



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, October 4, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[09-20-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 10.04.16.PDF](#)
[Oct Cell Phone Reimbursement 10.04.16.PDF](#)

B. Department Head reports.

i. County Development

- a. Be it noted, Chairperson Krogman signed the 4th quarter SLA report.

Documents:

[SLA Agreement.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Action to dispose of a 1989 Drake pup trailer via auction.

This item was declared surplus on August 23, 2016.

Documents:

[Surplus Property.pdf](#)

B. Action to authorize the Highway Superintendent to contract with Purple Wave Auction to sell the following items that have been declared as surplus.

- *Pup Trailer - declared surplus on 08/23/2016*
- *Dump Truck - declared surplus on 08/09/2016*
- *Ford F150 Truck - declared surplus on 09/20/2016*

Documents:

[Internet Auction Agreement.pdf](#)

C. Action to approve a Request to Fill Vacancy for a permanent part-time Equipment Operator in the Highway Department.

Documents:

[Request to Fill Vacancy - Highway.pdf](#)

D. Discussion and possible action to use county funds to improve 468th Avenue for 2.5 miles in Sterling and Eureka Townships near Northern Sky Dairy.

Proposed project is to place a 6-inch lift of compacted gravel using highway department materials, equipment and man power with the project costs not to exceed \$50,000.

E. Discussion and possible action to withdraw the awarded grants for 468th Avenue from the Governor's Office of Economic Development.

9. Commission Department Director Report

Documents:

[Commission Dept Director Report.pdf](#)
[SD Planners Assoc.pdf](#)
[NACO - Hill Nomination.pdf](#)
[Surplus Cash Analysis.pdf](#)

10. **Deputy States Attorney's Report**

11. **Commissioner Reports and Discussion Items**

A. **Correspondence received.**

Documents:

[Conservation District Agenda.pdf](#)

12. **Executive Session**

- *In accordance with SDCL 1-25-2(1)(4): personnel, contract negotiations.*

13. **Work Session: Highway matters**

14. **Adjournment**

15. **Public Notices**

- *Oct 5, Wednesday: Brookings County Conservation District Board of Supervisors meeting at the Conservation District Office in Brookings at 8:15 a.m.*
- *Oct 10, Monday: County Offices will be closed in honor of Native American Day.*
- *Oct 4, 18, Tuesdays: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
- *Oct 20, Thursday: Brookings Chamber of Commerce Think Local SHowcase, 5:00 p.m.-7:00 p.m. at the Swiftel Center.*
- *Oct 22, Saturday: Hobo Day Parade and Festivities.*
- *Nov 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, SEPTEMBER 20, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 20, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the September 20, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Yseth, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the September 6, 2016 Commission Meeting and the minutes from the September 14, 2016 Commission Meeting.

Travel Requests: Robert Hill to attend a Tri-State Emergency Management Association meeting on August 17th in Sioux Falls; Robert Hill to attend FEMA'S Emergency Management Institute E0197: Integrating Access and Functional Needs into Emergency Planning on August 29th-September 1st in Emmitsberg, MD; Laura Littlecott to attend the New Overtime Rule Discussion on September 22nd in Brookings; Jon Pike & Kathy Hanson to attend a Highway Safety Grant reimbursement training on September 22nd in Sioux Falls; Laura Littlecott to attend a South Dakota Safety & Health Conference on October 5th at the Sioux Falls Convention Center; Richard Birk to attend the 31st Annual North Regional LTAP Conference on October 18th-20th in Rapid City; Robert Hill, Richard Haugen, Rae Lynn Maher, and Planning Board Members to attend the South Dakota Planners Association Conference on October 26th-27th in Sioux Falls; Robert Hill to attend Incident Command training on November 6th-12th in Anniston, AL; Stacy Steffensen, Laura Littlecott, Dick Birk, and Dennis Miller to attend a Safety & Loss Control Training Conference on November 9th-10th in Pierre; Robert Hill to attend the Gas Pipeline Advisory Committee Meeting on December 6th-8th in Washington, DC; Michael Gengler to attend an Active Shooter Response Training Instructor Course on January 9-10th, 2017 in Sturgis; Susan Taylor to attend Motor Vehicle training at the SDACO Annual Convention on September 12th in Sioux Falls; Richard Birk to attend the SD Highway Superintendent Short Course 2017 on March 28-30th, 2017 in Deadwood.

Personnel Action Notices: routine step increase- Mike Erickson to \$22.26, effective September 1, 2016; routine step increase- Kristen Witchey to \$23.30, effective September 1, 2016; routine step increase- Jackie Rippert to \$18.51, effective August 1, 2016.

Human Services Report: case #15-146A for Avera Heart was approved; case #16-069 for Brookings Health System was approved; case #16-145 for Avera Heart was denied; case #16-149 for Brookings Health Systems was denied; case #16-162 for City of Aurora was approved; case #16-163 for Brookings Municipal Utilities was approved; case #16-164 for rent was approved; case #16-165 for rent was approved; case #16-166 for Brookings Municipal Utilities was approved; case #16-168 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Jensen to approve the following claims. Motion carried.

A&B Business Inc, Copier Maintenance Contract, \$64.63, Copier Maintenance Contract, \$55.44, Copier Maintenance Contract, \$54.84, Copier Maintenance Contract, \$54.47, Copier Maintenance Contract, \$87.57, Copier Maintenance Contract, \$349.25, Smartsearch 5 User License, \$8,370.00; AgFirst Farmers Coop, Element 5 Gallons, \$310.75; Airgas USA LLC, Safety Glasses, \$26.40; Aragon, Martha A, Translation Services 8/30, \$50.00; Auto Body Specialists, Undercoat-Weed 0294, 0584, \$36.00; Avera Heart Hospital of SD, COP, \$10,744.79; Avera Medical Group, Inmate Medical, \$1,537.98; Banner Associates, Engineering Services 240-092, \$4,117.70; Bauer, Tim, Weed Brd Mtg Mileage 9/12, \$9.24; Best Western of Huron, Lodging-SD State Fair 8/30-9/5, \$468.00; Bowes Construction, Asphalt Pick Up, Gravel, \$34,705.75; Boyer Trucks, Repair 0598, Bearing 0260, \$7,473.94; Brookings Auto Mall Inc, 6A2 Oil Change, \$63.95; Brookings City Utilities, Local Phones, Alarms, \$443.24, Commercial Utilities, \$2,710.16, Phone Service, \$1,100.68, Utilities, \$4,175.53, Truck Shed Water, \$93.55, Phone & Internet Service, \$78.64, Utilities, \$791.37, Phone Service, \$328.25, COP Utilities, \$400.39, COP Utilities, \$146.19; Brookings County States Attorney, Replenish Petty Cash, \$129.00; Brookings Health System, COP, \$5,052.01, Inmate Medical, \$171.22, August Blood Alcohol Tests, \$4,964.00; Brookings Register, Back to School Ad, \$30.00, Legal Notices, \$30.50, Minutes, Budget Publishing, \$898.65; Brothers Pharmacy, Inmate Medical, \$4,326.94; Buffalo Ridge Newspapers LLC, Public Notices, \$47.30; Butler Machinery Co, Parts, Supplies, \$5,785.77; C&W Repair, Engine Repair, \$103.50; Carquest Auto, Parts, Supplies, \$197.39; Cedar Shore Resort, Lodging for SDACES, \$284.85; Central Business Supply, Index Cards, Paper, Lamination, \$159.58, Dividers, Pockets, Clipboards, \$13.89, Supplies, \$116.27; Century Business Products, Copier Maintenance, \$47.28, Copier Maintenance Contract, \$110.74, Copier Maintenance, \$433.72; Certified Laboratories, Soap, \$132.77; City of Aurora, COP Utilities, \$400.00; City of White, Water & Permit, \$10.95; Cook's Wastepaper & Recycling, Commercial Service, \$182.28, Sept Service, Extra Achievement Days, \$94.22, Sept Service, \$136.58, Sept Service, \$234.46; Courtesy Plumbing Inc, Repairs In Jail, \$1,156.59; Creative Product Sourcing, DARE Supplies, \$1,159.05; Dakota Fluid Power Inc, Seal Kit 2804, \$62.08; DeJong, Darren J., Boot Reimbursement, \$100.00; First Bank & Trust, Supplies, Registration, Mail, \$371.96; First District Association, 4th Qtr Dues, \$10,107.82; Fite, Pierce & Ronning Law, CAA, \$349.60, CAA, \$340.40, CAA, \$442.40, CAA, \$662.40, CAA, \$613.60, CAA, \$230.00, CAA, \$294.40, CAA, \$2,046.40; Flint Hills Resources, LP, Asphalt, \$374,342.13; Foerster Office & Supply, Jail Supplies, \$732.35; Forterra Pipe and Precast, Box Culvert 124-110u, \$1,258.00; G&K Services, Laundry Services, \$425.79; Jennifer

Goldammer, CAA, \$736.00; GP Auto, Floor Liner 0385, \$106.13; Graham Tire North, Tires 0581, \$1,109.94; Patricia J Hartsel, Transcripts, \$79.80, Transcripts, \$121.60, Transcripts, \$125.40; Tim Hogan, CAA, \$934.40; Homestead Do-It Center, Paint-Jail, \$8.58; Hometown Service & Tire, LLC, Balance Tires, Sheriff A12, \$40.00; I State Truck Center, Pneumatic ABS, Reflector, \$188.54; Inter-Lakes Community Action, 3rd Qtr Payment, \$3,034.25; IPMA-HR, IPMA-HR Membership, \$149.00; Jackrabbit Tire & Service, ATV Tires, \$136.94; Kirkvold Oil Company, Tractor Repair 0613, \$1,496.00; L&L Auto & Truck Parts, Adhesive, \$25.00, Supplies & Parts, \$798.07; Lewis & Clark Behavioral Health, Behavioral Mental Illness, \$320.00; L. G. Everist, Inc, Red Rock & Rip Rap 124-110u, \$2,899.59; Lincoln County Auditor, Mental Illness Expenses, \$2,249.01; Locators & Supplies, Orange Nitrile Gloves, \$23.48; Lowe's, Wood, \$6.60, Paint Supplies, \$18.18; Mack, Sonia, April-Sept Travel, \$535.46; Martin's Inc, Hose, Diesel, \$13,870.50; Matheson Tri-Gas Inc, Oxygen Welding Supplies, \$31.30; McKeever's Vending, Inmate Commissary, \$805.24; Mcleod's Printing & Office, Poll Book Seals, \$13.25, Evidence Inventory Forms, \$159.05; Medtox Laboratories, Inc, Labs, \$105.00; Minnehaha County Auditor, Inv Mental Illness Reimburse, \$324.00; Minnehaha County JDC, JDC Costs Inv #4241a, \$5,600.00; Moser, Misty, Mileage, Weed & Pest Tour 9/6, \$32.76; NAMI Sioux Falls, Crisis Intervention Confrence, \$240.00; Nancy J Nelson, CAA, \$469.20, CAA, \$853.76; Newegg Business Inc, Courthouse WIFI, \$340.85; North Central International, Dip Stick, Weed 0284, \$58.14; Northwestern Energy, COP Utilities, \$106.12, Truck Shed Heat, \$10.00, Hwy & Truck Shop Utilities, \$20.00; Office Peeps Inc, Calendars, Paper, \$76.27, Office Supplies, \$11.28, Desk Calendars, \$13.92, Supplies, \$282.16; Olson, Steve, Mileage Week & Pest Mtg 9/6, \$16.80; One Office Solution, Paper, Toner, \$553.21; One Source, Background Checks, \$112.25; Party Depot, Fashion Revue Decorations, \$23.94; Prochem Dynamics LLC, Set Up Washer, Inmate Supplies, \$631.07; Qualified Presort Service, Work from 8/16-8/31, \$21.84; Ramsdell's F&M Ltd, 2-4, D Amine, \$2,909.70; Razor's Edge Lawncare, Mowing, Landscaping, \$1,600.00; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Legal Notices, \$58.07; Rick Ribstein, CAA, \$1,018.23, CAA, \$673.75, CAA, \$977.13, CAA, \$591.13, CAA, \$1,991.25, CAA, \$2,287.20, CAA, \$9,294.53; Richard-Ewing Equip Inc, Washer & Dryer, \$12,250.00; Running's Supply Inc, Jail Supplies, \$54.45, Sealant, Gutter/Flashing Aluminum, \$9.18, Parts, \$1.40, Achievement Days Supplies, \$207.43, Supplies, \$170.75; Schneider Corporation HFH, Beacon Hosting 10/1-12/31, \$2,565.00; Schuneman Equipment Co, Parts, Supplies, \$1,194.44; SD Attorney General's Office, 24/7 Participation Fee 8/1-31, \$248.00, 24/7, SCRAM Fees 8/1-31, \$5,375.00; SD Dept of Transportation, Bridge Inspections 2016, \$1,150.48; SDACO, ROD Relief Fund Aug 2016, \$1,034.00; Sheehan Mack Sales, V Ribb, Packing Ring, Gasket, \$206.13; Sinai City, Utilities, \$64.00; Sturdevant's Auto Parts, Parts, Supplies, \$80.27, Shop Supplies, Parts, \$42.37; Swiftel Center, September Facility Maintenance, \$1,577.00; Susan Taylor, Mileage, MV Convention, \$48.72; Anthony Teesdale, CAA, \$960.63, CAA, \$951.81, CAA, \$568.60; Steven Ust, Building Inspections, \$200.00, Building Inspections, \$500.00, Building Inspections, \$600.00; Vandenberg Law, CAA, \$828.00, CAA, \$253.00; Blaine Vandevendel, COP Rent, \$650.00; Verizon Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$27.30; Wheelco Truck & Trailer, Filters, Shop Lubricant, \$393.99; Terry D Wiczorek PC, CAA, \$260.85, CAA, \$166.47; Yankton County Sheriff, Service of Process, \$150.00; Yankton County Treasurer, MI Hearings, \$232.50; SD Department of Revenue, September Remittance, \$528,974.06.

Department Head Reports

County Development Deputy Director Richard Haugen said the States Attorney's office has reviewed the timeframe for approving the updated zoning ordinances.

Veterans & Human Services Director Michael Holzhauser said he was elected to be President of the South Dakota Welfare Director Association. He also said he was asked to be on the board of the Enlisted Association.

Holzhauser asked the board if they would be willing to present six Korean Peace Medals for the veterans who served in Korea during an upcoming meeting.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth said Finance Assistant Susan Taylor attended the Motor Vehicle training during the SDACO Annual Convention. She said they will be changing the trailer license plates and commercial license plates in the future.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for August 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

August 2016

| | |
|---|-----------------|
| Total amount of deposits in bank..... | \$17,537,540.83 |
| Total amount of actual cash: Currency..... | \$10,683.00 |
| Coins..... | \$2.32 |
| Total amount of checks/drafts in Treasurer's possession not exceeding 3 days... | \$53,898.83 |
| Itemized list of all other items..... | \$8,053.34 |
| TOTAL..... | \$17,610,178.32 |

Be it noted, the Payroll & Additives for August 2016 were presented to the board.

Commissioner/HR: \$15,715.99; Technology: \$5,587.60; Finance Office: \$18,966.53; States Attorney: \$25,341.83; Equalization: \$16,821.62; Register of Deeds: \$7,750.64; Veterans/Welfare: \$5,928.39; Sheriff's Office: \$79,994.38; Coroner: \$355.20; Community Health: \$3,198.61; Extension: \$2,295.72; Weed: \$7,430.15; Planning/Zoning: \$5,706.10; Highway: \$46,214.59; Emergency Management: \$3,480.44.

ALFAC: \$2,802.76; Aveis: \$1,257.93; Office of Child Support: \$200.00 Delta Dental: \$4,731.54; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,244.10; Local Teamsters: \$1,210.00; SDRS: \$41,504.69; SDRS Supplemental: \$1,638.00; EFTPS: \$84,502.36; Wellmark: \$88,750.71; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of August 2016 were presented to the board. \$8,712.49 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of August 2016 in the amount of \$37,844.00 was presented to the board.

Sheriff Martin Stanwick said his department helped with the Jack's Bash concert. He said nine individuals came to jail that night.

Stanwick said the DCI has secured funds to build an impound area out at DOT, so they no longer need the space at the highway department.

Jail Administrator Bart Sweebe discussed monthly inmate averages with the board. Currently, Sweebe said the jail houses roughly 40 inmates per day. Sweebe said they have two inmates with medical conditions that have to go to Sioux Falls doctors for follow-ups. Sweebe also said they will be extraditing a female from Pennsylvania on a felony warrant. At the time of extradition, Sweebe said she will be 38 weeks pregnant, so they are working with the States Attorney's Office to release her as soon as possible.

Sweebe said they've finished the pilot program on GPS monitoring, and it went over really well.

Sweebe said they recently switched to a new GPS company. He said the cost is a lot cheaper and there is no fee paid to the company unless the device is activated and on an individual.

Miller asked if the state still reimburses the counties for the average overage that are in jail. Sweebe said he thought 2016 was the last year they would reimburse the counties.

Sweebe said he is on a Data Collection Committee, and they are looking into how Senate Bill 70 has affected the increase of inmates in jail. Krogman said the trend has been changing. He said the problem isn't having enough bed space for the inmates; the biggest problem is separating those inmates. He said the jail is filling up with more felons, juveniles, and people who have mental illnesses, and you cannot put them all together. Stanwick said it is definitely a challenge.

Sweebe said he and Sheriff Stanwick will be at the Sheriff's Conference and will discuss the concerns.

Highway Superintendent Richard Birk updated the board on the bridge projects. Birk said he and Lead Foreman Jeff Anderson are working on a drainage and apron to handle the drainage at the yard.

Birk said Banner Associates has finished the hydrology for the 213th Street project. Birk said he will keep the board updated on that.

Birk said they continue to mow, and will start replacing culverts for next years' projects.

Birk discussed bridge grants for the 5-Year plan. Birk suggested that they start thinking about potential projects to apply for soon. Krogman said that's a great planning point.

