
|      | 101-4-711-4230      | PUBLISHING                 | 112.36     | 2,500               | 1,311.85         |           |                        |                  |           |
|      | 101-4-711-4250      | REPAIRS & MAINTENANCE      | 373.92     | 500                 | 230.48-          | Y         |                        |                  |           |
|      | 201-4-311-4220      | PROFESSIONAL SERVICES      | 1,946.51   | 150,000             | 700.05-          | Y         |                        |                  |           |
|      | 201-4-311-4230      | PUBLISHING                 | 61.00      | 2,100               | 795.08           |           |                        |                  |           |
|      | 201-4-311-4250      | REPAIRS & MAINT.           | 5,310.48   | 2,100,000           | 856,877.10       |           |                        |                  |           |
|      | 201-4-311-4260      | SUPPLIES & MATERIALS       | 10,630.27  | 1,250,000           | 1040,709.12      |           |                        |                  |           |
|      | 201-4-311-4265      | FUEL/GASOLINE              | 29,227.83  | 235,000             | 171,474.35       |           |                        |                  |           |
|      | 201-4-311-4280      | UTILITIES                  | 881.08     | 24,000              | 10,251.58        |           |                        |                  |           |
|      | 201-4-311-4340      | MACHINERY & EQUIPMENT      | 84,754.74  | 650,000             | 421,403.26       |           |                        |                  |           |
|      | 207-4-225-4290      | OTHERS                     | 76,209.90  | 303,000             | 73,529.97        |           |                        |                  |           |
|      | 226-4-222-4250      | REPAIRS AND MAINTENANCE    | 100.00     | 3,000               | 949.08           |           |                        |                  |           |
|      | 226-4-222-4260      | SUPPLIES & MATERIALS       | 142.00     | 2,000               | 1,071.59         |           |                        |                  |           |
|      | 226-4-222-4291      | LEPC                       | 170.00     | 2,000               | 883.86           |           |                        |                  |           |
|      | 248-4-212-4260      | SUPPLIES & MATERIALS       | 1,425.00   | 10,000              | 2,109.60-        | Y         |                        |                  |           |
|      | 770-2-2090000       | DUE TO CERTIFICATE HOLDER  | 2,817.74   |                     |                  |           |                        |                  |           |
|      | 775-2-2090000       | Amt Held for ROD Relief Fu | 1,152.00   |                     |                  |           |                        |                  |           |
|      | ** 2016 YEAR TOTALS |                            | 270,771.98 |                     |                  |           |                        |                  |           |

-----

## \*\* DEPARTMENT TOTALS \*\*

| ACCT      | NAME                      | AMOUNT     |
|-----------|---------------------------|------------|
| 101-111   | COMMISSIONERS             | 1,209.16   |
| 101-120   | ELECTIONS                 | 1,398.90   |
| 101-130   | JUDICIAL SYSTEM           | 1,375.51   |
| 101-143   | FINANCE OFFICE            | 459.00     |
| 101-151   | STATES ATTORNEY           | 530.83     |
| 101-161   | COUNTY BUILDING           | 3,960.66   |
| 101-162   | DIRECTOR OF EQUALIZATION  | 1,882.57   |
| 101-163   | REGISTER OF DEEDS         | 54.84      |
| 101-165   | VETERAN'S SERVICE         | 20.50      |
| 101-167   | TECHNOLOGY                | 1,414.24   |
| 101-168   | HUMAN RESOURCES           | 182.40     |
| 101-211   | SHERIFF'S OFFICE          | 1,979.57   |
| 101-212   | COUNTY JAIL               | 13,310.52  |
| 101-214   | JUVENILE DETENTION        | 19,000.00  |
| 101-223   | DRAINAGE COMMISSION       | 13.86      |
| 101-411   | WELFARE                   | 1,020.68   |
| 101-441   | BEHAVIORAL HEALTH         | 485.60     |
| 101-611   | COUNTY EXTENSION          | 2,897.05   |
| 101-615   | WEED CONTROL              | 3,861.26   |
| 101-711   | PLANNING & ZONING         | 886.28     |
| -----     |                           |            |
| 101 TOTAL | GENERAL FUND              | 55,943.43  |
| 201-311   | HIGHWAY ADMINISTRATION    | 132,811.91 |
| -----     |                           |            |
| 201 TOTAL | ROAD & BRIDGE FUND        | 132,811.91 |
| 207-225   | 911 SERVICES              | 76,209.90  |
| -----     |                           |            |
| 207 TOTAL | E-911 FUND                | 76,209.90  |
| 226-222   | EMERGENCY & DISASTER SERV | 412.00     |
| -----     |                           |            |
| 226 TOTAL | EMERGENCY MANAGEMENT      | 412.00     |
| 248-212   | 24/7 PROGRAM              | 1,425.00   |
| -----     |                           |            |
| 248 TOTAL | 24/7 PROGRAM              | 1,425.00   |
| 770       | NON-DEPARTMENTAL          | 2,817.74   |
| -----     |                           |            |
| 770 TOTAL | TAX SALE REDEMPTION       | 2,817.74   |

\*\* DEPARTMENT TOTALS \*\*

| ACCT      | NAME                      | AMOUNT     |
|-----------|---------------------------|------------|
| 775       | NON-DEPARTMENTAL          | 1,152.00   |
| -----     |                           |            |
| 775 TOTAL | ROD Relief Flow-Thru Fund | 1,152.00   |
| -----     |                           |            |
|           | ** TOTAL **               | 270,771.98 |

NO ERRORS

\*\* END OF REPORT \*\*

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01562 July Dept of Revenue 7.11

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

| VENDOR                         | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION             | CHECK# | AMOUNT |
|--------------------------------|--------------------|----------------|------------------|-------------------------|--------|--------|
| 01-12761                       | SD DEPT OF REVENUE | I-201607117940 | 101-4-130-4230   | JULY SD DEPT OF REVENUE |        | 761.00 |
| DEPARTMENT 130 JUDICIAL SYSTEM |                    |                |                  |                         | TOTAL: | 761.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01562 July Dept of Revenue 7.11

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

| VENDOR   | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION             | CHECK#                           | AMOUNT          |
|----------|--------------------|----------------|------------------|-------------------------|----------------------------------|-----------------|
| 01-12761 | SD DEPT OF REVENUE | I-201607117940 | 101-4-441-4220   | JULY SD DEPT OF REVENUE |                                  | 3,580.04        |
|          |                    |                |                  |                         | DEPARTMENT 441 BEHAVIORAL HEALTH | TOTAL: 3,580.04 |
|          |                    |                |                  |                         | FUND 101 GENERAL FUND            | TOTAL: 4,341.04 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01562 July Dept of Revenue 7.11

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR   | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION             | CHECK#                           | AMOUNT            |
|----------|--------------------|----------------|------------------|-------------------------|----------------------------------|-------------------|
| 01-12761 | SD DEPT OF REVENUE | I-201607117940 | 742-2-2090000    | JULY SD DEPT OF REVENUE |                                  | 520,169.25        |
|          |                    |                |                  |                         | DEPARTMENT 0000 NON-DEPARTMENTAL | TOTAL: 520,169.25 |
|          |                    |                |                  |                         | FUND 742 MOTOR VEHICLE           | TOTAL: 520,169.25 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01562 July Dept of Revenue 7.11

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR   | NAME               | ITEM #         | G/L ACCOUNT NAME | DESCRIPTION             | CHECK#                           | AMOUNT          |
|----------|--------------------|----------------|------------------|-------------------------|----------------------------------|-----------------|
| 01-12761 | SD DEPT OF REVENUE | I-201607117940 | 763-2-2090000    | JULY SD DEPT OF REVENUE |                                  | 1,790.00        |
|          |                    |                |                  |                         | DEPARTMENT 0000 NON-DEPARTMENTAL | TOTAL: 1,790.00 |
|          |                    |                |                  |                         | FUND 763 REGISTER OF DEEDS       | TOTAL: 1,790.00 |
|          |                    |                |                  |                         | REPORT GRA TOTAL:                | 526,300.29      |

\*\* G/L ACCOUNT TOTALS \*\*

| YEAR | ACCOUNT        | NAME                       | AMOUNT     | =====LINE ITEM===== |                            | =====GROUP BUDGET===== |                            |
|------|----------------|----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
|      |                |                            |            | ANNUAL BUDGET       | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET          | BUDGET OVER AVAILABLE BUDG |
| 2016 | 101-4-130-4230 | BLOOD TESTS                | 761.00     | 53,000              | 16,829.00                  |                        |                            |
|      | 101-4-441-4220 | PROFESSIONAL SERV. & FEES  | 3,580.04   | 48,000              | 17,412.28                  |                        |                            |
|      | 742-2-2090000  | AMOUNT HELD FOR MOTOR VEHI | 520,169.25 |                     |                            |                        |                            |
|      | 763-2-2090000  | AMOUNT HELD FOR REGISTER   | 1,790.00   |                     |                            |                        |                            |
|      |                | ** 2016 YEAR TOTALS        | 526,300.29 |                     |                            |                        |                            |

\*\* DEPARTMENT TOTALS \*\*

| ACCT      | NAME              | AMOUNT     |
|-----------|-------------------|------------|
| 101-130   | JUDICIAL SYSTEM   | 761.00     |
| 101-441   | BEHAVIORAL HEALTH | 3,580.04   |
| -----     |                   |            |
| 101 TOTAL | GENERAL FUND      | 4,341.04   |
| 742       | NON-DEPARTMENTAL  | 520,169.25 |
| -----     |                   |            |
| 742 TOTAL | MOTOR VEHICLE     | 520,169.25 |
| 763       | NON-DEPARTMENTAL  | 1,790.00   |
| -----     |                   |            |
| 763 TOTAL | REGISTER OF DEEDS | 1,790.00   |
| -----     |                   |            |
|           | ** TOTAL **       | 526,300.29 |

NO ERRORS

\*\* END OF REPORT \*\*



*Brookings County Finance Office*

Vicki Buseth, Finance Officer

520 3<sup>rd</sup> Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

July 13, 2016

TO: Brookings County Commission  
FROM: Vicki Buseth, Finance Officer  
RE: Finance Officers Report June 2016

Table of Contents:

- Quarterly Highway Transfers: (Action Item)
- Quarterly Emergency Management Transfers: (Action Item)
- Quarterly Register of Deeds Relief Fund Transfers (Action Item)
- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

Thank you,

A handwritten signature in black ink that reads "Vicki Buseth". The signature is written in a cursive style with a large, prominent "V" and "B".

Vicki Buseth

Brookings County Finance Officer

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following transfers as per budget appropriations for the third quarter of 2016:

From General Fund 101-4-911-4294 to Highway and Bridge fund 201-3-371-0000 in the amount of 750,000.00.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of 21,568.00.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of 3,239.25.

# Auditor's Account with the Treasurer

June 30, 2016

## Auditor's Statement

|                          |    |                      |
|--------------------------|----|----------------------|
| General Fund             | \$ | 9,614,468.75         |
| Road & Bridge            | \$ | 4,920,539.59         |
| County Building          | \$ | 3,403,618.89         |
| Debt Service/TIF         | \$ | 315,558.80           |
| <b>Total Major Funds</b> | \$ | <b>18,254,186.03</b> |
| <br>                     |    |                      |
| Non-Major County Funds   | \$ | 357,962.57           |
| <br>                     |    |                      |
| Agency Funds             | \$ | 1,632,083.68         |
| <br>                     |    |                      |
| Outstanding Credit Cards |    |                      |
| <br>                     |    |                      |
| Reconciling Items:       |    |                      |
| Reconciling Items:       | \$ | -                    |
| <br>                     |    |                      |
| <b>GRAND TOTAL</b>       | \$ | <b>20,244,232.28</b> |

## Treasurer's Statement

|  |    |                      |
|--|----|----------------------|
| Total Amount of Deposits in Banks            | \$ | 20,169,168.32        |
| <br>   |    |                      |
| Checking Account Balance                     |    |                      |
| 1st Bank & Trust, Brookings (AP/PR)          | \$ | 228,769.19           |
| 1st Bank & Trust, Brookings (daily)          | \$ | 30,906.86            |
| <br>   |    |                      |
| Money Market Accounts                        |    |                      |
| 1st Bank & Trust, Brookings (Daily)          | \$ | 6,054,394.93         |
| Other Money Markets                          | \$ | 4,648,154.82         |
| Fiscal Agent/TIF/Verasun                     | \$ | -                    |
| HVAC   | \$ | -                    |
| Investment Money Market                      | \$ | 6,202,942.52         |
| <br>   |    |                      |
| CD's - Certificates of Deposit               | \$ | 3,004,000.00         |
| <br>   |    |                      |
| Currency                                     | \$ | 4,429.00             |
| Coins  | \$ | 0.28                 |
| Checks Not Exceeding 3 days                  | \$ | 61,634.07            |
| Change Funds                                 | \$ | 3,255.00             |
| <br>   |    |                      |
| <b>Subtotal (total in Red Book)</b>          | \$ | <b>20,238,486.67</b> |
| <br>   |    |                      |
| Reconciling Items                            |    |                      |
| Reconciling Item - Outstanding Voided Checks | \$ | (83.50)              |
| Reconciling Item                             |    |                      |
| Reconciling Items-interest                   | \$ | 5,875.35             |
| Reconciling Item-charges                     | \$ | (46.24)              |
| <br>   |    |                      |
| <b>GRAND TOTAL</b>                           | \$ | <b>20,244,232.28</b> |

| JUNE 2016 ADDITIVES       |                     |
|---------------------------|---------------------|
| AFLAC                     | \$2,831.52          |
| AVESIS                    | \$1,269.57          |
| OFFICE OF CHILD SUPPORT   | \$400.00            |
| DELTA DENTAL              | \$4,731.54          |
| FLEX ONE                  | \$2,023.58          |
| DEARBORN LIFE INSURANCE   | \$1,235.50          |
| GARNISHMENTS              | \$0.00              |
| LOCAL TEAMSTERS           | \$1,158.00          |
| SDRS                      | \$42,352.50         |
| SDRS SUPPLEMENTAL         | \$1,668.00          |
| EFTPS                     | \$87,592.92         |
| WELLMARK                  | \$88,750.71         |
| SDRS SPECIAL PAY PLAN FEE | \$45.00             |
| SDRS SPECIAL PAY PLAN     | \$25,882.46         |
| AFLAC GROUP/CAIC PRIMARY  | \$522.88            |
| <b>TOTAL:</b>             | <b>\$260,464.18</b> |

| JUNE 2016 PAYROLL    |                     |
|----------------------|---------------------|
| COMMISSION/HR        | \$15,898.69         |
| TECHNOLOGY           | \$5,587.60          |
| ELECTIONS            | \$3,965.32          |
| FINANCE OFFICE       | \$19,603.26         |
| STATES ATTORNEY      | \$26,165.42         |
| EQUALIZATION         | \$16,235.52         |
| REGISTER OF DEEDS    | \$7,750.63          |
| VETERANS/WELFARE     | \$5,925.27          |
| SHERIFF'S OFFICE     | \$81,389.81         |
| CORONER              | \$355.20            |
| COMMUNITY HEALTH     | \$3,269.90          |
| EXTENSION            | \$2,245.78          |
| WEED                 | \$10,275.73         |
| PLANNING/ZONING      | \$5,881.54          |
| HIGHWAY              | \$46,347.93         |
| EMERGENCY MANAGEMENT | \$3,480.44          |
| WIC                  | \$0.00              |
| <b>TOTAL:</b>        | <b>\$254,378.04</b> |

Be it noted, the expenditure adjustments for the month of June 2016 were presented to the board.

