



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, November 15, 2016**
2. **Pledge of Allegiance**
3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.

4. **Approval of Agenda**
5. **Consent Agenda Items**

A. Approval of minutes.

Documents:

[11-01-2016 Minutes.pdf](#)
[11-08-2016 Minutes.pdf](#)
[11-10-2016 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of the Human Services report.

Documents:

[HHS Report.pdf](#)

6. **Routine Business**

A. Approval of claims.

Documents:

[Claims Pd 11.15.16.PDF](#)
[Nov Dept of Revenue 11.09.16.PDF](#)

B. Department Head reports.

i. County Development

Documents:

[Big Sioux River Basin.pdf](#)

C. Finance Officer's report.

1. *Be it noted: Chairperson Krogman is signing a letter to the SD Department of Revenue acknowledging that the \$2.5 million Verasun TIF Bond funded in September 2005 has been paid in full as of July 8, 2015.*
2. *Be it noted:*
 - *Auditor's Account with the Treasurer*
 - *Payroll & Additive Totals*
 - *Highway Expenditure Report*
 - *Register of Deeds Statement of Fees Collected*

Documents:

[Brookings County Verasun-Valero TIF.pdf](#)
[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Action to approve the 2017 Liquor License renewals.

Documents:

[2017 Liquor Licenses.pdf](#)

B. Action to approve Agreement #16-96: a jail bed per diem contract between Brookings County and Minnehaha County from November 1, 2016 through December 31, 2017.

Documents:

[Minnehaha County Jail Letter.pdf](#)
[Minnehaha County Jail Bed Per Diem Contract.pdf](#)

C. Action to approve Agreement #16-97: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. to develop an asphalt ordinance for mill and overlay projects.

Documents:

[Banner Letter of Contract.pdf](#)

D. Action to approve Agreement #16-98: a Bridge Improvement Grant-Funding Agreement for BRF 6030(00)16-5, Brookings County, PCN 05QR.

Documents:

[Bridge Improvement Grant Letter.pdf](#)
[Bridge Improvement Grant.pdf](#)

- E. Action to approve Agreement #16-99: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-99 ROW.pdf](#)

- F. Action to approve Agreement #16-100: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-100 ROW.pdf](#)

- G. Action to approve Agreement #16-101: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.**

Documents:

[Agr 16-101 ROW.pdf](#)

- H. Update on Emergency Management State & Local Agreement (SLA).**

Documents:

[SLA Quarterly Activity.pdf](#)

- I. Action to approve Resolution #16-31: a Plat of Lots 6, 7, 8 in Block 1 of Pearson-Overby Addition An Addition in Government Lot 4 in Section 22-T112N-R47W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat010.pdf](#)

- J. Action to approve Resolution #16-32: a Plat of Lot 1 of Madsen Addition in the SE1/4 of Section 32-T112N-R52W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat011.pdf](#)

- K. Action to approve Resolution #16-33: a Plat of Lot 1 of Gebhart Addition, in the SE1/4 Section 11, T109N, R48W of the 5th P.M., Brookings County, South Dakota.**

Documents:

[2016plat012.pdf](#)

- L. Action to approve Resolution #16-34: a Plat of Lot 8 of Ramlo Shores Subdivision in Government Lot 4 in Section 21-T112N-R47W of the 5th P.M., Brookings County, South Dakota.**

Documents:

M. Action to approve Resolution #16-35: a resolution approving the annexation of territories by the City of Brookings.

Documents:

[Res 16-35 Annexation of Territories.pdf](#)

9. Drainage Board Meeting

A. The Board will recess as the Brookings County Board of County Commissioners and convene as the Brookings County Drainage Board, in accordance with SDCL 46A-10A-4.

Documents:

[Drainage Commission Law.pdf](#)

10. Reconvene as the Brookings County Board of County Commissioners

11. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Pennington County Policy.pdf](#)
[2017 Commission Calendar.pdf](#)
[Military Times Article.pdf](#)

12. Deputy States Attorney's Report

13. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[DENR - Crosswind Jersey.pdf](#)
[DENR - Golden Dakota Farms.pdf](#)
[DENR - Providence Dairy 10-25.pdf](#)
[DENR - Providence Dairy 10-26.pdf](#)

14. Adjournment

15. Public Notices

- *November 10, Thursday: Mayor's Awards Reception, 5:00-7:00 p.m. at Swiftel Center.*
 - *November 11, Friday: County Offices will be closed in honor of Veterans Day.*
 - *November 14, Monday: Dedication of Veterans Quilt. 1:00 p.m. Brookings City & County Government Center.*
 - *November 16, Wednesday: Sioux Valley Commissioner's Meeting (8-County), 12:00 p.m. at the First United Methodist Church in De Smet.*
 - *November 24 & 25, Thursday & Friday: County Offices will be closed in honor of the Thanksgiving Day holiday.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, NOVEMBER 1, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 1, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the November 1, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Yseth, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the October 18th Commission Meeting and the minutes from the October 25, 2016 Commission Meeting.

Travel Requests: Jeff Anderson & Mike Scott to attend the 31st Annual North Regional LTAP Conference on October 18th-20th in Rapid City; Misty Moser to attend a District Meeting on November 4th in Watertown; Bart Sweebe & Manny Langstraat to attend a Mental Health First Aid Training on November 27th-December 2nd in Pierre; Michael Holzhauser to attend a SDDVA Mini Conference on December 8th in Yankton.

Personnel Action Notices: routine step increase- Sofia Camacho-Erosa to \$17.33, effective April 1, 2016; routine step increase- Gregory Enz to \$19.51, effective April 1, 2016; routine step increase- Ethan Bergt to \$17.33, effective June 1, 2016; routine step increase- Adam Lehnertz to \$17.33, effective June 1, 2016; routine step increase- Andrew Erickson to \$18.03, effective September 1, 2016; routine step increase- Kristen McCrea to \$17.33, effective October 1, 2016; routine step increase- Susan Taylor to \$16.44, effective September 1, 2016; routine step increase- Jeff Anderson to \$27.66, effective November 1, 2016; routine step increase- Jere Hieb to \$20.98, effective November 1, 2016.

Human Services Report: case #16-174 for County Burial was approved; case #16-159 for Brookings Utilities was denied; case #16-160 for County Burial was approved; case #16-167 for Brookings Utilities was denied; case #16-173 for rent was approved; case #16-175 for rent was approved; case #16-105 for Brookings Health System was approved; case #16-117 for Avera McKennan was approved; case #16-129 for Brookings Health System was approved; case #16-144 for Avera McKennan was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

Action Process Serving, Service of Summons, \$33.20; Allegra Print & Imaging, Window Envelopes, \$401.58; AMP Electric Construction, Lights & Ballast for Jail, \$280.58; Aragon, Antonio, Translation Services, \$100.00; Archeology Laboratory, Records Search, \$2,528.11; Aurora Auto Body & Glass, Tow to SF, \$875.00; Avera McKennan Hospital, COP Medical, Mental Health Hold, Inmate Medical, \$12,984.74; Avera Medical Group, Inmate Medical, \$557.60; Avera Occupational Medicine, Drug Tests, \$113.80; Badger Fire Dept, Fire Truck Funding, \$16,000.00; Banner Associates, Engineering Services, \$10,121.92; Booster Advertising Agency, Collection, \$3,209.71; Bremmon, Carmen, Translation Services, \$1,800.00; Brookings City Utilities, COP Utilities, \$122.14; Brookings Health System, ER Investigation, COP Medical, Blood Alcohol Testing, \$13,805.26; Brost, Todd, COP Rent, \$350.00; Brothers Pharmacy, Inmate Meds, \$4,299.61; Buhls of Brookings Cleaner, Rogs, Mops, \$130.20; C&R Supply Inc, Water Tank, Hoop Set, \$4,220.00; Cabana Banners, Banner for Hobo Day Parade, \$256.00; Central Business Supply, Yellow Paper- Sample Ballots, Ink, Office Supplies, \$1,275.15; Central Properties / BMO Harris, Tax Certificate, \$2,954.68; Central Properties / BMO Harris, Tax Certificate, \$3,702.19; Century Business Products, Copier Supplies, Maintenance, \$70.20; City of Brookings, Joint Bldg Costs, \$8,857.31; Civil Air Patrol Magazine, Ad in SD Wings Magazine, \$145.00; Clean Slate, Animal Control Notices, \$110.00; Compass Counseling & Assesment, Psychosexual Assessment, \$1,800.00; Donald McCarty, Court Appt Atty, \$1,688.20; DS Solutions Inc, Test Desk - Ballots, \$175.00; Eidsness Funeral Home, County Burial, \$2,781.15; Ekeren, Marv, Inv Mental Illness Hearing, \$37.50; ESEind, Inc, Repair & Maintenance for Jail, \$815.00; ESRI, Annual Renewal, \$7,450.00; Executive Mgmt Finance Office, Tech Access Fee Sept 2016, \$59.00; Fishback Ins Agency, Notary Bond, \$50.00; Fite, Pierce & Ronning Law, Court Appt Atty, \$3,155.60; Foerster Office & Supply, Yellow Paper, Kleenex, \$152.00; Forrest Holdings Inc, Tax Certificates, \$5,398.17; Gass Law, PC, Court Appt Atty, \$5,439.17; Hill, Robert, FEMA Course & IAEM Conf Travel, \$806.22; Hometown Service & Tire, LLC, Vehicle Sensor, \$59.99; Hy-Vee Food Store, Meeting Supplies, Inmate Meals, Jury Meals, \$17,178.05; Ina Group LLC, Tax Certificate, \$4,783.42; Jennifer Goldammer, Court Appt Atty, \$5,414.20; Jennifer Goldammer, Mental Health Board Time, \$427.50; Katterhagen, Mark, Inv Mental Illness Hearing, \$37.50; Kingbrook Rural Water, Water Invoice, \$33.00; Kristin A Woodall, Transcripts, \$252.20; Lewno, Lucy, Inv Mental Illness Hearing, \$217.96; Master Burn, Cleaned Shop Furnace, \$319.50; Matthew Bender, SD Court Rules, \$95.08; McGrath North Mullin & Kratz, Services through Sept 2016, \$6,433.96; MCI, Long Distance Sept/Oct, \$40.96; McKeever's Vending, Inmate Commissary, \$930.76; Medtox Laboratories, Inc, Drug Screen, \$105.00; Midwest Management/BMO Harris, Tax Certificate, \$1,324.49; Moriarty Rentals, COP Rent, \$550.00; Mr. V's Professional Body Shop, Vehicle Repair, \$536.80; NACCTFO, Dues, \$75.00; Nancy J Nelson, County Mental Health Board, Court Appt Atty, \$966.00; Newegg Business Inc, Supplies, Label Writers, \$577.91; Northwestern Energy, Natural Gas, \$29.34; Office Peeps Inc, Calculator Paper, Supplies, \$297.54; Pat Beck, Court Reporting Services, \$69.45; Patricia J Hartsel, Transcripts, \$232.80; Prairie Graphics, Sheriff's Office Pens, \$526.45; Qualified Presort Service, Work from 10/1-10/15, \$18.80; Redwood Toxicology Laboratory, 24/7 Supplies, \$3,032.18; Reed T Mahlke, Court Appt Atty, \$9,270.01; RFD Newspapers Inc, Legal Notices, Minutes, \$7,877.26; Rude's Funeral Home Inc, Coroner Services, County Burial, \$3,340.00; Sanford Health, Drug Screen, Autopsy, \$2,385.00; SD Attorney General's Office, 24/7 Fee 10/1-15/16, \$119.00; SD

Attorney General's Office, 24/7 Fees 10/1-15/16, \$2,039.00; SD Dept of Labor, Collection, \$888.35; SD Dept of Revenue, Collection, \$296.00; SD Dept of Revenue, Ethyl Alcohol Tests, \$105.00; SD Dept of Transportation, Bridge Inspections, \$2,189.53; SD Planners Association, Conference Registration, \$100.00; SD Sheriff's Association, Maintenance Fee Savin/Zuercher, \$880.00; Secretary of State, Notary Filing Fee, \$30.00; Sheraton Sioux Falls, Convention Lodging, \$83.00; Sioux Valley Cleaners Inc, Oct Janitorial WIC, \$460.00; Steven Ust, Building Inspections, \$1,300.00; Store Supply Warehouse, Hooks for Wire Grid, \$13.84; Terry D Wieczorek PC, Court Appt Atty, \$1,464.41; The Exchange, Glock Magazines, \$75.00; Thomson Reuters - West, West Info, SD Court Rules, Quinlan, \$2,058.69; Tim Hogan, Court Appt Atty, \$1,985.14; Tyler Technologies, Contract Recording Analysis, \$280.00; UPS Store, Shipping, \$23.18; Vandenberg Law, Court Appt Atty, \$1,794.00; Vantek Communications Inc, North Repeater Fee, \$100.00; Verizon Wireless, Tablet Wireless, Mobile Data, \$320.08; Walburg, Duane, Animal Control Mileage 10/1-14, \$39.90; Wallaroo Properties, Tax Certificate, \$4,278.53; Walmart Community, Investigation-Meds, Office Supplies, \$117.16; Wells Fargo, Wells Fargo CC Charges, \$1,824.16; Yankton County Sheriff, Service of Process, \$150.00; Yankton County Treasurer, MI Hearings, \$371.75

November Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Bjordal, Suzanne, \$60.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; DeJong, Darren, \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Howard, Abigail, \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher, \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Page, Zach, \$30.00; Pierce, Irene, \$45.00; Pierce, Lee Ann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

Department Head Reports

County Development Director Robert Hill said a wind energy development was granted a Conditional Use Permit, the name of the development will be Coyote Ridge.

Hill said he and Sheriff Martin Stanwick attended a Homeland Security Meeting in Mitchell. Hill participated in a conference call with the USDOT on an upcoming rules making issue and attended a First Responders meeting at the BEPC Deer Creek Station near White. Hill also attended the International Association of Emergency Managers Conference.

Hill said he, the Sheriff's Department, and SGT Pike gave a briefing to Valero staff on County level response matters. Hill also said he toured the Novita plant and attended the South Dakota Planners Association Conference in Sioux Falls.

Hill discussed upcoming dates.

Hill also discussed a building permit for a residence next to the gun club on Highway 14.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings. Holzhauser said there has been an increase in rent requests.

Finance Officer Vicki Buseth said they've been busy collecting the second half of property taxes. Buseth said 3,092 absentee ballots have been requested so far.

Buseth said a ballot scanner test will be conducted later in the morning.

Sheriff Martin Stanwick said the last couple of weeks have been busy. Stanwick said they had a health booth at First Lutheran Church and talked to people about scams. Stanwick said there is an IRS scam in the area now that, when the scammer calls, the caller identification says Brookings Police Department.

Stanwick said he attended an Active Shooter Training in Elkton. Stanwick also toured Basin Electric. Stanwick said he discussed the Jail Expansion with the Brookings Rotary Club & the Methodist Church.

Stanwick said they have 45 inmates in jail. Stanwick discussed the East Central Behavioral Meeting.

Highway Superintendent Richard Birk said he attended the open house for the Brookings Street Department Maintenance Facility.

Birk said they've finished the 468th Northern Sky Dairy project.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board recognized local veterans who served in the Korean War by dedicating Ambassador of Peace medals to each of them.

Department Head Reports Continued

Weed Supervisor Misty Moser said all of equipment has been winterized.

REGULAR BUSINESS

Motion by Miller, seconded by Yseth to approve Principal Life Insurance as the County's life insurance provider starting January 1, 2017. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Miller to approve funding for the "Christmas, Kids, and Cops" program. Commission Department Director Stacy Steffensen provided background information.

Motion amended by Pierce, seconded by Jensen to contribute \$500 to the program. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Amendment carried.

Motion by Pierce, seconded by Yseth to appoint Michael VandeWeerd to the Planning & Zoning Board representing District 2 for a 4-year term to begin January 1, 2016. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Yseth to appoint Darrell Nelson to the Planning & Zoning Board representing District 4 for a 4-year term to begin January 1, 2016. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to appoint Sheila Anderson to the Brookings Health System Board of Trustees for a 3-year term to begin January 1, 2016. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to appoint Jason Meusburger to the Housing and Redevelopment Commission for a 5-year term to begin January 1, 2016. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Yseth to appoint Randy Meyer to the Weed & Pest Board filling the position of city resident for a 3-year term to begin January 1, 2016. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to appoint Timothy Bauer to the Weed & Pest Board for a 3-year term to begin January 1, 2016.

Miller said Timothy Bauer continually goes to all of the District Meetings so they can get a grant. Pierce said the board met resident Layne Mostad and saw his farm and what he does as relates to conservation efforts. Pierce said Mostad is an expert on weed spraying, a conservationist, and would go to all of the meetings. Pierce said Bauer has done a great job on the Weed & Pest Board.

Roll call vote: Pierce “no,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Yseth to table the Extension Board Appointments until the first meeting in December.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Yseth, seconded by Miller to appoint Shafiqur Rahman to the Human Rights Commission for a 3-year term to begin January 1, 2016.

Pierce said they often have no applicants for volunteer board appointments and is concerned with the board only looking at re-appointing people because they don't want to hurt someone's feelings. She said they don't get new ideas or new energy if they don't look at involving more people throughout county government. Miller said it is a slap in the face not to re-appoint the people who want to serve again. Pierce said she has nothing against the incumbent.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “no,” Yseth “aye,” Krogman “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen discussed the employee calendar with the board. Steffensen also discussed upcoming dates with the board.