Birk discussed the 468th Northern Sky Dairy project. Birk said the county could apply for grant money to help cover the costs of the project or the county could make an in-kind donation and put in a gravel lift.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., the board discussed a Special Event Retail On-Sale Liquor License for Jay Street Pub hosting an event at Oakwood Lakes Lodge on November 19, 2016.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Special Event Retail On-Sale Liquor License for Jay Street Pub hosting an event at Oakwood Lakes Lodge on November 19, 2016. Andrea Diedrich, owner of Jay Street Pub explained what the event is.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

Department Head Reports Continued

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES for Brookings County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of Brookings County, South Dakota, this 20th day of September, 2016. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Brookings County, South Dakota. The accompanying taxes are levied by Brookings County for the year January 1, 2017 through December 31, 2017.

| <u>COUNTY LEVIES</u> | <u>DOLLARS</u> | <u>\$1,000</u> |
|----------------------|----------------|----------------|
| General Fund | \$11,312,676 | \$3.971 |
| County Building Fund | \$ 288,548 | \$.101 |
| TOTAL | \$11,601,224 | \$4.072 |

BOARD OF COUNTY COMMISSIONERS OF BROOKINGS COUNTY, SOUTH DAKOTA

| | |
|-----------------------|------------------|
| <u>Ryan Krogman</u> | Chairperson |
| <u>Larry Jensen</u> | Vice-Chairperson |
| <u>Stephne Miller</u> | Commissioner |
| <u>Lee Ann Pierce</u> | Commissioner |
| <u>Tom Yseth</u> | Commissioner |

ATTEST:

Vicki Buseth

Brookings County Finance Officer

Annual Budget for Brookings County, South Dakota

For Year January 1, 2017 through December 31, 2017

GOVERNMENTAL FUNDS

| | | General Fund 101 | Road & Bridge Fund 201 | E-911 Fund 207 | Emergency Mgmt Fund 226 | Domestic Abuse Fund 229 | Sobriety Fund 248 | ROD Relief Fund 250 | County Building Fund 301 | TIF Debt Service Fund 401 |
|---------------------------|-----------------------------------|---------------------|------------------------------|-------------------|-------------------------------|-------------------------------|----------------------|---------------------------|--------------------------------|---------------------------------|
| General Government | | | | | | | | | | |
| 110 | Legislative | | | | | | | | | |
| 111 | Board of County Commissioners | 426,325.00 | | | | | | | | |
| 112 | Contingency | 613,213.00 | | | | | | | | |
| 120 | Elections | 37,326.00 | | | | | | | | |
| 130 | Judicial | 600,000.00 | | | | | | | | |
| 140 | Financial Administration | | | | | | | | | |
| 143 | Finance | 578,767.00 | | | | | | | | |
| 150 | Legal Services | | | | | | | | | |
| 151 | States Attorney | 635,782.00 | | | | | | | | |
| 153 | Law Library | | | | | | | | | |
| 154 | Teen Court | 25,000.00 | | | | | | | | |
| 160 | Other Administration | | | | | | | | | |
| 161 | General Government Building | 449,289.00 | | | | | | | 19,840.00 | |
| 162 | Director of Equalization | 519,433.00 | | | | | | | | |
| 163 | Register of Deeds | 222,650.00 | | | | | | 6,000.00 | | |
| 165 | Veteran's Service Officer | 79,666.00 | | | | | | | | |
| 166 | Predatory Animal (GFP) | 7,825.00 | | | | | | | | |
| 171 | Technology | 314,569.00 | | | | | | | | |
| 172 | Human Resources | 108,241.00 | | | | | | | | |
| Total General Government | | 4,618,086.00 | - | - | - | - | - | 6,000.00 | 19,840.00 | - |
| Public Safety | | | | | | | | | | |
| 210 | Law Enforcement | | | | | | | | | |
| 211 | Sheriff | 1,433,151.00 | | | | | | | | |
| 212 | County Jail | 1,278,666.00 | | | | | | | 64,095.00 | |
| 213 | Coroner | 32,069.00 | | | | | | | | |
| 214 | Juvenile Detention | 200,000.00 | | | | | | | | |
| 215 | Contract Law Enforcement | | | | | | | | | |
| 219 | Humane Society | 10,000.00 | | | | | | | | |
| 220 | Protective and Emergency Services | | | | | | | | | |
| 221 | Fire Department Trust | 110,000.00 | | | | | | | | |
| 222 | Emergency & Disaster Services | | | | 106,225.00 | | | | | |
| 223 | Drainage Commission | 1,600.00 | | | | | | | | |
| 225 | Enhanced 911 | 96,500.00 | | 308,200.00 | | | | | | |
| Total Public Safety | | 3,161,986.00 | - | 308,200.00 | 106,225.00 | - | 64,095.00 | - | - | - |

Public Works

| | | | | | | | | | |
|-----|----------------------|--|--------------|--|--|--|--|--|--|
| 310 | Highways and Bridges | | | | | | | | |
| 311 | Highway | | 6,431,852.00 | | | | | | |

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|--------------------|--|---|--------------|---|---|---|---|---|---|
| Total Public Works | | - | 6,431,852.00 | - | - | - | - | - | - |
|--------------------|--|---|--------------|---|---|---|---|---|---|

Health and Welfare

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|-----|----------------------------------|------------|--|--|----------|--|--|--|--|
| 410 | Economic Assistance | | | | | | | | |
| 411 | Welfare | 235,195.00 | | | | | | | |
| 420 | Health Assistance | | | | | | | | |
| 416 | Food Pantry | 6,000.00 | | | | | | | |
| 421 | Community Health | 67,389.00 | | | | | | | |
| 423 | Hospital Funding | | | | | | | | |
| 427 | Women, Infants, & Children (WIC) | 19,347.00 | | | | | | | |
| 430 | Social Services | | | | | | | | |
| 432 | Bkgs Area Transit Authority | 50,000.00 | | | | | | | |
| 433 | Community Action | 12,522.00 | | | | | | | |
| 434 | Domestic Abuse | 40,000.00 | | | 9,300.00 | | | | |
| 439 | 211 Call Center | 2,500.00 | | | | | | | |
| 440 | Mental Health Services | | | | | | | | |
| 441 | Behavioral Health | 80,000.00 | | | | | | | |
| 442 | ADVANCE | 35,000.00 | | | | | | | |
| 444 | ECBHCD | 55,000.00 | | | | | | | |

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|--------------------------|--|------------|---|---|---|----------|---|---|---|
| Total Health and Welfare | | 602,953.00 | - | - | - | 9,300.00 | - | - | - |
|--------------------------|--|------------|---|---|---|----------|---|---|---|

Culture and Recreation

| | | | | | | | | | |
|-----|-------------------------|-----------|--|--|--|--|--|--|--|
| 510 | Culture | | | | | | | | |
| 511 | Public Library | 23,450.00 | | | | | | | |
| 512 | Historical Museum | 5,000.00 | | | | | | | |
| 521 | Boys & Girls Club | | | | | | | | |
| 526 | Youth Mentoring Program | 5,000.00 | | | | | | | |
| 520 | Recreation | | | | | | | | |
| 525 | Senior Companion | 2,300.00 | | | | | | | |

| | | | | | | | | | |
|------------------------------|--|-----------|---|---|---|---|---|---|---|
| Total Culture and Recreation | | 35,750.00 | - | - | - | - | - | - | - |
|------------------------------|--|-----------|---|---|---|---|---|---|---|

Conservation of Natural Resources

| | | | | | | | | | |
|-----|-------------------|------------|--|--|--|--|--|--|--|
| 610 | Soil Conservation | | | | | | | | |
| 611 | 4-H | 152,872.00 | | | | | | | |
| 612 | Soil Conservation | 25,000.00 | | | | | | | |
| 615 | Weed Control | 313,139.00 | | | | | | | |
| 625 | Wetland | | | | | | | | |

| | | | | | | | | | |
|---|--|------------|---|---|---|---|---|---|---|
| Total Conservation of Natural Resources | | 491,011.00 | - | - | - | - | - | - | - |
|---|--|------------|---|---|---|---|---|---|---|

Urban and Economic Development

| | | | | | | | | | |
|-----|-------------------|------------|--|--|--|--|--|--|--|
| 710 | Urban Development | | | | | | | | |
| 711 | Planning & Zoning | 182,918.00 | | | | | | | |

| | | | | | | | | | | |
|---------------------------------------|--------------------------------------|---------------|--------------|------------|------------|----------|-----------|----------|------------|------|
| 712 | First District Planning | 41,644.00 | | | | | | | | |
| 720 | Economic Development | | | | | | | | | |
| 721 | Economic Development | 65,000.00 | | | | | | | | |
| 729 | Other Economic Development | 600.00 | | | | | | | | |
| Total Urban and Economic Development | | 290,162.00 | - | - | - | - | - | - | - | - |
| Intergovernmental Expenditures | | | | | | | | | | |
| 750 | Wheel Tax to Townships/Cities | 108,000.00 | | | | | | | | |
| Total Debt Service | | - | 108,000.00 | - | - | - | - | - | - | - |
| Debt Service | | | | | | | | | | |
| 810 | Principal | | | | | | | | 121,648.00 | - |
| 820 | Bond Interest Payments | | | | | | | | | |
| Total Debt Service | | - | - | - | - | - | - | - | 121,648.00 | - |
| Capital Outlay | | | | | | | | | | |
| 890 | Administrative Building Project | | | | | | | | | |
| Total Capital Outlay | | - | - | - | - | - | - | - | - | - |
| Other Uses | | | | | | | | | | |
| 910 | Other Financing Uses | | | | | | | | | |
| 911 | Operating Transfers Out | | | | | | | | | |
| | County Building Fund | | | | | | | | | |
| | Emergency Management | 62,125.00 | | | | | | | | |
| | Hwy & Bridge 201 | 3,000,000.00 | | | | | | | | |
| | ROD Relief Fund | | | | | | | | | |
| | Administrative Building Project Fund | | | | | | | | | |
| Total Other Uses | | 3,062,125.00 | - | - | - | - | - | - | - | - |
| Total Appropriations | | 12,262,073.00 | 6,539,852.00 | 308,200.00 | 106,225.00 | 9,300.00 | 64,095.00 | 6,000.00 | 141,488.00 | - |
| Cash Balance Applied | | (454,065) | (24,140.00) | | | | (1,905) | (10,500) | (160,053) | - |
| 311 | Current Property Tax Levy | 11,312,676.00 | | | | | | | 288,548.00 | 0.00 |
| | Less 25% to Cities | (4,701.00) | | | | | | | | |
| 312/319 | -- Other Taxes | 35,800.00 | 600,000.00 | | | | | | 740.00 | |
| Net Total Taxes | | 11,343,775.00 | 600,000.00 | - | - | - | | | 289,288.00 | - |
| 320 | Licenses and Permits | 56,300.00 | 10,000.00 | | | 7,300.00 | | | | |
| 330 | Intergovernmental Revenue | 727,375.00 | 2,790,992.00 | 308,000.00 | 44,000.00 | | 33,000.00 | | 9,700.00 | |

| | | | | | | | | | | |
|-------------------------------|-------------------------------------|---------------|--------------|------------|------------|----------|-----------|-----------|------------|------|
| 340 | Charges for Goods & Services & Fees | 1,100,312.00 | 45,000.00 | | | 2,000.00 | 33,000.00 | 16,500.00 | | |
| 350 | Fines and Forfeits | 56,500.00 | - | | | | | | | |
| 360 | Miscellaneous Revenue | 71,248.00 | 18,000.00 | 200.00 | 100.00 | | | | 10,000.00 | 0.00 |
| 370 | Other Financing Resources | 6,000.00 | 3,100,000.00 | | 62,125.00 | | | | | |
| Subtotal | | 12,907,445.00 | 6,539,852.00 | 308,200.00 | 106,225.00 | 9,300.00 | 64,095.00 | 6,000.00 | 148,935 | - |
| Less 5% (SDCL 7-21-18) | | 645,372.00 | | | | | | | 7,447 | - |
| Net Means of Finance | | 12,262,073.00 | 6,539,852.00 | 308,200.00 | 106,225.00 | 9,300.00 | 64,095.00 | 6,000.00 | 141,488.00 | - |
| Total Appropriations | | 12,262,073.00 | 6,539,852.00 | 308,200.00 | 106,225.00 | 9,300.00 | 64,095.00 | 6,000.00 | 141,488.00 | - |

| COUNTY LEVIES | Dollars | \$1,000 |
|----------------------|---------------|---------|
| General Fund | 11,312,676.00 | 3.971 |
| County Building Fund | 288,548.00 | 0.101 |
| | 11,601,224 | 4.072 |

REGULAR BUSINESS

Motion by Pierce, seconded by Miller to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-28: a plat of Tract 3 and Tract 4 of Lass Addition in the Northwest Quarter of Section 14, Township 109 Range 50 West of the 5th PM, Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Motion by Pierce, seconded by Miller to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-29: a plat of Block 1, Danielsen’s Subdivision being located in the Northeast quarter of the Northeast quarter of Section 5, T111N, R50W of the 5th PM, Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to declare the following items as surplus county property: Melroe Angle Broom Care to be used for parts; 2000 Ford F150 pickup to be sold at auction; and Gas Dispenser to be sold on surplus sale.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”
Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-91: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-92: a Standard Form of Architect’s Services Agreement between Brookings County and BKV Group for architectural services for the proposed jail expansion.

Background information was provided by Commissioners Miller and Jensen.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

IT Specialist Shawn Plowman discussed with the board how the State’s Attorney’s office and the Sheriff’s Department could be able to share video files.

Steffensen discussed the cost of flu shots.

Steffensen said the Health Fair is October 27th. She said for the past several years, employees can earn up to \$100 of incentive pay for taking part in the health screening and if they have positive results in a number of different areas. Steffensen asked the board if they could continue with that. By consensus, the board gave their approval to continue with the incentive pay.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard attended and discussed the Novita Tour. Howard said the Drug Court team will be presenting to the City Council at their next meeting. Howard said she interviewed law students for the possible intern position. Howard said the courthouse continues to work on a safety plan.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended and discussed the Planning & Zoning Meeting; attended and discussed the South Dakota Association of County Commissioners Convention; attended the Sioux Valley Energy Grass Roots Annual Meeting; attended and discussed the City Master Plan Advisory Committee Meeting; attended a meeting on East Central Behavioral Health; attended the Woman & Leadership Kickoff Meeting; and attended the City of Brookings Bike Advisory Meeting.

Yseth said County Development Director Robert Hill's report says the Zoning Ordinance is progressing and that a decision needs to be made on how to proceed in getting it adopted. In the report, Hill said there are two distinct ways of adopting the ordinance; one is to do it in sections and the other is to adopt a single document.

Chief Deputy States Attorney Abigail Howard said the issue has been resolved unless the board feels strongly one way or the other. Howard said they will do the administrative section first and then look at the rest of the ordinance together.

Commissioner Jensen attended the Conservation District Board Meeting and attended the South Dakota Association of County Commissioners Convention.

Commissioner Miller attended the Executive Session; attended the Annual Weed Tour; attended the South Dakota Association of County Commissioners Convention; and attended the Domestic Abuse Meeting.

Commissioner Yseth attended the Executive Session; attended the BioTech Conference; and attended the Cow-Calf Dedication.

Commissioner Krogman attended a PPCC Meeting; attended the South Dakota Association of County Commissioners Convention; attended a BEDC Meeting; and attended the East Central Behavioral Health Meeting.

EXECUTIVE SESSION

Motion by Miller, seconded by Yseth to enter into Executive Session at 10:45 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. Motion carried. The board came out of Executive Session at 12:59 p.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, October 4, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication ads and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Brookings County

Travel/Education Request Form

Name(s) Chris Lilla, Jacob Brehmer

Department DOE Position Director/Deputy

Travel/Education

| Date(s) | Beginning Odometer | Ending Odometer | Destination |
|------------------|--------------------|-----------------|---------------|
| October 19, 2016 | | | Flandreau, SD |
| | | | |
| | | | |
| | | | |
| | | | |

Reason for Travel: District quarterly meeting
 Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 ___ Miles @ \$ ___ per mile = \$ _____
- Meals:
 - ___ Breakfast @ \$ _____ = \$ _____
 - 2 Lunch @ \$ 11.00 = \$ 22.00
 - ___ Dinner @ \$ _____ = \$ _____

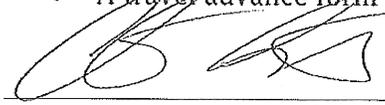
Employees will not be reimbursed for meals that are included in the registration fee.

- Additional Expenses (taxi, parking, etc):
 Please list _ \$ _____
- Lodging: ___ Estimated number of days/nights = \$ _____
- Registration ___ Estimated cost = \$ _____

Total Cost Estimate = \$ 22.00

Department Head designated mileage rate: \$ _____/per mile

- A travel advance form is attached to this request yes ___ no X



 Department Head Signature

9/16/16 _____
 Date

Travel / Education Request Form

Name(s) Misty Moser

Department Weed & Pest Department Position(s) Supervisor

Travel/Education

| Date(s) | Beginning Odometer | Ending Odometer | Destination |
|---------------|--------------------|-----------------|-------------|
| 10-11 + 10-12 | | | Aberdeen |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Reason for Travel Mosquito Conference Aberdeen

Passengers Tim Bauer

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
- 312 miles @ \$ ___ / per mile = \$ _____
- Meals: Breakfast @ \$ _____ = \$ _____
- Lunch @ \$ _____ = \$ _____
- Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
Please list _____ = \$ _____
- Lodging: 1 night Estimated number of days/ nights = \$ 110.00
- Registration Estimated cost = \$ _____
- Total Cost Estimate = \$ 110.00

Department Head designated mileage rate: \$ ___ / per mile

Misty Moser Department Head Signature 9-16-16 Date

Travel/Education Request Form

Name(s) Lee Ann Pierce

Department Commission Position Commissioner

Travel/Education

| Date(s) | Beginning Odometer | Ending Odometer | Destination |
|------------|--------------------|-----------------|-------------|
| Oct. 26-27 | | | Sioux Falls |
| | | | |
| | | | |
| | | | |

Reason for Travel:

South Dakota Planners Association Conference

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
232 Miles \$ 0.42 /mile = \$ 97.44

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 _____ Lunch @ \$ _____ = \$ 0.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ _____

•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: \$100 Estimated Cost = \$ 100.00

Total Cost Estimate = \$ 197.44

•Department Head designated mileage rate: \$ _____ /mile

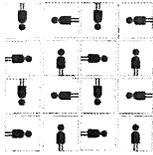
•A travel advance form is attached to this request Yes No



 Department Head Signature

9-27-16

 Date



**SOUTH DAKOTA
P L A N N E R S
A S S O C I A T I O N**

REGISTRATION FORM

2016 South Dakota Planner's Association Conference

Wednesday October 26 and Thursday October 27, 2016

Holiday Inn City Centre, 100 West 8th Street, Sioux Falls, SD 57104

1-877-859-5095; SDPA Conference Room Rate is \$94.00

Online Booking is available via www.ihg.com, Select the Holiday Inn City Centre.

Group Code is: SPA and Book by September 25 to be guaranteed the conference rate.

Name (one person per form) Lee Ann Pierce Email: lpierce@brookingscountysd.gov
Jurisdiction/Organization: Brookings County
Address: 520 3rd St. Ste. 310 Phone#: 696-8205 Fax # 696-8208
City: Brookings State: SD Zip: 57006

Step 1 – Determine Registration Type: *Includes breakfast, lunch and break refreshments both days.*

Non-SDPA members \$100 X
SDPA members \$ 80 _____
Faculty/Student \$ 70 _____
One Day Registration \$ 55 _____ Indicate which day you will attend: Wed _____ Thurs _____
(one day registration rate is same for members and non-members)

Step 2 – List who will be attending the Wednesday Evening October 26th “Decision Maker’s Survival School” Presentation and Dinner (free for board members and SDPA members if RSVP’d below; See attached for description)

| Me _____ | Elected and/or Appointed Officials Name | Jurisdiction Represented |
|-----------------|--|---------------------------------|
| | <small>(Print Please)</small> | |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Step 3 – Check what meals you will be eating at the conference

Wednesday AM Breakfast _____
Wednesday Lunch X
Thursday AM Breakfast _____
Thursday Lunch X

Step 4– Mail this form and registration funds (checks payable to SDPA) to:

Toby Brown, SDPA Secretary/Treasurer
c/o Lincoln County Planning and Zoning
104 N Main Street Suite 220
Canton, South Dakota 57013-1703; Phone Number: 605-764-2938; Fax Number: 605-764-6624

Travel / Education Request Form

Name(s) Darren DeJong

Department Brookings County Sheriff's Office Position(s) Jail Sergeant

Travel/Education

| Date(s) | Beginning Odometer | Ending Odometer | Destination |
|---------------|--------------------|-----------------|--------------------------|
| Dec 5-7, 2016 | | | Nez Pierce County, Idaho |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Reason for Travel Attend Adult Mentor Court

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$_____/per mile = \$ _____ 0
- Meals: Breakfast @ \$ _____ = \$ _____
Lunch @ \$ _____ = \$ _____
Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____ 0
- Lodging: _____ Estimated number of days/ nights = \$ _____ 0
- Registration _____ Estimated cost = \$ _____ 0
- No Cost Total Cost Estimate = \$ _____ 0

Department Head designated mileage rate \$ _____ / per mile

[Signature]
Department Head Signature

9-23-16
Date

Again, this is a fabulous opportunity and all costs are covered by the NDCI.

