



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, October 18, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[10-04-2016 Minutes.pdf](#)
[10-12-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 10.18.16.PDF](#)

B. Department Head reports.

i. Community Health

Documents:

[Community Health Quarterly Report.pdf](#)

C. Finance Officer's report.

Be it noted:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

i. Action to approve the following transfers as per budget appropriations for the fourth quarter of 2016:

1. *From General Fund 101-4-911-4294 to Highway and Bridge Fund 201-4-371-0000 in the amount of \$750,000.*
2. *From General Fund 101-4-911-4290 to Emergency Management Fund 226-4-371-0000 in the amount of \$21,568.*
3. *From General Fund 101-4-911-4298 to Register of Deeds Fund 250-3-371-0000 in the amount of \$3,239.25.*

7. Scheduled Agenda Items

8. Regular Business

A. Action to approve use of long-term fire department funds in the amount of \$16,000 for the purchase of a truck for the Badger Fire Dept.

Documents:

[Firetruck.pdf](#)

B. Action to approve Agreement #16-93: an amendment to Agreement #15-94: an agreement for License & Services with Tyler Technologies regarding the Document Pro software (originally approved November 3, 2015).

Documents:

[Tyler Amendment.pdf](#)

C. Action to approve Agreement #16-94: a Delinquent Tax Payment Agreement in the amount of \$4,660.75.

Documents:

D. Action to approve Agreement #16-95: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[ROW Sioux Valley Energy.pdf](#)

E. Action to approve Resolution #16-30: a plat of Lot 4 of Moss Addition in the N 1/2 of Section 32, Township 109 North, Range 47 West of the 5th P.M., Brookings County, South Dakota.

Documents:

[2016plat009.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Director Report.pdf](#)
[Surplus Cash Analysis.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Domestic Abuse Shelter Letter.pdf](#)
[DENR - Crosswind Jerseys.pdf](#)

12. Executive Session

In accordance with SDCL 1-25-2(1)(3)(4): Personnel, consulting with legal counsel, contract negotiations.

13. Adjournment

14. Public Notices

- *October 18, Tuesday: The Board has been invited to attend the Brookings City Council's study session at 5:00 p.m. at the Brookings City & County Government Center.*
- *October 18, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
- *October 20, Thursday: Brookings Chamber of Commerce Think Local Showcase, 5:00 p.m.-7:00 p.m. at Swiftel Center.*
- *October 22, Saturday: Hobo Day Parade and Festivities*
- *October 27, Thursday: Brookings City & County Wellness Fair, 7:00 a.m.-11:00 a.m. at the Brookings City & County Government Center*
- *November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
- *November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical Plaza from 6:00 p.m. to 8:00 p.m.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, OCTOBER 4, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 4, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the October 4, 2016 Commission Meeting was approved without objection. Be it noted, the Highway Work Session was removed from the agenda.

CONSENT AGENDA

Motion by Yseth, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the September 20, 2016 Commission Meeting.

Travel Requests: Chris Lilla & Jacob Brehmer to attend the District Quarterly Meeting on October 19th in Flandreau; Misty Moser to attend a Mosquito Conference on October 11th-12th in Aberdeen; Lee Ann Pierce to attend the South Dakota Planners Association Conference on October 26th-27th in Sioux Falls; Darren DeJong to attend Adult Mentor Court on December 5th-7th in Nez Pierce County, Idaho.

Personnel Action Notices: voluntary resignation- Derek Mitzel, effective August 30, 2016; voluntary resignation- Jeffrey Conrad, effective September 15, 2016; routine step increase- Nick Norgaard to \$18.39, effective October 1, 2016; routine step increase- Shawn Plowman to \$23.60, effective October 1, 2016; new hire- Part-time Detention Center Nurse Suzanne Bjordal at \$22.00, effective September 22, 2016.

Human Services Report: case #15-071A for rent was denied; case #15-100A for rent was denied; case #16-001A for rent was denied; case #16-053A for lot rent was denied; case #16-076A for Brookings Municipal was denied; case #16-084A for Brookings Municipal was denied; case #16-093A for rent was denied; case #16-122A for rent was denied; case #16-151 for Avera McKennan was denied; case #16-153 for Avera McKennan was denied; case #16-154 for Avera McKennan was denied; case #16-155 for Avera McKennan was denied; case #16-156 for Avera McKennan was denied; case #16-157 for Avera McKennan was denied; case #16-158 for Avera McKennan was denied; case #16-169 for County Burial was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

A&B Business Inc, Maintenance Contract, \$25.00; AMP Electric Construction, Pole Light & Switch Repairs, \$497.33; Aragon, Martha A, 1.5hrs Translation Services, \$75.00; Banner Associates, Engineering Fees 213th Phase2, \$3,900.00; Barnett, Rita, Half Year Gate/Panel Storage, \$200.00; Bozied Oil Co Inc, August Car Washes, \$187.00; Brookings Credit Bureau, Collection, \$824.37; Brookings Domestic Abuse Shelter, 3rd Qtr Payment, \$2,325.00; Brookings Public Library, 3rd Qtr Payment, \$4,375.00; Brookings Register, Paper & E-Edition Subscription, \$196.00; Buhls of Brookings Cleaner, Rug Rental Service, \$35.80, July & August Rug Rental, \$117.20; Buseth, Vicki, Mileage, Per Diem, SF Conv, \$69.72; Century Link, Long Distance, \$146.82; Chapman, Beverly, Mileage, Per Diem SDACO Conv, \$69.72; City of Brookings, E-911 Remittance-Jul, Aug, Sep, \$78,152.06, Joint Bldg Costs, \$9,606.06; Courtesy Plumbing Inc, Fix Leaking Faucets, \$257.04; Cummins Central Power LLC, Generator Maint Agreement, \$413.61; Dale's A-1 Transmission, Electrical Repairs, \$1,559.75; Executive Mgmt Finance Office, Tech Access Fee, August 2016, \$59.00; F&P Properties Management, COP Rent, \$650.00; Feucht Construction, Sinai Shop Const, 3rd Pmt, \$28,000.00; Fite, Pierce & Ronning Law, CAA, \$285.20; Foerster Office & Supply, Janitorial Supplies, \$334.05; Forterra Pipe and Precast, Bridges 124-110u & 122-130u, \$53,589.68; Gass Law, PC, CAA, \$402.62, CAA, \$935.09, CAA, \$626.28, CAA, \$939.49; Patricia J Hartsel, Transcripts, \$503.60; Richard Haugen, Per Diem SD EM Mngr Conf, \$81.00; Tim Hogan, CAA, \$521.91; Hollaway Construction, Piling and Box Culvert Const, \$97,241.60; Human Service Agency, Mental Health First Aid Training, \$200.00; Hy-Vee Food Store, Jury Meals, \$17.97, Inmate Meals, \$17,475.60, Zoning Mtg Refreshments 9/6/16, \$9.08; JCL Solutions, Orange Tough, Shop, \$442.40; Kingbrook Rural Water, Water Utilities, \$33.00; Benjamin L. Kleinjan, CAA, \$184.00, CAA, \$419.40, CAA, \$266.40; L. G. Everist, Inc, Crushed Quartzite, \$5,267.11; Christopher Lilla, Hotel, Airline, Travel Reimbursement, \$1,061.69; Locators & Supplies, Marking Paint, \$95.18; Lyle Signs Inc, Adopt A Hwy Signs, \$255.83; M&T Fire & Safety Inc, Key Fire Hose-Sinai FD, \$488.00; Donald McCarty, CAA, \$971.00, CAA, \$463.30, CAA, \$1,136.20; MCI, Long Distance Aug/Sept 2016, \$40.46; McLeod's Printing & Office, Warning Tickets, \$336.20; Midwest Management/BMO Harris, Tax Certificate, \$20,868.67; Gary E Mikelson, Inv MI Hearing, \$228.68; Nancy J Nelson, CAA, \$667.00, CAA, \$671.60; Nielsen's, Heat Shrink 0598, \$6.81; Northwestern Energy, Natural Gas, \$20.54; Office Depot Inc, Batteries, Paper, Calendar, \$80.33; Office Peeps Inc, Desk Calendar, \$6.96, Paper, Calendar, \$324.43; Olson Apts, COP Rent, \$480.00; Pictometry International, Pictometry License, \$1,650.00; Pitney Bowes, Meter Rental Serial #77691, \$165.00; Postmaster, Postage Stamps @200, \$94.00; Qualified Presort Service, Work From 9/1 - 9/15, \$12.55; Ramsdell's F&M Ltd, 2-4, D Amine, \$2,909.70, 2-4, D Amine, \$2,909.70, 2-3, D Amine, \$2,909.70; RFD Newspapers Inc, Comm Minutes, Budget, \$1,371.53, Comm Minutes, Budget, \$2,743.06, Legal Notices, \$15.65; Rick Ribstein, CAA, \$837.20; Rude's Funeral Home Inc, County Burial, \$3,000.00; Running's Supply Inc, Supplies, \$15.27; Satellite Tracking of People, GPS Insurance, \$28.00; SD Attorney General's Office, 24/7 & SCRAM Fees Aug 1-15, \$1,910.00, 24/7 Participation Fee Aug 1-15, \$87.00; SD Planners Association, SD Planners Assoc Conf Registration, \$240.00, Conference Registration, \$100.00; SD Public Assurance Alliance, 2017 Liability & Prop Insurance, \$123,163.15; SD Safety Council, SD Safety and Health Conf, \$220.00; Sheraton Sioux Falls, SDACO Convention Lodging, \$166.00; Sioux Valley Cleaners Inc, Sept WIC Janitorial, \$442.00; Smilemakers, Stickers-Immunizations, WIC, \$99.59; Store Supply Warehouse, 2x5 Wire Grid Panels, \$142.55; Thomson Reuters - West, West Information Charges,

\$662.00, West Information Charges, \$555.69; Tyler Technologies, Incode Tax Billing Training 8/17, \$250.00; Steven Ust, Building Inspections, \$1,600.00; Vandenberg Law, CAA, \$391.00, CAA, \$506.00; Vantek Communications Inc, North Repeater Oct Fee, \$100.00; Verizon Wireless, Wireless, \$40.01; Walburg, Duane, Animal Control Mileage, \$86.10; Walmart Community, 6A11 Ink Cartridges, \$49.97, Hooks for Office, \$7.92, Achievement & State Fair Supplies, \$310.99; Wells Fargo, Wells Fargo CC, \$1,490.14; Terry D Wieczorek PC, CAA, \$949.81, CAA, \$362.88; Witchey, Kristen, Mileage, Per Diem-SDACO Conv, \$69.72; Yankton County Sheriff, Service of Process, \$50.00.

October Cell Phone Reimbursements: Anderson, Jeffrey, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren, \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail, \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher, \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Page, Zach, \$30.00; Pierce, Irene, \$45.00; Pierce, Lee Ann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

Department Head Reports

County Development Director Robert Hill said he and County Development Deputy Director Richard Haugen attended the South Dakota Emergency Management Association Conference in Aberdeen. Hill said they had a full scale exercise in Volga, and it went very well.

Hill discussed upcoming dates.

Director of Equalization Chris Lilla said his office is wrapping up the rural review, and will finish what doesn't get done next year. Lilla said all tax exempt forms for any tax exempt entity are due by November 1st.

Lilla said their office will be audited November 17th.

Finance Officer Vicki Buseth said 623 absentee ballots have been mailed out so far. Buseth said they are busy collecting the second half of property taxes, which are due by October 31st.

Buseth said October 1st was the deadline for city and school levy requests.

Sheriff Martin Stanwick said they continue to stay busy. Stanwick attended and discussed the Sheriff's Conference he attended last week.

Stanwick said he and Jail Administrator Bart Sweebe toured the Detention Center in Pierre.

Pierce said she is excited about the idea of being able to house juveniles, which could be possible with the proposed jail expansion.

Highway Superintendent Richard Birk said they will be closing 34th Avenue between 8th Street South and 20th Street South for approximately three days to work on the railroad crossing. He said the railroad will begin placing crossing arms, and replacing the railroad crossing.

Birk said he spoke to Scott Mohror with Banner Associates about developing uniform specifications for overlay projects.

Birk said the bridge south of White will open as soon as the guard rails are put in.

Birk said the bridge north of Bruce will begin mid-November. Birk said he did contact the individuals who live in the immediate area.

Birk said his crew finished doing the approach area in front of the truck shed.

Weed & Pest Supervisor Misty Moser said they've finished spraying all DOT, county, and township roads. Moser said they are now busy winterizing the equipment.

Moser informed the board that a new water tank is needed as the current tank is leaking.

Moser said she will be attending a Mosquito Meeting later in the day.

Moser said she received a quote for spray loggers and that amount was approximately \$16,000.

Pierce asked how much a new water tank would be. Moser said it would cost about \$3,000.

Veterans & Human Services Michael Holzhauser said the office has been busy. Holzhauser said he attended a VA Town Hall Meeting.

Holzhauser said he and Deputy Director Irene Pierce will be out of the office Thursday, October 6th.

REGULAR BUSINESS

Motion by Yseth, seconded by Miller to approve the disposal of a 1989 Drake pup trailer via auction. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

Motion by Miller, seconded by Jensen to authorize the Highway Superintendent to contract with Purple Wave Auction to sell a Pup Trailer, Dump Truck, and a Ford F150 Truck that have been declared as surplus. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye."
Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign a Request to Fill Vacancy for a permanent part-time Equipment Operator in the Highway Department. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye."
Motion carried.

Motion by Miller, seconded by Jensen to approve using county funds to improve 468th Avenue for 2.5 miles in Sterling and Eureka Townships near Northern Sky Dairy.

Yseth said the county will not be receiving any state funds for improving this road, and questioned why we could not ask the state for help. Highway Superintendent Richard Birk said with the state requirements and regulations on grant funds, it must be a project that is far more involved than this one. Miller said the townships are all on board with this.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Yseth to withdraw the awarded grants for 468th Avenue from the Governor’s Office of Economic Development.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

HR Specialist Laura Littlecott discussed updating the county’s life insurance policy.

Steffensen discussed scheduling Department Head Reviews with the board. Steffensen also discussed the South Dakota Planners Association Conference with the board.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard said the Drug Court team presented to the Brookings Rotary and City Council last week.

Howard said the Juvenile Justice Reinvestment Initiative has been submitted on time, and will keep the board informed on that.

Howard attended and discussed the forum on Mental Health.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce attended and discussed the South Dakota Book Festival; attended the Swiftel Advisory Board Meeting; attended the County Commission & States Attorney’s Chamber Forum; attended the Swine Unit Dedication; and attended the forum on Mental Health. Pierce said she continues to work on ordinances.

Commissioner Jensen attended and discussed the BATA Meeting; attended the Inauguration of Barry Dunn; attended the County Commission & States Attorney’s Chamber Forum; and attended Banner’s event at the SDSU Football game.

Commissioner Miller attended a 1st District Meeting and attended the 25th Anniversary of Domestic Abuse.

Commissioner Yseth attended the ICAP Meeting and attended a Hospital Board Meeting.

Commissioner Krogman attended the Emergency Management Exercise in Volga and attended the County Commission Chamber Forum.

EXECUTIVE SESSION

Motion by Miller, seconded by Pierce to enter into Executive Session at 10:05 a.m., in accordance to SDCL 1-25-2(1)(4), personnel and contract negotiations. Motion carried. The board came out of Executive Session at 1:26 p.m. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Miller to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, October 18, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

BROOKINGS COUNTY COMMISSION MEETING

WEDNESDAY, OCTOBER 12, 2016

The Brookings County Board of County Commissioners met in special session on Wednesday, October 12, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

EXECUTIVE SESSION

Motion by Miller, seconded by Jensen to enter into Executive Session at 12:00 p.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 12:57 p.m. No action was taken.

SCHEDULED AGENDA ITEM

As scheduled at 1:00 p.m., Doug Wessel with Banner Associates, Inc discussed the 2017 Bridge Grant Program with the board.

ADJOURNMENT

Motion by Jensen, seconded by Yseth to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, October 18, 2016.

It is the policy of Brookings County not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Travel/Education Request Form

Name(s) Reid Squires

Department DOE Position Appraiser

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
October 20 th , 2016			Sioux Falls, SD

Reason for Travel: Meeting with DOR for appraiser certification requirements

Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 ___ Miles @ \$ ___ per mile = \$ _____
- Meals:
 - ___ Breakfast @ \$ _____ = \$ _____
 - 1 Lunch @ \$ _____ = \$ 11.00
 - ___ Dinner @ \$ _____ = \$ _____

Employees will not be reimbursed for meals that are included in the registration fee.

- Additional Expenses (taxi, parking, etc):
Please list _ \$ _____
- Lodging: ___ Estimated number of days/nights = \$ _____
- Registration _ Estimated cost = \$ _____

Total Cost Estimate = \$ 11.00

Department Head designated mileage rate: \$ _____/per mile

- A travel advance form is attached to this request yes _____ no



Department Head Signature

10/4/16
Date

Travel/Education Request Form

Name(s) Chris Lilla

Department DOE Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
October 25 th , 2016			Ft. Pierre, SD

Reason for Travel: SDAAO Executive Board meeting
Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 ___ Miles @ \$ ___ per mile = \$ _____
- Meals:
 - ___ Breakfast @ \$ _____ = \$ _____
 - 1 Lunch @ \$ _____ = \$ 11.00
 - ___ Dinner @ \$ _____ = \$ _____

Employees will not be reimbursed for meals that are included in the registration fee.

- Additional Expenses (taxi, parking, etc):
 Please list _ \$ _____
- Lodging: ___ Estimated number of days/nights = \$ _____
- Registration _ Estimated cost = \$ _____

Total Cost Estimate = \$ 11.00

Department Head designated mileage rate: \$ _____/per mile

- A travel advance form is attached to this request yes _____ no



Department Head Signature

10/4/16
Date

October 25th, 2016 Pizza Ranch Ft Pierre 12:00 pm (noon)

Executive Board Meeting Agenda Topics

1 Reimbursements for hotel/travel for NCRAAO Etc

1981 By-laws

ARTICLE VIII

Section 1.

The Association shall pay the expenses of a representative of the association to the annual conferences of the I.A.A.O. and the N.C.R.A.A.O.

Section 2.

Such representation shall be selected by the Board of Directors at least sixty (60) days prior to the said conference, said Board shall give first consideration to the current President of this Association and the News Bulletin Editor; neither party is bound to attend but should receive first consideration to attend.

October 28 1993 by-laws

ARTICLE VIII

PRESENT:

Section 1.

The Association shall pay the expenses of a representative of the association to the annual conferences of the I.A.A.O. and the N.C.R.A.A.O.

REVISED:

Section 1.

The Association may pay the expenses of a representative of the association to the annual conference of the International Association of Assessing Officers and the North Central Region Association of Assessing Officers.

Only section one was revised. Section 2 is still in good standing. So questions were presented as to paying the expenses for multiple people to attend NCRAAO.

I have in my possession (2) Free NCCRAO scholarships – We need to decide how to make our selection(s) for attendees.

- 2 By laws indicating who is a member of to Board of Directors (Executive Board) vs Board Member handbook. Nowhere in the by-laws could I find reference to "Bookkeeper".

By-Laws

ARTICLE II

PRESENT:

Section 1.

The following officers of this association shall be known as the Board of Directors.

1. The elected district chairman.
2. The President, First Vice-president, Second Vice-President, Secretary, Treasurer.
3. The past president of the SDAAO.
4. The Secretary of Revenue shall be ex-officio member.

REVISED:

Section 1.