Chief Deputy States Attorney Abigail Howard discussed the ECBH Quarterly Stakeholder Meeting. Howard said a needs assessment for mental health may be the first step.

Howard said they continue to work on ordinances.

Howard said she and Judge Giles were nominated for the Albert Einstein Outstanding Drug Court Team Member award.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the City Work Session on Mental Health; toured Novita; attended the Lake Park Sub-Committee Meeting; attended the Think Local Showcase; attended the Hobo Day Parade; attended the Planning Conference; toured the City Planning & Zoning building in Sioux Falls; attended the ribbon cutting for the City Highway Shop; and attended the City/County Health Fair.

Commissioner Jensen attended and discussed the BATA Meeting; attended the E-911 Meeting; attended the Think Local Showcase; attended the Hobo Day Parade; attended the Extension Board Meeting; attended the Executive Session; attended the Planning & Zoning Session in Sioux Falls; and attended the City/County Health Fair.

Commissioner Miller attended the City Work Session on Mental Health; toured Novita; attended the Think Local Showcase; attended the President's Breakfast; attended the Hobo Day Parade; attended the Extension Board Meeting; attended the Executive Session; attended the Planning & Zoning Session in Sioux Falls; and attended the City/County Health Fair.

Commissioner Yseth attended the City Work Session on Mental Health; toured Novita; attended a Growth Partnership Meeting; attended the Hobo Day Parade; attended the Executive Session; attended a meeting on Economic Development; attended a Hospital Board Meeting.

Commissioner Krogman attended the E-911 Meeting; attended a Housing Board Meeting; attended the Brookings Affordable Task Force Meeting; attended the Think Local Showcase; and attended the Hobo Day Parade.

EXECUTIVE SESSION

Motion by Miller, seconded by Jensen to enter into Executive Session at 10:35 a.m., in accordance with SDCL 1-25-2(4),(1), contract negotiations and personnel. Motion carried. The board came out of Executive Session at 11:18 a.m. No action was taken.

Chairperson Krogman declared a recess until 1:00 p.m.

EXECUTIVE SESSION

The board entered into Executive Session at 1:00 p.m., in accordance with SDCL 1-25-2(1), personnel. The board came out of Executive Session at 4:11 p.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, November 15, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

Published once at the approximate cost of_____.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, NOVEMBER 8, 2016

The Brookings County Board of County Commissioners met in special session at the Outdoor Adventure Center on Tuesday, November 8, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

APPROVAL OF AGENDA

The agenda for the November 8, 2016 Commission Meeting was approved without objection.

EXECUTIVE SESSION

Motion by Pierce, seconded by Jensen to enter into Executive Session at 1:00 p.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 2:10 p.m. No action was taken.

TOUR

The board took a bus tour around the county to look at several bridges, as well as the new county highway shop in Sinai.

ADJOURNMENT

Motion by Pierce, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, November 15, 2016 at 8:30 a.m.

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Jenna Peterson
Finance Assistant II
Brookings County

BROOKINGS COUNTY COMMISSION MEETING

THURSDAY, NOVEMBER 10, 2016

The Brookings County Board of County Commissioners met in special session on Thursday, November 10, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the November 10, 2016 Commission Meeting was approved without objection.

REGULAR BUSINESS

The board canvassed votes from the November 8, 2016 General Election.

EXECUTIVE SESSION

Motion by Miller, seconded by Jensen to enter into Executive Session at 8:58 a.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 12:06 p.m. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Yseth to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, November 15, 2016 at 8:30 a.m.

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Jenna Peterson
Finance Assistant II
Brookings County

Travel/Education Request Form

Name(s) Nick Norgaard

Department Highway Position

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
Nov. 9-10, 2016			Pierre

Reason for Travel:

Safety & Loss Conference

Passengers:

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
382 Miles \$ 0.42 /mile = \$ 160.44

•Meals: 1 Breakfast @ \$ 6.00 = \$ 6.00
2 Lunch @ \$ 11.00 = \$ 22.00
1 Dinner @ \$ 15.00 = \$ 15.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list = \$

•Lodging: 1 Estimated number of days/nights = \$ 100.00

•Registration: \$65 Estimated Cost = \$ 65.00

Total Cost Estimate = \$ 368.44

•Department Head designated mileage rate: \$ /mile

•A travel advance form is attached to this request Yes No


 Department Head Signature

11-03-16
 Date

2ND JOINT SD RISK & SAFETY CONFERENCE

Ramkota River Center, Pierre, SD

November 9 & 10, 2016

Nov. 9 - Registration Opens at 11:00 AM - Opening Remarks begin at 12:30 PM - Social Hour - 5:30 PM - Banquet at 6:30 PM - 9:00 PM

Nov. 10 - Breakfast at 7:00 AM - 1st Session at 8:00 AM - Closing Remarks at 12:00 Noon

"RISK MANAGEMENT: TAKING IT TO THE NEXT LEVEL!"

Sponsored by:

State of South Dakota Office of Risk Management

South Dakota Public Assurance Alliance - SDML Workers' Compensation Fund

Claims Associates, Inc./Insurance Benefits, Inc./ Safety Benefits, Inc.

CONFERENCE TOPICS & SPEAKERS

♦ "Getting Your Safety Performance to the Next Level" - Bob McCall, President, Inspire High Performance - Opening General Session - Day 1 - 1:00 - 2:15 PM	♦ "Fighting the Invisible Dragons" - Danielle Crough & John Beranek - Silverstone Group - Opening General Session - Day 2 - 8:00 - 9:30 AM
♦ "Marijuana: High Time for Discussion" - Don Marose, CD Training Consultants - Breakout Session - Day 1 - 2:30 - 3:30 PM	♦ "Telematics: Accelerating Your Fleet's Safety and Efficiency" - Kevin O'Sadnick, Risk Manager, Safety National - Breakout Session Day 2 - 9:45 - 10:45 AM
♦ "Workers' Compensation Questions & Answers" - Brad Wilson - SDML Workers' Compensation Fund Breakout Session - Day 1 - 2:30 - 3:30 PM	♦ "Taking Distracted Driving by Storm - Don Marose, President, CD Training Consultants - Breakout Session - Day 2 - 9:45 - 10:45 AM
♦ "Risk Royale! Test Your Knowledge of Liability Risks & Solutions" offered by PEPL & SDPAA - Claims Associates Staff - Breakout Session - Day 1 - 2:30 - 3:30 PM	♦ "Methamphetamine One Pot Labs: What You Need to Know to Recognize the Dangers - Justin Pederson, SD National Guard & Buckley Wright - DCI - FBI Task Force Breakout Session - Day 2 - 9:45 - 10:45 AM
♦ "Cyber Attacks & Defenses" - Josh Pauli, Ph.D - Director of Cyclops Lab - Dakota State University- Breakout Session - Day 1 2:30 - 3:30 PM	♦ "Dealing with Threats & Hostile People in Today's Workplace" - Trooper John Peary, SD Highway Patrol - Breakout Session Day 2 - 9:45 - 10:45 AM
♦ "Mock Trial" - Rob Anderson & Stephanie Pochop - General Session #2 - Day 1 - 3:50 - 4:50 PM	♦ "Vision Mindset Grit - Stand Up to Your Challenges" - Scott Burrows - Closing General Session - Day 2 11:00 - 12:00 Noon

CONFERENCE REGISTRATION*

Before November 4th

Amount

SDPAA &/or SDML WC

\$10.00 Late Charge after 11/4/2016
No cancellations after 11/4/16

Fund Members

\$65.00

\$ _____

Non-Pool Members

\$90.00

\$ _____

***IF YOU REGISTER THREE,
THE FOURTH IS FREE!**

***Banquet & Breakfast included in
Registration Fee**

TOTAL REMITTANCE

\$ _____

IMPORTANT NOTES:

- To qualify for the 2017 Silver and Gold Levels Safety Awards **you must** have someone attend the 2016 Conference
- **Motel Information:** Ramkota Hotel - 920 W. Sioux Avenue (605) 224-6877.

REGISTRATION	Name: _____ Title: _____ Entity/ Employer: _____ _____ City/County: _____ Telephone #: _____ <p style="text-align: center; font-size: 0.8em;">(Attach sheet for additional names)</p>
	REGISTER By Phone: Contact Janet at: (888) 313-0839 By Mail: Safety Benefits, Inc., 4901 Isabel Place, Suite 120, Sioux Falls, SD 57108 By E-mail: jsporrer@safety-benefits.com Make Checks Payable to Safety Benefits, Inc.

For Commission Use Only

Date Submitted to Board of County Commissioners: November 15, 2016

Reference #: 16-176

Request: Rent

Amount: \$ 530.00

Recommendation of County Assistance Officer: Approved - One time - One month past due rent - \$530.00

Reference #: 16-179

Request: Rent

Amount: \$ 738.00

Recommendation of County Assistance Officer: Approve - One time - Partial payment of rent - \$650.00

Reference #: 16-180

Request: Rent

Amount: \$ 625.00

Recommendation of County Assistance Officer: Approved - One time - One month past due rent - \$625.00

Reference #: 16-183

Request: Cobra - Insurance premiums

Amount: \$ 346.56

Recommendation of County Assistance Officer: Approved 9 weeks Insurance premiums @ \$38.51 - \$346.56

Reference #:

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089333	101-4-111-4250	COPIER CONTRACT & IT FEES		288.89
01-10371	BROOKINGS REGISTER	I-201611089360	101-4-111-4230	COMMISSION MINUTES		376.85
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089367	101-4-111-4260	ENVELOPES, CALCULATOR, BINDER		156.17
01-19171	KINGSBURY COUNTY	I-201611089432	101-4-111-4270	8 COUNTY MTG REGISTRATION		33.00
01-21995	CHRISTMAS KIDS & COPS	I-201611089376	101-4-111-4231	DONATION		500.00
DEPARTMENT 111 COMMISSIONERS					TOTAL:	1,354.91

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-201611089360	101-4-120-4230	ELECTION PUBLISHING		1,790.76
01-12261	OFFICE PEEPS INC	I-201611089468	101-4-120-4260	ENVELOPE MOISTENER		22.45
DEPARTMENT 120 ELECTIONS					TOTAL:	1,813.21

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-201611099527	101-4-130-4230	OCTOBER BLOOD ALCOHOL TESTING		5,256.00
01-11300	PATRICIA J HARTSEL	I-201611089415	101-4-130-4226	TRANSCRIPTS XXXX		44.20
01-11300	PATRICIA J HARTSEL	I-201611089416	101-4-130-4226	TRANSCRIPTS XXXX		112.20
01-11300	PATRICIA J HARTSEL	I-201611089417	101-4-130-4226	TRANSCRIPT XXXX		54.40
01-11300	PATRICIA J HARTSEL	I-201611089418	101-4-130-4226	TRANSCRIPTS XXXX		13.20
01-11300	PATRICIA J HARTSEL	I-201611089419	101-4-130-4226	TRANSCRIPTS XXXX		64.60
01-11300	PATRICIA J HARTSEL	I-201611089420	101-4-130-4226	TRANSCRIPTS XXXX		30.60
01-11300	PATRICIA J HARTSEL	I-201611089421	101-4-130-4226	TRANSCRIPTS XXXX		30.60
01-12179	NANCY J NELSON	I-201611089461	101-4-130-4222	CAA XXXX		853.76
01-12179	NANCY J NELSON	I-201611089462	101-4-130-4222	CAA XXXX		510.60
01-12179	NANCY J NELSON	I-201611099525	101-4-130-4222	CAA XXXX		352.36
01-12179	NANCY J NELSON	I-201611099526	101-4-130-4222	CAA XXXX		1,393.80
01-13262	VANDENBERG LAW	I-201611099511	101-4-130-4222	CAA XXXX		529.00
01-13262	VANDENBERG LAW	I-201611099512	101-4-130-4222	CAA XXXX		483.00
01-15214	JAMES SELLECK	I-201611099522	101-4-130-4280	JUROR FEES		50.84
01-15220	RICKY L SONNENBURG	I-201611099523	101-4-130-4280	JUROR FEES		50.84
01-15800	DAVID JOHNSON	I-201611099520	101-4-130-4280	JUROR FEES		55.04
01-19694	REED T MAHLKE	I-201611089448	101-4-130-4222	CAA XXXX		1,398.40
01-20161	MILDRED FURNEY	I-201611099519	101-4-130-4280	JUROR FEES		79.40
01-20985	FITE, PIERCE & RONNING	I-201611089398	101-4-130-4222	CAA XXXX		901.60
01-20985	FITE, PIERCE & RONNING	I-201611089399	101-4-130-4222	CAA XXXX		1,858.40
01-20985	FITE, PIERCE & RONNING	I-201611089400	101-4-130-4222	CAA XXXX		1,512.80
01-21774	KRUMM, DENNIS	I-201611089433	101-4-130-4280	REPLACE CK113579		19.62
01-21855	DALE DESMET	I-201611099518	101-4-130-4280	JUROR FEES		51.68
01-21860	ALAN MERGEN	I-201611099521	101-4-130-4280	JUROR FEES		52.52
01-21863	EDWARD WALDNER	I-201611099524	101-4-130-4280	JUROR FEES		53.36
01-21987	STUEFEN, ERIC	I-201611099500	101-4-130-4280	REPLACE CK114839		26.80
01-22039	JENNIFER GOLDAMMER	I-201611089408	101-4-130-4223	CAA XXXX		768.20
01-22039	JENNIFER GOLDAMMER	I-201611089409	101-4-130-4223	CAA XXXX		791.20
01-22039	JENNIFER GOLDAMMER	I-201611089410	101-4-130-4222	CAA XXXX		1,991.80

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 19,390.82

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089334	101-4-143-4250	COPIER MAINTENANCE		233.17
01-10371	BROOKINGS REGISTER	I-201611089360	101-4-143-4230	PROPERTY TAX NOTICE		238.00
01-10541	CENTURY BUSINESS PRODUC	I-201611089372	101-4-143-4250	COPIER MAINTENANCE		174.72
01-12261	OFFICE PEEPS INC	I-201611089469	101-4-143-4260	CALCULATOR & PAPER		440.12
01-13185	TOWN & COUNTRY SHOPPER	I-201611099506	101-4-143-4230	TAX NOTICE PUBLICATION		84.00
01-13328	WALMART COMMUNITY	I-201611099514	101-4-143-4260	OFFICE SUPPLIES, TOTES		38.64
01-19171	KINGSBURY COUNTY	I-201611089432	101-4-143-4270	8 COUNTY MTG REGISTRATION		22.00
01-22145	BRENDA K COLOMBE	I-201611089379	101-4-143-4220	CONTRACT SERVICES, OCTOBER		1,000.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	2,230.65

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-19603	MEDIACOM LLC	I-201611089454	101-4-151-4260	LAW LIBRARY INTERNET-NOV		75.90
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	75.90

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201611089353	101-4-161-4280	PHONE SERVICE		1,100.65
01-10354	BROOKINGS CITY UTILITIE	I-201611089356	101-4-161-4280	UTILITIES		1,479.50
01-10354	BROOKINGS CITY UTILITIE	I-201611089356	101-4-161-4282	UTILITIES		55.01
01-10354	BROOKINGS CITY UTILITIE	I-201611089356	101-4-161-4283	UTILITIES		179.88
01-10792	DEN-WIL INC	I-201611089390	101-4-161-4241	MONTHLY RENT, GARBAGE, LAWN		1,846.84
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-161-4267	TRAVEL, FUEL, REPAIRS, MAILIN		17.26
01-11878	M&T FIRE & SAFETY INC	I-201611089444	101-4-161-4243	FIRST AID REFILLS		41.00
01-12503	QUALIFIED PRESORT SERVI	I-201611089478	101-4-161-4267	WORK FROM 10/16-10/31		24.95
01-12515	RAZOR'S EDGE LAWN CARE	I-201611089479	101-4-161-4250	MOWING, LEAVES, FALL CLEANUP		1,300.00
01-13254	UPS STORE	I-201611099508	101-4-161-4267	6A28 RADAR RECORDER		39.37
01-20763	MAILFINANCE	I-201611089449	101-4-161-4267	POSTAGE MACHINE LEAS 12/1-2/2		1,310.37
01-21623	GUARANTEE ROOFING & SHE	I-201611089412	101-4-161-4250	COURTHOUSE ROOF REPAIR		277.82
01-22150	INTERSTATE ALL BATTERY	I-201611089427	101-4-161-4250	12V BATTERIES		50.40
01-22150	INTERSTATE ALL BATTERY	I-201611089427	101-4-161-4243	12V BATTERIES		102.00

DEPARTMENT 161 COUNTY BUILDING TOTAL: 7,825.05

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089336	101-4-162-4260	COPIER MAINTENANCE CONTRACT		87.57
01-11803	CHRISTOPHER LILLA	I-201611089437	101-4-162-4270	FUEL REIMBURSEMENT BRD MTG		22.36
01-11863	MCLEOD'S PRINTING & OFF	I-201611089453	101-4-162-4260	ASSESSMENT NOTICE ENVELOPES		319.80
01-11878	M&T FIRE & SAFETY INC	I-201611089446	101-4-162-4260	FIRST AID SUPPLIES		24.00
01-12261	OFFICE PEEPS INC	I-201611089467	101-4-162-4260	PENS		6.12
01-20016	HOMETOWN SERVICE & TIRE	I-201611089425	101-4-162-4250	TIRES FOR WHITE DURANGO		556.47
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						1,016.32