Thanks again-

Molly

From: Imani Cooper [mailto:icooper@nadcp.org]
Sent: Monday, September 19, 2016 10:01 AM
To: Ramlo, Molly
Cc: Kristen Deutsch; Meghan Wheeler; Vanessa Price
Subject: ADCPI - Mentor Court Site Visit

Good Morning -

Thank you for participating in the ADCPI training this year and your interest in visiting one of the Adult Mentor Courts. Your court has been selected to visit **Nez Perce County Drug Court in Nez Perce County, ID**. The National Drug Court Institute (NDCI) will fund up to eight (8) visitors from your jurisdiction. Costs covered include transportation, lodging, and meals. Airline tickets and hotel are paid for directly by NDCI with other expenses reimbursed upon completion of the visit. All funded visitors are required to complete a brief online evaluation upon their return and before reimbursement.

- (1) Please review the dates below to let us know if any of these will work for your team.** The dates listed are the days that the actual site visit would take place. The team would fly into Lewiston-Nez Perce County Regional Airport the day before the site visit and stay overnight in a hotel. The team would attend the site visit on the selected date and then fly back to their home jurisdiction that same evening. If flight times do not accommodate this, we may authorize the team to stay an additional night and fly back to their home jurisdiction the following morning.

- (2) Please list the eight members that will be attending as part of your Adult Drug Court team.** These individuals are also required to have participated in the ADCPI onsite training that took place April 18-20, 2016 in South Dakota. If there is an issue with fulfilling this requirement please contact me as soon as possible so that we can discuss options. Note that due to BJA funding restrictions, travel expenses **cannot** be covered for Federal employees. **Please respond by COB Friday September 26, 2016** with your selected date and team members that will be attending.

Possible Dates for Mentor Court Visit:

October 4
December 6

Members Attending:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

If you have any questions regarding the mentor court site visit please feel free to contact me.

Thank You,

Imani Cooper

Training Coordinator

NDCI - The Professional Services Branch of NADCP

1029 N. Royal Street Suite 201

Alexandria, VA 22314

Office 703-575-9419 Ext. 1880

Fax: 703-575-9402

icooper@nadcp.org

NADCP is a 501(c)(3) organization dedicated to educating and offering technical assistance to Drug Court, DWI Court, and Veterans Treatment Court professionals. NADCP does not certify, accredit, investigate, supervise, or have any other authority over any Drug Court. NADCP does not and cannot offer legal advice, and NADCP cannot guarantee the privacy of the information you provide. Accordingly, please do not send us any confidential information. This email is intended for informational purposes only. Information you receive from NADCP is not intended to be a substitute for professional advice, including professional legal, health, and/or accounting advice or services. Please consult with an independent professional concerning your specific concerns.

This email has been scanned for email related threats and delivered safely by Mimecast.
For more information please visit <http://www.mimecast.com>

Travel / Education Request Form

Name(s) Misty Moser

Department Weed + Pest Department Position(s) Supervisor

Travel/Education

| Date(s) | Beginning Odometer | Ending Odometer | Destination |
|---------|--------------------|-----------------|-------------|
| 10-4-16 | | | SDSU |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Reason for Travel Pollinator Meeting @ SDSU. from 1-3pm October 4, 2016

Passengers 0

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 0
- Meals: Breakfast @ \$ _____ = \$ _____
 Lunch @ \$ _____ = \$ _____
 Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/ nights = \$ _____
- Registration Estimated cost = \$ _____
- Total Cost Estimate = \$ 0

Department Head designated mileage rate: \$ _____/per mile

Misty Moser Department Head Signature 9-29-16 Date

Personnel Action Notice Summary

Commission Meeting: October 4, 2016

| | | | | | |
|------------------------|--------------------|-----------|----------------------------|----------------------|------------|
| Employee Name: | Derek Mitzel | | | | |
| Department: | Sheriff | | Position: | Correctional Officer | |
| Effective Date: | 08/30/2016 | | Salary/Wage: | | |
| Status: | Full Time | Part Time | Temp / Seasonal | Exempt | Non Exempt |
| Reason: | Performance Review | New Hire | Resignation or Termination | Status Change | |

| | | | | | |
|------------------------|--------------------|-----------|----------------------------|----------------------|------------|
| Employee Name: | Jeffrey Conrad | | | | |
| Department: | Sheriff | | Position: | Correctional Officer | |
| Effective Date: | 09/15/2016 | | Salary/Wage: | | |
| Status: | Full Time | Part Time | Temp / Seasonal | Exempt | Non Exempt |
| Reason: | Performance Review | New Hire | Resignation or Termination | Status Change | |

| | | | | | |
|------------------------|--------------------|-----------|----------------------------|--------------------|------------|
| Employee Name: | Nick Norgaard | | | | |
| Department: | Highway | | Position: | Equipment Operator | |
| Effective Date: | 10/01/2016 | | Salary/Wage: | \$ 18.39 | |
| Status: | Full Time | Part Time | Temp / Seasonal | Exempt | Non Exempt |
| Reason: | Performance Review | New Hire | Resignation or Termination | Status Change | |

| | | | | | |
|------------------------|--------------------|-----------|----------------------------|-----------------------|------------|
| Employee Name: | Shawn Plowman | | | | |
| Department: | Commission | | Position: | IT Support Specialist | |
| Effective Date: | 10/01/2016 | | Salary/Wage: | \$ 23.60 | |
| Status: | Full Time | Part Time | Temp / Seasonal | Exempt | Non Exempt |
| Reason: | Performance Review | New Hire | Resignation or Termination | Status Change | |

For Commission Use Only

Date Submitted to Board of County Commissioners: October 4, 2016

Reference #: 15-071A

Request: Rent

Amount: \$ 650.00

Recommendation of County Assistance Officer:

Deny - Failure to comply with application process.
Had been approved - 7/30/2015 - Rent slip never returned.

Reference #: 15-100A

Request: Rent

Amount: \$ 575.00

Recommendation of County Assistance Officer:

Deny - Failure to comply with application process
Had been approved - 9/1/2015 - Rent slip never returned.

Reference #: 16-001A

Request: Rent

Amount: \$ 350.00

Recommendation of County Assistance Officer:

Deny - Failure to comply with application process.
Had been approved - 1/4/2016 - Rent slip never returned.

Reference #: 16-053A

Request: Lot rent

Amount: \$ 150.00

Recommendation of County Assistance Officer:

Deny - Failure to comply with application process.
Had been approved - 3/30/2016 - Rent slip never returned.

Reference #: 16-076A

Request: Brookings Municipal

Amount: \$ 281.67

Recommendation of County Assistance Officer:

Deny - Failure to comply with application process.
Had been approved IF disconnect paid - Never paid disconnect.

Reference #: 16-084A

Request: Brookings Municipal

Amount: \$ 100.98

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Had been approved IF disconnect paid - Never paid disconnect.

Reference #: 16-093A

Request: Rent

Amount: \$ 550.00

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Had been approved - 4/21/2016 - Rent slip never returned.

Reference #: 16-122A

Request: Rent

Amount: \$ 525.00

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Had been approved - 6/28/2016 - Rent slip never returned.

Reference #: 16-151

Request: Avera McKennan - 6/16 - 6/22/2016

Amount: \$ 37,348.41

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 9/6/2016 - No response

Reference #: 16-153

Request: Avera McKennan - 6/06 - 6/07/2016

Amount: \$ 26,852.94

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 9/6/2016 - No response

Reference #: 16-154

Request: Avera McKennan - 6/21 - 6/24/2016

Amount: \$ 8,243.39

Recommendation of County Assistance Officer: Deny - Failure to comply with application process
Certified Letter sent - 9/6/2016 - Returned Unclaimed.

Reference #: 16-155

Request: Avera McKennan - 6/22/2016

Amount: \$ 4,367.09

Recommendation of County Assistance Officer: Failure to comply with application process.
Certified Letter sent - 9/6/2016 - No response

Reference #: 16-156

Request: Avera McKennan - 6/23 - 6/25/2016

Amount: \$ 8,787.24

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent 9/6/2016 - No response

Reference #: 16-157

Request: Avera McKennan - 6/27 - 7/05/2016

Amount: \$ 45,617.04

Recommendation of County Assistance Officer: Deny - Failure to comply with application process.
Certified Letter sent - 9/6/2016 - No response

Reference #: 16-158

Request: Avera McKennan - 6/25/2016

Amount: \$ 3,685.00

Recommendation of County Assistance Officer: Deny = Failure to comply with application process.
Certified Letter sent - 9/6/2016 - No response.

Reference #: 16-169

Request: County Burial

Amount: \$ 3,000.00

Recommendation of County Assistance Officer: Approved - County Burial - \$3,000.00

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-111-4260 | FINANCE CHARGES | | 28.96 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-111-4210 | 2017 LIABILITY & PROP INSURAN | | 1,753.59 |
| 01-12796 | SD SAFETY COUNCIL | I-201609278917 | 101-4-111-4270 | SD SAFETY AND HEALTH CONF | | 220.00 |
| 01-12853 | SD PLANNERS ASSOCIATION | I-201609278941 | 101-4-111-4270 | CONFERENCE REGISTRATION | | 100.00 |
| 01-22073 | RFD NEWSPAPERS INC | I-201609278909 | 101-4-111-4230 | COMM MINUTES, BUDGET | | 1,371.53 |
| 01-22073 | RFD NEWSPAPERS INC | I-201609278910 | 101-4-111-4230 | COMM MINUTES, BUDGET | | 2,743.06 |
| DEPARTMENT 111 COMMISSIONERS | | | | | TOTAL: | 6,217.14 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------|--|--------|------------------|-------------------------------|--------|--------|
| 01-12787 | SD PUBLIC ASSURANCE ALL I-201609278942 | | 101-4-120-4211 | 2017 LIABILITY & PROP INSURAN | | 546.61 |
| DEPARTMENT 120 ELECTIONS | | | | | TOTAL: | 546.61 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|------------------------|----------------|------------------|-----------------------------|--------|----------|
| 01-11300 | PATRICIA J HARTSEL | I-201609278856 | 101-4-130-4226 | TRANSCRIPTS CRI16-513 | | 146.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278857 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 3.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278858 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 3.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278859 | 101-4-130-4226 | TRANSCRIPTS | | 7.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278860 | 101-4-130-4226 | TRANSCRIPTS XXX | | 7.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278861 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 38.00 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278862 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 27.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278863 | 101-4-130-4226 | TRANSCRIPTS XXX | | 30.60 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278864 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 62.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278865 | 101-4-130-4226 | TRANSCRIPTS XXX | | 62.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278866 | 101-4-130-4226 | TRANSCRIPTS XXXX | | 27.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278867 | 101-4-130-4224 | TRANSCRIPTS XXXX | | 13.20 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278868 | 101-4-130-4224 | TRANSCRIPTS XXX | | 41.80 |
| 01-11300 | PATRICIA J HARTSEL | I-201609278869 | 101-4-130-4224 | TRANSCRIPTS XXX | | 34.20 |
| 01-11453 | HY-VEE FOOD STORE | I-201609278875 | 101-4-130-4280 | JURY MEALS | | 17.97 |
| 01-11847 | DONALD MCCARTY | I-201609278887 | 101-4-130-4223 | CAA XXXX | | 971.00 |
| 01-11847 | DONALD MCCARTY | I-201609278888 | 101-4-130-4222 | CAA XXX | | 463.30 |
| 01-11847 | DONALD MCCARTY | I-201609278889 | 101-4-130-4222 | CAA XXXX | | 1,136.20 |
| 01-12179 | NANCY J NELSON | I-201609278895 | 101-4-130-4222 | CAA XXXX | | 667.00 |
| 01-12179 | NANCY J NELSON | I-201609278896 | 101-4-130-4222 | CAA XXX | | 671.60 |
| 01-12602 | RICK RIBSTEIN | I-201609278912 | 101-4-130-4222 | CAA XXXX | | 837.20 |
| 01-13262 | VANDENBERG LAW | I-201609278928 | 101-4-130-4222 | CAA XXXX | | 391.00 |
| 01-13262 | VANDENBERG LAW | I-201609278929 | 101-4-130-4222 | CAA XXXX | | 506.00 |
| 01-13370 | THOMSON REUTERS - WEST | I-201609278922 | 101-4-130-4340 | WEST INFORMATION CHARGES | | 662.00 |
| 01-13370 | THOMSON REUTERS - WEST | I-201609278923 | 101-4-130-4340 | WEST INFORMATION CHARGES | | 555.69 |
| 01-13389 | TERRY D WIECZOREK PC | I-201609278937 | 101-4-130-4222 | CAA XXXX | | 949.81 |
| 01-13389 | TERRY D WIECZOREK PC | I-201609278938 | 101-4-130-4222 | CAA XXXX | | 362.88 |
| 01-17926 | TIM HOGAN | I-201609278873 | 101-4-130-4222 | CAA XXXX | | 521.91 |
| 01-19572 | ARAGON, MARTHA A | I-201609268828 | 101-4-130-4290 | 1.5HRS TRANSLATION SERVICES | | 75.00 |
| 01-20023 | GASS LAW, PC | I-201609278852 | 101-4-130-4222 | CAA XXXX | | 402.62 |
| 01-20023 | GASS LAW, PC | I-201609278853 | 101-4-130-4222 | CAA XXXX | | 935.09 |
| 01-20023 | GASS LAW, PC | I-201609278854 | 101-4-130-4222 | CAA XXXX | | 626.28 |
| 01-20023 | GASS LAW, PC | I-201609278855 | 101-4-130-4222 | CAA XXXX | | 939.49 |
| 01-20985 | FITE, PIERCE & RONNING | I-201609278849 | 101-4-130-4223 | CAA XXXX | | 285.20 |
| 01-21064 | BENJAMIN L. KLEINJAN | I-201609278879 | 101-4-130-4222 | CAA XXXX | | 184.00 |
| 01-21064 | BENJAMIN L. KLEINJAN | I-201609278880 | 101-4-130-4222 | CAA XXXX | | 419.40 |
| 01-21064 | BENJAMIN L. KLEINJAN | I-201609278881 | 101-4-130-4222 | CAA XXXX | | 266.40 |

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 13,350.64

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-10451 | BUSETH, VICKI | I-201609268839 | 101-4-143-4270 | MILEAGE, PER DIEM, SF CONV | | 69.72 |
| 01-11485 | TYLER TECHNOLOGIES | I-201609278924 | 101-4-143-4270 | INCODE TAX BILLING TRAIN 8/17 | | 250.00 |
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-143-4260 | ERGO DESKTOP DESK TOPS | | 798.00 |
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-143-4270 | FUEL - INCODE TRAINING | | 27.58 |
| 01-12261 | OFFICE PEEPS INC | I-201609278900 | 101-4-143-4260 | PAPER, CALENDAR | | 324.43 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-143-4210 | 2017 LIABILITY & PROP INSURAN | | 1,853.37 |
| 01-13422 | WITCHEY, KRISTEN | I-201609278939 | 101-4-143-4270 | MILEAGE, PER DIEM-SDACO CONV | | 69.72 |
| 01-19128 | EXECUTIVE MGMT FINANCE | I-201609278847 | 101-4-143-4280 | TECH ACCESS FEE, AUGUST 2016 | | 59.00 |
| DEPARTMENT 143 FINANCE OFFICE | | | | | TOTAL: | 3,451.82 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|--|--------|------------------|-------------------------------|--------|----------|
| 01-12787 | SD PUBLIC ASSURANCE ALL I-201609278942 | | 101-4-151-4210 | 2017 LIABILITY & PROP INSURAN | | 2,257.12 |
| DEPARTMENT 151 STATES ATTORNEY | | | | | TOTAL: | 2,257.12 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|-----------|
| 01-10684 | COURTESY PLUMBING INC | I-201609278844 | 101-4-161-4260 | FIX LEAKING FAUCETS | | 257.04 |
| 01-11078 | FOERSTER OFFICE & SUPPL | I-201609278850 | 101-4-161-4260 | JANITORIAL SUPPLIES | | 334.05 |
| 01-12236 | NORTHWESTERN ENERGY | I-201609278897 | 101-4-161-4280 | NATURAL GAS | | 10.00 |
| 01-12503 | QUALIFIED PRESORT SERVI | I-201609278905 | 101-4-161-4267 | WORK FROM 9/1 - 9/15 | | 12.55 |
| 01-12666 | RUNNING'S SUPPLY INC | I-201609278914 | 101-4-161-4260 | SUPPLIES | | 15.27 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-161-4210 | 2017 LIABILITY & PROP INSURAN | | 10,459.31 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-161-4243 | 2017 LIABILITY & PROP INSURAN | | 11,163.56 |
| 01-12931 | SIOUX VALLEY CLEANERS I | I-201609278919 | 101-4-161-4250 | SEPT WIC JANITORIAL | | 442.00 |
| 01-20143 | CITY OF BROOKINGS | I-201609278843 | 101-4-161-4243 | JOINT BLDG COSTS | | 9,606.06 |
| 01-21124 | CUMMINS CENTRAL POWER L | I-201609278845 | 101-4-161-4250 | GENERATOR MAINT AGREEMENT | | 206.81 |
| DEPARTMENT 161 COUNTY BUILDING | | | | | TOTAL: | 32,506.65 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-11803 | CHRISTOPHER LILLA | I-201609278883 | 101-4-162-4270 | HOTEL, AIRLINE, TRAVEL REIMBU | | 1,061.69 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-162-4210 | 2017 LIABILITY & PROP INSURAN | | 2,401.22 |
| DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: | | | | | | 3,462.91 |

VENDOR SET: 01 Brookings County
PACKET: 01607 Claims Pd 10.04.16
FUND : 101 GENERAL FUND
DEPARTMENT: 163 REGISTER OF DEEDS

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---|-------------------------|----------------|------------------|-------------------------------|--------|--------|
| 01-10548 | CHAPMAN, BEVERLY | I-201609278841 | 101-4-163-4270 | MILEAGE, PER DIEM SDACO CONV | | 69.72 |
| 01-12261 | OFFICE PEEPS INC | I-201609278899 | 101-4-163-4260 | DESK CALENDAR | | 6.96 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-163-4210 | 2017 LIABILITY & PROP INSURAN | | 726.63 |
| 01-12887 | SHERATON SIOUX FALLS | I-201609278918 | 101-4-163-4270 | SDACO CONVENTION LODGING | | 166.00 |
| DEPARTMENT 163 REGISTER OF DEEDS TOTAL: | | | | | | 969.31 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|--|--------|------------------|-------------------------------|--------|--------|
| 01-12787 | SD PUBLIC ASSURANCE ALL I-201609278942 | | 101-4-165-4210 | 2017 LIABILITY & PROP INSURAN | | 436.64 |
| DEPARTMENT 165 VETERAN'S SERVICE | | | | | TOTAL: | 436.64 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------|--------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-167-4250 | TWINKLE TOES SOFTWARE | | 120.00 |
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-167-4260 | A-I COMPUTER, PCI E SERIAL CA | | 39.99 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-167-4210 | 2017 LIABILITY & PROP INSURAN | | 1,792.13 |
| 01-19686 | PICTOMETRY INTERNATIONAL | I-201609278902 | 101-4-167-4221 | PICTOMETRY LICENSE | | 1,650.00 |
| DEPARTMENT 167 TECHNOLOGY | | | | | TOTAL: | 3,602.12 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|--|--------|------------------|-------------------------------|--------|--------|
| 01-12787 | SD PUBLIC ASSURANCE ALL I-201609278942 | | 101-4-168-4210 | 2017 LIABILITY & PROP INSURAN | | 364.88 |
| DEPARTMENT 168 HUMAN RESOURCES | | | | | TOTAL: | 364.88 |