\$6703.94 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Highway Department (201)  
Expenditure Corrections 2016

JUNE 2016

| Weed         | 426.5/fuel         | 426/supply  | 411/salaries     | 425/equip   | Totals             |
|--------------|--------------------|-------------|------------------|-------------|--------------------|
| Weed         |                    |             | \$ 166.43        |             | \$ 166.43          |
| 257          | \$ 211.76          |             |                  |             | \$ 211.76          |
| 258          | \$ 384.29          |             | \$ 46.39         |             | \$ 430.68          |
| 259          | \$ 27.49           |             |                  |             | \$ 27.49           |
| 265          | \$ 23.10           |             |                  |             | \$ 23.10           |
| 284          | \$ 324.49          |             |                  |             | \$ 324.49          |
| 288          |                    |             |                  |             | \$ -               |
| 289          | \$ 156.84          |             |                  |             | \$ 156.84          |
| 290          | \$ 208.96          |             |                  |             | \$ 208.96          |
| 291          | \$ 240.01          |             | \$ 30.92         |             | \$ 270.93          |
| 292          | \$ 498.49          |             | \$ 61.84         |             | \$ 560.33          |
| 293          | \$ 110.55          |             |                  |             | \$ 110.55          |
| 294          | \$ 71.40           |             |                  |             | \$ 71.40           |
| <b>TOTAL</b> | <b>\$ 2,257.38</b> | <b>\$ -</b> | <b>\$ 305.58</b> | <b>\$ -</b> | <b>\$ 2,562.96</b> |

| Sheriff        | 426.5/fuel         | 426supply          | 411/salaries     | 425/equip   | Totals             |
|----------------|--------------------|--------------------|------------------|-------------|--------------------|
| A1             | \$ 37.71           |                    |                  |             | \$ 37.71           |
| A2             | \$ 58.80           |                    |                  |             | \$ 58.80           |
| A3             | \$ 163.89          | \$ 186.52          |                  |             | \$ 350.41          |
| A4             | \$ 103.64          |                    |                  |             | \$ 103.64          |
| A6             | \$ 101.97          |                    |                  |             | \$ 101.97          |
| A8             |                    |                    |                  |             | \$ -               |
| A9             |                    |                    |                  |             | \$ -               |
| A11            | \$ 80.10           |                    |                  |             | \$ 80.10           |
| A12            | \$ 135.91          |                    |                  |             | \$ 135.91          |
| A14            | \$ 32.21           |                    |                  |             | \$ 32.21           |
| A25            | \$ 183.51          | \$ 82.74           | \$ 61.84         |             | \$ 328.09          |
| A26            | \$ 198.61          | \$ 493.72          | \$ 92.76         |             | \$ 785.09          |
| A27            | \$ 143.41          |                    |                  |             | \$ 143.41          |
| A28            | \$ 314.09          |                    |                  |             | \$ 314.09          |
| A29            | \$ 202.65          |                    |                  |             | \$ 202.65          |
| A30            |                    |                    |                  |             | \$ -               |
| A31            | \$ 99.59           |                    |                  |             | \$ 99.59           |
| AD             |                    |                    |                  |             | \$ -               |
| AE             | \$ 54.65           | \$ 142.61          | \$ 175.14        |             | \$ 372.40          |
| AF             | \$ 52.85           | \$ 111.66          | \$ 61.84         |             | \$ 226.35          |
| AG             | \$ 113.68          |                    |                  |             | \$ 113.68          |
| RSVP           | \$ 169.35          | \$ (11.11)         |                  |             | \$ 158.24          |
| UNDERCOVER CAR |                    |                    |                  |             | \$ -               |
| Cut up guns    |                    |                    | \$ 36.96         |             | \$ 36.96           |
| <b>TOTAL</b>   | <b>\$ 2,246.62</b> | <b>\$ 1,006.14</b> | <b>\$ 428.54</b> | <b>\$ -</b> | <b>\$ 3,681.30</b> |

| Zoning        | 426.5/fuel      | 426/supply  | 411/salaries | 425/equip   | Totals          |
|---------------|-----------------|-------------|--------------|-------------|-----------------|
| Vehicle #0187 | \$ 31.72        |             |              |             | \$ 31.72        |
| <b>TOTAL</b>  | <b>\$ 31.72</b> | <b>\$ -</b> | <b>\$ -</b>  | <b>\$ -</b> | <b>\$ 31.72</b> |

| Emergency Mana | 426.5/fuel      | 426/supply      | 411/salaries    | 425/equip   | Totals           |
|----------------|-----------------|-----------------|-----------------|-------------|------------------|
| Vehicle #0186  | \$ 49.42        | \$ 59.53        | \$ 30.92        |             | \$ 139.87        |
| <b>TOTAL</b>   | <b>\$ 49.42</b> | <b>\$ 59.53</b> | <b>\$ 30.92</b> | <b>\$ -</b> | <b>\$ 139.87</b> |

| Veteran Service  | 426.5/fuel | 426/supply | 411/salaries | 425/equip | Totals |
|------------------|------------|------------|--------------|-----------|--------|
| Veteran Services |            |            |              |           | \$ -   |

Highway Department (201)  
Expenditure Corrections 2016

JUNE 2016

|                       |                   |                   |                     |                  |               |
|-----------------------|-------------------|-------------------|---------------------|------------------|---------------|
| <b>TOTAL</b>          | \$ -              | \$ -              | \$ -                | \$ -             | \$ -          |
| <b>Commission</b>     | <b>426.5/fuel</b> | <b>426/supply</b> | <b>411/salaries</b> | <b>425/equip</b> | <b>Totals</b> |
| #17 commission van    | \$ 12.81          |                   |                     |                  | \$ 12.81      |
| #84 janitor pick up   |                   |                   |                     |                  | \$ -          |
| <b>Court House</b>    | <b>426.5/fuel</b> | <b>426/supply</b> | <b>411/salaries</b> | <b>425/equip</b> | <b>Totals</b> |
| AD/Court house bld/yd |                   |                   |                     |                  | \$ -          |
| <b>TOTAL</b>          | \$ 12.81          | \$ -              | \$ -                | \$ -             | \$ 12.81      |

|                     |                   |                   |                     |                  |               |
|---------------------|-------------------|-------------------|---------------------|------------------|---------------|
| <b>Equalization</b> | <b>426.5/fuel</b> | <b>426/supply</b> | <b>411/salaries</b> | <b>425/equip</b> | <b>Totals</b> |
| 0116                | \$ 42.86          |                   |                     |                  | \$ 42.86      |
| 0122                | \$ 67.32          |                   |                     |                  | \$ 67.32      |
| 0123                | \$ 14.31          |                   |                     |                  | \$ 14.31      |
| 0124                | \$ 91.19          |                   |                     |                  | \$ 91.19      |
| 0125                | \$ 59.60          |                   |                     |                  | \$ 59.60      |
| <b>TOTAL</b>        | \$ 275.28         | \$ -              | \$ -                | \$ -             | \$ 275.28     |

|              |                   |                   |                     |                  |               |
|--------------|-------------------|-------------------|---------------------|------------------|---------------|
|              | <b>426.5/fuel</b> | <b>426/supply</b> | <b>411/salaries</b> | <b>425/equip</b> | <b>TOTALS</b> |
| <b>TOTAL</b> | \$ 4,873.23       | \$ 1,065.67       | \$ 765.04           | \$ -             | \$ 6,703.94   |

Be it noted, the Register of Deeds Statement of Fees collected for the month of June 2016 in the amount of \$50,314.00 was presented to the board.

Register of Deeds' Statement of Fees Collected during the month of June, 2016 ----

Brookings County, State of South Dakota

The sum of \$50,314.00 in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volumn. 35 on pages 289 & 306

STATE OF SOUTH DAKOTA,

FB\_261481 - FB\_262093

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of June, 2016.

*Beverly Chapman*

Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of \$50,314.00

Dated this 13 day of July, 2016.

*Beverly Chapman*

Register of Deeds

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

-----  
-----

Title of Officer

NO. \_\_\_\_\_

*Register of Deeds'*  
*Statement of Fees*  
*Collected during the*  
*Month of* \_\_\_\_\_

*Filed* \_\_\_\_\_

*County Finance Officer*

*By* \_\_\_\_\_

*Deputy*

*Amount of Fees, \$* \_\_\_\_\_

| BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT |             |             |             |
|---|-------------|-------------|-------------|
|   | JUNE        |             | 2016        |
| TRANSFER FEE                                      |             |             | \$26,864.00 |
| GENERAL FEES                                      | \$17,847.00 |             |             |
| GENERAL FEES                                      |             |             |             |
| FINANCING STATEMENT                               | \$102.00    |             |             |
| LOCATION NOTICE                                   | \$0.00      |             |             |
| TOTAL   | \$          | \$17,949.00 |             |
| MARRIAGE LICENSE<br>35 X \$40 =                   |             |             | \$1,400.00  |
| VITAL RECORDS<br>CERTIFIED COPIES                 |             |             |             |
| BIRTH 103 X \$15=                                 | \$1,545.00  |             |             |
| DEATH 76 X \$15=                                  | \$1,140.00  |             |             |
| MARRIAGE 67 X \$15=                               | \$1,005.00  | \$3,690.00  |             |
| TOTAL   |             |             |             |
| XEROX COPIES & DISC                               |             | \$411.00    |             |
| GRAND TOTAL                                       |             | \$50,314.00 |             |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                                    | ACCOUNT#      | ACCOUNT NAME                       | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|---|---------------|------------------------------------|----------------------|---------------------|--------------------|
| <u>101-GENERAL FUND</u>                 |               |                                    |                      |                     |                    |
|   | 101-1-1010001 | CLAIM ON CASH                      | 10,171,509.40        | ( 557,795.65)       | 9,613,713.75       |
|   | 101-1-1020000 | CASH CHANGE/ROD                    | 45.00                | 0.00                | 45.00              |
|   | 101-1-1021000 | CASH CHANGE/24-7 SOBRIETY          | 50.00                | 0.00                | 50.00              |
|   | 101-1-1022000 | CASH CHANGE/SHERIFF COMMISSARY     | 200.00               | 0.00                | 200.00             |
|   | 101-1-1023000 | cashchange/sheriff front offic     | 60.00                | 0.00                | 60.00              |
|   | 101-1-1030000 | PETTY CASH/ZONING                  | 100.00               | 0.00                | 100.00             |
|   | 101-1-1031000 | PETTY CASH/SHERIFF                 | 100.00               | 0.00                | 100.00             |
|   | 101-1-1032000 | Petty Cash/States Attorney         | 200.00               | 0.00                | 200.00             |
|   | 101-1-1070000 | RESTRICTED CASH                    | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 101-GENERAL FUND             | 10,172,264.40        | ( 557,795.65)       | 9,614,468.75       |
| <u>201-ROAD &amp; BRIDGE FUND</u>       |               |                                    |                      |                     |                    |
|   | 201-1-1010001 | CLAIM ON CASH                      | 5,926,083.85         | ( 1,005,544.26)     | 4,920,539.59       |
|   | 201-1-1070000 | RESTRICTED CASH/ROAD & BRIDGE      | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 201-ROAD & BRIDGE FUND       | 5,926,083.85         | ( 1,005,544.26)     | 4,920,539.59       |
| <u>202-SNOW REMOVAL</u>                 |               |                                    |                      |                     |                    |
|   | 202-1-1010001 | CLAIM ON CASH                      | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 202-SNOW REMOVAL             | 0.00                 | 0.00                | 0.00               |
| <u>203-HIGHWAY &amp; BRIDGE RESERVE</u> |               |                                    |                      |                     |                    |
|   | 203-1-1010001 | CLAIM ON CASH                      | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 203-HIGHWAY & BRIDGE RESERVE | 0.00                 | 0.00                | 0.00               |
| <u>205-WHEEL TAX</u>                    |               |                                    |                      |                     |                    |
|   | 205-1-1010001 | CLAIM ON CASH                      | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 205-WHEEL TAX                | 0.00                 | 0.00                | 0.00               |
| <u>207-E-911 FUND</u>                   |               |                                    |                      |                     |                    |
|   | 207-1-1010001 | CLAIM ON CASH                      | 56,237.45            | 25,470.48           | 81,707.93          |
|   | 207-1-1070000 | RESTRICTED CASH IN BANKS           | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 207-E-911 FUND               | 56,237.45            | 25,470.48           | 81,707.93          |
| <u>226-EMERGENCY MANAGEMENT</u>         |               |                                    |                      |                     |                    |
|   | 226-1-1010001 | CLAIM ON CASH                      | 25,620.72            | ( 37,939.20)        | ( 12,318.48)       |
|   | 226-1-1070000 | RESTRICTED CASH                    | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 226-EMERGENCY MANAGEMENT     | 25,620.72            | ( 37,939.20)        | ( 12,318.48)       |
| <u>229-DOMESTIC ABUSE FUND</u>          |               |                                    |                      |                     |                    |
|   | 229-1-1010001 | CLAIM ON CASH                      | 2,691.00             | 910.00              | 3,601.00           |
|   |               | TOTAL 229-DOMESTIC ABUSE FUND      | 2,691.00             | 910.00              | 3,601.00           |
| <u>231-WIC FUND</u>                     |               |                                    |                      |                     |                    |
|   | 231-1-1010001 | CLAIM ON CASH                      | 0.00                 | 0.00                | 0.00               |
|   |               | TOTAL 231-WIC FUND                 | 0.00                 | 0.00                | 0.00               |