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089335	101-4-163-4250	COPIER CONTRACT		60.41
01-13328	WALMART COMMUNITY	I-201611099514	101-4-163-4260	OFFICE SUPPLIES, TOTES		29.22
01-19171	KINGSBURY COUNTY	I-201611089432	101-4-163-4270	8 COUNTY MTG REGISTRATION		11.00
DEPARTMENT 163 REGISTER OF DEEDS TOTAL:						100.63

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 167 TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089333	101-4-167-4250	COPIER CONTRACT & IT FEES		54.73
01-21882	CORBEL SOLUTIONS, LLC	I-201611089383	101-4-167-4221	12GB 1 PORT INT SAS CONTROLLE		624.05
01-22008	NEWEGG BUSINESS INC	I-201611089463	101-4-167-4260	ACTUAL DUPLEX		249.99
DEPARTMENT 167 TECHNOLOGY					TOTAL:	928.77

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 168 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089333	101-4-168-4250	COPIER CONTRACT & IT FEES		57.78
DEPARTMENT 168 HUMAN RESOURCES					TOTAL:	57.78

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201611089354	101-4-211-4280	PHONE, ALARMS		443.18
01-10371	BROOKINGS REGISTER	I-201611089358	101-4-211-4230	DOMESTIC ABUSE AD		30.00
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089370	101-4-211-4261	SUPPLIES		47.26
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089370	101-4-211-4260	SUPPLIES		44.85
01-10541	CENTURY BUSINESS PRODUC	I-201611089373	101-4-211-4250	COPIER CONTRACT		289.57
01-10564	CHIEF/LAW ENFORCEMENT S	I-201611089375	101-4-211-4260	RIOT GEAR		363.78
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-211-4265	TRAVEL, FUEL, REPAIRS, MAILIN		49.47
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-211-4250	TRAVEL, FUEL, REPAIRS, MAILIN		49.30
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-211-4270	TRAVEL, FUEL, REPAIRS, MAILIN		594.12
01-11403	HOMESTEAD DO-IT CENTER	I-201611089424	101-4-211-4260	DEPUTY SUPPLIES		122.98
01-11719	L&L AUTO & TRUCK PARTS	I-201611089435	101-4-211-4260	BATTERIES, BOOSTER PACK		262.56
01-18134	WALBURG, DUANE	I-201611099513	101-4-211-4221	ANIMAL CONTROL MILEAGE		81.90
01-19095	MR. V'S PROFESSIONAL BO	I-201611089459	101-4-211-4250	VEHICLE REPAIR		1,000.00
01-19104	TASER INTERNATIONAL	I-201611099504	101-4-211-4260	6A3 TASER CABLE		51.81
01-21166	CENTURY LINK	I-201611089374	101-4-211-4280	LONG DISTANCE PHONE		133.66
01-21427	JAMAR TECHNOLOGIES INC	I-201611089428	101-4-211-4250	6A28 RADAR SERVICING		110.07
01-21901	AMP ELECTRIC CONSTRUCTI	I-201611089339	101-4-211-4250	REPAIR LIGHT ON BLDG		365.06
01-22125	ZACH PAGE	I-201611089470	101-4-211-4265	FUEL REIMBURSEMENT		107.95
01-22153	PERFORMANCE TOWING	I-201611089472	101-4-211-4220	XXXX TOW		178.92

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 4,326.44

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201611089355	101-4-212-4280	COMMERCIAL UTILITIES		2,063.79
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089370	101-4-212-4260	SUPPLIES		11.00
01-10541	CENTURY BUSINESS PRODUC	I-201611089373	101-4-212-4250	COPIER CONTRACT		184.79
01-10670	COOK'S WASTEPAPER & REC	I-201611089380	101-4-212-4280	COMMERCIAL SERVICE		182.28
01-10684	COURTESY PLUMBING INC	I-201611089384	101-4-212-4250	CLEAN KITCHEN SINK IN WR AREA		154.28
01-10781	DEJONG, DARREN J.	I-201611089389	101-4-212-4270	PER DIEM, DRUG COURT CONF		96.00
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-212-4260	TRAVEL, FUEL, REPAIRS, MAILIN		277.97
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-212-4265	TRAVEL, FUEL, REPAIRS, MAILIN		46.16
01-11210	GRAYBAR ELECTRIC CO INC	I-201611089411	101-4-212-4260	BULBS		63.94
01-11855	MCKEEVER'S VENDING	I-201611089452	101-4-212-4260	INMATE COMMISSARY		575.52
01-11878	M&T FIRE & SAFETY INC	I-201611089443	101-4-212-4260	FIRST AID SUPPLIES		318.50
01-12666	RUNNING'S SUPPLY INC	I-201611089485	101-4-212-4260	JAIL SUPPLIES		55.81
01-20201	WESTERN DETENTION	I-201611099515	101-4-212-4260	MOTOR FOR JAIL SLIDING DOOR		1,819.07
01-21009	GENGLER, MICHAEL	I-201611089406	101-4-212-4270	PER DIEM INTERVIEW & INTERROG		30.00
01-21803	BUHLS OF BROOKINGS CLEA	I-201611089363	101-4-212-4250	RUGS, MOPS		58.60
01-22002	PROCHEM DYNAMICS LLC	I-201611089476	101-4-212-4260	JAIL SUPPLIES		638.50
01-22067	TONIA THORNTON	I-201611099505	101-4-212-4260	REPLACE CK116277		54.99
01-22148	SUZANNE BJORDAL	I-201611089345	101-4-212-4260	BRIEFCASE & CALENDAR		67.46

DEPARTMENT 212 COUNTY JAIL TOTAL: 6,698.66

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11038	FIRST BANK & TRUST	I-201611089397	101-4-213-4270	TRAVEL, FUEL, REPAIRS, MAILIN		20.00
01-22019	HIEB, RICHARD	I-201611089423	101-4-213-4220	ATTEND CORONER TRAINING		250.00
DEPARTMENT 213 CORONER					TOTAL:	270.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 214 JUVENILE DETENTION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12037	MINNEHAHA COUNTY JDC	I-201611089458	101-4-214-4291	JDC COSTS INV#4272A		8,200.00
DEPARTMENT 214 JUVENILE DETENTION					TOTAL:	8,200.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 221 FIRE DEPARTMENT TRUST

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-16780	SINAI FIRE & RESCUE	I-201611099494	101-4-221-4291	1995 KENWORTH TRUCK		22,000.00
DEPARTMENT 221 FIRE DEPARTMENT TRUST TOTAL:						22,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089333	101-4-411-4270	COPIER CONTRACT & IT FEES		19.26
01-10754	DAKOTALAND ENTERPRISES	I-201611089386	101-4-411-4251	COP RENT XXXX		625.00
01-11349	HERITAGE ESTATES LDP	I-201611089422	101-4-411-4251	COP RENT XXXX		650.00
01-12984	SOUTHLAND COURT APARTME	I-201611099497	101-4-411-4251	COP RENT XXXX		530.00
01-20976	EMMETT, JOSHUA	I-201611089395	101-4-411-4251	REPLACE CK114559, COP RENT		395.00
01-22152	AM & S TRUCKS	I-201611089340	101-4-411-4222	COP INSURANCE PREM XXXX		346.59
DEPARTMENT 411 WELFARE					TOTAL:	2,565.85

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10920	EKEREN, MARV	I-201611089394	101-4-441-4220	INV MI HEARING XXXX		6.00
01-11536	JAMES & LARSON LAW	I-201611089429	101-4-441-4290	CAA INV MI XXXX		190.00
01-11788	LEWIS & CLARK BEHAVIORA	I-201611089436	101-4-441-4220	BMI INTAKES		800.00
01-13441	YANKTON COUNTY SHERIFF	I-201611099517	101-4-441-4270	SERVICE OF PROCESS XXXX		50.00
01-20920	LEWNO, LUCY	I-201611089438	101-4-441-4220	INV MI HEARING XXXX		102.25
01-21518	DEN HERDER LAW OFFICE,	I-201611089388	101-4-441-4290	CAA INV MI XXXX		131.25
01-21605	KATTERHAGEN, MARK	I-201611089430	101-4-441-4220	INV MI HEARING XXXX		6.00
01-21627	KCH LAW	I-201611089431	101-4-441-4290	CAA INV MI XXXX		253.58
DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL:						1,539.08

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 511 PUBLIC LIBRARIES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10807	DEUBROOK COMMUNITY LIBR I-201611089393		101-4-511-4291	YEARLY FUNDING		2,750.00
DEPARTMENT 511 PUBLIC LIBRARIES					TOTAL:	2,750.00

VENDOR SET: 01 Brookings County
 PACKET: 01629 Claims Paid 11.15.16
 FUND : 101 GENERAL FUND
 DEPARTMENT: 611 COUNTY EXTENSION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201611089349	101-4-611-4280	MONTHLY PHONE SERVICE		230.29
01-10354	BROOKINGS CITY UTILITIE	I-201611089356	101-4-611-4280	UTILITIES		583.32
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089369	101-4-611-4260	HAND TRUCK, DESK PAD		144.49
01-10541	CENTURY BUSINESS PRODUC	I-201611089371	101-4-611-4250	COPIER CONTRACT		26.03
01-10670	COOK'S WASTEPAPER & REC	I-201611089382	101-4-611-4280	NOV 2016 SERVICE		63.32
01-12145	NATIONAL 4-H COUNCIL -	I-201611089460	101-4-611-4292	50 SMALL MTG FOLDERS, MEDALS		281.01
01-12332	PARMELY, RONNY	I-201611089471	101-4-611-4270	EXTENSION BRD MILEAGE 10/24		8.40
01-12666	RUNNING'S SUPPLY INC	I-201611089484	101-4-611-4260	CABLE TIES, STEP STOOL		87.95
01-13120	SWIFTEL CENTER	I-201611099503	101-4-611-4293	NOV FACILITY MAINTENANCE		1,577.00
01-17856	DUPRAZ, ANDY	I-201611089392	101-4-611-4270	EXTENSION BRD MTG MILEAGE10/2		4.20
01-19152	DAKOTA DATA SHRED	I-201611089385	101-4-611-4280	EQUIPMENT RENTAL 10/1-12/31/1		15.00
01-19277	ALLEGRA PRINT & IMAGING	I-201611089338	101-4-611-4230	10 ENLARGED POSTERS		50.91
01-21144	JENNIFER PICKARD	I-201611089475	101-4-611-4270	EXTENSION BOARD MILEAGE 10/24		9.24
01-21153	FORD, DEB	I-201611089403	101-4-611-4270	EXTENSION BRD MILEAGE 10/24		16.80
01-21803	BUHLS OF BROOKINGS CLEA	I-201611089362	101-4-611-4250	RUG RENTAL SERVICE		35.80
01-22059	PROFORMA	I-201611089477	101-4-611-4294	PENS, MINTS		2,160.00
01-22059	PROFORMA	I-201611089477	101-4-611-4260	PENS, MINTS		872.35
01-22154	RIVER CITY SUPPLY LLC	I-201611089481	101-4-611-4292	WET WIPES, CARD SLEEVES		183.50

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 6,349.61

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-201611089350	101-4-615-4280	PHONE/INTERNET SERVICE		74.09
01-10354	BROOKINGS CITY UTILITIE	I-201611089352	101-4-615-4280	WATER FOR TRUCK SHED		289.34
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089368	101-4-615-4260	OFFICE SUPPLIES		44.64
01-11878	M&T FIRE & SAFETY INC	I-201611089445	101-4-615-4250	WARNING BEACON AMBER LIGHT		65.00
01-12236	NORTHWESTERN ENERGY	I-201611089464	101-4-615-4280	TRUCK SHED HEAT		10.58
01-12666	RUNNING'S SUPPLY INC	I-201611089482	101-4-615-4260	SUPPLIES		51.13
01-13065	STERLING TOWNSHIP	I-201611099499	101-4-615-4260	GOPHER BOUNTY PROGRAM @4		6.00
01-13089	STURDEVANT'S AUTO PARTS	I-201611099502	101-4-615-4250	SHOP SUPPLIES		108.74
01-20308	BAUER, TIM	I-201611089343	101-4-615-4270	NOV 4TH WEED & PEST MTG MILEA		9.24
DEPARTMENT 615 WEED CONTROL					TOTAL:	658.76

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089333	101-4-711-4250	COPIER CONTRACT & IT FEES		19.26
01-10371	BROOKINGS REGISTER	I-201611089359	101-4-711-4230	PUBLIC HEARING NOTICE		42.37
01-20008	BUFFALO RIDGE NEWSPAPER	I-201611089361	101-4-711-4230	PUBLIC NOTICE		55.90
01-21502	STEVEN UST	I-201611099509	101-4-711-4221	BUILDING INSPECTIONS		1,000.00
01-21502	STEVEN UST	I-201611099510	101-4-711-4221	BUILDING INSPECTIONS		800.00

DEPARTMENT 711 PLANNING & ZONING TOTAL: 1,917.53

FUND 101 GENERAL FUND TOTAL: 92,069.97

VENDOR SET: 01 Brookings County
 PACKET: 01629 Claims Paid 11.15.16
 FUND : 201 ROAD & BRIDGE FUND
 DEPARTMENT: 311 HIGHWAY ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID
 BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-201611089332	201-4-311-4250	COPIER MAINTENANCE CONTRACT		54.05
01-10047	AGFIRST FARMERS COOP	I-201611089337	201-4-311-4260	DUST MASKS, LP TANK WHITE SHO		36.00
01-10047	AGFIRST FARMERS COOP	I-201611089337	201-4-311-4250	DUST MASKS, LP TANK WHITE SHO		317.00
01-10159	AUTO BODY SPECIALISTS	I-201611089341	201-4-311-4260	SHOP SUPPLIES, PAINT, UNDERCO		188.80
01-10204	BANNER ASSOCIATES	I-201611089342	201-4-311-4220	STUDY & BRIDGE REPLACEMENT		12,865.60
01-10303	BOYER TRUCKS	I-201611089347	201-4-311-4260	CLAMP 0591		21.11
01-10307	BOWES CONSTRUCTION	I-201611089346	201-4-311-4260	GRAVEL, ASPHALT PICK UP, PATC		81,078.63
01-10307	BOWES CONSTRUCTION	I-201611089346	201-4-311-4250	GRAVEL, ASPHALT PICK UP, PATC		90,650.42
01-10354	BROOKINGS CITY UTILITIE	I-201611089351	201-4-311-4280	UTILITIES		735.74
01-10457	BUTLER MACHINERY CO	I-201611089364	201-4-311-4260	FILTERS, PARTS, OIL		946.93
01-10508	CARQUEST AUTO	I-201611089365	201-4-311-4260	ANTIFREEZE, SILICON FOR SHOP		109.25
01-10536	CENTRAL BUSINESS SUPPLY	I-201611089366	201-4-311-4260	DIVIDERS, COPY PAPER, PLANNER		72.76
01-10670	COOK'S WASTEPAPER & REC	I-201611089381	201-4-311-4250	COMMERCIAL SERVICE		136.58
01-10776	DEBEEER SMALL ENGINE	I-201611089387	201-4-311-4260	HANDLE AND PULL ROAP 3215		10.08
01-10799	SD DEPT OF TRANSPORTATI	I-201611099492	201-4-311-4250	STRIPING		64,360.92
01-11016	FASTENAL COMPANY	I-201611089396	201-4-311-4260	MISC NUTS & BOLTS FOR SHOP		11.51
01-11078	FOERSTER OFFICE & SUPPL	I-201611089401	201-4-311-4260	JANITOR SUPPLIES		142.55
01-11125	G&K SERVICES	I-201611089405	201-4-311-4250	LAUNDRY SERVICES		342.68
01-11177	GEOTEK ENGINEERING INC	I-201611089407	201-4-311-4220	TESTING		701.00
01-11719	L&L AUTO & TRUCK PARTS	I-201611089434	201-4-311-4260	SHOP SUPPLIES, PARTS		974.70
01-11800	LIGHT & SIREN	I-201611089439	201-4-311-4260	LIGHT BAR AND LIGHTS		2,098.69
01-11815	LOCATORS & SUPPLIES	I-201611089440	201-4-311-4260	JACKETS, SWEATSHIRTS		1,061.11
01-11831	LUDWIG CONCRETE CONSTRU	I-201611089441	201-4-311-4250	CONCRETE LABOR		8,867.36
01-11842	LYLE SIGNS INC	I-201611089442	201-4-311-4260	ADDRESS SIGNS		173.24
01-11884	MACKSTEEL	I-201611089447	201-4-311-4260	STEEL TO FIX DUMP BODY		379.76
01-11909	MARTIN'S INC	I-201611099529	201-4-311-4265	BRUCE DYED DIESEL		973.86
01-11920	MASTER BLASTER INC	I-201611089451	201-4-311-4250	SERVICE PRESSURE WASHER		57.49
01-11986	MID-AMERICAN RESEARCH C	I-201611089455	201-4-311-4260	BREAK-A-WAY PENETRATING OIL		67.73
01-12018	MILLER, DENNIS	I-201611089457	201-4-311-4260	BOOT ALLOWANCE		100.00
01-12236	NORTHWESTERN ENERGY	I-201611089466	201-4-311-4280	HWY & TRUCK SHOP		48.98
01-12386	PHEASANTLAND INDUSTRIES	I-201611089474	201-4-311-4260	SAFETY CLOTHING		617.83
01-12666	RUNNING'S SUPPLY INC	I-201611089483	201-4-311-4260	CLAMP GROUND SHOP		38.77
01-12776	SD FEDERAL PROP. AGENCY	I-201611089488	201-4-311-4260	TRUCK UTILITY BOX & TOOLS		37.00
01-12776	SD FEDERAL PROP. AGENCY	I-201611089488	201-4-311-4350	TRUCK UTILITY BOX & TOOLS		1,500.00
01-12882	SHEEHAN MACK SALES	I-201611099493	201-4-311-4260	FUEL FILTERS, FAN KIT, FLANGE		1,538.10
01-12917	SIOUX VALLEY ENERGY	I-201611099496	201-4-311-4280	ELECTRIC UTILITIES		225.00
01-13027	STAN HOUSTON COMPANY	I-201611099498	201-4-311-4260	ROAD FABRIC		3,280.00
01-13089	STURDEVANT'S AUTO PARTS	I-201611099501	201-4-311-4260	SHOP SUPPLIES		85.09
01-13375	WHEELCO TRUCK & TRAILER	I-201611099516	201-4-311-4260	OIL FILTERS, DEF FLUID		292.46
01-13375	WHEELCO TRUCK & TRAILER	I-201611099516	201-4-311-4265	OIL FILTERS, DEF FLUID		873.96
01-13379	CITY OF WHITE	I-201611089378	201-4-311-4280	WHITE SHOP UTILITIES		51.45
01-19367	SCHUNEMAN EQUIPMENT CO	I-201611089487	201-4-311-4260	BLADE, FITTING		406.88
01-19515	CITY OF BROOKINGS LANDF	I-201611089348	201-4-311-4250	SHERIFF DEPT FIRE DEBRIS		11.88
01-19595	FOERSTER TESTING LIMITE	I-201611089402	201-4-311-4220	PEA ROCK TESTING		160.00
01-20152	BEST WESTERN RAMKOTA HO	I-201611089344	201-4-311-4270	LTAP CONFERENCE LODGING		343.96
01-20236	RDO EQUIPMENT CO	I-201611089480	201-4-311-4250	SERVICE CALL 2511		243.86
01-20310	DEPARTMENT OF MOTOR VEH	I-201611089391	201-4-311-4260	INCREASE TITLE FEE, TRAILER		5.00
01-20512	CHS	I-201611089377	201-4-311-4265	GAS & DIESEL, BROOKING SHOP		27,512.25
01-20711	I STATE TRUCK CENTER	I-201611089426	201-4-311-4260	RADIATOR HOSE 0584		29.23