VENDOR SET: 01 Brookings County
PACKET: 01607 Claims Pd 10.04.16
FUND : 101 GENERAL FUND
DEPARTMENT: 211 SHERIFF'S OFFICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|----------------|------------------|-------------------------------|--------|-----------|
| 01-10312 | BOZIED OIL CO INC | I-201609268833 | 101-4-211-4250 | AUGUST CAR WASHES | | 187.00 |
| 01-11863 | MCLEOD'S PRINTING & OFF | I-201609278891 | 101-4-211-4260 | WARNING TICKETS | | 336.20 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-211-4210 | 2017 LIABILITY & PROP INSURAN | | 18,960.23 |
| 01-13328 | WALMART COMMUNITY | I-201609278933 | 101-4-211-4261 | 6A11 INK CARTRIDGES | | 49.97 |
| 01-18134 | WALBURG, DUANE | I-201609278932 | 101-4-211-4221 | ANIMAL CONTROL MILEAGE | | 86.10 |
| 01-21166 | CENTURY LINK | I-201609278840 | 101-4-211-4280 | LONG DISTANCE | | 146.82 |
| 01-21901 | AMP ELECTRIC CONSTRUCTI | I-201609268829 | 101-4-211-4250 | POLE LIGHT & SWITCH REPAIRS | | 497.33 |

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 20,263.65

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------|-------------------------|----------------|------------------|-------------------------------|--------|-----------|
| 01-11453 | HY-VEE FOOD STORE | I-201609278876 | 101-4-212-4290 | INMATE MEALS | | 17,475.60 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-212-4210 | 2017 LIABILITY & PROP INSURAN | | 17,073.87 |
| 01-19100 | HUMAN SERVICE AGENCY | I-201609278874 | 101-4-212-4270 | MENTAL HEALTH FIRST AID TRAIN | | 200.00 |
| 01-21124 | CUMMINS CENTRAL POWER L | I-201609278845 | 101-4-212-4250 | GENERATOR MAINT AGREEMENT | | 206.80 |
| 01-21515 | DALE'S A-1 TRANSMISSION | I-201609278846 | 101-4-212-4250 | ELECTRICAL REPAIRS | | 1,559.75 |
| 01-21803 | BUHLS OF BROOKINGS CLEA | I-201609268838 | 101-4-212-4250 | JULY & AUGUST RUG RENTAL | | 117.20 |
| 01-22141 | SATELLITE TRACKING OF P | I-201609278915 | 101-4-212-4273 | GPS INSURANCE | | 28.00 |
| DEPARTMENT 212 COUNTY JAIL | | | | | TOTAL: | 36,661.22 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 221 FIRE DEPARTMENT TRUST

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---|-----------------------|----------------|------------------|------------------------|--------|--------|
| 01-11878 | M&T FIRE & SAFETY INC | I-201609278886 | 101-4-221-4291 | KEY FIRE HOSE-SINAI FD | | 488.00 |
| DEPARTMENT 221 FIRE DEPARTMENT TRUST TOTAL: | | | | | | 488.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|--------|
| 01-12259 | OFFICE DEPOT INC | I-201609278898 | 101-4-223-4260 | BATTERIES, PAPER, CALENDAR | | 20.08 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-223-4210 | 2017 LIABILITY & PROP INSURAN | | 5.41 |
| DEPARTMENT 223 DRAINAGE COMMISSION | | | | | TOTAL: | 25.49 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-12273 | OLSON APTS | I-201609278901 | 101-4-411-4251 | COP RENT XXXX | | 480.00 |
| 01-12656 | RUDE'S FUNERAL HOME INC | I-201609278913 | 101-4-411-4255 | COUNTY BURIAL XXX | | 3,000.00 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-411-4211 | 2017 LIABILITY & PROP INSURAN | | 788.98 |
| 01-22140 | F&P PROPERTIES MANAGEME | I-201609278848 | 101-4-411-4251 | COP RENT XXXX | | 650.00 |
| DEPARTMENT 411 WELFARE | | | | | TOTAL: | 4,918.98 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|-------------------------|----------------|------------------|-------------------------------|--------|--------|
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-421-4260 | HEALTH ED ASSOC, BROCHURES | | 71.75 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-421-4210 | 2017 LIABILITY & PROP INSURAN | | 266.30 |
| 01-12957 | SMILEMAKERS | I-201609278920 | 101-4-421-4260 | STICKERS-IMMUNIZATIONS, WIC | | 99.59 |
| DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL: | | | | | | 437.64 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 427 WIC

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------|--|--------|------------------|-------------------------------|--------|--------|
| 01-12787 | SD PUBLIC ASSURANCE ALL I-201609278942 | | 101-4-427-4210 | 2017 LIABILITY & PROP INSURAN | | 63.80 |
| DEPARTMENT 427 WIC | | | | | TOTAL: | 63.80 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|------------------------|----------------|------------------|---------------------|--------|--------|
| 01-12012 | GARY E MIKELSON | I-201609278893 | 101-4-441-4220 | INV MI HEARING XXXX | | 228.68 |
| 01-13441 | YANKTON COUNTY SHERIFF | I-201609278940 | 101-4-441-4270 | SERVICE OF PROCESS | | 50.00 |
| DEPARTMENT 441 BEHAVIORAL HEALTH | | | | | TOTAL: | 278.68 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 511 PUBLIC LIBRARIES

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------------|----------------------------|--------------|------------------|-----------------|--------|----------|
| 01-10402 | BROOKINGS PUBLIC LIBRAR I- | 201609268835 | 101-4-511-4290 | 3RD QTR PAYMENT | | 4,375.00 |
| DEPARTMENT 511 PUBLIC LIBRARIES | | | | | TOTAL: | 4,375.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|----------------|------------------|-------------------------------|--------|--------|
| 01-11868 | MCI | I-201609278890 | 101-4-611-4280 | LONG DISTANCE AUG/SEPT 2016 | | 40.46 |
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-611-4260 | INDEX CARD BINDERS | | 89.74 |
| 01-12236 | NORTHWESTERN ENERGY | I-201609278897 | 101-4-611-4280 | NATURAL GAS | | 10.54 |
| 01-12413 | PITNEY BOWES | I-201609278903 | 101-4-611-4261 | METER RENTAL SERIAL #77691 | | 165.00 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-611-4210 | 2017 LIABILITY & PROP INSURAN | | 645.26 |
| 01-13328 | WALMART COMMUNITY | I-201609278935 | 101-4-611-4260 | ACHIEVEMENT & STATE FAIR SUPP | | 310.99 |
| 01-16809 | BARNETT, RITA | I-201609268831 | 101-4-611-4294 | HALF YEAR GATE/PANEL STORAGE | | 200.00 |
| 01-21611 | STORE SUPPLY WAREHOUSE | I-201609278921 | 101-4-611-4294 | 2X5 WIRE GRID PANELS | | 142.55 |
| 01-21803 | BUHLS OF BROOKINGS CLEA | I-201609268837 | 101-4-611-4250 | RUG RENTAL SERVICE | | 35.80 |

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 1,640.34

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------------------------|-------------------------|----------------|------------------|-------------------------------|--------|-----------|
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-615-4270 | WEED TOUR MEAL | | 114.89 |
| 01-11921 | WELLS FARGO | I-201609278936 | 101-4-615-4260 | FUEL | | 25.00 |
| 01-12543 | RAMSDELL'S F&M LTD | I-201609278906 | 101-4-615-4260 | 2-4, D AMINE | | 2,909.70 |
| 01-12543 | RAMSDELL'S F&M LTD | I-201609278907 | 101-4-615-4260 | 2-4, D AMINE | | 2,909.70 |
| 01-12543 | RAMSDELL'S F&M LTD | I-201609278908 | 101-4-615-4260 | 2-3, D AMINE | | 2,909.70 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-615-4210 | 2017 LIABILITY & PROP INSURAN | | 4,265.10 |
| DEPARTMENT 615 WEED CONTROL | | | | | TOTAL: | 13,134.09 |

VENDOR SET: 01 Brookings County
PACKET: 01607 Claims Pd 10.04.16
FUND : 101 GENERAL FUND
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|-------------------------|----------------|------------------|-------------------------------|--------|-------------------|
| 01-10371 | BROOKINGS REGISTER | I-201609268836 | 101-4-711-4230 | PAPER & E-EDITION SUBSCRIPTIO | | 196.00 |
| 01-11453 | HY-VEE FOOD STORE | I-201609278877 | 101-4-711-4260 | ZONING MTG REFRESHMENTS 9/6/1 | | 9.08 |
| 01-12259 | OFFICE DEPOT INC | I-201609278898 | 101-4-711-4260 | BATTERIES, PAPER, CALENDAR | | 60.25 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 101-4-711-4210 | 2017 LIABILITY & PROP INSURAN | | 931.45 |
| 01-12853 | SD PLANNERS ASSOCIATION | I-201609278916 | 101-4-711-4220 | SD PLANNERS ASSOC CONF REGIST | | 240.00 |
| 01-21502 | STEVEN UST | I-201609278925 | 101-4-711-4221 | BUILDING INSPECTIONS | | 400.00 |
| 01-21502 | STEVEN UST | I-201609278926 | 101-4-711-4221 | BUILDING INSPECTIONS | | 900.00 |
| 01-21502 | STEVEN UST | I-201609278927 | 101-4-711-4221 | BUILDING INSPECTIONS | | 300.00 |
| 01-22073 | RFD NEWSPAPERS INC | I-201609278911 | 101-4-711-4230 | LEGAL NOTICES | | 15.65 |
| DEPARTMENT 711 PLANNING & ZONING | | | | | | TOTAL: 3,052.43 |
| FUND 101 GENERAL FUND | | | | | | TOTAL: 152,505.16 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|-------------------------|----------------|------------------|-------------------------------|--------|-----------|
| 01-10012 | A&B BUSINESS INC | I-201609268827 | 201-4-311-4250 | MAINTENANCE CONTRACT | | 25.00 |
| 01-10204 | BANNER ASSOCIATES | I-201609268830 | 201-4-311-4220 | ENGINEERING FEES 213TH PHASE2 | | 3,900.00 |
| 01-10985 | L. G. EVERIST, INC | I-201609278882 | 201-4-311-4260 | CRUSHED QUARTZITE | | 5,267.11 |
| 01-11395 | HOLLOWAY CONSTRUCTION | I-201609288945 | 201-4-311-4250 | PILING AND BOX CULVERT CONST | | 97,241.60 |
| 01-11539 | JCL SOLUTIONS | I-201609278943 | 201-4-311-4260 | ORANGE TOUGH, SHOP | | 442.40 |
| 01-11815 | LOCATORS & SUPPLIES | I-201609278884 | 201-4-311-4260 | MARKING PAINT | | 95.18 |
| 01-11842 | LYLE SIGNS INC | I-201609278885 | 201-4-311-4260 | ADOPT A HWY SIGNS | | 255.83 |
| 01-11921 | WELLS FARGO | I-201609278936 | 201-4-311-4270 | REGIONAL LOCAL ROAD CONF | | 100.00 |
| 01-12202 | NIELSEN'S | I-201609278894 | 201-4-311-4260 | HEAT SHRINK 0598 | | 6.81 |
| 01-12438 | POSTMASTER | I-201609278904 | 201-4-311-4260 | POSTAGE STAMPS @200 | | 94.00 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 201-4-311-4210 | 2017 LIABILITY & PROP INSURAN | | 44,530.95 |
| 01-13291 | VERIZON WIRELESS | I-201609278931 | 201-4-311-4280 | WIRELESS | | 40.01 |
| 01-13328 | WALMART COMMUNITY | I-201609278934 | 201-4-311-4260 | HOOKS FOR OFFICE | | 7.92 |
| 01-20514 | KINGBROOK RURAL WATER | I-201609278878 | 201-4-311-4280 | WATER UTILITIES | | 33.00 |
| 01-22138 | FORTERRA PIPE AND PRECA | I-201609278851 | 201-4-311-4260 | BRIDGES 124-110U & 122-130U | | 53,589.68 |

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 205,629.49

FUND 201 ROAD & BRIDGE FUND TOTAL: 205,629.49

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 207 E-911 FUND

DEPARTMENT: 225 911 SERVICES

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------------------------|-------------------|----------------|------------------|-------------------------------|--------|------------------|
| 01-20143 | CITY OF BROOKINGS | I-201609278842 | 207-4-225-4220 | E-911 REMITTANCE-JUL, AUG, SE | | 78,152.06 |
| DEPARTMENT 225 911 SERVICES | | | | | | TOTAL: 78,152.06 |
| FUND 207 E-911 FUND | | | | | | TOTAL: 78,152.06 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|-------------------------|----------------|------------------|-------------------------------|--------|----------|
| 01-11308 | RICHARD HAUGEN | I-201609278872 | 226-4-222-4270 | PER DIEM SD EM MNGR CONF | | 81.00 |
| 01-11921 | WELLS FARGO | I-201609278936 | 226-4-222-4220 | GODADDY REGISTRATION | | 74.23 |
| 01-12787 | SD PUBLIC ASSURANCE ALL | I-201609278942 | 226-4-222-4210 | 2017 LIABILITY & PROP INSURAN | | 1,876.74 |
| 01-13280 | VANTEK COMMUNICATIONS I | I-201609278930 | 226-4-222-4250 | NORTH REPEATER OCT FEE | | 100.00 |
| DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: | | | | | | 2,131.97 |
| FUND 226 EMERGENCY MANAGEMENT TOTAL: | | | | | | 2,131.97 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 229 DOMESTIC ABUSE FUND

