



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, October 4, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

4. **Approval of Agenda**
5. **Consent Agenda Items**

**A. Approval of minutes.**

Documents:

[09-20-2016 Minutes.pdf](#)

**B. Approval of travel & education requests.**

Documents:

[Travel Requests.pdf](#)

**C. Approval of personnel action notices.**

Documents:

[Personnel Action Notice Report.pdf](#)

**D. Approval of the Human Services report.**

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

**A. Approval of claims.**

Documents:

[Claims Pd 10.04.16.PDF](#)  
[Oct Cell Phone Reimbursement 10.04.16.PDF](#)

**B. Department Head reports.**

**i. County Development**

- a. Be it noted, Chairperson Krogman signed the 4th quarter SLA report.

Documents:

[SLA Agreement.pdf](#)

**7. Scheduled Agenda Items**

**8. Regular Business**

**A. Action to dispose of a 1989 Drake pup trailer via auction.**

*This item was declared surplus on August 23, 2016.*

Documents:

[Surplus Property.pdf](#)

**B. Action to authorize the Highway Superintendent to contract with Purple Wave Auction to sell the following items that have been declared as surplus.**

- *Pup Trailer - declared surplus on 08/23/2016*
- *Dump Truck - declared surplus on 08/09/2016*
- *Ford F150 Truck - declared surplus on 09/20/2016*

Documents:

[Internet Auction Agreement.pdf](#)

**C. Action to approve a Request to Fill Vacancy for a permanent part-time Equipment Operator in the Highway Department.**

Documents:

[Request to Fill Vacancy - Highway.pdf](#)

**D. Discussion and possible action to use county funds to improve 468th Avenue for 2.5 miles in Sterling and Eureka Townships near Northern Sky Dairy.**

*Proposed project is to place a 6-inch lift of compacted gravel using highway department materials, equipment and man power with the project costs not to exceed \$50,000.*

**E. Discussion and possible action to withdraw the awarded grants for 468th Avenue from the Governor's Office of Economic Development.**

**9. Commission Department Director Report**

Documents:

[Commission Dept Director Report.pdf](#)  
[SD Planners Assoc.pdf](#)  
[NACO - Hill Nomination.pdf](#)  
[Surplus Cash Analysis.pdf](#)

10. **Deputy States Attorney's Report**

11. **Commissioner Reports and Discussion Items**

A. **Correspondence received.**

Documents:

[Conservation District Agenda.pdf](#)

12. **Executive Session**

- *In accordance with SDCL 1-25-2(1)(4): personnel, contract negotiations.*

13. **Work Session: Highway matters**

14. **Adjournment**

15. **Public Notices**

- *Oct 5, Wednesday: Brookings County Conservation District Board of Supervisors meeting at the Conservation District Office in Brookings at 8:15 a.m.*
- *Oct 10, Monday: County Offices will be closed in honor of Native American Day.*
- *Oct 4, 18, Tuesdays: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
- *Oct 20, Thursday: Brookings Chamber of Commerce Think Local SHowcase, 5:00 p.m.-7:00 p.m. at the Swiftel Center.*
- *Oct 22, Saturday: Hobo Day Parade and Festivities.*
- *Nov 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*

---

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.