1. The elected District Chairman.
2. The President, President Elect, Vice-President, Secretary, Treasurer.
3. The Past President of S.D.A.A.O.
4. The Secretary of Revenue shall be an ex-officio member.
5. The Registered Agent for S.D.A.A.O. shall be an ex-officio member.

RESOLUTION

**South Dakota Association of Assessing Officers, Inc.
October 27, 1995**

Hand Book

BOOKKEEPER

The Bookkeeper is the permanent member in charge of keeping a second set of Treasurer's books for the Association.

Among the duties as decided by actions of the Executive Board (Board of Directors) are:

1. Participate on the Executive Board (Board of Directors) as a voting member.
 2. Since the officers change each year, the Permanent Bookkeeper shall maintain a copy of all official bank records, and balance checkbook each month.
 3. SDAAO Treasurer shall send all bank statements and supporting documentation to the Bookkeeper each month. This may be done with either hard copy or electronic copy, at the request and preference of the Bookkeeper. If the Bookkeeper's address changes, notify all those from whom correspondence is received of the change of address.
 4. Assist the Audit Committee in performing year-end audit for each out-going SDAAO Treasurer.
- 3 Credit card usage – Brenda Duncan will provide details.
- 4 School – What are everyone's thoughts about this past school?
- 5 Input to fill an upcoming vacancy on the education board. Dari Schlotte has expressed interest.
- 6 Conference update.

Travel/Education Request Form

Name(s) Stephne Miller and Larry Jensen

Department Commission Position Commissioners

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
October 26, 2016			Sioux Falls

Reason for Travel:

South Dakota Planners Association Presentation and Dinner

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
116 Miles \$ 0.42 /mile = \$ 48.72

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 _____ Lunch @ \$ _____ = \$ 0.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ _____

•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: _____ Estimated Cost = \$ _____

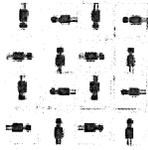
Total Cost Estimate = \$ 48.72

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Stacy Deffense
 Department Head Signature

10-5-16
 Date



**SOUTH DAKOTA
P L A N N E R S
A S S O C I A T I O N**

REGISTRATION FORM

2016 South Dakota Planner's Association Conference

Wednesday October 26 and Thursday October 27, 2016

Holiday Inn City Centre, 100 West 8th Street, Sioux Falls, SD 57104

1-877-859-6095; SDPA Conference Room Rate is \$94.00

Online Booking is available via www.ihg.com, Select the Holiday Inn City Centre.

Group Code is: SPA and Book by September 25 to be guaranteed the conference rate.

Name (one person per form) _____ Email: gsteffensen@brookingscountysd.gov
Jurisdiction/Organization: Brookings County
Address: 520 3rd St. Ste. 210 Phone#: 605-8205 Fax # _____
City: Brookings State: SD Zip: 57006

Step 1 – Determine Registration Type: *Includes breakfast, lunch and break refreshments both days.*

Non-SDPA members \$100 _____
SDPA members \$ 80 _____
Faculty/Student \$ 70 _____
One Day Registration \$ 55 _____ Indicate which day you will attend: Wed _____ Thurs _____
(one day registration rate is same for members and non-members)

Step 2 – List who will be attending the Wednesday Evening October 26th "Decision Maker's Survival School" Presentation and Dinner (free for board members and SDPA members if RSVP'd below; See attached for description)

Me _____	Elected and/or Appointed Officials Name (Print Please)	Jurisdiction Represented
	<u>Stephane Miller, Commissioner</u>	<u>Brookings Co.</u>
	<u>Larry Jensen, Commissioner</u>	<u>"</u>
	_____	_____
	_____	_____

Step 3 – Check what meals you will be eating at the conference

Wednesday AM Breakfast _____
Wednesday Lunch _____
Thursday AM Breakfast _____
Thursday Lunch _____

Step 4– Mail this form and registration funds (checks payable to SDPA) to:

Toby Brown, SDPA Secretary/Treasurer
c/o Lincoln County Planning and Zoning
104 N Main Street Suite 220

Canton, South Dakota 57013-1703; Phone Number: 605-764-2938; Fax Number: 605-764-6624

pandz@lincolncountysd.org

Personnel Action Notice Summary

Commission Meeting: October 18, 2016

Employee Name:	Austin Kreutner				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	10/06/2016		Salary/Wage:	\$ 16.99	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Noah Winkelman				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	10/06/2016		Salary/Wage:	\$ 16.99	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: October 18, 2016

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: October 18, 2016

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: October 18, 2016

Reference #: 16-170

Request: Rent

Amount: \$ 600.00

Recommendation of County Assistance Officer: Deny - Request was for deposit.

Reference #: 16-171

Request: Rent

Amount: \$ 519.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$519.00

Reference #: 16-172

Request: Brookings Municipal Utilities

Amount: \$ 122.14

Recommendation of County Assistance Officer: Approved - Final Notice - \$122.14

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078960	101-4-111-4250	COPIER CONTRACT, IT FEES		217.62
01-10371	BROOKINGS REGISTER	I-201610078982	101-4-111-4230	COMM MINUTES, BUDGET		2,020.14
01-10536	CENTRAL BUSINESS SUPPLY	I-201610079002	101-4-111-4260	HOOKS, WHITE OUT, PAPER		41.62
01-12684	SAFETY BENEFITS INC	I-201610119091	101-4-111-4270	SAFETY & LOSS CONF REGISTRATI		48.75
DEPARTMENT 111 COMMISSIONERS					TOTAL:	2,328.13

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY	I-201610119075	101-4-120-4260	YELLOW PAPER		62.75
01-11863	MCLEOD'S PRINTING & OFF	I-201610119062	101-4-120-4260	BALLOT SLEEVES, PAPER		448.00
01-11863	MCLEOD'S PRINTING & OFF	I-201610119063	101-4-120-4260	ABSENTEE ENVELOPES		7,650.00
01-12261	OFFICE PEEPS INC	I-201610119074	101-4-120-4260	ENVELOPE MOISTENER		12.88
01-21555	HAVREVOLD, CHERYL	I-201610119034	101-4-120-4210	PRIMARY ELECTION WORKER		163.50
DEPARTMENT 120 ELECTIONS					TOTAL:	8,337.13

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	RICHARD COLEMAN	I-201610119130	101-4-130-4280	WITNESS FEES		179.60
01-1	ADAM NEEMAYER	I-201610119131	101-4-130-4280	WITNESS FEES		70.40
01-11300	PATRICIA J HARTSEL	I-201610119033	101-4-130-4224	TRANSCRIPTS XXXX		41.80
01-12179	NANCY J NELSON	I-201610119069	101-4-130-4222	CAA XXXX		548.32
01-12602	RICK RIBSTEIN	I-201610119083	101-4-130-4222	CAA XXX		345.41
01-12602	RICK RIBSTEIN	I-201610119084	101-4-130-4222	CAA XXXX		2,248.89
01-12602	RICK RIBSTEIN	I-201610119085	101-4-130-4222	CAA XXXX		9,644.57
01-12602	RICK RIBSTEIN	I-201610119086	101-4-130-4222	CAA XXXX		1,211.60
01-12602	RICK RIBSTEIN	I-201610119087	101-4-130-4222	CAA XXXX		648.48
01-12746	SDACC	I-201610119093	101-4-130-4210	4TH QTR CLERP PMT		5,959.31
01-13262	VANDENBERG LAW	I-201610119118	101-4-130-4222	CAA XXXX		1,293.45
01-13262	VANDENBERG LAW	I-201610119119	101-4-130-4222	CAA XXXX		368.00
01-13370	THOMSON REUTERS - WEST	I-201610119112	101-4-130-4340	WEST INFO CHRGS #834628282		991.00
01-15220	RICKY L SONNENBURG	I-201610119128	101-4-130-4280	JUROR FEES		50.84
01-15800	DAVID JOHNSON	I-201610119126	101-4-130-4280	JUROR FEES		55.04
01-17926	TIM HOGAN	I-201610119037	101-4-130-4222	CAA XXXX		2,431.31
01-17926	TIM HOGAN	I-201610119038	101-4-130-4222	CAA XXXX		550.31
01-19572	ARAGON, MARTHA A	I-201610078964	101-4-130-4290	2 HOURS TRANSLATION SERVICES		100.00
01-20023	GASS LAW, PC	I-201610079025	101-4-130-4222	CAA XXXX		638.20
01-20023	GASS LAW, PC	I-201610079026	101-4-130-4222	CAA XXXX		105.85
01-20023	GASS LAW, PC	I-201610079027	101-4-130-4222	CAA XXXX		386.05
01-20023	GASS LAW, PC	I-201610079028	101-4-130-4222	CAA XXXX		74.95
01-20161	MILDRED FURNEY	I-201610119125	101-4-130-4280	JUROR FEES		79.40
01-21064	BENJAMIN L. KLEINJAN	I-201610119048	101-4-130-4222	CAA XXXX		836.60
01-21064	BENJAMIN L. KLEINJAN	I-201610119049	101-4-130-4222	CAA XXXX		1,521.30
01-21064	BENJAMIN L. KLEINJAN	I-201610119050	101-4-130-4222	CAA XXXX		266.80
01-21855	DALE DESMET	I-201610119124	101-4-130-4280	JUROR FEES		51.68
01-21860	ALAN MERGEN	I-201610119127	101-4-130-4280	JUROR FEES		52.52
01-21863	EDWARD WALDNER	I-201610119129	101-4-130-4280	JUROR FEES		53.36
01-22102	ANTHONY TEESDALE	I-201610119110	101-4-130-4222	CAA XXXX		779.30
01-22102	ANTHONY TEESDALE	I-201610119111	101-4-130-4222	CAA XXXX		351.68

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 31,936.02

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078961	101-4-143-4250	COPIER MAINTENANCE		488.44
01-10541	CENTURY BUSINESS PRODUC	I-201610078997	101-4-143-4250	COPIER MAINTENANCE		76.99
01-12887	SHERATON SIOUX FALLS	I-201610119099	101-4-143-4270	LODGING FOR CONVENTION		83.00
01-22145	BRENDA COLOMBE	I-201610079003	101-4-143-4220	SEPT 2016 ACCOUNTING SERVICES		1,000.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	1,648.43

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10541	CENTURY BUSINESS PRODUC	I-201610078996	101-4-151-4260	COPIER SUPPLIES, MAINTENANCE		64.80
01-19603	MEDIACOM LLC	I-201610119064	101-4-151-4260	OCT LAW LIBRARY INTERNET		75.90
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	140.70

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201610078971	101-4-161-4280	PHONE SERVICE		1,100.68
01-10354	BROOKINGS CITY UTILITIE	I-201610078974	101-4-161-4280	UTILITIES		3,148.72
01-10354	BROOKINGS CITY UTILITIE	I-201610078974	101-4-161-4282	UTILITIES		60.50
01-10354	BROOKINGS CITY UTILITIE	I-201610078974	101-4-161-4283	UTILITIES		257.00
01-10410	BROWN AND SAENGER	I-201610078985	101-4-161-4260	3X5 SD FLAGS		41.18
01-10589	CLARITUS	I-201610079000	101-4-161-4267	STANDARD TAPE, INV 253478		45.74
01-10670	COOK'S WASTEPAPER & REC	I-201610079007	101-4-161-4250	OCT COMMERCIAL SERVICE		234.46
01-11827	LOWE'S	I-201610119058	101-4-161-4260	TILE, INSECT SPRAY		98.55
01-12503	QUALIFIED PRESORT SERVI	I-201610119079	101-4-161-4267	WORK FROM 9/16-9/30		14.83
01-12515	RAZOR'S EDGE LAWN CARE	I-201610119080	101-4-161-4250	MOWING 9/7-9/27, FERTILZING		1,166.00
01-19152	DAKOTA DATA SHRED	I-201610079010	101-4-161-4250	BILLING PERIOD 9/2-9/30		144.59
01-19515	CITY OF BROOKINGS LANDF	I-201610078998	101-4-161-4250	DISPOSE OF UNSOLD SURPLUS ITE		22.88
01-21124	CUMMINS CENTRAL POWER L	I-201610079009	101-4-161-4220	GENERATOR INSPECTION		413.61

DEPARTMENT 161 COUNTY BUILDING TOTAL: 6,748.74

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-201610078981	101-4-162-4260	RENEWAL		161.00
01-10371	BROOKINGS REGISTER	I-201610078982	101-4-162-4230	TAX EXEMPT NOTICES		324.00
01-21423	BEST WESTERN RAMKOTA	I-201610078966	101-4-162-4270	LODGING-ASSESSORS SCHOOL		383.96
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						868.96

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078958	101-4-163-4250	COPIER MAINTENANCE		54.84
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	54.84

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY I-	201610078992	101-4-165-4260	OFFICE SUPPLIES		44.98
DEPARTMENT 165 VETERAN'S SERVICE					TOTAL:	44.98

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078960	101-4-167-4250	COPIER CONTRACT, IT FEES		53.86
01-10536	CENTRAL BUSINESS SUPPLY	I-201610079002	101-4-167-4260	HOOKS, WHITE OUT, PAPER		1.94
DEPARTMENT 167 TECHNOLOGY					TOTAL:	55.80

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078960	101-4-168-4250	COPIER CONTRACT, IT FEES		43.52
01-10536	CENTRAL BUSINESS SUPPLY	I-201610079002	101-4-168-4260	HOOKS, WHITE OUT, PAPER		3.90
01-12684	SAFETY BENEFITS INC	I-201610119091	101-4-168-4270	SAFETY & LOSS CONF REGISTRATI		48.75
01-19570	HUNGERFORD CHIROPRACTIC	I-201610119042	101-4-168-4220	DRUG TESTING		30.00
01-21588	ONE SOURCE	I-201610119076	101-4-168-4220	BACKGROUND CHECKS		131.00
DEPARTMENT 168 HUMAN RESOURCES					TOTAL:	257.17

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10312	BOZIED OIL CO INC	I-201610078969	101-4-211-4250	CAR WASHES		186.00
01-10354	BROOKINGS CITY UTILITIE	I-201610078976	101-4-211-4280	PHONE/ALARM SERVICE		443.24
01-10371	BROOKINGS REGISTER	I-201610078984	101-4-211-4230	UNITED WAY AD		209.00
01-10541	CENTURY BUSINESS PRODUC	I-201610078994	101-4-211-4250	COPIER MAINTENANCE		177.58
01-11038	FIRST BANK & TRUST	I-201610079018	101-4-211-4265	FUEL, SUPPLIES		290.14
01-11038	FIRST BANK & TRUST	I-201610079018	101-4-211-4260	FUEL, SUPPLIES		7.84
01-11719	L&L AUTO & TRUCK PARTS	I-201610119054	101-4-211-4260	6A11 WIPER BLADES		16.82
01-13030	STANWICK, MARTIN	I-201610119103	101-4-211-4270	PER DIEM-SHERIFF'S CONFERENCE		70.00
01-18134	WALBURG, DUANE	I-201610119121	101-4-211-4221	ANIMAL CONTROL MILEAGE 9/17-3		67.20
01-20016	HOMETOWN SERVICE & TIRE	I-201610119041	101-4-211-4260	6A6 TIRES		439.84
01-21009	GENGLER, MICHAEL	I-201610079029	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-201610119055	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22146	NICHOLAS RICHARD MCGLLOT	I-201610119060	101-4-211-4220	TEMP SHERIFF EMPLOYEE		60.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 2,027.66

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201610078975	101-4-212-4280	UTILITIES		3,045.11
01-10536	CENTRAL BUSINESS SUPPLY	I-201610078991	101-4-212-4260	FILE JACKETS, SUPPLIES		51.39
01-10541	CENTURY BUSINESS PRODUC	I-201610078994	101-4-212-4250	COPIER MAINTENANCE		117.25
01-10670	COOK'S WASTEPAPER & REC	I-201610079006	101-4-212-4280	COMMERCIAL SERVICE		182.28
01-11038	FIRST BANK & TRUST	I-201610079018	101-4-212-4265	FUEL, SUPPLIES		49.74
01-11038	FIRST BANK & TRUST	I-201610079018	101-4-212-4260	FUEL, SUPPLIES		139.19
01-11078	FOERSTER OFFICE & SUPPL	I-201610079020	101-4-212-4260	JAIL SUPPLIES		471.95
01-11210	GRAYBAR ELECTRIC CO INC	I-201610079031	101-4-212-4260	ECO FLUORESCENT BULBS		59.43
01-11371	HILLYARD/SIOUX FALLS	I-201610119036	101-4-212-4260	VACUUM		475.77
01-11855	MCKEEVER'S VENDING	I-201610119061	101-4-212-4260	INMATE COMMISSARY		872.28
01-12567	RELIANCE TELEPHONE	I-201610119082	101-4-212-4281	INMATE PHONE CARDS		2,000.00
01-12666	RUNNING'S SUPPLY INC	I-201610119090	101-4-212-4260	CLEANING SUPPLIES		31.85
01-13118	SWEEBE, BART	I-201610119107	101-4-212-4270	PER DIEM, SHERIFF'S CONFERENC		70.00
01-22070	ANDREW ERICKSON	I-201610079015	101-4-212-4265	TRANSPORT, PIPESTONE & YANKTO		22.09

DEPARTMENT 212 COUNTY JAIL TOTAL: 7,588.33

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 214 JUVENILE DETENTION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12037	MINNEHAHA COUNTY JDC	I-201610119068	101-4-214-4291	JDC XXXX		2,800.00
01-12037	MINNEHAHA COUNTY JDC	I-201610119068	101-4-214-4291	JDC XXXX		200.00
01-12037	MINNEHAHA COUNTY JDC	I-201610119068	101-4-214-4291	JDC MEDICAL XXXX		91.27
01-12037	MINNEHAHA COUNTY JDC	I-201610119068	101-4-214-4291	JDC MEDICAL XXXX		221.86
DEPARTMENT 214 JUVENILE DETENTION						TOTAL: 3,313.13

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 221 FIRE DEPARTMENT TRUST

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21688	EMERGENCY SERVICE MARKE	I-201610079014	101-4-221-4291	YEAR 1 OF 5, TELEPHONE COSTS		10.00
DEPARTMENT 221 FIRE DEPARTMENT TRUST TOTAL:						10.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078959	101-4-223-4250	COPIER MAINTENANCE		13.86
DEPARTMENT 223 DRAINAGE COMMISSION TOTAL:						13.86

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078960	101-4-411-4270	COPIER CONTRACT, IT FEES		14.51
01-10536	CENTRAL BUSINESS SUPPLY	I-201610078992	101-4-411-4272	OFFICE SUPPLIES		44.99
01-10536	CENTRAL BUSINESS SUPPLY	I-201610079002	101-4-411-4272	HOOKS, WHITE OUT, PAPER		5.84
01-22048	VILLAGE ESTATES II	I-201610119120	101-4-411-4251	COP RENT XXXX		519.00
DEPARTMENT 411 WELFARE					TOTAL:	584.34