DEPARTMENT: 434 DOMESTIC ABUSE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------|-------------------------|----------------|------------------|-----------------|--------|-----------------|
| 01-10374 | BROOKINGS DOMESTIC ABUS | I-201609268834 | 229-4-434-4290 | 3RD QTR PAYMENT | | 2,325.00 |
| DEPARTMENT 434 DOMESTIC ABUSE | | | | | | TOTAL: 2,325.00 |
| FUND 229 DOMESTIC ABUSE FUND | | | | | | TOTAL: 2,325.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 301 COUNTY BUILDING FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|---------------------|----------------|------------------|---------------------------|--------|------------------|
| 01-11030 | FEUCHT CONSTRUCTION | I-201609288944 | 301-4-161-4293 | SINAI SHOP CONST, 3RD PMT | | 28,000.00 |
| DEPARTMENT 161 COUNTY BUILDING | | | | | | TOTAL: 28,000.00 |
| FUND 301 COUNTY BUILDING FUND | | | | | | TOTAL: 28,000.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|----------------------------|--------------|------------------|-----------------|----------------------------------|---------------|
| 01-10370 | BROOKINGS CREDIT BUREAU I- | 201609268832 | 761-2-2090000 | COLLECTION XXXX | | 824.37 |
| | | | | | DEPARTMENT 0000 NON-DEPARTMENTAL | TOTAL: 824.37 |
| | | | | | FUND 761 SHERIFF TRUST | TOTAL: 824.37 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|--|--------|------------------|-------------------------------|----------------------------------|-----------------|
| 01-21563 | SD ATTORNEY GENERAL'S O I-201609278870 | | 768-2-2091000 | 24/7 & SCRAM FEES AUG 1-15 | | 1,910.00 |
| 01-21563 | SD ATTORNEY GENERAL'S O I-201609278871 | | 768-2-2090000 | 24/7 PARTICIPATION FEE AUG1-1 | | 87.00 |
| | | | | | DEPARTMENT 0000 NON-DEPARTMENTAL | TOTAL: 1,997.00 |
| | | | | | | ----- |
| | | | | | FUND 768 STATEWIDE 24/7 SOBRIET | TOTAL: 1,997.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01607 Claims Pd 10.04.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---|------------------------|----------------|------------------|-------------------------|--------|------------|
| 01-21387 | MIDWEST MANAGEMENT/BMO | I-201609278892 | 770-2-2090000 | CERT #14-166 XXXXX 1128 | | 20,868.67 |
| DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: | | | | | | 20,868.67 |
| FUND 770 TAX SALE REDEMPTION TOTAL: | | | | | | 20,868.67 |
| REPORT GRA TOTAL: | | | | | | 492,433.72 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|----------------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2016 | 101-4-111-4210 | OTHER INSURANCE | 1,753.59 | 2,200 | 446.41 | | | | |
| | 101-4-111-4230 | PUBLISHING | 4,114.59 | 41,000 | 13,878.88 | | | | |
| | 101-4-111-4260 | SUPPLIES & MATERIALS | 28.96 | 4,500 | 2,312.23 | | | | |
| | 101-4-111-4270 | TRAVEL & CONFERENCE | 320.00 | 6,700 | 2,682.01 | | | | |
| | 101-4-120-4211 | LIAB. INSURANCE | 546.61 | 500 | 46.61- | | | Y | |
| | 101-4-130-4222 | ADULT DEFENSE | 10,280.18 | 300,000 | 22,938.83- | | | Y | |
| | 101-4-130-4223 | JUVENILE DEFENSE | 1,256.20 | 7,500 | 1,717.67- | | | Y | |
| | 101-4-130-4224 | TRANSCRIPTS (LIENABLE) | 89.20 | 5,000 | 3,959.40 | | | | |
| | 101-4-130-4226 | TRANSCRIPTS (NON) | 414.40 | 7,000 | 2,368.80 | | | | |
| | 101-4-130-4280 | JURY & WITNESS | 17.97 | 15,000 | 7,378.52 | | | | |
| | 101-4-130-4290 | COURT CASE EXPENSE | 75.00 | 30,000 | 7,335.15 | | | | |
| | 101-4-130-4340 | LAW LIBRARY | 1,217.69 | 20,000 | 6,377.81 | | | | |
| | 101-4-143-4210 | INSURANCE | 1,853.37 | 3,000 | 1,146.63 | | | | |
| | 101-4-143-4260 | SUPPLIES & MATERIALS | 1,122.43 | 16,000 | 5,495.55 | | | | |
| | 101-4-143-4270 | TRAVEL & CONFERENCE | 417.02 | 4,000 | 790.52 | | | | |
| | 101-4-143-4280 | UTILITIES | 59.00 | 2,500 | 591.25 | | | | |
| | 101-4-151-4210 | OTHER INSURANCE | 2,257.12 | 6,000 | 174.12- | | | Y | |
| | 101-4-161-4210 | OTHER INSURANCE | 10,459.31 | 15,000 | 3,380.69 | | | | |
| | 101-4-161-4243 | ADMIN BUILDING OPERATION E | 20,769.62 | 169,000 | 42,139.97 | | | | |
| | 101-4-161-4250 | REPAIRS AND MAINTENANCE | 648.81 | 71,500 | 7,921.45 | | | | |
| | 101-4-161-4260 | SUPPLIES & MATERIALS | 606.36 | 10,750 | 6,387.94 | | | | |
| | 101-4-161-4267 | Postage | 12.55 | 35,903 | 15,907.43 | | | | |
| | 101-4-161-4280 | UTILITIES/COURTHOUSE | 10.00 | 45,760 | 14,586.31 | | | | |
| | 101-4-162-4210 | OTHER INSURANCE | 2,401.22 | 3,000 | 598.78 | | | | |
| | 101-4-162-4270 | TRAVEL & CONFERENCE | 1,061.69 | 14,500 | 8,860.05 | | | | |
| | 101-4-163-4210 | OTHER INSURANCE | 726.63 | 750 | 23.37 | | | | |
| | 101-4-163-4260 | SUPPLIES & MATERIALS | 6.96 | 3,000 | 216.09 | | | | |
| | 101-4-163-4270 | TRAVEL & CONFERENCE | 235.72 | 1,200 | 100.87 | | | | |
| | 101-4-165-4210 | OTHER INSURANCE | 436.64 | 350 | 86.64- | | | Y | |
| | 101-4-167-4210 | OTHER INSURANCE | 1,792.13 | 2,500 | 707.87 | | | | |
| | 101-4-167-4221 | DATA PROCESSING/SOFTWARE | 1,650.00 | 190,450 | 52,391.55 | | | | |
| | 101-4-167-4250 | REPAIRS AND MAINTENANCE | 120.00 | 700 | 65.23 | | | | |
| | 101-4-167-4260 | SUPPLIES | 39.99 | 16,900 | 4,893.66 | | | | |
| | 101-4-168-4210 | OTHER INSURANCE | 364.88 | 500 | 135.12 | | | | |
| | 101-4-211-4210 | OTHER INSURANCE | 18,960.23 | 16,500 | 2,460.23- | | | Y | |
| | 101-4-211-4221 | ANIMAL CONTROL | 86.10 | 5,000 | 927.90 | | | | |
| | 101-4-211-4250 | REPAIRS AND MAINTENANCE | 684.33 | 28,000 | 14,319.29 | | | | |
| | 101-4-211-4260 | SUPPLIES & MATERIALS | 336.20 | 14,500 | 5,161.81 | | | | |
| | 101-4-211-4261 | OFFICE SUPPLIES | 49.97 | 4,500 | 2,347.02 | | | | |
| | 101-4-211-4280 | UTILITIES | 146.82 | 20,000 | 7,049.58 | | | | |
| | 101-4-212-4210 | OTHER INSURANCE | 17,073.87 | 16,500 | 573.87- | | | Y | |
| | 101-4-212-4250 | REPAIRS AND MAINTENANCE | 1,883.75 | 27,000 | 4,598.91- | | | Y | |
| | 101-4-212-4270 | TRAVEL & CONFERENCE | 200.00 | 1,000 | 415.40- | | | Y | |
| | 101-4-212-4273 | ELECTRONIC MONITOR | 28.00 | 0 | 2,112.00- | | | Y | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|---------------------|----------------------------|------------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| | 101-4-212-4290 | PRISONER RATION | 17,475.60 | 145,000 | 13,541.09 | | | | |
| | 101-4-221-4291 | EMERGENCY TRUCK-LONG TERM | 488.00 | 100,000 | 93,760.72 | | | | |
| | 101-4-223-4210 | OTHER INSURANCE | 5.41 | 0 | 5.41- | Y | | | |
| | 101-4-223-4260 | SUPPLIES & MATERIALS | 20.08 | 500 | 350.18 | | | | |
| | 101-4-411-4211 | OTHER INSURANCE | 788.98 | 500 | 288.98- | Y | | | |
| | 101-4-411-4251 | RENT | 1,130.00 | 18,000 | 4,759.50- | Y | | | |
| | 101-4-411-4255 | FUNERALS | 3,000.00 | 15,000 | 10,300.00- | Y | | | |
| | 101-4-421-4210 | OTHER INSURANCE | 266.30 | 500 | 233.70 | | | | |
| | 101-4-421-4260 | SUPPLIES & MATERIALS | 171.34 | 600 | 299.09 | | | | |
| | 101-4-427-4210 | Other Insurance | 63.80 | 0 | 63.80- | Y | | | |
| | 101-4-441-4220 | PROFESSIONAL SERV. & FEES | 228.68 | 48,000 | 1.48 | | | | |
| | 101-4-441-4270 | TRAVEL | 50.00 | 1,000 | 325.00 | | | | |
| | 101-4-511-4290 | OTHERS (BRKGS. LIBRARY) | 4,375.00 | 17,500 | 4,375.00 | | | | |
| | 101-4-611-4210 | INSURANCE | 645.26 | 500 | 145.26- | Y | | | |
| | 101-4-611-4250 | REPAIRS AND MAINTENANCE | 35.80 | 5,000 | 2,851.41 | | | | |
| | 101-4-611-4260 | SUPPLIES & MATERIALS | 400.73 | 9,000 | 4,465.63 | | | | |
| | 101-4-611-4261 | POSTAGE REIMBURSEMENT FROM | 165.00 | 1,500 | 636.52 | | | | |
| | 101-4-611-4280 | UTILITIES | 51.00 | 17,000 | 6,466.38 | | | | |
| | 101-4-611-4294 | 4H Projects/Shooting Sport | 342.55 | 10,000 | 2,622.45 | | | | |
| | 101-4-615-4210 | OTHER INSURANCE | 4,265.10 | 5,000 | 734.90 | | | | |
| | 101-4-615-4260 | SUPPLIES & MATERIALS | 8,754.10 | 65,000 | 20,300.40 | | | | |
| | 101-4-615-4270 | TRAVEL & CONFERENCE | 114.89 | 2,500 | 899.25 | | | | |
| | 101-4-711-4210 | OTHER INSURANCE | 931.45 | 1,000 | 68.55 | | | | |
| | 101-4-711-4220 | PROFESSIONAL SERV. & FEES | 240.00 | 1,000 | 196.50 | | | | |
| | 101-4-711-4221 | INSPECTION FEES | 1,600.00 | 25,000 | 10,200.00 | | | | |
| | 101-4-711-4230 | PUBLISHING | 211.65 | 2,500 | 754.80 | | | | |
| | 101-4-711-4260 | SUPPLIES & MATERIALS | 69.33 | 3,000 | 470.26 | | | | |
| | 201-4-311-4210 | OTHER INSURANCE | 44,530.95 | 43,500 | 1,140.95- | Y | | | |
| | 201-4-311-4220 | PROFESSIONAL SERVICES | 3,900.00 | 150,000 | 28,425.34- | Y | | | |
| | 201-4-311-4250 | REPAIRS & MAINT. | 97,266.60 | 2,100,000 | 599,334.95 | | | | |
| | 201-4-311-4260 | SUPPLIES & MATERIALS | 59,758.93 | 1,250,000 | 425,668.47 | | | | |
| | 201-4-311-4270 | TRAVEL & CONFERENCE | 100.00 | 4,000 | 1,095.73 | | | | |
| | 201-4-311-4280 | UTILITIES | 73.01 | 24,000 | 7,054.70 | | | | |
| | 207-4-225-4220 | PROF SRVC/FEE BRK CTY DISP | 78,152.06 | 0 | 307,622.09- | Y | | | |
| | 226-4-222-4210 | OTHER INSURANCE | 1,876.74 | 1,500 | 376.74- | Y | | | |
| | 226-4-222-4220 | PROFESSIONAL SERV. & FEES | 74.23 | 2,050 | 1,780.77 | | | | |
| | 226-4-222-4250 | REPAIRS AND MAINTENANCE | 100.00 | 3,000 | 961.33- | Y | | | |
| | 226-4-222-4270 | TRAVEL | 81.00 | 3,000 | 1,645.87 | | | | |
| | 229-4-434-4290 | OTHERS | 2,325.00 | 9,300 | 2,325.00 | | | | |
| | 301-4-161-4293 | HIWAY SHOPS | 28,000.00 | 125,000 | 97,000.00 | | | | |
| | 761-2-2090000 | AM'T HELD FOR SHERIFF TRUS | 824.37 | | | | | | |
| | 768-2-2090000 | AM'T HELD FOR STATEWIDE 2 | 87.00 | | | | | | |
| | 768-2-2091000 | AM'T HELD FOR 24/7 SCRAM F | 1,910.00 | | | | | | |
| | 770-2-2090000 | DUE TO CERTIFICATE HOLDER | 20,868.67 | | | | | | |
| | ** 2016 YEAR TOTALS | | 492,433.72 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|------------|
| 101-111 | COMMISSIONERS | 6,217.14 |
| 101-120 | ELECTIONS | 546.61 |
| 101-130 | JUDICIAL SYSTEM | 13,350.64 |
| 101-143 | FINANCE OFFICE | 3,451.82 |
| 101-151 | STATES ATTORNEY | 2,257.12 |
| 101-161 | COUNTY BUILDING | 32,506.65 |
| 101-162 | DIRECTOR OF EQUALIZATION | 3,462.91 |
| 101-163 | REGISTER OF DEEDS | 969.31 |
| 101-165 | VETERAN'S SERVICE | 436.64 |
| 101-167 | TECHNOLOGY | 3,602.12 |
| 101-168 | HUMAN RESOURCES | 364.88 |
| 101-211 | SHERIFF'S OFFICE | 20,263.65 |
| 101-212 | COUNTY JAIL | 36,661.22 |
| 101-221 | FIRE DEPARTMENT TRUST | 488.00 |
| 101-223 | DRAINAGE COMMISSION | 25.49 |
| 101-411 | WELFARE | 4,918.98 |
| 101-421 | COMMUNITY HEALTH NURSE | 437.64 |
| 101-427 | WIC | 63.80 |
| 101-441 | BEHAVIORAL HEALTH | 278.68 |
| 101-511 | PUBLIC LIBRARIES | 4,375.00 |
| 101-611 | COUNTY EXTENSION | 1,640.34 |
| 101-615 | WEED CONTROL | 13,134.09 |
| 101-711 | PLANNING & ZONING | 3,052.43 |
| ----- | | |
| 101 TOTAL | GENERAL FUND | 152,505.16 |
| 201-311 | HIGHWAY ADMINISTRATION | 205,629.49 |
| ----- | | |
| 201 TOTAL | ROAD & BRIDGE FUND | 205,629.49 |
| 207-225 | 911 SERVICES | 78,152.06 |
| ----- | | |
| 207 TOTAL | E-911 FUND | 78,152.06 |
| 226-222 | EMERGENCY & DISASTER SERV | 2,131.97 |
| ----- | | |
| 226 TOTAL | EMERGENCY MANAGEMENT | 2,131.97 |
| 229-434 | DOMESTIC ABUSE | 2,325.00 |
| ----- | | |
| 229 TOTAL | DOMESTIC ABUSE FUND | 2,325.00 |
| 301-161 | COUNTY BUILDING | 28,000.00 |
| ----- | | |
| 301 TOTAL | COUNTY BUILDING FUND | 28,000.00 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|-------------------------|------------|
| 761 | NON-DEPARTMENTAL | 824.37 |
| ----- | | |
| 761 TOTAL | SHERIFF TRUST | 824.37 |
| 768 | NON-DEPARTMENTAL | 1,997.00 |
| ----- | | |
| 768 TOTAL | STATEWIDE 24/7 SOBRIETY | 1,997.00 |
| 770 | NON-DEPARTMENTAL | 20,868.67 |
| ----- | | |
| 770 TOTAL | TAX SALE REDEMPTION | 20,868.67 |
| ----- | | |
| | ** TOTAL ** | 492,433.72 |

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------------|-------------------|------------------|------------------|--------------------------|--------|--------|
| 01-11552 | JENSEN, LARRY | I-20161004-11552 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| 01-13058 | STEFFENSEN, STACY | I-20161004-13058 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| 01-20259 | MILLER, STEPHNE | I-20161004-20259 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| 01-21126 | YSETH, TOM | I-20161004-21126 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| 01-21131 | KROGMAN, RYAN | I-20161004-21131 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| 01-22022 | LEE ANN PIERCE | I-20161004-22022 | 101-4-111-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| DEPARTMENT 111 COMMISSIONERS | | | | | TOTAL: | 480.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------|------------------|------------------|------------------|--------------------------|--------|--------|
| 01-10451 | BUSETH, VICKI | I-20161004-10451 | 101-4-120-4260 | CELL PHONE REIMBURSEMENT | | 5.25 |
| 01-13422 | WITCHEY, KRISTEN | I-20161004-13422 | 101-4-120-4260 | CELL PHONE REIMBURSEMENT | | 15.00 |
| DEPARTMENT 120 ELECTIONS | | | | | TOTAL: | 20.25 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-------------------------------|------------------|------------------|------------------|--------------------------|--------|--------|
| 01-10451 | BUSETH, VICKI | I-20161004-10451 | 101-4-143-4280 | CELL PHONE REIMBURSEMENT | | 99.75 |
| 01-13422 | WITCHEY, KRISTEN | I-20161004-13422 | 101-4-143-4280 | CELL PHONE REIMBURSEMENT | | 60.00 |
| DEPARTMENT 143 FINANCE OFFICE | | | | | TOTAL: | 159.75 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|--------------------|------------------|------------------|--------------------------|--------|--------|
| 01-21150 | HOWARD, ABIGAIL A. | I-20161004-21150 | 101-4-151-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| 01-22020 | NESVOLD, TERE | I-20161004-22020 | 101-4-151-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| DEPARTMENT 151 STATES ATTORNEY | | | | | TOTAL: | 210.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|------------------|------------------|------------------|--------------------------|--------|--------|
| 01-12067 | MOLENGRAAF, JOHN | I-20161004-12067 | 101-4-161-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-22021 | SCHEER, AARON | I-20161004-22021 | 101-4-161-4280 | CELL PHONE REIMBURSEMENT | | 15.00 |
| DEPARTMENT 161 COUNTY BUILDING | | | | | TOTAL: | 45.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|-------------------|------------------|------------------|--------------------------|--------|--------|
| 01-11803 | CHRISTOPHER LILLA | I-20161004-11803 | 101-4-162-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: | | | | | | 105.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---|------------------|------------------|------------------|--------------------------|--------|--------|
| 01-10548 | CHAPMAN, BEVERLY | I-20161004-10548 | 101-4-163-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| DEPARTMENT 163 REGISTER OF DEEDS TOTAL: | | | | | | 105.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|---------------------|------------------|------------------|--------------------------|--------|--------|
| 01-20191 | HOLZHAUSER, MICHAEL | I-20161004-20191 | 101-4-165-4280 | CELL PHONE REIMBURSEMENT | | 86.10 |
| DEPARTMENT 165 VETERAN'S SERVICE | | | | | TOTAL: | 86.10 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|---------------------------|----------------|------------------|------------------|--------------------------|--------|--------|
| 01-21618 | PLOWMAN, SHAWN | I-20161004-21618 | 101-4-167-4280 | CELL PHONE REIMBURSEMENT | | 90.00 |
| DEPARTMENT 167 TECHNOLOGY | | | | | TOTAL: | 90.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------------------------------|-------------------|------------------|------------------|--------------------------|--------|--------|
| 01-21600 | LITTLECOTT, LAURA | I-20161004-21600 | 101-4-168-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| DEPARTMENT 168 HUMAN RESOURCES | | | | | TOTAL: | 45.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------|----------------------|------------------|------------------|--------------------------|--------|--------|
| 01-11156 | GIEGLING, MIKE | I-20161004-11156 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-11248 | HAIDER, DARIN | I-20161004-11248 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 60.00 |
| 01-12403 | JON PIKE | I-20161004-12403 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 60.00 |
| 01-12861 | SEBRING, SCOTT | I-20161004-12861 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| 01-13030 | STANWICK, MARTIN | I-20161004-13030 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| 01-13078 | STOLTENBURG, MICHAEL | I-20161004-13078 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 15.00 |
| 01-13238 | UMBERGER, CHARLES | I-20161004-13238 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| 01-20493 | KRIESE, JEREMY | I-20161004-20493 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-21009 | GENGLER, MICHAEL | I-20161004-21009 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-21450 | BITELER, DAVID | I-20161004-21450 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-21550 | LANGSTRAAT, MANUAL | I-20161004-21550 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-21569 | MCCREA, DON | I-20161004-21569 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 15.00 |
| 01-21716 | HOEKMAN, DEVAN | I-20161004-21716 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-22021 | SCHEER, AARON | I-20161004-22021 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 15.00 |
| 01-22023 | DOREMUS, SEAN | I-20161004-22023 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-22125 | ZACH PAGE | I-20161004-22125 | 101-4-211-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 660.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------|-------------------|------------------|------------------|--------------------------|--------|--------|
| 01-10781 | DEJONG, DARREN J. | I-20161004-10781 | 101-4-212-4280 | CELL PHONE REIMBURSEMENT | | 60.00 |
| 01-13118 | SWEEBE, BART | I-20161004-13118 | 101-4-212-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| DEPARTMENT 212 COUNTY JAIL | | | | | TOTAL: | 165.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------|---------------|------------------|------------------|--------------------------|--------|--------|
| 01-22019 | HIEB, RICHARD | I-20161004-22019 | 101-4-213-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| DEPARTMENT 213 CORONER | | | | | TOTAL: | 30.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|------------------------|---------------------|------------------|------------------|--------------------------|--------|--------|
| 01-12399 | PIERCE, IRENE | I-20161004-12399 | 101-4-411-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| 01-20191 | HOLZHAUSER, MICHAEL | I-20161004-20191 | 101-4-411-4280 | CELL PHONE REIMBURSEMENT | | 18.90 |
| DEPARTMENT 411 WELFARE | | | | | TOTAL: | 63.90 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------------------------|--------------|------------------|------------------|--------------------------|--------|--------|
| 01-21197 | MOSEY, MISTY | I-20161004-21197 | 101-4-615-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| DEPARTMENT 615 WEED CONTROL | | | | | TOTAL: | 75.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|----------------------------------|----------------|------------------|------------------|--------------------------|--------|-----------------|
| 01-11308 | RICHARD HAUGEN | I-20161004-11308 | 101-4-711-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| 01-11365 | HILL, ROBERT | I-20161004-11365 | 101-4-711-4280 | CELL PHONE REIMBURSEMENT | | 26.25 |
| DEPARTMENT 711 PLANNING & ZONING | | | | | | TOTAL: 71.25 |
| FUND 101 GENERAL FUND | | | | | | TOTAL: 2,411.25 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|---------------------|------------------|------------------|--------------------------|--------|--------|
| 01-10106 | ANDERSON, JEFFREY G | I-20161004-10106 | 201-4-311-4280 | CELL PHONE REIMBURSEMENT | | 75.00 |
| 01-11118 | FRIEDRICH, CLIFF | I-20161004-11118 | 201-4-311-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| 01-11226 | GROSS, LINDA | I-20161004-11226 | 201-4-311-4280 | CELL PHONE REIMBURSEMENT | | 30.00 |
| 01-20828 | BIRK, RICHARD | I-20161004-20828 | 201-4-311-4280 | CELL PHONE REIMBURSEMENT | | 105.00 |
| 01-21021 | SCOTT, MICHAEL | I-20161004-21021 | 201-4-311-4280 | CELL PHONE REIMBURSEMENT | | 45.00 |
| DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: | | | | | | 300.00 |
| ----- | | | | | | |
| FUND 201 ROAD & BRIDGE FUND TOTAL: | | | | | | 300.00 |

