



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, November 1, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[10-18-2016 Minutes.pdf](#)
[10-25-2016 Special Meeting.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of cellular allowances.

Documents:

[Cell Authorization - Bjordal.pdf](#)

E. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 11.01.16.PDF](#)
[Nov Cell Reimbursements.PDF](#)

B. Department Head reports.

i. County Development

Documents:

[County Development Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Korean War Medal Presentation

B. 1:00 PM - Executive Session - Department Head Reviews

In accordance with SDCL 1-25-2(1) - Personnel

8. Regular Business

A. Action to approve Principal Life Insurance as the County's life insurance provider starting January 1, 2017.

Documents:

[Life Insurance.pdf](#)

B. Discussion and possible action to approve funding for the "Christmas, Kids, and Cops" program.

Documents:

[Chistmas, Kids, Cops.pdf](#)

C. Action to approve the following Volunteer Board Appointments:

Documents:

[Volunteer Board Openings.pdf](#)

i. Planning & Zoning Board - District 2 (1 position)

1. *Michael VandeWeerd*

Documents:

[Planning - VandeWeerd.pdf](#)

ii. Planning & Zoning Board - District 4 (1 position)

1. *Darrell Nelson*

Documents:

[Planning - Nelson.pdf](#)

iii. Brookings Health System Board of Trustees (1 position)

1. *Sheila Anderson*

Documents:

[Health System - Anderson.pdf](#)

iv. Housing and Redevelopment Commission (1 position)

1. *Jason Meusburger*

Documents:

[Housing - Meusburger.pdf](#)

v. Weed & Pest Board - City Resident (1 position)

1. *Randy Meyer*

Documents:

[Weed - Meyer.pdf](#)

vi. Weed & Pest Board (1 position)

1. *Timothy Bauer*
2. *Layne Mostad*

Documents:

[Weed - Bauer.pdf](#)

[Weed - Mostad.pdf](#)

vii. Extension Board (6 positions)

1. *Richard Waldner*
2. *Jennifer Pickard*
3. *Debra Ford*
4. *Andy Dupraz*
5. *Ronny Parmely*
6. *Alan Gregg*
7. *Dennis Willert*

Documents:

[Extension - Parmely.pdf](#)

[Extension - Pickard.pdf](#)

[Extension - Waldner.pdf](#)

[Extension - Willert.pdf](#)
[Extension - Dupraz.pdf](#)
[Extension - Ford.pdf](#)
[Extension - Gregg.pdf](#)

viii. Human Rights Commission (1 position)

1. *Shafiqur Rahman*
2. *Kathy Booher*
3. *Linda Brandt*

Documents:

[Human Rights - Rahman.pdf](#)
[Human Rights - Booher.pdf](#)
[Human Rights - Brandt.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[2017 Commission Calendar.pdf](#)
[4-H Recognition Event.pdf](#)
[Mayors Award Reception.pdf](#)
[Reducing Recidivism.pdf](#)
[Court Security Grant Money Letter.pdf](#)

10. Deputy States Attorney's Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Boys and Girl Club.pdf](#)
[Drug Court Thank You.pdf](#)
[DENR - Golden Dakota Farms.pdf](#)
[DENR - Providence Dairy.pdf](#)
[DENR - Red Willow Colony.pdf](#)
[Berndt Thank You.pdf](#)

12. Executive Session

In accordance with SDCL 1-25-2(4) - Contract Negotiations and SDCL 1-25-2(1) - Personnel

13. Adjournment

14. Public Notices

- *November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.*
- *November 7, Monday: 4-H Recognition Event at the Brookings County Resource Center. 5:00 p.m. - 6:15 p.m. supper, 6:30 p.m. awards ceremony.*
- *November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical*

Plaza from 6:00 p.m. to 8:00 p.m.

- *November 10, Thursday: Commission will meet at 8:30 a.m. to canvass the votes from the General Election.*
- *November 10, Thursday: Mayor's Awards Reception, 5:00-7:00 p.m. at Swiftel Center.*
- *November 11, Friday: County Offices will be closed in honor of Veterans Day.*
- *November 16, Wednesday: Sioux Valley Commissioners' Meeting (8-County) in DeSmet at 12:00 p.m.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, OCTOBER 18, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 18, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the October 18, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Yseth, seconded by Pierce to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the October 4, 2016 Commission Meeting and the minutes from the October 12, 2016 Commission Meeting.

Travel Requests: Reid Squires to attend a meeting with Department of Revenue for appraiser certification requirements on October 20th in Sioux Falls; Chris Lilla to attend the SDAAO Executive Board Meeting on October 25th in Ft. Pierre; Sonia Mack to attend a State Youth in Action Committee Meeting on October 26th in Huron; Stephne Miller & Larry Jensen to attend the South Dakota Planners Association Presentation and Dinner on October 26th in Sioux Falls.

Personnel Action Notices: new hire- Part-time Correctional Officer Austin Kreutner at \$16.99, effective October 6, 2016; new hire- Part-time Correctional Officer Noah Winkelman at \$16.99, effective October 6, 2016; routine step increase- Angela Johnson to \$18.76, effective October 1, 2016.

Human Services Report: case #16-170 for rent was denied; case #16-171 for rent was approved; case #16-172 for Brookings Municipal Utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Jensen to approve the following claims. Motion carried.

A&B Business Inc, Copier Maintenance, \$993.04; Anderson Oil, 530 Gallons Dyed Diesel, \$954.00; Anderson, Jeffrey G, Tax Certificate, \$45.93; Aragon, Martha A, 2 Hours Translation

Services, \$100.00; Badger Fire Dept, Fire Premium, \$442.80; Best Western Ramkota Inn, Lodging-SD EM Management Conf, \$171.00; Best Western Ramkota, Lodging-Assessors School, \$383.96; Boyer Trucks, Filters, Switch, Pipe Turbo, \$671.34; Bozied Oil Co Inc, Car Washes, \$186.00; Brookings City Utilities, Utilities/Phone Service, \$10,478.06; Brookings County Finance, Advance Tax, \$473.64; Brookings Equipment Inc, Filter, \$22.66; Brookings Health System, Emergency Commital, \$328.00; Brookings Register, Publications/Ad/Notices, \$2,819.53; Brown and Saenger, 3x5 SD Flags, \$41.18; Buffalo Ridge Newspapers LLC, Public Notices, \$73.10; Butler Machinery Co, Troubleshoot 1309, \$591.40; C&W Repair, Rope, Fix Recoil, \$21.50; Carquest Auto, WD 40 & Oil Absorbent, \$48.08; Central Business Supply, Office Supplies, \$300.61; Century Business Products, Copier Maintenance/Supplies, \$485.56; City of Brookings Landfill, Dispose of Unsold Surplus Item, \$22.88; City of White, White Shop Utilities, \$106.50; Claritus, Standard Tape, Inv 253478, \$45.74; Clean Slate, 7500 4H Bookmarks, \$495.00; Brenda Colombe, Sept 2016 Accounting Services, \$1,000.00; Consolidated Ready Mix, Inv#8223060 280-116, \$359.00; Cook's Wastepaper & Recycling, Commercial Service, \$616.64; Cummins Central Power LLC, Generator Inspection, \$413.61; Dakota Data Shred, Billing Period 9/2-9/30, \$144.59; Dale's Alignment, Alignment 0581, \$350.20; Dean Schaefer Court Report, Inv MI Hearings Court Reporting, \$225.00; Diamond Mowers Inc, Repair Parts, Drive Shaft, \$681.97; Emergency Service Marketing, Year 1 of 5, Telephone Costs, \$10.00; Andrew Erickson, Transport, Pipestone & Yankton, \$22.09; Farmer's Imp & Irrigation, Fluid Gear Oil 0599s, \$22.38; Fastenal Company, Hand Cleaner, Shop, \$53.78; First Bank & Trust, Fuel, Supplies, \$486.91; Flat Rate Inc, Pumper Truck 280-116, \$550.00; Foerster Office & Supply, Jail Supplies/Paper, \$877.95; Forterra Pipe and Precast, 217-130u, \$54,078.00; Fox & Youngberg PC, CAA Inv MI Hearings, \$382.64; G&K Services, Laundry Services, \$338.89; Gass Law, PC, CAA, \$1,205.05; Gengler, Michael, Cell Phone Reimbursement, \$30.00; Geotek Engineering Inc, 240-092, \$8,500.00; Graybar Electric Co Inc, Eco Fluorescent Bulbs, \$59.43; Halme Inc, Bridge Pmt 4&5 240-092, \$210,502.99; Patricia J Hartsel, Transcripts, \$41.80; Havrevold, Cheryl, Primary Election Worker, \$163.50; Hill, Robert, Cell Phone Reimbursement, \$105.00; Hillyard/Sioux Falls, Vacuum, \$475.77; Tim Hogan, CAA, \$2,981.62; Homestead Do-It Center, Hose Kit for Sump Pump, \$9.09; Hometown Service & Tire, LLC, Flat Repair/Tires, \$458.62; Hungerford Chiropractic PC, Drug Testing, \$30.00; I State Truck Center, Troubleshoot, Diagnostics, \$69.18; Interstate Power Systems Inc, Repair 0599, \$961.46; J&T's Exhaust World, Air Cleaner Extension, \$25.00; Katterhagen, Mark, Mental Illness Services, \$82.50; Kenner Plumbing Company, PVC Cap 0584, \$105.76; Kirkvold Oil Company, Cracked Center Wheel 0613, \$355.00; Benjamin L. Kleinjan, CAA, \$2,624.70; Sherri J. Koletzky, CAA Inv MI, \$243.20; L&L Auto & Truck Parts, Supplies, Wiper Blades, \$1,177.78; Langstraat, Manual, Cell Phone Reimbursement, \$30.00; Lewis & Clark Behavioral Health, Mental Illness Intakes, \$640.00; Lewno, Lucy, Mental Illness Services, \$773.30; L. G. Everist, Inc, Rip Rap 217-130u, \$517.96; Lincoln County Auditor, Mental Illness Expenses, \$1,907.56; Darcy Lockwood, Mental Illness Services, \$15.00; Lowe's, Tile, Insect Spray, \$98.55; Martin's Inc, Fuel, Oil, \$1,841.81; Nicholas R McGlothen, Temp Sheriff Employee, \$60.00; McKeever's Vending, Inmate Commissary, \$872.28; McLeod's Printing & Office, Ballot Sleeves, Paper, Envelopes, \$8,098.00; Mediacom LLC, Oct Law Library Internet, \$75.90; Midwest Glass, Window Repair, \$160.00; Midwest Management/BMO Harris, Tax Certificate, \$831.95; Minnehaha County Auditor, Mental Illness Expenses, \$90.00; Minnehaha County JDC, JDC Costs Inv#4255a, 4255m, \$3,313.13; NASASP, Annual Dues, \$39.00; Nancy J Nelson, CAA, \$548.32; Northern Truck Equipment, Air Spring 0581, \$255.82; Northwestern Energy, Hwy & Truck Shop Ntrl Gas, \$30.00; Office Peeps Inc, Envelope Moistener, \$12.88; One Source, Background Checks, \$131.00; Papa Johns, LEPC Excercise at Volga, \$89.90; Pharmchem Inc, Patch Kits, \$608.00; Qualified Presort Service, Work From 9/16-9/30, \$14.83; Razor's Edge Lawncare, Mowing 9/7-9/27, Fertilizing, \$1,166.00; RDO Equipment Co, Repairs, JD

Link Subscription, \$1,400.00; Reliance Telephone, Inmate Phone Cards, \$2,000.00; Rick Ribstein, CAA, \$14,098.95; Running's Supply Inc, Supplies, \$226.25; Safety Benefits Inc, Safety & Loss Conf Registration, \$195.00; Schuneman Equipment Co, Vehicle/Shop Supplies, \$378.89; SD Attorney General's Office, 24/7, Scram Fees 9/16-9/30, \$2,802.00; SD Attorney General's Office, 24/7 Participation 9/16-9/30, \$88.00; SD Dept of Transportation, Bridge Inspections, \$785.62; SDACC, 4th Qtr CLERP Pmt, \$5,959.31; SDACO, ROD Relief Fund, Sept 2016, \$938.00; Sheehan Mack Sales, Broom Rental, Fan Clutch, \$2,053.30; Sheraton Sioux Falls, Lodging for Convention, \$83.00; Sinai City, Utilities, \$64.00; Sioux Valley Energy, Electric Utilities, \$225.00; Siouxland Trailer Sales, 2017 CPS Belly Dump 0570T, \$44,450.00; Stanwick, Martin, Per Diem-Sheriff's Conference, \$70.00; Sturdevant's Auto Parts, Clamp 2804, Blades, Lights, \$56.14; Subway, LEPC Exercise @ Volga, \$61.00; Swanda, Karen, Mental Illness Services, \$67.50; Sweebe, Bart, Per Diem, Sheriff's Conference, \$70.00; Swiftel Center, Oct Facility Maintenance, \$1,577.00; Swiftel Center, Achievement Days Fees, \$2,807.09; Anthony Teesdale, CAA, \$1,130.98; Thomson Reuters - West, West Info Chrgs #834628282, \$991.00; Truenorth Steel, Culvert for Inventory, \$13,165.06; Tyler Technologies, PM & Bulk Conversion Analysis, \$630.00; Steven Ust, Building Inspections, \$1,700.00; Vandenberg Law, CAA, \$1,661.45; Village Estates II, COP Rent, \$519.00; Walburg, Duane, Animal Control Mileage 9/17-30, \$67.20; Wheelco Truck & Trailer, Supplies, \$929.31; Winter Equipment Company, Cutting Edge, 0584 & 0585, \$2,214.30; SD Dept of Revenue, October Remittance, \$466,112.33.

Department Head Reports

County Development Deputy Director Richard Haugen said they continue to work on ordinances. Haugen said an appeal was filed for a building permit.

Community Health Nurse Jen Burns said they are busy with flu vaccinations. On August 10th, Burns said they completed a full scale event by administering Tdap and Meningococcal vaccine to area youth.

Burns said they continue to meet with many pregnant women monthly and provide prenatal and breastfeeding education.

Burns said RN, Karen Larsen, completed the training to become a Certified Lactation Counselor.

Starting October 1st, Burns said they will begin billing for services.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Holzhauser discussed upcoming dates.

Finance Officer Vicki Buseth said 1,050 people have voted absentee so far. Buseth said Monday, October 24th is the deadline for voter registration.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for September 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.
September 2016

Total amount of deposits in bank.....	\$16,965,241.11
Total amount of actual cash: Currency.....	\$13,334.00
Coins.....	\$2.76
Total amount of checks/drafts in Treasurer’s possession not exceeding 3 days...	\$123,067.92
Itemized list of all other items.....	\$7,926.40
TOTAL.....	\$17,109,572.19

Be it noted, the Payroll & Additives for September 2016 were presented to the board. Commissioner/HR: \$15,713.11; Technology: \$5,604.31; Finance Office: \$19,140.64; States Attorney: \$25,126.42; Equalization: \$16,821.62; Register of Deeds: \$7,750.64; Veterans/Welfare: \$5,928.39; Sheriff’s Office: \$82,551.44; Coroner: \$355.20; Community Health: \$3,308.02; Extension: \$2,188.68; Weed: \$3,779.63; Planning/Zoning: \$5,838.94; Highway: \$48,019.44; Emergency Management: \$3,480.

AFLAC: \$2,802.76; Avesis: \$1,257.93; Delta Dental: \$4,731.54; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,235.50; Local Teamsters: \$1,158.00; SDRS: \$42,272.22; SDRS Supplemental: \$1,638.00; EFTPS: \$85,044.15; Wellmark: \$90,285.89; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of September 2016 were presented to the board. \$5,336.33 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of September 2016 in the amount of \$33,880.50 was presented to the board.

Department Head Reports Continued

Jail Administrator Bart Sweebe said they’ve been holding over 40 inmates on a daily basis. Sweebe discussed involuntary emergency committals with the board. Sweebe said if the person being committed is not in law enforcement custody, any treatment center will accept the individual. He said if the person being committed is in law enforcement custody, the only treatment facility that will accept them is the Human Service Center (HSC) in Yankton. On two recent occasions, Sweebe said all four South Dakota facilities were full. He said there has been talk about looking outside the state for a treatment center.

Deputy States Attorney Teree Nesvold said she and Chief Deputy States Attorney Abigail Howard don’t think it would be wise to bring someone over state lines. Instead, she said law enforcement should hold the individual until a bed space becomes available.

Pierce asked if the States Attorney’s office would keep statistics on the number of committals that are in the facility for only three days versus longer. Pierce said they could present those statistics to the hospital board, and possibly have a better chance at getting a bed or two in the hospital; especially if individuals are only at the facility for three days.

Highway Superintendent Richard Birk said they’ve reset the guardrails on the bridge south of White. Birk said the deadline is nearing for the shop in Sinai.

Birk said the 5-Year Bridge Improvement Plan was submitted. Birk said he would like to hire Banner Associates, Inc. to come up with specifications for how they bid overlay projects.

Pierce said a citizen contacted her and said the drop off by the bridge on County Road 12 over the Big Sioux River is very dangerous. Birk said he would take a look at it again.

4-H Youth Advisor Sonia Mack discussed the National Association of Extension 4-H Agents Annual Conference that she attended in New Orleans, LA. She said it was an excellent conference. Mack said the new 4-H year has begun.

Register of Deeds Beverly Chapman said a company by the name of Black Knight contacted their office and requested all of their documents starting from June 2016 and on. Chapman said their purpose is to resell the documents to private individuals and banks at a higher cost than what the county sells it for. Chapman said she has been working with the States Attorney's office on drafting a letter to send back to the company, which includes the Register of Deeds fee that is in statute.

Chapman also discussed e-recording with the board.

Finance Officer's Report Continued

Motion by Miller, seconded by Yseth to approve the following transfers as per budget appropriations for the fourth quarter of 2016:

From General Fund 101-4-911-4294 to Highway and Bridge fund 201-3-371-0000 in the amount of \$750,000.00.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,568.00.

From General Fund 101-4-911-4298 to Register of Deeds Relief Fund 250-3-371-0000 in the amount of \$3,239.25.

Motion carried.

REGULAR BUSINESS

Motion by Miller, seconded by Pierce to approve the use of long-term fire department funds in the amount of \$16,000 for the purchase of a truck for the Badger Fire Department. Background information was provided by Fire Chief Darrell Hartmann.