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22123	HALME INC	I-201611089413	201-4-311-4260	PAYMENT #6 06-240-092		39,266.92
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						344,104.17
FUND 201 ROAD & BRIDGE FUND TOTAL:						344,104.17

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12910	SIoux FALLS TWO WAY RAD I-201611099495		226-4-222-4250	QTRLY MAINTENANCE CONTRACT		360.00
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						360.00
FUND 226 EMERGENCY MANAGEMENT TOTAL:						360.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21649	PHARMCHEM INC	I-201611089473	248-4-212-4260	SWEAT PATCH ANALYSIS AUG&SEPT		2,500.00
DEPARTMENT 212 24/7 PROGRAM						TOTAL: 2,500.00
FUND 248 24/7 PROGRAM						TOTAL: 2,500.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-11485	TYLER TECHNOLOGIES	I-201611099507	250-4-163-4290	DOC PRO PROJ MANAGEMENT		350.00
DEPARTMENT 163 ROD Relief Fund						TOTAL: 350.00
FUND 250 ROD RELIEF FUND						TOTAL: 350.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 725 ADVANCE TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-201611089357	725-2-2090000	ADVANCE TAX		967.16
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						967.16
FUND 725 ADVANCE TAXES TOTAL:						967.16

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-22151	SANTEMA AGENCY	I-201611089486	761-2-2090000	COLLECTION		3,270.04
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 3,270.04
					FUND 761 SHERIFF TRUST	TOTAL: 3,270.04

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-21018	FORREST HOLDINGS INC	I-201611089404	770-2-2090000	CERT#14-108 XXXX 1134		1,324.49
01-21387	MIDWEST MANAGEMENT/BMO	I-201611089456	770-2-2090000	CERT #14-4 XXXX 1138		4,684.56
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 6,009.05
					FUND 770 TAX SALE REDEMPTION	TOTAL: 6,009.05

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01629 Claims Paid 11.15.16

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12747	SDACO	I-201611099491	775-2-2090000	ROD RELIEF FUND OCT 2016		1,044.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						1,044.00
FUND 775 ROD Relief Flow-Thru F TOTAL:						1,044.00
REPORT GRA TOTAL:						450,674.39

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2016	101-4-111-4230	PUBLISHING	376.85	41,000	3,640.93				
	101-4-111-4231	PUBLIC RELATIONS	500.00	3,000	250.00-	Y			
	101-4-111-4250	REPAIR & MAINT.	288.89	4,000	1,096.87				
	101-4-111-4260	SUPPLIES & MATERIALS	156.17	4,500	1,963.98				
	101-4-111-4270	TRAVEL & CONFERENCE	33.00	6,700	2,330.66				
	101-4-120-4230	PUBLISHING	1,790.76	14,000	9,218.92				
	101-4-120-4260	ELECTION SUPPLIES	22.45	8,000	4,958.19-	Y			
	101-4-130-4222	ADULT DEFENSE	11,785.52	300,000	89,885.35-	Y			
	101-4-130-4223	JUVENILE DEFENSE	1,559.40	7,500	3,277.07-	Y			
	101-4-130-4226	TRANSCRIPTS (NON)	349.80	7,000	1,534.00				
	101-4-130-4230	BLOOD TESTS	5,256.00	53,000	9,303.00-	Y			
	101-4-130-4280	JURY & WITNESS	440.10	15,000	5,935.59				
	101-4-143-4220	PROFESSIONAL SERV. & FEES	1,000.00	2,500	1,576.70-	Y			
	101-4-143-4230	PUBLISHING	322.00	3,500	2,730.10				
	101-4-143-4250	REPAIR & MAINT.	407.89	3,500	879.30				
	101-4-143-4260	SUPPLIES & MATERIALS	478.76	16,000	4,343.65				
	101-4-143-4270	TRAVEL & CONFERENCE	22.00	4,000	592.22				
	101-4-151-4260	SUPPLIES & MATERIALS	75.90	20,000	7,066.35				
	101-4-161-4241	RENTAL/COMM. HEALTH	1,846.84	10,900	1,854.71				
	101-4-161-4243	ADMIN BUILDING OPERATION E	143.00	169,000	38,498.17				
	101-4-161-4250	REPAIRS AND MAINTENANCE	1,628.22	71,500	4,265.30				
	101-4-161-4267	Postage	1,391.95	35,903	14,158.05				
	101-4-161-4280	UTILITIES/COURTHOUSE	2,580.15	45,760	7,656.76				
	101-4-161-4282	UTILITIES/1921 BLDG.	55.01	700	119.43				
	101-4-161-4283	UTILITIES/COMM. HEALTH	179.88	3,000	768.24				
	101-4-162-4250	REPAIRS AND MAINTENANCE	556.47	2,500	1,464.75				
	101-4-162-4260	SUPPLIES &N MATERIALS	437.49	6,800	699.07				
	101-4-162-4270	TRAVEL & CONFERENCE	22.36	14,500	8,453.73				
	101-4-163-4250	REPAIRS AND MAINTENANCE	60.41	2,000	1,396.17				
	101-4-163-4260	SUPPLIES & MATERIALS	29.22	3,000	186.87				
	101-4-163-4270	TRAVEL & CONFERENCE	11.00	1,200	89.87				
	101-4-167-4221	DATA PROCESSING/SOFTWARE	624.05	190,450	44,317.50				
	101-4-167-4250	REPAIRS AND MAINTENANCE	54.73	700	43.36-	Y			
	101-4-167-4260	SUPPLIES	249.99	16,900	4,378.77				
	101-4-168-4250	REPAIRS AND MAINTENANCE	57.78	800	265.76				
	101-4-211-4220	PROFESSIONAL SERV. & FEES	178.92	6,000	1,989.23				
	101-4-211-4221	ANIMAL CONTROL	81.90	5,000	738.90				
	101-4-211-4230	PUBLISHING	30.00	1,000	439.35-	Y			
	101-4-211-4250	REPAIRS AND MAINTENANCE	1,814.00	28,000	11,604.91				
	101-4-211-4260	SUPPLIES & MATERIALS	845.98	14,500	3,658.33				
	101-4-211-4261	OFFICE SUPPLIES	47.26	4,500	1,773.31				
	101-4-211-4265	FUEL/GASOLINE	157.42	55,000	28,692.14				
	101-4-211-4270	TRAVEL & CONFERENCE	594.12	2,000	137.88				
	101-4-211-4280	UTILITIES	576.84	20,000	4,339.43				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
101-4-212-4250		REPAIRS AND MAINTENANCE	397.67	27,000	7,256.90	- Y			
101-4-212-4260		SUPPLIES & MATERIALS	3,882.76	46,000	10,465.89				
101-4-212-4265		FUEL/GASOLINE	46.16	7,500	2,119.19				
101-4-212-4270		TRAVEL & CONFERENCE	126.00	1,000	611.40	- Y			
101-4-212-4280		UTILITIES	2,246.07	38,000	5,334.00				
101-4-213-4220		PROFESSIONAL SERV. & FEES	250.00	30,000	15,422.88				
101-4-213-4270		TRAVEL	20.00	250	230.00				
101-4-214-4291		JDC-MINNEHAHA COUNTY	8,200.00	40,000	91,866.13	- Y			
101-4-221-4291		EMERGENCY TRUCK-LONG TERM	22,000.00	100,000	71,750.72				
101-4-411-4222		PHYSICIAN SERV/INSUR.	346.59	1,000	353.33				
101-4-411-4251		RENT	2,200.00	18,000	7,983.50	- Y			
101-4-411-4270		OFFICE	19.26	500	321.91				
101-4-441-4220		PROFESSIONAL SERV. & FEES	914.25	48,000	11,572.56	- Y			
101-4-441-4270		TRAVEL	50.00	1,000	125.00				
101-4-441-4290		CRT APPORT. ATT'Y/M.I.	574.83	3,000	1,867.98	- Y			
101-4-511-4291		OTHERS (DEUBROOK LIB.)	2,750.00	2,750	0.00				
101-4-611-4230		PUBLISHING	50.91	1,200	11.91	- Y			
101-4-611-4250		REPAIRS AND MAINTENANCE	61.83	5,000	2,669.04				
101-4-611-4260		SUPPLIES & MATERIALS	1,104.79	9,000	2,511.32				
101-4-611-4270		TRAVEL & CONFERENCE	38.64	5,000	1,886.49				
101-4-611-4280		UTILITIES	891.93	17,000	4,292.80				
101-4-611-4292		4-H EVENTS & LIT.	464.51	8,000	2,007.69				
101-4-611-4293		MULTIPLEX UPKEEP	1,577.00	20,000	2,653.00				
101-4-611-4294		4H Projects/Shooting Sport	2,160.00	10,000	448.61				
101-4-615-4250		REPAIRS AND MAINTENANCE	173.74	20,000	721.30				
101-4-615-4260		SUPPLIES & MATERIALS	101.77	65,000	19,827.60				
101-4-615-4270		TRAVEL & CONFERENCE	9.24	2,500	890.01				
101-4-615-4280		TELEPHONE	374.01	4,000	92.23				
101-4-711-4221		INSPECTION FEES	1,800.00	25,000	5,400.00				
101-4-711-4230		PUBLISHING	98.27	2,500	461.34				
101-4-711-4250		REPAIRS & MAINTENANCE	19.26	500	546.42	- Y			
201-4-311-4220		PROFESSIONAL SERVICES	13,726.60	150,000	66,277.12	- Y			
201-4-311-4250		REPAIRS & MAINT.	165,042.24	2,100,000	428,656.90				
201-4-311-4260		SUPPLIES & MATERIALS	133,070.13	1,250,000	29,172.16				
201-4-311-4265		FUEL/GASOLINE	29,360.07	235,000	143,707.50				
201-4-311-4270		TRAVEL & CONFERENCE	343.96	4,000	554.27				
201-4-311-4280		UTILITIES	1,061.17	24,000	4,080.91				
201-4-311-4350		FURNITURE & MINOR EQUIPMEN	1,500.00	15,000	8,067.76				
226-4-222-4250		REPAIRS AND MAINTENANCE	360.00	3,000	1,421.33	- Y			
248-4-212-4260		SUPPLIES & MATERIALS	2,500.00	10,000	10,979.78	- Y			
250-4-163-4290		Other Current Expenditures	350.00	72,457	71,197.00				
725-2-2090000		AMOUNT HELD FOR ADVANCE TA	967.16						
761-2-2090000		AM'T HELD FOR SHERIFF TRUS	3,270.04						
770-2-2090000		DUE TO CERTIFICATE HOLDER	6,009.05						
775-2-2090000		Amt Held for ROD Relief Fu	1,044.00						
		** 2016 YEAR TOTALS	450,674.39						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	1,354.91
101-120	ELECTIONS	1,813.21
101-130	JUDICIAL SYSTEM	19,390.82
101-143	FINANCE OFFICE	2,230.65
101-151	STATES ATTORNEY	75.90
101-161	COUNTY BUILDING	7,825.05
101-162	DIRECTOR OF EQUALIZATION	1,016.32
101-163	REGISTER OF DEEDS	100.63
101-167	TECHNOLOGY	928.77
101-168	HUMAN RESOURCES	57.78
101-211	SHERIFF'S OFFICE	4,326.44
101-212	COUNTY JAIL	6,698.66
101-213	CORONER	270.00
101-214	JUVENILE DETENTION	8,200.00
101-221	FIRE DEPARTMENT TRUST	22,000.00
101-411	WELFARE	2,565.85
101-441	BEHAVIORAL HEALTH	1,539.08
101-511	PUBLIC LIBRARIES	2,750.00
101-611	COUNTY EXTENSION	6,349.61
101-615	WEED CONTROL	658.76
101-711	PLANNING & ZONING	1,917.53

101 TOTAL	GENERAL FUND	92,069.97
201-311	HIGHWAY ADMINISTRATION	344,104.17

201 TOTAL	ROAD & BRIDGE FUND	344,104.17
226-222	EMERGENCY & DISASTER SERV	360.00

226 TOTAL	EMERGENCY MANAGEMENT	360.00
248-212	24/7 PROGRAM	2,500.00

248 TOTAL	24/7 PROGRAM	2,500.00
250-163	ROD Relief Fund	350.00

250 TOTAL	ROD RELIEF FUND	350.00
725	NON-DEPARTMENTAL	967.16

725 TOTAL	ADVANCE TAXES	967.16

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
761	NON-DEPARTMENTAL	3,270.04

761 TOTAL	SHERIFF TRUST	3,270.04
770	NON-DEPARTMENTAL	6,009.05

770 TOTAL	TAX SALE REDEMPTION	6,009.05
775	NON-DEPARTMENTAL	1,044.00

775 TOTAL	ROD Relief Flow-Thru Fund	1,044.00

	** TOTAL **	450,674.39

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01630 Nov Dept of Revenue 11.9.

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201611099528	101-4-130-4230	LAB TESTING		1,520.00
DEPARTMENT 130 JUDICIAL SYSTEM					TOTAL:	1,520.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01630 Nov Dept of Revenue 11.9.

FUND : 101 GENERAL FUND

DEPARTMENT: 166 PREDATORY ANIMAL CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201611099528	101-4-166-4290	PREDATORY ANIMAL CONTROL		3,912.19

DEPARTMENT 166 PREDATORY ANIMAL CONTR TOTAL: 3,912.19

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01630 Nov Dept of Revenue 11.9.

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201611099528	101-4-441-4220	HSC & SD DEVELOPMENT CNTR		3,308.39
					DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL: 3,308.39
					FUND 101 GENERAL FUND	TOTAL: 8,740.58

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01630 Nov Dept of Revenue 11.9.

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201611099528	742-2-2090000	MONTHLY MOTOR VEHICLE		346,430.12
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL: 346,430.12
					FUND 742 MOTOR VEHICLE	TOTAL: 346,430.12

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 01630 Nov Dept of Revenue 11.9.