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01606 Oct Cell Phones 10.04.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--|--------------|------------------|------------------|--------------------------|--------|----------|
| 01-11365 | HILL, ROBERT | I-20161004-11365 | 226-4-222-4280 | CELL PHONE REIMBURSEMENT | | 78.75 |
| DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: | | | | | | 78.75 |
| FUND 226 EMERGENCY MANAGEMENT TOTAL: | | | | | | 78.75 |
| REPORT GRA TOTAL: | | | | | | 2,790.00 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|----------------|-----------------------|----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2016 | 101-4-111-4280 | UTILITIES | 480.00 | 5,760 | 960.00 | | | | |
| | 101-4-120-4260 | ELECTION SUPPLIES | 20.25 | 8,000 | 3,495.89 | | | | |
| | 101-4-143-4280 | UTILITIES | 159.75 | 2,500 | 490.50 | | | | |
| | 101-4-151-4280 | TELEPHONE | 210.00 | 2,500 | 400.00 | | | | |
| | 101-4-161-4280 | UTILITIES/COURTHOUSE | 45.00 | 45,760 | 14,551.31 | | | | |
| | 101-4-162-4280 | TELEPHONE | 105.00 | 1,260 | 105.00 | | | | |
| | 101-4-163-4280 | TELEPHONE | 105.00 | 1,260 | 210.00 | | | | |
| | 101-4-165-4280 | TELEPHONE | 86.10 | 1,000 | 139.00 | | | | |
| | 101-4-167-4280 | Utilities & Telephone | 90.00 | 1,080 | 180.00 | | | | |
| | 101-4-168-4280 | Utilities & Telephone | 45.00 | 540 | 90.00 | | | | |
| | 101-4-211-4280 | UTILITIES | 660.00 | 20,000 | 6,536.40 | | | | |
| | 101-4-212-4280 | UTILITIES | 165.00 | 38,000 | 10,972.46 | | | | |
| | 101-4-213-4280 | TELEPHONE | 30.00 | 360 | 60.00 | | | | |
| | 101-4-411-4280 | TELEPHONE | 63.90 | 500 | 139.00- | Y | | | |
| | 101-4-615-4280 | TELEPHONE | 75.00 | 4,000 | 991.91 | | | | |
| | 101-4-711-4280 | TELEPHONE | 71.25 | 900 | 213.75 | | | | |
| | 201-4-311-4280 | UTILITIES | 300.00 | 24,000 | 6,827.71 | | | | |
| | 226-4-222-4280 | TELEPHONE | 78.75 | 900 | 191.25 | | | | |
| | | ** 2016 YEAR TOTALS | 2,790.00 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|---------|--------------------------|--------|
| 101-111 | COMMISSIONERS | 480.00 |
| 101-120 | ELECTIONS | 20.25 |
| 101-143 | FINANCE OFFICE | 159.75 |
| 101-151 | STATES ATTORNEY | 210.00 |
| 101-161 | COUNTY BUILDING | 45.00 |
| 101-162 | DIRECTOR OF EQUALIZATION | 105.00 |
| 101-163 | REGISTER OF DEEDS | 105.00 |
| 101-165 | VETERAN'S SERVICE | 86.10 |
| 101-167 | TECHNOLOGY | 90.00 |
| 101-168 | HUMAN RESOURCES | 45.00 |
| 101-211 | SHERIFF'S OFFICE | 660.00 |
| 101-212 | COUNTY JAIL | 165.00 |
| 101-213 | CORONER | 30.00 |
| 101-411 | WELFARE | 63.90 |
| 101-615 | WEED CONTROL | 75.00 |
| 101-711 | PLANNING & ZONING | 71.25 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|----------|
| 101 TOTAL | GENERAL FUND | 2,411.25 |
| 201-311 | HIGHWAY ADMINISTRATION | 300.00 |
| 201 TOTAL | ROAD & BRIDGE FUND | 300.00 |
| 226-222 | EMERGENCY & DISASTER SERV | 78.75 |
| 226 TOTAL | EMERGENCY MANAGEMENT | 78.75 |
| | ** TOTAL ** | 2,790.00 |

NO ERRORS

** END OF REPORT **

Non-performance Statement

Failure of the county/district to accomplish the objective and work requirement set forth in this Agreement, without adequate justification and acceptance by the State, will subject the county to the withholding of funds, from whatever source, provided under this agreement.

I CERTIFY THAT THE WORK PRODUCT AS REPORTED IN EACH QUARTERLY ACTIVITY REPORT HAS BEEN REVIEWED AND FOUND TO COMPLY WITH THE GOALS, OBJECTIVES, AND REQUIREMENTS AS IDENTIFIED.

BROOKINGS COUNTY

| | SIGNATURE | DATE |
|-------------------------|-----------|------------------|
| 1 ST QUARTER | _____ | <u>1/05/2016</u> |
| 2 ND QUARTER | _____ | <u>4/05/2016</u> |
| 3 RD QUARTER | _____ | <u>7/12/2016</u> |
| 4 TH QUARTER | _____ | _____ |

(The county/district chairperson or acting chairperson must sign for verification.)

Brookings County
Capital Asset Form
TRANSFERS, SURPLUS & DISPOSALS

Complete this form for all capital asset Transfers, Disposals, or items
declared surplus – sold, donated, salvaged, destroyed, trade-in, lost/stolen

Capital Assets include land, buildings, building improvements, machinery, equipment, computer software/hardware,
and infrastructure with a **useful life greater than one year** and **original cost greater than \$500.**

Transfer

Surplus

Disposal

Asset # & Description: 0590P License# TRL 845
89 Drake pup trailer w/upgrade Title# 10143745

Serial/VIN Number: 1D9GS3323K11392002

Model or Product: Trailer Pup

To Dispose an Asset:

Types: Sold, Donated, Trade-In, Salvage, Destroyed, Lost/Stolen

Sell

For Surplus: YES NO

Disposal Date: 8-23-2016

To Transfer between Departments:

Transfer From:

Transfer To:

Department:

Department:

Location:

Location:

Date:

| Finance Office Use Only | |
|----------------------------------|--|
| Surplus Sale Date: | |
| Date Fixed Asset System Updated: | |
| Asset Number: | |
| Notes/Comments: | |



INTERNET AUCTION AGREEMENT

Auction Date / Title: 161101gov

SELLER INFORMATION

Customer No. (if known): 163990 Segment: Gov
 Company Name: Brookings County, SD
 Representative Name: Richard Birk Representative Title: Highway Sup
 Street: 520 3rd St., Ste 210
 City: BROOKINGS State: Sd ZIP: 57006
 Phone: 605-696-8205 Cell: _____
 Email: dbirk@brookingscountysd.gov

Seller Commission: 0 % (minimum of \$ 0)
 Seller Paid Marketing: \$ 0 Marketing Funds Advanced By Seller: \$ 0
Additional Expenses Paid By Seller
 Pre-Auction Setup, Cleanup & Preparation: \$ 0 Post-Auction Cleanup & Load Out: \$ 0
 Listing Fee Per Item: \$ 0 Mileage Per Mile: \$ 0

AGREEMENT TO SELL AT AUCTION

Seller hires Purple Wave, Inc. ("Auctioneer") exclusively to sell, as Seller's agent, the Property listed on Exhibit 1 (or any other assets made available for sale) at public auction, and Auctioneer agrees to use its best professional efforts to auction the Property. This auction contract sets out the parties' auction services agreement ("Agreement").

A. AUCTIONEER WILL DO THE FOLLOWING:

1. Exercise its best professional judgment and effort to lot and market the Property in a manner that is most likely to yield the best net sales prices under the circumstances. Although Auctioneer will use its best efforts, no guarantees or representations regarding the level of bidder interest the Property may attract, number of bids or ultimate price that may be received are made by Auctioneer.
2. Use its best efforts to qualify bidders and collect payment from them when the auction is over. However, Auctioneer does not guarantee collection of payment from winning bidders.
3. Settle the Auction with Seller within 20 business days after the Auction occurs. Any special settlement instructions should be given to Auctioneer at the time this Agreement is signed. Until settlement distribution is made, Auctioneer may hold any marketing expenses advanced by Seller and auction proceeds in an interest bearing account maintained by Auctioneer and retain the interest earned.

B. SELLER UNDERSTANDS AND AGREES TO THE FOLLOWING:

1. Seller has the power to sell and convey the Property free and clear of any liens or encumbrances without consent or approval of any third party and without condition or contingency except as expressly noted otherwise in this Agreement.
2. The Property will be sold "absolute" and "without reserve," and the highest bid accepted by Auctioneer is the hammer price Seller will accept for the Property, less the compensation due Auctioneer. Once Auctioneer has placed the Property on www.purplewave.com and received a bid on it, the Auction has begun and the Property must and will be sold for the highest bid received by the end of the Auction. Auctioneer may use words indicating the absolute nature of the auction in its event advertising.
3. It is illegal and against Auctioneer's policies for Auctioneer (acting as Seller's agent), Seller or someone else acting on Seller's behalf to bid on the Property. In the event Seller or someone bidding on Seller's behalf bids on the Property, Seller will pay Auctioneer two times the Seller Commission and Buyer's Premium Auctioneer would have otherwise earned on the declared final bid price for the Property, regardless of whether Seller, Seller's agent or an innocent third party is the declared winner of the Property. If an innocent third party is the declared winner, then Auctioneer may

complete the sale to that innocent third party and adjust the purchase price to reflect the last good faith bid.

4. If Seller notices anything missing or incorrect about the Property description on www.purplewave.com or in the auction advertising, then Seller will notify Auctioneer right away.
5. The Property is or will be free and clear of encumbrances or liens before conclusion of the Auction. All known encumbrances will be listed on a separate form called the Encumbrance Disclosure, and Auctioneer is authorized to work directly with the encumbering party to clear the encumbrance. Seller will deliver to Auctioneer any certificate of title Seller has at the beginning of the auction, and Auctioneer may defer commencement of the Auction until a certificate of title is delivered.
6. As partial compensation for Auctioneer's services, Seller agrees to pay Auctioneer the Seller Commission stated above, applied against the high bid(s) received for the Property at the Auction. Seller agrees Auctioneer may also collect from each winning bidder a standard buyer's premium of 10% of the high bid(s) for the Property and retain those amounts as additional compensation for Auctioneer's services. Seller also agrees that Auctioneer may charge and collect late payment fees from winning bidders and retain those fees as additional compensation for the extra effort needed to address late payment issues.
7. Seller will pay the "Seller Paid Marketing" and the "Additional Expenses Paid By Seller" noted above.
8. Seller will not sell, remove or withdraw any portion of the Property from the Auction except with prior written consent by Auctioneer and only after reimbursing Auctioneer (a) the full Buyer's Premium and Seller Commission for the Property based on a third party appraisal and (b) all expenses for advertising, advertising retractions, promotion, out of pocket expenditures, and Auction execution expenses accrued as of the date of cancellation or withdrawal.
9. The Property will be represented and sold in its "as is, where is" condition, without warranties of any kind by Seller or Auctioneer. Seller will complete all Property information and condition disclosure forms requested by Auctioneer. If there is a dispute with a winning bidder over the condition of the Property, Auctioneer will attempt to resolve the issue on behalf of Seller but may, if necessary, seek Seller's assistance in the resolution. Seller agrees to hold Auctioneer harmless from and protect Auctioneer against losses or claims related to the condition of the Property except in situations where Auctioneer is at fault. Seller should maintain casualty insurance for the Property until possession is transferred to the winning bidder. Auctioneer will consider but is not required to list some or all of the Property with limited condition warranties upon Seller's request. Any winning bidder demands arising out of a limited condition warranty may be resolved by Auctioneer or referred to Seller for resolution. In either event, if a refund or adjustment is made, Seller will pay Auctioneer the greater of (a) \$25.00 per lot or (b) the total Buyer's Premium and Seller Commission lost as a result of any refund or adjustment, whichever is greater.
10. Auctioneer will post the results of the Auction, including realized bid prices, on Auctioneer's website.
11. The Property will sell in an Internet-only auction on Auctioneer's website.

C. MISCELLANEOUS

This Agreement shall be governed by Kansas law, without regard to its law pertaining to conflict of laws, and any dispute shall be decided in the District Court of Riley County, Kansas. The Parties consent to that venue and to that court's personal jurisdiction. Auctioneer may waive any provision of this Agreement at any time, but no such waiver shall effect any other provisions nor shall it amount to a permanent waiver of that particular provision. This Agreement may be executed in duplicate and in counterparts, but all counterpart signatures shall constitute one original. Facsimile signatures and scanned/emailed signatures on this Agreement shall be as sufficient as original ink signatures. This Agreement is the whole agreement between the parties and all prior discussions, agreements or understandings are completely merged into and superseded by this Agreement.

The parties execute this Agreement effective the last date written below:

SELLER

Signature: Richard Birk
Title: Highway Superintendent
Name Printed: Richard Birk
Date: _____

AUCTIONEER - PURPLE WAVE, INC.

Signature: _____
Title: TM
Name Printed: Pat Hoffman
Date: _____



ENCUMBRANCES DISCLOSURE

Seller: Richard Birk with Brookings County, SD Customer Number: 163990

Effective Date of Disclosure: _____ Auction Date: 161101gov

Answer each of the following regarding assets we are contracting to sell.

- 1. Do you or your business own all the assets we are contracting to sell?
(if no, a separate contract is required for each asset owner.) Yes: No:
- 2. Do you or your business owe money on these assets? Yes: No:
- 3. Do you or your business have a secured line of credit for which these assets may be considered collateral? Yes: No:
- 4. Do you or your business have any tax liens?
(if yes, contact Dave Sommers IMMEDIATELY.) Yes: No:
- 5. Have you been or are you involved in any recent, current or pending bankruptcy filings, lawsuits, or other events that could result in others making claims against the final settlement of asset proceeds? Yes: No:
- 6. Will any of these assets be part of a 1031 Like-Kind Exchange? Yes: No:

Additional Information Required

If you answered Yes to 2. or 3. above; please complete the following:

| Lending Institution | Lender Contact | Lender Phone Number |
|---------------------|----------------|---------------------|
| | | |
| | | |
| | | |
| | | |

Seller verifies the completeness and accuracy of the foregoing information to the best of Seller's knowledge. Seller agrees that Auctioneer may review public records as to lien-status of assets.

Seller Signature: Richard Birk

Date: _____



SPECIAL SETTLEMENT INSTRUCTIONS

(print additional pages as needed)

Seller: Richard Birk with Brookings County, SD Customer Number: 163990

Auction Date: 161101gov

INSTRUCTIONS

If Property is being sold as part of a Like-Kind Exchange, pursuant to section 1031 of the Internal Revenue Code as enacted by the Congress of the United States of America, please complete the 1031 Like-Kind Exchange Special Settlement Instructions form.

In accordance with the Internet Auction Agreement, net proceeds from the auction of your Property will be settled within 20 business days after the auction occurs.

By default, Purple Wave will disburse the net proceeds to you, by check, using the information on the Internet Auction Agreement. If you would like the proceeds dispersed to multiple payee's and/or via wire transfer or ACH, please complete the following information below.

I instruct Purple Wave, Inc., to disburse the net proceeds from auction of my Property as follows:

Payee #1

Payee Name: Brookings County, SD
Street: 520 3rd St., Ste 210
City: BROOKINGS State: Sd Zip: 57006
Phone: 605-696-8205
Email: dbirk@brookingscountysd.gov

This Payee should receive (choose one):

- All net proceeds from all Property OR
- Net proceeds from the following lots within the auction:

Payee #1 Wire/ACH Instructions

Bank Name: _____
ABA Routing Number: _____
Account Name: _____
Account Number: _____

Payee #2

Payee Name: _____
Street: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____

This Payee should receive (choose one):

- All net proceeds from all Property OR
- Net proceeds from the following lots within the auction:

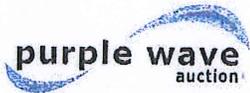
Payee #2 Wire/ACH Instructions

Bank Name: _____
ABA Routing Number: _____
Account Name: _____
Account Number: _____

Seller Signature:

Richard Birk

Date _____



Auction Planning Form

□□□

| |
|----------------|
| 163990 |
| Pat Hoffman 0% |
| 161101gov |

HOW TO USE THIS FORM:

purplewave.com

purplewave.com

LOCATION OF ITEMS

Complete location information. Check the box if you do not want company or full address published to purplewave.com

Company/Department Brookings County, SD Address 422 Western Ave
 City Brookings State Sd Zip 57006

Do NOT publish company/department to purplewave.com Do NOT publish full address to purplewave.com

QUESTIONS ABOUT THE ITEMS SHOULD BE DIRECTED TO:

Complete contact information. Check the box if the information can be published to purplewave.com.

Name(s): Richard Birk Publish to website?
 Email(s): dbirk@brookingscountysd.gov
 Phone(s): 605-696-8205

Same as above QUESTIONS ABOUT INSPECTION SHOULD BE DIRECTED TO:

Complete contact information. Check the box if the information can be published to purplewave.com.

Name(s): _____ Publish to website?
 Email(s): _____
 Phone(s): _____

INSPECTION DETAILS (check all that apply)

Inspections are by appointment only

Notes: _____

Please call in advance

Inspections are during the following dates and times:

| | |
|-------|--------|
| Date: | Times: |
| Date: | Times: |
| Date: | Times: |

Same as above QUESTIONS ABOUT LOAD-OUT SHOULD BE DIRECTED TO:

Complete contact information. Check the box if the information can be published to purplewave.com.

Name(s): _____ Publish to website?
 Email(s): _____
 Phone(s): _____

LOAD-OUT DETAILS (check all that apply)

Inspections are by appointment only

Notes: _____

Please call in advance

Load-out is available during the following dates and times:

| | |
|-------|--------|
| Date: | Times: |
| Date: | Times: |
| Date: | Times: |

Can you provide...? (check all that apply)

Load-out assistance? Vehicle start assistance?
 Forklift? Loading dock?

Items must be removed by 14 days after auction
 Minimum is 7 days from the date of the auction. Default is 14 days after the auction.

PAID INVOICES SHOULD BE SENT TO:

List any additional people to receive paid invoices at the end of the auction (location contact above is included by default)

Email _____ Fax: _____
 Name: Richard Birk Email: dbirk@brookingscountysd.gov Fax: 605-696-8278
 Name: _____ Email: _____ Fax: _____

REQUEST TO CREATE & FILL VACANCY

Position Vacancy _____
Department Highway
Vacancy Result of: New position created

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee (if applicable)

| | | |
|---------------------------------|----|-----------|
| Vacation | \$ | <u>NA</u> |
| Sick Leave | \$ | <u>NA</u> |
| Employee Retirement Recognition | \$ | <u>NA</u> |
| Other | \$ | <u>NA</u> |
| Total | \$ | <u>NA</u> |

4. Explain the effects of leaving the vacancy until severance is accumulated. **NA**

5. Explain the effects of not filling the position or discussion of alternatives.
Not filling this position would not utilize an opportunity to test employee interest in the current trend of flexible scheduling in the work place.

6. Provide description of departmental discussions about the position.
This was brought to my attention by a current employee, and other employee's thought it would be a positive for the department.

7. Estimated length of time to fill the position after approval.
One month

8. Any additional comments?
The highway department can always use experienced employees, and flexible scheduling may help retain experienced employees.