BROOKINGS COUNTY  
CASH BALANCES REPORT  
AS OF: JUNE 30TH, 2016

| FUND                                 | ACCOUNT#                            | ACCOUNT NAME                   | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|--------------------------------------|-------------------------------------|--------------------------------|----------------------|---------------------|--------------------|
| <u>237-CONTRACT LAW ENFORCE</u>      |                                     |                                |                      |                     |                    |
|                                      | 237-1-1010001                       | CLAIM ON CASH                  | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 237-CONTRACT LAW ENFORCE      |                                | 0.00                 | 0.00                | 0.00               |
| <u>248-24/7 PROGRAM</u>              |                                     |                                |                      |                     |                    |
|                                      | 248-1-1010001                       | CLAIM ON CASH                  | 237,296.48           | ( 700.87)           | 236,595.61         |
|                                      | 248-1-1020000                       | CASH CHANGE                    | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 248-24/7 PROGRAM              |                                | 237,296.48           | ( 700.87)           | 236,595.61         |
| <u>250-ROD RELIEF FUND</u>           |                                     |                                |                      |                     |                    |
|                                      | 250-1-1010001                       | CLAIM ON CASH                  | 46,879.51            | 1,497.00            | 48,376.51          |
|                                      | TOTAL 250-ROD RELIEF FUND           |                                | 46,879.51            | 1,497.00            | 48,376.51          |
| <u>301-COUNTY BUILDING FUND</u>      |                                     |                                |                      |                     |                    |
|                                      | 301-1-1010001                       | CLAIM ON CASH                  | 3,466,984.34         | ( 63,365.45)        | 3,403,618.89       |
|                                      | 301-1-1060000                       | CASH WITH FISCAL AGENT         | 0.00                 | 0.00                | 0.00               |
|                                      | 301-1-1070000                       | RESTRICTED CASH                | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 301-COUNTY BUILDING FUND      |                                | 3,466,984.34         | ( 63,365.45)        | 3,403,618.89       |
| <u>302-ADM BLDG PROJECT FUND</u>     |                                     |                                |                      |                     |                    |
|                                      | 302-1-1010001                       | CLAIM ON CASH                  | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 302-ADM BLDG PROJECT FUND     |                                | 0.00                 | 0.00                | 0.00               |
| <u>303-TIF CAPITAL PROJECT FUND</u>  |                                     |                                |                      |                     |                    |
|                                      | 303-1-1010001                       | CLAIM ON CASH                  | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 303-TIF CAPITAL PROJECT FUND  |                                | 0.00                 | 0.00                | 0.00               |
| <u>304-CH BUILDING REMODEL</u>       |                                     |                                |                      |                     |                    |
|                                      | 304-1-1010001                       | CLAIM ON CASH                  | 0.00                 | 0.00                | 0.00               |
|                                      | 304-1-1060000                       | Cash with Fiscal Agent         | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 304-CH BUILDING REMODEL       |                                | 0.00                 | 0.00                | 0.00               |
| <u>401-TIF #1 (Aurora) DEBT SRVC</u> |                                     |                                |                      |                     |                    |
|                                      | 401-1-1010001                       | CLAIM ON CASH                  | 315,558.80           | 0.00                | 315,558.80         |
|                                      | 401-1-1060000                       | CASH WITH FISCAL AGENT/VERASUN | 0.00                 | 0.00                | 0.00               |
|                                      | TOTAL 401-TIF #1 (Aurora) DEBT SRVC |                                | 315,558.80           | 0.00                | 315,558.80         |
| <u>701-BROOKINGS SCHOOL (5-1)</u>    |                                     |                                |                      |                     |                    |
|                                      | 701-1-1010001                       | CLAIM ON CASH                  | 1,098,056.39         | ( 685,319.91)       | 412,736.48         |
|                                      | TOTAL 701-BROOKINGS SCHOOL (5-1)    |                                | 1,098,056.39         | ( 685,319.91)       | 412,736.48         |
| <u>702-SIOUX VALLEY SCHOOL 5-5</u>   |                                     |                                |                      |                     |                    |
|                                      | 702-1-1010001                       | CLAIM ON CASH                  | 306,008.07           | ( 235,701.87)       | 70,306.20          |
|                                      | TOTAL 702-SIOUX VALLEY SCHOOL 5-5   |                                | 306,008.07           | ( 235,701.87)       | 70,306.20          |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                              | ACCOUNT#                         | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|-----------------------------------|----------------------------------|---------------|----------------------|---------------------|--------------------|
| <u>703-DEUBROOK (5-2)</u>         |                                  |               |                      |                     |                    |
|                                   | 703-1-1010001                    | CLAIM ON CASH | 243,513.69           | ( 194,148.26)       | 49,365.43          |
|                                   | TOTAL 703-DEUBROOK (5-2)         |               | 243,513.69           | ( 194,148.26)       | 49,365.43          |
| <u>704-LAW LIBRARY - NOT USED</u> |                                  |               |                      |                     |                    |
|                                   | 704-1-1010001                    | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                   | TOTAL 704-LAW LIBRARY - NOT USED |               | 0.00                 | 0.00                | 0.00               |
| <u>705-ELKTON (5-3)</u>           |                                  |               |                      |                     |                    |
|                                   | 705-1-1010001                    | CLAIM ON CASH | 785,270.10           | ( 727,680.70)       | 57,589.40          |
|                                   | TOTAL 705-ELKTON (5-3)           |               | 785,270.10           | ( 727,680.70)       | 57,589.40          |
| <u>706-LAKE HENDRICKS (5-4)</u>   |                                  |               |                      |                     |                    |
|                                   | 706-1-1010001                    | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                   | TOTAL 706-LAKE HENDRICKS (5-4)   |               | 0.00                 | 0.00                | 0.00               |
| <u>707-ASTORIA (19-1)</u>         |                                  |               |                      |                     |                    |
|                                   | 707-1-1010001                    | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                   | TOTAL 707-ASTORIA (19-1)         |               | 0.00                 | 0.00                | 0.00               |
| <u>708-ESTELLINE (28-2)</u>       |                                  |               |                      |                     |                    |
|                                   | 708-1-1010001                    | CLAIM ON CASH | 42,511.95            | ( 26,652.97)        | 15,858.98          |
|                                   | TOTAL 708-ESTELLINE (28-2)       |               | 42,511.95            | ( 26,652.97)        | 15,858.98          |
| <u>709-ARLINGTON (38-1)</u>       |                                  |               |                      |                     |                    |
|                                   | 709-1-1010001                    | CLAIM ON CASH | 128,868.27           | ( 107,960.15)       | 20,908.12          |
|                                   | TOTAL 709-ARLINGTON (38-1)       |               | 128,868.27           | ( 107,960.15)       | 20,908.12          |
| <u>711-WETLAND PMT TRUST</u>      |                                  |               |                      |                     |                    |
|                                   | 711-1-1010001                    | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                   | TOTAL 711-WETLAND PMT TRUST      |               | 0.00                 | 0.00                | 0.00               |
| <u>712-ARLINGTON CITY</u>         |                                  |               |                      |                     |                    |
|                                   | 712-1-1010001                    | CLAIM ON CASH | 1,928.05             | ( 1,928.05)         | 0.00               |
|                                   | TOTAL 712-ARLINGTON CITY         |               | 1,928.05             | ( 1,928.05)         | 0.00               |
| <u>713-AURORA CITY</u>            |                                  |               |                      |                     |                    |
|                                   | 713-1-1010001                    | CLAIM ON CASH | 4,259.98             | ( 3,851.48)         | 408.50             |
|                                   | TOTAL 713-AURORA CITY            |               | 4,259.98             | ( 3,851.48)         | 408.50             |
| <u>714-BROOKINGS CITY</u>         |                                  |               |                      |                     |                    |
|                                   | 714-1-1010001                    | CLAIM ON CASH | 221,949.61           | ( 195,773.74)       | 26,175.87          |
|                                   | TOTAL 714-BROOKINGS CITY         |               | 221,949.61           | ( 195,773.74)       | 26,175.87          |
| <u>715-BRUCE CITY</u>             |                                  |               |                      |                     |                    |
|                                   | 715-1-1010001                    | CLAIM ON CASH | 13,406.10            | ( 12,597.14)        | 808.96             |
|                                   | TOTAL 715-BRUCE CITY             |               | 13,406.10            | ( 12,597.14)        | 808.96             |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                         | ACCOUNT#                    | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|------------------------------|-----------------------------|---------------|----------------------|---------------------|--------------------|
| <u>716-BUSHNELL CITY</u>     |                             |               |                      |                     |                    |
|                              | 716-1-1010001               | CLAIM ON CASH | 604.29               | ( 604.29)           | 0.00               |
|                              | TOTAL 716-BUSHNELL CITY     |               | 604.29               | ( 604.29)           | 0.00               |
| <u>717-ELKTON CITY</u>       |                             |               |                      |                     |                    |
|                              | 717-1-1010001               | CLAIM ON CASH | 6,037.49             | ( 4,915.71)         | 1,121.78           |
|                              | TOTAL 717-ELKTON CITY       |               | 6,037.49             | ( 4,915.71)         | 1,121.78           |
| <u>718-SINAI CITY</u>        |                             |               |                      |                     |                    |
|                              | 718-1-1010001               | CLAIM ON CASH | 2,249.53             | ( 2,171.22)         | 78.31              |
|                              | TOTAL 718-SINAI CITY        |               | 2,249.53             | ( 2,171.22)         | 78.31              |
| <u>719-VOLGA CITY</u>        |                             |               |                      |                     |                    |
|                              | 719-1-1010001               | CLAIM ON CASH | 16,083.39            | ( 15,067.47)        | 1,015.92           |
|                              | TOTAL 719-VOLGA CITY        |               | 16,083.39            | ( 15,067.47)        | 1,015.92           |
| <u>720-WHITE CITY</u>        |                             |               |                      |                     |                    |
|                              | 720-1-1010001               | CLAIM ON CASH | 9,237.36             | ( 8,345.77)         | 891.59             |
|                              | TOTAL 720-WHITE CITY        |               | 9,237.36             | ( 8,345.77)         | 891.59             |
| <u>721-AFTON TOWNSHIP</u>    |                             |               |                      |                     |                    |
|                              | 721-1-1010001               | CLAIM ON CASH | 1,806.89             | ( 1,781.23)         | 25.66              |
|                              | TOTAL 721-AFTON TOWNSHIP    |               | 1,806.89             | ( 1,781.23)         | 25.66              |
| <u>722-ALTON TOWNSHIP</u>    |                             |               |                      |                     |                    |
|                              | 722-1-1010001               | CLAIM ON CASH | 7,949.40             | ( 7,475.05)         | 474.35             |
|                              | TOTAL 722-ALTON TOWNSHIP    |               | 7,949.40             | ( 7,475.05)         | 474.35             |
| <u>723-ARGO TOWNSHIP</u>     |                             |               |                      |                     |                    |
|                              | 723-1-1010001               | CLAIM ON CASH | 1,763.46             | ( 1,697.33)         | 66.13              |
|                              | TOTAL 723-ARGO TOWNSHIP     |               | 1,763.46             | ( 1,697.33)         | 66.13              |
| <u>724-WATER CONSERVANCY</u> |                             |               |                      |                     |                    |
|                              | 724-1-1010001               | CLAIM ON CASH | 6,525.61             | ( 6,208.85)         | 316.76             |
|                              | TOTAL 724-WATER CONSERVANCY |               | 6,525.61             | ( 6,208.85)         | 316.76             |
| <u>725-ADVANCE TAXES</u>     |                             |               |                      |                     |                    |
|                              | 725-1-1010001               | CLAIM ON CASH | 1,306.16             | ( 292.41)           | 1,013.75           |
|                              | TOTAL 725-ADVANCE TAXES     |               | 1,306.16             | ( 292.41)           | 1,013.75           |
| <u>726-FLEX ONE</u>          |                             |               |                      |                     |                    |
|                              | 726-1-1010001               | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                              | TOTAL 726-FLEX ONE          |               | 0.00                 | 0.00                | 0.00               |
| <u>727-AURORA TOWNSHIP</u>   |                             |               |                      |                     |                    |
|                              | 727-1-1010001               | CLAIM ON CASH | 3,036.97             | ( 3,036.97)         | 0.00               |
|                              | TOTAL 727-AURORA TOWNSHIP   |               | 3,036.97             | ( 3,036.97)         | 0.00               |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                               | ACCOUNT#                          | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE  |
|------------------------------------|-----------------------------------|---------------|----------------------|---------------------|---------------------|
| <u>728-BANGOR TOWNSHIP</u>         |                                   |               |                      |                     |                     |
|                                    | 728-1-1010001                     | CLAIM ON CASH | <u>3,090.36</u>      | <u>( 3,090.36)</u>  | <u>0.00</u>         |
|                                    | TOTAL 728-BANGOR TOWNSHIP         |               | 3,090.36             | ( 3,090.36)         | 0.00                |
| <u>729-BROOKINGS TOWNSHIP</u>      |                                   |               |                      |                     |                     |
|                                    | 729-1-1010001                     | CLAIM ON CASH | <u>4,067.53</u>      | <u>( 3,718.70)</u>  | <u>348.83</u>       |
|                                    | TOTAL 729-BROOKINGS TOWNSHIP      |               | 4,067.53             | ( 3,718.70)         | 348.83              |
| <u>730-ELKTON TOWNSHIP</u>         |                                   |               |                      |                     |                     |
|                                    | 730-1-1010001                     | CLAIM ON CASH | <u>787.85</u>        | <u>( 583.01)</u>    | <u>204.84</u>       |
|                                    | TOTAL 730-ELKTON TOWNSHIP         |               | 787.85               | ( 583.01)           | 204.84              |
| <u>731-U &amp; B SANITARY</u>      |                                   |               |                      |                     |                     |
|                                    | 731-1-1010001                     | CLAIM ON CASH | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>         |
|                                    | TOTAL 731-U & B SANITARY          |               | 0.00                 | 0.00                | 0.00                |
| <u>732-BIG SIOUX WATERSHED</u>     |                                   |               |                      |                     |                     |
|                                    | 732-1-1010001                     | CLAIM ON CASH | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>         |
|                                    | TOTAL 732-BIG SIOUX WATERSHED     |               | 0.00                 | 0.00                | 0.00                |
| <u>733-LP SANITARY SEWER</u>       |                                   |               |                      |                     |                     |
|                                    | 733-1-1010001                     | CLAIM ON CASH | <u>15,478.75</u>     | <u>( 15,470.38)</u> | <u>8.37</u>         |
|                                    | TOTAL 733-LP SANITARY SEWER       |               | 15,478.75            | ( 15,470.38)        | 8.37                |
| <u>734-L.P. WATER</u>              |                                   |               |                      |                     |                     |
|                                    | 734-1-1010001                     | CLAIM ON CASH | <u>948.34</u>        | <u>( 928.58)</u>    | <u>19.76</u>        |
|                                    | TOTAL 734-L.P. WATER              |               | 948.34               | ( 928.58)           | 19.76               |
| <u>735-DELINQUENT TAXES</u>        |                                   |               |                      |                     |                     |
|                                    | 735-1-1010001                     | CLAIM ON CASH | <u>2,824.23</u>      | <u>56.08</u>        | <u>2,880.31</u>     |
|                                    | TOTAL 735-DELINQUENT TAXES        |               | 2,824.23             | 56.08               | 2,880.31            |
| <u>736-MUNICIPALITIES 5%</u>       |                                   |               |                      |                     |                     |
|                                    | 736-1-1010001                     | CLAIM ON CASH | <u>( 15,388.30)</u>  | <u>2,897.65</u>     | <u>( 12,490.65)</u> |
|                                    | TOTAL 736-MUNICIPALITIES 5%       |               | ( 15,388.30)         | 2,897.65            | ( 12,490.65)        |
| <u>737-EUREKA TOWNSHIP</u>         |                                   |               |                      |                     |                     |
|                                    | 737-1-1010001                     | CLAIM ON CASH | <u>2,697.91</u>      | <u>( 2,134.83)</u>  | <u>563.08</u>       |
|                                    | TOTAL 737-EUREKA TOWNSHIP         |               | 2,697.91             | ( 2,134.83)         | 563.08              |
| <u>738-LAKE HENDRICKS TOWNSHIP</u> |                                   |               |                      |                     |                     |
|                                    | 738-1-1010001                     | CLAIM ON CASH | <u>2,485.90</u>      | <u>( 2,288.81)</u>  | <u>197.09</u>       |
|                                    | TOTAL 738-LAKE HENDRICKS TOWNSHIP |               | 2,485.90             | ( 2,288.81)         | 197.09              |
| <u>739-LAKE SINAI TOWNSHIP</u>     |                                   |               |                      |                     |                     |
|                                    | 739-1-1010001                     | CLAIM ON CASH | <u>4,390.59</u>      | <u>( 4,390.59)</u>  | <u>0.00</u>         |
|                                    | TOTAL 739-LAKE SINAI TOWNSHIP     |               | 4,390.59             | ( 4,390.59)         | 0.00                |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                             | ACCOUNT#                        | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|----------------------------------|---------------------------------|---------------|----------------------|---------------------|--------------------|
| <u>740-LAKETON TOWNSHIP</u>      |                                 |               |                      |                     |                    |
|                                  | 740-1-1010001                   | CLAIM ON CASH | 1,935.72             | ( 1,920.05)         | 15.67              |
|                                  | TOTAL 740-LAKETON TOWNSHIP      |               | 1,935.72             | ( 1,920.05)         | 15.67              |
| <u>741-MEDARY TOWNSHIP</u>       |                                 |               |                      |                     |                    |
|                                  | 741-1-1010001                   | CLAIM ON CASH | 7,355.60             | ( 6,940.47)         | 415.13             |
|                                  | TOTAL 741-MEDARY TOWNSHIP       |               | 7,355.60             | ( 6,940.47)         | 415.13             |
| <u>742-MOTOR VEHICLE</u>         |                                 |               |                      |                     |                    |
|                                  | 742-1-1010001                   | CLAIM ON CASH | 522,371.82           | ( 2,027.15)         | 520,344.67         |
|                                  | TOTAL 742-MOTOR VEHICLE         |               | 522,371.82           | ( 2,027.15)         | 520,344.67         |
| <u>743-LK HENDRICKS SANITARY</u> |                                 |               |                      |                     |                    |
|                                  | 743-1-1010001                   | CLAIM ON CASH | 399.26               | ( 370.47)           | 28.79              |
|                                  | TOTAL 743-LK HENDRICKS SANITARY |               | 399.26               | ( 370.47)           | 28.79              |
| <u>744-OAKLAKE TOWNSHIP</u>      |                                 |               |                      |                     |                    |
|                                  | 744-1-1010001                   | CLAIM ON CASH | 1,456.57             | ( 1,446.71)         | 9.86               |
|                                  | TOTAL 744-OAKLAKE TOWNSHIP      |               | 1,456.57             | ( 1,446.71)         | 9.86               |
| <u>745-OAKWOOD TOWNSHIP</u>      |                                 |               |                      |                     |                    |
|                                  | 745-1-1010001                   | CLAIM ON CASH | 3,784.65             | ( 3,718.04)         | 66.61              |
|                                  | TOTAL 745-OAKWOOD TOWNSHIP      |               | 3,784.65             | ( 3,718.04)         | 66.61              |
| <u>746-OSLO TOWNSHIP</u>         |                                 |               |                      |                     |                    |
|                                  | 746-1-1010001                   | CLAIM ON CASH | 2,723.20             | ( 2,723.20)         | 0.00               |
|                                  | TOTAL 746-OSLO TOWNSHIP         |               | 2,723.20             | ( 2,723.20)         | 0.00               |
| <u>747-PARNELL</u>               |                                 |               |                      |                     |                    |
|                                  | 747-1-1010001                   | CLAIM ON CASH | 3,009.79             | ( 2,944.10)         | 65.69              |
|                                  | TOTAL 747-PARNELL               |               | 3,009.79             | ( 2,944.10)         | 65.69              |
| <u>748-PRESTON TOWNSHIP</u>      |                                 |               |                      |                     |                    |
|                                  | 748-1-1010001                   | CLAIM ON CASH | 6,686.84             | ( 6,686.84)         | 0.00               |
|                                  | TOTAL 748-PRESTON TOWNSHIP      |               | 6,686.84             | ( 6,686.84)         | 0.00               |
| <u>749-RICHLAND TOWNSHIP</u>     |                                 |               |                      |                     |                    |
|                                  | 749-1-1010001                   | CLAIM ON CASH | 3,548.15             | ( 3,548.15)         | 0.00               |
|                                  | TOTAL 749-RICHLAND TOWNSHIP     |               | 3,548.15             | ( 3,548.15)         | 0.00               |
| <u>750-STATE FINES</u>           |                                 |               |                      |                     |                    |
|                                  | 750-1-1010001                   | CLAIM ON CASH | 111,769.89           | 1,768.54            | 113,538.43         |
|                                  | TOTAL 750-STATE FINES           |               | 111,769.89           | 1,768.54            | 113,538.43         |
| <u>751-CONTRACT LAW FUND</u>     |                                 |               |                      |                     |                    |
|                                  | 751-1-1010001                   | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                  | TOTAL 751-CONTRACT LAW FUND     |               | 0.00                 | 0.00                | 0.00               |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                            | ACCOUNT#                       | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|---------------------------------|--------------------------------|---------------|----------------------|---------------------|--------------------|
| <u>752-CONTRACT LAW FUND</u>    |                                |               |                      |                     |                    |
|                                 | 752-1-1010001                  | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                 | TOTAL 752-CONTRACT LAW FUND    |               | 0.00                 | 0.00                | 0.00               |
| <u>753-SHERMAN TOWNSHIP</u>     |                                |               |                      |                     |                    |
|                                 | 753-1-1010001                  | CLAIM ON CASH | 12,299.02            | ( 12,270.07)        | 28.95              |
|                                 | TOTAL 753-SHERMAN TOWNSHIP     |               | 12,299.02            | ( 12,270.07)        | 28.95              |
| <u>754-BIG SIOUX</u>            |                                |               |                      |                     |                    |
|                                 | 754-1-1010001                  | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                 | TOTAL 754-BIG SIOUX            |               | 0.00                 | 0.00                | 0.00               |
| <u>755-SALES TAX</u>            |                                |               |                      |                     |                    |
|                                 | 755-1-1010001                  | CLAIM ON CASH | 168.59               | 0.00                | 168.59             |
|                                 | TOTAL 755-SALES TAX            |               | 168.59               | 0.00                | 168.59             |
| <u>756-FIRE INSURANCE</u>       |                                |               |                      |                     |                    |
|                                 | 756-1-1010001                  | CLAIM ON CASH | ( 0.01)              | 0.00                | ( 0.01)            |
|                                 | TOTAL 756-FIRE INSURANCE       |               | ( 0.01)              | 0.00                | ( 0.01)            |
| <u>757-SPECIAL HIWAY (14%)</u>  |                                |               |                      |                     |                    |
|                                 | 757-1-1010001                  | CLAIM ON CASH | 38,068.27            | ( 13,108.61)        | 24,959.66          |
|                                 | TOTAL 757-SPECIAL HIWAY (14%)  |               | 38,068.27            | ( 13,108.61)        | 24,959.66          |
| <u>758-UPPER DEER</u>           |                                |               |                      |                     |                    |
|                                 | 758-1-1010001                  | CLAIM ON CASH | 126.66               | ( 116.27)           | 10.39              |
|                                 | TOTAL 758-UPPER DEER           |               | 126.66               | ( 116.27)           | 10.39              |
| <u>759-BROOKINGS FIRE ASSOC</u> |                                |               |                      |                     |                    |
|                                 | 759-1-1010001                  | CLAIM ON CASH | 414,614.33           | ( 110,012.42)       | 304,601.91         |
|                                 | TOTAL 759-BROOKINGS FIRE ASSOC |               | 414,614.33           | ( 110,012.42)       | 304,601.91         |
| <u>760-STERLING TOWNSHIP</u>    |                                |               |                      |                     |                    |
|                                 | 760-1-1010001                  | CLAIM ON CASH | 5,095.85             | ( 4,722.55)         | 373.30             |
|                                 | TOTAL 760-STERLING TOWNSHIP    |               | 5,095.85             | ( 4,722.55)         | 373.30             |
| <u>761-SHERIFF TRUST</u>        |                                |               |                      |                     |                    |
|                                 | 761-1-1010001                  | CLAIM ON CASH | 0.00                 | 5,817.17            | 5,817.17           |
|                                 | TOTAL 761-SHERIFF TRUST        |               | 0.00                 | 5,817.17            | 5,817.17           |
| <u>762-WETLAND</u>              |                                |               |                      |                     |                    |
|                                 | 762-1-1010001                  | CLAIM ON CASH | 0.00                 | 0.00                | 0.00               |
|                                 | TOTAL 762-WETLAND              |               | 0.00                 | 0.00                | 0.00               |
| <u>763-REGISTER OF DEEDS</u>    |                                |               |                      |                     |                    |
|                                 | 763-1-1010001                  | CLAIM ON CASH | 160.00               | 0.00                | 160.00             |
|                                 | TOTAL 763-REGISTER OF DEEDS    |               | 160.00               | 0.00                | 160.00             |