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201610078980	101-4-441-4220	EM COMMITAL XXXX		328.00
01-11097	FOX & YOUNGBERG PC	I-201610079023	101-4-441-4290	CAA INV MI HEARINGS XXXX		191.32
01-11097	FOX & YOUNGBERG PC	I-201610079023	101-4-441-4290	CAA INV MI HEARINGS XXXX		191.32
01-11788	LEWIS & CLARK BEHAVIORA	I-201610119056	101-4-441-4220	BMI INTAKE XXXX		160.00
01-11788	LEWIS & CLARK BEHAVIORA	I-201610119056	101-4-441-4220	BMI INTAKE XXXX		160.00
01-11788	LEWIS & CLARK BEHAVIORA	I-201610119056	101-4-441-4220	BMI INTAKE XXXX		160.00
01-11788	LEWIS & CLARK BEHAVIORA	I-201610119056	101-4-441-4220	BMI INTAKE XXXX		160.00
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		710.40
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		26.95
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		59.76
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		642.70
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		196.50
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		135.10
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		46.15
01-11805	LINCOLN COUNTY AUDITOR	I-201610119057	101-4-441-4220	MI XXXX		90.00
01-12033	MINNEHAHA COUNTY AUDITO	I-201610119067	101-4-441-4220	INV MI XXXX		90.00
01-19562	SWANDA, KAREN	I-201610129135	101-4-441-4220	MI SERVICES XXXX		15.00
01-19562	SWANDA, KAREN	I-201610129135	101-4-441-4220	MI SERVICES XXXX		22.50
01-19562	SWANDA, KAREN	I-201610129135	101-4-441-4220	MI SERVICES XXXX		7.50
01-19562	SWANDA, KAREN	I-201610129135	101-4-441-4220	MI SERVICES XXXX		22.50
01-20920	LEWNO, LUCY	I-201610129133	101-4-441-4220	MI SERVICES XXXX		150.46
01-20920	LEWNO, LUCY	I-201610129133	101-4-441-4220	MI SERVICES XXXX		148.96
01-20920	LEWNO, LUCY	I-201610129133	101-4-441-4220	MI SERVICES XXXX		172.96
01-20920	LEWNO, LUCY	I-201610129133	101-4-441-4220	MI SERVICES XXXX		127.96
01-20920	LEWNO, LUCY	I-201610129133	101-4-441-4220	MI SERVICES XXXX		172.96
01-21254	SHERRI J. KOLETZKY	I-201610119051	101-4-441-4290	CAA INV MI XXXX		243.20
01-21581	DEAN SCHAEFER COURT REP	I-201610079012	101-4-441-4220	INV MI HEARINGS COURT REPORTI		225.00
01-21605	KATTERHAGEN, MARK	I-201610129132	101-4-441-4220	MI SERVICES XXXX		15.00
01-21605	KATTERHAGEN, MARK	I-201610129132	101-4-441-4220	MI SERVICES XXXX		15.00
01-21605	KATTERHAGEN, MARK	I-201610129132	101-4-441-4220	MI SERVICES XXXX		22.50
01-21605	KATTERHAGEN, MARK	I-201610129132	101-4-441-4220	MI SERVICES XXXX		7.50
01-21605	KATTERHAGEN, MARK	I-201610129132	101-4-441-4220	MI SERVICES XXXX		22.50
01-22147	DARCY LOCKWOOD	I-201610129134	101-4-441-4220	MI SERVICES XXXX		15.00

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 4,754.70

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201610078974	101-4-611-4280	UTILITIES		850.75
01-10354	BROOKINGS CITY UTILITIE	I-201610078977	101-4-611-4280	PHONE SERVICE		307.28
01-10536	CENTRAL BUSINESS SUPPLY	I-201610078990	101-4-611-4260	COVERSTOCK		43.20
01-10541	CENTURY BUSINESS PRODUC	I-201610078995	101-4-611-4250	COPIER MAINTENANCE		48.94
01-10670	COOK'S WASTEPAPER & REC	I-201610079008	101-4-611-4280	OCT COMMERCIAL SERVICE		63.32
01-11078	FOERSTER OFFICE & SUPPL	I-201610079021	101-4-611-4260	PAPER		406.00
01-13120	SWIFTEL CENTER	I-201610119108	101-4-611-4293	OCT FACILITY MAINTENANCE		1,577.00
01-13120	SWIFTEL CENTER	I-201610119109	101-4-611-4292	ACHIEVEMENT DAYS FEES		2,807.09
01-19958	CLEAN SLATE	I-201610079001	101-4-611-4230	7500 4H BOOKMARKS		495.00
DEPARTMENT 611 COUNTY EXTENSION					TOTAL:	6,598.58

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201610078972	101-4-615-4280	PHONE SERVICE		65.84
01-10354	BROOKINGS CITY UTILITIE	I-201610078973	101-4-615-4280	UTILITIES		374.83
01-10470	C&W REPAIR	I-201610078988	101-4-615-4250	ROPE, FIX RECOIL		21.50
01-12136	NASASP	I-201610119070	101-4-615-4220	ANNUAL DUES		39.00
01-12236	NORTHWESTERN ENERGY	I-201610119073	101-4-615-4280	TRUCK SHED NATURAL GAS		10.00
01-12666	RUNNING'S SUPPLY INC	I-201610119088	101-4-615-4260	SUPPLIES		12.78
01-13089	STURDEVANT'S AUTO PARTS	I-201610119105	101-4-615-4250	TAIL LIGHTS, SUPPLIES		29.59
DEPARTMENT 615 WEED CONTROL					TOTAL:	553.54

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078959	101-4-711-4250	COPIER MAINTENANCE		41.58
01-10012	A&B BUSINESS INC	I-201610078960	101-4-711-4250	COPIER CONTRACT, IT FEES		14.51
01-10371	BROOKINGS REGISTER	I-201610078983	101-4-711-4230	LEGAL NOTICES		105.39
01-11365	HILL, ROBERT	I-201610119035	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
01-20008	BUFFALO RIDGE NEWSPAPER	I-201610078986	101-4-711-4230	PUBLIC NOTICES		73.10
01-21502	STEVEN UST	I-201610119115	101-4-711-4221	BUILDING INSPECTIONS		800.00
01-21502	STEVEN UST	I-201610119116	101-4-711-4221	BUILDING INSPECTIONS		500.00
01-21502	STEVEN UST	I-201610119117	101-4-711-4221	BUILDING INSPECTIONS		400.00

DEPARTMENT 711 PLANNING & ZONING TOTAL: 1,960.83

FUND 101 GENERAL FUND TOTAL: 79,825.87

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201610078957	201-4-311-4250	COPIER MAINTENANCE		50.30
01-10111	ANDERSON OIL	I-201610078963	201-4-311-4265	530 GALLONS DYED DIESEL		954.00
01-10303	BOYER TRUCKS	I-201610078968	201-4-311-4260	FILTERS, SWITCH, PIPE TURBO		671.34
01-10354	BROOKINGS CITY UTILITIE	I-201610078970	201-4-311-4280	UTILITIES		824.11
01-10377	BROOKINGS EQUIPMENT INC	I-201610078979	201-4-311-4260	FILTER		22.66
01-10457	BUTLER MACHINERY CO	I-201610078987	201-4-311-4250	TROUBLESHOOT 1309		591.40
01-10508	CARQUEST AUTO	I-201610078989	201-4-311-4260	WD 40 & OIL ABSORBENT		48.08
01-10670	COOK'S WASTEPAPER & REC	I-201610079005	201-4-311-4250	COMMERCIAL SERVICE		136.58
01-10756	DALE'S ALIGNMENT	I-201610079011	201-4-311-4250	ALIGNMENT 0581		350.20
01-10799	SD DEPT OF TRANSPORTATI	I-201610119097	201-4-311-4220	BRIDGE INSPECTIONS		785.62
01-10815	DIAMOND MOWERS INC	I-201610079013	201-4-311-4260	REPAIR PARTS, DRIVE SHAFT		681.97
01-10985	L. G. EVERIST, INC	I-201610119052	201-4-311-4260	RIP RAP 217-130U		517.96
01-11014	FARMER'S IMP & IRRIG	I-201610079016	201-4-311-4260	FLUID GEAR OIL 0599S		22.38
01-11016	FASTENAL COMPANY	I-201610079017	201-4-311-4260	HAND CLEANER, SHOP		53.78
01-11125	G&K SERVICES	I-201610079024	201-4-311-4250	LAUNDRY SERVICES		338.89
01-11177	GEOTEK ENGINEERING INC	I-201610079030	201-4-311-4220	240-092		8,500.00
01-11403	HOMESTEAD DO-IT CENTER	I-201610119039	201-4-311-4260	HOSE KIT FOR SUMP PUMP		9.09
01-11439	TRUENORTH STEEL	I-201610119113	201-4-311-4260	CULVERT FOR INVENTORY		13,165.06
01-11518	J&T'S EXHAUST WORLD	I-201610119045	201-4-311-4260	AIR CLEANER EXTENSION		25.00
01-11636	KENNER PLUMBING COMPANY	I-201610119046	201-4-311-4260	PVC CAP 0584		105.76
01-11657	KIRKVOLD OIL COMPANY	I-201610119047	201-4-311-4250	CRACKED CENTER WHEEL 0613		355.00
01-11719	L&L AUTO & TRUCK PARTS	I-201610119053	201-4-311-4260	SUPPLIES		1,160.96
01-11909	MARTIN'S INC	I-201610119059	201-4-311-4260	FUEL, OIL		745.81
01-11909	MARTIN'S INC	I-201610119059	201-4-311-4265	FUEL, OIL		1,096.00
01-12002	MIDWEST GLASS	I-201610119065	201-4-311-4250	WINDOW REPAIR		160.00
01-12227	NORTHERN TRUCK EQUIPMEN	I-201610119071	201-4-311-4260	AIR SPRING 0581		255.82
01-12236	NORTHWESTERN ENERGY	I-201610119072	201-4-311-4280	HWY & TRUCK SHOP NTRL GAS		20.00
01-12666	RUNNING'S SUPPLY INC	I-201610119089	201-4-311-4260	SUPPLIES		181.62
01-12684	SAFETY BENEFITS INC	I-201610119091	201-4-311-4270	SAFETY & LOSS CONF REGISTRATI		97.50
01-12882	SHEEHAN MACK SALES	I-201610119098	201-4-311-4260	BROOM RENTAL, FAN CLUTCH		1,186.30
01-12882	SHEEHAN MACK SALES	I-201610119098	201-4-311-4250	BROOM RENTAL, FAN CLUTCH		867.00
01-12898	SINAI CITY	I-201610119100	201-4-311-4280	UTILITIES		64.00
01-12917	SIOUX VALLEY ENERGY	I-201610119101	201-4-311-4280	ELECTRIC UTILITIES		225.00
01-13089	STURDEVANT'S AUTO PARTS	I-201610119104	201-4-311-4260	CLAMP 2804, BLADES		26.55
01-13375	WHEELCO TRUCK & TRAILER	I-201610119122	201-4-311-4265	SUPPLIES		496.56
01-13375	WHEELCO TRUCK & TRAILER	I-201610119122	201-4-311-4260	SUPPLIES		432.75
01-13379	CITY OF WHITE	I-201610078999	201-4-311-4280	WHITE SHOP UTILITIES		106.50
01-19098	CONSOLIDATED READY MIX	I-201610079004	201-4-311-4260	INV#8223060 280-116		359.00
01-19367	SCHUNEMAN EQUIPMENT CO	I-201610119092	201-4-311-4260	VEHICLE/SHOP SUPPLIES		289.39
01-19367	SCHUNEMAN EQUIPMENT CO	I-201610119092	201-4-311-4265	VEHICLE/SHOP SUPPLIES		89.50
01-20016	HOMETOWN SERVICE & TIRE	I-201610119040	201-4-311-4250	FLAT REPAIR		18.78
01-20236	RDO EQUIPMENT CO	I-201610119081	201-4-311-4260	REPAIRS, JD LINK SUBSCRIPTION		1,400.00
01-20513	INTERSTATE POWER SYSTEM	I-201610119044	201-4-311-4250	REPAIR 0599		961.46
01-20711	I STATE TRUCK CENTER	I-201610119043	201-4-311-4250	TROUBLESHOOT, DIAGNOSTICS		69.18
01-22123	HALME INC	I-201610119032	201-4-311-4260	BRIDGE PMT 4&5 240-092		210,502.99
01-22138	FORTERRA PIPE AND PRECA	I-201610079022	201-4-311-4260	217-130U		54,078.00
01-22142	FLAT RATE INC	I-201610079019	201-4-311-4250	PUMPER TRUCK 280-116		550.00
01-22143	SIOUXLAND TRAILER SALES	I-201610119102	201-4-311-4340	2017 CPS BELLY DUMP 0570T		44,450.00
01-22144	WINTER EQUIPMENT COMPAN	I-201610119123	201-4-311-4260	CUTTING EDGE, 0584 & 0585		2,214.30
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						350,314.15

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10242	BEST WESTERN RAMKOTA IN	I-201610078967	226-4-222-4270	LODGING-SD EM MNGMT CONF		171.00
01-11365	HILL, ROBERT	I-201610119035	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
01-12320	PAPA JOHNS	I-201610119077	226-4-222-4291	LEPC EXCERSICE AT VOLGA		89.90
01-13093	SUBWAY	I-201610119106	226-4-222-4291	LEPC EXERCISE @ VOLGA		61.00
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						400.65
FUND 226 EMERGENCY MANAGEMENT TOTAL:						400.65

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21649	PHARMCHEM INC	I-201610119078	248-4-212-4260	PATCH KITS		608.00
DEPARTMENT 212 24/7 PROGRAM						TOTAL: 608.00
FUND 248 24/7 PROGRAM						TOTAL: 608.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11485	TYLER TECHNOLOGIES	I-201610119114	250-4-163-4290	PM & BULK CONVERSION ANALYSIS		630.00
DEPARTMENT 163 ROD Relief Fund						TOTAL: 630.00
FUND 250 ROD RELIEF FUND						TOTAL: 630.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 725 ADVANCE TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-201610078978	725-2-2090000	ADVANCE TAX XXXX		473.64
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						473.64
FUND 725 ADVANCE TAXES TOTAL:						473.64

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 756 FIRE INSURANCE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-16767	BADGER FIRE DEPT	I-201610078965	756-2-2090000	FIRE PREMIUM		442.80
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						442.80
FUND 756 FIRE INSURANCE TOTAL:						442.80

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21563	SD ATTORNEY GENERAL'S O I-201610119095		768-2-2091000	24/7, SCRAM FEES 9/16-9/30		2,802.00
01-21563	SD ATTORNEY GENERAL'S O I-201610119096		768-2-2090000	24/7 PARTICIPATION 9/16-9/30		88.00
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 2,890.00

					FUND 768 STATEWIDE 24/7 SOBRIET	TOTAL: 2,890.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-201610078962	770-2-2090000	TAX CERT 15-58 XXX #1129		45.93
01-21387	MIDWEST MANAGEMENT/BMO	I-201610119066	770-2-2090000	CERT #14-162 XXXXX 1127		831.95
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 877.88

					FUND 770 TAX SALE REDEMPTION	TOTAL: 877.88

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01612 Claims Pd 10.18.16

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12747	SDACO	I-201610119094	775-2-2090000	ROD RELIEF FUND, SEPT 2016		938.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						938.00
FUND 775 ROD Relief Flow-Thru F TOTAL:						938.00
REPORT GRA TOTAL:						437,400.99

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016	101-4-111-4230	PUBLISHING	2,020.14	41,000	11,858.74				
	101-4-111-4250	REPAIR & MAINT.	217.62	4,000	1,385.76				
	101-4-111-4260	SUPPLIES & MATERIALS	41.62	4,500	2,270.61				
	101-4-111-4270	TRAVEL & CONFERENCE	48.75	6,700	2,633.26				
	101-4-120-4210	ELECTION WORKER'S	163.50	24,000	14,570.27				
	101-4-120-4260	ELECTION SUPPLIES	8,173.63	8,000	4,677.74-	Y			
	101-4-130-4210	CATASTROPHIC LEGAL	5,959.31	36,000	12,162.76				
	101-4-130-4222	ADULT DEFENSE	24,251.07	300,000	47,189.90-	Y			
	101-4-130-4224	TRANSCRIPTS (LIENABLE)	41.80	5,000	3,917.60				
	101-4-130-4280	JURY & WITNESS	592.84	15,000	6,785.68				
	101-4-130-4290	COURT CASE EXPENSE	100.00	30,000	7,235.15				
	101-4-130-4340	LAW LIBRARY	991.00	20,000	5,386.81				
	101-4-143-4220	PROFESSIONAL SERV. & FEES	1,000.00	2,500	421.70-	Y			
	101-4-143-4250	REPAIR & MAINT.	565.43	3,500	1,287.19				
	101-4-143-4270	TRAVEL & CONFERENCE	83.00	4,000	707.52				
	101-4-151-4260	SUPPLIES & MATERIALS	140.70	20,000	9,031.93				
	101-4-161-4220	PROFESSIONAL SERVICE & FE	413.61	0	413.61-	Y			
	101-4-161-4250	REPAIRS AND MAINTENANCE	1,567.93	71,500	6,353.52				
	101-4-161-4260	SUPPLIES & MATERIALS	139.73	10,750	6,248.21				
	101-4-161-4267	Postage	60.57	35,903	15,846.86				
	101-4-161-4280	UTILITIES/COURTHOUSE	4,249.40	45,760	10,291.91				
	101-4-161-4282	UTILITIES/1921 BLDG.	60.50	700	174.44				
	101-4-161-4283	UTILITIES/COMM. HEALTH	257.00	3,000	948.12				
	101-4-162-4230	PUBLISHING	324.00	1,200	523.50-	Y			
	101-4-162-4260	SUPPLIES &N MATERIALS	161.00	6,800	1,805.12				
	101-4-162-4270	TRAVEL & CONFERENCE	383.96	14,500	8,476.09				
	101-4-163-4250	REPAIRS AND MAINTENANCE	54.84	2,000	1,456.58				
	101-4-165-4260	SUPPLIES & MATERIALS	44.98	2,000	1,364.37				
	101-4-167-4250	REPAIRS AND MAINTENANCE	53.86	700	11.37				
	101-4-167-4260	SUPPLIES	1.94	16,900	4,891.72				
	101-4-168-4220	PROFESSIONAL SERVICES	161.00	20,300	3,930.50				
	101-4-168-4250	REPAIRS AND MAINTENANCE	43.52	800	323.54				
	101-4-168-4260	SUPPLIES & MATERIALS	3.90	3,000	2,223.95				
	101-4-168-4270	TRAVEL AND CONFERENCE	48.75	3,300	1,961.32				
	101-4-211-4220	PROFESSIONAL SERV. & FEES	60.00	6,000	2,168.15				
	101-4-211-4221	ANIMAL CONTROL	67.20	5,000	860.70				
	101-4-211-4230	PUBLISHING	209.00	1,000	264.35-	Y			
	101-4-211-4250	REPAIRS AND MAINTENANCE	363.58	28,000	13,955.71				
	101-4-211-4260	SUPPLIES & MATERIALS	464.50	14,500	4,697.31				
	101-4-211-4265	FUEL/GASOLINE	290.14	55,000	33,487.96				
	101-4-211-4270	TRAVEL & CONFERENCE	70.00	2,000	732.00				
	101-4-211-4280	UTILITIES	503.24	20,000	5,886.34				
	101-4-212-4250	REPAIRS AND MAINTENANCE	117.25	27,000	4,716.16-	Y			
	101-4-212-4260	SUPPLIES & MATERIALS	2,101.86	46,000	15,224.42				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-4-212-4265	FUEL/GASOLINE	71.83	7,500	3,133.62		
	101-4-212-4270	TRAVEL & CONFERENCE	70.00	1,000	485.40-	Y	
	101-4-212-4280	UTILITIES	3,227.39	38,000	7,745.07		
	101-4-212-4281	INMATE/TELEPHONE	2,000.00	15,000	800.00		
	101-4-214-4291	JDC-MINNEHABA COUNTY	3,313.13	40,000	83,666.13-	Y	
	101-4-221-4291	EMERGENCY TRUCK-LONG TERM	10.00	100,000	93,750.72		
	101-4-223-4250	REPAIRS AND MAINTENANCE	13.86	200	67.70		
	101-4-411-4251	RENT	519.00	18,000	5,278.50-	Y	
	101-4-411-4270	OFFICE	14.51	500	341.17		
	101-4-411-4272	SUPPLIES & MATERIALS	50.83	1,000	481.78		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	4,128.86	48,000	5,990.91-	Y	
	101-4-441-4290	CRT APPORT. ATT'Y/M.I.	625.84	3,000	1,293.15-	Y	
	101-4-611-4230	PUBLISHING	495.00	1,200	39.00		
	101-4-611-4250	REPAIRS AND MAINTENANCE	48.94	5,000	2,802.47		
	101-4-611-4260	SUPPLIES & MATERIALS	449.20	9,000	4,016.43		
	101-4-611-4280	UTILITIES	1,221.35	17,000	5,245.03		
	101-4-611-4292	4-H EVENTS & LIT.	2,807.09	8,000	2,472.20		
	101-4-611-4293	MULTIPLY UPKEEP	1,577.00	20,000	4,230.00		
	101-4-615-4220	PROFESSIONAL SERVICE	39.00	500	461.00		
	101-4-615-4250	REPAIRS AND MAINTENANCE	51.09	20,000	5,316.03		
	101-4-615-4260	SUPPLIES & MATERIALS	12.78	65,000	20,287.62		
	101-4-615-4280	TELEPHONE	450.67	4,000	541.24		
	101-4-711-4221	INSPECTION FEES	1,700.00	25,000	8,500.00		
	101-4-711-4230	PUBLISHING	178.49	2,500	576.31		
	101-4-711-4250	REPAIRS & MAINTENANCE	56.09	500	527.16-	Y	
	101-4-711-4280	TELEPHONE	26.25	900	187.50		
	201-4-311-4220	PROFESSIONAL SERVICES	9,285.62	150,000	37,710.96-	Y	
	201-4-311-4250	REPAIRS & MAINT.	4,448.79	2,100,000	594,886.16		
	201-4-311-4260	SUPPLIES & MATERIALS	288,156.57	1,250,000	161,043.78		
	201-4-311-4265	FUEL/GASOLINE	2,636.06	235,000	165,073.54		
	201-4-311-4270	TRAVEL & CONFERENCE	97.50	4,000	998.23		
	201-4-311-4280	UTILITIES	1,239.61	24,000	5,515.09		
	201-4-311-4340	MACHINERY & EQUIPMENT	44,450.00	650,000	14,449.49-	Y	
	226-4-222-4270	TRAVEL	171.00	3,000	1,474.87		
	226-4-222-4280	TELEPHONE	78.75	900	112.50		
	226-4-222-4291	LEPC	150.90	2,000	1,017.04-	Y	
	248-4-212-4260	SUPPLIES & MATERIALS	608.00	10,000	5,447.60-	Y	
	250-4-163-4290	Other Current Expenditures	630.00	72,457	71,827.00		
	725-2-2090000	AMOUNT HELD FOR ADVANCE TA	473.64				
	756-2-2090000	AM'T HELD FOR FIRE INSURAN	442.80				
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	88.00				
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	2,802.00				
	770-2-2090000	DUE TO CERTIFICATE HOLDER	877.88				
	775-2-2090000	Amt Held for ROD Relief Fu	938.00				
	** 2016 YEAR TOTALS		437,400.99				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	2,328.13
101-120	ELECTIONS	8,337.13
101-130	JUDICIAL SYSTEM	31,936.02
101-143	FINANCE OFFICE	1,648.43
101-151	STATES ATTORNEY	140.70
101-161	COUNTY BUILDING	6,748.74
101-162	DIRECTOR OF EQUALIZATION	868.96
101-163	REGISTER OF DEEDS	54.84
101-165	VETERAN'S SERVICE	44.98
101-167	TECHNOLOGY	55.80
101-168	HUMAN RESOURCES	257.17
101-211	SHERIFF'S OFFICE	2,027.66
101-212	COUNTY JAIL	7,588.33
101-214	JUVENILE DETENTION	3,313.13
101-221	FIRE DEPARTMENT TRUST	10.00
101-223	DRAINAGE COMMISSION	13.86
101-411	WELFARE	584.34
101-441	BEHAVIORAL HEALTH	4,754.70
101-611	COUNTY EXTENSION	6,598.58
101-615	WEED CONTROL	553.54
101-711	PLANNING & ZONING	1,960.83