Yseth asked why Badger, which is outside of the county, is receiving funds. Hartmann said they have communities outside of Brookings County that cover a portion of Brookings County. Hartmann said they are part of the Brookings County Fire Fighters Association.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-93: an amendment to Agreement #15-94: an agreement for License & Services with Tyler Technologies regarding the Document Pro software. During the implementation of the software, Register of Deeds Beverly Chapman said she realized there are a number of items that the office doesn't need and won't utilize.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye."
Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-94: a Delinquent Tax Payment Agreement in the amount of \$4,660.75. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”
Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-95: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Motion by Pierce, seconded by Miller to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-30: a plat of Lot 4 of Moss Addition in the N ½ of Section 32, Township 109 North, Range 47 West of the 5th P.M., Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen informed the board that the 8-County Meeting will be moved to Wednesday, November 16th in DeSmet.

Steffensen discussed upcoming dates.

Deputy States Attorney Teree Nesvold said she, Chief Deputy States Attorney Abigail Howard, and Commissioner Pierce continue to update ordinances.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce attended and discussed the Planning & Zoning Meeting; attended the Chamber’s WILL Luncheon; attended the Delta Chi Dinner; attended the District 4 & District 7 Forum; and attended the City Master Plan Advisory Meeting. Pierce said she continues to work on updating the administration portion of the ordinances.

Commissioner Jensen attended and discussed the Jail Expansion Meeting; and attended the October 12th Commission Meeting.

Commissioner Miller attended the Delta Chi Dinner; attended the Jail Expansion Meeting; and attended the October 12th Commission Meeting.

Commissioner Yseth attended the Delta Chi Dinner and attended the October 12th Commission Meeting.

Commissioner Krogman attended a BEDC Meeting; met with Randy Hanson, President of the Outdoor Adventure Center; and attended the October 12th Commission Meeting. Krogman said he will be attending the Brookings Planning Summit.

EXECUTIVE SESSION

Motion by Miller, seconded by Yseth to enter into Executive Session at 9:55 a.m., in accordance with SDCL 1-25-2(1)(3)(4), personnel, consulting with legal counsel, and contract negotiations. Motion carried. The board came out of Executive Session at 11:27 a.m. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Miller to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, November 1, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, OCTOBER 25, 2016

The Brookings County Board of County Commissioners met in special session on Tuesday, October 25, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

APPROVAL OF AGENDA

The agenda for the October 25, 2016 Commission Meeting was approved without objection.

EXECUTIVE SESSION

Motion by Miller, seconded by Jensen to enter into Executive Session at 1:00 p.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 3:20p.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, November 1, 2016 at 8:30 a.m.

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Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

Travel/Education Request Form

Name(s) Jeff Anderson, Mike Scott

Department Highway Position lead foreman, mechanic

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
Oct 18-20, 2016			Rapid City SD

Reason for Travel:

31st Annual North Regional LTAP Conference

travel was approved for Dick to go but we had to change plans

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
726 Miles \$ _____ /mile = \$ 0.00

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
4 Lunch @ \$ 11.00 = \$ 44.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ 0.00

•Lodging: 4 Estimated number of days/nights = \$ 380.00

•Registration: _____ Estimated Cost = \$ _____

Total Cost Estimate = \$ 424.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Richard Bul
 Department Head Signature

10-18-16
 Date

Travel / Education Request Form

Name(s) Misty Moser

Department Weed & Pest Department Position(s) Supervisor

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
11-4-16			Watertown SD

Reason for Travel District Meeting for Weed & Pest Supervisors & Weed Board members.

Passengers Tim Bauer

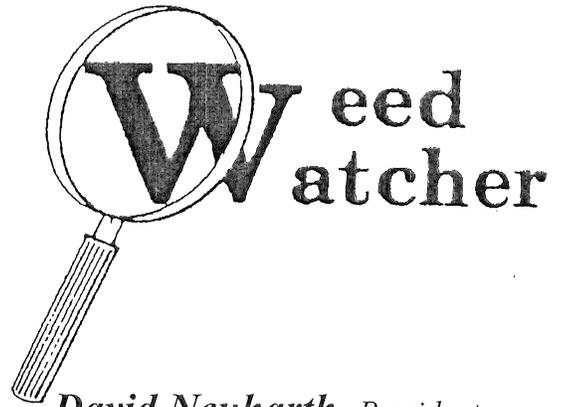
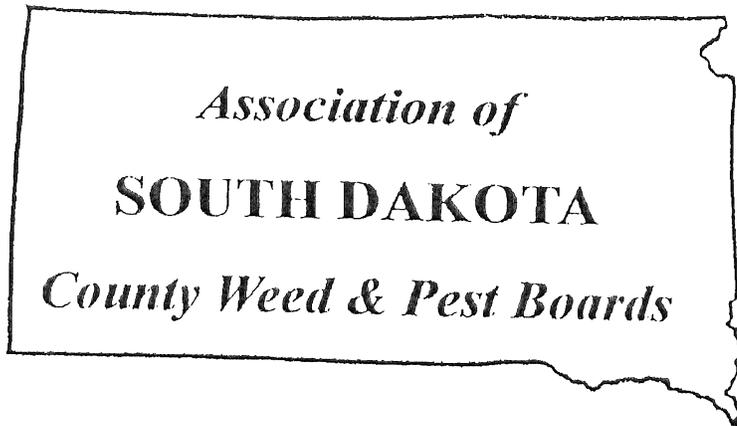
Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ _____
- Meals: _____ Breakfast @ \$ _____ = \$ _____
 _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/nights = \$ _____
- Registration 40 Estimated cost = \$ 40.00
- Total Cost Estimate = \$ 40.00

Department Head designated mileage rate: \$ _____/per mile

Misty Moser
 Department Head Signature

10-24-16
 Date



David Neuharth, President

October, 2016

Vol. 30, Number 1

DISTRICT MEETINGS

District 1: November 4th, Extension Center, Watertown, SD.

District 2: October 31st, Mitchell Vo-tech Amphitheater, 1800 E. Spruce St, Mitchell, SD
1st driveway east of railroad at Technology Center, NW corner of building

District 3: November 3rd, 1200 Izaak Walton Club House, Izaak Walton Rd, Pierre, SD

District 4: November 2nd, Outdoor Campus, 4130 Adventure Trail, Rapid City, SD

2016 District Meeting Agenda

8:30 - 9:00	Registration	ASDW&PB
9:00 - 9:30	County, Agency, and Industry reports	ASDW&PB
9:30 - 10:00	Agency Round Table Problems and Solutions	ASDW&PB
10:00 - 10:15	Break	Break
10:15 - 11:00	Possible New State Listed Noxious Weed Discussion	SDDA
11:15 - 12:00	SDSU	Gared Shaffer SDSU
12:00 - 1:15	Lunch and Business meeting	ASDW&PB
	Minutes	
	Weed & Pest Commission Report	
	Supervisors Association Report	
	State Association Report	
	Old Business	
	New Business	
	Elections	
	Chairman	
	Vice Chairman	
	Commission Nominees District 3	
	Meeting site 2017	
1:15 - 1:45	Grants and Other Funding Q & A	Brenda Sievers SDDA
1:45 - 2:00	New AG Opinion Township Right of Ways	SDDA
2:00 - 2:45	SDSU	Paul Johnson SDSU
2:45 - 3:00	Open Meeting Law Changes	
3:00 - 3:15	Break	Break
3:15 - 3:30	New Weeds to Watch for EDRR	SDDA
3:30 - 4:00	Supervisor's Round Table Successes Failures and Issues	ASDW&PB



STATE OF SOUTH DAKOTA
LAW ENFORCEMENT STANDARDS AND TRAINING COMMISSION

DIVISION OF CRIMINAL INVESTIGATION
GEORGE S. MICKELSON CRIMINAL JUSTICE CENTER
1302 E. HIGHWAY 14, STE. 5
PIERRE, SOUTH DAKOTA 57501-8505

10/14/16 Emailed to Pierre

MARTY J. JACKLEY
ATTORNEY GENERAL

APPLICATION TO ATTEND
SOUTH DAKOTA LAW ENFORCEMENT OFFICERS TRAINING COURSES

Type of Course Mental Health First Aid for Public Safety--Instructor Training

Course Date 11/28/16 to 12/02/16

Name Sweebe Bart Matthew
(Last) (First) (Middle) (Please print or type)

Date of Birth 01/07/1969 SSN 280684315 [X] M [] F Law Enforcement Service 29 yrs. 5 Mos.

Email address bsweebe@brookingscountysd.gov Cell Phone # 605-690-5630

Name of Department Brookings County Sheriff's Office Phone # 605-696-8300

Department Mailing Address 315 7th Ave. Brookings 57006
Address City Zip

I request that you accept this nominee as the official representative of the Law Enforcement Agency headed by me. I do hereby agree that this representative will abide by all such rules and regulations pertaining to classroom and dormitory conduct and any serious breach of same may result in the dismissal of the violator. I further agree that the Law Enforcement Training Center, either individually or collectively, shall in no way be responsible for any accidents while this representative is en route to, attending any session of, or returning to their department. In addition, I agree that this representative shall attend the full course of instruction. Application should be made no later than 45 days prior to the course.

Due to the nature of some of the training offered, enrollment in a school may be limited. Please do not assume that the applicant has been accepted for this school until you have received official confirmation from the Law Enforcement Training Office.

Deputy Sheriff
(Title of Applicant)

[Signature]
(Name & Title of Department Head)

10/14/16
(Date)

10/14/16
(Date) SHERIFF

This application form must be completed in its entirety and forwarded to the Law Enforcement Training Office.

[X] I hereby certify my application has been approved by my supervisor/department head.

Return this Application to: Law Enforcement Training
Criminal Justice Center
1302 E. Hwy 14, Ste. 5
Pierre SD 57501-8505
Phone: 605-773-3584
Fax: 605-773-7203



STATE OF SOUTH DAKOTA
LAW ENFORCEMENT STANDARDS AND TRAINING COMMISSION

DIVISION OF CRIMINAL INVESTIGATION
GEORGE S. MICKELSON CRIMINAL JUSTICE CENTER
1302 E. HIGHWAY 14, STE. 5
PIERRE, SOUTH DAKOTA 57501-8505

10/14/16 Emailed to P. Wick

MARTY J. JACKLEY
ATTORNEY GENERAL

APPLICATION TO ATTEND
SOUTH DAKOTA LAW ENFORCEMENT OFFICERS TRAINING COURSES

Type of Course Mental Health First Aid for Public Safety--Instructor Training

Course Date 11/18/16 to 12/02/16

Name Langstraat Manny James
(Last) (First) (Middle) (Please print or type)

Date of Birth 07/31/89 SSN 503176681 [X] M [] F Law Enforcement Service 8 yrs. 3 Mos.

Email address mlangstraat@brookingscountysd.gov Cell Phone # 605-670-1690

Name of Department Brookings County Sheriff's Office Phone # 605-696-8300

Department Mailing Address 315 7th Ave. Brookings 57006
Address City Zip

I request that you accept this nominee as the official representative of the Law Enforcement Agency headed by me. I do hereby agree that this representative will abide by all such rules and regulations pertaining to classroom and dormitory conduct and any serious breach of same may result in the dismissal of the violator. I further agree that the Law Enforcement Training Center, either individually or collectively, shall in no way be responsible for any accidents while this representative is en route to, attending any session of, or returning to their department. In addition, I agree that this representative shall attend the full course of instruction. Application should be made no later than 45 days prior to the course.

Due to the nature of some of the training offered, enrollment in a school may be limited. Please do not assume that the applicant has been accepted for this school until you have received official confirmation from the Law Enforcement Training Office.

Deputy Sheriff
(Title of Applicant)

10/14/16
(Date)

[Signature] Sheriff

10/14/16
(Date)

This application form must be completed in its entirety and forwarded to the Law Enforcement Training Office.

[X] I hereby certify my application has been approved by my supervisor/department head.

Return this Application to:
Law Enforcement Training
Criminal Justice Center
1302 E. Hwy 14, Ste. 5
Pierre SD 57501-8505
Phone: 605-773-3584
Fax: 605-773-7203

Event Name: Mental Health First aid for Public Safety -- Instructor Training

Event Location: CRIMINAL JUSTICE CENTER

Event City: Pierre

Start Date: 11/28/2016 **Start Time:**

End Date: 12/02/2016 **End Time:**

APPLICATION

THE CLASS

Mental Health First Aid instructor training will enable you to teach how to identify, understand and respond to signs of mental illnesses and substance use disorders. This course includes a Public Safety certification.

Individuals can become certified to teach the adult public safety curricula. In order to obtain instructor certification, individuals start by completing this 5-day instructor training program offered by Mental Health First Aid USA. Certified instructors can teach an 8-hour course that teaches a 5-step action plan encompassing the skills, resources, and knowledge to help an individual in crisis connect with appropriate professional, peer, and self-help care. They must provide Mental Health First Aid USA participant manuals to all those who attend the course.

Description: Participants will learn the unique risk factors and warning signs of mental health problems, understand the importance of early intervention, and, most importantly, learn how to help someone in crisis or experiencing a mental health challenge.

Mental Health First Aid for Public Safety provides officers with more response options to help them deescalate incidents and better understand mental illnesses so they can respond to mental health related calls appropriately without compromising safety. Approximately 20,000 public safety professionals have taken the course, including at police academies in Philadelphia, DC, Seattle, and numerous smaller and rural departments.

The interactive training program introduces the course, overviews adult learning styles and teaching strategies, and provides in-depth instruction on implementing and managing the program. Individuals must demonstrate mastery of the program through a written test and an evaluated presentation. During the last two days of the training, each participant will present an assigned portion of the Mental Health First Aid course to the group. Trainers will conduct an individual evaluation of each participant in addition to the peer feedback provided. Only participants who have been present for the entire 5-day training will be considered for certification as instructors. Each of the above items determines

whether or not an individual is granted certification. It is not guaranteed that all participants who attend the instructor training will achieve certification.

WHO CAN BE A MENTAL HEALTH FIRST AIDER?

- Law enforcement
- Corrections officers
- Other first responders
- 911 Dispatch Staff
- Human resources professionals
- Business leaders
- School and college workers
- Faith community leaders
- Caring citizens

WHO SHOULD APPLY TO BECOME AN INSTRUCTOR?

A Mental Health First Aid instructor is required to serve as a presenter, facilitator and, most importantly, an ambassador of the Mental Health First Aid USA program. There are several key components that make an instructor successful.

First and foremost, **it is required that an instructor candidate:**

- Has general knowledge of mental health and substance use issues (i.e. is a mental health/substance use professional, has worked with individuals experiencing mental health disorders or is in recovery from mental illness or substance use disorders).
- Has experience teaching groups of adults.
- Understands best practices in adult learning.
- Has experience facilitating groups.

While the instructor training reinforces some of the skills and knowledge areas above, it is not designed as a substitute for prior knowledge and experience. Second, instructors must identify financial and operational support to schedule and run their classes. Therefore, it is highly recommended that instructor candidates demonstrate appropriate external support with tasks related to the program. For example, many successful instructors garner support from their employer organization or a partner community organization in order to accomplish the following tasks that are required of instructors:

- Planning (e.g., creating business plans, forming community partnerships, outreach).
- Setting a course schedule.
- Setting and collecting course fees.
- Marketing and media outreach.

- Course registration.
- Event planning (e.g., catering, logistics).
- Seeking grants and other sources of fiscal support.
- Collecting and entering course evaluations and incorporating feedback.

TRAINING STRUCTURE

National Trainers guide candidates through the five-day training with an emphasis on coaching and preparing candidates to be ambassadors of Mental Health First Aid. Courses typically run from 9 a.m. – 5 p.m. each day, with dedicated time on day three for independent preparation for presentations delivered on days four and five. On the fourth and fifth day of the training, each instructor candidate will present and teach an assigned portion of the eight-hour course to the group. The National Trainers will conduct an individual evaluation of each candidate, and each candidate will provide a peer review for their colleagues.

OUTCOME OF INSTRUCTOR TRAINING

There are three possible outcomes from the instructor training: **full certification**, **provisional certification** or **no certification**. Attendance is not a guarantee of certification.

1. Full Certification

In order to become a fully certified instructor, each candidate must receive a score of 36 or higher on their presentation evaluation and must complete and pass a written exam prior to the end of the training.

2. Provisional Certification

When a National Trainer discerns potential in an instructor candidate, but also recognizes that an individual will need additional support to deliver the curriculum effectively, they will issue a Provisional Instructor status.

National Trainers make this determination by considering several factors including the candidate's exam score, course attendance and presentation score. Candidates who score between 32 and 35 on their presentation are eligible for Provisional Instructor status. ~~Other factors include the candidate's desire to improve and his or her willingness to adhere to the conditions of a Provisional~~

Other factors include the candidate's desire to improve and his or her willingness to adhere to the conditions of a Provisional Instructor. The Provisional Instructor is awarded a certificate along with all fully certified instructors. In addition, the Provisional Instructor will be listed and

receive credit for the classes that he or she teaches with a fully certified instructor. However, there are 5 important restrictions that apply to this status. A Provisional Instructor:

- a. must co-teach with a fully certified instructor at all times;
- b. is not allowed to order any materials independently (ordering materials needs to be done by their co- instructor);
- c. cannot register a course in the data system;
- d. cannot enter evaluation data (evaluating data entry needs to be done by their co-instructor);
- e. and may not enroll in an expedited course for additional Instructor certifications (i.e. if an Instructor has a provisional status as an Adult MHFA Instructor they may not enroll to become a Youth MHFA Instructor as a part of an expedited training).

1) No Certification

An instructor candidate will not be certified as an instructor in the event that s/he receives a score of less than 32 on the presentation portion and/or does not pass the instructor exam.

Please note that all certification determinations are made by an elite group of Mental Health First Aid National Trainers.

Cancellation Policy

Should the instructor candidate need to cancel his/her attendance, they must notify Security Health Plan at least 2 weeks prior to the training start date.