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-201611099528	763-2-2090000	FEES & ELECTRONIC RECORDS		1,820.00
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 1,820.00
FUND 763 REGISTER OF DEEDS						TOTAL: 1,820.00
REPORT GRA						TOTAL: 356,990.70

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	101-4-130-4230	BLOOD TESTS	1,520.00	53,000	4,047.00-	Y	
	101-4-166-4290	OTHER	3,912.19	7,825	0.63		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	3,308.39	48,000	10,658.31-	Y	
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	346,430.12				
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,820.00				
		** 2016 YEAR TOTALS	356,990.70				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	1,520.00
101-166	PREDATORY ANIMAL CONTROL	3,912.19
101-441	BEHAVIORAL HEALTH	3,308.39

101 TOTAL	GENERAL FUND	8,740.58
742	NON-DEPARTMENTAL	346,430.12

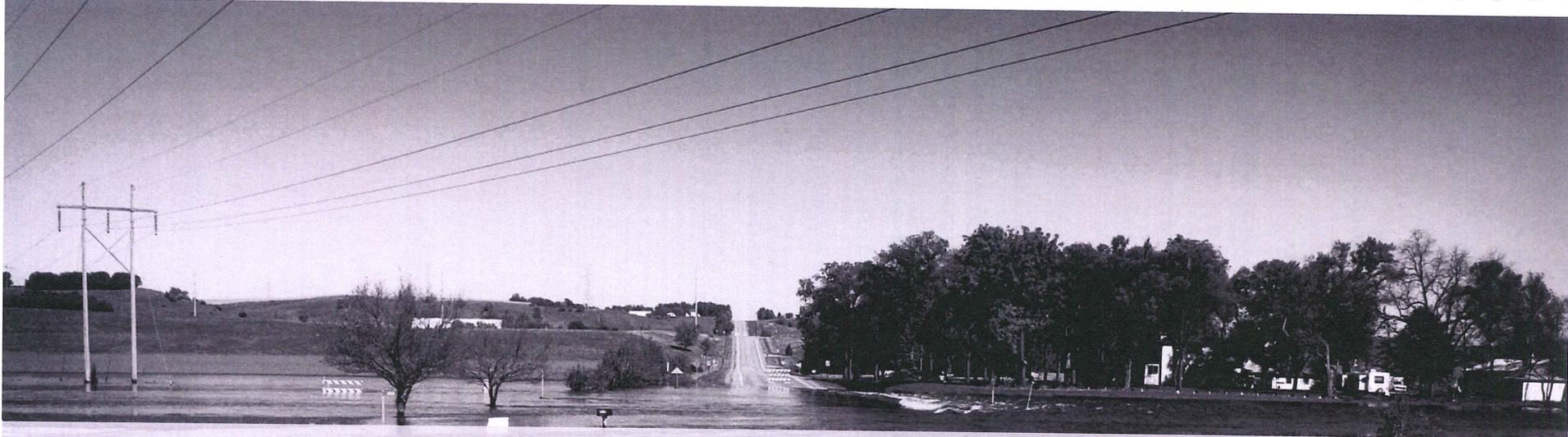
742 TOTAL	MOTOR VEHICLE	346,430.12
763	NON-DEPARTMENTAL	1,820.00

763 TOTAL	REGISTER OF DEEDS	1,820.00

	** TOTAL **	356,990.70

NO ERRORS

** END OF REPORT **



Developing a Hydrologic and Hydraulic Model of the Big Sioux River Basin

November 2, 2016



RESPEC

Outline

- Introduce Project Team
- Discuss Existing Products We Intend to Leverage
- Discuss Technical Approach
- Discuss Calibration Sites, Inundation Mapping Reach Sections, and Known Data
- Discuss Schedule



BANNER

Engineering | Architecture | Surveying

- *Field Work*
- *Surveying*

RESPEC

- *Hydrology*
- *Big Sioux Knowledge*

“Project Team”



- *Web-Based FIS*
- *Visualization*



**DAVID FORD
CONSULTING
ENGINEERS**

- *Hydraulics*
- *Levees*



Team Contact Information



Tim Cowman
SD DENR Project Manager

Vermillion, SD
605-677-6151
Tim.Cowman@usd.edu



Jason Love, PE, ME
Project Manager

Rapid City, SD
605-394-6512
Jason.Love@respec.com



Jared Oswald
Co-Project Manager

Rapid City, SD
605-394-6508
Jared.Oswald@respec.com



Kent Johnson
Hydraulics & Field Services

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kentj@bannerassociates.com



Tom Molls
Hydraulics

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tmolls@ford-consulting.com



Seth Kenner
Hydrology

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Seth.Kenner@respec.com



Witold Krajewski
FIS and Climate

Iowa City, IA
319-335-5231
Witold-Krajewski@uiowa.edu



Matt Johnson
Hydraulics

Bozeman, MT
406-284-2528
Matthew.Johnson@respec.com





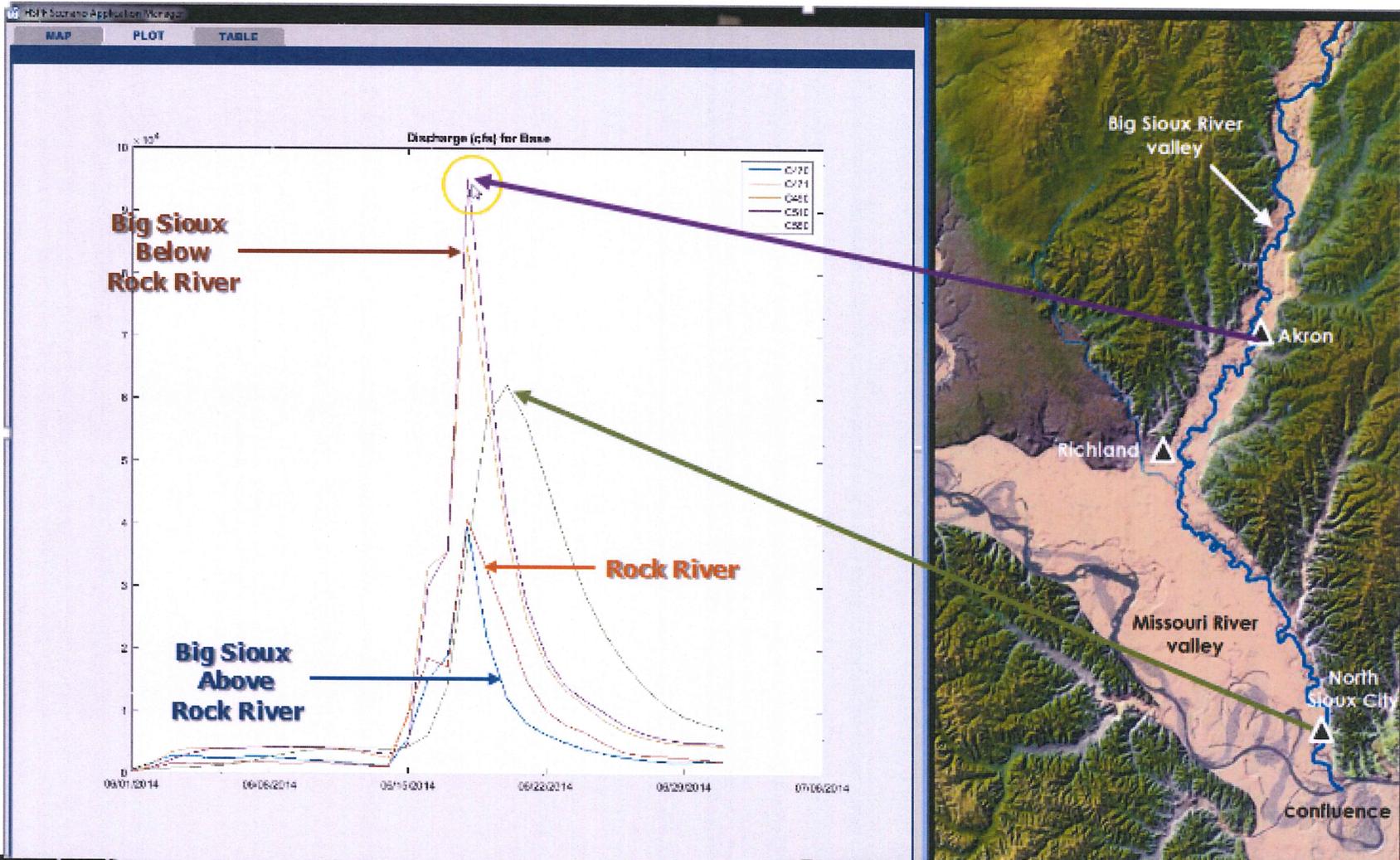
Existing Products to Leverage:

HSPF Model Application of Big Sioux River

Iowa Flood Information System (IFIS)

HSPF Model of the Big Sioux River Watershed

City of Sioux Falls/South Dakota Department of Natural Resources



We Know the Big Sioux



Iowa Flood Information System (IFIS)

IOWA FLOOD INFORMATION SYSTEM

The Iowa Flood Information System (IFIS) is a one-stop web-platform to access community-based flood conditions, forecasts, visualizations, inundation maps and flood-related data, information, and applications

LAUNCH IFIS

IFIS Widget

Video Tutorial

Twitter Flood Alerts



ABOUT
IFIS

IFIS
FEATURES

IFIS
APPS

IFIS WEB
SERVICE

IFIS
MOBILE

CONTACT
US

The IFIS developed by the Iowa Flood Center—a one-stop web-platform to access community-based flood conditions, forecasts, visualizations, inundation maps and flood-related data, information, and applications

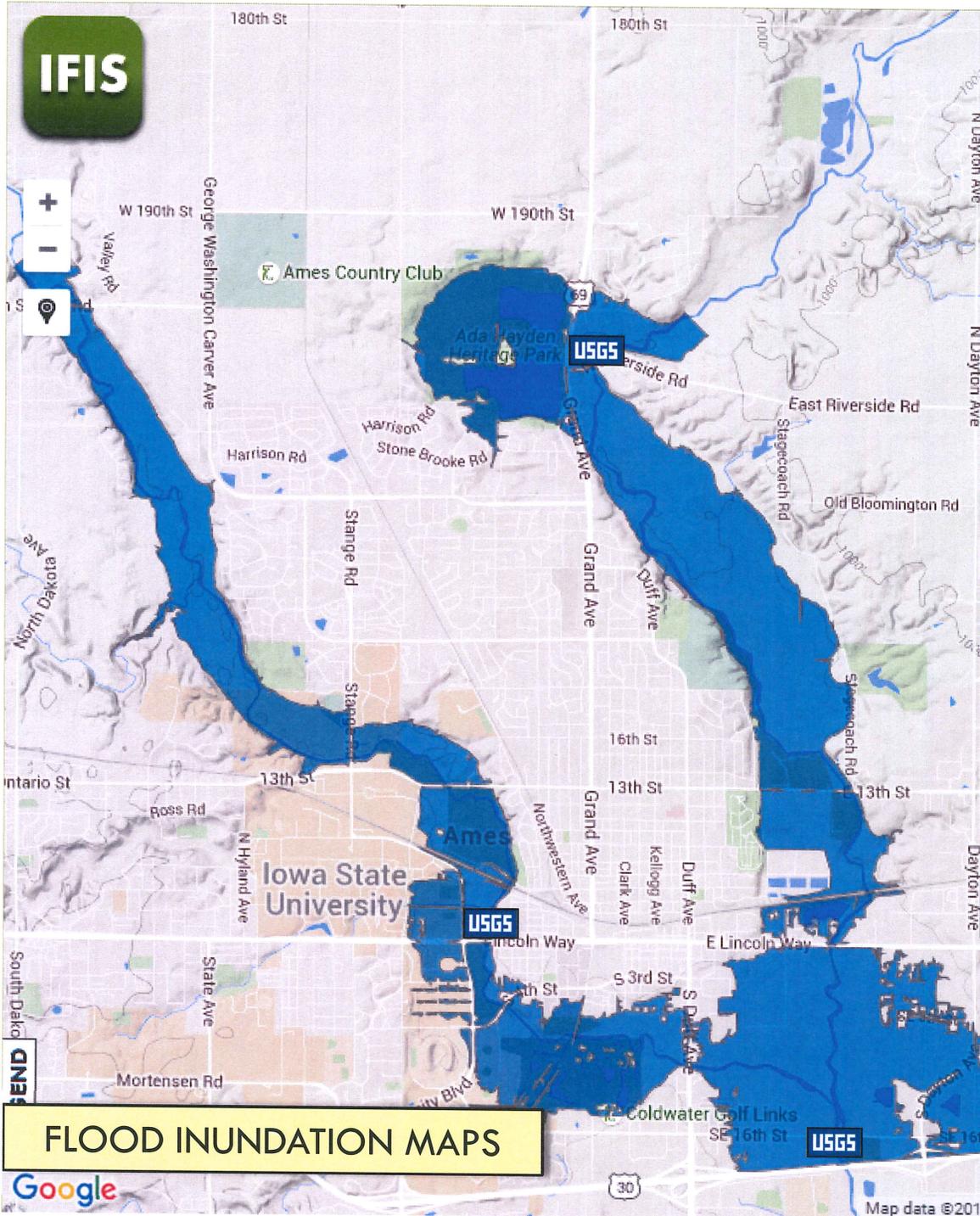
IFC, IHR, UIOWA | Terms of Use | IFIS +



“*RESPEC has teamed with IFC so that South Dakota can partner with Iowa in building a technology that truly benefits the people who live in the Big Sioux River Watershed, regardless of which state they live in.*”



IFIS



AMES

River: South Skunk River blw Squaw Creek
 Flood Level: 21 ft 6 in
 Date Created: December, 2012 [\[terms of use\]](#)

View Maps by

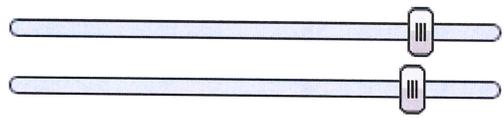
- River Stage
- Return Period

Flooding Scenarios

South Skunk River Upstream (USGS 05470000)
 Stage: 20 ft Discharge: 15500 cfs
 Squaw Creek (USGS 05470500)
 Stage: 16 ft Discharge: 14700 cfs

Flood Map Controller

Stage: 26.1 ft
 Discharge: 30200 cfs



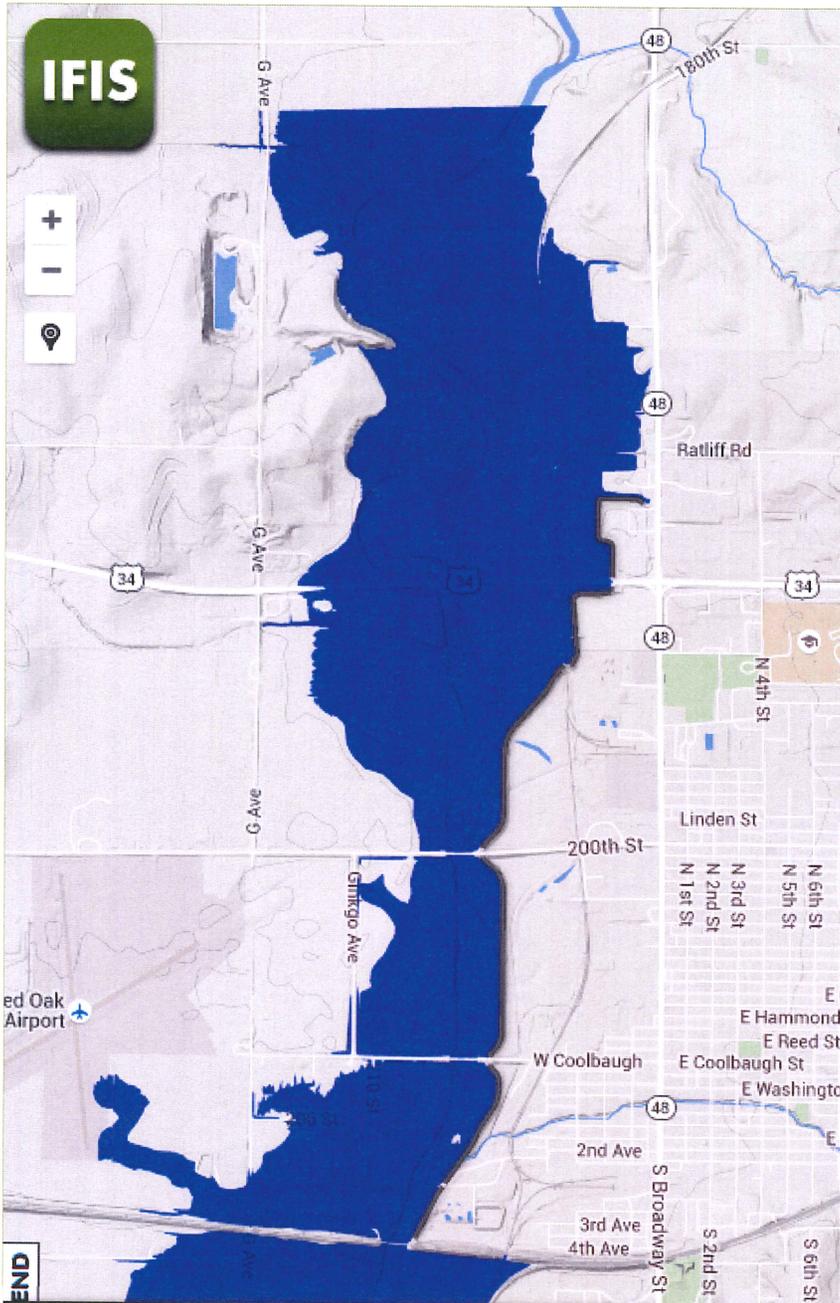
Water Depth



Google

Map data ©2016 Google 1 km Terms of Use Report a map error

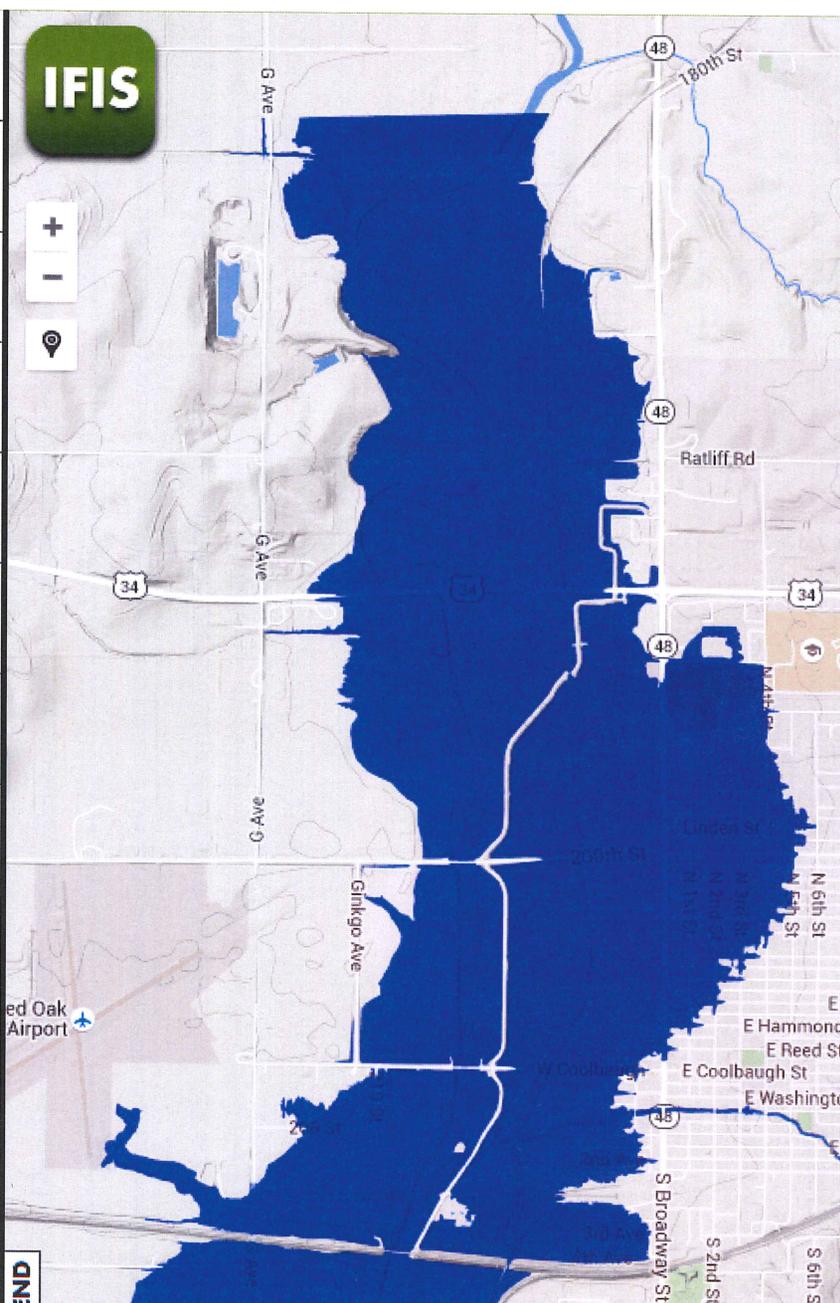
IFIS



IFIS

- Eye icon
- Map A icon
- Satellite icon
- Home icon
- Weather icon
- Briefcase icon
- Globe icon
- Calendar icon