| FUND                                 | ACCOUNT#      | ACCOUNT NAME                        | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|--------------------------------------|---------------|-------------------------------------|----------------------|---------------------|--------------------|
| <u>764-TRENTON TOWNSHIP</u>          |               |                                     |                      |                     |                    |
|                                      | 764-1-1010001 | CLAIM ON CASH                       | 725.80               | ( 725.80)           | 0.00               |
|                                      |               | TOTAL 764-TRENTON TOWNSHIP          | 725.80               | ( 725.80)           | 0.00               |
| <u>765-VOLGA TOWNSHIP</u>            |               |                                     |                      |                     |                    |
|                                      | 765-1-1010001 | CLAIM ON CASH                       | 9,630.57             | ( 9,544.36)         | 86.21              |
|                                      |               | TOTAL 765-VOLGA TOWNSHIP            | 9,630.57             | ( 9,544.36)         | 86.21              |
| <u>766-LAW LIBRARY FUND</u>          |               |                                     |                      |                     |                    |
|                                      | 766-1-1010001 | CLAIM ON CASH                       | 8,496.02             | 378.00              | 8,874.02           |
|                                      |               | TOTAL 766-LAW LIBRARY FUND          | 8,496.02             | 378.00              | 8,874.02           |
| <u>767-WINSOR TOWNSHIP</u>           |               |                                     |                      |                     |                    |
|                                      | 767-1-1010001 | CLAIM ON CASH                       | 4,641.20             | ( 4,641.20)         | 0.00               |
|                                      |               | TOTAL 767-WINSOR TOWNSHIP           | 4,641.20             | ( 4,641.20)         | 0.00               |
| <u>768-STATEWIDE 24/7 SOBRIETY</u>   |               |                                     |                      |                     |                    |
|                                      | 768-1-1010001 | CLAIM ON CASH                       | 0.00                 | 0.00                | 0.00               |
|                                      |               | TOTAL 768-STATEWIDE 24/7 SOBRIETY   | 0.00                 | 0.00                | 0.00               |
| <u>769-BANK FRANCHISE</u>            |               |                                     |                      |                     |                    |
|                                      | 769-1-1010001 | CLAIM ON CASH                       | 1,464.69             | 0.00                | 1,464.69           |
|                                      |               | TOTAL 769-BANK FRANCHISE            | 1,464.69             | 0.00                | 1,464.69           |
| <u>770-TAX SALE REDEMPTION</u>       |               |                                     |                      |                     |                    |
|                                      | 770-1-1010001 | CLAIM ON CASH                       | 18,926.15            | ( 18,926.15)        | 0.00               |
|                                      |               | TOTAL 770-TAX SALE REDEMPTION       | 18,926.15            | ( 18,926.15)        | 0.00               |
| <u>771-WIND TOWERS</u>               |               |                                     |                      |                     |                    |
|                                      | 771-1-1010001 | CLAIM ON CASH                       | 0.00                 | 0.00                | 0.00               |
|                                      |               | TOTAL 771-WIND TOWERS               | 0.00                 | 0.00                | 0.00               |
| <u>775-ROD Relief Flow-Thru Fund</u> |               |                                     |                      |                     |                    |
|                                      | 775-1-1010001 | Claim on Cash                       | 0.00                 | 0.00                | 0.00               |
|                                      | 775-1-1010010 | Claim on Cash                       | 0.00                 | 0.00                | 0.00               |
|                                      |               | TOTAL 775-ROD Relief Flow-Thru Fund | 0.00                 | 0.00                | 0.00               |
| <u>780-DAKOTACARE</u>                |               |                                     |                      |                     |                    |
|                                      | 780-1-1010001 | CLAIM ON CASH                       | 0.00                 | 0.00                | 0.00               |
|                                      |               | TOTAL 780-DAKOTACARE                | 0.00                 | 0.00                | 0.00               |
| <u>781-River Ridge</u>               |               |                                     |                      |                     |                    |
|                                      | 781-1-1010001 | claim on cash                       | 344.00               | ( 344.00)           | 0.00               |
|                                      |               | TOTAL 781-River Ridge               | 344.00               | ( 344.00)           | 0.00               |

BROOKINGS COUNTY  
 CASH BALANCES REPORT  
 AS OF: JUNE 30TH, 2016

| FUND                               | ACCOUNT#                          | ACCOUNT NAME  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|------------------------------------|-----------------------------------|---------------|----------------------|---------------------|--------------------|
| <u>782-Meyer's Second Addition</u> |                                   |               |                      |                     |                    |
|                                    | 782-1-1010001                     | Claim on Cash | 0.00                 | 0.00                | 0.00               |
|                                    | TOTAL 782-Meyer's Second Addition |               | 0.00                 | 0.00                | 0.00               |
| <u>783-BRIDLE ESTATES SANT</u>     |                                   |               |                      |                     |                    |
|                                    | 783-1-1010001                     | CLAIM ON CASH | 158.81               | 1.32                | 160.13             |
|                                    | TOTAL 783-BRIDLE ESTATES SANT     |               | 158.81               | 1.32                | 160.13             |
| <u>784-Lake Hendricks Road</u>     |                                   |               |                      |                     |                    |
|                                    | 784-1-1010001                     | Claim on Cash | 1,690.65             | ( 1,690.65)         | 0.00               |
|                                    | TOTAL 784-Lake Hendricks Road     |               | 1,690.65             | ( 1,690.65)         | 0.00               |
| TOTAL CASH BALANCES                |                                   |               | 24,355,024.56        | ( 4,110,792.28)     | 20,244,232.28      |
|                                    |                                   |               | =====                | =====               | =====              |