Instructor Commitments

When an individual becomes a certified Mental Health First Aid instructor, she or he is committing to teach the full 8-hour course with fidelity to the core program model and key messages. Instructors are responsible for almost all components of their trainings, including:

- Recruiting participants and securing a training location
- Collecting course fees
- Ordering manuals for all participants
- Preparing course materials
- Compiling local resources
- Providing participant evaluations to Mental Health First Aid USA

In order to maintain instructor certification, instructors are required to:

- Teach their first course within six months of becoming certified
- Teach at least three courses each year
- Complete re-certification after 2 years
- Pass Quality Evaluation visits and assessments
- Maintain satisfactory participant evaluation scores
- Engage in instructor/course re-fresher activities as instructed

Travel/Education Request Form

Name(s) Michael Holzhauser

Department Veterans Affairs Position County Veterans Service Office

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
12/8/2016			Yankton

Reason for Travel:

To attend SDDVA Mini Conference

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 262 Miles \$ 0.42 /mile = \$ 110.04

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 1 Lunch @ \$ 11.00 = \$ 11.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ _____

•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: _____ Estimated Cost = \$ _____

Total Cost Estimate = \$ 121.04

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No



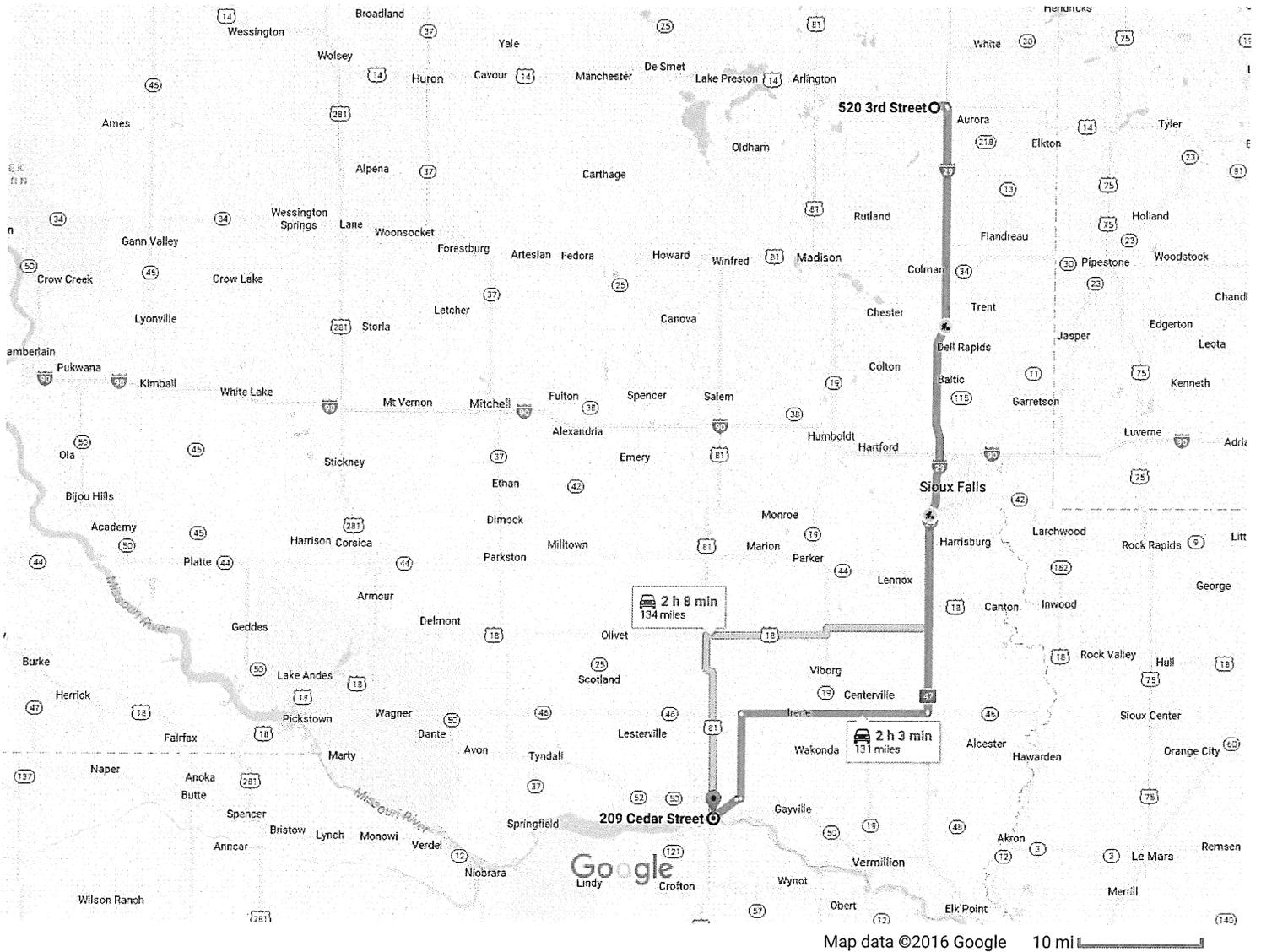
 Department Head Signature

10-21-16

 Date



520 3rd Street, Brookings, SD 57006 to 209 Cedar Street, Yankton, SD 57078 Drive 131 miles, 2 h 3 min



Map data ©2016 Google 10 mi

- 
via I-29 S
2 h 3 min
- 1 h 58 min without traffic
131 miles

- 
via I-29 S and US-18 W
2 h 8 min
- 2 h 1 min without traffic
134 miles

SDDVA Mini Conferences

Conference

Locations

10:00 am—3:00 pm

- Dec. 6
Hot Springs
MJFSVH
Conference Room
- Dec. 7
Pierre
American Legion
Post 8 Cabin
520 S. Pierre Street
- Dec. 8
Yankton
VFW Post Home
209 Cedar Street

Agenda

- | | |
|----------|---|
| 10:00 am | Open Forum for CTVSOs to bring questions/concerns to be addressed and discussed |
| 10:30 am | Pension – Heather Bullerman |
| 11:30 am | Break |
| 11:40 am | Benefits for 100% P&T Veterans – Heather Bullerman |
| 12:40 pm | Lunch |
| 1:10 pm | Notice of Disagreement Best Practices – Dusty Abrahamson |
| 1:40 pm | Hot Topics – Dusty Abrahamson |
| 3:00 pm | Adjourn |

Lunch will be provided at all three locations for a nominal fee.

Personnel Action Notice Summary

Commission Meeting: November 1, 2016

Employee Name:	Sofia Camacho-Erosa				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	04/01/2016		Salary/Wage:	\$ 17.33	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Gregory Enz				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	04/01/2016		Salary/Wage:	\$ 19.51	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Ethan Bergt				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	06/01/2016		Salary/Wage:	\$ 17.33	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Adam Lehnertz				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	06/01/2016		Salary/Wage:	\$ 17.33	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: November 1, 2016

Employee Name:	Andrew Erickson				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	09/01/2016		Salary/Wage:	\$ 18.03	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Kristen McCrea				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	10/01/2016		Salary/Wage:	\$ 17.33	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Susan Taylor				
Department:	Finance		Position:	Finance Assistant	
Effective Date:	09/01/2016		Salary/Wage:	\$ 16.44	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Jeff Anderson				
Department:	Highway		Position:	Lead Foreman	
Effective Date:	11/01/2016		Salary/Wage:	\$ 27.66	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: November 1, 2016

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Cellular Authorization Form

Employee Name: Sue Bjordal

Employee Position: Nurse

Employee Phone Number: 690-2128

Cellular Service Allowance Tier:

Basic Usage \$30 monthly allowance. *This tier is to be used by individuals who need cellular service during their regularly scheduled hours for Brookings County. They would have limited, infrequent need for use outside of their regularly scheduled shift, but do need access to cell phone service during scheduled work hours as a requirement for the position. This tier cannot be used if the need can be met by the loaner phone program.*

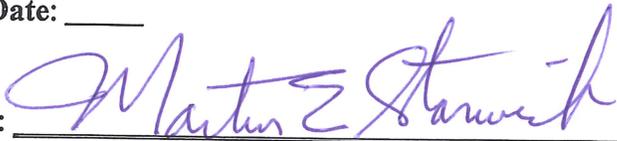
High Usage \$45 monthly allowance. *This tier must meet the qualifications of the previous tier and in addition, is to be used by employees who are regularly contacted outside of regularly scheduled working hours for business specific purposes.*

Extensive Usage \$60 monthly allowance. *This tier must meet the qualifications of the previous tiers. This tier is for management and exempt level employees who are essentially on call to the public, the board, or their staff whether at or away from work.*

Blackberry for enterprise application \$45 monthly allowance. *This allowance is available to exempt level employees, department heads, or other IT staff that have a business-need to be in direct communication with email and other technology capabilities whether on or off duty.*

Total Allowance Requested: \$ 30⁰⁰

Payroll Start Date: _____

Authorized by: 
Department Head Signature

Date: 10-24-16

Board Approval: _____
Commission Chairperson/ Designee

Date: _____

HR Received: _____

Date: _____

For Commission Use Only

Date Submitted to Board of County Commissioners: November 1, 2016

Reference #: 16-174

Request: County Burial

Amount: \$ 3,000.00

Recommendation of County Assistance Officer: Approved - County Burial - \$3,000.00

Reference #: 16-159

Request: Brookings Utilities

Amount: \$ 754.53

Recommendation of County Assistance Officer: Deny - Failure to complete application information.

Reference #: 16-160

Request: County Burial

Amount: \$ 3,000.00

Recommendation of County Assistance Officer: Approved - County Burial - \$2,781.15 -- Family paid \$218.85

Reference #: 16-167

Request: Brookings Utilities

Amount: \$ 270.87

Recommendation of County Assistance Officer: Deny - Failure to complete application information.

Reference #: 16-173

Request: Rent

Amount: \$ 350.00

Recommendation of County Assistance Officer: Approved - Past due rent - One month - \$350.00

Reference #: 16-175

Request: Rent

Amount: \$ 550.00

Recommendation of County Assistance Officer: Approved - One month past due rent - \$550.00

Reference #: 16-105

Request: Brookings Health System 4/3 - 4/11/2016

Amount: \$ 36,932.64

Recommendation of County Assistance Officer: Approved - Medicaid Rates - \$3,063.05

Reference #: 16-117

Request: Avera McKennan - 4/05/2016

Amount: \$ 16,746.55

Recommendation of County Assistance Officer: Approved - Medicaid Rates - \$4,126.64

Reference #: 16-129

Request: Brookings Health System - 4/02/2016

Amount: \$ 18,630.19

Recommendation of County Assistance Officer: Approved - Ratio to Cost - \$5,182.58

Reference #: 16-144

Request: Avera McKennan

Amount: \$ 12,266.10

Recommendation of County Assistance Officer: Approved - Ratio to Cost - 12/16 thru 12/18/2015 - \$1,272.00
Approved - 2 day Mental Health Hold -5/8 thru 5/10/2016 - \$1,399.00
Total - \$2,671.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-201610259295	101-4-111-4260	FEES, CHARGES, CALENDARS		150.46
01-11921	WELLS FARGO	I-201610259295	101-4-111-4270	CONVENTION LODGING		186.60
01-12887	SHERATON SIOUX FALLS	I-201610259272	101-4-111-4270	CONVENTION LODGING		83.00
01-22073	RFD NEWSPAPERS INC	I-201610259257	101-4-111-4230	MINUTES, BUDGET, NOTICES		5,179.50
01-22073	RFD NEWSPAPERS INC	I-201610259258	101-4-111-4230	MINUTES, BUDGET, NOTICES		2,661.46

DEPARTMENT 111 COMMISSIONERS TOTAL: 8,261.02

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY	I-201610259178	101-4-120-4260	YELLOW PAPER- SAMPLE BALLOTS		62.75
01-21539	DS SOLUTIONS INC	I-201610259308	101-4-120-4260	TEST DESK - BALLOTS		175.00
DEPARTMENT 120 ELECTIONS					TOTAL:	237.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	JOE GRIENER	I-201610259240	101-4-130-4280	WITNESS FEES		296.36
01-1	CHLOE FERGUSON	I-201610259241	101-4-130-4280	WITNESS FEES		20.00
01-1	VICKI ALBERS	I-201610259242	101-4-130-4280	WITNESS FEES		20.00
01-10027	ACTION PROCESS SERVING	I-201610259149	101-4-130-4290	SERVICE OF SUMMONS		33.20
01-10125	ARAGON, ANTONIO	I-201610269317	101-4-130-4290	TRANSLATION SERVICES		100.00
01-10223	PAT BECK	I-201610259161	101-4-130-4290	COURT REPORTING SERVICES		69.45
01-10336	BREMMON, CARMEN	I-201610259164	101-4-130-4290	ATTORNEY, IN-COURT TRANSLATIO		1,500.00
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259166	101-4-130-4290	ER INVESTIGATION		459.00
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259170	101-4-130-4230	SEPT BLOOD ALCOHOL TESTING		4,620.00
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259171	101-4-130-4290	ER INVESTIGATION		459.00
01-11300	PATRICIA J HARTSEL	I-201610259213	101-4-130-4226	TRANSCRIPTS XXXX		23.80
01-11300	PATRICIA J HARTSEL	I-201610259214	101-4-130-4226	TRANSCRIPTS XXX		209.00
01-11453	HY-VEE FOOD STORE	I-201610259221	101-4-130-4280	JURY MEALS		21.04
01-11847	DONALD MCCARTY	I-201610269313	101-4-130-4222	CAA XXXX		335.80
01-11847	DONALD MCCARTY	I-201610269314	101-4-130-4222	CAA XXXX		662.40
01-11847	DONALD MCCARTY	I-201610269315	101-4-130-4222	CAA XXXX		690.00
01-11921	WELLS FARGO	I-201610259295	101-4-130-4280	WITNESS LODGING		99.01
01-12179	NANCY J NELSON	I-201610269309	101-4-130-4222	CAA XXXX		699.20
01-12761	SD DEPT OF REVENUE	I-201610259266	101-4-130-4290	ETHYL ALCOHOL TESTS		70.00
01-12761	SD DEPT OF REVENUE	I-201610259267	101-4-130-4290	ETHYL ALCOHOL TESTS		35.00
01-13262	VANDENBERG LAW	I-201610259284	101-4-130-4222	CAA XXXX		920.00
01-13262	VANDENBERG LAW	I-201610259285	101-4-130-4222	CAA XXXX		874.00
01-13370	THOMSON REUTERS - WEST	I-201610259275	101-4-130-4340	WEST INFORMATION INV834805607		991.00
01-13370	THOMSON REUTERS - WEST	I-201610259276	101-4-130-4340	WEST INFORMATION INV834805606		555.69
01-13389	TERRY D WIECZOREK PC	I-201610259296	101-4-130-4222	CAA XXXX		551.27
01-13389	TERRY D WIECZOREK PC	I-201610259297	101-4-130-4222	CAA XXXX		913.14
01-17926	TIM HOGAN	I-201610259216	101-4-130-4222	CAA XXXX		978.93
01-17926	TIM HOGAN	I-201610259217	101-4-130-4222	CAA XXXX		1,006.21
01-19694	REED T MAHLKE	I-201610259227	101-4-130-4222	CAA XXXX		837.20
01-19694	REED T MAHLKE	I-201610259228	101-4-130-4222	CAA XXXX		2,405.80
01-19694	REED T MAHLKE	I-201610259229	101-4-130-4222	CAA XXXX		646.67
01-19694	REED T MAHLKE	I-201610259230	101-4-130-4222	CAA XXXX		1,352.40
01-19694	REED T MAHLKE	I-201610259231	101-4-130-4222	CAA XXXX		2,233.94
01-19694	REED T MAHLKE	I-201610259232	101-4-130-4222	CAA XXXX		929.20
01-19694	REED T MAHLKE	I-201610259233	101-4-130-4222	CAA XXXX		864.80
01-20023	GASS LAW, PC	I-201610259204	101-4-130-4222	CAA XXXX		544.81
01-20023	GASS LAW, PC	I-201610259205	101-4-130-4222	CAA XXXX		331.20
01-20023	GASS LAW, PC	I-201610259206	101-4-130-4222	CAA XXXX		1,181.02
01-20023	GASS LAW, PC	I-201610269310	101-4-130-4222	CAA XXXX		258.67
01-20023	GASS LAW, PC	I-201610269311	101-4-130-4222	CAA XXXX		808.09
01-20023	GASS LAW, PC	I-201610269312	101-4-130-4222	CAA XXXX		455.64
01-20023	GASS LAW, PC	I-201610269318	101-4-130-4222	CAA XXXX		1,859.74
01-20548	COMPASS COUNSELING & AS	I-201610259187	101-4-130-4290	PSYCHOSEXUAL ASSESSMENT		1,800.00
01-20985	FITE, PIERCE & RONNING	I-201610259196	101-4-130-4222	CAA XXXX		745.20
01-20985	FITE, PIERCE & RONNING	I-201610259197	101-4-130-4222	CAA XXXX		1,490.40
01-20985	FITE, PIERCE & RONNING	I-201610259198	101-4-130-4222	CAA XXXX		920.00
01-22039	JENNIFER GOLDAMMER	I-201610259207	101-4-130-4222	CAA XXXX		823.40
01-22039	JENNIFER GOLDAMMER	I-201610259208	101-4-130-4222	CAA XXXX		1,113.20
01-22039	JENNIFER GOLDAMMER	I-201610259209	101-4-130-4222	CAA XXXX		736.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22039	JENNIFER GOLDAMMER	I-201610259210	101-4-130-4222	CAA XXXX		1,030.40
01-22039	JENNIFER GOLDAMMER	I-201610259211	101-4-130-4222	CAA XXXX		722.20
01-22039	JENNIFER GOLDAMMER	I-201610269316	101-4-130-4222	CAA XXXX		989.00
01-22127	KRISTIN A WOODALL	I-201610259298	101-4-130-4226	TRANSCRIPTS XXX		34.00
01-22127	KRISTIN A WOODALL	I-201610259299	101-4-130-4226	TRANSCRIPTS XXXX		30.60
01-22127	KRISTIN A WOODALL	I-201610259300	101-4-130-4226	TRANSCRIPTS XXXX		30.60
01-22127	KRISTIN A WOODALL	I-201610259301	101-4-130-4226	TRANSCRIPTS XXXX		54.40
01-22127	KRISTIN A WOODALL	I-201610259302	101-4-130-4226	TRANSCRIPTS XXXX		38.00
01-22127	KRISTIN A WOODALL	I-201610259303	101-4-130-4226	TRANSCRIPTS XXXX		38.00
01-22127	KRISTIN A WOODALL	I-201610259304	101-4-130-4226	TRANSCRIPTS XXXX		26.60