IFIS



IFIS

- Eye icon
- Map A icon
- Satellite icon
- Home icon
- Weather icon
- Briefcase icon
- Globe icon
- Calendar icon

IFIS

IFIS



SEND

FLOOD INUNDATION MAPS

Google



HUMBOLDT



River: Des Moines River
 Flood Level: 10 ft
 Date Created: December, 2014 [\[terms of use\]](#)

View Maps by

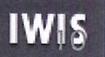
- River Stage
- Return Period

Flood Map Controller

Return Period: 500 yr
 Stage: 16.5 ft
 Discharge: 26209.7 cfs



- Water Depth



Technical Approach

H&H Modeling and Geospatial Analyses

For Flexibility: Design FIS capable of operating in 3 modes:



Design Mode



Quasi Real-Time Mode



Real-Time Mode

more robust

less complex



less robust



more complex



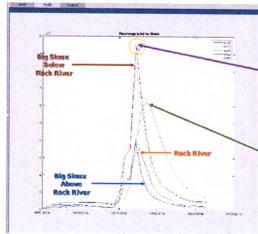
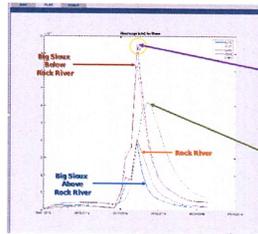
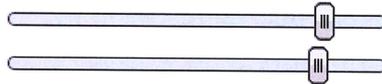
Technical Approach

Flood Information System (FIS)

Hydrology



Stage: 26.1 ft
Discharge: 30200 cfs



Hydraulics

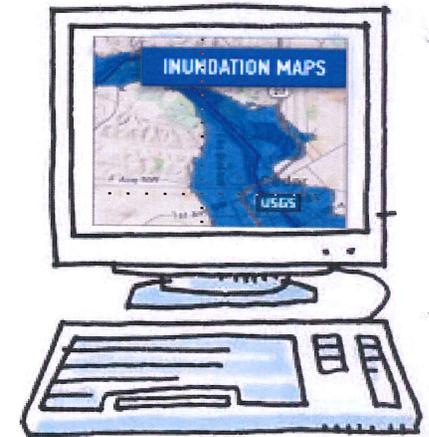
Pre-run



Pre-run



Live



Key Questions We Have

- What are the **critical reach sections** to provide river elevations and the resulting inundation?
- What hydraulic models and data exist to support inundation mapping in these sections?
 - HEC Hydraulic Models
 - Bathymetry, Top of Levee, Bridges
- What forecasts can be provided by the Agencies?
 - Weather, Hydrologic
- What products are expected by NWS?



Additional Questions We Have

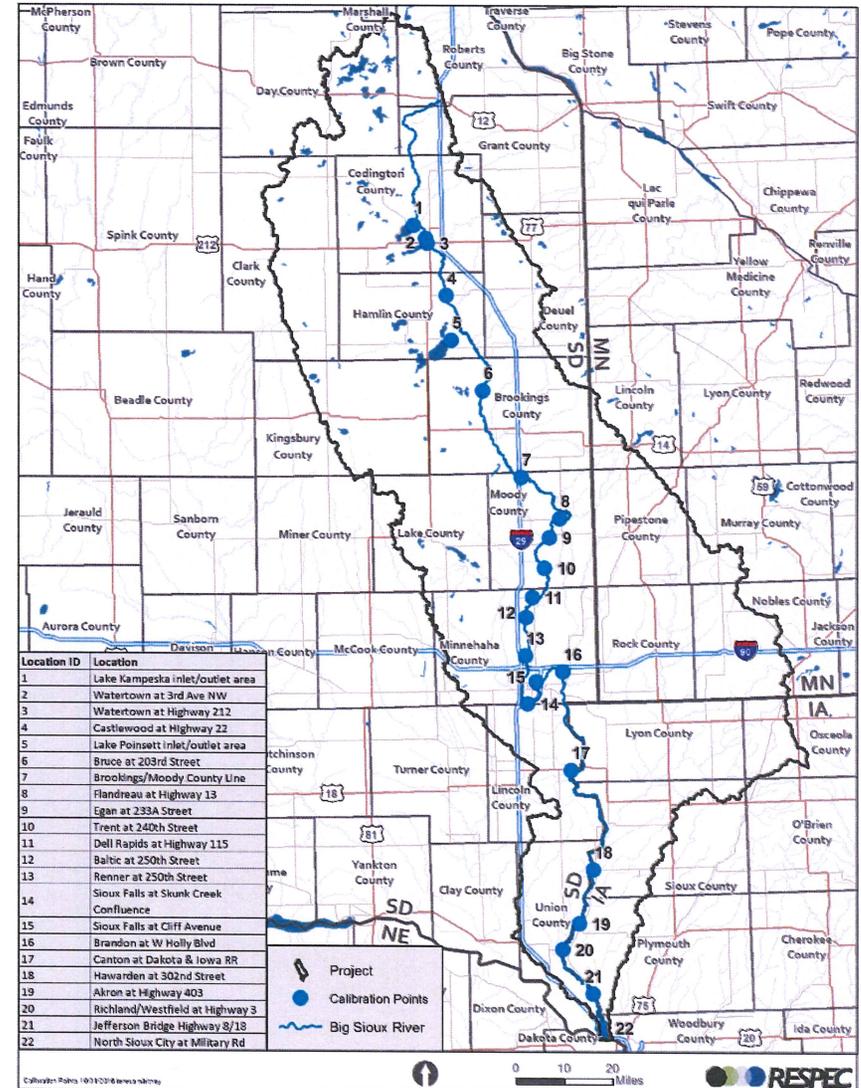
- What topographical scenarios should be evaluated in these sections?
- What gages and events should be used in the model application calibration and what criteria should be used to determine if the model application is acceptable?
- How many and where should stage sensors be located?



Calibration Sites

22 Sites Identified in RFP

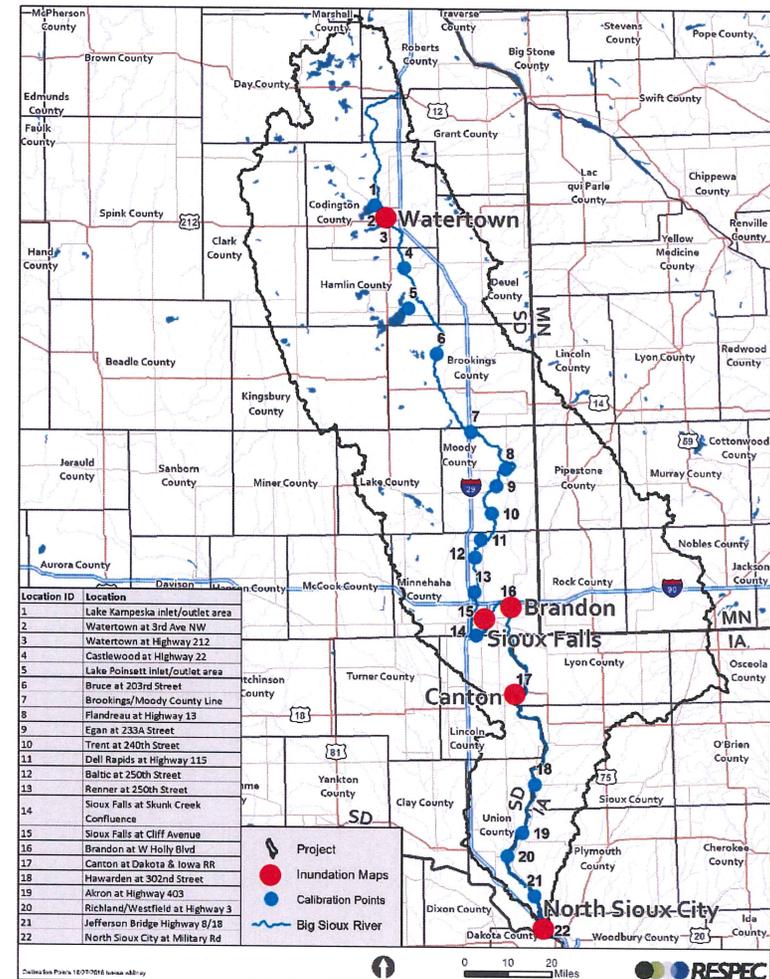
1. Lake Kampeska inlet/outlet area
2. Watertown at 3rd Avenue NW
3. Watertown at Highway 212
4. Castlewood at Highway 22
5. Lake Poinsett inlet/outlet area
6. Bruce at 203rd Street
7. Brookings/Moody County line
8. Flandreau at Highway 13
9. Egan at 233A Street
10. Trent at 240th Street
11. Dell Rapids at Highway 115
12. Baltic at 250th Street
13. Renner at 258th Street
14. Sioux Falls at Skunk Creek confluence
15. Sioux Falls at Cliff Avenue
16. Brandon
17. Canton
18. Hawarden, IA
19. Akron, IA
20. Richland
21. Jefferson Bridge
22. North Sioux City

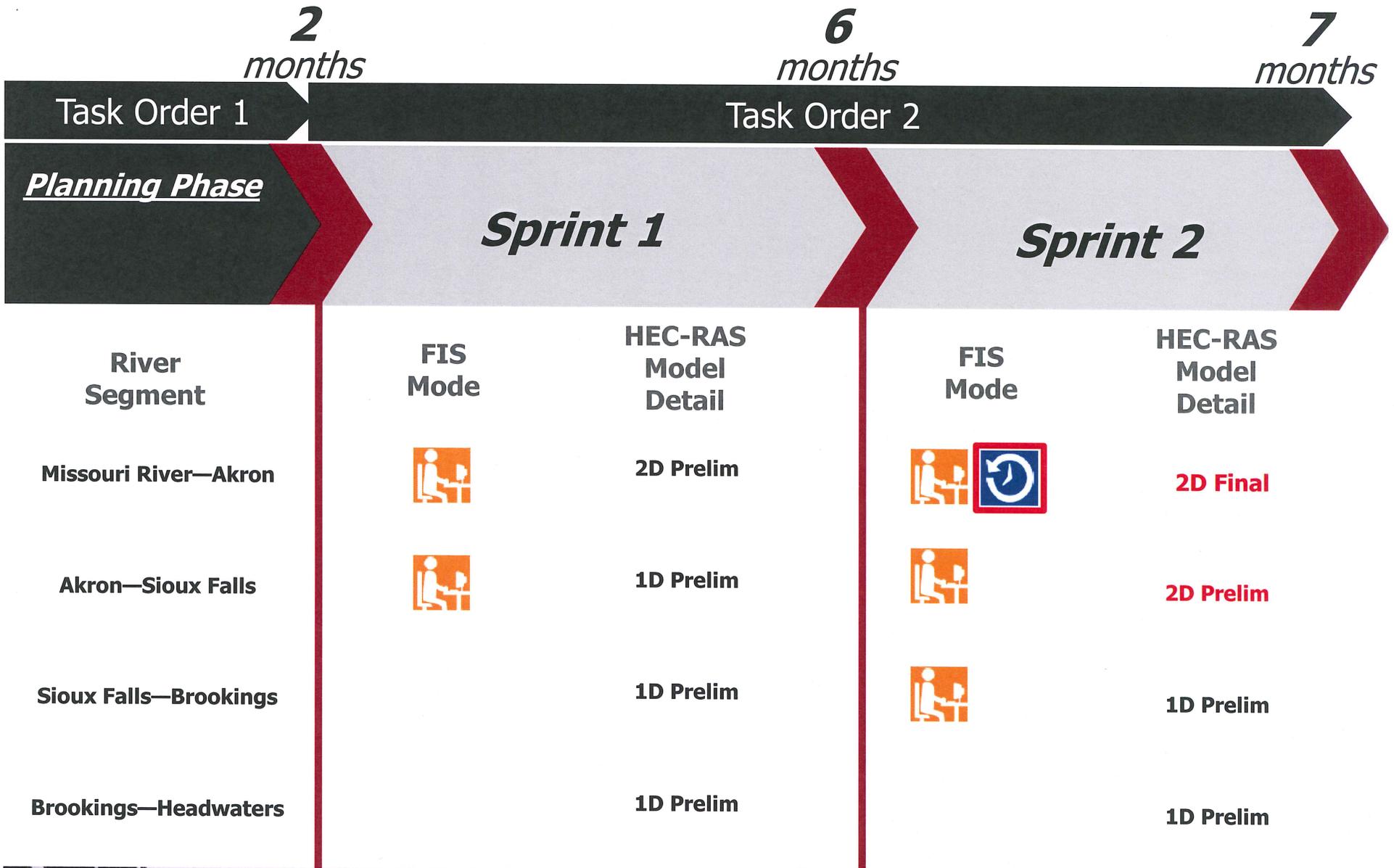


Inundation Mapping Locations

5 Sites Identified in RFP

1. Watertown
2. Sioux Falls
3. Brandon
4. Canton
5. North Sioux City





18
months

24
months

Task Order 2

Task Order 3

**Final TO 2
Sprint**

**Final TO 3
Sprint**

River
Segment

FIS
Mode

HEC-RAS
Model
Detail

Real-Time Mode

Missouri River—Akron



2D Final

Akron—Sioux Falls



2D Final

Sioux Falls—Brookings



2D Prelim

Brookings—Headwaters



2D Prelim



2D Final

2D Final





November 8, 2016

Department of Revenue
Attn: Wendy Semmler
Property Tax Division
445 E Capitol Ave
Pierre, SD 57501

RE: Brookings County Verasun/Valero TIF

Dear Wendy Semmler:

Please accept this letter as formal notice that the Brookings County Verasun/Valero TIF Bond has been paid in full. The original TIF Bond was initiated in September 2005 in the amount of 2.5 million. The last TIF payment was on July 8, 2015.

This TIF was located in Aurora Township, Brookings County. Please see attached letter from First Bank and Trust, Brookings South Dakota relating to this TIF Bond funding.

If you should need any further documentation please contact Vicki Buseth, Brookings County Finance Officer at (605)696-8250.

Sincerely,

Ryan Krogman
Brookings County Commission Chair



BANKEASY

October 28, 2016

Brookings County Treasurer
Attn: Vicki Buseth
520 3rd St – STE 100
Brookings, SD 57006

RE: Brookings County Verasun TIF Bond

Dear Vicki,

Please accept this letter as formal notice that all First Bank & Trust debt relating to the original \$2.5 million Brookings County Verasun TIF Bond funded in September 2005 has been paid-in-full as of July 8, 2015. The reference loan number at First Bank & Trust was #20039.

If you have any further questions or need any additional documentation, please don't hesitate to contact me at (605)696-2255.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven S. Hogie'.

Steven S. Hogie
Vice President



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 • Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

November 9, 2016

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Finance Officers Report October 2016

Table of Contents:

- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

Also on the agenda is for Ryan to sign a letter to go to the Department of Revenue stating the Verasun/Valero TIF Bond has been paid in full. Also included is a letter from First Bank and Trust stating that has been paid. DOR needs this for their records. Also on the agenda is liquor license renewals and Kristen has information on this in the packet.