Richard Bus
Department Manager

9-27-16
Date

Request for creating & filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date

POSITION TITLE: Permanent Part time
DEPARTMENT: Highway
REPORTS TO: Highway Superintendent
FLSA STATUS: Non-Exempt
WAGE GRADE: 5

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this classification exists is to operate safely and efficiently specialized medium to heavy equipment (work with heavy equipment less than 80% of the time). The work requires considerable skill in manipulating medium to heavy equipment and constant attention to safety of operation in order to prevent accidents. Assignments are outlined in detail by supervisors. Standard procedures are followed and work is inspected periodically for safety and economy in operation. The Road Foreman will work as a lead to the Equipment Operator. General supervision is received from the Highway Superintendent and/or Lead foreman and work is reviewed through the proper functioning and performance of equipment.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade.)

- Operate and maintain medium to heavy duty capacity dump trucks, tractors, trailers, rollers, loaders, packers, power booms, recyclers, and trucks with specialized equipment to include sand spreader used in hauling materials and equipment to perform highway repair work.
- Operate truck mounted snowplows and other snow removal equipment
- Operate equipment of small to medium capacity such as loader, backhoe in performing highway repair and patchwork
- Operate other self-propelled equipment of similar size and complexity
- Operate heavy equipment on a limited basis in the performance of County functions
- Perform service and minor repairs to equipment to include maintenance, tire repair, etc
- Maintain equipment in proper operating condition by performing simple preventive maintenance tasks. Inspect equipment prior to use to ensure that is in proper operating condition. Cleans equipment using appropriate materials.
- Install and/or replace road signs. Cut and remove brush from ditches. Clean, paint, and perform other general custodial duties on County property.
- Communicate any unsafe conditions or accidents/injuries in a timely manner to the supervisor in order to facilitate prompt correct or reporting.
- Prepare and keep records related to work order requests, labor expenditures, job status, estimates, and proposed or completed projects.
- Perform work in a manner consistent with safe practices.
- Wear personal protective equipment when required.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Working knowledge and experience in operation of medium to heavy equipment and/or related equipment used in construction and maintenance activities or any such combination of education, experience and training as may be acceptable to the hiring authority.
- General knowledge of procedures, techniques and standards applicable to highway and roadway maintenance and construction.
- Ability to perform manual labor, withstand variable weather conditions and work extended hours if necessary.
- Ability to understand and follow both written and verbal instructions and communicate effectively verbally and in writing.
- Possession of a valid South Dakota Class B Commercial Driver's License

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee is regularly required to sit and use hands to finger, handle, or feel.
- The employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100+ pounds with assistance.
- Ability to work during emergencies. Ability to work as needed and to be available for on-call shifts.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles; toxic or caustic chemicals; employee is exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Examination, Testing, and Certification

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid South Dakota Commercial Drivers License (Class B).
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Superintendent and/or County.

Education

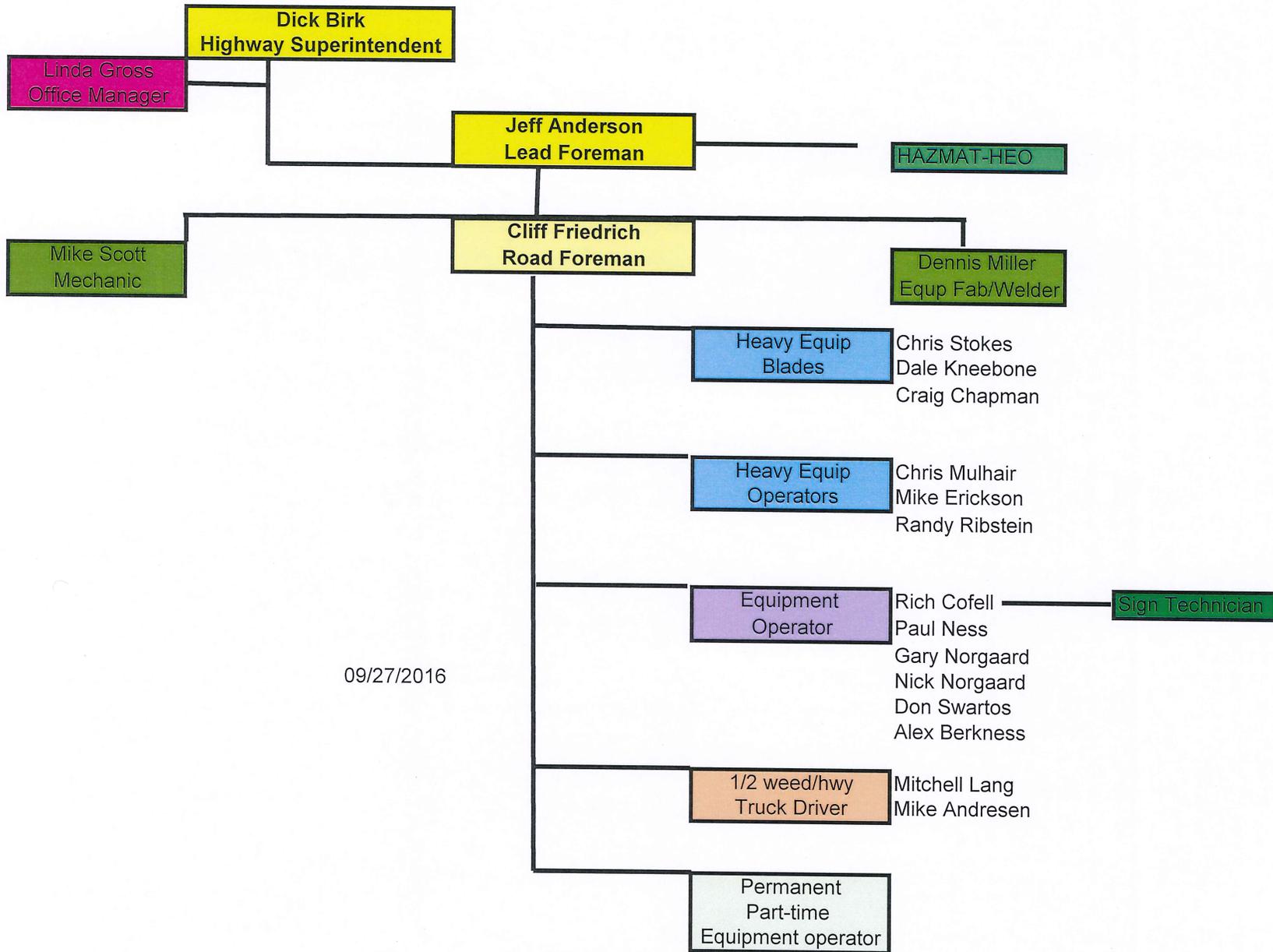
- High School diploma or GED certificate preferred

OR

Any equivalent combination of education and experience as is acceptable to the hiring authority.

Commission Chairperson

Date



Dick Birk
Highway Superintendent

Linda Gross
Office Manager

Jeff Anderson
Lead Foreman

HAZMAT-HEO

Cliff Friedrich
Road Foreman

Mike Scott
Mechanic

Dennis Miller
Equip Fab/Welder

Heavy Equip
Blades

Chris Stokes
Dale Kneebone
Craig Chapman

Heavy Equip
Operators

Chris Mulhair
Mike Erickson
Randy Ribstein

Equipment
Operator

Rich Cofell
Paul Ness
Gary Norgaard
Nick Norgaard
Don Swartos
Alex Berkness

Sign Technician

1/2 weed/hwy
Truck Driver

Mitchell Lang
Mike Andresen

Permanent
Part-time
Equipment operator



Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Agenda Items:

- Pup Trailer—this item was declared surplus on August 23rd, but the means of disposal was listed as “sell”. We need to update that to note that we would like to dispose of it via auction for clarification purposes. The board has to take this action prior to approving the agreement with Purple Wave.
- Purple Wave—Dick would like to utilize Purple Wave’s services to sell the three items noted via auction.
- Request to Fill Vacancy—Dick has discussed this change with you at a past meeting. This would take one of the current Equipment Operator positions and turn it into a permanent part-time position with similar duties. This position would be advertised and treated like any other county opening.
- 468th funding—the board discussed this option at the last meeting and gave consensus to move in this direction. This action would allow the highway department to move forward with the proposed project.
- 468th grants—The County would be declining the grants and doing the 6-inch lift to that road instead.
- Work Session—Discussion on the 5-Year Bridge Improvement Plan and other matters.

Director’s Report:

- Department Head Reviews—we need to set dates and the process. The board will have 6 reviews for the appointed department heads.
- Information on the South Dakota Planners Association Conference is included with my report. The conference is Wednesday, October 26 and Thursday, October 27 at the Holiday Inn City Centre in Sioux Falls. Please let me know if you plan to attend.
- Attached to my report is a letter from NACo President Bryan Desloge confirming Bob Hill’s nomination as a member of the Justice and Public Safety Steering Committee.
- The General Fund Surplus Analysis, updated through August 2016, is included with my report.

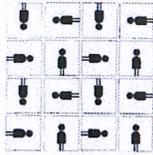
Upcoming Dates:

- October 5, Wednesday: Brookings County Conservation District Board of Supervisors Meeting at the Conservation District Office in Brookings at 8:15 a.m.
- October 10, Monday: County Offices will be closed in honor of Native American Day.
- October 18, Tuesday: The board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- October 20, Thursday: Brookings Chamber of Commerce Think Local Showcase, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- October 22, Saturday: Hobo Day Parade and Festivities

Thank you,

A handwritten signature in blue ink that reads "Stacy Steffensen". The signature is fluid and cursive, with the first name "Stacy" being larger and more prominent than the last name "Steffensen".

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota



**SOUTH DAKOTA
PLANNERS
ASSOCIATION**

REGISTRATION FORM

2016 South Dakota Planner's Association Conference

Wednesday October 26 and Thursday October 27, 2016

Holiday Inn City Centre, 100 West 8th Street, Sioux Falls, SD 57104

1-877-859-5095; SDPA Conference Room Rate is \$94.00

Online Booking is available via www.ihg.com, Select the Holiday Inn City Centre.

Group Code is: SPA and Book by September 25 to be guaranteed the conference rate.

Name (one person per form) _____ Email: _____

Jurisdiction/Organization: _____

Address: _____ Phone#: _____ Fax # _____

City: _____ State: _____ Zip: _____

Step 1 – Determine Registration Type: *Includes breakfast, lunch and break refreshments both days.*

Non-SDPA members \$100 _____

SDPA members \$ 80 _____

Faculty/Student \$ 70 _____

One Day Registration \$ 55 _____ Indicate which day you will attend: Wed _____ Thurs _____

(one day registration rate is same for members and non-members)

Step 2 – List who will be attending the Wednesday Evening October 26th “Decision Maker’s Survival School” Presentation and Dinner (free for board members and SDPA members if RSVP’d below; See attached for description)

| Me _____ Elected and/or Appointed Officials Name (Print Please) | Jurisdiction Represented |
|---|--------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Step 3 – Check what meals you will be eating at the conference

Wednesday AM Breakfast _____

Wednesday Lunch _____

Thursday AM Breakfast _____

Thursday Lunch _____

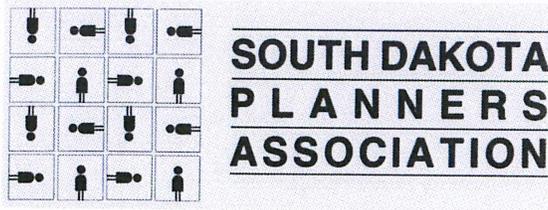
Step 4– Mail this form and registration funds (checks payable to SDPA) to:

Toby Brown, SDPA Secretary/Treasurer

c/o Lincoln County Planning and Zoning

104 N Main Street Suite 220

Canton, South Dakota 57013-1703; Phone Number: 605-764-2938; Fax Number: 605-764-6624



South Dakota Planners Association Cordially Invites You To:
“Decision Makers Survival School”
with Jack Hieb and Zack Peterson

Wednesday, October 26 at the Holiday Inn City Centre, Sioux Falls

100 West 8th Street, Sioux Falls, SD 57104

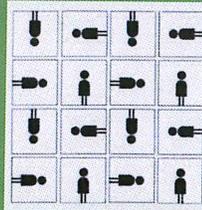
Presentation—5:30pm

Dinner—6:30pm

- * Are you a newly elected or appointed decision maker?
- * Have you been on the board for awhile but would like to sharpen your skills?
- * Do you have questions about process?

Led by SDPA’s favorite repeat presenters, Aberdeen attorneys Jack Hieb and Zack Peterson offer a message specially geared to equip decision makers with tools and methods to navigate the often tricky waters of planning and zoning issues. Learn about the previous year’s judicial decisions which may affect your community’s practices of due process, sharing of information, findings of fact, and dealing with applicants and citizens having different viewpoints.

RSVP on or before October 7th 2016 with your planning director. This special presentation and dinner is sponsored by SDPA and free for those that RSVP by the deadline. A \$5 fee will be charged at the door for walk-ins.



**SOUTH DAKOTA
PLANNERS
ASSOCIATION**

Agenda

SDPA ANNUAL CONFERENCE OCTOBER 26 and 27, 2016

"Managing Change in a World That Resists It"

Holiday Inn City Centre, Sioux Falls SD



Holiday Inn City Centre

100 West 8th Street, Sioux Falls, SD 57104

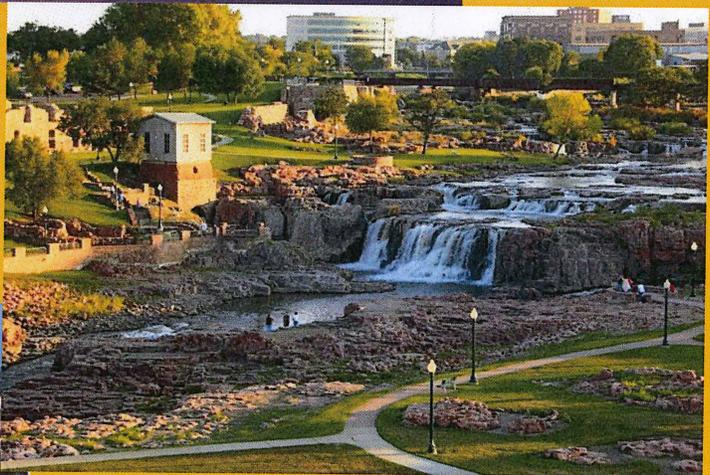
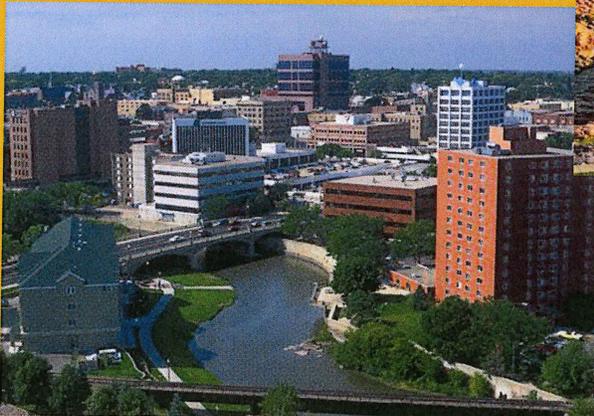
1-877-859-5095

SDPA Conference Room Rate is \$94.00

Online Booking is available via www.ihg.com

Select the Holiday Inn City Centre. Group Code is: SPA

Book by September 25 to be guaranteed a room at the



2016 SDPA Annual Conference Agenda

Wednesday October 26

8:00 AM to 9:00 AM —Registration and Breakfast Mixer (Breakfast Included in registration fee)

9:00 AM to NOON — Welcome followed by *Focused Conversations with John Beranek*. How many times have you spent hours trying to come to an agreement on a zoning code update, but only to find both sides still sitting in their trenches at the end of the day? As planners, we often have to carry a message to one or more people that have a goal that is completely opposite of ours. The reasons for these differences range from bad attitudes, to turf wars, to misunderstanding of the facts. This session will equip you with key methods and techniques you need to get a group to agree to a clear direction for whatever problem you are trying to solve. Prepare for lots of interaction and debate!

NOON to 12:45 PM — Lunch (Included in Registration Fee)

1 PM to 2:15 PM — “Walk on Over” tours—work off the lunch time calories with a short two block walk and see how the other half does their job.

Part 1—Customer Service Counter at the City of Sioux Falls; Albert Schmidt leads us on a tour to see where permits are handled for planning, zoning and building services. Learn about how Sioux Falls has created a customer friendly environment through the use of computer kiosks and break out rooms to enable a same day service model.

Part 2— Visit the City’s Planning Commission meeting room at Carnegie Town Hall; Jason Bieber takes us around the block from Sioux Falls City Hall to see how the room is set up, the electronics used, the format of the meetings, a typical agenda, and presentation methods.

2:45 PM to 4:15 PM— Sign Ordinances—how to fix yours so that you can sleep better at night—Session topics will include an overview of Reed v. Gilbert—**Jayna Watson, City of Spearfish**; Sioux Falls sign code challenges and billboard issues—**Shawna Goldammer, City of Sioux Falls** and State billboard laws —**Dan Cooper, State of South Dakota**.

5:30 PM to 6:30 PM—Decision Makers Survival School with Jack and Zack — SDPA members, bring your governing body and appointed board members to hear a summary of the previous year’s judicial decisions which may affect your community’s practices of due process, sharing of information, findings of fact, and dealing with applicants and citizens having different view points. This discussion will be led by SDPA’s favorite repeat presenters, Aberdeen attorneys Jack Hieb and Zack Peterson. Their message is specially geared to equip decision makers with tools and methods to navigate the often tricky waters of planning and zoning.

6:30 PM to 7:30 PM—Dinner - Digest your newly acquired Survival School tactics over dinner and social time with colleagues. Cost of dinner is included in registration fee for conference attendees, and free of charge to all governing body and board member guests. Be sure to fill out an RSVP for all those attending dinner on the conference registration form.

7:30 PM— Planners Roundup — Join the group for a cold one and conversation at **Woodgrain Brewpub** (9th & Phillips, 1 block south of Holiday Inn). Be sure you note on your timesheet “PFDT” (personal fatigue and down time) for this session!

Thursday October 27

7:00 AM to 9:00 AM —

7AM to 8AM Visit with fellow SDPA members over breakfast (Included in Registration Fee)

8AM to 8:45AM -SDPA Business Meeting— Bring your breakfast with you and participate; review the past years’ activities of SDPA and elect officers.

General Session—9:00 AM to 10:30 AM— Floodplain Management with Schmitt and Schmidt—Jeff and Albert (respectively), provide an overview of the methods used in its floodplain program starting with the basic question of: what is a flood? followed by useful tips for public involvement, special flood hazard areas, mitigation, plus other topics, group input and discussion.

Concurrent Sessions- 10:45 AM to 11:45 PM

Session 1— GIS on a Shoestring — **Ryan Hartley of 1st Planning District** shows how to create a GIS system using readily available free information sources.