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 42,543.68

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11060	FISHBACK INS AGENCY	I-201610259195	101-4-143-4220	BOND - KRISTEN'S NOTARY		50.00
01-11921	WELLS FARGO	I-201610259295	101-4-143-4260	UTILITIY CART		176.55
01-11921	WELLS FARGO	I-201610259295	101-4-143-4270	CONVENTION LODGING		93.30
01-12129	NACCTFO	I-201610259246	101-4-143-4220	DUES FOR 2016-17 YEAR		75.00
01-12261	OFFICE PEEPS INC	I-201610259250	101-4-143-4260	CALCULATOR PAPER		16.67
01-12261	OFFICE PEEPS INC	I-201610259252	101-4-143-4260	CALCULATOR PAPER, SUPPLIES		48.37
01-12864	SECRETARY OF STATE	I-201610259271	101-4-143-4220	FILING FEE, KRISTEN'S NOTARY		30.00
01-13328	WALMART COMMUNITY	I-201610259294	101-4-143-4260	SWISSGEAR CASE		29.97
01-19128	EXECUTIVE MGMT FINANCE	I-201610259194	101-4-143-4280	TECH ACCESS FEE SEPT 2016		59.00
01-19277	ALLEGRA PRINT & IMAGING	I-201610259150	101-4-143-4260	WINDOW ENVELOPES		401.58
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	980.44

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10536	CENTRAL BUSINESS SUPPLY	I-201610259179	101-4-151-4260	OFFICE SUPPLIES, PAPER		925.56
01-10536	CENTRAL BUSINESS SUPPLY	I-201610259180	101-4-151-4260	INK CARTRIDGES		286.84
01-10541	CENTURY BUSINESS PRODUC	I-201610259183	101-4-151-4260	COPIER SUPPLIES, MAINTENANCE		70.20
01-11791	MATTHEW BENDER	I-201610259226	101-4-151-4260	SD COURT RULES 16 2 VOL SET		95.08
01-13370	THOMSON REUTERS - WEST	I-201610259277	101-4-151-4260	SD COURT RULES FULL SET		152.00
01-13370	THOMSON REUTERS - WEST	I-201610259278	101-4-151-4260	QUINLAN SEARCH & SEIZURE		360.00

DEPARTMENT 151 STATES ATTORNEY TOTAL: 1,889.68

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11078	FOERSTER OFFICE & SUPPL	I-201610259200	101-4-161-4260	KLEENEX		116.00
01-11921	WELLS FARGO	I-201610259295	101-4-161-4267	USPS POSTAGE		278.06
01-12236	NORTHWESTERN ENERGY	I-201610259249	101-4-161-4280	NATURAL GAS		10.00
01-12503	QUALIFIED PRESORT SERVI	I-201610259254	101-4-161-4267	WORK FROM 10/1-10/15		18.80
01-12931	SIOUX VALLEY CLEANERS I	I-201610259273	101-4-161-4250	OCT JANITORIAL WIC		460.00
01-20143	CITY OF BROOKINGS	I-201610259184	101-4-161-4243	JOINT BLDG COSTS		8,857.31

DEPARTMENT 161 COUNTY BUILDING TOTAL: 9,740.17

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11078	FOERSTER OFFICE & SUPPL	I-201610259199	101-4-162-4260	YELLOW PAPER		36.00
01-11921	WELLS FARGO	I-201610259295	101-4-162-4265	FUEL		150.51
01-11921	WELLS FARGO	I-201610259295	101-4-162-4260	TAPE MEASURES		85.11
01-12261	OFFICE PEEPS INC	I-201610259251	101-4-162-4260	OFFICE SUPPLIES		232.50
01-22008	NEWEGG BUSINESS INC	I-201610259248	101-4-162-4260	SUPPLIES, LABEL WRITERS		314.95
01-22073	RFD NEWSPAPERS INC	I-201610259257	101-4-162-4230	MINUTES, BUDGET, NOTICES		9.80
01-22073	RFD NEWSPAPERS INC	I-201610259258	101-4-162-4230	MINUTES, BUDGET, NOTICES		9.80

DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: 838.67

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-201610259295	101-4-163-4220	PROPERTY REC INC MEMBERSHIP		60.00
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	60.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10973	ESRI	I-201610259192	101-4-167-4221	ANNUAL RENEWAL		7,450.00
01-11921	WELLS FARGO	I-201610259295	101-4-167-4220	ADOBE WEB SUPPORT		25.43
01-22008	NEWEGG BUSINESS INC	I-201610259248	101-4-167-4260	SUPPLIES, LABEL WRITERS		262.96
DEPARTMENT 167 TECHNOLOGY					TOTAL:	7,738.39

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10162	AVERA OCCUPATIONAL MEDI	I-201610259158	101-4-168-4220	DRUG TESTS		113.80
01-11921	WELLS FARGO	I-201610259295	101-4-168-4230	HR ADVERTISING		154.62
01-19517	MCGRATH NORTH MULLIN &	I-201610259235	101-4-168-4220	SERVICES THROUGH SEPT 2016		6,433.96
DEPARTMENT 168 HUMAN RESOURCES					TOTAL:	6,702.38

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10583	CIVIL AIR PATROL MAGAZI	I-201610259185	101-4-211-4230	AD IN SD WINGS MAGAZINE		145.00
01-10986	THE EXCHANGE	I-201610259193	101-4-211-4260	GLOCK MAGAZINES		75.00
01-12444	PRAIRIE GRAPHICS	I-201610259253	101-4-211-4261	SHERIFF'S OFFICE PENS		526.45
01-13291	VERIZON WIRELESS	I-201610259288	101-4-211-4280	MOBILE DATA		280.07
01-13328	WALMART COMMUNITY	I-201610259291	101-4-211-4260	INVESTIGATION-MEDS		8.00
01-18134	WALBURG, DUANE	I-201610259289	101-4-211-4221	ANIMAL CONTROL MILEAGE 10/1-1		39.90
01-19095	MR. V'S PROFESSIONAL BO	I-201610259244	101-4-211-4250	6A28 VEHICLE REPAIR		536.80
01-19958	CLEAN SLATE	I-201610259186	101-4-211-4260	ANIMAL CONTROL NOTICES		110.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 1,721.22

VENDOR SET: 01 Brookings County
 PACKET: 01618 Claims Pd 11.01.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 212 COUNTY JAIL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10336	BREMMON, CARMEN	I-201610259163	101-4-212-4220	INMATE INTERPRETATION		300.00
01-10357	AVERA MEDICAL GROUP	I-201610259157	101-4-212-4263	PMD XXXX		106.05
01-10357	AVERA MEDICAL GROUP	I-201610259157	101-4-212-4263	PMD XXXX		177.99
01-10357	AVERA MEDICAL GROUP	I-201610259157	101-4-212-4263	PMD XXXX		129.68
01-10357	AVERA MEDICAL GROUP	I-201610259157	101-4-212-4263	PMD XXXX		71.94
01-10357	AVERA MEDICAL GROUP	I-201610259157	101-4-212-4263	PMD XXXX		71.94
01-11453	HY-VEE FOOD STORE	I-201610259219	101-4-212-4290	INMATE MEALS		17,131.54
01-11855	MCKEEVER'S VENDING	I-201610259237	101-4-212-4260	INMATE COMMISSARY		930.76
01-12798	SD SHERIFF'S ASSOCIATIO	I-201610259270	101-4-212-4250	MAINTENANCE FEE SAVIN/ZUERCHE		880.00
01-20016	HOMETOWN SERVICE & TIRE	I-201610259245	101-4-212-4250	6A14 VEHICLE SENSOR		59.99
01-20516	AVERA MCKENNAN HOSPITAL	I-201610259156	101-4-212-4263	PMD XXXX		6,187.10
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4261	INMATE MEDS		189.60
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		8.00
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		536.83
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		28.56
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		2,558.18
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		50.07
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		282.83
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		36.74
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		5.36
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		8.00
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		281.81
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		82.30
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		145.21
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		22.24
01-21092	BROTHERS PHARMACY	I-201610259173	101-4-212-4262	PMD XXXX		63.88
01-21740	ESEind, INC	I-201610259191	101-4-212-4250	REPAIR & MAINTENANCE FOR JAIL		815.00
01-21803	BUHLS OF BROOKINGS CLEA	I-201610259174	101-4-212-4250	ROGS, MOPS		58.60
01-21901	AMP ELECTRIC CONSTRUCTI	I-201610259151	101-4-212-4250	LIGHTS & BALLAST FOR JAIL		280.58

DEPARTMENT 212 COUNTY JAIL TOTAL: 31,500.78

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259167	101-4-213-4220	HOSPITAL SERVICES, CORONER		21.63
01-12656	RUDE'S FUNERAL HOME INC	I-201610259259	101-4-213-4220	CORONER SERVICES XXXX		195.00
01-12656	RUDE'S FUNERAL HOME INC	I-201610259259	101-4-213-4220	CORONER SERVICES XXXX		145.00
01-19005	MEDTOX LABORATORIES, IN	I-201610259238	101-4-213-4220	XXX DRUG SCREEN		105.00
01-21156	SANFORD HEALTH	I-201610259261	101-4-213-4220	DRUG SCREEN, AUTOPSY		2,385.00

DEPARTMENT 213 CORONER TOTAL: 2,851.63

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10168	AVERA MCKENNAN HOSPITAL	I-201610259154	101-4-411-4242	COP MEDICAL XXXX		4,126.64
01-10168	AVERA MCKENNAN HOSPITAL	I-201610259155	101-4-411-4241	MENTAL HEALTH HOLD XXXX		2,671.00
01-10354	BROOKINGS CITY UTILITIE	I-201610259165	101-4-411-4252	COP UTILITIES XXXX		122.14
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259168	101-4-411-4241	COP MEDICAL XXXX		3,063.05
01-10390	BROOKINGS HEALTH SYSTEM	I-201610259169	101-4-411-4242	COP MEDICAL XXXX		5,182.58
01-10915	EIDSNESS FUNERAL HOME	I-201610259189	101-4-411-4255	COUNTY BURIAL XXXX		2,781.15
01-12656	RUDE'S FUNERAL HOME INC	I-201610259260	101-4-411-4255	COUNTY BURIAL XXXX		3,000.00
01-19905	BROST, TODD	I-201610259172	101-4-411-4251	COP RENT XXXX		350.00
01-21522	MORIARTY RENTALS	I-201610259243	101-4-411-4251	COP RENT XXXX		550.00
DEPARTMENT 411 WELFARE					TOTAL:	21,846.56

VENDOR SET: 01 Brookings County
PACKET: 01618 Claims Pd 11.01.16
FUND : 101 GENERAL FUND
DEPARTMENT: 441 BEHAVIORAL HEALTH

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10920	EKEREN, MARV	I-201610259190	101-4-441-4220	INV MI HEARING XXXX		37.50
01-12179	NANCY J NELSON	I-201610259247	101-4-441-4220	COUNTY MENTAL HEALTH BOARD		266.80
01-13441	YANKTON COUNTY SHERIFF	I-201610259305	101-4-441-4270	SERVICE OF PROCESS XXXX		50.00
01-13441	YANKTON COUNTY SHERIFF	I-201610259306	101-4-441-4270	SERVICE OF PROCESS XXXX		100.00
01-13442	YANKTON COUNTY TREASURE	I-201610259307	101-4-441-4220	MI HEARINGS XXXX		139.25
01-13442	YANKTON COUNTY TREASURE	I-201610259307	101-4-441-4220	MI HEARINGS XXXX		116.25
01-13442	YANKTON COUNTY TREASURE	I-201610259307	101-4-441-4220	MI HEARINGS XXXX		116.25
01-20920	LEWNO, LUCY	I-201610259225	101-4-441-4220	INV MI HEARING XXX		217.96
01-21510	JENNIFER GOLDAMMER	I-201610259212	101-4-441-4220	MENTAL HEALTH BOARD TIME		427.50
01-21605	KATTERHAGEN, MARK	I-201610259223	101-4-441-4220	INV MI HEARING XXXX		37.50

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 1,509.01

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10471	CABANA BANNERS	I-201610259177	101-4-611-4260	BANNER FOR HOBO DAY PARADE		256.00
01-11453	HY-VEE FOOD STORE	I-201610259218	101-4-611-4260	MEETING SUPPLIES		16.09
01-11868	MCI	I-201610259236	101-4-611-4280	LONG DISTANCE SEPT/OCT		40.96
01-11921	WELLS FARGO	I-201610259295	101-4-611-4260	4H TOOLKITS, BOOK, AWARDS		52.51
01-12236	NORTHWESTERN ENERGY	I-201610259249	101-4-611-4280	NATURAL GAS		19.34
01-13328	WALMART COMMUNITY	I-201610259293	101-4-611-4260	OFFICE SUPPLIES		75.72
01-21611	STORE SUPPLY WAREHOUSE	I-201610259274	101-4-611-4294	HOOKS FOR WIRE GRID		13.84
01-21803	BUHLS OF BROOKINGS CLEA	I-201610259175	101-4-611-4250	RUG RENTAL		71.60
DEPARTMENT 611 COUNTY EXTENSION					TOTAL:	546.06

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10469	C&R SUPPLY INC	I-201610259176	101-4-615-4250	WATER TANK, HOOP SET		4,220.00
01-11921	WELLS FARGO	I-201610259295	101-4-615-4260	HIGH MOUNTAIN-ALTAMONT		22.00
DEPARTMENT 615 WEED CONTROL					TOTAL:	4,242.00

VENDOR SET: 01 Brookings County
PACKET: 01618 Claims Pd 11.01.16
FUND : 101 GENERAL FUND
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11453	HY-VEE FOOD STORE	I-201610259220	101-4-711-4260	ZONING MTG 10/4/16 REFRESHMEN		9.38
01-12853	SD PLANNERS ASSOCIATION	I-201610259269	101-4-711-4220	CONFERENCE REGISTRATION		100.00
01-21502	STEVEN UST	I-201610259281	101-4-711-4221	BUILDING INSPECTIONS		200.00
01-21502	STEVEN UST	I-201610259282	101-4-711-4221	BUILDING INSPECTIONS		500.00
01-21502	STEVEN UST	I-201610259283	101-4-711-4221	BUILDING INSPECTIONS		600.00
01-22073	RFD NEWSPAPERS INC	I-201610259256	101-4-711-4230	LEGAL NOTICES		16.70

DEPARTMENT 711 PLANNING & ZONING TOTAL: 1,426.08

FUND 101 GENERAL FUND TOTAL: 144,635.52

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10153	AURORA AUTO BODY & GLAS	I-201610259153	201-4-311-4250	875 TOW TO SF 0599		875.00
01-10204	BANNER ASSOCIATES	I-201610259160	201-4-311-4220	ENGINEERING SERVICES		10,121.92
01-10799	SD DEPT OF TRANSPORTATI	I-201610259268	201-4-311-4220	94338 BRIDGE INSPECTIONS		2,189.53
01-11921	WELLS FARGO	I-201610259295	201-4-311-4270	ROAD CONF REGISTRATION		100.00
01-13254	UPS STORE	I-201610259280	201-4-311-4250	SHIPPING, RADIO TO SF 2 WAY		23.18
01-13291	VERIZON WIRELESS	I-201610259287	201-4-311-4280	TABLET WIRELESS		40.01
01-13328	WALMART COMMUNITY	I-201610259292	201-4-311-4260	OFFICE SUPPLIES		3.47
01-19286	MASTER BURN	I-201610259234	201-4-311-4250	CLEANED SHOP FURNACE		319.50
01-20514	KINGBROOK RURAL WATER	I-201610259224	201-4-311-4280	WATER INVOICE		33.00
01-21738	ARCHEOLOGY LABORATORY	I-201610259152	201-4-311-4220	RECORDS SEARCH 193 & 201-050U		2,528.11
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						16,233.72
FUND 201 ROAD & BRIDGE FUND TOTAL:						16,233.72

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11365	HILL, ROBERT	I-201610259215	226-4-222-4270	FEMA COURSE & IAEM CONF TRAVE		806.22
01-11921	WELLS FARGO	I-201610259295	226-4-222-4220	IAEM MEMBERSHIP		190.00
01-13280	VANTEK COMMUNICATIONS I	I-201610259286	226-4-222-4250	NORTH REPEATER FEE		100.00

DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: 1,096.22

FUND 226 EMERGENCY MANAGEMENT TOTAL: 1,096.22

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-20731	REDWOOD TOXICOLOGY LABO	I-201610259255	248-4-212-4260	24/7 SUPPLIES		3,032.18

DEPARTMENT 212 24/7 PROGRAM TOTAL: 3,032.18

FUND 248 24/7 PROGRAM TOTAL: 3,032.18

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11485	TYLER TECHNOLOGIES	I-201610259279	250-4-163-4290	CONTRACT RECORDING ANALYSIS		280.00
DEPARTMENT 163 ROD Relief Fund						TOTAL: 280.00
FUND 250 ROD RELIEF FUND						TOTAL: 280.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 759 BROOKINGS FIRE ASSOC

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-16767	BADGER FIRE DEPT	I-201610259159	759-2-2090000	FIRE TRUCK FUNDING		16,000.00

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 16,000.00

FUND 759 BROOKINGS FIRE ASSOC TOTAL: 16,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-10795	SD DEPT OF LABOR	I-201610259264	761-2-2090000	COLLECTION		888.35
01-19494	SD DEPT OF REVENUE	I-201610259265	761-2-2090000	COLLECTION		296.00
01-22149	BOOSTER ADVERTISING AGE	I-201610259162	761-2-2090000	COLLECTION XXXX		3,209.71

DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	4,394.06
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FUND 761 SHERIFF TRUST				TOTAL:	4,394.06
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VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21563	SD ATTORNEY GENERAL'S O	I-201610259262	768-2-2091000	24/7 FEES 10/1-15/16		2,039.00
01-21563	SD ATTORNEY GENERAL'S O	I-201610259263	768-2-2090000	24/7 FEE 10/1-15/16		119.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	2,158.00
FUND 768 STATEWIDE 24/7 SOBRIET					TOTAL:	2,158.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01618 Claims Pd 11.01.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21016	INA GROUP LLC	I-201610259222	770-2-2090000	CERT #13-154 XXXX 1131		4,783.42
01-21018	FORREST HOLDINGS INC	I-201610259201	770-2-2090000	CERT#14-93 XXXX 1130		3,027.23
01-21018	FORREST HOLDINGS INC	I-201610259202	770-2-2090000	CERT #14-159 XXXX 1132		1,538.99
01-21018	FORREST HOLDINGS INC	I-201610259203	770-2-2090000	CERT #14-162 XXXX 1127		831.95
01-21387	MIDWEST MANAGEMENT/BMO	I-201610259239	770-2-2090000	CERT #14-108 XXXX 1134		1,324.49
01-21424	WALLAROO PROPERTIES	I-201610259290	770-2-2090000	CERT #15-18 XXXX 1136		4,278.53
01-22017	CENTRAL PROPERTIES / BM	I-201610259181	770-2-2090000	CERT#15-17 XXXX 1135		2,954.68
01-22017	CENTRAL PROPERTIES / BM	I-201610259182	770-2-2090000	CERT #15-23 XXXX 1133		3,702.19

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 22,441.48

FUND 770 TAX SALE REDEMPTION TOTAL: 22,441.48

REPORT GRA TOTAL: 210,271.18

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4230	PUBLISHING	7,840.96	41,000	4,017.78		
	101-4-111-4260	SUPPLIES & MATERIALS	150.46	4,500	2,120.15		
	101-4-111-4270	TRAVEL & CONFERENCE	269.60	6,700	2,363.66		
	101-4-120-4260	ELECTION SUPPLIES	237.75	8,000	4,915.49-	Y	
	101-4-130-4222	ADULT DEFENSE	30,909.93	300,000	78,099.83-	Y	
	101-4-130-4226	TRANSCRIPTS (NON)	485.00	7,000	1,883.80		
	101-4-130-4230	BLOOD TESTS	4,620.00	53,000	2,527.00-	Y	
	101-4-130-4280	JURY & WITNESS	456.41	15,000	6,329.27		
	101-4-130-4290	COURT CASE EXPENSE	4,525.65	30,000	2,709.50		
	101-4-130-4340	LAW LIBRARY	1,546.69	20,000	3,840.12		
	101-4-143-4220	PROFESSIONAL SERV. & FEES	155.00	2,500	576.70-	Y	
	101-4-143-4260	SUPPLIES & MATERIALS	673.14	16,000	4,822.41		
	101-4-143-4270	TRAVEL & CONFERENCE	93.30	4,000	614.22		
	101-4-143-4280	UTILITIES	59.00	2,500	372.50		
	101-4-151-4260	SUPPLIES & MATERIALS	1,889.68	20,000	7,142.25		
	101-4-161-4243	ADMIN BUILDING OPERATION E	8,857.31	169,000	38,641.17		
	101-4-161-4250	REPAIRS AND MAINTENANCE	460.00	71,500	5,893.52		
	101-4-161-4260	SUPPLIES & MATERIALS	116.00	10,750	9,265.28		
	101-4-161-4267	Postage	296.86	35,903	15,550.00		
	101-4-161-4280	UTILITIES/COURTHOUSE	10.00	45,760	10,281.91		
	101-4-162-4230	PUBLISHING	19.60	1,200	543.10-	Y	
	101-4-162-4260	SUPPLIES & N MATERIALS	668.56	6,800	1,136.56		
	101-4-162-4265	FUEL/GASOLINE	150.51	3,500	1,718.16		
	101-4-163-4220	PROFESSIONAL SERV. & FEES	60.00	1,200	219.15		
	101-4-167-4220	PROFESSIONAL SERVICE	25.43	0	65.43-	Y	
	101-4-167-4221	DATA PROCESSING/SOFTWARE	7,450.00	190,450	44,941.55		
	101-4-167-4260	SUPPLIES	262.96	16,900	4,628.76		
	101-4-168-4220	PROFESSIONAL SERVICES	6,547.76	20,300	2,617.26-	Y	
	101-4-168-4230	PUBLISHING	154.62	6,000	2,879.70		
	101-4-211-4221	ANIMAL CONTROL	39.90	5,000	820.80		
	101-4-211-4230	PUBLISHING	145.00	1,000	409.35-	Y	
	101-4-211-4250	REPAIRS AND MAINTENANCE	536.80	28,000	13,418.91		
	101-4-211-4260	SUPPLIES & MATERIALS	193.00	14,500	4,504.31		
	101-4-211-4261	OFFICE SUPPLIES	526.45	4,500	1,820.57		
	101-4-211-4280	UTILITIES	280.07	20,000	5,606.27		
	101-4-212-4220	PROFESSIONAL SERV. & FEES	300.00	4,000	2,506.00		
	101-4-212-4250	REPAIRS AND MAINTENANCE	2,094.17	27,000	6,810.33-	Y	
	101-4-212-4260	SUPPLIES & MATERIALS	930.76	46,000	14,293.66		
	101-4-212-4261	MEDICAL (PRISONERS)	189.60	2,500	779.31		
	101-4-212-4262	MEDICINE/RX	4,110.01	18,000	3,278.47-	Y	
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	6,744.70	20,000	1,444.57-	Y	
	101-4-212-4290	PRISONER RATION	17,131.54	145,000	3,590.45-	Y	
	101-4-213-4220	PROFESSIONAL SERV. & FEES	2,851.63	30,000	15,672.88		
	101-4-411-4241	IN-PATIENT	5,734.05	80,000	60,560.76		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-4-411-4242	OUT-PATIENT	9,309.22	10,000	12,585.11-	Y	
	101-4-411-4251	RENT	900.00	18,000	6,178.50-	Y	
	101-4-411-4252	UTILITIES	122.14	8,000	1,818.33		
	101-4-411-4255	FUNERALS	5,781.15	15,000	16,081.15-	Y	
	101-4-441-4220	PROFESSIONAL SERV. & FEES	1,359.01	48,000	7,349.92-	Y	
	101-4-441-4270	TRAVEL	150.00	1,000	175.00		
	101-4-611-4250	REPAIRS AND MAINTENANCE	71.60	5,000	2,730.87		
	101-4-611-4260	SUPPLIES & MATERIALS	400.32	9,000	3,616.11		
	101-4-611-4280	UTILITIES	60.30	17,000	5,184.73		
	101-4-611-4294	4H Projects/Shooting Sport	13.84	10,000	2,608.61		
	101-4-615-4250	REPAIRS AND MAINTENANCE	4,220.00	20,000	941.43		
	101-4-615-4260	SUPPLIES & MATERIALS	22.00	65,000	20,265.62		
	101-4-711-4220	PROFESSIONAL SERV. & FEES	100.00	1,000	96.50		
	101-4-711-4221	INSPECTION FEES	1,300.00	25,000	7,200.00		
	101-4-711-4230	PUBLISHING	16.70	2,500	559.61		
	101-4-711-4260	SUPPLIES & MATERIALS	9.38	3,000	460.88		
	201-4-311-4220	PROFESSIONAL SERVICES	14,839.56	150,000	52,550.52-	Y	
	201-4-311-4250	REPAIRS & MAINT.	1,217.68	2,100,000	593,687.26		
	201-4-311-4260	SUPPLIES & MATERIALS	3.47	1,250,000	161,341.63		
	201-4-311-4270	TRAVEL & CONFERENCE	100.00	4,000	898.23		
	201-4-311-4280	UTILITIES	73.01	24,000	5,442.08		
	226-4-222-4220	PROFESSIONAL SERV. & FEES	190.00	2,050	1,590.77		
	226-4-222-4250	REPAIRS AND MAINTENANCE	100.00	3,000	1,061.33-	Y	
	226-4-222-4270	TRAVEL	806.22	3,000	668.65		
	248-4-212-4260	SUPPLIES & MATERIALS	3,032.18	10,000	8,479.78-	Y	
	250-4-163-4290	Other Current Expenditures	280.00	72,457	71,547.00		
	759-2-2090000	AM'T HELD FOR BROOKINGS CO	16,000.00				
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	4,394.06				
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	119.00				
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	2,039.00				
	770-2-2090000	DUE TO CERTIFICATE HOLDER	22,441.48				
		** 2016 YEAR TOTALS	210,271.18				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	8,261.02
101-120	ELECTIONS	237.75
101-130	JUDICIAL SYSTEM	42,543.68
101-143	FINANCE OFFICE	980.44

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-151	STATES ATTORNEY	1,889.68
101-161	COUNTY BUILDING	9,740.17
101-162	DIRECTOR OF EQUALIZATION	838.67
101-163	REGISTER OF DEEDS	60.00
101-167	TECHNOLOGY	7,738.39
101-168	HUMAN RESOURCES	6,702.38
101-211	SHERIFF'S OFFICE	1,721.22
101-212	COUNTY JAIL	31,500.78
101-213	CORONER	2,851.63
101-411	WELFARE	21,846.56
101-441	BEHAVIORAL HEALTH	1,509.01
101-611	COUNTY EXTENSION	546.06
101-615	WEED CONTROL	4,242.00
101-711	PLANNING & ZONING	1,426.08

101 TOTAL	GENERAL FUND	144,635.52
201-311	HIGHWAY ADMINISTRATION	16,233.72

201 TOTAL	ROAD & BRIDGE FUND	16,233.72
226-222	EMERGENCY & DISASTER SERV	1,096.22

226 TOTAL	EMERGENCY MANAGEMENT	1,096.22
248-212	24/7 PROGRAM	3,032.18

248 TOTAL	24/7 PROGRAM	3,032.18
250-163	ROD Relief Fund	280.00

250 TOTAL	ROD RELIEF FUND	280.00
759	NON-DEPARTMENTAL	16,000.00

759 TOTAL	BROOKINGS FIRE ASSOC	16,000.00
761	NON-DEPARTMENTAL	4,394.06

761 TOTAL	SHERIFF TRUST	4,394.06
768	NON-DEPARTMENTAL	2,158.00

768 TOTAL	STATEWIDE 24/7 SOBRIETY	2,158.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
770	NON-DEPARTMENTAL	22,441.48

770 TOTAL	TAX SALE REDEMPTION	22,441.48

	** TOTAL **	210,271.18

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11552	JENSEN, LARRY	I-10252016-11552	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-13058	STEFFENSEN, STACY	I-10252016-13058	101-4-111-4280	CELL PHONE REIMBURSEMENT		105.00
01-20259	MILLER, STEPHNE	I-10252016-20259	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21126	YSETH, TOM	I-10252016-21126	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21131	KROGMAN, RYAN	I-10252016-21131	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-22022	LEE ANN PIERCE	I-10252016-22022	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00

DEPARTMENT 111 COMMISSIONERS TOTAL: 480.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-10252016-10451	101-4-120-4260	CELL PHONE REIMBURSEMENT		5.25
01-13422	WITCHEY, KRISTEN	I-10252016-13422	101-4-120-4260	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 120 ELECTIONS					TOTAL:	20.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-10252016-10451	101-4-143-4280	CELL PHONE REIMBURSEMENT		99.75
01-13422	WITCHEY, KRISTEN	I-10252016-13422	101-4-143-4280	CELL PHONE REIMBURSEMENT		60.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	159.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21150	HOWARD, ABIGAIL A.	I-10252016-21150	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22020	NESVOLD, TERE	I-10252016-22020	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	210.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12067	MOLENGRAAF, JOHN	I-10252016-12067	101-4-161-4280	CELL PHONE REIMBURSEMENT		30.00
01-22021	SCHEER, AARON	I-10252016-22021	101-4-161-4280	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	45.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11803	CHRISTOPHER LILLA	I-10252016-11803	101-4-162-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10548	CHAPMAN, BEVERLY	I-10252016-10548	101-4-163-4280	CELL PHONE REIMBURSEMENT		105.00

DEPARTMENT 163 REGISTER OF DEEDS TOTAL: 105.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-10252016-20191	101-4-165-4280	CELL PHONE REIMBURSEMENT		86.10
					DEPARTMENT 165 VETERAN'S SERVICE	TOTAL: 86.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21618	PLOWMAN, SHAWN	I-10252016-21618	101-4-167-4280	CELL PHONE REIMBURSEMENT		90.00
DEPARTMENT 167 TECHNOLOGY					TOTAL:	90.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21600	LITTLECOTT, LAURA	I-10252016-21600	101-4-168-4280	CELL PHONE REIMBURSEMENT		45.00
DEPARTMENT 168 HUMAN RESOURCES					TOTAL:	45.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11156	GIEGLING, MIKE	I-10252016-11156	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-11248	HAIDER, DARIN	I-10252016-11248	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12403	JON PIKE	I-10252016-12403	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12861	SEBRING, SCOTT	I-10252016-12861	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13030	STANWICK, MARTIN	I-10252016-13030	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13078	STOLTENBURG, MICHAEL	I-10252016-13078	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-13238	UMBERGER, CHARLES	I-10252016-13238	101-4-211-4280	CELL PHONE REIMBURSEMENT		45.00
01-20493	KRIESE, JEREMY	I-10252016-20493	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21009	GENGLER, MICHAEL	I-10252016-21009	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21450	BITELER, DAVID	I-10252016-21450	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-10252016-21550	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21569	MCCREA, DON	I-10252016-21569	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22021	SCHEER, AARON	I-10252016-22021	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22023	DOREMUS, SEAN	I-10252016-22023	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22125	ZACH PAGE	I-10252016-22125	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22148	SUZANNE BJORDAL	I-10252016-22148	101-4-211-4280	CELL PHONE REIMBURSE OCT & NO		60.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 690.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10781	DEJONG, DARREN J.	I-10252016-10781	101-4-212-4280	CELL PHONE REIMBURSEMENT		60.00
01-13118	SWEEBE, BART	I-10252016-13118	101-4-212-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	165.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22019	HIEB, RICHARD	I-10252016-22019	101-4-213-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 213 CORONER					TOTAL:	30.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12399	PIERCE, IRENE	I-10252016-12399	101-4-411-4280	CELL PHONE REIMBURSEMENT		45.00
01-20191	HOLZHAUSER, MICHAEL	I-10252016-20191	101-4-411-4280	CELL PHONE REIMBURSEMENT		18.90
DEPARTMENT 411 WELFARE					TOTAL:	63.90

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21197	moser, misty	I-10252016-21197	101-4-615-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 615 WEED CONTROL					TOTAL:	75.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11308	RICHARD HAUGEN	I-10252016-11308	101-4-711-4280	CELL PHONE REIMBURSEMENT		45.00
01-11365	HILL, ROBERT	I-10252016-11365	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
					DEPARTMENT 711 PLANNING & ZONING	TOTAL: 71.25
					FUND 101 GENERAL FUND	TOTAL: 2,441.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-10252016-10106	201-4-311-4280	CELL PHONE REIMBURSEMENT		75.00
01-11118	FRIEDRICH, CLIFF	I-10252016-11118	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-11226	GROSS, LINDA	I-10252016-11226	201-4-311-4280	CELL PHONE REIMBURSEMENT		30.00
01-20828	BIRK, RICHARD	I-10252016-20828	201-4-311-4280	CELL PHONE REIMBURSEMENT		105.00
01-21021	SCOTT, MICHAEL	I-10252016-21021	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 300.00

FUND 201 ROAD & BRIDGE FUND TOTAL: 300.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01619 November Cell Reimburseme

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-11365	HILL, ROBERT	I-10252016-11365	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
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DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						78.75
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FUND 226 EMERGENCY MANAGEMENT TOTAL:						78.75
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REPORT GRA TOTAL:						2,820.00
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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-111-4280	UTILITIES	480.00	5,760	480.00		
	101-4-120-4260	ELECTION SUPPLIES	20.25	8,000	4,697.99-	Y	
	101-4-143-4280	UTILITIES	159.75	2,500	271.75		
	101-4-151-4280	TELEPHONE	210.00	2,500	190.00		
	101-4-161-4280	UTILITIES/COURTHOUSE	45.00	45,760	10,246.91		
	101-4-162-4280	TELEPHONE	105.00	1,260	0.00		
	101-4-163-4280	TELEPHONE	105.00	1,260	105.00		
	101-4-165-4280	TELEPHONE	86.10	1,000	52.90		
	101-4-167-4280	Utilities & Telephone	90.00	1,080	90.00		
	101-4-168-4280	Utilities & Telephone	45.00	540	45.00		
	101-4-211-4280	UTILITIES	690.00	20,000	5,196.34		
	101-4-212-4280	UTILITIES	165.00	38,000	7,580.07		
	101-4-213-4280	TELEPHONE	30.00	360	30.00		
	101-4-411-4280	TELEPHONE	63.90	500	202.90-	Y	
	101-4-615-4280	TELEPHONE	75.00	4,000	466.24		
	101-4-711-4280	TELEPHONE	71.25	900	116.25		
	201-4-311-4280	UTILITIES	300.00	24,000	5,215.09		
	226-4-222-4280	TELEPHONE	78.75	900	33.75		
		** 2016 YEAR TOTALS	2,820.00				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	480.00
101-120	ELECTIONS	20.25
101-143	FINANCE OFFICE	159.75
101-151	STATES ATTORNEY	210.00
101-161	COUNTY BUILDING	45.00
101-162	DIRECTOR OF EQUALIZATION	105.00
101-163	REGISTER OF DEEDS	105.00
101-165	VETERAN'S SERVICE	86.10
101-167	TECHNOLOGY	90.00
101-168	HUMAN RESOURCES	45.00
101-211	SHERIFF'S OFFICE	690.00
101-212	COUNTY JAIL	165.00
101-213	CORONER	30.00
101-411	WELFARE	63.90
101-615	WEED CONTROL	75.00
101-711	PLANNING & ZONING	71.25

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101 TOTAL	GENERAL FUND	2,441.25
201-311	HIGHWAY ADMINISTRATION	300.00
201 TOTAL	ROAD & BRIDGE FUND	300.00
226-222	EMERGENCY & DISASTER SERV	78.75
226 TOTAL	EMERGENCY MANAGEMENT	78.75
	** TOTAL **	2,820.00

NO ERRORS

** END OF REPORT **

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: The Members of the County Commission

DATE: October 25, 2016

SUBJECT: Departmental notes for the November 1, 2016 Brookings County Commission Meeting.

PREPARED BY: Robert W. Hill, County Development Director

October 4, 2106: A wind energy development was granted a Conditional Use Permit, the name of the development will be Coyote Ridge. It will include enough towers to produce approx. 99 MW .of energy.

October 13, 2106: Sheriff and I attended a HLS Meeting in Mitchell, SD.