101 TOTAL	GENERAL FUND	79,825.87
201-311	HIGHWAY ADMINISTRATION	350,314.15

201 TOTAL	ROAD & BRIDGE FUND	350,314.15
226-222	EMERGENCY & DISASTER SERV	400.65

226 TOTAL	EMERGENCY MANAGEMENT	400.65
248-212	24/7 PROGRAM	608.00

248 TOTAL	24/7 PROGRAM	608.00
250-163	ROD Relief Fund	630.00

250 TOTAL	ROD RELIEF FUND	630.00
725	NON-DEPARTMENTAL	473.64

725 TOTAL	ADVANCE TAXES	473.64

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
756	NON-DEPARTMENTAL	442.80

756 TOTAL	FIRE INSURANCE	442.80
768	NON-DEPARTMENTAL	2,890.00

768 TOTAL	STATEWIDE 24/7 SOBRIETY	2,890.00
770	NON-DEPARTMENTAL	877.88

770 TOTAL	TAX SALE REDEMPTION	877.88
775	NON-DEPARTMENTAL	938.00

775 TOTAL	ROD Relief Flow-Thru Fund	938.00

	** TOTAL **	437,400.99

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01611 Oct Dept of Revenue 10.06

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201610068956	101-4-130-4230	BLOOD TESTS		1,180.00
DEPARTMENT 130 JUDICIAL SYSTEM					TOTAL:	1,180.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01611 Oct Dept of Revenue 10.06

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201610068956	101-4-421-4290	QTRLY COMM HEALTH NURSE		2,575.00
DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:						2,575.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01611 Oct Dept of Revenue 10.06

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201610068956	101-4-441-4220	MENTAL ILLNESS EXPENSES		1,863.53
					DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL: 1,863.53
					FUND 101 GENERAL FUND	TOTAL: 5,618.53

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01611 Oct Dept of Revenue 10.06

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201610068956	742-2-2090000	OCT MONTHLY MV		459,103.80
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 459,103.80
					FUND 742 MOTOR VEHICLE	TOTAL: 459,103.80

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01611 Oct Dept of Revenue 10.06

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201610068956	763-2-2090000	BIRTH & DETH FEES, ELECTRONIC		1,390.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						1,390.00
FUND 763 REGISTER OF DEEDS TOTAL:						1,390.00
REPORT GRA TOTAL:						466,112.33

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-130-4230	BLOOD TESTS	1,180.00	53,000	2,093.00		
	101-4-421-4290	REIMB. TO STATE	2,575.00	14,000	3,700.00		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	1,863.53	48,000	1,862.05-	Y	
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	459,103.80				
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,390.00				
		** 2016 YEAR TOTALS	466,112.33				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	1,180.00
101-421	COMMUNITY HEALTH NURSE	2,575.00
101-441	BEHAVIORAL HEALTH	1,863.53

101 TOTAL	GENERAL FUND	5,618.53
742	NON-DEPARTMENTAL	459,103.80

742 TOTAL	MOTOR VEHICLE	459,103.80
763	NON-DEPARTMENTAL	1,390.00

763 TOTAL	REGISTER OF DEEDS	1,390.00

	** TOTAL **	466,112.33

NO ERRORS

** END OF REPORT **



Division of Health and Medical Services
 Disease Prevention
 Family and Community Health Services
 Health Promotion
 State Epidemiologist

Quarterly Commissioners Report Brookings County-3rd Quarter 2016

Services Provided:	Jul	Aug	Sept
-WIC Caseload Issued Vouchers:	479	483	463
-WIC Certifications Completed:	34	75	54
-Pregnant Women Certified:	8	11	7
-Prenatal Education Visits (baby care and prenatal health review)	15	29	29
-Postpartum Visits:	4	12	5
-Cribs Issued:	2	5	4
-Immunizations/TB tests:	27	411	29
-Reach out & Read books issued:	39	36	36

WIC: We continue to provide supplemental nutritional foods, nutrition education, support, and referrals to clients, to local Brookings county resources.

Immunizations:

On August 10th, the Brookings POD/Pandemic planning group completed a Full Scale event by administering Tdap and Meningococcal vaccine to area youth.

- We vaccinated 325 total 11-18 year olds with Tdap and MCV.
 - Total vaccinated with Tdap = 137.
 - Total vaccinated with Meningococcal = 188.

School Services: School service contracts are held with the following area schools for the 2016-2017 school year; Sioux Valley, Deubrook, Norfield Colony, Red Willow Colony, and Volga Christian.

- During the month of September, a majority of the school services hours were completed. A small portion of the remaining hours will

be completed in the spring of 2017 for growth and development teaching.

Baby Care/Prenatal Education: We continue to meet with all pregnant women monthly and provide prenatal education and breastfeeding education.

Infant Mortality: We have been educating all women on the importance of safe sleep, smoking cessation, keeping up to date on baby's immunizations, and the benefits of breastfeeding. Our office continues to assess for the need and offer multi-user breast pumps.

Staffing: Rhonda Schelling, Registered Dietitian, whom previously provided nutrition counseling services in our office, transitioned back to the Brookings County Community Health Office in August, 2016. We are currently sharing office space for the days that Rhonda is in the Brookings office.

Staff Training/Continuing Education: All staff continues to be up to date on their certifications, and required annual trainings. In July, Karen Larsen, RN completed the in class training and passed the competency to become a Certified Lactation Counselor. All staff have been learning the new immunization billing process that is going into effect October 1, 2016.

Upcoming Events:

- Preparing for flu shot clinics in the community and within our own office.

Respectfully submitted,

Karen Larsen, RN and Jen Burns, RN
South Dakota Department of Health
Brookings Community Health Services



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

October 12, 2016

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Finance Officers Report September 2016

Table of Contents:

- Quarterly Highway Transfer (Action Item)
- Quarterly Emergency Management Transfer (Action Item)
- Quarterly Register of Deeds Relief Fund Transfer (Action Item)
- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

I also will be bringing a delinquent tax agreement for your approval on October 18th. It is a basic agreement and I have already received the first payment towards this agreement. I would recommend approval on this agreement.

Thank you,

A handwritten signature in purple ink that reads "Vicki Buseth".

Vicki Buseth

Brookings County Finance Officer

Motion by _____, seconded by _____ to approve the following transfers as per budget appropriations for the fourth quarter of 2016:

From General Fund 101-4-911-4294 to Highway and Bridge fund 201-3-371-0000 in the amount of 750,000.00.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of 21,568.00.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of 3,239.25.

Auditor's Account with the Treasurer

September 30, 2016

Auditor's Statement

General Fund	\$	7,582,008.61
Road & Bridge	\$	4,308,099.61
County Building	\$	3,365,554.64
Debt Service/TIF	\$	-
Total Major Funds	\$	15,255,662.86
Non-Major County Funds	\$	411,561.38
Agency Funds	\$	1,442,347.95
Outstanding Credit Cards		
Reconciling Items:		
Reconciling Items:	\$	-
GRAND TOTAL	\$	17,109,572.19

Treasurer's Statement

Total Amount of Deposits in Banks	\$	16,965,241.11
Checking Account Balance		
1st Bank & Trust, Brookings (AP/PR)	\$	58,342.58
1st Bank & Trust, Brookings (daily)	\$	27,455.14
Money Market Accounts		
1st Bank & Trust, Brookings (Daily)	\$	2,804,247.65
Other Money Markets	\$	4,653,209.61
Fiscal Agent/TIF/Verasun	\$	-
HVAC	\$	-
Investment Money Market	\$	6,417,986.13
CD's - Certificates of Deposit	\$	3,004,000.00
Currency	\$	13,334.00
Coins	\$	2.76
Checks Not Exceeding 3 days	\$	123,067.92
Change Funds	\$	3,255.00
Subtotal (total in Red Book)	\$	17,104,900.79
Reconciling Items - Outstanding Deposit		
Reconciling Item - Outstanding Voided Checks	\$	6.69
Reconciling Item		
Reconciling Items-interest	\$	4,717.18
Reconciling Item-charges	\$	(52.47)
GRAND TOTAL	\$	17,109,572.19

SEPTEMBER 2016 ADDITIVES	
AFLAC	\$2,802.76
AVESIS	\$1,257.93
OFFICE OF CHILD SUPPORT	\$0.00
DELTA DENTAL	\$4,731.54
FLEX ONE	\$2,023.58
DEARBORN LIFE INSURANCE	\$1,235.50
GARNISHMENTS	\$0.00
LOCAL TEAMSTERS	\$1,158.00
SDRS	\$42,272.22
SDRS SUPPLEMENTAL	\$1,638.00
EFTPS	\$85,044.15
WELLMARK	\$90,285.89
SDRS SPECIAL PAY PLAN FEE	\$0.00
SDRS SPECIAL PAY PLAN	\$0.00
AFLAC GROUP/CAIC PRIMARY	\$522.88
TOTAL:	\$232,972.45

SEPTEMBER 2016 PAYROLL	
COMMISSION/HR	\$15,713.11
TECHNOLOGY	\$5,604.31
ELECTIONS	\$0.00
FINANCE OFFICE	\$19,140.64
STATES ATTORNEY	\$25,126.42
EQUALIZATION	\$16,821.62
REGISTER OF DEEDS	\$7,750.64
VETERANS/WELFARE	\$5,928.39
SHERIFF'S OFFICE	\$82,551.44
CORONER	\$355.20
COMMUNITY HEALTH EXTENSION	\$3,308.02
WEED	\$2,188.68
WEED	\$3,779.63
PLANNING/ZONING	\$5,838.94
HIGHWAY	\$48,019.44
EMERGENCY MANAGEMENT	\$3,480.44
WIC	\$0.00
TOTAL:	\$245,606.92

Be it noted, the expenditure adjustments for the month of September 2016 were presented to the board.

\$5,336.33 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Highway Department (201)
Expenditure Corrections 2016

SEPTEMBER 2016

Weed	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Weed					\$ -
257	\$ 268.91				\$ 268.91
258	\$ 317.07				\$ 317.07
259	\$ 28.70				\$ 28.70
260	\$ 58.38		\$ 154.60		\$ 212.98
265					\$ -
284	\$ 266.88				\$ 266.88
288					\$ -
289					\$ -
290	\$ 164.57				\$ 164.57
291					\$ -
292	\$ 118.43				\$ 118.43
293	\$ 51.02				\$ 51.02
294	\$ 97.01				\$ 97.01
TOTAL	\$ 1,370.97	\$ -	\$ 154.60	\$ -	\$ 1,525.57

Sheriff	426.5/fuel	426supply	411/salaries	425/equip	Totals
A1	\$ 45.35	\$ 16.90	\$ 30.92		\$ 93.17
A2	\$ 96.31				\$ 96.31
A3	\$ 198.26				\$ 198.26
A4	\$ 62.31	\$ 17.12	\$ 30.92		\$ 110.35
A6	\$ 64.00		\$ 92.76		\$ 156.76
A8					\$ -
A9	\$ 44.44				\$ 44.44
A11	\$ 121.29	\$ 19.56	\$ 46.39		\$ 187.24
A12	\$ 217.04				\$ 217.04
A14	\$ 14.77				\$ 14.77
A25	\$ 57.41				\$ 57.41
A26	\$ 248.64				\$ 248.64
A27	\$ 220.88	\$ 17.28	\$ 30.92		\$ 269.08
A28	\$ 433.35	\$ 40.84	\$ 30.92		\$ 505.11
A29	\$ 205.83				\$ 205.83
A30					\$ -
A31	\$ 267.10				\$ 267.10
AD					\$ -
AE	\$ 54.14				\$ 54.14
AF	\$ 60.18				\$ 60.18
AG	\$ 100.55				\$ 100.55
RSVP	\$ 171.31	\$ 189.62	\$ 123.68		\$ 484.61
JAIL DOOR					\$ -
sign					\$ -
TOTAL	\$ 2,683.16	\$ 301.32	\$ 386.51	\$ -	\$ 3,370.99

Zoning	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0187	\$ 75.62				\$ 75.62
TOTAL	\$ 75.62	\$ -	\$ -	\$ -	\$ 75.62

Emergency Mana	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0186	\$ 80.55				\$ 80.55
TOTAL	\$ 80.55	\$ -	\$ -	\$ -	\$ 80.55

Highway Department (201)
Expenditure Corrections 2016

SEPTEMBER 2016

Commission	426.5/fuel	426/supply	411/salaries	425/equip	Totals
#17 commission van					\$ -
#84 janitor pick up	\$ -				\$ -
Court House	426.5/fuel	426/supply	411/salaries	425/equip	Totals
AD/Court house bld/yd	\$ -				\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Equalization	426.5/fuel	426/supply	411/salaries	425/equip	Totals
0116	\$ 57.61			\$ 18.78	\$ 76.39
0122	\$ 47.52				\$ 47.52
0123	\$ 14.04				\$ 14.04
0124	\$ 85.68				\$ 85.68
0125	\$ 59.97				\$ 59.97
TOTAL	\$ 264.82	\$ -	\$ -	\$ -	\$ 283.60

	426.5/fuel	426/supply	411/salaries	425/equip	TOTALS
TOTAL	\$ 4,475.12	\$ 301.32	\$ 541.11	\$ -	\$ 5,336.33

Be it noted, the Register of Deeds Statement of Fees collected for the month of September 2016 in the amount of \$33,880.50 was presented to the board.

Register of Deeds' Statement of Fees Collected during the month of September, 2016

Brookings County, State of South Dakota

The sum of \$33880.50 in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volumn. 36 on pages 16 & 30

STATE OF SOUTH DAKOTA,

FB_263193 - FB_263683

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of September, 2016.

Beverly Chapman

Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of \$33880.50

Dated this 4 day of October, 2016.

Beverly Chapman

Register of Deeds

Subscribed and sworn to before me this _____ day of _____, 2016.