Thank you,

A handwritten signature in cursive script that reads "Vicki Buseth".

Vicki Buseth

Brookings County Finance Officer

Auditor's Account with the Treasurer

October 31, 2016

Auditor's Statement

General Fund	\$	10,238,825.49
Road & Bridge	\$	4,907,231.26
County Building	\$	3,437,714.76
Debt Service/TIF	\$	-
Total Major Funds	\$	18,583,771.51
Non-Major County Funds	\$	374,850.44
Agency Funds	\$	13,076,217.32
Outstanding Credit Cards		
Reconciling Items:		
Reconciling Items:	\$	-
GRAND TOTAL	\$	32,034,839.27

Treasurer's Statement

Total Amount of Deposits in Banks	\$	29,740,221.47
Checking Account Balance		
1st Bank & Trust, Brookings (AP/PR)	\$	59,142.58
1st Bank & Trust, Brookings (daily)	\$	12,933.89
Money Market Accounts		
1st Bank & Trust, Brookings (Daily)	\$	15,444,443.89
Other Money Markets	\$	4,654,518.89
Fiscal Agent/TIF/Verasun	\$	-
HVAC	\$	-
Investment Money Market	\$	6,565,182.22
CD's - Certificates of Deposit	\$	3,004,000.00
Currency	\$	10,716.00
Coins	\$	2.10
Checks Not Exceeding 3 days	\$	2,275,448.56
Change Funds	\$	3,255.00
Subtotal (total in Red Book)	\$	32,029,643.13
Reconciling Items - Outstanding Deposit		
Reconciling Item - Outstanding Voided Checks	\$	15.00
Reconciling Item		
Reconciling Items-interest	\$	5,244.09
Reconciling Item-charges	\$	(62.95)
GRAND TOTAL	\$	32,034,839.27

OCTOBER 2016 ADDITIVES	
AFLAC	\$2,802.76
AVESIS	\$1,257.93
OFFICE OF CHILD SUPPORT	\$0.00
DELTA DENTAL	\$4,731.54
FLEX ONE	\$2,023.58
DEARBORN LIFE INSURANCE	\$1,235.50
GARNISHMENTS	\$0.00
LOCAL TEAMSTERS	\$1,158.00
SDRS	\$42,383.90
SDRS SUPPLEMENTAL	\$1,638.00
EFTPS	\$85,792.40
WELLMARK	\$90,914.78
SDRS SPECIAL PAY PLAN FEE	\$0.00
SDRS SPECIAL PAY PLAN	\$0.00
AFLAC GROUP/CAIC PRIMARY	\$522.88
TOTAL:	\$234,461.27

OCTOBER 2016 PAYROLL	
COMMISSION/HR	\$15,780.44
TECHNOLOGY	\$5,614.18
ELECTIONS	\$4,023.07
FINANCE OFFICE	\$19,160.25
STATES ATTORNEY	\$24,762.95
EQUALIZATION	\$17,127.97
REGISTER OF DEEDS	\$7,750.64
VETERANS/WELFARE	\$5,928.39
SHERIFF'S OFFICE	\$82,721.05
CORONER	\$355.20
COMMUNITY HEALTH	\$3,283.80
EXTENSION	\$2,188.69
WEED	\$3,553.51
PLANNING/ZONING	\$5,517.51
HIGHWAY	\$47,810.23
EMERGENCY MANAGEMENT	\$3,480.44
WIC	\$0.00
TOTAL:	\$249,058.32

Be it noted, the expenditure adjustments for the month of October 2016 were presented to the board.

\$4694.30 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Highway Department (201)
Expenditure Corrections 2016

OCTOBER 2016

Weed	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Weed		\$ 336.25			\$ 336.25
257					\$ -
258			\$ 46.39		\$ 46.39
259	\$ 17.18				\$ 17.18
260					\$ -
265					\$ -
284					\$ -
288					\$ -
289	\$ 14.89				\$ 14.89
290	\$ 28.09				\$ 28.09
291					\$ -
292	\$ 27.81				\$ 27.81
293					\$ -
294	\$ 115.06				\$ 115.06
TOTAL	\$ 203.03	\$ 336.25	\$ 46.39	\$ -	\$ 585.67

Sheriff	426.5/fuel	426supply	411/salaries	425/equip	Totals
A1	\$ 78.22				\$ 78.22
A2	\$ 37.57				\$ 37.57
A3					\$ -
A4	\$ 80.01		\$ 15.47		\$ 95.48
A6	\$ 75.84	\$ 33.31	\$ 30.92		\$ 140.07
A8					\$ -
A9	\$ 59.27				\$ 59.27
A11	\$ 86.31				\$ 86.31
A12	\$ 309.08	\$ 19.92	\$ 30.92		\$ 359.92
A14	\$ 38.72				\$ 38.72
A25	\$ 99.11				\$ 99.11
A26	\$ 261.38				\$ 261.38
A27	\$ 200.85				\$ 200.85
A28	\$ 466.65	\$ 323.88	\$ 92.76		\$ 883.29
A29	\$ 259.47	\$ 169.32			\$ 428.79
A30	\$ 227.89	\$ 17.98	\$ 30.92		\$ 276.79
A31	\$ 101.81				\$ 101.81
AD					\$ -
AE	\$ 139.85				\$ 139.85
AF	\$ 73.28				\$ 73.28
AG	\$ 155.18				\$ 155.18
RSVP	\$ 172.14				\$ 172.14
LANDFILL (fire) sign				\$ 11.88	\$ 11.88
					\$ -
TOTAL	\$ 2,922.63	\$ 564.41	\$ 200.99	\$ 11.88	\$ 3,699.91

Zoning	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0187	\$ 36.18				\$ 36.18
TOTAL	\$ 36.18	\$ -	\$ -	\$ -	\$ 36.18

Emergency Mana	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0186	\$ 50.41				\$ 50.41
TOTAL	\$ 50.41	\$ -	\$ -	\$ -	\$ 50.41

Highway Department (201)
Expenditure Corrections 2016

OCTOBER 2016

Commission	426.5/fuel	426/supply	411/salaries	425/equip	Totals
#17 commission van					\$ -
#84 janitor pick up	\$ -				\$ -
Court House	426.5/fuel	426/supply	411/salaries	425/equip	Totals
AD/Court house bld/yd	\$ -				\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Equalization	426.5/fuel	426/supply	411/salaries	425/equip	Totals
0116	\$ 62.93		\$ 15.47		\$ 78.40
0122	\$ 91.57				\$ 91.57
0123	\$ 20.13				\$ 20.13
0124	\$ 46.29				\$ 46.29
0125	\$ 85.74				\$ 85.74
TOTAL	\$ 306.66	\$ -	\$ 15.47	\$ -	\$ 322.13

	426.5/fuel	426/supply	411/salaries	425/equip	TOTALS
TOTAL	\$ 3,518.91	\$ 900.66	\$ 262.85	\$ 11.88	\$ 4,694.30

Be it noted, the Register of Deeds Statement of Fees collected for the month of October 2016 in the amount of \$32,849.00 was presented to the board.

Register of Deeds' Statement of Fees Collected during the month of October, 2016

Brookings County, State of South Dakota

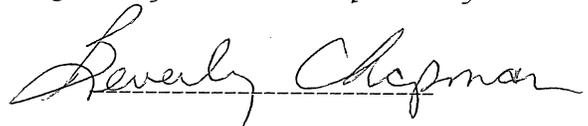
The sum of \$32,849.00 in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volume 36 on pages 31 & 46

STATE OF SOUTH DAKOTA,

FB_263684 - FB_264239

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of October, 2016.



Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of \$ 32,849.00

Dated this 4 day of November, 2016.



Register of Deeds

Subscribed and sworn to before me this _____ day of _____, 2016.

Title of Officer

NO. _____

Register of Deeds'
Statement of Fees
Collected during the
Month of _____

Filed _____

County Finance Officer

By _____

Deputy

Amount of Fees, \$ _____

BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT			
	OCTOBER	2016	
TRANSFER FEE		\$11,846.00	
GENERAL FEES			
GENERAL FEES	\$16,530.00		
FINANCING STATEMENT	\$60.00		
LOCATION NOTICE			
TOTAL		\$16,590.00	
MARRIAGE LICENSE			
15 X\$40.00=		\$600.00	
VITAL RECORDS			
CERTIFIED COPIES			
BIRTH 99 X \$15=	\$1,485.00		
DEATH 83 X \$15=	\$1,245.00		
MARRIAGE 43 X \$15=	\$645.00		
TOTAL		\$3,375.00	
XEROX COPIES & DISC		\$438.00	
GRAND TOTAL		\$32,849.00	

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>101-GENERAL FUND</u>					
	101-1-1010001	CLAIM ON CASH	7,581,253.61	2,656,816.88	10,238,070.49
	101-1-1020000	CASH CHANGE/ROD	45.00	0.00	45.00
	101-1-1021000	CASH CHANGE/24-7 SOBRIETY	50.00	0.00	50.00
	101-1-1022000	CASH CHANGE/SHERIFF COMMISSARY	200.00	0.00	200.00
	101-1-1023000	cashchange/sheriff front offic	60.00	0.00	60.00
	101-1-1030000	PETTY CASH/ZONING	100.00	0.00	100.00
	101-1-1031000	PETTY CASH/SHERIFF	100.00	0.00	100.00
	101-1-1032000	Petty Cash/States Attorney	200.00	0.00	200.00
	101-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 101-GENERAL FUND	7,582,008.61	2,656,816.88	10,238,825.49
<u>201-ROAD & BRIDGE FUND</u>					
	201-1-1010001	CLAIM ON CASH	4,308,099.61	599,131.65	4,907,231.26
	201-1-1070000	RESTRICTED CASH/ROAD & BRIDGE	0.00	0.00	0.00
		TOTAL 201-ROAD & BRIDGE FUND	4,308,099.61	599,131.65	4,907,231.26
<u>202-SNOW REMOVAL</u>					
	202-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 202-SNOW REMOVAL	0.00	0.00	0.00
<u>203-HIGHWAY & BRIDGE RESERVE</u>					
	203-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 203-HIGHWAY & BRIDGE RESERVE	0.00	0.00	0.00
<u>205-WHEEL TAX</u>					
	205-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 205-WHEEL TAX	0.00	0.00	0.00
<u>207-E-911 FUND</u>					
	207-1-1010001	CLAIM ON CASH	83,708.84	(52,174.08)	31,534.76
	207-1-1070000	RESTRICTED CASH IN BANKS	0.00	0.00	0.00
		TOTAL 207-E-911 FUND	83,708.84	(52,174.08)	31,534.76
<u>226-EMERGENCY MANAGEMENT</u>					
	226-1-1010001	CLAIM ON CASH	11,625.62	12,246.59	23,872.21
	226-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 226-EMERGENCY MANAGEMENT	11,625.62	12,246.59	23,872.21
<u>229-DOMESTIC ABUSE FUND</u>					
	229-1-1010001	CLAIM ON CASH	7,341.00	(1,366.00)	5,975.00
		TOTAL 229-DOMESTIC ABUSE FUND	7,341.00	(1,366.00)	5,975.00
<u>231-WIC FUND</u>					
	231-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 231-WIC FUND	0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>237-CONTRACT LAW ENFORCE</u>					
	237-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 237-CONTRACT LAW ENFORCE		0.00	0.00	0.00
<u>248-24/7 PROGRAM</u>					
	248-1-1010001	CLAIM ON CASH	249,830.20	566.30	250,396.50
	248-1-1020000	CASH CHANGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 248-24/7 PROGRAM		249,830.20	566.30	250,396.50
<u>250-ROD RELIEF FUND</u>					
	250-1-1010001	CLAIM ON CASH	<u>59,055.72</u>	<u>4,016.25</u>	<u>63,071.97</u>
	TOTAL 250-ROD RELIEF FUND		59,055.72	4,016.25	63,071.97
<u>301-COUNTY BUILDING FUND</u>					
	301-1-1010001	CLAIM ON CASH	3,365,554.64	72,160.12	3,437,714.76
	301-1-1060000	CASH WITH FISCAL AGENT	0.00	0.00	0.00
	301-1-1070000	RESTRICTED CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 301-COUNTY BUILDING FUND		3,365,554.64	72,160.12	3,437,714.76
<u>302-ADM BLDG PROJECT FUND</u>					
	302-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 302-ADM BLDG PROJECT FUND		0.00	0.00	0.00
<u>303-TIF CAPITAL PROJECT FUND</u>					
	303-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 303-TIF CAPITAL PROJECT FUND		0.00	0.00	0.00
<u>304-CH BUILDING REMODEL</u>					
	304-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	304-1-1060000	Cash with Fiscal Agent	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 304-CH BUILDING REMODEL		0.00	0.00	0.00
<u>401-TIF #1 (Aurora) DEBT SRVC</u>					
	401-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	401-1-1060000	CASH WITH FISCAL AGENT/VERASUN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 401-TIF #1 (Aurora) DEBT SRVC		0.00	0.00	0.00
<u>701-BROOKINGS SCHOOL (5-1)</u>					
	701-1-1010001	CLAIM ON CASH	<u>201,533.04</u>	<u>6,524,691.80</u>	<u>6,726,224.84</u>
	TOTAL 701-BROOKINGS SCHOOL (5-1)		201,533.04	6,524,691.80	6,726,224.84
<u>702-SIOUX VALLEY SCHOOL 5-5</u>					
	702-1-1010001	CLAIM ON CASH	<u>39,312.94</u>	<u>1,099,601.59</u>	<u>1,138,914.53</u>
	TOTAL 702-SIOUX VALLEY SCHOOL 5-5		39,312.94	1,099,601.59	1,138,914.53

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>703-DEUBROOK (5-2)</u>					
	703-1-1010001	CLAIM ON CASH	35,622.04	605,600.99	641,223.03
	TOTAL 703-DEUBROOK (5-2)		35,622.04	605,600.99	641,223.03
<u>704-LAW LIBRARY - NOT USED</u>					
	704-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 704-LAW LIBRARY - NOT USED		0.00	0.00	0.00
<u>705-ELKTON (5-3)</u>					
	705-1-1010001	CLAIM ON CASH	18,482.30	650,107.98	668,590.28
	TOTAL 705-ELKTON (5-3)		18,482.30	650,107.98	668,590.28
<u>706-LAKE HENDRICKS (5-4)</u>					
	706-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 706-LAKE HENDRICKS (5-4)		0.00	0.00	0.00
<u>707-ASTORIA (19-1)</u>					
	707-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 707-ASTORIA (19-1)		0.00	0.00	0.00
<u>708-ESTELLINE (28-2)</u>					
	708-1-1010001	CLAIM ON CASH	1,565.98	83,353.88	84,919.86
	TOTAL 708-ESTELLINE (28-2)		1,565.98	83,353.88	84,919.86
<u>709-ARLINGTON (38-1)</u>					
	709-1-1010001	CLAIM ON CASH	3,796.78	418,167.54	421,964.32
	TOTAL 709-ARLINGTON (38-1)		3,796.78	418,167.54	421,964.32
<u>711-WETLAND PMT TRUST</u>					
	711-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 711-WETLAND PMT TRUST		0.00	0.00	0.00
<u>712-ARLINGTON CITY</u>					
	712-1-1010001	CLAIM ON CASH	0.00	2,768.50	2,768.50
	TOTAL 712-ARLINGTON CITY		0.00	2,768.50	2,768.50
<u>713-AURORA CITY</u>					
	713-1-1010001	CLAIM ON CASH	1,600.85	58,069.43	59,670.28
	TOTAL 713-AURORA CITY		1,600.85	58,069.43	59,670.28
<u>714-BROOKINGS CITY</u>					
	714-1-1010001	CLAIM ON CASH	47,098.50	1,725,317.90	1,772,416.40
	TOTAL 714-BROOKINGS CITY		47,098.50	1,725,317.90	1,772,416.40
<u>715-BRUCE CITY</u>					
	715-1-1010001	CLAIM ON CASH	2,833.43	16,490.65	19,324.08
	TOTAL 715-BRUCE CITY		2,833.43	16,490.65	19,324.08