October 13, 2016: Participated in a conference call with the USDOT on an upcoming rules making issue.

October 18, 2016: Deputy Director Haugen attended a First Responders meeting at the BEPC Deer Creek Station near White, SD.

October 20, 2016: Office Manager Maher participated in the **Think Local Showcase** event

October 15 to October 20, 2016 Director attended the International Association of Emergency Managers (IAEM) Conference.

October 25, 2016: SDOEM Region VI Coordinator visited the department.

October 25, 2016: Sheriff's Department, SGT Pike and County Development Director gave a briefing to Valero staff on County level response matters.

October 25, 2016: Director toured Novita Plant with Novita EHS Manager.

October 26/27, 2016: Attended the South Dakota Planners Association conference in Sioux Falls, SD.

November 1, 2016: Big Sioux River Basin Stakeholder meeting will be attended by Director.

November 6 to 12, 2016: Director will be attending Incident Commander (IC) training in Alabama.

Principal Life Insurance versus Fort Dearborn Life Insurance

Principal Life Insurance Company-87 EE's - PROPOSED			Fort Dearborn Life-87 EE's - CURRENT COVERAGE		
Option 1					
Basic Life Benefit	Monthly	Annual		Monthly	Annual
\$10,000 Basic Life	\$209.35	\$2,512.20	\$10,000 Basic Life	\$331.91	\$3,982.92
\$10,000 AD&D	\$26.38	\$316.56	\$10,000 Basic Life	\$34.04	\$408.48
TOTAL	\$235.73	\$2,828.76		\$365.95	\$4,391.40
Option 2 RECOMMENDED					
\$15,000 Basic Life	\$325.51	\$3,906.12			
\$15,000 AD&D	\$39.57	\$474.84			
TOTAL	\$365.08	\$4,380.96			
Option 3					
\$20,000 Basic Life	\$416.99	\$5,003.88			
\$20,000 AD&D	\$52.76	\$633.12			
TOTAL	\$469.75	\$5,637.00			
Principal Voluntary Life Benefit			Fort Dearborn Voluntary Life Benefit		
<ul style="list-style-type: none"> • Same rates as Dearborn • No smoker rates • 3 Year Rate Guarantee • Grandfather those EE's over 100k • Guarantee issue for EE's up to 100k no UW • Guarantee issue for Spouses under age 70+ to 30k no UW or Dearborn amount is grandfathered • 5 Child Life Options up to \$25k • Full Open Enrollment for January 2017 • Can increase 10k per year at annual OE • Portable if terminate employment 			<ul style="list-style-type: none"> • Smoker rates are double • Employee guarantee issue 50k no UW • Guarantee issue for Spouses under age 60+ up to 20k no UW or Dearborn amount • 2 Child Life Options up to \$10k • NO increase w/out UW at annual OE • Portable if terminate employment 		
Principal Life Insurance Value Adds-FREE					
<ul style="list-style-type: none"> • Customized Open Enrollment Forms • Customized Open Enrollment Forms • Local agent for Open Enrollment • eServices for easy HR maintence • Free Will & Legal document creation • Free Travel Assistance • Free Identity Theft Kit and restoration • Beneficiary Support • Nat'l Lasik Network up to 15% off • American Hearing Aid discounts up to 60% • EPIC Hearing Aid Discounts up to 60% off 			<ul style="list-style-type: none"> • NO agent for Open Enrollment • Administration burdensome 		

October 22, 2016

Brookings County Commission
520 3rd Street
Brookings, SD 57006

As the holiday season approaches we are looking for some assistance with our efforts to help 26 area families through the "Christmas, Kids and Cops" program. Fourteen of the kids selected will be from the Brookings School District and then there will be four each from the Volga, Deubrook and Elkton School systems.

We are looking for a monetary donation towards the purchase of gifts and a food box for each of the 26 families we will be working with. The Wal-Mart Corporation provides \$1000.00 towards the purchase of items selected by the students for their families. Last year we were also able to provide each family with a food box which was greatly appreciated by everyone involved. The amount needed to purchase each food box is approximately \$110.00 and provides all of the items needed for a Christmas dinner. Donations in any monetary amount would be appreciated for the costs associated with this program.

The Wal-Mart Corporation sponsors this annual event at Christmas time and it is always a memorable event for everyone involved. Your assistance in this effort will make the holiday season a little brighter for the 26 families involved. By giving of yourself, we are hopeful you will experience the happiness that we do from being able to be involved in this program.

We are grateful for your assistance in this effort last year and hope that you can do the same this holiday season. If you are interested in making a monetary donation, please contact any of the contacts listed below or contact Sandy McClemans at the SD Department of Labor & Regulation, 605-688-4360. Sandy helps to coordinate the food shopping and monetary needs for the project.

In gratitude and appreciation

Darin Sinner
Brookings Police Department
School Resource Officer
307 3rd Avenue
Brookings, SD 57006
605-692-2113

Joe Fishbaugher
Brookings Police Department
Officer
307 3rd Avenue
Brookings, SD 57006
605-692-2113

Jon Pike
Brookings County Sheriff's Dept.
School Resource Officer
315 7th Avenue
Brookings, SD 57006
605-696-8300

Date	Tran	Reference	Description	Amount	Vendor	Invoice	PO	Encumbrance	R...
01/01/2016	B51161		2015 Vouchers Payable Reve	600.00CR				0.00	1
01/05/2016	A42529	CHK: 115111	DONATION BRKDAY AT LEC	600.00	10340	201512295527		0.00	2
02/22/2016	A43263	CHK: 115591	BOULEVARD TREE PROJE	750.00	21621	201602186137		0.00	3
06/21/2016	A45373	CHK: 116987	ELKTON FIREWORKS DISP	500.00	12991	201606147711		0.00	4
06/21/2016	A45382	CHK: 116996	UNCLE SAM JAM SPONSO	1,500.00	13237	201606147720		0.00	5
5 records				2,750.00					

\$3000 budget

\$2750 remaining

approximately \$50 for weather radio for "Think Local"
to be paid yet



Contact: Stacy Steffensen
Phone: 605-696-8205
Email: ssteffensen@brookingscountysd.gov

FOR IMMEDIATE RELEASE

BROOKINGS COUNTY SEEKS APPLICATIONS FOR VOLUNTEER BOARD APPOINTMENTS

Brookings County is seeking interested individuals who reside in Brookings County to serve on the following volunteer boards:

Board Name	Term Length	Appointment	Deadline to Apply
Planning & Zoning Board: District 2*	4 years	01/01/2017 – 12/31/2020	October 21 at 5:00 PM
Planning & Zoning Board: District 4**	4 years	01/01/2017 – 12/31/2020	October 21 at 5:00 PM
Brookings Health System Board	3 years	01/01/2017-12/31/2019	October 21 at 5:00 PM
Weed & Pest Board (city resident)	3 years	01/01/2017-12/31/2019	October 21 at 5:00 PM
Weed & Pest Board	3 years	03/01/2017 – 12/31/2019	October 21 at 5:00 PM
Extension Board (6 openings)	1 year	01/10/2017 – 01/09/2018	October 21 at 5:00 PM
Human Rights Commission	3 years	01/01/2017-12/31/2019	October 21 at 5:00 PM
Housing & Redevelopment Commission	5 years	05/01/2017-12/31/2021	October 21 at 5:00 PM

*Planning & Zoning District 2 candidates must reside in one of the following townships: Laketon, Preston, Eureka, Winsor, Oakwood, or Sterling.

**Planning & Zoning District 4 candidates must reside in one of the following townships: Richland (southern), Alton, Aurora, Trenton, Parnell, or Elkton.

For more information on any of these appointments, or to obtain an application, contact the County Commission Office at 605-696-8205 or visit www.brookingscountysd.gov.

RECEIVED OCT 20 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-20-2016 Appointment Applied For: zoning board (Dist 2)

Last Name: Vande Weerd First: Michael

Address: 46826 203rd St

City: Brook State: SD Zip Code: 57220

E-mail Address: Mikev83@gmail.com

Home Phone: --- Work Phone: --- Cell Phone: 695-1178

Describe Why You are Interested In This Board: Will ~~can~~ stay on the board longer to help complete changes in progress to ^{change} current regulations.

Amount of Time Available: self employed fairly flexible schedule

List Any Relevant Educational Experience: Diesel Technology degree.
know how to problem solve.

List Any Relevant Professional Experience: Owner and operator of 1200 ~~cows~~
cow dairy with dad and brothers, raise all off spring
on two different sites besides dairy location, I have
had hogs, goats and sheep in the past, along with a cow
cult herd. wide ag knowledge, also crop farm.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

Sterling Township supervisor, Brookings county association of
Towns & Townships, and State Board of Towns & Townships

RECEIVED SEP 30 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: _____ Appointment Applied For: Planning and Zoning

Last Name: Nelson First: Darrell

Address: 47405 219th St.

City: Brookings State: SD Zip Code: 57006

E-mail Address: baddad@itctel.com

Home Phone: 643-4329 Work Phone: _____ Cell Phone: 695-9724

Describe Why You are Interested In This Board: I am interested in land use issues in the county and wish to effect policy that directs land use in Brookings County. I have worked through the Brookings County Land Use Comprehensive Plan and the "zoning ordinance" from the beginning of the revision process and want to see it through adoption by the County Commission and citizens of Brookings County.

Amount of Time Available: I have and will continue to commit the amount of time necessary to conduct all of the business brought before the Board.

List Any Relevant Educational Experiences: B.S. Animal Science, 1975.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

Church leadership board

Adult Bible Class teacher at my church

RECEIVED SEP 26 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: June 27, 2016 Appointment Applied For: Brookings Health System Board

Last Name: Anderson First: Sheila

Address: 3310 Walnut Ln

City: Brookings State: SD Zip Code: 57006

E-mail Address: ssanders@itc.tel.com

Home Phone: 605-693-6504 Work Phone: 605-692-0200 Cell Phone: 605-651-3803

Describe Why You are Interested In This Board: See Attached

Amount of Time Available: See Attached

Citizen Interest Application

Attachment – Sheila Anderson

Describe Why You are Interested In This Board:

Brookings Health Systems is an important part of the Brookings Area Community. I believe our community needs to continue investments in infrastructure and services to maintain and improve Brookings area attractiveness to current and potential citizens. I have been looking for a way to help contribute to the community at a higher level. When I learned more about the open board position, I found the opportunity to be a fit with my desire to serve the community and to provide the board with the financial expertise it is looking for.

Amount of Time Available:

I work full time at Daktronics. I would be available up to 10-15 hours per month with additional time can be arranged as needed. I am generally most available on evenings and weekends.

List Any Relevant Educational Experience:

Bachelor of Science in Accounting, Southwest Minnesota State University - 1995

Master of Business Administration, University of South Dakota – 2014

List Any Relevant Professional Experience:

Daktronics, Inc.: Since 2012, I have served as CFO/Treasurer. I am responsible for financial systems and financial reporting, investor relations, acquisitions, forecasting, and I am part of the management team which sets strategy for the company. I began at Daktronics in 2002 and had various responsibilities from cost accounting, project accounting, Sarbanes Oxley Compliance, SEC reporting, treasury/banking, to accounting system IT projects.

Prior to Daktronics, I worked in public accounting and held a staff accounting position.

Other Community Involvement/Activities/Service Organizations You Are Involved In:

Brookings Fastpitch Softball Association, Treasury – past 4 years

Junior Achievement Instructor – past 10 years

St Thomas More - Youth Group Leader and various other volunteer activities – past 15 years

September 26, 2016

Brookings County Commission
Ryan Krogman, Chairperson
520 3rd Street, Suite 210
Brookings, SD 57006

Dear Ryan,

Presently I serve as a member of the Brookings Health System Board of Trustees. My term expires December 31, 2016.

I would like this letter to serve as my continued interest in remaining a member of the Brookings Health System Board of Trustees for a three-year term as a County representative.

Please have the Commission consider me for reappointment. Should further information be needed, please contact me at 651-3803 or via email: sheila.anderson@daktronics.com

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Sheila Anderson" followed by a horizontal flourish.

Sheila Anderson
Board Member
Brookings Health System

cc: File

RECEIVED OCT 20 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: Oct 20th 2016 Appointment Applied For: Housing + Redevelopment Commission

Last Name: Meusburger First: Jason

Address: 2219 16th Ave S

City: Brookings State: SD Zip Code: 57006

E-mail Address: meusbουργers@gmail.com

Home Phone: _____ Work Phone: _____ Cell Phone: 605-691-1251

Describe Why You are Interested In This Board: I Enjoy learning about Housing assistance in our five counties that board oversees.
I also enjoy learning more about board procedure.
I think this a great way to get involved in the community also.

Amount of Time Available: Any time that is needed.

List Any Relevant Educational Experience:

B.S. degree in Geography from SDSU. I took classes in Sociology, Geography, & Human Geography. These classes focused on habitats, communities, and human interactions to better understand roles & services communities can provide

List Any Relevant Professional Experience:

10 years of Technology experiences that vary from Geographic Information Systems and Information Technology. That may be helpful to the Board.

Other Community Involvement/Activities/Service Organizations You Are Involved In:

Member of First Lutheran Church

RECEIVED OCT 04 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-4-16 Appointment Applied For: County's Weed Board

Last Name: Meyer First: Randy

Address: 1910 Pebble Beach Cir

City: Brookings State: SD Zip Code: 57006

E-mail Address: Meyer110@yahoo.com

Home Phone: 690-4745 Work Phone: _____ Cell Phone: 690-4445

Describe Why You are Interested In This Board: Been on the board for last year. Seems to be good board to be on good people to work with,

Amount of Time Available: Work parttime on a farm can free up for meetings.

List Any Relevant Educational Experiences: Been on the board for
9 year and I have a farm back
ground. Retired 3m at 38 years.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

RECEIVED OCT 06 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-6-2016 Appointment Applied For: 6 years serve

Last Name: Bauer First: Timothy P.

Address: 48360 213th st

City: Elkton State: S. Dak Zip Code: 57026

E-mail Address: timothy.bauer@sdstate.edu

Home Phone: 605-542-4501 Work Phone: 605-690-0481 Cell Phone: 605-690-7109

Describe Why You are Interested In This Board: To learn more about weeds and see how the county handle collect the weeds.

Amount of Time Available: 2 to 3 day a month

List Any Relevant Educational Experiences: _____

Other Community Involvement/Activities/Service Organizations You Are Involved In: *16 years on
the Elkton School Board, Elkton Library Boards
church Board.*

RECEIVED OCT 20 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-20-2016 Appointment Applied For: Weed and Pest Board

Last Name: Mostad First: Layne

Address: 46721 200th St.

City: Bruce State: SD Zip Code: 57220

E-mail Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: 6056908785

Describe Why You are Interested In This Board: I own a 500-acre farm in Brookings County. This includes nearly 2 1/2 miles of road ditches. I am interested in learning more about, and participating in, the road right of way maintenance process.

Amount of Time Available: As much as this position needs.

List Any Relevant Educational Experience: I maintain road ditches and grasslands on my farm using mechanical and chemical weed control. In recent years I have spent hundreds of hours studying weeds and native plants, as well as insects that use them.

List Any Relevant Professional Experience: I have more than 20 years of business experience, which includes 15 years as a business owner.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

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12:22 PM



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-21-16 Appointment Applied For: Extension Board

Last Name: Parmely First: Ronny

Address: 21936 471st Ave

City: Brookings State: SD Zip Code: 57006

E-mail Address: ronny.parmely@sdstate.edu

Home Phone: 693-4965 Work Phone: 688-6636 Cell Phone: 695-2365

Describe Why You are Interested In This Board: Interested in 4-H in Brookings County

Amount of Time Available: 2-3 evenings / mo

List Any Relevant Educational Experiences: 4-H leader

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

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Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: October 11, 2016 Appointment Applied For: Extension Board

Last Name: Pickard First: Jennifer

Address: 47104 201st Street

City: Brookings State: SD Zip Code: 57006

E-mail Address: ferlynn@hotmail.com

Home Phone: _____ Work Phone: _____ Cell Phone: 605-690-7306

Describe Why You are Interested In This Board: _____

I am an avid supporter of 4-H as well as other extension opportunities in Brookings County.

Amount of Time Available: As necessary.

List Any Relevant Educational Experience: _____

I have prior years of experience serving on the Brookings County Extension Advisory Board as well as South Dakota 4-H experience both as a club member and as a judge for Achievement Days and the SD State Fair.

List Any Relevant Professional Experience: _____

I have served as Secretary for the past four years on the Brookings County Extension Advisory Board.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

I am a volunteer archery coach for the Outdoor Adventure Center of South Dakota, volunteer in my children's classrooms at Deubrook Area Schools, serve as a Brookings County 4-H Shooting Sports Archery instructor, and a member of GracePoint Wesleyan Church.

RECEIVED OCT 05 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: Oct. 4, 2016 Appointment Applied For: Extension Board
Last Name: Waldner First: Richard C.
Address: 1805 Edgebrook Circle
City: Brookings State: SD Zip Code: 57006
E-mail Address: jwaldner@itcnet.com
Home Phone: 692-4615 Work Phone: Cell Phone: 605-690-8120

Describe Why You are Interested In This Board: I have always been a supporter of 4-H and the Extension Service. My daughters and grand-children are active 4-H leaders and members. I have been a resident of Brookings County for over 50 years + farmed raising cattle, horses, sheep, goats & rabbits as well as hay & crops. I worked for SDSU for 34 years with the last 9 of those years as Physical Plant Director that provided a background of people & resource management. I have served 3 years on the Extension Board which gives me a familiarity with the budgets, facilities and planning for the future.

Amount of Time Available: I am retired and have sufficient time for board and committee meetings and any special assignments.

List Any Relevant Educational Experiences: Graduated from SDSU in animal science & agriculture; Approved horse show judge for over 35 years judging 4-H; POA; Paint; Pinto, Palomino, Miniature and Buckskin horses on a national level; worked with 4-H, Quarter Horse & Paint Horse Youth to compete at national judging contests. Attended yearly judging seminars. Attended many physical plant management conferences as a member of Association of Physical Plant Administrators.

Other Community Involvement/Activities/Service Organizations You Are Involved In: Brookings County Extension Board for 3 years; member of SDSU Retired Faculty Assn; First Lutheran Church; SDSU Jackrabbit Club & Make a Difference football club; American & S.D. Quarter Horse Associations; American Paint Horse Assn & serve as a National Director; S.D. Paint Horse Club; Member & Director of S.D. Horse Council.