Title of Officer

NO. _____

Register of Deeds'

Statement of Fees

Collected during the

Month of _____

Filed _____

County Finance Officer

By _____

Deputy

Amount of Fees, \$ _____

BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT			
	SEPTEMBER	2016	
TRANSFER FEE		\$14,895.50	
GENERAL FEES	\$14,591.00		
GENERAL FEES			
FINANCING STATEMENT	\$30.00		
LOCATION NOTICE	\$0.00		
TOTAL		\$14,621.00	
MARRIAGE LICENSE			
25 X\$40.00=		\$1,000.00	
VITAL RECORDS			
CERTIFIED COPIES			
BIRTH 92 X \$15=	\$1,380.00		
DEATH 47 X \$15=	\$705.00		
MARRIAGE 59 X \$15=	\$885.00		
TOTAL		\$2,970.00	
XEROX COPIES & DISC		\$394.00	
GRAND TOTAL		\$33,880.50	

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: SEPTEMBER 30TH, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>101-GENERAL FUND</u>					
	101-1-1010001	CLAIM ON CASH	7,555,566.76	25,686.85	7,581,253.61
	101-1-1020000	CASH CHANGE/ROD	45.00	0.00	45.00
	101-1-1021000	CASH CHANGE/24-7 SOBRIETY	50.00	0.00	50.00
	101-1-1022000	CASH CHANGE/SHERIFF COMMISSARY	200.00	0.00	200.00
	101-1-1023000	cashchange/sheriff front offic	60.00	0.00	60.00
	101-1-1030000	PETTY CASH/ZONING	100.00	0.00	100.00
	101-1-1031000	PETTY CASH/SHERIFF	100.00	0.00	100.00
	101-1-1032000	Petty Cash/States Attorney	200.00	0.00	200.00
	101-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 101-GENERAL FUND	7,556,321.76	25,686.85	7,582,008.61
<u>201-ROAD & BRIDGE FUND</u>					
	201-1-1010001	CLAIM ON CASH	4,891,383.16	(583,283.55)	4,308,099.61
	201-1-1070000	RESTRICTED CASH/ROAD & BRIDGE	0.00	0.00	0.00
		TOTAL 201-ROAD & BRIDGE FUND	4,891,383.16	(583,283.55)	4,308,099.61
<u>202-SNOW REMOVAL</u>					
	202-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 202-SNOW REMOVAL	0.00	0.00	0.00
<u>203-HIGHWAY & BRIDGE RESERVE</u>					
	203-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 203-HIGHWAY & BRIDGE RESERVE	0.00	0.00	0.00
<u>205-WHEEL TAX</u>					
	205-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 205-WHEEL TAX	0.00	0.00	0.00
<u>207-E-911 FUND</u>					
	207-1-1010001	CLAIM ON CASH	56,674.02	27,034.82	83,708.84
	207-1-1070000	RESTRICTED CASH IN BANKS	0.00	0.00	0.00
		TOTAL 207-E-911 FUND	56,674.02	27,034.82	83,708.84
<u>226-EMERGENCY MANAGEMENT</u>					
	226-1-1010001	CLAIM ON CASH	20,823.00	(9,197.38)	11,625.62
	226-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 226-EMERGENCY MANAGEMENT	20,823.00	(9,197.38)	11,625.62
<u>229-DOMESTIC ABUSE FUND</u>					
	229-1-1010001	CLAIM ON CASH	6,041.00	1,300.00	7,341.00
		TOTAL 229-DOMESTIC ABUSE FUND	6,041.00	1,300.00	7,341.00
<u>231-WIC FUND</u>					
	231-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 231-WIC FUND	0.00	0.00	0.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>237-CONTRACT LAW ENFORCE</u>					
	237-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 237-CONTRACT LAW ENFORCE		0.00	0.00	0.00
<u>248-24/7 PROGRAM</u>					
	248-1-1010001	CLAIM ON CASH	246,709.15	3,121.05	249,830.20
	248-1-1020000	CASH CHANGE	0.00	0.00	0.00
	TOTAL 248-24/7 PROGRAM		246,709.15	3,121.05	249,830.20
<u>250-ROD RELIEF FUND</u>					
	250-1-1010001	CLAIM ON CASH	58,649.72	406.00	59,055.72
	TOTAL 250-ROD RELIEF FUND		58,649.72	406.00	59,055.72
<u>301-COUNTY BUILDING FUND</u>					
	301-1-1010001	CLAIM ON CASH	3,407,115.81	(41,561.17)	3,365,554.64
	301-1-1060000	CASH WITH FISCAL AGENT	0.00	0.00	0.00
	301-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 301-COUNTY BUILDING FUND		3,407,115.81	(41,561.17)	3,365,554.64
<u>302-ADM BLDG PROJECT FUND</u>					
	302-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 302-ADM BLDG PROJECT FUND		0.00	0.00	0.00
<u>303-TIF CAPITAL PROJECT FUND</u>					
	303-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 303-TIF CAPITAL PROJECT FUND		0.00	0.00	0.00
<u>304-CH BUILDING REMODEL</u>					
	304-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	304-1-1060000	Cash with Fiscal Agent	0.00	0.00	0.00
	TOTAL 304-CH BUILDING REMODEL		0.00	0.00	0.00
<u>401-TIF #1 (Aurora) DEBT SRVC</u>					
	401-1-1010001	CLAIM ON CASH	315,558.80	(315,558.80)	0.00
	401-1-1060000	CASH WITH FISCAL AGENT/VERASUN	0.00	0.00	0.00
	TOTAL 401-TIF #1 (Aurora) DEBT SRVC		315,558.80	(315,558.80)	0.00
<u>701-BROOKINGS SCHOOL (5-1)</u>					
	701-1-1010001	CLAIM ON CASH	66,100.10	135,432.94	201,533.04
	TOTAL 701-BROOKINGS SCHOOL (5-1)		66,100.10	135,432.94	201,533.04
<u>702-SIOUX VALLEY SCHOOL 5-5</u>					
	702-1-1010001	CLAIM ON CASH	5,838.57	33,474.37	39,312.94
	TOTAL 702-SIOUX VALLEY SCHOOL 5-5		5,838.57	33,474.37	39,312.94

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>703-DEUBROOK (5-2)</u>					
	703-1-1010001	CLAIM ON CASH	<u>5,793.83</u>	<u>29,828.21</u>	<u>35,622.04</u>
	TOTAL 703-DEUBROOK (5-2)		5,793.83	29,828.21	35,622.04
<u>704-LAW LIBRARY - NOT USED</u>					
	704-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 704-LAW LIBRARY - NOT USED		0.00	0.00	0.00
<u>705-ELKTON (5-3)</u>					
	705-1-1010001	CLAIM ON CASH	<u>3,848.79</u>	<u>14,633.51</u>	<u>18,482.30</u>
	TOTAL 705-ELKTON (5-3)		3,848.79	14,633.51	18,482.30
<u>706-LAKE HENDRICKS (5-4)</u>					
	706-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 706-LAKE HENDRICKS (5-4)		0.00	0.00	0.00
<u>707-ASTORIA (19-1)</u>					
	707-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 707-ASTORIA (19-1)		0.00	0.00	0.00
<u>708-ESTELLINE (28-2)</u>					
	708-1-1010001	CLAIM ON CASH	<u>1,503.68</u>	<u>62.30</u>	<u>1,565.98</u>
	TOTAL 708-ESTELLINE (28-2)		1,503.68	62.30	1,565.98
<u>709-ARLINGTON (38-1)</u>					
	709-1-1010001	CLAIM ON CASH	<u>2,632.64</u>	<u>1,164.14</u>	<u>3,796.78</u>
	TOTAL 709-ARLINGTON (38-1)		2,632.64	1,164.14	3,796.78
<u>711-WETLAND PMT TRUST</u>					
	711-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 711-WETLAND PMT TRUST		0.00	0.00	0.00
<u>712-ARLINGTON CITY</u>					
	712-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 712-ARLINGTON CITY		0.00	0.00	0.00
<u>713-AURORA CITY</u>					
	713-1-1010001	CLAIM ON CASH	<u>205.30</u>	<u>1,395.55</u>	<u>1,600.85</u>
	TOTAL 713-AURORA CITY		205.30	1,395.55	1,600.85
<u>714-BROOKINGS CITY</u>					
	714-1-1010001	CLAIM ON CASH	<u>11,322.42</u>	<u>35,776.08</u>	<u>47,098.50</u>
	TOTAL 714-BROOKINGS CITY		11,322.42	35,776.08	47,098.50
<u>715-BRUCE CITY</u>					
	715-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>2,833.43</u>	<u>2,833.43</u>
	TOTAL 715-BRUCE CITY		0.00	2,833.43	2,833.43

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: SEPTEMBER 30TH, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>716-BUSHNELL CITY</u>					
	716-1-1010001	CLAIM ON CASH	0.00	76.29	76.29
	TOTAL 716-BUSHNELL CITY		0.00	76.29	76.29
<u>717-ELKTON CITY</u>					
	717-1-1010001	CLAIM ON CASH	568.58	3,890.73	4,459.31
	TOTAL 717-ELKTON CITY		568.58	3,890.73	4,459.31
<u>718-SINAI CITY</u>					
	718-1-1010001	CLAIM ON CASH	0.00	38.53	38.53
	TOTAL 718-SINAI CITY		0.00	38.53	38.53
<u>719-VOLGA CITY</u>					
	719-1-1010001	CLAIM ON CASH	1,472.89	2,924.27	4,397.16
	TOTAL 719-VOLGA CITY		1,472.89	2,924.27	4,397.16
<u>720-WHITE CITY</u>					
	720-1-1010001	CLAIM ON CASH	256.82	1,053.61	1,310.43
	TOTAL 720-WHITE CITY		256.82	1,053.61	1,310.43
<u>721-AFTON TOWNSHIP</u>					
	721-1-1010001	CLAIM ON CASH	0.00	202.79	202.79
	TOTAL 721-AFTON TOWNSHIP		0.00	202.79	202.79
<u>722-ALTON TOWNSHIP</u>					
	722-1-1010001	CLAIM ON CASH	157.19	(144.63)	12.56
	TOTAL 722-ALTON TOWNSHIP		157.19	(144.63)	12.56
<u>723-ARGO TOWNSHIP</u>					
	723-1-1010001	CLAIM ON CASH	17.30	653.80	671.10
	TOTAL 723-ARGO TOWNSHIP		17.30	653.80	671.10
<u>724-WATER CONSERVANCY</u>					
	724-1-1010001	CLAIM ON CASH	205.18	532.33	737.51
	TOTAL 724-WATER CONSERVANCY		205.18	532.33	737.51
<u>725-ADVANCE TAXES</u>					
	725-1-1010001	CLAIM ON CASH	1,287.39	100.00	1,387.39
	TOTAL 725-ADVANCE TAXES		1,287.39	100.00	1,387.39
<u>726-FLEX ONE</u>					
	726-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 726-FLEX ONE		0.00	0.00	0.00
<u>727-AURORA TOWNSHIP</u>					
	727-1-1010001	CLAIM ON CASH	170.56	(42.66)	127.90
	TOTAL 727-AURORA TOWNSHIP		170.56	(42.66)	127.90

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>728-BANGOR TOWNSHIP</u>					
	728-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 728-BANGOR TOWNSHIP		0.00	0.00	0.00
<u>729-BROOKINGS TOWNSHIP</u>					
	729-1-1010001	CLAIM ON CASH	242.00	1,335.41	1,577.41
	TOTAL 729-BROOKINGS TOWNSHIP		242.00	1,335.41	1,577.41
<u>730-ELKTON TOWNSHIP</u>					
	730-1-1010001	CLAIM ON CASH	26.85	44.73	71.58
	TOTAL 730-ELKTON TOWNSHIP		26.85	44.73	71.58
<u>731-U & B SANITARY</u>					
	731-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 731-U & B SANITARY		0.00	0.00	0.00
<u>732-BIG SIOUX WATERSHED</u>					
	732-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 732-BIG SIOUX WATERSHED		0.00	0.00	0.00
<u>733-LP SANITARY SEWER</u>					
	733-1-1010001	CLAIM ON CASH	39.90	(25.68)	14.22
	TOTAL 733-LP SANITARY SEWER		39.90	(25.68)	14.22
<u>734-L.P. WATER</u>					
	734-1-1010001	CLAIM ON CASH	94.21	(60.64)	33.57
	TOTAL 734-L.P. WATER		94.21	(60.64)	33.57
<u>735-DELINQUENT TAXES</u>					
	735-1-1010001	CLAIM ON CASH	3,380.31	75.00	3,455.31
	TOTAL 735-DELINQUENT TAXES		3,380.31	75.00	3,455.31
<u>736-MUNICIPALITIES 5%</u>					
	736-1-1010001	CLAIM ON CASH	(13,458.54)	13,458.48	(0.06)
	TOTAL 736-MUNICIPALITIES 5%		(13,458.54)	13,458.48	(0.06)
<u>737-EUREKA TOWNSHIP</u>					
	737-1-1010001	CLAIM ON CASH	270.80	(182.02)	88.78
	TOTAL 737-EUREKA TOWNSHIP		270.80	(182.02)	88.78
<u>738-LAKE HENDRICKS TOWNSHIP</u>					
	738-1-1010001	CLAIM ON CASH	0.18	405.40	405.58
	TOTAL 738-LAKE HENDRICKS TOWNSHIP		0.18	405.40	405.58
<u>739-LAKE SINAI TOWNSHIP</u>					
	739-1-1010001	CLAIM ON CASH	51.13	60.71	111.84
	TOTAL 739-LAKE SINAI TOWNSHIP		51.13	60.71	111.84

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: SEPTEMBER 30TH, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>740-LAKETON TOWNSHIP</u>					
	740-1-1010001	CLAIM ON CASH	74.74	66.34	141.08
	TOTAL 740-LAKETON TOWNSHIP		74.74	66.34	141.08
<u>741-MEDARY TOWNSHIP</u>					
	741-1-1010001	CLAIM ON CASH	277.55	921.16	1,198.71
	TOTAL 741-MEDARY TOWNSHIP		277.55	921.16	1,198.71
<u>742-MOTOR VEHICLE</u>					
	742-1-1010001	CLAIM ON CASH	521,169.59	126,605.62	647,775.21
	TOTAL 742-MOTOR VEHICLE		521,169.59	126,605.62	647,775.21
<u>743-LK HENDRICKS SANITARY</u>					
	743-1-1010001	CLAIM ON CASH	0.00	150.08	150.08
	TOTAL 743-LK HENDRICKS SANITARY		0.00	150.08	150.08
<u>744-OAKLAKE TOWNSHIP</u>					
	744-1-1010001	CLAIM ON CASH	0.00	28.23	28.23
	TOTAL 744-OAKLAKE TOWNSHIP		0.00	28.23	28.23
<u>745-OAKWOOD TOWNSHIP</u>					
	745-1-1010001	CLAIM ON CASH	17.91	262.24	280.15
	TOTAL 745-OAKWOOD TOWNSHIP		17.91	262.24	280.15
<u>746-OSLO TOWNSHIP</u>					
	746-1-1010001	CLAIM ON CASH	0.00	326.26	326.26
	TOTAL 746-OSLO TOWNSHIP		0.00	326.26	326.26
<u>747-PARNELL</u>					
	747-1-1010001	CLAIM ON CASH	81.97	141.71	223.68
	TOTAL 747-PARNELL		81.97	141.71	223.68
<u>748-PRESTON TOWNSHIP</u>					
	748-1-1010001	CLAIM ON CASH	22.71	360.93	383.64
	TOTAL 748-PRESTON TOWNSHIP		22.71	360.93	383.64
<u>749-RICHLAND TOWNSHIP</u>					
	749-1-1010001	CLAIM ON CASH	0.00	197.60	197.60
	TOTAL 749-RICHLAND TOWNSHIP		0.00	197.60	197.60
<u>750-STATE FINES</u>					
	750-1-1010001	CLAIM ON CASH	106,812.44	(28,541.85)	78,270.59
	TOTAL 750-STATE FINES		106,812.44	(28,541.85)	78,270.59
<u>751-CONTRACT LAW FUND</u>					
	751-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 751-CONTRACT LAW FUND		0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: SEPTEMBER 30TH, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>752-CONTRACT LAW FUND</u>					
	752-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 752-CONTRACT LAW FUND		0.00	0.00	0.00
<u>753-SHERMAN TOWNSHIP</u>					
	753-1-1010001	CLAIM ON CASH	166.17	(145.54)	20.63
	TOTAL 753-SHERMAN TOWNSHIP		166.17	(145.54)	20.63
<u>754-BIG SIOUX</u>					
	754-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 754-BIG SIOUX		0.00	0.00	0.00
<u>755-SALES TAX</u>					
	755-1-1010001	CLAIM ON CASH	12.79	(12.79)	0.00
	TOTAL 755-SALES TAX		12.79	(12.79)	0.00
<u>756-FIRE INSURANCE</u>					
	756-1-1010001	CLAIM ON CASH	(0.01)	442.80	442.79
	TOTAL 756-FIRE INSURANCE		(0.01)	442.80	442.79
<u>757-SPECIAL HIWAY (14%)</u>					
	757-1-1010001	CLAIM ON CASH	5,941.81	(5,943.79)	(1.98)
	TOTAL 757-SPECIAL HIWAY (14%)		5,941.81	(5,943.79)	(1.98)
<u>758-UPPER DEER</u>					
	758-1-1010001	CLAIM ON CASH	0.02	16.45	16.47
	TOTAL 758-UPPER DEER		0.02	16.45	16.47
<u>759-BROOKINGS FIRE ASSOC</u>					
	759-1-1010001	CLAIM ON CASH	304,601.91	0.00	304,601.91
	TOTAL 759-BROOKINGS FIRE ASSOC		304,601.91	0.00	304,601.91
<u>760-STERLING TOWNSHIP</u>					
	760-1-1010001	CLAIM ON CASH	170.75	(103.52)	67.23
	TOTAL 760-STERLING TOWNSHIP		170.75	(103.52)	67.23
<u>761-SHERIFF TRUST</u>					
	761-1-1010001	CLAIM ON CASH	3,041.55	(2,217.18)	824.37
	TOTAL 761-SHERIFF TRUST		3,041.55	(2,217.18)	824.37
<u>762-WETLAND</u>					
	762-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 762-WETLAND		0.00	0.00	0.00
<u>763-REGISTER OF DEEDS</u>					
	763-1-1010001	CLAIM ON CASH	160.00	0.00	160.00
	TOTAL 763-REGISTER OF DEEDS		160.00	0.00	160.00

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>764-TRENTON TOWNSHIP</u>					
	764-1-1010001	CLAIM ON CASH	158.50	(51.64)	106.86
		TOTAL 764-TRENTON TOWNSHIP	158.50	(51.64)	106.86
<u>765-VOLGA TOWNSHIP</u>					
	765-1-1010001	CLAIM ON CASH	14.60	2,184.19	2,198.79
		TOTAL 765-VOLGA TOWNSHIP	14.60	2,184.19	2,198.79
<u>766-LAW LIBRARY FUND</u>					
	766-1-1010001	CLAIM ON CASH	9,517.02	334.00	9,851.02
		TOTAL 766-LAW LIBRARY FUND	9,517.02	334.00	9,851.02
<u>767-WINSOR TOWNSHIP</u>					
	767-1-1010001	CLAIM ON CASH	0.00	38.30	38.30
		TOTAL 767-WINSOR TOWNSHIP	0.00	38.30	38.30
<u>768-STATEWIDE 24/7 SOBRIETY</u>					
	768-1-1010001	CLAIM ON CASH	1,882.00	115.00	1,997.00
		TOTAL 768-STATEWIDE 24/7 SOBRIETY	1,882.00	115.00	1,997.00
<u>769-BANK FRANCHISE</u>					
	769-1-1010001	CLAIM ON CASH	1,464.69	(1,414.19)	50.50
		TOTAL 769-BANK FRANCHISE	1,464.69	(1,414.19)	50.50
<u>770-TAX SALE REDEMPTION</u>					
	770-1-1010001	CLAIM ON CASH	3,285.11	18,461.44	21,746.55
		TOTAL 770-TAX SALE REDEMPTION	3,285.11	18,461.44	21,746.55
<u>771-WIND TOWERS</u>					
	771-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 771-WIND TOWERS	0.00	0.00	0.00
<u>775-ROD Relief Flow-Thru Fund</u>					
	775-1-1010001	Claim on Cash	0.00	0.00	0.00
	775-1-1010010	Claim on Cash	0.00	0.00	0.00
		TOTAL 775-ROD Relief Flow-Thru Fund	0.00	0.00	0.00
<u>780-DAKOTACARE</u>					
	780-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 780-DAKOTACARE	0.00	0.00	0.00
<u>781-River Ridge</u>					
	781-1-1010001	claim on cash	0.00	227.22	227.22
		TOTAL 781-River Ridge	0.00	227.22	227.22

