



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, September 20, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[09-06-2016 Minutes.pdf](#)
[09-14-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 9.20.16.PDF](#)

B. Department Head reports.

i. County Development Department

Documents:

[County Development.pdf](#)

C. Finance Officer's report.

Be it noted:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:15 AM - Action to approve a Special Event Retail On-Sale Liquor License for Jay Street Pub hosting an event at Oakwood Lakes Lodge on November 19, 2016.**

Documents:

[Alcoholic Bev License App.pdf](#)

- B. 9:30 AM - Public Hearing on 2017 Annual Budget**

- i. Action to approve the amendments to the 2017 Provisional Budget.**
- ii. Action to approve Resolution #16-27: a resolution approving the 2017 Annual Budget for Brookings County, SD.**

Documents:

[2017 Annual Budget.pdf](#)

8. Regular Business

- A. Action to approve Resolution #16-28: a plat of Tract 3 and Tract 4 of Lass Addition in the Northwest Quarter of Section 14, Township 109, Range 50 West of the 5th PM, Brookings County, South Dakota.**

Documents:

[2016plat007.pdf](#)

- B. Action to approve Resolution #16-29: a plat of Block 1, Danielsen's Subdivision being located in the Northeast quarter of the Northeast quarter of Section 5, T111N, R50W of the 5th PM, Brookings County, South Dakota.**

Documents:

[2016plat008.pdf](#)

C. Action to declare the following items as surplus county property:

1. *Melroe Angle Broom Core, to be used for parts*
2. *2000 Ford F150 pickup, to be sold at auction*
3. *Gas Dispenser, to be sold on the surplus sale*

Documents:

[Surplus Items.pdf](#)

D. Action to approve Agreement #16-91: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[ROW Sioux Valley Energy.pdf](#)

E. Action to approve Agreement #16-92: a Standard Form of Architect's Services Agreement between Brookings County and BKV Group for architectural services for the proposed jail expansion.

Documents:

[BKVGroup_Brookings County-Pre-Design-final.pdf](#)
[Brookings SD - RFP.pdf](#)
[Brookings County Jail Study Contract.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Director Report.pdf](#)
[Juvenile Justice Public Safety Improvement Act.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Dakota Rising Gala.pdf](#)
[Dakota Resources Annual Report.pdf](#)

12. Executive Session

In accordance with 1-25-2(1)(4), personnel and contract negotiations.

13. Adjournment

14. Public Notices

- *Oct 10, Monday: County Offices will be closed in honor of Native American Day.*
 - *Oct 18, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.