\*\*\* END OF REPORT \*\*\*

# Fund Balance

June 30, 2016

## 101-General Fund

|  |                       |
|--|-----------------------|
| Nondspendable Fund Balance-Inventory           | \$0.00                |
| Restricted Fund Balance-Debt Service           | \$0.00                |
| Committed Fund Balance                         | \$0.00                |
| Operating Transfer In                          | \$0.00                |
| Assigned Fund Balance-Subsequent Year's Budget | \$0.00                |
| Assigned Fund Balance-Admininstration Building | \$0.00                |
| Assigned Fund Balance-Highway Projects         | \$614,101.00          |
| Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts  | \$4,750,000.00        |
| Assigned Fund Balance-Courthouse Remodel       | \$0.00                |
| Unassigned Fund Balance                        | \$3,470,098.93        |
| <b>Total</b>                                   | <b>\$8,834,199.93</b> |

## 201-Road & Bridge Fund

|  |                       |
|--|-----------------------|
| Nondspendable Fund Balance-Inventory           | \$252,465.35          |
| Restricted Fund Balance-Road Purposes          | \$186,619.41          |
| Restricted Fund Balance-Snow Removal           | \$334,620.30          |
| Assigned Fund Balance-Subsequent Year's Budget |                       |
| Assigned Fund Balance-Road Purposes            | \$3,093,519.10        |
| <b>Total</b>                                   | <b>\$3,867,224.16</b> |

## 207-E911 Fund

|                                      |                    |
|--------------------------------------|--------------------|
| Restricted Fund Balance-911 Purposes | -\$23,282.00       |
| Assigned Fund Balance-911 Purposes   | \$105,340.52       |
| <b>Total</b>                         | <b>\$82,058.52</b> |

## 226-Emergency Management

|  |                    |
|--|--------------------|
| Restricted Fund Balance-Emergency Management   |                    |
| Assigned Fund Balance-Subsequent Year's Budget | \$65,926.00        |
| Assigned Fund Balance-Emergency Management     | -\$47,346.54       |
| <b>Total</b>                                   | <b>\$18,579.46</b> |

## 229-Domestic Abuse Fund

|  |                   |
|--|-------------------|
| Restricted Fund Balance-Domestic Abuse | \$4,486.00        |
| Assigned Fund Balance-Domestic Abuse   | \$0.00            |
| <b>Total</b>                           | <b>\$4,486.00</b> |

## 237-Contract Law Enforcement

|                                      |               |
|--------------------------------------|---------------|
| Restricted Fund Balance-Contract Law | \$0.00        |
| Assigned Fund Balance-Contract Law   | \$0.00        |
| <b>Total</b>                         | <b>\$0.00</b> |

## 248-24/7 Program

|                                       |                     |
|---------------------------------------|---------------------|
| Restricted Fund Balance-24/7 Sobriety | \$221,544.52        |
| Assigned Fund Balance-24/7 Sobriety   | \$0.00              |
| <b>Total</b>                          | <b>\$221,544.52</b> |

## 250-Register of Deeds Relief Fund

|                                |                    |
|--------------------------------|--------------------|
| Restricted for ROD Relief Fund | \$51,957.01        |
| <b>Total</b>                   | <b>\$51,957.01</b> |

## 301-County Building Fund

|  |                       |
|--|-----------------------|
| Restricted Fund Balance-County Building            | \$731,230.21          |
| Operating Transfer In                              | \$418,985.00          |
| Assigned Fund Balance-Courthouse Building Purposes | \$0.00                |
| Assigned Fund Balance-Administration Building      | \$0.00                |
| Assigned Fund Balance-Juvenile Detention Center    | \$150,000.00          |
| Assigned Fund Balance-Detention Center             | \$2,000,000.00        |
| <b>Total</b>                                       | <b>\$3,300,215.21</b> |

## 302-Administrative Building Project

|  |               |
|--|---------------|
| Restricted Fund Balance-Capital Projects       | \$0.00        |
| Assigned Fund Balance-Subsequent Year's Budget | \$0.00        |
| Assigned Fund Balance-Capital Projects         | \$0.00        |
| <b>Total</b>                                   | <b>\$0.00</b> |

## 304-CH Building Remodel

|  |               |
|--|---------------|
| Restricted Fund Balance-Capital Projects       | \$0.00        |
| Assigned Fund Balance-Subsequent Year's Budget | \$0.00        |
| Assigned Fund Balance-Capital Projects         | \$0.00        |
| <b>Total</b>                                   | <b>\$0.00</b> |

## 401-Debt Service

|                                      |               |
|--------------------------------------|---------------|
| Restricted Fund Balance-Debt Service | \$0.00        |
| Restricted Fund Balance-TIF Reserve  | \$0.00        |
| <b>Total</b>                         | <b>\$0.00</b> |

**BROOKINGS COUNTY  
GENERAL FUND SURPLUS ANALYSIS  
DATE June 30, 2016**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

**ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:**

**Assets:**

|                                    |                 |
|------------------------------------|-----------------|
| 10100 Cash                         | \$ 9,613,713.75 |
| 10200 Cash Change                  | \$ 355.00       |
| 10300 Petty Cash                   | \$ 400.00       |
| 10400 Interest Bearing Accounts    |                 |
| 10500 Savings Certificates         |                 |
| 10600 Cash with Fiscal Agent       |                 |
| 10700 Restricted Cash in Banks     |                 |
| 10800 Taxes Receivable--Current    | \$ 5,045,405.12 |
| 11000 Taxes Receivable--Delinquent | \$ 8,000.43     |
| 11XXX Other Receivables            | \$ 3,504.53     |
| 12800 Notes Receivable             |                 |
| 13100 Due from Other fund          |                 |
| 13200 Due from Other Government    |                 |
| 13300 Advance to Other Fund        |                 |
| 14100 Inventory of Supplies        |                 |
| 15100 Investments                  |                 |
| 1XXXX Other Assets                 |                 |

**Deferred Outflows of Resources:**

|  |  |
|--|--|
| 19800 Other Deferred Outflows of Resources |  |
|--|--|

**TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES**

|  |                    |
|--|--------------------|
|  | \$ 14,671,378.83 * |
|--|--------------------|

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:**

**Liabilities:**

|                                |           |
|--------------------------------|-----------|
| 20100 Claims Payable           |           |
| 20200 Accounts Payable         | \$ 247.81 |
| 20800 Due to Other Funds       |           |
| 20900 Due to Other Governments |           |

## GENERAL FUND SURPLUS ANALYSIS

|                                   |                 |
|-----------------------------------|-----------------|
| 21600 Accrued Wages Payable       |                 |
| 21700 Payroll Withholding Payable | \$ 65.80        |
| 22300 Unearned Revenue            |                 |
| 2XXXX Other liabilities           | \$ 5,053,405.55 |

**Deferred Inflows of Resources:**

- 25000 Unavailable Revenue--Property Taxes
- 25100 Unavailable Revenue--Special Assessments
- 25200 Other Deferred Inflows of Resources

**Fund Balances:**

|   |                    |
|---|--------------------|
| 27300 Nonspendable  |                    |
| 27400 Restricted  |                    |
| 27500 Committed   |                    |
| 27600 Assigned  | \$ 5,364,101.00    |
| 27601 Subsequent Year's Budget (GF Budget's Cash Applied amount)  |                    |
| <i>(choose one of the following amounts based on filing date)</i>   |                    |
| March = 75% of GF's cash applied in current budget  |                    |
| September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget. | \$ 302,907.00      |
| December = 100% of GF's cash applied in next year's budget.   |                    |
| 27602 Capital Outlay Accumulations  |                    |
| 276XX _____   |                    |
| 276XX _____   |                    |
| 27700 Unassigned  | \$ 3,950,651.67 ** |

**TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES**

|  |                    |
|--|--------------------|
|  | \$ 14,671,378.83 * |
|--|--------------------|

|   |                  |
|---|------------------|
| Following Year's General Fund Budget<br>(use current year for March analysis) | \$ 12,675,898.00 |
|---|------------------|

|  |        |
|--|--------|
| The unassigned fund balance, account 27700,<br>divided by the following year's General Fund budget<br>resulting in the fund balance percentage | 31.17% |
|--|--------|

\*Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

\*\*Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

## JUNE 16 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected \$736,737.96

Motor Vehicle Monies Sent to State \$520,169.25

Monies That Get Apportioned \$216,568.71

### Breakdown of MV Fees within the County

|  | County              | Townships          | Towns              | Total               |
|--|---------------------|--------------------|--------------------|---------------------|
| Wheel Tax                                      | \$53,667.56         | \$6,708.45         | \$6,708.45         | \$67,084.46         |
| 14% Special Highway to Townships               |                     | \$49,124.49        |                    | \$49,124.49         |
| 5% Muncipal to Cities                          |                     |                    | \$17,544.46        | \$17,544.46         |
| 22.5% MV to County Road & Bridge Fund          | \$78,950.08         |                    |                    | \$78,950.08         |
| Lien Fees And Misc Fees to County General Fund | \$3,865.22          |                    |                    | \$3,865.22          |
| 63.75% Mobile Home Revenue                     | \$0.00              |                    |                    | \$0.00              |
| <b>Total</b>                                   | <b>\$136,482.86</b> | <b>\$55,832.94</b> | <b>\$24,252.91</b> | <b>\$216,568.71</b> |

| June Internet/Terminal Renewals                                 | Collected   | County's Portion |
|---|-------------|------------------|
| 218 Internet Renewals & SS Terminals (included in totals above) | \$19,699.06 | \$9,365.27       |

### OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

|                  | Electric Co-op Tax  |               |               |               |
|------------------|---------------------|---------------|---------------|---------------|
| County           |                     |               |               |               |
| Townships        |                     |               |               |               |
| Cities           |                     |               |               |               |
| School Districts | \$482,696.26        |               |               |               |
| Water District   |                     |               |               |               |
| <b>TOTALS</b>    | <b>\$482,696.26</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

|             |             |   |
|-------------|-------------|---|
| Fine Monies | \$39,983.34 | Divided among schools based on enrollment |
|-------------|-------------|---|

## JUNE 2016 TAX BREAKDOWN

|                                       |                     |
|---------------------------------------|---------------------|
| Tax Dollars Stay With County          | \$52,411.13         |
| Distress Warrant Fees                 | \$400.00            |
| Advertising & Tax Cert Fees           | \$41.50             |
| Total County                          | \$52,852.63         |
| Townships                             | \$2,941.42          |
| Cities                                | \$20,476.79         |
| Schools                               | \$144,068.37        |
| East Dakota Water                     | \$316.73            |
| Special Assessments                   | \$9,801.04          |
| TIF Collections                       | \$450.63            |
| <b>GRAND TOTAL TAX \$\$ COLLECTED</b> | <b>\$230,907.61</b> |

BROOKINGS COUNTY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2016

101-GENERAL FUND  
FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|--------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>   |                   |                   |                        |                |                   |
| TAXES                    | 11,129,889.00     | 51,548.95         | 5,991,141.60           | 53.83          | 5,138,747.40      |
| LICENSES & PERMITS       | 55,400.00         | 7,059.00          | 32,770.00              | 59.15          | 22,630.00         |
| INTERGOVERNMENTAL        | 593,375.00        | 20,672.30         | 483,974.46             | 81.56          | 109,400.54        |
| CHARGES FOR GOODS & SERV | 1,048,211.80      | 90,349.73         | 544,960.45             | 51.99          | 503,251.35        |
| FINES & FORFEITS         | 45,000.00         | 4,451.24          | 29,182.24              | 64.85          | 15,817.76         |
| MISC. REVENUE            | 72,000.00         | 4,712.00          | 46,469.21              | 64.54          | 25,530.79         |
| OTHER FINANCING SOURCES  | 0.00              | 0.00              | 9,394.91               | 0.00           | ( 9,394.91)       |
| TOTAL REVENUES           | 12,943,875.80     | 178,793.22        | 7,137,892.87           | 55.14          | 5,805,982.93      |
|                          | =====             | =====             | =====                  | =====          | =====             |

EXPENDITURE SUMMARY

|                          |              |            |            |        |              |
|--------------------------|--------------|------------|------------|--------|--------------|
| COMMISSIONERS            | 408,491.43   | 29,578.64  | 174,269.37 | 42.66  | 234,222.06   |
| CONTINGENCY              | 633,720.00   | 0.00       | 0.00       | 0.00   | 633,720.00   |
| ELECTIONS                | 115,625.65   | 15,067.84  | 58,955.38  | 50.99  | 56,670.27    |
| JUDICIAL SYSTEM          | 504,500.00   | 71,287.63  | 291,416.33 | 57.76  | 213,083.67   |
| FINANCE OFFICE           | 526,133.74   | 40,686.47  | 242,859.19 | 46.16  | 283,274.55   |
| STATES ATTORNEY          | 666,127.64   | 49,493.28  | 299,200.05 | 44.92  | 366,927.59   |
| TEEN COURT               | 25,000.00    | 0.00       | 25,000.00  | 100.00 | 0.00         |
| COUNTY BUILDING          | 441,944.47   | 44,659.01  | 176,826.89 | 40.01  | 265,117.58   |
| DIRECTOR OF EQUALIZATION | 509,251.84   | 45,017.95  | 240,763.76 | 47.28  | 268,488.08   |
| REGISTER OF DEEDS        | 210,490.35   | 16,418.46  | 98,622.47  | 46.85  | 111,867.88   |
| VETERAN'S SERVICE        | 77,217.58    | 5,423.59   | 33,337.54  | 43.17  | 43,880.04    |
| PREDATORY ANIMAL CONTROL | 7,825.00     | 3,912.18   | 3,912.18   | 50.00  | 3,912.82     |
| TECHNOLOGY               | 347,151.64   | 14,776.31  | 153,311.50 | 44.16  | 193,840.14   |
| HUMAN RESOURCES          | 107,988.99   | 7,634.17   | 46,890.94  | 43.42  | 61,098.05    |
| SHERIFF'S OFFICE         | 1,419,382.88 | 103,127.94 | 651,499.79 | 45.90  | 767,883.09   |
| COUNTY JAIL              | 1,143,412.79 | 117,183.91 | 574,154.29 | 50.21  | 569,258.50   |
| CORONER                  | 35,960.00    | 2,819.04   | 11,209.73  | 31.17  | 24,750.27    |
| JUVENILE DETENTION       | 54,000.00    | 51,138.80  | 80,039.02  | 148.22 | ( 26,039.02) |
| HUMANE SOCIETY           | 10,000.00    | 0.00       | 10,000.00  | 100.00 | 0.00         |
| FIRE DEPARTMENT TRUST    | 100,000.00   | 0.00       | 0.00       | 0.00   | 100,000.00   |
| DRAINAGE COMMISSION      | 1,600.00     | 13.86      | 239.45     | 14.97  | 1,360.55     |
| E-911                    | 125,000.00   | 0.00       | 125,000.00 | 100.00 | 0.00         |
| POOR RELIEF              | 233,502.69   | 10,980.89  | 86,169.69  | 36.90  | 147,333.00   |
| FOOD PANTRY              | 6,000.00     | 0.00       | 6,000.00   | 100.00 | 0.00         |
| COMMUNITY HEALTH NURSE   | 64,594.75    | 6,491.87   | 36,524.54  | 56.54  | 28,070.21    |
| HOSPITAL FUNDING         | 750,000.00   | 0.00       | 750,000.00 | 100.00 | 0.00         |
| WIC                      | 18,881.36    | 1,723.84   | 1,762.84   | 9.34   | 17,118.52    |
| UNITED RETIREMENT CENTER | 0.00         | 0.00       | 0.00       | 0.00   | 0.00         |
| BATA                     | 47,000.00    | 0.00       | 47,000.00  | 100.00 | 0.00         |
| ICAP                     | 12,137.00    | 0.00       | 6,068.50   | 50.00  | 6,068.50     |
| DOMESTIC ABUSE           | 40,000.00    | 0.00       | 40,000.00  | 100.00 | 0.00         |
| BEHAVIORAL HEALTH        | 62,000.00    | 6,934.60   | 31,653.30  | 51.05  | 30,346.70    |
| ADVANCE                  | 35,000.00    | 0.00       | 35,000.00  | 100.00 | 0.00         |
| ECMH-CD                  | 55,000.00    | 0.00       | 55,000.00  | 100.00 | 0.00         |