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: SEPTEMBER 30TH, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<hr/>					
		<u>782-Meyer's Second Addition</u>			
	782-1-1010001	Claim on Cash	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		TOTAL 782-Meyer's Second Addition	0.00	0.00	0.00
<hr/>					
		<u>783-BRIDLE ESTATES SANT</u>			
	783-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		TOTAL 783-BRIDLE ESTATES SANT	0.00	0.00	0.00
<hr/>					
		<u>784-Lake Hendricks Road</u>			
	784-1-1010001	Claim on Cash	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		TOTAL 784-Lake Hendricks Road	0.00	0.00	0.00
<hr/>					
		TOTAL CASH BALANCES	17,610,178.32	(500,606.13)	17,109,572.19
			=====	=====	=====

*** END OF REPORT ***

Fund Balance

September 30, 2016

101-General Fund

Nonspendable Fund Balance-Inventory	\$0.00
Restricted Fund Balance-Debt Service	\$0.00
Committed Fund Balance	\$0.00
Operating Transfer In	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Highway Projects	\$614,101.00
Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts	\$4,750,000.00
Assigned Fund Balance-Courthouse Remodel	\$0.00
Unassigned Fund Balance	\$3,470,098.93
Total	\$8,834,199.93

201-Road & Bridge Fund

Nonspendable Fund Balance-Inventory	\$252,465.35
Restricted Fund Balance-Road Purposes	\$186,619.41
Restricted Fund Balance-Snow Removal	\$334,620.30
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Road Purposes	\$3,093,519.10
Total	\$3,867,224.16

207-E911 Fund

Restricted Fund Balance-911 Purposes	-\$23,282.00
Assigned Fund Balance-911 Purposes	\$105,340.52
Total	\$82,058.52

226-Emergency Management

Restricted Fund Balance-Emergency Management	
Assigned Fund Balance-Subsequent Year's Budget	\$65,926.00
Assigned Fund Balance-Emergency Management	-\$47,346.54
Total	\$18,579.46

229-Domestic Abuse Fund

Restricted Fund Balance-Domestic Abuse	\$4,486.00
Assigned Fund Balance-Domestic Abuse	\$0.00
Total	\$4,486.00

237-Contract Law Enforcement

Restricted Fund Balance-Contract Law	\$0.00
Assigned Fund Balance-Contract Law	\$0.00
Total	\$0.00

248-24/7 Program

Restricted Fund Balance-24/7 Sobriety	\$221,544.52
Assigned Fund Balance-24/7 Sobriety	\$0.00
Total	\$221,544.52

250-Register of Deeds Relief Fund

Restricted for ROD Relief Fund	\$51,957.01
Total	\$51,957.01

301-County Building Fund

Restricted Fund Balance-County Building	\$731,230.21
Operating Transfer In	\$418,985.00
Assigned Fund Balance-Courthouse Building Purposes	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Juvenile Detention Center	\$150,000.00
Assigned Fund Balance-Detention Center	\$2,000,000.00
Total	\$3,300,215.21

302-Administrative Building Project

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

304-CH Building Remodel

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

401-Debt Service

Restricted Fund Balance-Debt Service	\$0.00
Restricted Fund Balance-TIF Reserve	\$0.00
Total	\$0.00

**BROOKINGS COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE September 30, 2016**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:

Assets:

10100 Cash	\$ 7,581,253.61
10200 Cash Change	\$ 355.00
10300 Petty Cash	\$ 400.00
10400 Interest Bearing Accounts	_____
10500 Savings Certificates	_____
10600 Cash with Fiscal Agent	_____
10700 Restricted Cash in Banks	_____
10800 Taxes Receivable--Current	\$ 4,873,323.40
11000 Taxes Receivable--Delinquent	\$ 7,352.85
11XXX Other Receivables	\$ 1,287.89
12800 Notes Receivable	_____
13100 Due from Other fund	_____
13200 Due from Other Government	_____
13300 Advance to Other Fund	_____
14100 Inventory of Supplies	_____
15100 Investments	_____
1XXXX Other Assets	_____

Deferred Outflows of Resources:

19800 Other Deferred Outflows of Resources	_____
--	-------

TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

\$ 12,463,972.75 *

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:

Liabilities:

20100 Claims Payable	_____
20200 Accounts Payable	_____
20800 Due to Other Funds	_____
20900 Due to Other Governments	_____

GENERAL FUND SURPLUS ANALYSIS

21600 Accrued Wages Payable	
21700 Payroll Withholding Payable	\$ 2,182.86
22300 Unearned Revenue	
2XXXX Other liabilities	\$ 4,880,676.25

Deferred Inflows of Resources:

- 25000 Unavailable Revenue--Property Taxes
- 25100 Unavailable Revenue--Special Assessments
- 25200 Other Deferred Inflows of Resources

Fund Balances:

27300 Nonspendable	
27400 Restricted	
27500 Committed	
27600 Assigned	\$ 5,364,101.00
27601 Subsequent Year's Budget (GF Budget's Cash Applied amount)	
<i>(choose one of the following amounts based on filing date)</i>	
March = 75% of GF's cash applied in current budget	
September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget.	\$ (353,096.00)
December = 100% of GF's cash applied in next year's budget.	
27602 Capital Outlay Accumulations	
276XX _____	
276XX _____	
27700 Unassigned	\$ 2,570,108.64 **

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

\$ 12,463,972.75 *

Following Year's General Fund Budget (use current year for March analysis)	\$ 12,262,073.00
---	------------------

The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage	20.96%
--	--------

*Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

**Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

SEPTEMBER 16 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected	\$647,558.79
Motor Vehicle Monies Sent to State	\$459,103.79
Monies That Get Apportioned	\$188,455.00

Breakdown of MV Fees within the County

	County	Townships	Towns	Total
Wheel Tax	\$38,851.95	\$4,856.49	\$4,856.49	\$48,564.93
14% Special Highway to Townships		\$40,038.41		\$40,038.41
5% Muncipal to Cities			\$13,164.10	\$13,164.10
22.5% MV to County Road & Bridge Fund	\$76,910.81			\$76,910.81
Title Fees	\$4,400.00			\$4,400.00
Lien Fees And Misc Fees to County General Fund	\$5,376.75			\$5,376.75
63.75% Mobile Home Revenue	\$0.00			\$0.00
Total	\$125,539.51	\$44,894.90	\$18,020.59	\$188,455.00

September Internet/Terminal Renewals 144 Internet Renewals & SS Terminals (included in totals above)	Collected	County's Portion
	\$12,607.30	\$6,139.82

OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

Surplus Lot Sale- Sinai

County	\$273.17			
Townships				
Cities	\$744.27			
School Districts	\$616.68			
Water District	\$1.63			
TOTALS	\$1,635.75	\$0.00	\$0.00	\$0.00

Fine Monies	\$36,031.10	Divided among schools based on enrollment
--------------------	--------------------	---

SEPTEMBER 2016 TAX BREAKDOWN

Tax Dollars Stay With County	\$122,018.53
Distress Warrant Fees	\$0.00
Advertising & Tax Cert Fees	\$19.00
Total County	\$122,037.53
Townships	\$8,480.72
Cities	\$50,014.87
Schools	\$300,313.10
East Dakota Water	\$737.48
Special Assessments	\$7,972.39
TIF Collections	\$4,268.89
GRAND TOTAL TAX \$\$ COLLECTED	\$493,824.98

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

101-GENERAL FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	11,129,889.00	434,561.46	6,235,688.68	56.03	4,894,200.32
LICENSES & PERMITS	55,400.00	19,687.00	71,137.00	128.41	(15,737.00)
INTERGOVERNMENTAL	593,375.00	37,539.18	528,225.58	89.02	65,149.42
CHARGES FOR GOODS & SERV	1,048,211.80	88,992.55	910,679.08	86.88	137,532.72
FINES & FORFEITS	45,000.00	3,122.00	40,579.61	90.18	4,420.39
MISC. REVENUE	72,000.00	4,226.08	71,693.67	99.57	306.33
OTHER FINANCING SOURCES	0.00	4,438.55	14,734.67	0.00	(14,734.67)
TOTAL REVENUES	12,943,875.80	592,566.82	7,872,738.29	60.82	5,071,137.51

EXPENDITURE SUMMARY

COMMISSIONERS	408,491.43	27,010.14	265,186.48	64.92	143,304.95
CONTINGENCY	633,720.00	0.00	0.00	0.00	633,720.00
ELECTIONS	115,625.65	(130.00)	67,058.36	58.00	48,567.29
JUDICIAL SYSTEM	504,500.00	45,392.70	443,803.91	87.97	60,696.09
FINANCE OFFICE	526,133.74	39,779.25	376,670.01	71.59	149,463.73
STATES ATTORNEY	666,127.64	50,013.53	467,026.31	70.11	199,101.33
TEEN COURT	25,000.00	0.00	25,000.00	100.00	0.00
COUNTY BUILDING	441,944.47	16,664.27	294,832.89	66.71	147,111.58
DIRECTOR OF EQUALIZATION	509,251.84	33,666.30	358,586.00	70.41	150,665.84
REGISTER OF DEEDS	210,490.35	16,517.31	153,684.11	73.01	56,806.24
VETERAN'S SERVICE	77,217.58	5,423.59	52,050.15	67.41	25,167.43
PREDATORY ANIMAL CONTROL	7,825.00	0.00	3,912.18	50.00	3,912.82
INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TECHNOLOGY	347,151.64	21,447.39	245,011.88	70.58	102,139.76
HUMAN RESOURCES	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES	107,988.99	6,590.68	73,423.83	67.99	34,565.16
SHERIFF'S OFFICE	1,419,382.88	105,885.53	1,016,592.95	71.62	402,789.93
COUNTY JAIL	1,143,412.79	86,755.89	884,588.73	77.36	258,824.06
CORONER	35,960.00	1,274.04	15,695.67	43.65	20,264.33
JUVENILE DETENTION	54,000.00	5,600.00	122,950.28	227.69	(68,950.28)
HUMANE SOCIETY	10,000.00	0.00	10,000.00	100.00	0.00
FIRE DEPARTMENT TRUST	100,000.00	4,801.28	5,751.28	5.75	94,248.72
DRAINAGE COMMISSION	1,600.00	613.86	982.68	61.42	617.32
E-911	125,000.00	0.00	125,000.00	100.00	0.00
POOR RELIEF	233,502.69	26,068.48	141,582.49	60.63	91,920.20
FOOD PANTRY	6,000.00	0.00	6,000.00	100.00	0.00
COMMUNITY HEALTH NURSE	64,594.75	3,903.05	49,428.07	76.52	15,166.68
HOSPITAL FUNDING	750,000.00	0.00	750,000.00	100.00	0.00
WIC	18,881.36	1,723.84	7,634.67	40.43	11,246.69
UNITED RETIREMENT CENTER	0.00	0.00	0.00	0.00	0.00
BATA	47,000.00	0.00	47,000.00	100.00	0.00
ICAP	12,137.00	3,034.25	9,102.75	75.00	3,034.25
DOMESTIC ABUSE	40,000.00	0.00	40,000.00	100.00	0.00
211 CALL CENTER	0.00	0.00	0.00	0.00	0.00

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2016

101-GENERAL FUND
 FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
BEHAVIORAL HEALTH	62,000.00	10,777.30	56,504.87	91.14	5,495.13
ADVANCE	35,000.00	0.00	35,000.00	100.00	0.00
ECMH-CD	55,000.00	0.00	55,000.00	100.00	0.00
PUBLIC LIBRARIES	23,450.00	0.00	11,950.00	50.96	11,500.00
HISTORICAL MUSEUM	4,000.00	0.00	4,000.00	100.00	0.00
OTHER	0.00	0.00	0.00	0.00	0.00
BOYS & GIRLS CLUB	0.00	0.00	0.00	0.00	0.00
GLACIAL LAKES	0.00	0.00	0.00	0.00	0.00
SENIOR COMPANION	2,300.00	0.00	2,300.00	100.00	0.00
MENTORING	5,000.00	0.00	5,000.00	100.00	0.00
COUNTY EXTENSION	146,969.84	8,227.59	102,329.35	69.63	44,640.49
BROOKINGS CONS DISTRICT	25,000.00	0.00	25,000.00	100.00	0.00
WEED CONTROL	293,937.79	20,897.58	211,278.81	71.88	82,658.98
PLANNING & ZONING	175,638.92	15,506.96	129,053.12	73.48	46,585.80
1ST DISTRICT	40,431.00	10,107.82	40,431.00	100.00	0.00
ECONOMIC DEVELOPMENT	65,000.00	0.00	65,000.00	100.00	0.00
OTHER ECONOMIC DEVELOPME	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	<u>3,099,229.00</u>	<u>0.00</u>	<u>2,324,421.75</u>	<u>75.00</u>	<u>774,807.25</u>
TOTAL EXPENDITURES	<u>12,675,896.35</u>	<u>567,552.63</u>	<u>9,125,824.58</u>	<u>71.99</u>	<u>3,550,071.77</u>
REVENUES OVER/(UNDER) EXPENDITURES	267,979.45	25,014.19	(1,253,086.29)		1,521,065.74

RECORDERS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2016

201-ROAD & BRIDGE FUND
 FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	550,000.00	0.00	452,757.98	82.32	97,242.02
LICENSES & PERMITS	9,000.00	0.00	7,350.00	81.67	1,650.00
INTERGOVERNMENTAL	2,110,225.00 (7,614.04)	2,476,958.35	117.38 (366,733.35)
CHARGES FOR GOODS & SERV	51,644.00	0.00	18,379.70	35.59	33,264.30
MISC. REVENUE	13,750.00	1,610.77	16,213.85	117.92 (2,463.85)
OTHER FINANCING SOURCES	<u>3,100,000.00</u>	<u>0.00</u>	<u>2,250,685.10</u>	<u>72.60</u>	<u>849,314.90</u>
TOTAL REVENUES	<u>5,834,619.00 (</u>	<u>6,003.27)</u>	<u>5,222,344.98</u>	<u>89.51</u>	<u>612,274.02</u>
<u>EXPENDITURE SUMMARY</u>					
HIGHWAY ADMINISTRATION	5,985,222.40	566,058.79	4,128,772.99	68.98	1,856,449.41
	<u>108,000.00</u>	<u>11,221.49</u>	<u>94,166.57</u>	<u>87.19</u>	<u>13,833.43</u>
TOTAL EXPENDITURES	<u>6,093,222.40</u>	<u>577,280.28</u>	<u>4,222,939.56</u>	<u>69.31</u>	<u>1,870,282.84</u>
REVENUES OVER/(UNDER) EXPENDITURES	(258,603.40) (583,283.55)	999,405.42		(1,258,008.82)

BROOKINGS COUNTY-GOVT
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

207-E-911 FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	303,000.00	27,005.87	230,942.18	76.22	72,057.82
MISC. REVENUE	0.00	28.95	178.17	0.00	(178.17)
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	303,000.00	27,034.82	231,120.35	76.28	71,879.65
<u>EXPENDITURE SUMMARY</u>					
911 SERVICES	303,000.00	0.00	229,470.03	75.73	73,529.97
TOTAL EXPENDITURES	303,000.00	0.00	229,470.03	75.73	73,529.97
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,034.82	1,650.32		(1,650.32)

BROOKINGS COURSE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

226-EMERGENCY MANAGEMENT
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	44,000.00	0.00	33,700.04	76.59	10,299.96
CHARGES FOR GOODS & SERV	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	100.00	4.88	56.05	56.05	43.95
OTHER FINANCING SOURCES	<u>59,272.00</u>	<u>0.00</u>	<u>64,704.00</u>	<u>109.16</u>	<u>(5,432.00)</u>
TOTAL REVENUES	<u>103,372.00</u>	<u>4.88</u>	<u>98,460.09</u>	<u>95.25</u>	<u>4,911.91</u>
<u>EXPENDITURE SUMMARY</u>					
EMERGENCY & DISASTER SERV	<u>130,371.63</u>	<u>9,202.26</u>	<u>105,455.03</u>	<u>80.89</u>	<u>24,916.60</u>
TOTAL EXPENDITURES	<u>130,371.63</u>	<u>9,202.26</u>	<u>105,455.03</u>	<u>80.89</u>	<u>24,916.60</u>
REVENUES OVER/(UNDER) EXPENDITURES	(26,999.63)	(9,197.38)	(6,994.94)		(20,004.69)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

229-DOMESTIC ABUSE FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LICENSES & PERMITS	7,300.00	1,050.00	5,580.00	76.44	1,720.00
CHARGES FOR GOODS & SERV	<u>2,000.00</u>	<u>250.00</u>	<u>1,925.00</u>	<u>96.25</u>	<u>75.00</u>
TOTAL REVENUES	<u>9,300.00</u>	<u>1,300.00</u>	<u>7,505.00</u>	<u>80.70</u>	<u>1,795.00</u>
<u>EXPENDITURE SUMMARY</u>					
DOMESTIC ABUSE	<u>9,300.00</u>	<u>0.00</u>	<u>4,650.00</u>	<u>50.00</u>	<u>4,650.00</u>
TOTAL EXPENDITURES	<u>9,300.00</u>	<u>0.00</u>	<u>4,650.00</u>	<u>50.00</u>	<u>4,650.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,300.00	2,855.00	(2,855.00)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

248-24/7 PROGRAM
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	14,000.00	0.00	28,681.60	204.87 (14,681.60)
CHARGES FOR GOODS & SERV	45,000.00	6,955.00	43,803.00	97.34	1,197.00
MISC. REVENUE	0.00	91.36	779.93	0.00 (779.93)
TOTAL REVENUES	59,000.00	7,046.36	73,264.53	124.18 (14,264.53)
<u>EXPENDITURE SUMMARY</u>					
COUNTY JAIL	53,060.00	3,925.31	44,978.85	84.77	8,081.15
TOTAL EXPENDITURES	53,060.00	3,925.31	44,978.85	84.77	8,081.15
REVENUES OVER/(UNDER) EXPENDITURES	5,940.00	3,121.05	28,285.68		(22,345.68)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2016

250-ROD RELIEF FUND
FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CHARGES FOR GOODS & SERV	18,500.00	1,551.00	16,356.96	88.42	2,143.04
OTHER FINANCING SOURCES	12,957.00	0.00	9,717.75	75.00	3,239.25
TOTAL REVENUES	31,457.00	1,551.00	26,074.71	82.89	5,382.29
<u>EXPENDITURE SUMMARY</u>					
ROD RELIEF FUND	72,457.00	1,145.00	18,976.00	26.19	53,481.00
TOTAL EXPENDITURES	72,457.00	1,145.00	18,976.00	26.19	53,481.00
REVENUES OVER/(UNDER) EXPENDITURES	(41,000.00)	406.00	7,098.71		(48,098.71)

REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2016

301-COUNTY BUILDING FUND
 FINANCIAL SUMMARY

75.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	281,570.00	3,034.87	157,290.98	55.86	124,279.02
INTERGOVERNMENTAL	9,600.00	0.00	9,836.67	102.47 (236.67)
MISC. REVENUE	4,000.00	1,236.11	11,212.07	280.30 (7,212.07)
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	295,170.00	4,270.98	178,339.72	60.42	116,830.28
<u>EXPENDITURE SUMMARY</u>					
COUNTY BUILDING	138,500.00	45,832.15	52,176.78	37.67	86,323.22
DEBT SERVICE	121,648.00	0.00	60,823.51	50.00	60,824.49
TOTAL EXPENDITURES	260,148.00	45,832.15	113,000.29	43.44	147,147.71
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00 (41,561.17)	65,339.43	(30,317.43)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2016

301-COUNTY BUILDING FUND

75.00% OF YEAR COMP.

