



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, November 15, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[11-01-2016 Minutes.pdf](#)
[11-08-2016 Minutes.pdf](#)
[11-10-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 11.15.16.PDF](#)
[Nov Dept of Revenue 11.09.16.PDF](#)

B. Department Head reports.

i. County Development

Documents:

[Big Sioux River Basin.pdf](#)

C. Finance Officer's report.

1. *Be it noted: Chairperson Krogman is signing a letter to the SD Department of Revenue acknowledging that the \$2.5 million Verasun TIF Bond funded in September 2005 has been paid in full as of July 8, 2015.*
2. *Be it noted:*
 - *Auditor's Account with the Treasurer*
 - *Payroll & Additive Totals*
 - *Highway Expenditure Report*
 - *Register of Deeds Statement of Fees Collected*

Documents:

[Brookings County Verasun-Valero TIF.pdf](#)
[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Action to approve the 2017 Liquor License renewals.

Documents:

[2017 Liquor Licenses.pdf](#)

B. Action to approve Agreement #16-96: a jail bed per diem contract between Brookings County and Minnehaha County from November 1, 2016 through December 31, 2017.

Documents:

[Minnehaha County Jail Letter.pdf](#)
[Minnehaha County Jail Bed Per Diem Contract.pdf](#)

C. Action to approve Agreement #16-97: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. to develop an asphalt ordinance for mill and overlay projects.

Documents:

[Banner Letter of Contract.pdf](#)

D. Action to approve Agreement #16-98: a Bridge Improvement Grant-Funding Agreement for BRF 6030(00)16-5, Brookings County, PCN 05QR.

Documents:

[Bridge Improvement Grant Letter.pdf](#)
[Bridge Improvement Grant.pdf](#)

- E. Action to approve Agreement #16-99: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-99 ROW.pdf](#)

- F. Action to approve Agreement #16-100: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-100 ROW.pdf](#)

- G. Action to approve Agreement #16-101: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-101 ROW.pdf](#)

- H. Update on Emergency Management State & Local Agreement (SLA).**

Documents:

[SLA Quarterly Activity.pdf](#)

- I. Action to approve Resolution #16-31: a Plat of Lots 6, 7, 8 in Block 1 of Pearson-Overby Addition An Addition in Government Lot 4 in Section 22-T112N-R47W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat010.pdf](#)

- J. Action to approve Resolution #16-32: a Plat of Lot 1 of Madsen Addition in the SE1/4 of Section 32-T112N-R52W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat011.pdf](#)

- K. Action to approve Resolution #16-33: a Plat of Lot 1 of Gebhart Addition, in the SE1/4 Section 11, T109N, R48W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat012.pdf](#)

- L. Action to approve Resolution #16-34: a Plat of Lot 8 of Ramlo Shores Subdivision in Government Lot 4 in Section 21-T112N-R47W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat013.pdf](#)

M. Action to approve Resolution #16-35: a resolution approving the annexation of territories by the City of Brookings.

Documents:

[Res 16-35 Annexation of Territories.pdf](#)

9. Drainage Board Meeting

A. The Board will recess as the Brookings County Board of County Commissioners and convene as the Brookings County Drainage Board, in accordance with SDCL 46A-10A-4.

Documents:

[Drainage Commission Law.pdf](#)

10. Reconvene as the Brookings County Board of County Commissioners

11. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Pennington County Policy.pdf](#)
[2017 Commission Calendar.pdf](#)
[Military Times Article.pdf](#)

12. Deputy States Attorney's Report

13. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[DENR - Crosswind Jersey.pdf](#)
[DENR - Golden Dakota Farms.pdf](#)
[DENR - Providence Dairy 10-25.pdf](#)
[DENR - Providence Dairy 10-26.pdf](#)

14. Adjournment

15. Public Notices

- *November 10, Thursday: Mayor's Awards Reception, 5:00-7:00 p.m. at Swiftel Center.*
 - *November 11, Friday: County Offices will be closed in honor of Veterans Day.*
 - *November 14, Monday: Dedication of Veterans Quilt. 1:00 p.m. Brookings City & County Government Center.*
 - *November 16, Wednesday: Sioux Valley Commissioner's Meeting (8-County), 12:00 p.m. at the First United Methodist Church in De Smet.*
 - *November 24 & 25, Thursday & Friday: County Offices will be closed in honor of the Thanksgiving Day holiday.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.