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2016

101-GENERAL FUND  
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|------------------------------------|---------------------|-------------------|------------------------|----------------|---------------------|
| PUBLIC LIBRARIES                   | 23,450.00           | 4,375.00          | 11,950.00              | 50.96          | 11,500.00           |
| HISTORICAL MUSEUM                  | 4,000.00            | 0.00              | 4,000.00               | 100.00         | 0.00                |
| OTHER                              | 0.00                | 0.00              | 0.00                   | 0.00           | 0.00                |
| BOYS & GIRLS CLUB                  | 0.00                | 0.00              | 0.00                   | 0.00           | 0.00                |
| GLACIAL LAKES                      | 0.00                | 0.00              | 0.00                   | 0.00           | 0.00                |
| SENIOR COMPANION                   | 2,300.00            | 0.00              | 2,300.00               | 100.00         | 0.00                |
| MENTORING                          | 5,000.00            | 0.00              | 5,000.00               | 100.00         | 0.00                |
| COUNTY EXTENSION                   | 146,969.84          | 10,617.75         | 75,094.91              | 51.10          | 71,874.93           |
| BROOKINGS CONS DISTRICT            | 25,000.00           | 0.00              | 25,000.00              | 100.00         | 0.00                |
| WEED CONTROL                       | 293,937.79          | 62,295.12         | 122,079.45             | 41.53          | 171,858.34          |
| PLANNING & ZONING                  | 175,638.92          | 15,135.65         | 81,492.06              | 46.40          | 94,146.86           |
| 1ST DISTRICT                       | 40,431.00           | 0.00              | 20,215.46              | 50.00          | 20,215.54           |
| ECONOMIC DEVELOPMENT               | 65,000.00           | 0.00              | 65,000.00              | 100.00         | 0.00                |
| TRANSFERS OUT                      | <u>3,099,229.00</u> | <u>0.00</u>       | <u>1,549,614.50</u>    | <u>50.00</u>   | <u>1,549,614.50</u> |
| TOTAL EXPENDITURES                 | 12,675,896.35       | 736,793.80        | 6,354,433.13           | 50.13          | 6,321,463.22        |
|                                    | =====               | =====             | =====                  | =====          | =====               |
| REVENUES OVER/(UNDER) EXPENDITURES | 267,979.45          | ( 558,000.58)     | 783,459.74             |                | ( 515,480.29)       |

BROOKINGS COUNTY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2016

201-ROAD & BRIDGE FUND  
FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|------------------------------------|---------------------|-------------------|------------------------|----------------|---------------------|
| <u>REVENUE SUMMARY</u>             |                     |                   |                        |                |                     |
| TAXES                              | 550,000.00          | 67,084.46         | 338,822.07             | 61.60          | 211,177.93          |
| LICENSES & PERMITS                 | 9,000.00            | 1,690.00          | 4,510.00               | 50.11          | 4,490.00            |
| INTERGOVERNMENTAL                  | 2,110,225.00        | 303,941.76        | 2,053,573.74           | 97.32          | 56,651.26           |
| CHARGES FOR GOODS & SERV           | 51,644.00           | 5,143.23          | 13,816.36              | 26.75          | 37,827.64           |
| MISC. REVENUE                      | 13,750.00           | 1,616.43          | 10,860.83              | 78.99          | 2,889.17            |
| OTHER FINANCING SOURCES            | <u>3,100,000.00</u> | <u>0.00</u>       | <u>1,500,685.10</u>    | <u>48.41</u>   | <u>1,599,314.90</u> |
| TOTAL REVENUES                     | 5,834,619.00        | 379,475.88        | 3,922,268.10           | 67.22          | 1,912,350.90        |
| =====                              |                     |                   |                        |                |                     |
| <u>EXPENDITURE SUMMARY</u>         |                     |                   |                        |                |                     |
| HIGHWAY ADMINISTRATION             | 5,985,222.40        | 1,373,317.73      | 2,252,460.20           | 37.63          | 3,732,762.20        |
|                                    | <u>108,000.00</u>   | <u>11,706.41</u>  | <u>57,962.50</u>       | <u>53.67</u>   | <u>50,037.50</u>    |
| TOTAL EXPENDITURES                 | 6,093,222.40        | 1,385,024.14      | 2,310,422.70           | 37.92          | 3,782,799.70        |
| =====                              |                     |                   |                        |                |                     |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 258,603.40)       | ( 1,005,548.26)   | 1,611,845.40           |                | ( 1,870,448.80)     |

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2016

207-E-911 FUND  
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| TAXES                              | 0.00              | 0.00              | 0.00                   | 0.00           | 0.00              |
| INTERGOVERNMENTAL                  | 303,000.00        | 25,443.33         | 152,790.12             | 50.43          | 150,209.88        |
| MISC. REVENUE                      | 0.00              | 27.15             | 119.42                 | 0.00           | ( 119.42)         |
| OTHER FINANCING SOURCES            | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL REVENUES                     | 303,000.00        | 25,470.48         | 152,909.54             | 50.47          | 150,090.46        |
| =====                              |                   |                   |                        |                |                   |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| 911 SERVICES                       | <u>303,000.00</u> | <u>0.00</u>       | <u>153,260.13</u>      | <u>50.58</u>   | <u>149,739.87</u> |
| TOTAL EXPENDITURES                 | 303,000.00        | 0.00              | 153,260.13             | 50.58          | 149,739.87        |
| =====                              |                   |                   |                        |                |                   |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00              | 25,470.48         | ( 350.59)              |                | 350.59            |

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2016

229-DOMESTIC ABUSE FUND  
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| LICENSES & PERMITS                 | 7,300.00          | 660.00            | 2,340.00               | 32.05          | 4,960.00          |
| CHARGES FOR GOODS & SERV           | <u>2,000.00</u>   | <u>250.00</u>     | <u>1,425.00</u>        | <u>71.25</u>   | <u>575.00</u>     |
| TOTAL REVENUES                     | 9,300.00          | 910.00            | 3,765.00               | 40.48          | 5,535.00          |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| DOMESTIC ABUSE                     | <u>9,300.00</u>   | <u>0.00</u>       | <u>4,650.00</u>        | <u>50.00</u>   | <u>4,650.00</u>   |
| TOTAL EXPENDITURES                 | 9,300.00          | 0.00              | 4,650.00               | 50.00          | 4,650.00          |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00              | 910.00 (          | 885.00)                |                | 885.00            |

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2016

248-24/7 PROGRAM  
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| INTERGOVERNMENTAL                  | 14,000.00         | 0.00              | 16,755.73              | 119.68 (       | 2,755.73)         |
| CHARGES FOR GOODS & SERV           | 45,000.00         | 3,809.00          | 25,551.00              | 56.78          | 19,449.00         |
| MISC. REVENUE                      | 0.00              | 79.48             | 516.68                 | 0.00 (         | 516.68)           |
| TOTAL REVENUES                     | 59,000.00         | 3,888.48          | 42,823.41              | 72.58          | 16,176.59         |
| =====                              |                   |                   |                        |                |                   |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| COUNTY JAIL                        | 53,060.00         | 4,589.35          | 27,772.32              | 52.34          | 25,287.68         |
| TOTAL EXPENDITURES                 | 53,060.00         | 4,589.35          | 27,772.32              | 52.34          | 25,287.68         |
| =====                              |                   |                   |                        |                |                   |
| REVENUES OVER/(UNDER) EXPENDITURES | 5,940.00 (        | 700.87)           | 15,051.09              | (              | 9,111.09)         |

BROOKINGS COUNTY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JUNE 30TH, 2016

250-ROD RELIEF FUND  
FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| CHARGES FOR GOODS & SERV           | 18,500.00         | 1,497.00          | 6,897.00               | 37.28          | 11,603.00         |
| OTHER FINANCING SOURCES            | <u>12,957.00</u>  | <u>0.00</u>       | <u>6,478.50</u>        | <u>50.00</u>   | <u>6,478.50</u>   |
| TOTAL REVENUES                     | 31,457.00         | 1,497.00          | 13,375.50              | 42.52          | 18,081.50         |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| ROD RELIEF FUND                    | <u>72,457.00</u>  | <u>0.00</u>       | <u>16,956.00</u>       | <u>23.40</u>   | <u>55,501.00</u>  |
| TOTAL EXPENDITURES                 | 72,457.00         | 0.00              | 16,956.00              | 23.40          | 55,501.00         |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | ( 41,000.00)      | 1,497.00 (        | 3,580.50)              | (              | 37,419.50)        |

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JUNE 30TH, 2016

301-COUNTY BUILDING FUND  
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| TAXES                              | 281,570.00        | 1,303.68          | 152,810.62             | 54.27          | 128,759.38        |
| INTERGOVERNMENTAL                  | 9,600.00          | 0.00              | 9,836.67               | 102.47 (       | 236.67)           |
| MISC. REVENUE                      | 4,000.00          | 1,143.72          | 7,554.53               | 188.86 (       | 3,554.53)         |
| OTHER FINANCING SOURCES            | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL REVENUES                     | 295,170.00        | 2,447.40          | 170,201.82             | 57.66          | 124,968.18        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| COUNTY BUILDING                    | 138,500.00        | 4,989.34          | 5,974.63               | 4.31           | 132,525.37        |
| DEBT SERVICE                       | <u>121,648.00</u> | <u>60,823.51</u>  | <u>60,823.51</u>       | <u>50.00</u>   | <u>60,824.49</u>  |
| TOTAL EXPENDITURES                 | 260,148.00        | 65,812.85         | 66,798.14              | 25.68          | 193,349.86        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 35,022.00 (       | 63,365.45)        | 103,403.68             | (              | 68,381.68)        |

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2016

301-COUNTY BUILDING FUND

50.00% OF YEAR COMP.

DEBT SERVICE

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>DEBT SERVICE</u>                   |                   |                   |                        |                |                   |
| 301-4-800-4410 PRINCIPLE              | 77,425.00         | 38,443.15         | 38,443.15              | 49.65          | 38,981.85         |
| 301-4-800-4420 LEASE PAYMENT/INTEREST | 44,223.00         | 22,380.36         | 22,380.36              | 50.61          | 21,842.64         |
| 301-4-800-4430 FISCAL AGENT           | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL DEBT SERVICE                    | 121,648.00        | 60,823.51         | 60,823.51              | 50.00          | 60,824.49         |
| <hr/>                                 |                   |                   |                        |                |                   |
| TOTAL DEBT SERVICE                    | 121,648.00        | 60,823.51         | 60,823.51              | 50.00          | 60,824.49         |
| <hr/>                                 |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                    | 260,148.00        | 65,812.85         | 66,798.14              | 25.68          | 193,349.86        |
| <hr/>                                 |                   |                   |                        |                |                   |
| REVENUES OVER/(UNDER) EXPENDITURES    | 35,022.00         | ( 63,365.45)      | 103,403.68             |                | ( 68,381.68)      |

\*\*\* END OF REPORT \*\*\*

# Aged Accounts Receivable Report-June 2016

## County Liens

*6,176 Accounts in the Report*

|               |                       |
|---------------|-----------------------|
| Current       | \$100,963.24          |
| 30 days       | \$39,639.37           |
| 60 days       | \$44,795.53           |
| 90 days       | \$39,734.54           |
| over 120 days | \$5,545,553.40        |
| <b>Total</b>  | <b>\$5,770,686.08</b> |

|                                   |                       |
|-----------------------------------|-----------------------|
| Court Appointed Attorney Fees     | \$2,900,890.60        |
| Civil Judgement Lien              | \$198,697.43          |
| Care of Poor                      | \$2,274,554.60        |
| Involuntary Mental Illness        | \$12,799.42           |
| Voluntary Mental Illness          | \$214,354.48          |
| Prisoner Meds                     | \$149,732.32          |
| Restitution (psycho sexual evals) | \$2,416.50            |
| Transcripts                       | \$19,290.70           |
| Other                             | (\$2,049.97)          |
| <b>Total</b>                      | <b>\$5,770,686.08</b> |

## Jail Costs

*1,838 Accounts in the Report*

|               |                     |
|---------------|---------------------|
| Current       | \$29,732.56         |
| 30 days       | \$19,744.94         |
| 60 days       | \$19,103.43         |
| 90 days       | \$2,000.02          |
| over 120 days | \$845,127.32        |
| <b>Total</b>  | <b>\$915,708.27</b> |

|              |                     |
|--------------|---------------------|
| CAA          | \$0.00              |
| Jail Costs   | \$775,713.64        |
| Prison Meds  | \$144,829.44        |
| Other        | (\$4,834.81)        |
| <b>Total</b> | <b>\$915,708.27</b> |

## Juvenile Detention

*557 Accounts in the Report*

|               |                     |
|---------------|---------------------|
| Current       | (\$931.42)          |
| 30 days       | \$0.00              |
| 60 days       | \$0.00              |
| 90 days       | \$0.00              |
| over 120 days | \$816,436.06        |
| <b>Total</b>  | <b>\$815,504.64</b> |

|              |                     |
|--------------|---------------------|
| Juveniles    | \$816,436.06        |
| Other        | (\$931.42)          |
| <b>Total</b> | <b>\$815,504.64</b> |

## Letter of Intent for the Exchange of Real Property

---

This Letter of Intent for the Exchange of Real Property is made by and between the County of Brookings South Dakota, referred to in this Letter as the “County”, and the City of Brookings, South Dakota, referred to in this Letter of Intent as the “City”.