DEBT SERVICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>DEBT SERVICE</u>					
301-4-800-4410 PRINCIPLE	77,425.00	0.00	38,443.15	49.65	38,981.85
301-4-800-4420 LEASE PAYMENT/INTEREST	44,223.00	0.00	22,380.36	50.61	21,842.64
301-4-800-4430 FISCAL AGENT	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	121,648.00	0.00	60,823.51	50.00	60,824.49
<hr/>					
TOTAL DEBT SERVICE	121,648.00	0.00	60,823.51	50.00	60,824.49
<hr/>					
TOTAL EXPENDITURES	260,148.00	45,832.15	113,000.29	43.44	147,147.71
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00 (41,561.17)	65,339.43	(30,317.43)

*** END OF REPORT ***

Aged Accounts Receivable Report-September 2016

County Liens

6,259 Accounts in the Report

Current	\$133,217.77
30 days	\$29,106.13
60 days	\$59,319.42
90 days	\$19,160.21
over 120 days	\$5,673,659.13
Total	\$5,914,462.66

Court Appointed Attorney Fees	\$3,003,527.83
Civil Judgement Lien	\$199,403.03
Care of Poor	\$2,305,516.14
Involuntary Mental Illness	\$12,799.42
Voluntary Mental Illness	\$225,628.28
Prisoner Meds	\$149,732.32
Restitution (psycho sexual evals)	\$196.00
Transcripts	\$19,526.30
Other	(\$1,866.66)
Total	\$5,914,462.66

Jail Costs

1,878 Accounts in the Report

Current	\$15,818.77
30 days	\$5,900.42
60 days	\$26,873.79
90 days	\$2,265.70
over 120 days	\$883,798.28
Total	\$934,656.96

CAA	\$0.00
Jail Costs	\$780,208.33
Prison Meds	\$159,218.44
Other	(\$4,769.81)
Total	\$934,656.96

Juvenile Detention

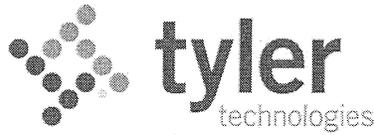
557 Accounts in the Report

Current	\$502.08
30 days	\$0.00
60 days	\$0.00
90 days	\$0.00
over 120 days	\$815,673.98
Total	\$816,176.06

Juveniles	\$816,436.06
Other	(\$260.00)
Total	\$816,176.06



FIRE PROT. DIST.
No. 4
ALLEN PARISH
KINDER, LA.



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Effective Date"), by and between Tyler Technologies, Inc. ("Tyler"), a Delaware corporation with offices at 5519 53rd Street, Lubbock, TX 79414, and Brookings County, South Dakota ("Client") with offices at 520 3rd Street, Brookings, SD 57006.

WHEREAS, Tyler and Client are parties to an agreement effective November 5, 2015 ("Agreement"), under which Client acquired licenses to the software described therein ("Tyler Software") as well as related professional services, and maintenance and support; and

WHEREAS Client desires to amend the Agreement to adjust services acquired;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth herein, Tyler and Client agree that the following components of the Tyler Software, related professional services, and maintenance and support are removed from the Agreement:

Tyler Software									
Description	Project Mgt	Training	Conversion	Implemt	Go Live	Hardware	License	Annual Fee	
Document Pro - Land Records Solution									
Data Export Utility Allows for the ability to export XML data to external sources							\$1,700	\$408	
Workflow Tracks progress of documents through document lifecycle. Allows for visual or re-key (verification) of indexed data.		2			8		\$2,000	\$480	
Historical Index Allows for viewing digitized index books. Supports tif, gif, and png images. Client provides data and images in format as described in the conversion specs.		2	\$2,940				\$1,600	\$384	

No monies already paid for the items listed above will be refunded. All terms and conditions of the Agreement not herein amended remain in full force and effect.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this amendment hereunto executed this Amendment effective as of the date last set forth below.

Tyler Technologies, Inc.
Local Government Division

Brookings County

By: _____

By: _____

Name: _____

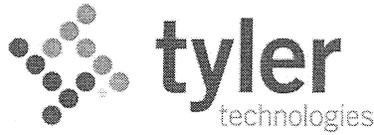
Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Effective Date"), by and between Tyler Technologies, Inc. ("Tyler"), a Delaware corporation with offices at 5519 53rd Street, Lubbock, TX 79414, and Brookings County, South Dakota ("Client") with offices at 520 3rd Street, Brookings, SD 57006.

WHEREAS, Tyler and Client are parties to an agreement effective November 5, 2015 ("Agreement"), under which Client acquired licenses to the software described therein ("Tyler Software") as well as related professional services, and maintenance and support; and

WHEREAS Client desires to amend the Agreement to adjust services acquired;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth herein, Tyler and Client agree that the following components of the Tyler Software, related professional services, and maintenance and support are removed from the Agreement:

Tyler Software									
Description	Project Mgt	Training	Conversion	Implemt	Go Live	Hardware	License	Annual Fee	
Document Pro - Land Records Solution									
Data Export Utility Allows for the ability to export XML data to external sources							\$1,700	\$408	
Workflow Tracks progress of documents through document lifecycle. Allows for visual or re-key (verification) of indexed data.		2		8			\$2,000	\$480	
Historical Index Allows for viewing digitized index books. Supports tif, gif, and png images. Client provides data and images in format as described in the conversion specs.		2	\$2,940				\$1,600	\$384	

No monies already paid for the items listed above will be refunded. All terms and conditions of the Agreement not herein amended remain in full force and effect.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this amendment hereunto executed this Amendment effective as of the date last set forth below.

Tyler Technologies, Inc.
Local Government Division

Brookings County

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

#15-94



Prepared for:
Beverly Chapman
Brookings County
 520 3rd ST
 Brookings, SD 57006
 605-696-8240
 bchapman@brookingscountysd.us

Quoted By: Michael Eaton
Quote Date: 10/16/2015
Expiration: 1/14/2016
Contract ID: 2015-0245
Issue Date: 9/11/2015
Sales Rep: Michael Eaton

Tyler Software

Description	Project Mgt	Training	Conversion	Implemt	Go Live	Hardware	License	Annual Fee
Document Pro - Land Records Solution								
Includes Modules:	30	16	\$11,200	28	20	\$900	\$16,000	\$3,840
Used for calculations average Doc/yr --> 10000								
Integrated Indexing and Imaging								
Cashing								
Image Annotations with Redaction								
Robust Search Engine								
Customer Account Tracking								
Security Management								
Export Module for Images								
Basic OCR								
Reporting								
Includes 3 Full Users								
Batch Scanning								
Additional Users								
Unlimited Users							\$4,160	\$998
Data Export Utility							\$1,700	\$408
Allows for the ability to export XML data to external sources								
Workflow		2		8			\$2,000	\$480
Tracks progress of documents through document lifecycle.								
Allows for visual or re-key (verification) of indexed data.								
Poor Lien Conversion			\$1,400					
Annotations Conversion			\$1,400					
Historical Index		2	\$2,940				\$1,600	\$384
Allows for viewing digitized index books.								
Supports tif, gif, and png images.								
Client provides data and images in format as described in the conversion specs.								

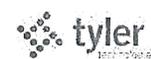
Tyler Software Total

Description	License	Annual Fee
Core Module	\$16,000	\$3,840
Additional Modules	\$9,460	\$2,270
TOTAL	\$25,460	\$6,110

Tyler Professional Services

Description	Svcs Hrs	Svcs Cost	Annual Fee
Project Management	30	\$4,200	
Training	20	\$2,800	
Conversion		\$16,940	
Implementation	36	\$5,040	
Go Live	20	\$2,800	
Hardware Staging		\$900	
TOTAL:		\$32,680	

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$25,460	\$6,110
Total Tyler Services	\$32,680	\$0
Total Tyler Hardware	\$0	\$0
Summary Total	\$58,140	\$6,110
Contract Total	\$64,250	



DELINQUENT TAX PAYMENT AGREEMENT

FLOYD KASDORF, hereinafter referred to as Taxpayer, and VICKI BUSETH, Brookings County Finance Officer, hereinafter referred to as the Treasurer, hereby agree as follows:

1. WHEREAS, the Taxpayer is the owner of the following described real estate:

Blocks 19-24 and Outlots K, L, M, N, O the E ½ of Lot 11, all Lot 12 Block 22 in the City of Bruce, County of Brookings, State of South Dakota.

2. WHEREAS, the real estate taxes for such property are delinquent as follows:

<u>Year</u>	<u>Amount</u>
2011	\$1651.11
2012	\$439.70
2013	\$887.25
2014	\$888.73
2015	\$793.96

Total \$4660.75

3. WHEREAS, Taxpayer desires to make payments regarding such taxes to avoid the taking of such Tax Deed.

NOW THEREFORE, the Parties hereto agree as follows:

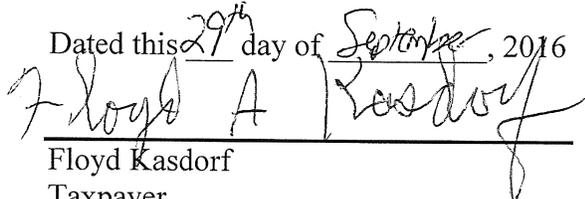
1. Taxpayer agrees to pay to Treasurer the following payments toward the delinquent real estate taxes regarding said property:

<u>Date of Payment</u>	<u>Amount of Payment</u>
October 5, 2016	\$75.00
November 5, 2016	\$75.00
December 5, 2016	\$75.00
January 5, 2017	\$75.00
February 5, 2017	\$75.00
March 5, 2017	\$75.00
April 5, 2017	\$75.00
May 5, 2017	\$75.00
June 5, 2017	\$75.00
July 5, 2017	\$75.00
August 5, 2017	\$75.00
September 5, 2017	\$75.00
October 5, 2017	\$75.00
November 5, 2017	\$75.00
December 5, 2017	\$75.00
January 5, 2017	\$75.00
February 5, 2017	\$75.00
March 5, 2017	\$75.00

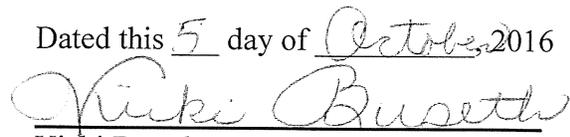
April 5, 2017	\$75.00
May 5, 2017	\$75.00
June 5, 2017	\$75.00
July 5, 2017	\$75.00
August 5, 2017	\$75.00
September 5, 2017	\$75.00
October 5, 2017	\$2860.75*plus any accrued interest

2. If Taxpayer timely makes each of such payments, then and in such event, Treasurer shall refrain from instituting procedures to take a Tax Deed regarding such property, provided, however, that the time and amount of each of such payments is an essential part of this agreement and should Taxpayer fail to timely make any such payment then Treasurer is free to proceed with Tax Deed procedures as provided by statute.
3. Taxpayer is required to keep current any subsequent taxes on this property.

Each Party has executed this agreement on the date provided below:

Dated this 29th day of September, 2016


 Floyd Kasdorf
 Taxpayer

Dated this 5 day of October, 2016


 Vicki Buseth
 Brookings County Finance Officer

This agreement is approved by the Brookings County Commission this ____ day of _____, 2016

 Chairperson, Brookings County
 Board of County Commissioners

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Lake Searai, Section: 14 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 42A, Nearest Intersection: 2nd ST W
Distance from nearest intersection: 55' To NW North South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage New 3Ø Service Searai Lift Station
2. Cable Type 4/0
3. Outside Diameter or Pipe Size 3"
4. Method of Installation Boring
5. Crossing Bituminous Roads 42A or Main Ave

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 6-30-16
Applicant Address: P.O. Box 216 Colman, SD 57017
Phone: 605-256-1638 Fax: 605-256-1690

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____
Phone: _____ Fax: _____

Recommended for Approval:
By: [Signature] Date: 10-3-16
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)



**REBUILD
W.O.20772
022-0-005-01-1
TOWN SINAI
(LIFT PUMP ST)**

**160' BORE
DUCT**

215'

asw

beware of
culvert

2.5

2

MAIN AVE

2ND ST W

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroX, Geomatics, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community

2016plat009 – October 4th, 2016

Prepared by Richard Haugen

October 5th, 2016 – The Brookings County Planning and Zoning Commission voted 9-ayes and 0-nays to recommend approval of plat 2016plat009 for David Moss at their October 4th, 2016 meeting.

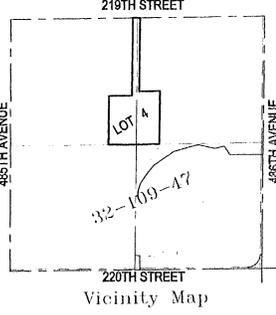
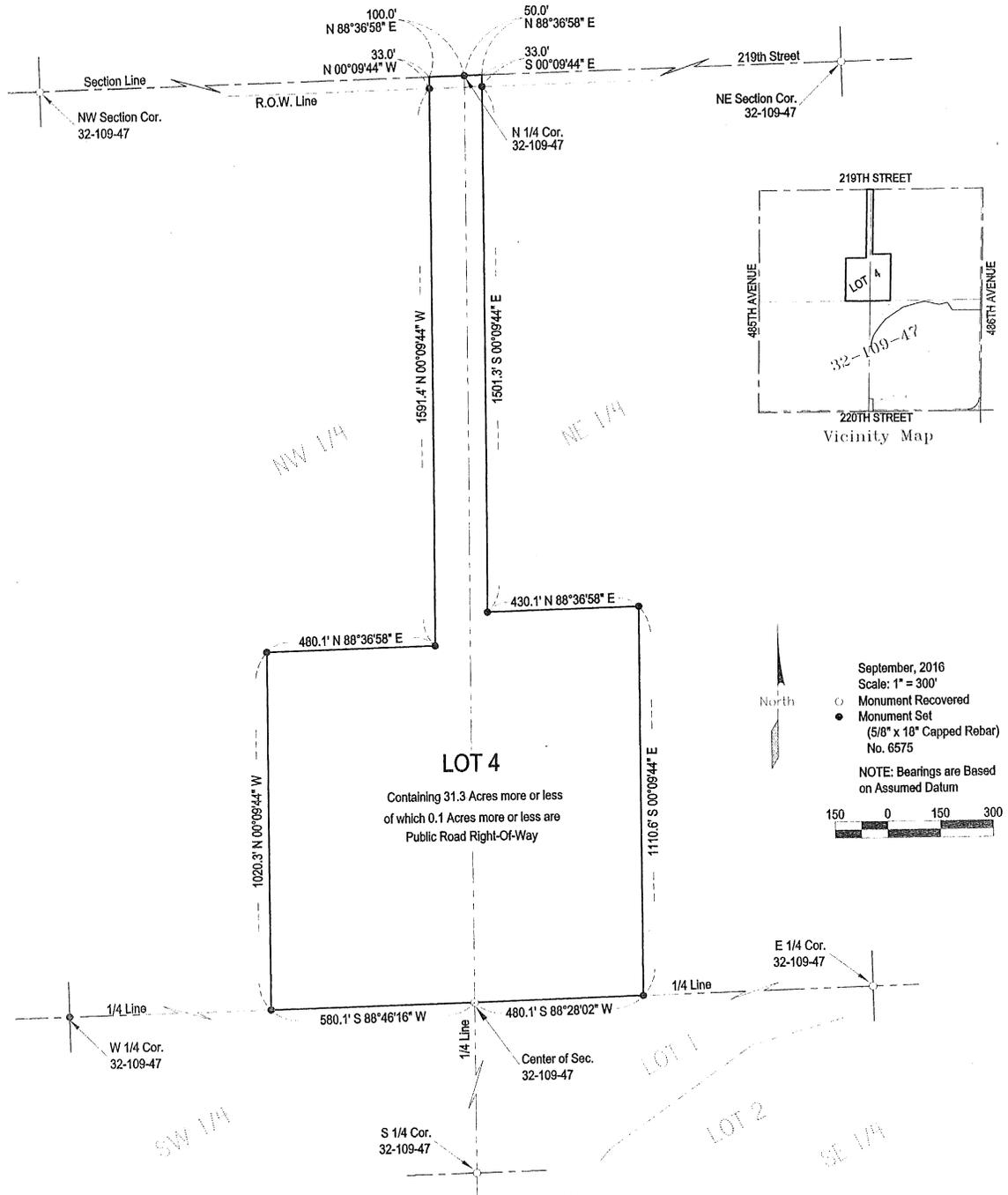
Applicants/Owners: David Moss, 48549 219th St, Elkton, SD 57026

Legal Description: “Plat of Lot 4 Moss Addition in the N1/2 of Section 32, Township 109 North, Range 47 West of the 5th P.M., Brookings County, South Dakota.”

2016plat009: The Moss’s are platting off an existing 31.3 acre building site from the rest of their land. The building site is existing and the balance of the land is shelter belts and grass. The property is located on the quarter line between the northwest and the northeast quarters of section 32.

The plat meets the platting requirements and the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

**PLAT OF
LOT 4 OF MOSS ADDITION IN THE N1/2 OF SECTION 32, TOWNSHIP 109 NORTH, RANGE 47 WEST
OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA**



September, 2016
 Scale: 1" = 300'
 ○ Monument Recovered
 ● Monument Set
 (5/8" x 18" Capped Rebar)
 No. 6575
 NOTE: Bearings are Based
 on Assumed Datum

SURVEYOR'S CERTIFICATE

I, Mike J. Lapka, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before September 6th, 2016, survey a parcel of land located in the N $\frac{1}{2}$ of Section 32, T109N, R47W of the 5th P.M., Brookings County, South Dakota, as shown on the plat, and marked upon the ground thereof in the manner shown on the plat and that the attached is a true and correct representation of said survey and that the parcel of land so platted contains: "PLAT OF LOT 4 OF MOSS ADDITION, IN THE N $\frac{1}{2}$ OF SECTION 32, TOWNSHIP 109 NORTH, RANGE 47 WEST OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA".

IN WITNESS WHEREOF, I have executed the Surveyor's Certificate this 6th day of September, 2016.

Prepared By:



Civil Engineers & Land Surveyors
 Brookings, South Dakota
 Ph. 605-696-3200





Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

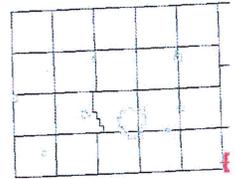
Parcel ID	070001094732200	Alternate ID	n/a	Owner Address	MOSS, DAVID ET UX
Sec/Twp/Rng	32-109-47	Class	AGA		48549 219TH ST
Property Address		Acreage	80		ELKTON SD 57026
District	0703				
Brief Tax Description	E 1/2 NW 1/4 SEC 32-109-47 80.0 AC				
	(Note: Not to be used on legal documents)				

Date created: 9/8/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

2016 plat 009



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	070001094732100	Alternate ID	n/a	Owner Address	MOSS, DAVID ET UX
Sec/Twp/Rng	32-109-47	Class	AGA		48549 219TH ST
Property Address	48549 219TH ST	Acreeage	160		ELKTON SD 57026
	ELKTON				
District	0703				
Brief Tax Description	NE 1/4 SEC 32-109-47 160.0 AC				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 9/8/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

2016 plat 009



Stacy Steffensen, Commission Department Director

Brookings County

520 3rd St., Suite 210

Brookings, SD 57006

605-696-8205

ssteffensen@brookingscountysd.gov

STAFF REPORT:

Agenda Items:

- **Badger Fire Dept. Request:** Brookings Fire Chief Darrell Hartmann will be in to address the request from the Badger Fire Department. They would like to use their entire reserve fund of \$16,000 to purchase a truck—a picture of which is included in the packet.
- **Tyler Tech Agreement:** Bev will address this amendment. In November last year, the county signed an agreement with Tyler Technologies to purchase the Document Pro software for the Register of Deeds office. I included the detailed listing of what that agreement involved in the packet. After a year of working on the implementation of this software, Bev realized that there are a number of items that the office doesn't need and won't utilize. Those items include the Data Export Utility, the Workflow function and the Historical Index. Bev will be able to explain what each of those functions does and why she doesn't believe they are necessary. The cost savings is \$8,240 from the initial purchase, in addition to \$1,272 annually for maintenance.
- **Delinquent Tax Payment Agreement:** Vicki will address this agreement.
- **Right of Way:** routine right-of-way agreement with Sioux Valley Energy.
- **Plat:** Richard provided a staff report and Bob will be present to address any questions.