Recipient of the American Paint Horse Assn. Distinguished Service Award.

RECEIVED OCT 21 2016

2:16 PM



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10/21/16 Appointment Applied For: Extension Board

Last Name: Willert First: Dennis

Address: 3301 Main Avenue

City: Brookings State: SD Zip Code: 57006

E-mail Address: dwillert@willertchiro.com

Home Phone: (605) 651-4205 Work Phone: (605) 692-0123 Cell Phone: 651-4205

Describe Why You are Interested In This Board: I've got children rolling into the 4th program, I've been active in community activities such as Vision Brookings, DBI, and Leadership Brookings - Feels like a great fit to the community

Amount of Time Available: Being self employed allows ample time to be available for Board business -

List Any Relevant Educational Experience: 13 year 4-H member-

- 5 yr Parent of 4-Her
- Degree in Biology
- Doctor of Chiropractic Degree-

List Any Relevant Professional Experience: Being a Doctor of Chiropractic - I've had the opportunity to be involved in the lives of children & parents in the 4-H program - The communication skills used to help people w/ their health & life choices I believe w/ be a helpful skill to the extension Board-

Other Community Involvement/Activities/Service Organizations You Are Involved In:

- Brookings Historic Preservation Commission
- South Dakota Chiropractic Association Board Member -
 - ↳ Legislative Committee Member -
 - ↳ Board of Directors

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Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-18-16 Appointment Applied For: Ext Board

Last Name: Dupraz First: Andy

Address: 47530 210th St

City: Aurora State: SD Zip Code: 57002

E-mail Address: adupraz@itctel.com

Home Phone: 693-3191 Work Phone: ~~693-3191~~ Cell Phone: 690-3406

Describe Why You are Interested In This Board: Helping Y-H program succeed
Continue Helping with facility transition

Amount of Time Available: I am available

List Any Relevant Educational Experience: SDSU - 4 years
Brookings High School
Syngenta Leadership - 2014

List Any Relevant Professional Experience: self employed - farm
SD Foundation Seed Board
Past SD Corn Utilization Council member

Other Community Involvement/Activities/Service Organizations You Are Involved In: SD Cattlemen's Association
SD Corn Growers Association
Knights of Columbus

RECEIVED OCT 18 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-11-16 Appointment Applied For: Extension Board

Last Name: Ford First: Debra

Address: 46272 200^E st.

City: Bruce State: SD Zip Code: 57220

E-mail Address: Ford Farms@hotmail.com

Home Phone: 605-627-5614 Work Phone: _____ Cell Phone: 605-690-4721

Describe Why You are Interested In This Board: Because I am interested in projects that are started and want to help finish. Getting to know the public and want to use there input on what they want.

Amount of Time Available: anytime

List Any Relevant Educational Experiences: I have been involved on several other committees and have gained skills and knowledge from them. I am a former 4-H member and learned leadership skills from doing that.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

Grace Free Lutheran Church Circle
South Dakota Simmental Assoc. Tres past Board member.
4-H Leader West Sioux II 4-H Club.
Brookings County 4-H Leaders assoc.
Brookings County P.E.C.
Hobo day Committee

RECEIVED OCT 21 2016
11:40 AM



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10/21/16 Appointment Applied For: 4-H Extension

Last Name: GREGG First: ALAN

Address: P.O. Box 32

City: Brookings State: SD Zip Code: 57006

E-mail Address: dakotatowing service @ mchsi.com

Home Phone: 605-692-9824 Work Phone: 605-692-7545 Cell Phone: 605-690-1566

Describe Why You are Interested In This Board: I was born & raised on a farm and have always enjoyed 4-H & ALL the different programs it has to offer. I have a real interest in the future of 4-H in Brookings county. The more we can do to keep the young people involved in 4-H, the better they will be prepared for the future ahead of them.

Amount of Time Available: As needed

RECEIVED OCT 19 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10/17/2016 Appointment Applied For: COUNTY'S APPOINTMENT TO HRC

Last Name: RAHMAN First: SHAFIQUR

Address: 1807 TATANKA PASS

City: BROOKINGS State: SD Zip Code: 57006

E-mail Address: SHAFIQUR.RAHMAN@SDSTATE.EDU

Home Phone: 605-221-6051 Work Phone: 605-688-4239 Cell Phone: 605-695-3216

Describe Why You are Interested In This Board: CURRENTLY, I AM SERVING ON BROOKINGS HUMAN RIGHTS COMMISSION. I WISH TO CONTINUE & ADVANCE THE MISSION AND GOALS OF THE HRC AS COUNTY REPRESENTATIVE. IN ADDITION, I BELIEVE THAT REGARDLESS OF OUR BELIEF OR BACKGROUND, ORIGIN OR ORIENTATION, THE VALUES OF OPENNESS, TOLERANCE, INCLUSION AND SOCIAL JUSTICE ARE AT THE HEART OF THE HRC. I SHARE THESE VALUES BECAUSE THEY ARE RIGHT, AND THEY BRING PEOPLE TOGETHER AND UNLOCK THE CREATIVE POTENTIAL OF A MORE DIVERSE COMMUNITY IN THE CITY AND BROOKINGS COUNTY.

Amount of Time Available:

I AM AVAILABLE AND WILL BE ABLE TO DONATE 2-3 Hrs/MONTH OR AS NEEDED.

List Any Relevant Educational Experiences: AT PRESENT,
I AM A PROFESSOR IN THE COLLEGE OF PHARMACY AT SDSU AND
HAS BEEN WORKING HERE FOR 10+ YEARS. I RECEIVED PH.D. IN
PHARMACEUTICAL SCIENCES. I ALSO WORKED AT THE UNIVERSITY OF
KENTUCKY, LEXINGTON AND INDIANA UNIVERSITY IN INDIANAPOLIS.
I HAVE A VERY DIVERSE EDUCATIONAL, SOCIAL AND CULTURAL
BACKGROUND. I WILL BE AN ASSET TO THE MISSION OF THE HRC.

Other Community Involvement/Activities/Service Organizations You Are Involved In: CURRENTLY, I
AM A PART OF BROOKINGS INTERFAITH COUNCIL. IN THE PAST,
I WAS OR INVOLVED WITH MANY SOCIAL, CULTURAL, AND PROFESSIONAL
ORGANIZATIONS AND ACTIVITIES HERE IN THE STATE, NATIONAL AND
INTERNATIONAL LEVEL.

WITH THAT AS OUTLINED ABOVE, I WISH TO CONTRIBUTE AND SHARE
MY TALENT, EXPERIENCE AND SERVICE FOR THE CAUSE OF HUMANITY
THROUGH THE HRC IN OUR CITY AND COUNTY.

THANK YOU FOR YOUR CONSIDERATION AND TIME.

SOUTH DAKOTA  STATE UNIVERSITY

SHAFIQR RAHMAN, Ph.D.

Professor

Department of Pharmaceutical Sciences
College of Pharmacy

SAV 265, Box 2202C
Avera Health & Science Center
Brookings, SD 57007, USA

Phone: (605) 688-4239
Fax: (605) 688-5993
E-mail: Shafiqur.Rahman@sdstate.edu

RECEIVED OCT 20 2016



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: October 20, 2016 Appointment Applied For: Human Rights Commission

Last Name: Booher First: Kathy

Address: 7280 Valley View Rd

City: Brookings State: SD Zip Code: 57006

E-mail Address: jbooher@itctel.com

Home Phone: 605 693-4785 Work Phone: _____ Cell Phone: 605 695-2425

Describe Why You are Interested In This Board: Community involvement, providing educational opportunities, and assisting when needed were strong commitments in my family. I enjoy working with others, providing educational opportunities, filling a need when presented. My involvement with The Brookings Area United Way gave me an in-depth look at the needs in our community. I feel strongly about providing all people an equal opportunity in housing, education and employment. I worked closely with BATA on providing transportation to all. My time with the Career Learning Center was committed to providing skills and education to anyone needing the skills to advance. We cannot discriminate on gender, age, or LGBT. Everyone deserves an opportunity to education, work and live where they desire.

Amount of Time Available: Retired; available depending on personal schedule; no time restrictions

List Any Relevant Educational Experience: Education degree, Masters in Counseling

List Any Relevant Professional Experience: Started Career Learning Center. Worked with people learning new skills, adapting previous skills to current workplace. Provided Adult Education, literacy program, computer skills.

Director, Brookings Area United Way. Worked with multiple agencies associated with human rights. Affiliated agencies provided immediate care for those in need-- Head Start, Domestic Abuse, Teen Challenge, Advance, CASA (Court Appointed Special Advocate) Habitat for Humanity, Special Olympics, Harvest Table and many more.

Served on CASA board.

Taught at East Central Multi-District for many years. Provided skill training for high school juniors and seniors.

Taught Adult Computer training at ECMA and for area employers.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

Volunteer Board member at First Lutheran Church, volunteer with Share the Warmth, Harvest Table and "on-call" when the need arises for a community need.

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1:00PM



Citizen Interest Application

Thank you for your interest in becoming involved in Brookings County government. We encourage our citizens to volunteer to serve on our Boards, Committees, and Commissions. If you have any questions, please contact the Commission Office. All applications will be kept on file for consideration when vacancies occur.

Please attach additional sheets if needed.

Date Submitted: 10-21-16 Appointment Applied For: Human Rights Commission
Last Name: BRANDT First: LINDA
Address: 304 Dakota Ave
City: BROOKINGS State: SD Zip Code: 57006
E-mail Address: brandt73@mchsi.com
Home Phone: 605-692-5789 Work Phone: --- Cell Phone: 605-692-6885

Describe Why You are Interested In This Board: I am a strong human rights advocate. When I worked for the American Cancer Society I helped cancer patients get coverage after they were diagnosed and treated and sponsored legislation to make discrimination against prior cancer patients in employment illegal. I have been active in supporting the Oak Lake Writers Group which has helped native Americans find their voices.

Amount of Time Available: I am retired and spend much of my time volunteering, but would have at least four hours per week to give to this Commission.

List Any Relevant Educational Experience: I have a Ph.D. in Sociology
and an MSW in Community organizing. I have
taught classes in Sociology which covers research
on both present day discrimination - in jobs + education
and tried to educate students about historical &
current institutional discrimination.

List Any Relevant Professional Experience: I have worked with minority
groups as a social worker both in Colorado and
Brookings. I did a needs assessment on transportation
needs in Brookings that was used to buy the first
BATA bus to Brookings. I also assisted in starting
Dakota Care Hospice - was their first volunteer coordinator -
and was part of the planning process to turn it over
to the Brookings Health System.

Other Community Involvement/Activities/Service Organizations You Are Involved In: _____

I presently serve as President of Brookings Area Interagency
Council who oversees the Camp Adventure and STARS
programs. I also serve on the leadership committee
for Osher Lifelong Learning Institute in Sioux Falls
and plan curriculum for the Brookings area.
Presently running for State House of Representatives
from District 7.



Stacy Steffensen, Commission Department Director

Brookings County

520 3rd St., Suite 210

Brookings, SD 57006

605-696-8205

ssteffensen@brookingscountysd.gov

STAFF REPORT:

Agenda Items:

- 9:00 a.m.-Korean War Medal Presentation (as of the time of this report, I hadn't been given any additional information on this presentation)
- 1:00 p.m.—Executive Session for Department Head Reviews
- Life Insurance—This action is to get official approval from the board to change life insurance companies for the county-paid and employee's voluntary life insurance premiums.
- “Christmas, Kids & Cops”—The commission approved \$500 last year. The commission's public relations line has approximately \$200 left in it for 2016. However, the overall budget is fine. If the board wishes to make a similar contribution, the budget is available to do so.
- Volunteer Board Appointments: There are several positions where there are more applicants than openings. This is the case for a Weed & Pest Board (non-city) position, the Extension Board and the Human Rights Commission. We did receive at least one applicant for each available position.

Director's Report:

- ❖ The draft 2017 Commission Calendar is attached to my report. In the past, we have avoided holding meetings on Tuesdays following Monday holidays. The board had indicated that they didn't believe this was an issue, so I tried to schedule meetings on the first and third Tuesdays as much as possible. It gets off a little during July, August and September due to the 4th of July falling on a Tuesday and due to a later SDACC Convention next year.
- ❖ The dates that I had emailed out to try to schedule a meeting with HDR and the Brookings City Council regarding the 20th St. S. Interstate Access Study will not work. I'm continuing to work with City Manager Jeff Weldon to try to find a date/time that will work for the majority of the group.
- ❖ I have included an invitation to the 4-H Recognition Event on Monday, November 7th starting at 5:00 p.m. at the Brookings County Resource Center.
- ❖ I have included an invitation to the Mayor's Awards Reception on Thursday, November 10th from 5:00 p.m. to 7:00 p.m. at the Swiftel Center.
- ❖ I have included an invitation to “What Works and What Doesn't Work in Reducing Recidivism” presentation on Monday, November 7th and Tuesday, November 8th at the University Center Room FADM 145 in Sioux Falls.
- ❖ Included is information the Court Security Grant Money that Commissioner Yseth received.

Upcoming Dates:

- November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- November 7, Monday: 4H Recognition Event at the Brookings County Resource Center, 5:00 p.m.-6:15 p.m.-supper; 6:30 p.m.-awards ceremony.
- November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical Plaza from 6:00 p.m.-8:00 p.m.
- November 10, Thursday: Commission will meet at 8:30 a.m. to canvas the votes from the General Election.
- November 10, Thursday: Mayor's Awards Reception, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- November 11, Friday: County Offices will be closed in honor of the Veterans Day holiday.
- November 16, Wednesday: Sioux Valley Commissioner's Meeting (8-County) in DeSmet at 12:00 p.m.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is written in black ink and is positioned above the printed name and title.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

2017 COUNTY COMMISSION CALENDAR

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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29	30	31				

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30						

July						
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30	31					

October						
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29	30	31				

February						
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May						
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August						
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March						
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June						
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September						
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December						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

County Holidays:	New Year's Day, Martin Luther King, Jr. Day, President's Day, Independence Day, Labor Day, Native American Day, Veterans Day, Thanksgiving Day, Christmas Day.
Potential Administrative Leave Dates:	Day after Thanksgiving, Christmas Eve Day
Board Meeting Dates:	Typically the first and third Tuesdays starting at 8:30 a.m. unless it is a conference date.
Pay Dates:	Third pay period in a month-deductions are not taken out nor is vacation/sick accumulated (Sept)
Conference Dates:	February 25th-March 1st: NACo Legislative Conference March 15th-16th: SDACC Spring Workshop May 24th-26th: NACo WIR Conference July 21st-24th: NACo National Convention Sept. 18th-20th: SDACC Annual Conference

4-H Recognition Event



Brookings County Commissioners...

Please join us in recognizing the accomplishments of our Brookings County 4-H members and volunteers.

Please RSVP by noon on November 4.

A spaghetti supper will be served at 5 p.m.

November 7, 2016

6:30 pm

Brookings County Resource Center

Brookings County Extension Office
605.696.8280

E-mail: brookings@sdstate.edu



YOU ARE CORDIALLY INVITED TO THE
MAYOR'S AWARDS
RECEPTION

2016

THURSDAY

NOVEMBER 10th 5:00PM to 7:00PM

PROGRAM AT 6:00PM

SWIFTEL CENTER
824 32ND AVENUE, BROOKINGS

Hors d'oeuvres & refreshments served



THE DOROTHY & EUGENE T. BUTLER,
JR. HUMAN RIGHTS AWARD:

Ruth Harper

ABLE AWARDS FOR ACCESSIBILITY:

Swiftel Center

INCLUSIVE SEATING DESIGN

Seth Smith

ACCESSIBLE COMMUNITY GARDENS PROJECT

**Brookings Parks, Recreation & Forestry
Department**

ACCESSIBLE COMMUNITY GARDENS PROJECT

MAYOR'S AWARD FOR HISTORIC PRESERVATION:

**Burlage Peterson Auctioneers
& Realtors, Inc.**

SYMPATHETIC INFILL (317 4th STREET)

Pat Fishback

OVERALL RESTORATION (610 3rd STREET)

David & Diane Kosbau

RESIDENTIAL REHABILITATION GARAGE (824 5th STREET)

Main Avenue Properties, LLC

ADAPTIVE REUSE (414 MAIN AVENUE, UNITS A-F)

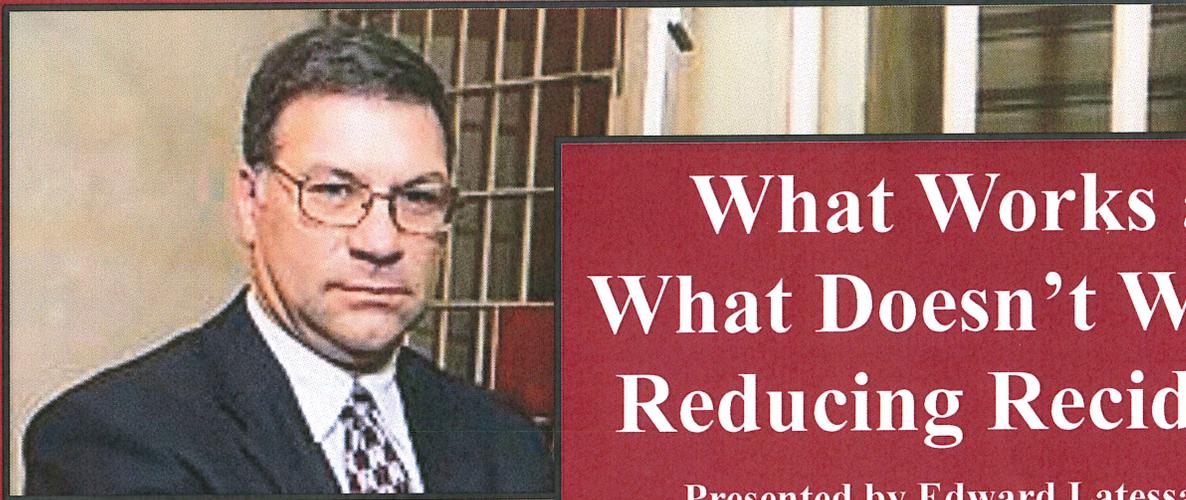
Teen Challenge of the Dakotas

ADAPTIVE REUSE (317 3rd AVENUE)

MAYOR'S GENERATIONAL LEADERSHIP AWARD:

Leah Brink

Amanda Quam



What Works and What Doesn't Work in Reducing Recidivism

Presented by Edward Latessa, Ph.D.,
University of Cincinnati

Two Opportunities to Attend:

Monday, November 7th 2:30-4:30 PM CT
Tuesday, November 8th 8:30-10:30 AM CT

How to Attend/View the Presentation:

In Person:

Sioux Falls: University Center Room
FADM 145

Via Dakota Digital Network (DDN) Sites:

Aberdeen: NSU Library Room 117

Pierre: Capitol DDN Room A
(Basement)

Rapid City: SDSM&T Public
Meeting Room

Vermillion: USD, Old Main Room
101

South Dakota Public Broadcasting:

Live Webcast: www.sd.net/home/

This presentation will focus on understanding and applying the principles of effective intervention with correctional populations. Learn about the principles of risk, need, treatment and fidelity, the major predictors of criminal behavior, the principles of effective intervention translated into practice and the characteristics of effective programs.