### 1. Background and Purpose of this Letter of Intent

The County of Brookings and the City of Brookings have long enjoyed a cooperative and effective relationship, as evidenced most recently by their joint design, construction, management and use of the Brookings City & County Government Center. Over the years, the governing boards of the County and City and their respective staff have discussed the possible relocation of the Brookings County Resource Center. The City, at various times, has expressed an interest in acquiring the Brookings County Resource Center to expand its Swiftel Center facilities. Recently, the newly-constructed Brookings Outdoor Adventure Center has been identified as a possible new home for the County’s programs and activities conducted within the Brookings County Resource Center. The Brookings Outdoor Adventure Center is located pursuant to a long-term lease upon City property and the County and City believe the Brookings Outdoor Adventure Center Building could accommodate the programs and activities of both the Outdoor Adventure Center and the Brookings County Resource Center.

Based upon the foregoing, the County and the City desire to set forth this Letter of Intent to Exchange their respective interests in these facilities so that, upon the successful completion of this transaction, the County’s Resource Center would relocate to and occupy the Outdoor Adventure Center Building, and the City would acquire, in exchange, the Brookings County Resource Center.

This Letter of Intent is intended to be a nonbinding Statement of the Intent of the County and the City to prepare for a transaction which would be consummated with a binding Resolution of both the County and the City Authorizing the Exchange of Real Property.

### 2. Acquisition by the City of the County Resource Building

The City of Brookings will acquire from the County of Brookings, all right, title, and interest to the County Resource Center, located upon the following described property:

A portion of the northwest corner of Lot 5 in Wiese Addition to the City of Brookings, County of Brookings, State of South Dakota, located at 826 32<sup>nd</sup> Avenue, Brookings, South Dakota, as indicated on Exhibit “A” attached hereto and incorporated herein by this reference.

3. Acquisition by the County of the approximately 3.77 acres of land upon which the Outdoor Adventure Center is located

The City of Brookings will convey all right, title and interest in the approximately 3.77 acres of land upon which the Outdoor Adventure Center Building is located to the County of Brookings.

The Outdoor Adventure Center Building is located at 2810 22<sup>nd</sup> Avenue South, Brookings, South Dakota, as shown on Exhibits "B" and "C", attached hereto and incorporated herein by this reference. A survey of the area to be acquired by the County may be required prior to closing so the exact dimensions may be determined.

4. Additional Consideration to the County of Brookings

As consideration for the above exchange, the City of Brookings shall pay to the County of Brookings the sum of \$900,000.00 for the purchase of the County Resource Center, with \$400,000.00 credit for the conveyance of approximately 3.77 acres of land upon which the Outdoor Adventure Center is located. The City would pay the remaining \$500,000.00 to the County in five equal payments over a five (5) year period interest-free.

5. Agreement to jointly develop a plan for the exchange of Real Property

The respective Governing Boards of the County of Brookings and City of Brookings will direct staff to develop the specific plans to complete the exchange described herein, with the date of the exchange to occur on or before December 31, 2016.

6. Termination of this Letter of Intent

Either party to this Letter of Intent may terminate this Agreement at any time prior to closing by providing written Notice to the other party. If either party terminates prior to closing, the parties will each pay one-half of the costs incurred with respect to this Agreement. Upon the successful closing of the transaction set forth in this Agreement, the parties will also each pay one-half of all costs incurred to complete this transaction.

7. Additional Terms To Be Addressed Prior to Closing

In addition, the City of Brookings and the County of Brookings will execute a long-term joint use parking lot agreement for use and maintenance of the parking lot serving the Outdoor Adventure Center Building.

The Brookings County 4-H Program would still have use of the Swiftel Center for specific pre-determined events, including Achievement Days, the Horse Show, the Dog Show, and any other events as agreed to.

Any agreement between the City and the County is contingent upon a transaction between the County of Brookings and the Outdoor Adventure Center whereby the Outdoor Adventure Center conveys the facility to Brookings County, with closing on

such transaction to be simultaneous with the closing on the transactions between the City and the County.

IN WITNESS WHEREOF the Parties hereunto agree and execute this Agreement on the day and year set forth below.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED:  
BY CITY OF BROOKINGS

APPROVED:  
BY BROOKINGS COUNTY

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Commission Chairperson

ATTEST:

ATTEST:

\_\_\_\_\_  
Title: City Clerk

\_\_\_\_\_  
Finance Officer

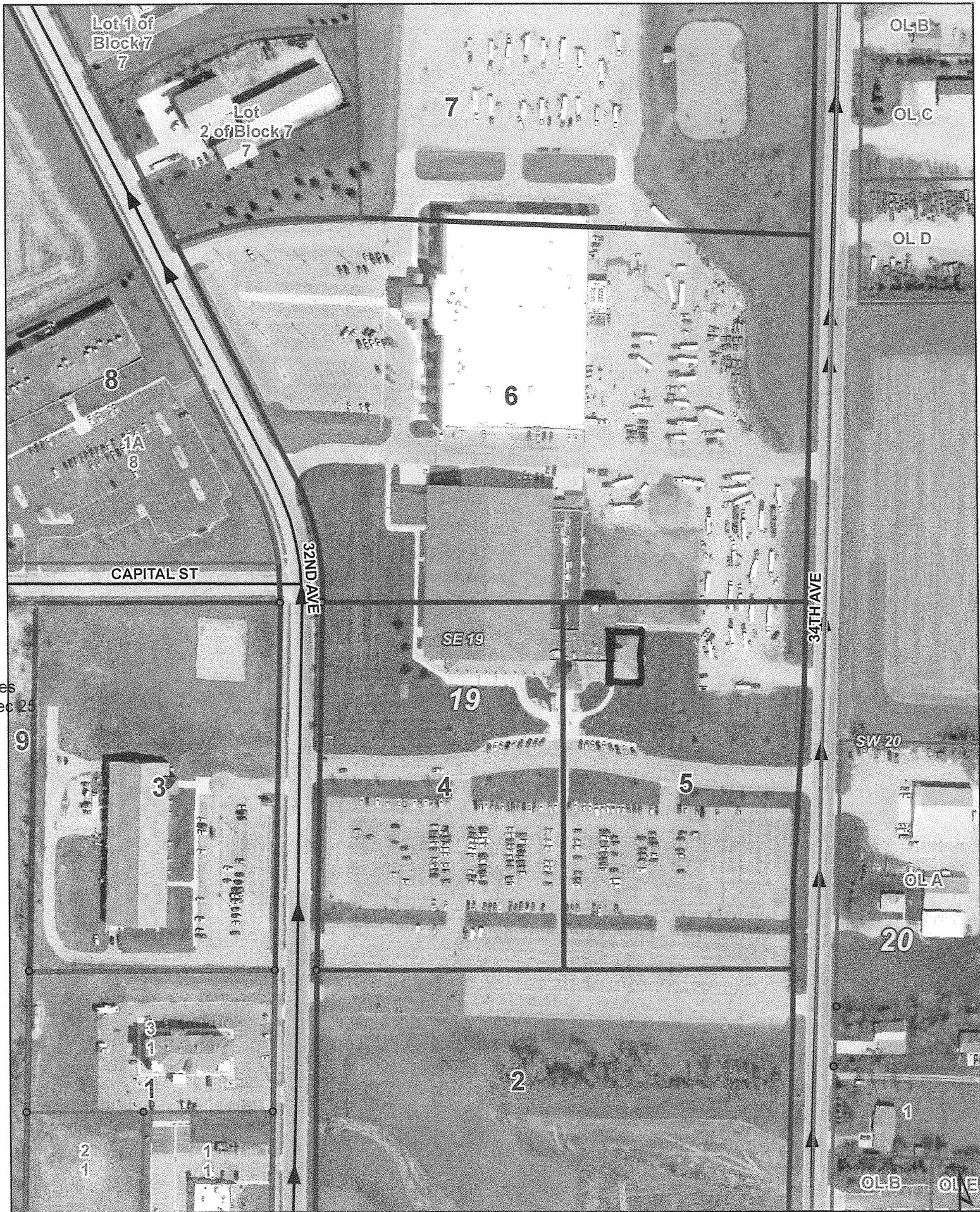
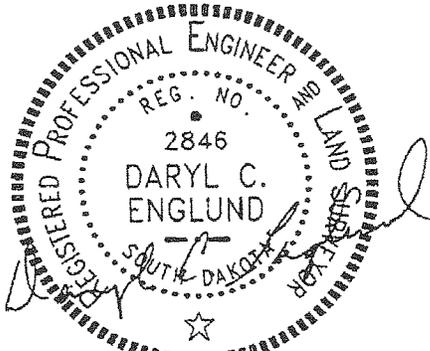


Exhibit "A"

Exhibit "B"

A 3.77 acre "T" – shaped area at the Southeast corner of Southbrook Softball Complex as shown on Exhibit "A". Starting at a point Forty Feet (40') West of the Centerline of 22<sup>nd</sup> Avenue and Twenty Feet (20') North of the South edge of the Complex's gravel parking, then proceeding South Three Hundred Twenty Feet (S 320'), then West Three Hundred Feet (W 300'), then North Ninety Feet (N 90'), then West Three Hundred Eighty Feet (W 380'), then North One Hundred Ninety Feet (N 190'), then East Four Hundred Eighty Feet (E 480'), then North Forty Feet (N 40'), then East Two Hundred Feet (E 200'), to the starting point.

SCALE: 1" = 150'  
 GRID BEARING  
 NAD 83 SDSPC NORTH ZONE



8/15/2013  
 SE1/4 EXC. E300' OF THE N940' & EXC. S1700'  
 SEC. 1-109-50  
 (SOUTHBROOK SOFTBALL FIELDS)  
 OWNER: CITY OF BROOKINGS

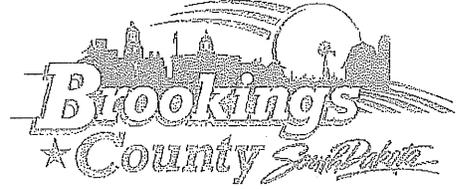
| Line Table |         |             |
|------------|---------|-------------|
| Line #     | Length  | Direction   |
| L1         | 33.01'  | S88°24'55"W |
| L3         | 32.68'  | S42°00'00"W |
| L4         | 404.84' | S3°00'00"E  |
| L5         | 45.35'  | S42°00'00"W |
| L6         | 426.89' | S3°00'00"E  |
| L7         | 43.47'  | S41°48'49"E |
| L8         | 156.28' | S3°00'00"E  |
| L9         | 25.40'  | S87°00'00"W |
| L10        | 12.00'  | N3°00'00"W  |
| L11        | 5.40'   | N87°00'00"E |
| L12        | 137.34' | N3°00'00"W  |
| L13        | 43.47'  | N41°48'49"W |
| L14        | 442.22' | N3°00'00"W  |
| L15        | 45.35'  | N42°00'00"E |
| L16        | 404.84' | N3°00'00"W  |
| L17        | 33.25'  | N42°00'00"E |
| L18        | 19.49'  | N2°40'18"W  |
| L19        | 19.58'  | N88°24'55"E |

E300' OF THE N940' & S1700'  
 SE1/4 SEC. 1-109-50  
 OWNER: CITY OF BROOKINGS

20' UTILITY EASEMENT  
 22,808± S.F.



|                    |                      |                  |  |   |
|--------------------|----------------------|------------------|--|---|
| DRAWN BY:<br>JLU   | JOB NO:<br>21565-00  | EASEMENT DRAWING |  | DRAWING NO:   |
| CHECKED BY:<br>BJW | DATE:<br>AUGUST 2013 | EXHIBIT A        |  | BANNER ASSOCIATES, INC. • CONSULTING ENGINEERS & ARCHITECTS<br>408 22nd Ave. S. • P.O. Box 286 - Brookings, SD 57006 • (605) 892-6342 |



## Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

*Please attach additional sheets if needed.*

Date Submitted: June 27, 2016 Appointment Applied For: Brookings Health System Board

Last Name: Anderson First: Sheila

Address: 3310 Walnut Ln

City: Brookings State: SD Zip Code: 57006

E-mail Address: ssanders@itc.tel.com

Home Phone: 605-693-6504 Work Phone: 605-692-0200 Cell Phone: 605-651-3803

Describe Why You are Interested In This Board: See Attached

---

---

---

---

---

---

---

---

Amount of Time Available: See Attached

---

---

---

---

Citizen Interest Application

Attachment – Sheila Anderson

Describe Why You are Interested In This Board:

Brooking Health Systems is an important part of the Brookings Area Community. I believe our community needs to continue investments in infrastructure and services to maintain and improve Brookings area attractiveness to current and potential citizens. I have been looking for a way to help contribute to the community at a higher level. When I learned more about the open board position, I found the opportunity to be a fit with my desire to serve the community and to provide the board with the financial expertise it is looking for.

Amount of Time Available:

I work full time at Daktronics. I would be available up to 10-15 hours per month with additional time can be arranged as needed. I am generally most available on evenings and weekends.

List Any Relevant Educational Experience:

Bachelor of Science in Accounting, Southwest Minnesota State University - 1995

Master of Business Administration, University of South Dakota – 2014

List Any Relevant Professional Experience:

Daktronics, Inc.: Since 2012, I have served as CFO/Treasurer. I am responsible for financial systems and financial reporting, investor relations, acquisitions, forecasting, and I am part of the management team which sets strategy for the company. I began at Daktronics in 2002 and had various responsibilities from cost accounting, project accounting, Sarbanes Oxley Compliance, SEC reporting, treasury/banking, to accounting system IT projects.

Prior to Daktronics, I worked in public accounting and held a staff accounting position.

Other Community Involvement/Activities/Service Organizations You Are Involved In:

Brookings Fastpitch Softball Association, Treasury – past 4 years

Junior Achievement Instructor – past 10 years

St Thomas More - Youth Group Leader and various other volunteer activities – past 15 years



## Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

*Please attach additional sheets if needed.*

Date Submitted: 7/7/16 Appointment Applied For: Brookings Health System

Last Name: Little First: Daniel

Address: 7135 Valley View Circle

City: Brookings State: SD Zip Code: 57006

E-mail Address: d.little@delittledvm.com

Home Phone: 605-693-2370 Work Phone: 605-697-3000 Cell Phone: 605-695-3732

Describe Why You are Interested In This Board: To support the continued growth, development, and quality of BHS. Desire to continue to provide high quality services to local residents and Brookings County while also supporting adjoining counties.

Amount of Time Available: As Needed.

List Any Relevant Educational Experience:

Veterinary Medical & Laboratory Training  
Past Trustee and member of Strategic Planning  
Committee that created the initial draft of  
the current Master Plan. Experience with  
Channing Brookings Chamber, serving on BEDC Board,  
and Brookings Rotary.

