



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, August 23, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[08-09-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 8 23 16.pdf](#)
[8 Cnty Mtg 8.8.16.PDF](#)

B. Department Head reports.

i. Highway Department

Documents:

[Highway.pdf](#)

C. Finance Officer's report.

Be it noted:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Brookings County resident Harvey Cunningham - request to pave road.**

8. Regular Business

- A. Action to approve Resolution #16-26: a Resolution to Encourage the USDOT Under Secretary for Policy to Expand South Dakota's National Multimodal Freight Network.**

Documents:

[Res 16-26 USDOT.pdf](#)

- B. Action to approve Agreement #16-76: a delinquent tax payment agreement.**

Documents:

[Delinquent Tax Agreement Letter.pdf](#)

- C. Action to approve Agreement #16-77: an Independent Contractor Agreement between Brookings County and Brenda Colombe for accountant services.**

Documents:

[Contract Agreement - Colombe.pdf](#)

- D. Discussion on a draft Real Estate Exchange Agreement with the City of Brookings for the purchase of the land under the Outdoor Adventure Center by the County and for the purchase of the Brookings County Resource Center by the City.**

Documents:

E. Action to declare a Drake pup trailer as surplus property to be sold.

Documents:

[Surplus Pup Trailer.pdf](#)

F. Action to Approve a Construction Change Order for the Sinai County Shop Project.

Documents:

[Change Order.pdf](#)

G. Action to approve Agreement #16-78: an agreement between Brookings County, the City of Brookings Street Department, and Johnson Feed Inc. for snow and ice removal salt.

Documents:

[Snow and Ice Removal Contract.pdf](#)

H. Action to approve Agreement #16-79: an application for occupancy of right-of-way of county highways made by Qwest Corporation, dba CenturyLink QC.

Documents:

[Agr 16-79 Qwest.pdf](#)

I. Action to approve Agreement #16-80: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 16-80 Sioux Valley Energy.pdf](#)

J. Action to approve Agreement #16-81: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 16-81 Sioux Valley Energy.pdf](#)

K. Action to approve Agreement #16-82: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 16-82 Sioux Valley Energy.pdf](#)

L. Action to approve Agreement #16-83: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 16-83 Sioux Valley Energy.pdf](#)

- M. Action to approve Agreement #16-84: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-84 Sioux Valley Energy.pdf](#)

- N. Action to approve Agreement #16-85: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-85 Sioux Valley Energy.pdf](#)

- O. Action to approve Agreement #16-86: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-86 Sioux Valley Energy.pdf](#)

- P. Action to approve Agreement #16-87: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-87 Sioux Valley Energy.pdf](#)

- Q. Action to approve Agreement #16-88: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-88 Sioux Valley Energy.pdf](#)

- R. Action to approve Agreement #16-89: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-89 Sioux Valley Energy.pdf](#)

- S. Action to approve Agreement #16-90: an application for occupancy of right-of-way of county highways made by Mobilitie.**

Documents:

[Agr 16-90 Mobilitie.pdf](#)

- T. Review of the Brookings County Strategic Plan.**

Documents:

[Strategic Plan.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Director Report.pdf](#)
[Wagner Letter_Redacted.pdf](#)
[Gatzke Letter_Redacted.pdf](#)
[Brookings BIOTECH Tour.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[DENR - Buffalo Ridge Ranch.pdf](#)
[DENR - Providence Dairy.pdf](#)

12. Executive Session

- *SDCL 1-25-2(3) Consulting with Legal Counsel*
- *SDCL 1-25-2(4) Contract Negotiations*

13. Adjournment

14. Public Notices

- *August 23, Tuesday: Active Shooter Training in the Chambers of the City & County Government Center at 4:00 p.m.*
- *August 24, Wednesday: Conservation District Tour at the USDA/Brookings County Conservation District at 9:00 a.m.*
- *September 5, Monday: County Offices will be closed in honor of the Labor Day holiday.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.