



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, August 9, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[07-19-2016 Minutes.pdf](#)
[07-21-2016 Minutes.pdf](#)
[08-03-2016 Special Meeting.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of cellular authorizations.

Documents:

[Cellular Authorization - Littlecott.pdf](#)
[Cellular Authorization - Page.pdf](#)

E. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. Routine Business

A. Approval of claims.

Documents:

[Claims Pd 8.09.16.PDF](#)
[Aug Cell Reimbursement 8.09.16.PDF](#)
[Fire Premium Refunds 8 04 16.pdf](#)

B. Department Head reports.

i. Community Health Quarterly Report

Documents:

[Community Health Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Discussion and possible action to approve the re-submission of a \$100,000 Local Infrastructure Improvement Program grant application.

B. Discussion and possible action on entering into a purchase agreement with the City of Brookings for the land under the Outdoor Adventure Center by the County and for the purchase of the Brookings County Resource Center by the City.

C. Action to approve Agreement #16-66: a Planned Equipment Maintenance Agreement between Brookings County and Cummins Central Power, LLC for the purpose of inspecting the County's emergency generator for the courthouse and Sheriff's Department.

Documents:

[Cummins Maintenance Agreement.pdf](#)

D. Action to approve Agreement #16-67: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-120-053, project number BRF 6295(00)16-1 PCN 05NU.

Documents:

[06-120-053 Bridge Improvement Grant.pdf](#)

E. Action to approve Agreement #16-68: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-169-238, project number BRF 6319(00)16-2 PCN 05NV.

Documents:

[06-169-238 Bridge Improvement Grant.pdf](#)

F. Action to approve Agreement #16-69: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-169-239, project number BRF 6319(00)16-3 PCN 05NW.

Documents:

[06-169-239 Bridge Improvement Grant.pdf](#)

- G. Action to approve Agreement #16-70: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-240-123, project number BRF 6317(00)16-4 PCN 05NX.**

Documents:

[06-240-123 Bridge Improvement Grant.pdf](#)

- H. Action to approve Agreement #16-71: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-080-044-U).**

Documents:

[06-080-044-U Letter of Contract.pdf](#)

- I. Action to approve Agreement #16-72: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-193-050-U).**

Documents:

[06-193-050-U Letter of Contract.pdf](#)

- J. Action to approve Agreement #16-73: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-201-050-U).**

Documents:

[06-201-050-U Letter of Contract.pdf](#)

- K. Action to approve Agreement #16-74: an application for occupancy of right-of-way of county highways made by Brookings-Deuel Rural Water System.**

Documents:

[Resolution 16-74 ROW.pdf](#)

- L. Action to declare the following items as surplus property to be sold or salvaged.**

- *Asset #79122: Henderson Sander to be salvaged.*
- *Asset #00078: Henderson Sander to be salvaged.*
- *Asset #0590: 1998 Ford Truck with 16' Crysteel Box to be sold on auction.*
- *Asset #79235: Cat Motor Grader 140H to be sold.*

Documents:

[Surplus Items.pdf](#)

M. Action to approve Agreement #16-75: the 2017 Emergency Management Performance Grant Subaward Agreement.

Documents:

[2017-SLA.pdf](#)

N. Action to approve Resolution #16-23: a Plat of Lots 1 & 2 of Block 2 of Brookstone Addition in the SE1/4 of Section 17, Township 109 North, Range 49 West of the 5th P.M., Brookings County, South Dakota.

Documents:

[2016plat005.pdf](#)

O. Action to approve Resolution #16-24: Plat of Lot 12 of Dakota Shores Second Subdivision all being located in Gov't Lots 4 & 5, Section 15, T112N, R47W of the 5th P.M., Brookings County, South Dakota.

Documents:

[2016plat006.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Director Report.pdf](#)
[Sioux Valley Commissioners Assoc Agenda.pdf](#)
[Conservation District Tour.pdf](#)
[Weed Dept Letter.pdf](#)
[Dept of Corrections Letter.pdf](#)
[Surplus Cash Analysis.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Uncle Sam Jam Thank You.pdf](#)
[Novita Update.pdf](#)
[United Way Update.pdf](#)

12. Executive Session

- *In accordance with SDCL 1-25-2 (1)(47) - personnel and contract negotiations.*

13. Adjournment

14. Public Notices

- *August 1 - 4: 4-H Achievement Days at County Resource Center and Swiftel Center.*
- *August 4, Thursday: 4-H BBQ at Swiftel Center, 5:00-7:00 p.m.*
- *August 10, Wednesday: 8-County Meeting at Nicky's Restaurant in Madison, SD,*

- 12:00 p.m.
- *August 11, Thursday: 8th Annual CDI Golf Outing at Brookings County Club, 10:00 a.m.*
 - *August 15, Monday: SDSU Swine Facility tour. 4:00 p.m.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.