List Any Relevant Professional Experience:

Veterinary Medicine, Quality Assurance Systems,  
Background in financial analysis, team facilitation,  
and management.

Other Community Involvement/Activities/Service Organizations You Are Involved In:

Brookings Chamber of Commerce, Past Chm.

BEDC - Past Board Member

Brookings Rotary - President

Leadership Roundtable

Brookings Aerospots Unlimited - local pilot group.

W.O. 20943

**APPLICATION FOR OCCUPANCY  
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

**ADDRESS OF PROPOSED CONSTRUCTION**

City/Township Name: Brookings, Section: 12 Quarter Section: NE (NW) SE SW  
Street/Avenue of Construction: 477<sup>th</sup> Ave, Nearest Intersection: 209<sup>th</sup> St  
Distance from nearest intersection: 35' North (South) East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage New Underground Powerline *Will be Retiring*
2. Cable Type Underground Power Line *old 3 Phase overhead*
3. Outside Diameter or Pipe Size 2 1/4" *powerline South Side*
4. Method of Installation Directional Bore *Intersection and Installing*
5. Crossing Bituminous Roads 477<sup>th</sup> Ave *New Underground Power Line*

\*This installation will comply with the National Safety Code and all Federal Guidelines.

\*Warning signs will be installed where appropriate.

\*Ditches will be restored back to present condition.

\*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

\*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 7-7-16

Applicant Address: P.O. Box 216, Colman, SD 57017

Phone: 605-256-1638 Fax: 605-256-1690

I Approve of this Application:

Signature of Adjacent Landowner: \_\_\_\_\_ Date: \_\_\_\_\_

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Recommended for Approval:

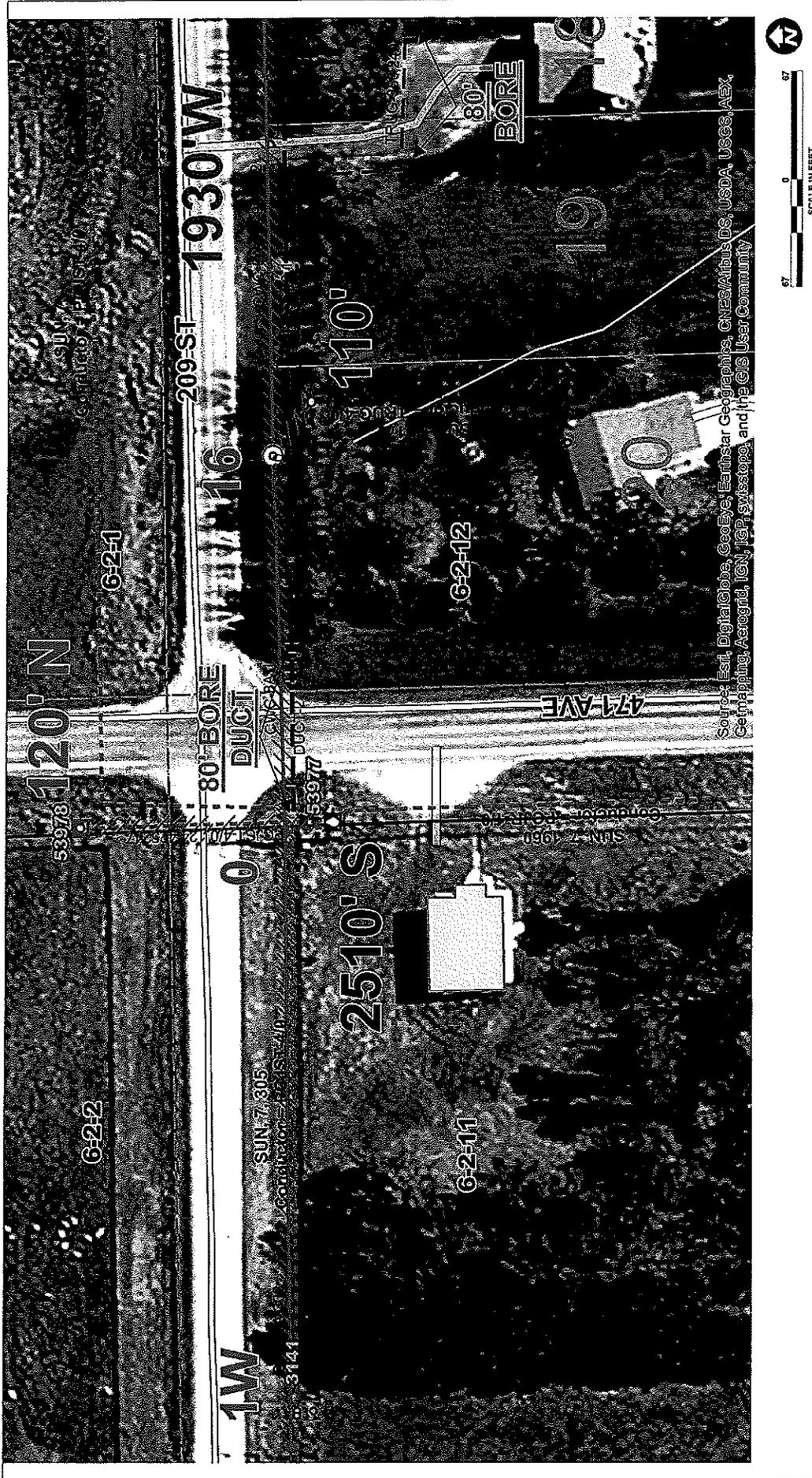
By: [Signature]  
(Brookings County Superintendent)

Date: 7-12-16

Approved: Board of County Commissioners

By: \_\_\_\_\_  
(Commission Chairman)

Date: \_\_\_\_\_



W.O. 21577

**APPLICATION FOR OCCUPANCY**  
**RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

**ADDRESS OF PROPOSED CONSTRUCTION**

City/Towship Name: Eureka Twp., Section: 33 Quarter Section: NE (NW) SE SW  
Street/Avenue of Construction: County Highway 38, Nearest Intersection: 468th Ave  
Distance from nearest intersection: 1,551' North South (East) West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage Electric Utility Distribution
2. Cable Type 1/0
3. Outside Diameter or Pipe Size 2"
4. Method of Installation Bore underneath 201st St a.k.a. County Road 38
5. Crossing Bituminous Roads \_\_\_\_\_

\*This installation will comply with the National Safety Code and all Federal Guidelines.

\*Warning signs will be installed where appropriate.

\*Ditches will be restored back to present condition.

\*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

\*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Tim Scholmeister Date: 4/08/16

Applicant Address: P.O. Box 216, Colman, SD 57017

Phone: 605-256-1656 Fax: 605-256-1696 or 605-256-1690

Signature of Adjacent Landowner: \_\_\_\_\_ Date: \_\_\_\_\_  
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Recommended for Approval:

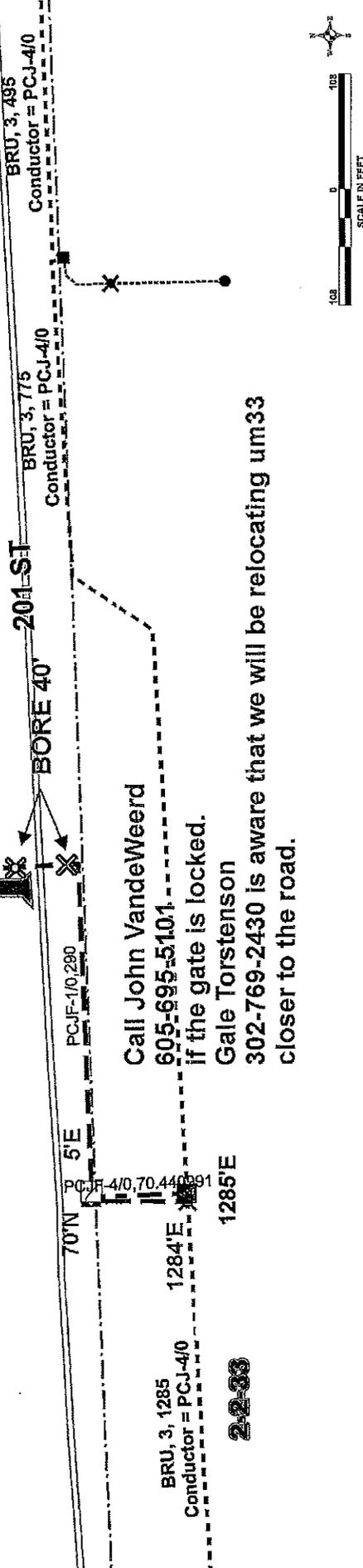
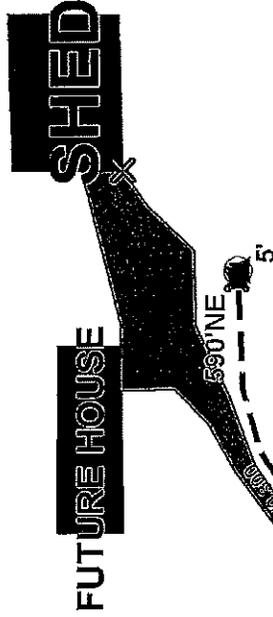
By: Richard Burt Date: 7-12-16  
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Commission Chairman)

W.O. 21577  
 12721296  
 002-2-028-03-4  
 TIM GUTORMSON  
 605-695-5980  
 NEW 400 AMP GLD  
 MIKE NINGEN OF  
 CLITIES ELECTRIC  
 605-690-1276  
 MIKE IS AWARE  
 THAT HE NEEDS  
 TO CALL IN WITH  
 WIRING CERT. #

**2-2-03**



Call John VandeWeerd  
 605-695-5101  
 if the gate is locked.  
 Gale Torstenson  
 302-769-2430 is aware that we will be relocating um33  
 closer to the road.

BRU, 3, 1285  
 Conductor = PCJ-4/0

**2-2-03**

W.O. 21851

**APPLICATION FOR OCCUPANCY  
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

**ADDRESS OF PROPOSED CONSTRUCTION**

City/Township Name: Aurora, Section: 32 Quarter Section: NE (NW) SE SW  
Street/Avenue of Construction: 473 Ave or 34th ST, Nearest Intersection: 8th ST  
Distance from nearest intersection: 323.5' North (South) East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage New service L.R. Crossing Lights & poles
2. Cable Type 4/0 URD Triplex 240 volt
3. Outside Diameter or Pipe Size 2 1/4"
4. Method of Installation Boring
5. Crossing Bituminous Roads 473 Ave or 34th ST

\*This installation will comply with the National Safety Code and all Federal Guidelines.

\*Warning signs will be installed where appropriate.

\*Ditches will be restored back to present condition.

\*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

\*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 6-13-16

Applicant Address: P.O. Box 216 Edman, SD 57017

Phone: 605-256-1628 Fax: 605-256-1690

I Approve of this Application:

Signature of Adjacent Landowner: \_\_\_\_\_ Date: \_\_\_\_\_

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: \_\_\_\_\_

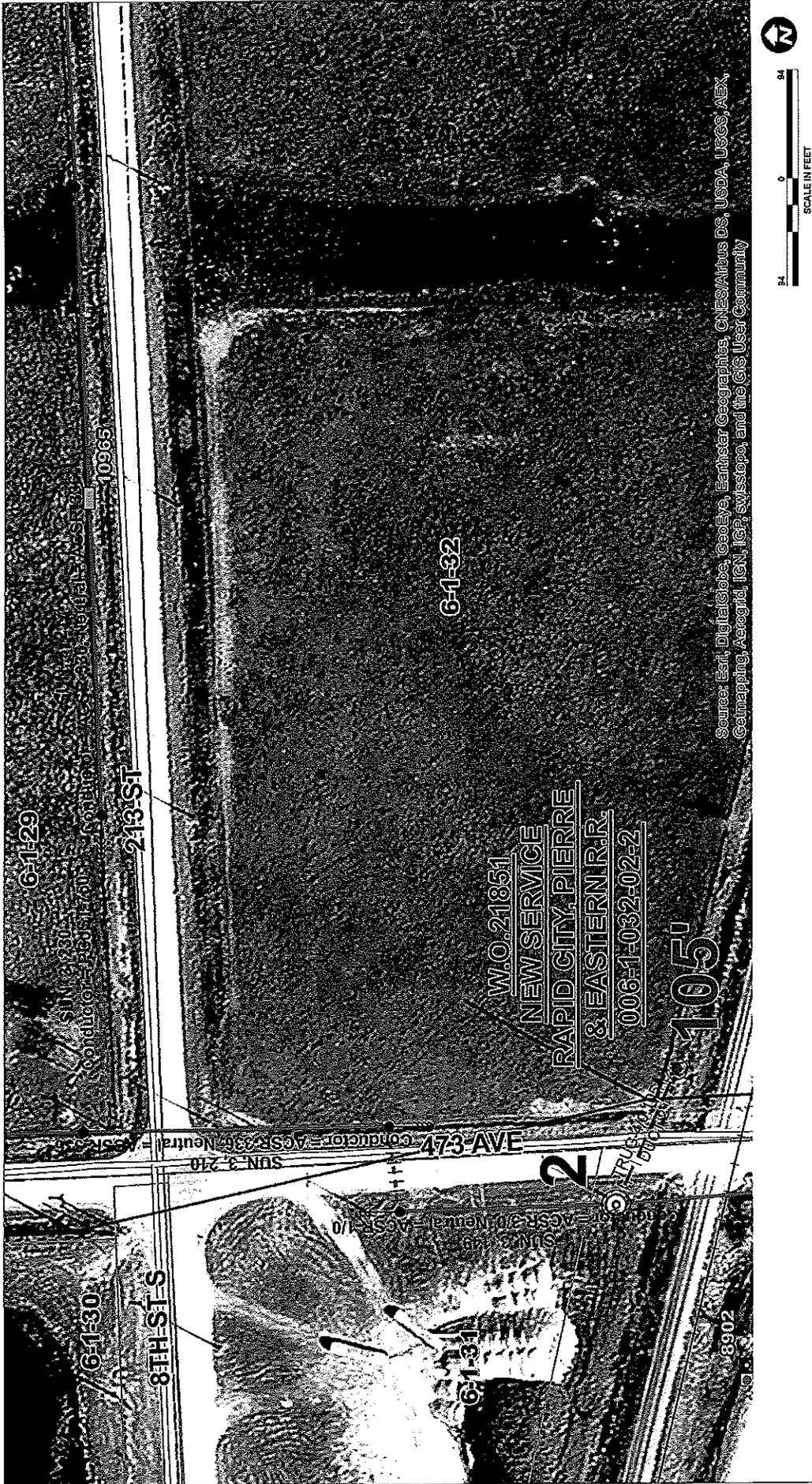
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Recommended for Approval:

By: [Signature] Date: 7-13-16  
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Commission Chairman)



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aergrid, IGN, IGP, swisstopo, and the GIS User Community