RSVP:

Space is limited for participants in person and at the DDN sites so please RSVP to Rebecca Linneweber at Rebecca.Linneweber@state.sd.us by **Friday, November 4th** if you plan to attend in person, via DDN sites, or through the live webcast. Additional information regarding the locations of the sites and how to access the live webcast will be sent to confirmed participants.

Please note that Dr. Latessa will also be presenting at the LECC in Sioux Falls on
November 8th.



Supreme Court
STATE OF SOUTH DAKOTA

David Gilbertson
CHIEF JUSTICE

TO: Chair, Boards of County Commissioners
Sheriffs
State's Attorneys

RE: Court Security Grant Money

DATE: October 13, 2016

I am pleased to inform you that the Unified Judicial System has secured another year of funding for the Court Security Grant Program to help offset the costs of security improvements in courthouses. Since 1999, the UJS has distributed \$727,754 for 353 county grants throughout the state. The money helped pay part of the costs of the projects ranging from the installation of panic alarm systems to purchasing metal detectors and bulletproofing benches. The UJS has \$10,000 available in FY 2017 to help continue the important work of upgrading the security of courthouses throughout the state.

The \$10,000 appropriated by the Legislature for FY2017 may not underwrite all of the projects that are requested for this fiscal year. Therefore, as in the past, we will allocate funding based on the following priorities:

1. **Purchasing new or upgrading existing panic alarm systems.** It is our belief that being able to call law enforcement quickly and quietly in a dangerous situation remains the most effective means for diffusing problems before they spin out of control.
2. **Purchasing metal detectors.** We received several requests in the past to purchase hand-held and portable metal detectors for use in the courthouses. We will again assist in funding the purchase of this important equipment.
3. **Purchasing locks and peepholes for court facilities.** As noted in past years' grants, securing facilities can be done very economically by installing locks and peepholes throughout court facilities.
4. **Other miscellaneous expenses.** These expenses could include bulletproofing benches (we strongly recommend Kevlar for this purpose) and other measures directly related to improving courthouse security.

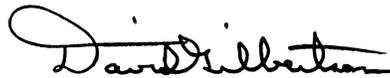
Court Security Grant Money
October 13, 2016
Page Two

Grant applications should be submitted to Gregory L. Sattizahn, State Court Administrator, 500 East Capitol Avenue, Pierre, South Dakota, 57501-5070 by **December 1, 2016**. Counties will be eligible for up to a 50% match on security expenses, depending on the availability of funding, the above priorities, and the number of projects submitted.

The grant applications should include a cover letter requesting the funds, description of the project and a written cost proposal or estimate from the vendor of the improvements to be made. Verbal quotes will not be accepted. Please contact Aaron Olson at 773-4872 if you have any grant application questions.

I would again like to extend my sincere thanks to those of you who have been attentive to courthouse security issues. Improving courthouse security not only benefits those who work in such facilities, but also the many members of the public who transact business in them. I look forward to working with you in our continuing efforts to improve courthouse security.

Sincerely yours,

A handwritten signature in black ink that reads "David Gilbertson". The signature is written in a cursive style with a large initial "D" and a long horizontal stroke at the end.

David Gilbertson
Chief Justice

cc: Bob Wilcox, County Commissioners Association
Presiding Judges
Circuit Court Administrators
Gregory L. Sattizahn, State Court Administrator
Aaron Olson, Director of Budget & Finance
Kent Grode, Director of Information & Technology

YOU ROCK!

Thanks for all you do for the Club!



BOYS & GIRLS CLUB
OF YANKTON



DRUG COURT – BEADLE, BROOKINGS & CODINGTON COUNTIES

THIRD JUDICIAL CIRCUIT

Brookings County Commissioners:

Thank you all for the opportunity for the Brookings County Drug Court to present at your meeting. We hope you have gained some knowledge on our program. We are very excited that Brookings has this option for offenders and hope it will overall make our community safer! If you have any further questions or need more information, feel free to contact Courtney Eschenbaum, Drug Court Coordinator. Thanks again!

Brookings County Drug Court Team

Beadle County
455 4th Street SW
Huron, SD 57350
Phone: 605-353-8599
Fax: 605-353-7335

Brookings County
314 6th Avenue, Suite 6
Brookings, SD 57006
Phone: 605-688-6977
Fax: 605-688-6737

Codington County
14 1st Avenue, SE
Watertown, SD 57201
Phone: 605-882-5375
Fax: 605-882-5106





Courtney Eschenbaum

Drug Court Coordinator

314 6th Avenue, Suite 6
Brookings, SD 57006-2085

Phone: 605.688.6977

Fax: 605.688.6737

Courtney.Eschenbaum@ujc.state.sd.us

COURT SERVICES

THIRD JUDICIAL CIRCUIT



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 11, 2016

Nico Coetzee
Golden Dakota Farms
48188 221st Street
Elkton, SD 57026

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Coetzee:

The Department of Environment and Natural Resources (DENR) received your request to add the fields listed in the following table to your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on July 20, 2004, and permitted on September 30, 2005, (general permit # SDG-0100211). The permit was transferred to you on August 7, 2014.

Fields Being Added to NMP					
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements	
				0-2 feet	Additional
8	Moody	SE ¼, Section 12, T108N, R48W	143.5	Yes	No
14	Moody	NW ¼, Section 14, T108N, R48W	139.9	Yes	No
16	Brookings	N ½, Section 28, T109N, R48W	218.9	Yes	No
17	Moody	SE ¼, Section 7, T108N, R48W	150.0	Yes	No

We are approving the modifications and are including *Fields 8, 14, 16, and 17* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

All of the new fields will require soil tests from zero to two feet prior to manure application.

The land application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the

Nico Coetzee
Golden Dakota Farms
October 11, 2016
Page 2 of 2

land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

Two copies of the field information are being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Peter Adair, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol Crop Consulting
Moody County Commissioners
Brookings County Commissioners

Enclosures: Field List
Field Map

All fields require a zero to two foot soil test prior to manure application. The fields identified as being located over a shallow aquifer are shaded in the following tables and have additional soil testing requirements. For these fields, soil tests are required from zero to two feet and two to four feet prior to manure application. Please refer to section 1.4.4.4., beginning on page 29 of the general permit for the annual nutrient management requirements.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

Based on the initial field information submitted for the fields listed in Table 1, manure application may be based on nitrogen need as determined from the table on page 29 of the general permit. **However, before manure or wastewater can be applied to these fields, you must have a current soil test and use the table on page 29 of the permit to determine whether the field fits into a nitrogen need, phosphorus crop removal, or no application category based on the current phosphorus level of the field.**

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
1	1	Moody	NW 1/4, Section 2, T108N, R48W	80.0	77.0	Yes	No
2	2	Moody	NE 1/4, Section 3, T108N, R48W	110.7	105.7	Yes	No
3	3	Moody	NE 1/4, Section 4, T108N, R48W	134.1	129.2	Yes	No
4	4	Moody	SW 1/4, Section 4, T108N, R48W	149.4	141.4	Yes	No
5	5	Brookings	SW 1/4, Section 33, T109N, R48W	146.8	138.8	Yes	No
6	6	Moody	NW 1/4, Section 9, T108N, R48W	144.0	132.0	Yes	No
7	7	Moody	SE 1/4, Section 16, T108N, R48W	41.0	37.0	Yes	Yes
8	8	Moody	SE 1/4, Section 12, T108N, R48W	153.5	143.5	Yes	No
9	9	Moody	NE 1/4, Section 9, T108N, R48W	147.1	146.6	Yes	No
11	11	Moody	S 1/2 of the NE 1/4 and N 1/2 of the SE 1/4, Sec. 15, T108N, R48W	142.7	140.4	Yes	Yes
12	12	Moody	W 1/2, Section 3, T108N, R48W	279.9	272.1	Yes	No
13	13	Moody	SE 1/4, Section 4, T108N, R48W	140.8	137.5	Yes	No
14	14	Moody	NW 1/4, Section 14, T108N, R48W	155.9	139.9	Yes	No
15	15	Brookings	NE 1/4, Section 36, T109N, R48W	143.2	139.2	Yes	No
16	16	Brookings	N 1/2, Section 28, T109N, R48W	225.9	218.9	Yes	No
17	17	Moody	SE 1/4, Section 7, T108N, R48W	150.0	150.0	Yes	No
19	19	Brookings	NE 1/4, Section 32, T109N, R48W	153.3	153.3	Yes	No
20	20	Brookings	E 1/2, Section 33, T109N, R48W	238.0	231.0	Yes	No

Table 1 – Golden Dakota Farms Nitrogen-Based Nutrient Management Plan Fields

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
21	21	Brookings	NW ¼, Section 34, T109N, R48W	144.8	141.8	Yes	No
22	22	Brookings	SW ¼, Section 34, T109N, R48W	149.4	146.4	Yes	No
23	23	Moody	E ½ of the NE ¼, Section 16, T108N, R48W	62.7	57.7	Yes	Yes
24	24	Moody	NW ¼, Section 15, T108N, R48W	125.0	120.0	Yes	Yes
27	27	Moody	SE ¼, Section 9, T108N, R48W	132.9	124.9	Yes	No
28	28	Moody	E ½ of the SW ¼ and W ½ of the SE ¼, Sec. 16, T108N, R48W	193.5	181.5	Yes	No
30	30	Brookings	SE ¼ & E ½ of the SW ¼, Section 32, T109N, R48W	200.4	190.4	Yes	No
31	31	Brookings	SE ¼, Section 29, T109N, R48W	137.9	132.9	Yes	No
35	35	Brookings	E ½, Section 8, T108N, R48W	250.0	242.0	Yes	No
43	43	Brookings	W ½, Section 31, T109N, R47W	292.7	285.7	Yes	No
45	45	Moody	SW ¼, Section 9, T108N, R48W	129.0	121.0	Yes	No
51	51	Moody	NE ¼, Section 14, T108N, R48W	103.0	101.0	Yes	Yes
52	52	Moody	SE ¼ and N ½ of the SW ¼, Section 14, T108N, R48W	143.0	136.0	Yes	Yes
53	53	Moody	SW ¼, Section 13, T108N, R48W	117.0	113.0	Yes	Yes
56	56	Brookings	NW ¼, Section 27, T109N, R48W	145.0	145.0	Yes	No
57	57	Brookings	NE ¼, Section 27, T109N, R48W	145.0	145.0	Yes	No
58	58	Brookings	SW ¼, Section 27, T109N, R48W	138.0	138.0	Yes	No
Total Acres:				5,345.6	5,155.8		

Please note in your phosphorus-based NMP the estimated time it will take to build the listed fields up to 50 parts per million (ppm) (Olsen test) or 75 ppm (Bray-1 test) of phosphorus. You may need additional land in order to apply manure to your fields based on phosphorus crop removal at that time.

As indicated in your phosphorus-based NMP, none of the listed fields currently require manure application based on crop removal of phosphorus. If future soil tests identify fields with elevated phosphorus levels, the manure application rate must be based on phosphorus removal in the harvested portion of the crop. Manure application to these fields can be based on multi-year phosphorus crop removal, however application cannot exceed the one year nitrogen crop need and no more manure may be applied to that field again until the applied phosphorus has been removed from the field via harvest and crop removal. Please refer to the table on page 29 of the general permit for the proper manure application determination.



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 11, 2016

Sako Vandermeer
Providence Dairy
19976 476th Avenue
White, SD 57276-5332

Re: Providence Dairy Manure Management System As-Built Plans Review

Dear Mr. Vandermeer:

The Department of Environment and Natural Resources received three copies of the as-built plans for the east half of the south freestall barn and the permeability test results for the completed clay liner beneath this portion of the barn on September 30, 2016. The manure management system is located in the Southwest $\frac{1}{4}$ of Section 23, Township 112 North, Range 49 West in Brookings County, South Dakota.

Your approved manure management system is for a housed lot feeding a maximum of 2,400-head of dairy cattle consisting of 2,100-head of mature dairy cattle and 300 dairy calves with 850-head of mature dairy cattle and 300 dairy calves currently permitted. Your permitted system consists of a flume in two barns, a milk parlor, piping, diversion dikes or channels, a feed storage area, a concrete sand settling lane, a concrete sand stacking pad, a clay-lined sand/manure stacking pad, a manure pack calf barn, two settling ponds, two holding ponds, and 0.66 acres of drainage area. The pond system is designed for at least 365 days of liquid storage capacity.

You also have approved plans for the remaining unpermitted 1,250-head of mature dairy cattle, an additional freestall barn, and a second milk parlor. The department has also approved modifications to holding pond 1 which have not yet been completed.

We approved revised plans and specifications for the south freestall barn on August 8, 2016. The as-built changes consist of the following:

- Water lines enter the south freestall barn along the north side of the barn instead of the south side;
- The pump pit within the north end of the south freestall barn's reception pit will be utilized as a dry well instead of a wet well. A 12-inch steel pipe with valves was installed through the dry well which transitions to a 12-inch PVC pipe and a steel riser with a valve was also installed along the piping in the dry well; and
- Drain ports to the south freestall barn's reception pit were installed at the ends of the scrape alleys within the barn.

Sako Vandermeer
Providence Dairy
October 11, 2016
Page 2 of 2

We have reviewed and hereby conditionally approve the changes shown on the as-built plans and accept the permeability test results as meeting the requirements of the permit. Two copies of the as-built plans are being kept for our files. Please replace the appropriate pages in your plans and specifications booklet with the revised pages enclosed with this letter and add any additional pages enclosed with this letter into your plans and specifications booklet. The following requirements must be implemented.

Pump Pit

The as-built plans and specifications do not indicate if the pump installed in the pump pit uses an automatic system or will be manually operated. If the pump will be manually operated, your operation and maintenance guideline must be revised to include the operation of the pump pit. The revised operation and maintenance guideline must be signed and submitted to the department before the department can issue a Certificate of Compliance and permit coverage for the east half of the south freestall barn. **Please have your engineer submit a revised detail indicating the pump pit uses an automatic system or submit a signed, revised operation and maintenance guideline to the department within 30 days of the date of this letter.**

Barn Alley

Your engineer indicates the covered alley between the existing barns and new south barn has not yet been constructed. You must ensure cattle are moved between the barns so that manure and wastewater do not leave the manure management system. The department recommends constructing the covered alley between the barns as soon as possible.

Other Government

You are responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply. It is up to local government to enforce their local ordinances.

If you have any questions regarding the content of this letter, please feel free to contact Ben Myers, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: Brian Friedrichsen, PE, DE, Huron, SD
Brookings County Commissioners
Luke Muller, F.D.A.L.G., Watertown, SD

Enclosures



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 11, 2016

Jerrold Waldner
Red Willow Colony
20019 474th Avenue
White, SD 57276-5334

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Waldner:

The Department of Environment and Natural Resources (DENR) received your request to modify the fields listed in the following table that are in your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was conditionally approved on April 28, 2003, and permitted on March 2, 2011 (**general permit # SDG-0109129**).

The proposed modifications are identified by the CPA-7 line numbers and the tract ID's. CPA-7 *Lines 9 (T4128 F1-3B)* and *10 (T4727 F8-9B)* have been combined into *Line 10 (T4727)*, *Lines 15 (T2062-F1A)* and *16 (T3992 F1)* have been combined into *Line 16 (T3992)*, and *Line 22 (T4726 F9)* has been updated to include additional acres with a change in the field boundary.

Fields Being Modified in NMP						
Line #	Tract ID	County	Legal Description	Available Acres	Soil Sampling Requirements	
					0-2 feet	Additional
10	T4727	Brookings	SE ¼, Section 18 & NE ¼, Section 19, T112N, R49W	111.7	Yes	No
16	T3992	Brookings	SE ¼, Section 30, T112N, R49W	190.0	Yes	Yes
22	T4726	Brookings	SE ¼, Section 19, T112N, R49W	201.4	Yes	No

We are approving the modifications and are including updated *Fields 10, 16, and 22* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

Jerrold Waldner
Red Willow Colony
October 11, 2016
Page 2 of 3

You also requested to have *Field 28* added to your NMP; however, this field did not have a current soil test included for approval. **You cannot use this field for the land application of manure or wastewater until a soil test for the field has been submitted to the DENR and the field has been added to your NMP.**

After the field modification was submitted, the Feedlot Permit Program was informed the Colony is constructing a new housing area that may be located within the boundaries of one or more of the NMP fields. Additionally, the well supplying the Colony's drinking water has been determined to be a public water system by the Drinking Water Program and this well is also located near or within the boundary of another NMP field. The general permit requires public drinking water sources to have a 1,000-foot setback for manure application. **The department is requiring modified field maps to be submitted for approval that show the location of the public water supply well and setback area and the location of the new housing area.**

The land application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

Two copies of the field information are being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the

Jerrold Waldner
Red Willow Colony
October 11, 2016
Page 3 of 3

department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Dan Gerhardt, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Ted Boomsma, DEC
Brookings County Commissioners

Enclosures: Field List
Field Map



Dear Brookings
County Commissioners,

Thank you so much
for all the work you did to
replace the bridge on the highway
between Bushnell & White. It
turned out really nice & we
are thankful it is complete! Thank
you also for helping us control the dust
on our township road while we waited
for the bridge to be replaced!

You're the best!

Sincerely,
Bob + Shula Bunt