Session 2— Shape Places Zoning Ordinance—This panel session will take the audience through the format and process to update the zoning ordinance, the unusual referendum of the ordinance, and now the challenges in implementing the new ordinance. **Sam Trebilcock, Mike Cooper, and Jason Bieber, City of Sioux Falls.**

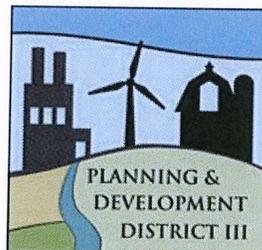
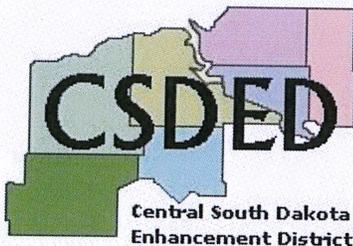
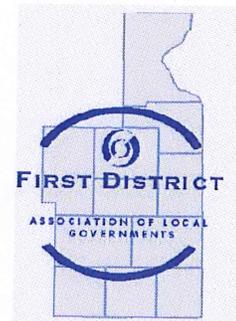
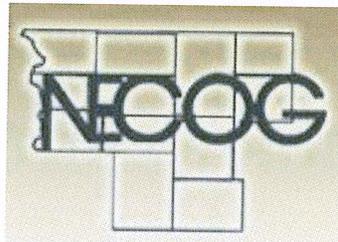
2016 SDPA Annual Conference Agenda

Thursday October 27, 2016, continued:

12:00 PM — Learning Lunch (Included in Registration Fee) - Be prepared to share one of your own planning stories of 2016 over lunch as we play "Planners Lottery". Immediately afterward, **City of Sioux Falls** staff will highlight how the subdivision review process works by taking a project from concept plan to final plat. Whether you are from a small county or one of the larger cities in the state, you will bring back new ideas to your organization for how to make your process function better.

The South Dakota Planners Association extends a sincere thank you to:

- Our Featured Guest Speaker, John Beranek and all contributing SDPA members
- South Dakota Planning Districts
- Western Central Chapter of the American Planning Association
- Local Hosts and Coordination Team—Holiday Inn City Centre and City of Sioux Falls and Minnehaha County staff
- Support from SDPA members that attend this yearly event of learning, networking and friendship



APA

WESTERN CENTRAL CHAPTER

of the American Planning Association

Making Great Communities Happen | MONTANA | WYOMING | SOUTH DAKOTA | NORTH DAKOTA



August 25, 2016

Dear Mr. Hill,

As president of the National Association of Counties (NACo), it is my pleasure to confirm your nomination as a member of the Justice and Public Safety Steering Committee and offer my congratulations!

Committee membership at the national level is a serious commitment and responsibility, but it is also a rewarding experience. A great deal of NACo's strength is in our committees and your active participation reflects and reinforces that strength. The expertise and engagement of our steering committee members is a main reason why Congress and federal agencies often look to NACo for feedback on legislative policy decisions being made in Washington D.C. This nomination to a NACo steering committee also presents a great opportunity to share with and learn from your county colleagues.

As a member of the Justice and Public Safety Steering Committee, it is important to stay informed of legislative and regulatory action relevant to your committee. Your NACo committee liaison is Hadi Sedigh. Hadi will send regular email correspondence to committee members and you are responsible for reviewing the information supplied and responding accordingly.

As a member of a NACo steering committee, you are expected to participate in our monthly conference calls and attend both NACo's Legislative Conference and Annual Conference. Monthly conference calls are a great way to stay up to date on developments from Capitol Hill and provide a platform to discuss county issues with your colleagues across the nation. Please note the following dates and locations for the upcoming conferences:

- NACo's 2017 Legislative Conference takes place February 25-March 1 in Washington, D.C.
- NACo's 2017 Annual Conference takes place July 21-24 in Franklin County, Ohio

I also look forward to working with the committees this year on my president initiative, "The Counties Matter Challenge: Brilliant Ideas at Work." Working with state associations and affiliates, this initiative will promote best practices that bolster our nation's ability to thrive amid ever-changing physical, social and economic conditions, and help identify and share examples of county leadership that result in improving residents' quality of life.

Again, congratulations on your nomination to the Justice and Public Safety Steering Committee. This year promises to be an exciting one and I look forward to working closely with you to further the goals of our nation's counties.

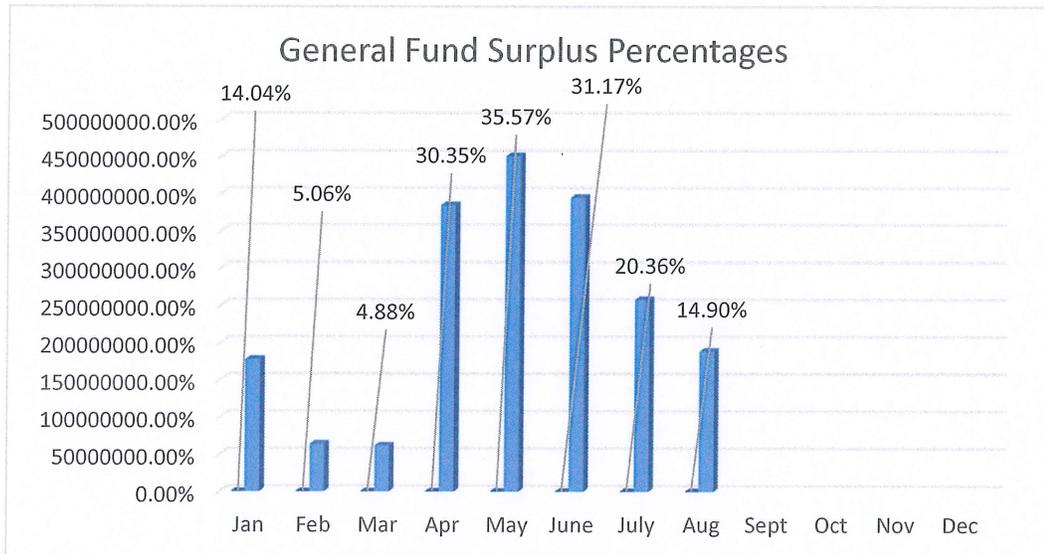
Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan Desloge".

Bryan Desloge
President

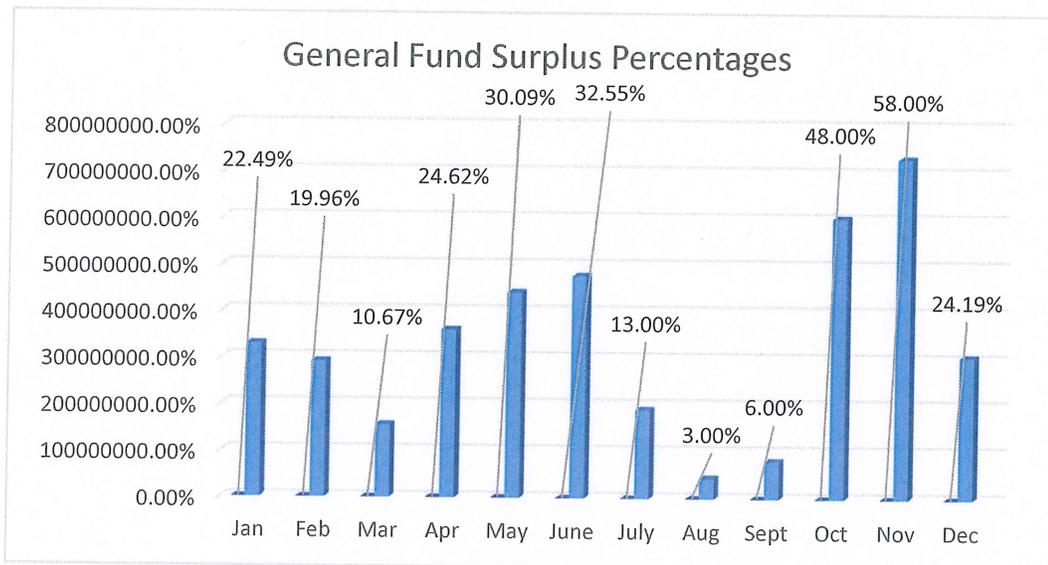
Surplus Cash Analysis- 2016

| Month | % | Amount |
|-------|--------|-----------------|
| Jan | 14.04% | \$ 1,779,103.74 |
| Feb | 5.06% | \$ 640,966.38 |
| Mar | 4.88% | \$ 619,078.01 |
| Apr | 30.35% | \$ 3,847,623.36 |
| May | 35.57% | \$ 4,508,652.25 |
| June | 31.17% | \$ 3,950,651.67 |
| July | 20.36% | \$ 2,581,306.15 |
| Aug | 14.90% | \$ 1,889,091.45 |
| Sept | | |
| Oct | | |
| Nov | | |
| Dec | | |



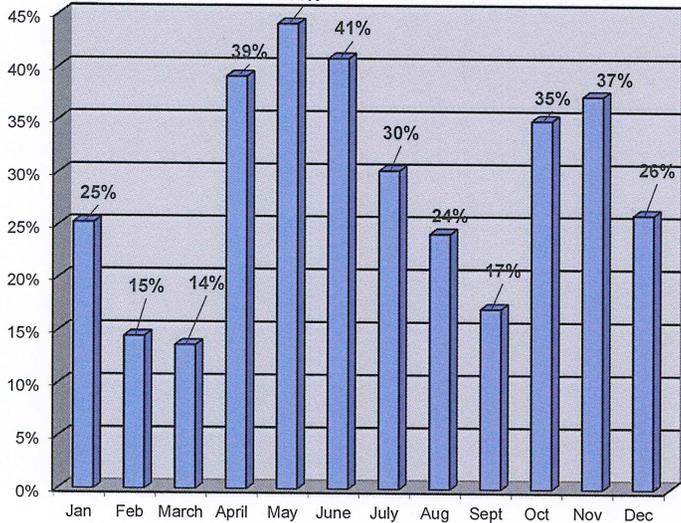
Surplus Cash Analysis- 2015

| Month | % | Amount |
|-------|--------|-----------------|
| Jan | 22.49% | \$ 3,300,518.24 |
| Feb | 19.96% | \$ 2,928,727.44 |
| Mar | 10.67% | \$ 1,566,349.14 |
| Apr | 24.62% | \$ 3,612,624.78 |
| May | 30.09% | \$ 4,415,313.32 |
| June | 32.55% | \$ 4,776,589.83 |
| July | 13.00% | \$ 1,907,689.25 |
| Aug | 3.00% | \$ 446,946.27 |
| Sept | 6.00% | \$ 812,158.49 |
| Oct | 48.00% | \$ 6,034,594.51 |
| Nov | 58.00% | \$ 7,318,581.70 |
| Dec | 24.19% | \$ 3,066,222.93 |

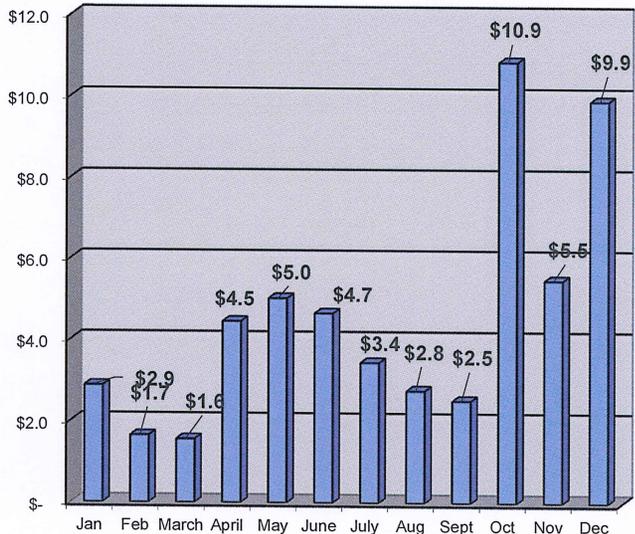


Surplus Cash Analysis 2014 Monthly Balance

Percentage

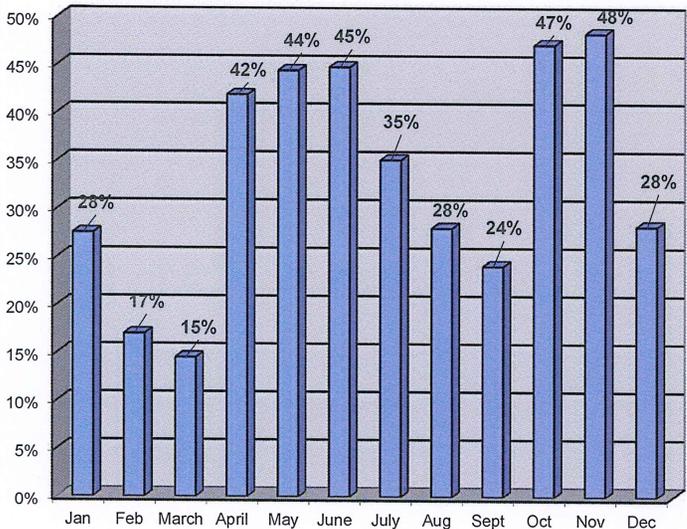


Amount (millions)

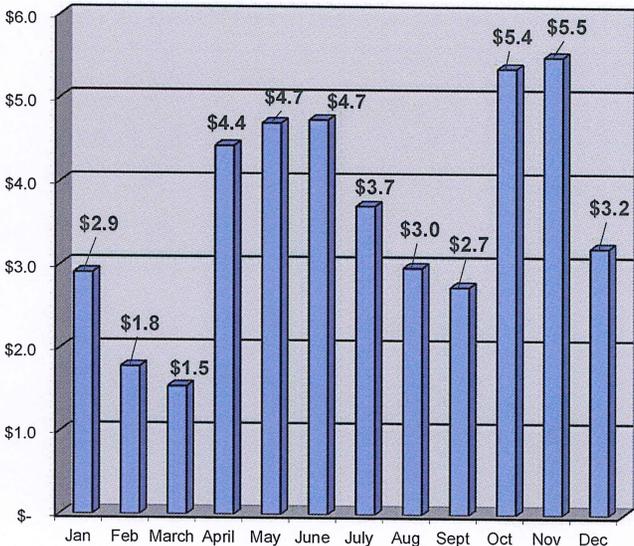


Surplus Cash Analysis 2013 Monthly Balance

Percentage

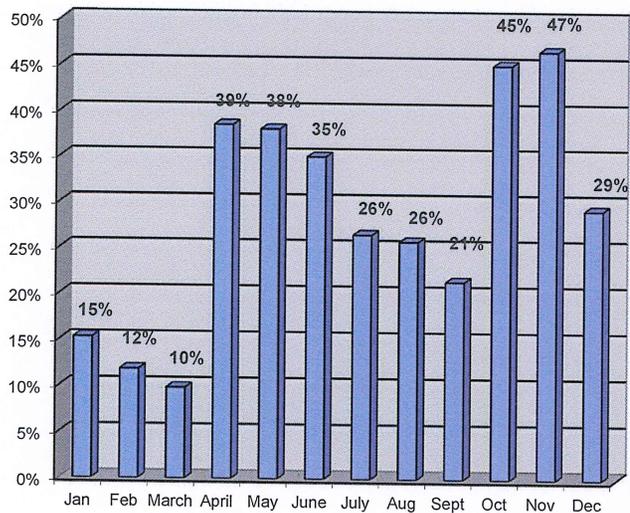


Amount (millions)

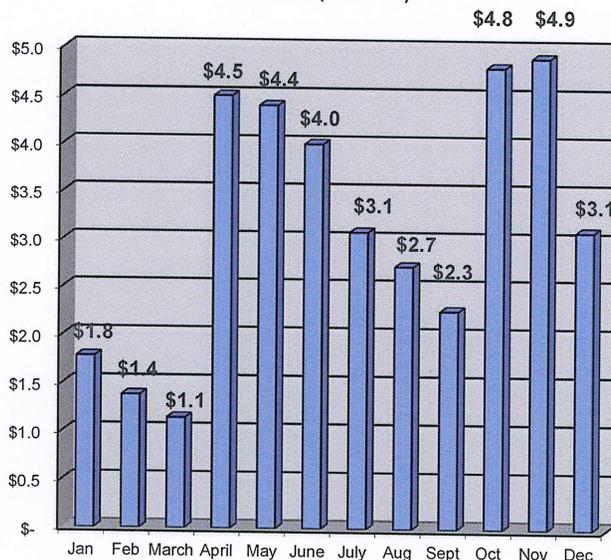


Surplus Cash Analysis 2012 Monthly Balance

Percentage

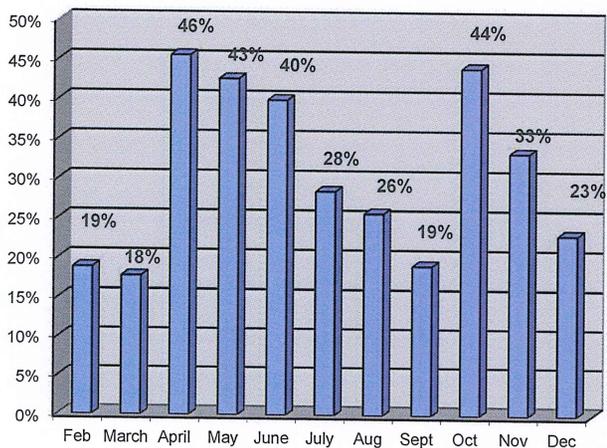


Amount (millions)

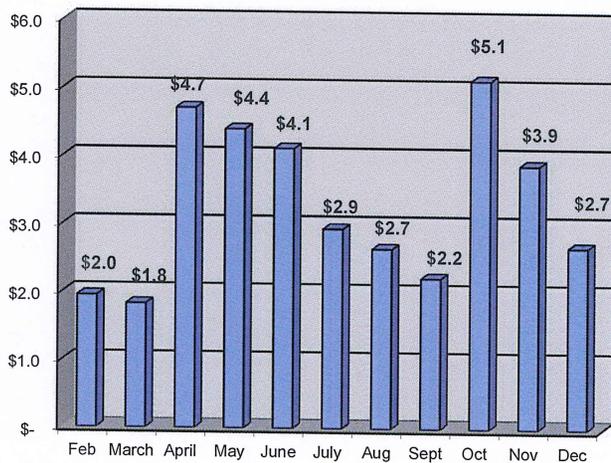


Surplus Cash Analysis 2011 Monthly Balance

Percentage



Amount (millions)



**BROOKINGS COUNTY CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
WEDNESDAY, OCTOBER 5, 2016 AT 8:15 AM
CONFERENCE ROOM – 205 6TH STREET – BROOKINGS, SD 57006**

PROPOSED AGENDA

Approval of Agenda

Approval of Minutes

Financial Report

UNFINISHED BUSINESS

- Report on District Services and Correspondence
Joan Kreitlow, Office Manager and Jon Finnegan, District Resource Specialist
 - Equipment Repairs & Maintenance
 - Enclosed Trailer Quotes
 - Building/Landscaping
- Employee/Supervisor Report on Meetings/Events Attended:
 - 9/13/16 – Land Judging School
 - 9/21/16 – Big Sioux WS Project steering committee meeting – Sioux Falls Environmental Office – 9am
 - Sep 25-27 – SDACD Convention in Deadwood – Darrell, Jerry, Rick, Joan
- 17th Annual Ag Appreciation Banquet – Tuesday, December 6, 2016 at Swiftel Center
 - Tree Care Award
 - Cooperator of the Year Award
- NRCS Office Report – Tabithia Scott, DC

NEW BUSINESS

- Conservation Plans

UPCOMING MEETINGS/EVENTS:

Dec 6, 2016 – Ag Appreciation Banquet – Swiftel Center

EXECUTIVE SESSION

OTHER BUSINESS

NEXT MEETING – WEDNESDAY, NOVEMBER 2, 2016 – 8:15 AM

This is a tentative agenda. The agenda may be amended up to 24 hours prior to actual meeting. Items added after 24 hours may be discussed by the Board, but not acted upon. Please notify the office manager, if you have items to add to the agenda.