Director's Report:

- The next 8-County Meeting will be Wednesday, November 16th in DeSmet. An agenda will be coming soon, but I wanted to make sure you all had this date. The meeting was originally scheduled for November 9th—but with that being the day after the election, the Auditor's wouldn't have been able to attend.
- Brookings Health System Foundation Director Barbara Anderson asked that I pass along the Save the Date information for the next Prairie Nightingale Society's event, Monday, November 7th from 6:00 p.m. to 8:00 p.m.—dinner and tours of the new Brookings Health System Medical Plaza on the west side of the hospital. Additional details will be coming.
- General Fund Surplus Analysis history is included with my report through September 2016.

Upcoming Dates:

- October 18, Tuesday: The Board has been invited to attend the Brookings City Council's study session at 5:00 p.m. at the Brookings City & County Government Center.
- October 18, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.

- October 20, Thursday: Brookings Chamber of Commerce Think Local Showcase, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- October 22, Saturday: Hobo Day Parade and Festivities
- October 27, Thursday: Brookings City & County Wellness Fair, 7:00 a.m.-11:00 a.m. at the Brookings City & County Government Center.
- November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical Plaza from 6:00 p.m.-8:00 p.m.

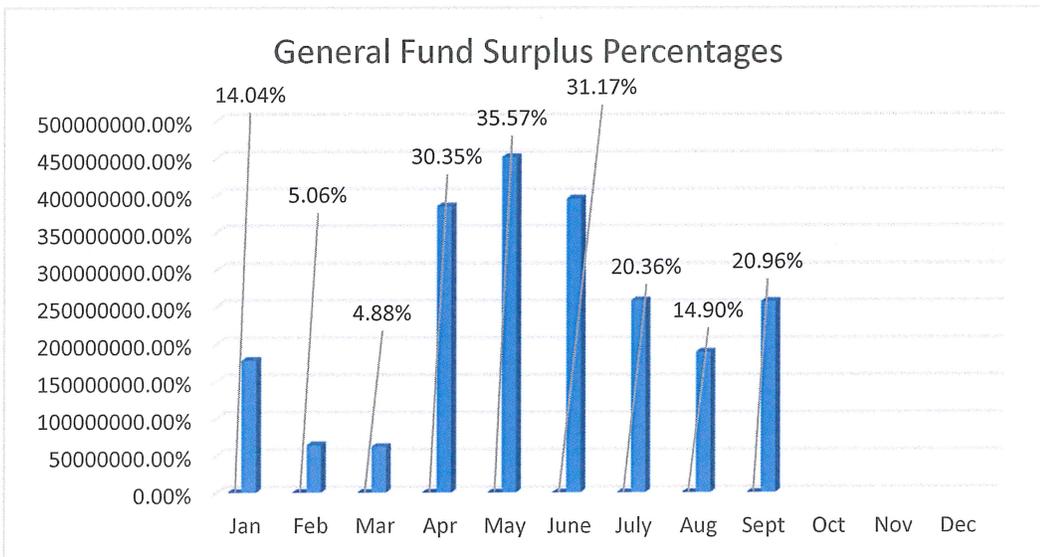
Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is written in black ink and is positioned above the typed name.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

Surplus Cash Analysis- 2016

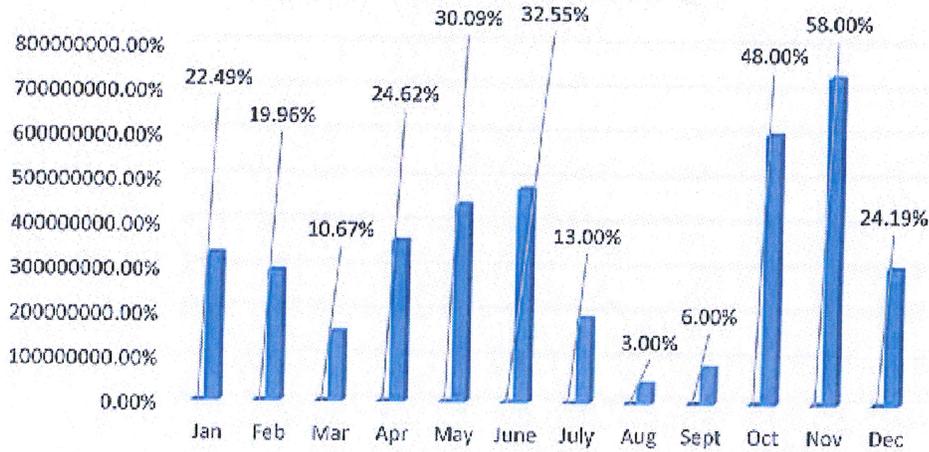
Month	%	Amount
Jan	14.04%	\$ 1,779,103.74
Feb	5.06%	\$ 640,966.38
Mar	4.88%	\$ 619,078.01
Apr	30.35%	\$ 3,847,623.36
May	35.57%	\$ 4,508,652.25
June	31.17%	\$ 3,950,651.67
July	20.36%	\$ 2,581,306.15
Aug	14.90%	\$ 1,889,091.45
Sept	20.96%	\$ 2,570,108.64
Oct		
Nov		
Dec		



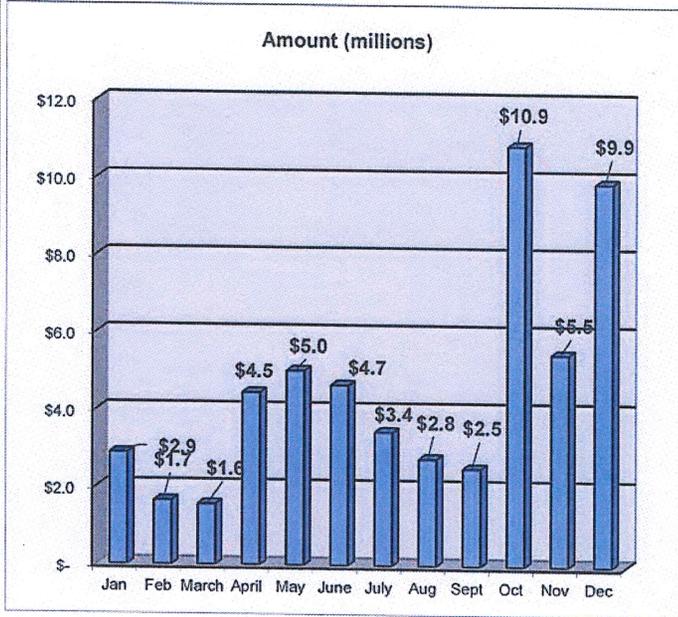
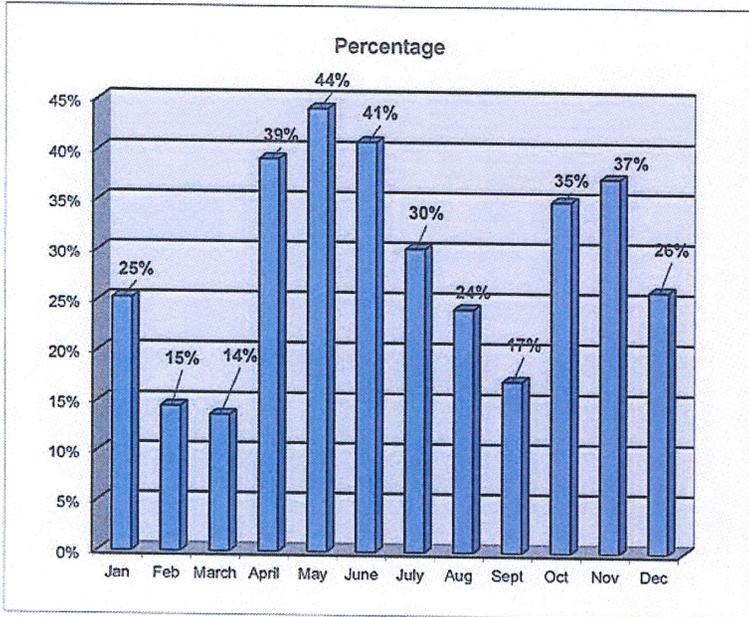
Surplus Cash Analysis- 2015

Month	%	Amount
Jan	22.49%	\$ 3,300,518.24
Feb	19.96%	\$ 2,928,727.44
Mar	10.67%	\$ 1,566,349.14
Apr	24.62%	\$ 3,612,624.78
May	30.09%	\$ 4,415,313.32
June	32.55%	\$ 4,776,589.83
July	13.00%	\$ 1,907,689.25
Aug	3.00%	\$ 446,946.27
Sept	6.00%	\$ 812,158.49
Oct	48.00%	\$ 6,034,594.51
Nov	58.00%	\$ 7,318,581.70
Dec	24.19%	\$ 3,066,222.93

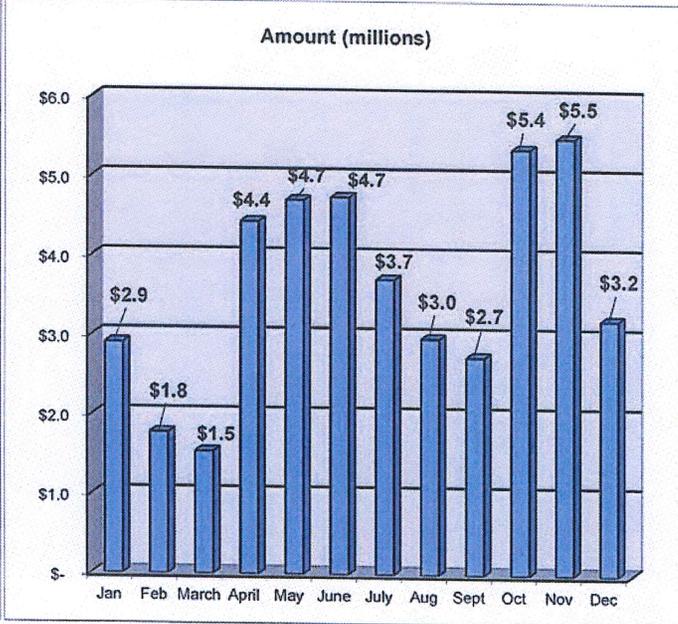
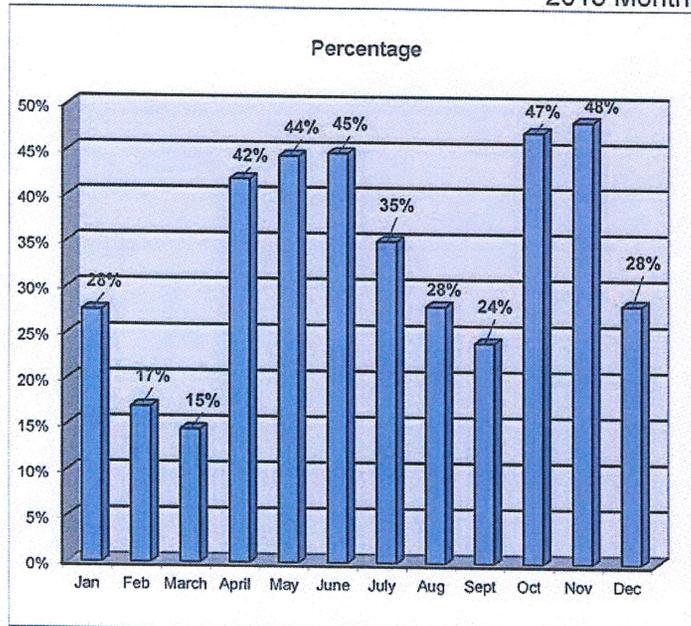
General Fund Surplus Percentages



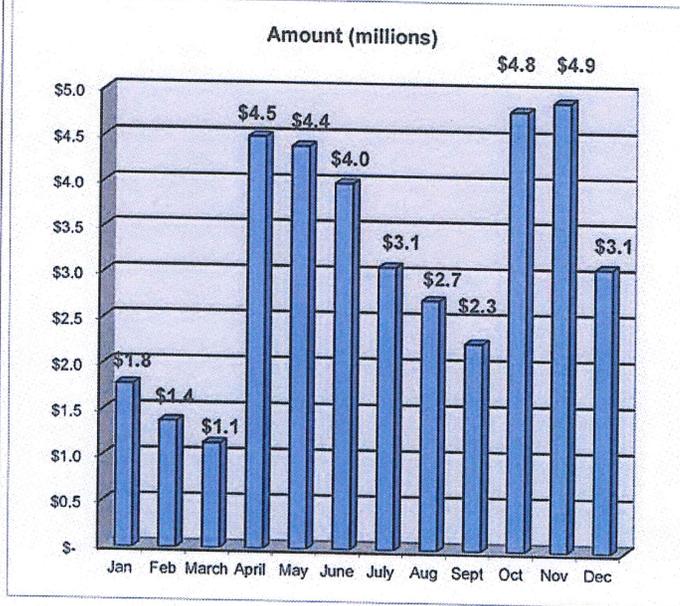
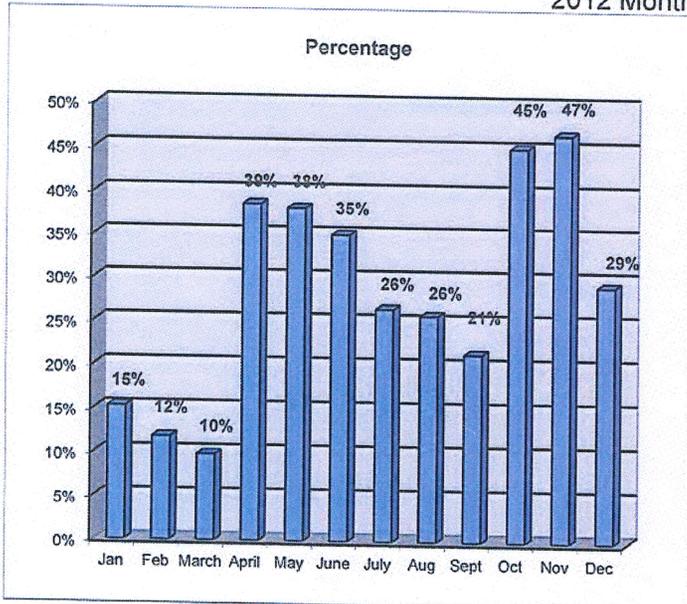
Surplus Cash Analysis 2014 Monthly Balance



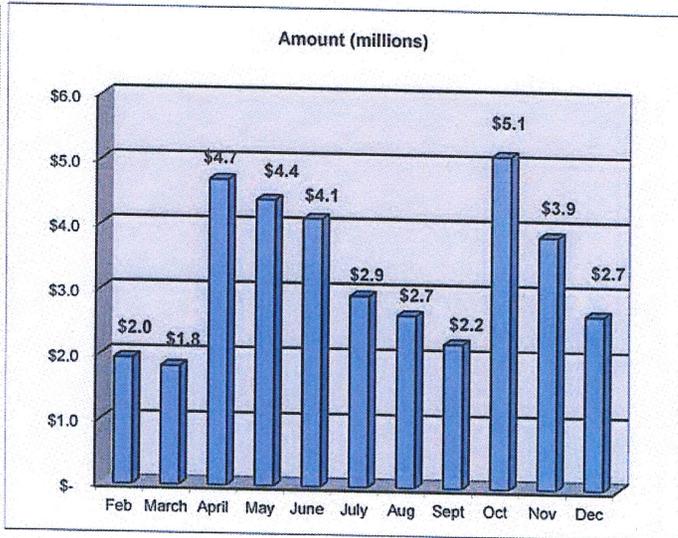
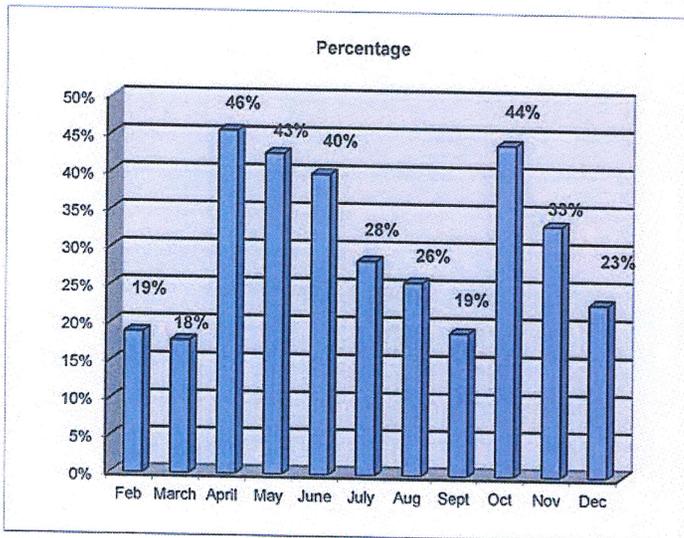
Surplus Cash Analysis 2013 Monthly Balance



Surplus Cash Analysis 2012 Monthly Balance



Surplus Cash Analysis 2011 Monthly Balance





Brookings Domestic Abuse Shelter

PO Box 36
Brookings, SD 57006

Telephone (605) 692-7233
Fax (605) 692-2104

October 6th, 2016

Dear Stacy and Commissioners,

On behalf of the Brookings Domestic Abuse Shelter staff, Board of Directors and clients we serve, please allow us this opportunity to *Thank you* for your decision to fund the Brookings Domestic Abuse Shelter this year!

The kindness and support this program receives from individuals and businesses alike is often humbling, and always welcome! Thank you for recognizing that domestic violence, sexual assault, and stalking are *community issues*-prosecutable crimes-which affect us all.

While we pride ourselves on the work we do, we remain humble in knowing it is only with your insight and understanding of the role we play in safety of so many, that your decision was based; and for that we are grateful!

Sincerely,


Margo Dempsey
Executive Director

*“Never doubt that a small group of thoughtful,
Committed citizens can change the world.
Indeed, it is the only thing that ever has.”
~ Margaret Mead ~*





DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 7, 2016

Ernst Temperli
Crosswind Jerseys, LLC
21672 482nd Avenue
Elkton, SD 57026-7223

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Temperli:

The Department of Environment and Natural Resources received your request to temporarily apply manure to the field listed in the following table that is in Smallfield Farms' approved phosphorus-based NMP. **The manure application agreement allows you to apply manure to these fields for one year and will expire on October 7, 2017. Smallfield Farms cannot apply manure to this field during this time period.** Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on, and permitted on April 21, 2005, (general permit # **SDG-0100087**).

Field Being Temporarily Added to NMP					
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements	
				0-2 feet	Additional
T1	Brookings	NW ¼, Section 24, T109N, R48W	146.8	Yes	No

We are approving the modification and are including *Field T1* in your approved phosphorus-based NMP. As you are aware, the manure application agreement for this field is for **one year** and will end on **October 7, 2017**. After **October 7, 2017**, this field will return to the approved nutrient management plan for Smallfield Farms. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

The new field will require soil tests from zero to two feet prior to manure application.

The land application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public

Ernst Temperli
Crosswind Jerseys, LLC
October 7, 2016
Page 2 of 2

drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

If you have any questions regarding the content of this letter, please feel free to contact Peter Adair, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol Crop Consulting
Brookings County Commissioners