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>716-BUSHNELL CITY</u>					
	716-1-1010001	CLAIM ON CASH	<u>76.29</u>	<u>2,695.78</u>	<u>2,772.07</u>
	TOTAL 716-BUSHNELL CITY		76.29	2,695.78	2,772.07
<u>717-ELKTON CITY</u>					
	717-1-1010001	CLAIM ON CASH	<u>4,459.31</u>	<u>104,890.90</u>	<u>109,350.21</u>
	TOTAL 717-ELKTON CITY		4,459.31	104,890.90	109,350.21
<u>718-SINAI CITY</u>					
	718-1-1010001	CLAIM ON CASH	<u>38.53</u>	<u>12,497.42</u>	<u>12,535.95</u>
	TOTAL 718-SINAI CITY		38.53	12,497.42	12,535.95
<u>719-VOLGA CITY</u>					
	719-1-1010001	CLAIM ON CASH	<u>4,397.16</u>	<u>165,271.00</u>	<u>169,668.16</u>
	TOTAL 719-VOLGA CITY		4,397.16	165,271.00	169,668.16
<u>720-WHITE CITY</u>					
	720-1-1010001	CLAIM ON CASH	<u>1,310.43</u>	<u>35,419.10</u>	<u>36,729.53</u>
	TOTAL 720-WHITE CITY		1,310.43	35,419.10	36,729.53
<u>721-AFTON TOWNSHIP</u>					
	721-1-1010001	CLAIM ON CASH	<u>202.79</u>	<u>7,824.26</u>	<u>8,027.05</u>
	TOTAL 721-AFTON TOWNSHIP		202.79	7,824.26	8,027.05
<u>722-ALTON TOWNSHIP</u>					
	722-1-1010001	CLAIM ON CASH	<u>12.56</u>	<u>16,950.10</u>	<u>16,962.66</u>
	TOTAL 722-ALTON TOWNSHIP		12.56	16,950.10	16,962.66
<u>723-ARGO TOWNSHIP</u>					
	723-1-1010001	CLAIM ON CASH	<u>671.10</u>	<u>5,684.59</u>	<u>6,355.69</u>
	TOTAL 723-ARGO TOWNSHIP		671.10	5,684.59	6,355.69
<u>724-WATER CONSERVANCY</u>					
	724-1-1010001	CLAIM ON CASH	<u>737.51</u>	<u>23,306.88</u>	<u>24,044.39</u>
	TOTAL 724-WATER CONSERVANCY		737.51	23,306.88	24,044.39
<u>725-ADVANCE TAXES</u>					
	725-1-1010001	CLAIM ON CASH	<u>1,387.39</u>	<u>(210.20)</u>	<u>1,177.19</u>
	TOTAL 725-ADVANCE TAXES		1,387.39	(210.20)	1,177.19
<u>726-FLEX ONE</u>					
	726-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 726-FLEX ONE		0.00	0.00	0.00
<u>727-AURORA TOWNSHIP</u>					
	727-1-1010001	CLAIM ON CASH	<u>127.90</u>	<u>10,418.61</u>	<u>10,546.51</u>
	TOTAL 727-AURORA TOWNSHIP		127.90	10,418.61	10,546.51

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>728-BANGOR TOWNSHIP</u>					
	728-1-1010001	CLAIM ON CASH	0.00	7,971.76	7,971.76
	TOTAL 728-BANGOR TOWNSHIP		0.00	7,971.76	7,971.76
<u>729-BROOKINGS TOWNSHIP</u>					
	729-1-1010001	CLAIM ON CASH	1,577.41	19,385.25	20,962.66
	TOTAL 729-BROOKINGS TOWNSHIP		1,577.41	19,385.25	20,962.66
<u>730-ELKTON TOWNSHIP</u>					
	730-1-1010001	CLAIM ON CASH	71.58	2,670.61	2,742.19
	TOTAL 730-ELKTON TOWNSHIP		71.58	2,670.61	2,742.19
<u>731-U & B SANITARY</u>					
	731-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 731-U & B SANITARY		0.00	0.00	0.00
<u>732-BIG SIOUX WATERSHED</u>					
	732-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 732-BIG SIOUX WATERSHED		0.00	0.00	0.00
<u>733-LP SANITARY SEWER</u>					
	733-1-1010001	CLAIM ON CASH	14.22	6,935.45	6,949.67
	TOTAL 733-LP SANITARY SEWER		14.22	6,935.45	6,949.67
<u>734-L.P. WATER</u>					
	734-1-1010001	CLAIM ON CASH	33.57	3,405.36	3,438.93
	TOTAL 734-L.P. WATER		33.57	3,405.36	3,438.93
<u>735-DELINQUENT TAXES</u>					
	735-1-1010001	CLAIM ON CASH	3,455.31	950.00	4,405.31
	TOTAL 735-DELINQUENT TAXES		3,455.31	950.00	4,405.31
<u>736-MUNICIPALITIES 5%</u>					
	736-1-1010001	CLAIM ON CASH	(0.06)	0.00	(0.06)
	TOTAL 736-MUNICIPALITIES 5%		(0.06)	0.00	(0.06)
<u>737-EUREKA TOWNSHIP</u>					
	737-1-1010001	CLAIM ON CASH	88.78	6,020.80	6,109.58
	TOTAL 737-EUREKA TOWNSHIP		88.78	6,020.80	6,109.58
<u>738-LAKE HENDRICKS TOWNSHIP</u>					
	738-1-1010001	CLAIM ON CASH	405.58	7,630.93	8,036.51
	TOTAL 738-LAKE HENDRICKS TOWNSHIP		405.58	7,630.93	8,036.51
<u>739-LAKE SINAI TOWNSHIP</u>					
	739-1-1010001	CLAIM ON CASH	111.84	6,396.85	6,508.69
	TOTAL 739-LAKE SINAI TOWNSHIP		111.84	6,396.85	6,508.69

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>740-LAKETON TOWNSHIP</u>					
	740-1-1010001	CLAIM ON CASH	<u>141.08</u>	<u>8,767.14</u>	<u>8,908.22</u>
	TOTAL 740-LAKETON TOWNSHIP		141.08	8,767.14	8,908.22
<u>741-MEDARY TOWNSHIP</u>					
	741-1-1010001	CLAIM ON CASH	<u>1,198.71</u>	<u>29,798.04</u>	<u>30,996.75</u>
	TOTAL 741-MEDARY TOWNSHIP		1,198.71	29,798.04	30,996.75
<u>742-MOTOR VEHICLE</u>					
	742-1-1010001	CLAIM ON CASH	<u>647,775.21</u>	<u>(201,502.25)</u>	<u>446,272.96</u>
	TOTAL 742-MOTOR VEHICLE		647,775.21	(201,502.25)	446,272.96
<u>743-LK HENDRICKS SANITARY</u>					
	743-1-1010001	CLAIM ON CASH	<u>150.08</u>	<u>1,583.18</u>	<u>1,733.26</u>
	TOTAL 743-LK HENDRICKS SANITARY		150.08	1,583.18	1,733.26
<u>744-OAKLAKE TOWNSHIP</u>					
	744-1-1010001	CLAIM ON CASH	<u>28.23</u>	<u>5,845.24</u>	<u>5,873.47</u>
	TOTAL 744-OAKLAKE TOWNSHIP		28.23	5,845.24	5,873.47
<u>745-OAKWOOD TOWNSHIP</u>					
	745-1-1010001	CLAIM ON CASH	<u>280.15</u>	<u>10,575.09</u>	<u>10,855.24</u>
	TOTAL 745-OAKWOOD TOWNSHIP		280.15	10,575.09	10,855.24
<u>746-OSLO TOWNSHIP</u>					
	746-1-1010001	CLAIM ON CASH	<u>326.26</u>	<u>9,627.20</u>	<u>9,953.46</u>
	TOTAL 746-OSLO TOWNSHIP		326.26	9,627.20	9,953.46
<u>747-PARNELL</u>					
	747-1-1010001	CLAIM ON CASH	<u>223.68</u>	<u>16,195.83</u>	<u>16,419.51</u>
	TOTAL 747-PARNELL		223.68	16,195.83	16,419.51
<u>748-PRESTON TOWNSHIP</u>					
	748-1-1010001	CLAIM ON CASH	<u>383.64</u>	<u>8,806.57</u>	<u>9,190.21</u>
	TOTAL 748-PRESTON TOWNSHIP		383.64	8,806.57	9,190.21
<u>749-RICHLAND TOWNSHIP</u>					
	749-1-1010001	CLAIM ON CASH	<u>197.60</u>	<u>4,599.97</u>	<u>4,797.57</u>
	TOTAL 749-RICHLAND TOWNSHIP		197.60	4,599.97	4,797.57
<u>750-STATE FINES</u>					
	750-1-1010001	CLAIM ON CASH	<u>78,270.59</u>	<u>3,721.69</u>	<u>81,992.28</u>
	TOTAL 750-STATE FINES		78,270.59	3,721.69	81,992.28
<u>751-CONTRACT LAW FUND</u>					
	751-1-1010001	CLAIM ON CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL 751-CONTRACT LAW FUND		0.00	0.00	0.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>752-CONTRACT LAW FUND</u>					
	752-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 752-CONTRACT LAW FUND		0.00	0.00	0.00
<u>753-SHERMAN TOWNSHIP</u>					
	753-1-1010001	CLAIM ON CASH	20.63	3,824.19	3,844.82
	TOTAL 753-SHERMAN TOWNSHIP		20.63	3,824.19	3,844.82
<u>754-BIG SIOUX</u>					
	754-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 754-BIG SIOUX		0.00	0.00	0.00
<u>755-SALES TAX</u>					
	755-1-1010001	CLAIM ON CASH	0.00	1.82	1.82
	TOTAL 755-SALES TAX		0.00	1.82	1.82
<u>756-FIRE INSURANCE</u>					
	756-1-1010001	CLAIM ON CASH	442.79	(442.80)	(0.01)
	TOTAL 756-FIRE INSURANCE		442.79	(442.80)	(0.01)
<u>757-SPECIAL HIWAY (14%)</u>					
	757-1-1010001	CLAIM ON CASH	(1.98)	14,884.91	14,882.93
	TOTAL 757-SPECIAL HIWAY (14%)		(1.98)	14,884.91	14,882.93
<u>758-UPPER DEER</u>					
	758-1-1010001	CLAIM ON CASH	16.47	429.50	445.97
	TOTAL 758-UPPER DEER		16.47	429.50	445.97
<u>759-BROOKINGS FIRE ASSOC</u>					
	759-1-1010001	CLAIM ON CASH	304,601.91	0.00	304,601.91
	TOTAL 759-BROOKINGS FIRE ASSOC		304,601.91	0.00	304,601.91
<u>760-STERLING TOWNSHIP</u>					
	760-1-1010001	CLAIM ON CASH	67.23	13,739.82	13,807.05
	TOTAL 760-STERLING TOWNSHIP		67.23	13,739.82	13,807.05
<u>761-SHERIFF TRUST</u>					
	761-1-1010001	CLAIM ON CASH	824.37	3,569.69	4,394.06
	TOTAL 761-SHERIFF TRUST		824.37	3,569.69	4,394.06
<u>762-WETLAND</u>					
	762-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 762-WETLAND		0.00	0.00	0.00
<u>763-REGISTER OF DEEDS</u>					
	763-1-1010001	CLAIM ON CASH	160.00	0.00	160.00
	TOTAL 763-REGISTER OF DEEDS		160.00	0.00	160.00

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>764-TRENTON TOWNSHIP</u>					
	764-1-1010001	CLAIM ON CASH	106.86	9,144.96	9,251.82
	TOTAL 764-TRENTON TOWNSHIP		106.86	9,144.96	9,251.82
<u>765-VOLGA TOWNSHIP</u>					
	765-1-1010001	CLAIM ON CASH	2,198.79	35,749.12	37,947.91
	TOTAL 765-VOLGA TOWNSHIP		2,198.79	35,749.12	37,947.91
<u>766-LAW LIBRARY FUND</u>					
	766-1-1010001	CLAIM ON CASH	9,851.02	330.00	10,181.02
	TOTAL 766-LAW LIBRARY FUND		9,851.02	330.00	10,181.02
<u>767-WINSOR TOWNSHIP</u>					
	767-1-1010001	CLAIM ON CASH	38.30	13,509.26	13,547.56
	TOTAL 767-WINSOR TOWNSHIP		38.30	13,509.26	13,547.56
<u>768-STATEWIDE 24/7 SOBRIETY</u>					
	768-1-1010001	CLAIM ON CASH	1,997.00	161.00	2,158.00
	TOTAL 768-STATEWIDE 24/7 SOBRIETY		1,997.00	161.00	2,158.00
<u>769-BANK FRANCHISE</u>					
	769-1-1010001	CLAIM ON CASH	50.50	0.00	50.50
	TOTAL 769-BANK FRANCHISE		50.50	0.00	50.50
<u>770-TAX SALE REDEMPTION</u>					
	770-1-1010001	CLAIM ON CASH	21,746.55	6,973.75	28,720.30
	TOTAL 770-TAX SALE REDEMPTION		21,746.55	6,973.75	28,720.30
<u>771-WIND TOWERS</u>					
	771-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 771-WIND TOWERS		0.00	0.00	0.00
<u>775-ROD Relief Flow-Thru Fund</u>					
	775-1-1010001	Claim on Cash	0.00	0.00	0.00
	775-1-1010010	Claim on Cash	0.00	0.00	0.00
	TOTAL 775-ROD Relief Flow-Thru Fund		0.00	0.00	0.00
<u>780-DAKOTACARE</u>					
	780-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 780-DAKOTACARE		0.00	0.00	0.00
<u>781-River Ridge</u>					
	781-1-1010001	claim on cash	227.22	3,513.68	3,740.90
	TOTAL 781-River Ridge		227.22	3,513.68	3,740.90

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: OCTOBER 31ST, 2016

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>782-Meyer's Second Addition</u>					
	782-1-1010001	Claim on Cash	0.00	0.00	0.00
	TOTAL 782-Meyer's Second Addition		0.00	0.00	0.00
<u>783-BRIDLE ESTATES SANT</u>					
	783-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 783-BRIDLE ESTATES SANT		0.00	0.00	0.00
<u>784-Lake Hendricks Road</u>					
	784-1-1010001	Claim on Cash	0.00	177.06	177.06
	TOTAL 784-Lake Hendricks Road		0.00	177.06	177.06
TOTAL CASH BALANCES			17,109,572.19	14,925,267.08	32,034,839.27
			=====	=====	=====

*** END OF REPORT ***

Fund Balance

October 31, 2016

101-General Fund

Nonspendable Fund Balance-Inventory	\$0.00
Restricted Fund Balance-Debt Service	\$0.00
Committed Fund Balance	\$0.00
Operating Transfer In	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Highway Projects	\$614,101.00
Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts	\$4,750,000.00
Assigned Fund Balance-Courthouse Remodel	\$0.00
Unassigned Fund Balance	\$3,470,098.93
Total	\$8,834,199.93

201-Road & Bridge Fund

Nonspendable Fund Balance-Inventory	\$252,465.35
Restricted Fund Balance-Road Purposes	\$186,619.41
Restricted Fund Balance-Snow Removal	\$334,620.30
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Road Purposes	\$3,093,519.10
Total	\$3,867,224.16

207-E911 Fund

Restricted Fund Balance-911 Purposes	-\$23,282.00
Assigned Fund Balance-911 Purposes	\$105,340.52
Total	\$82,058.52

226-Emergency Management

Restricted Fund Balance-Emergency Management	
Assigned Fund Balance-Subsequent Year's Budget	\$65,926.00
Assigned Fund Balance-Emergency Management	-\$47,346.54
Total	\$18,579.46

229-Domestic Abuse Fund

Restricted Fund Balance-Domestic Abuse	\$4,486.00
Assigned Fund Balance-Domestic Abuse	\$0.00
Total	\$4,486.00

237-Contract Law Enforcement

Restricted Fund Balance-Contract Law	\$0.00
Assigned Fund Balance-Contract Law	\$0.00
Total	\$0.00

248-24/7 Program

Restricted Fund Balance-24/7 Sobriety	\$221,544.52
Assigned Fund Balance-24/7 Sobriety	\$0.00
Total	\$221,544.52

250-Register of Deeds Relief Fund

Restricted for ROD Relief Fund	\$51,957.01
Total	\$51,957.01

301-County Building Fund

Restricted Fund Balance-County Building	\$731,230.21
Operating Transfer In	\$418,985.00
Assigned Fund Balance-Courthouse Building Purposes	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Juvenile Detention Center	\$150,000.00
Assigned Fund Balance-Detention Center	\$2,000,000.00
Total	\$3,300,215.21

302-Administrative Building Project

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

304-CH Building Remodel

Restricted Fund Balance-Capital Projects	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance-Capital Projects	\$0.00
Total	\$0.00

401-Debt Service

Restricted Fund Balance-Debt Service	\$0.00
Restricted Fund Balance-TIF Reserve	\$0.00
Total	\$0.00

**BROOKINGS COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE October 31, 2016**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:

Assets:

10100 Cash	\$ 10,238,070.49
10200 Cash Change	\$ 355.00
10300 Petty Cash	\$ 400.00
10400 Interest Bearing Accounts	_____
10500 Savings Certificates	_____
10600 Cash with Fiscal Agent	_____
10700 Restricted Cash in Banks	_____
10800 Taxes Receivable--Current	\$ 992,646.20
11000 Taxes Receivable--Delinquent	\$ 6,694.26
11XXX Other Receivables	\$ 2,297.53
12800 Notes Receivable	_____
13100 Due from Other fund	_____
13200 Due from Other Government	_____
13300 Advance to Other Fund	_____
14100 Inventory of Supplies	_____
15100 Investments	_____
1XXXX Other Assets	_____

Deferred Outflows of Resources:

19800 Other Deferred Outflows of Resources	_____
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TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

\$ 11,240,463.48 *

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:

Liabilities:

20100 Claims Payable	_____
20200 Accounts Payable	_____
20800 Due to Other Funds	_____
20900 Due to Other Governments	_____

GENERAL FUND SURPLUS ANALYSIS

21600 Accrued Wages Payable	
21700 Payroll Withholding Payable	\$ 579.40
22300 Unearned Revenue	
2XXXX Other liabilities	\$ 999,340.46

Deferred Inflows of Resources:

- 25000 Unavailable Revenue--Property Taxes
- 25100 Unavailable Revenue--Special Assessments
- 25200 Other Deferred Inflows of Resources

Fund Balances:

27300 Nonspendable	
27400 Restricted	
27500 Committed	
27600 Assigned	\$ 5,364,101.00
27601 Subsequent Year's Budget (GF Budget's Cash Applied amount)	
<i>(choose one of the following amounts based on filing date)</i>	
March = 75% of GF's cash applied in current budget	
September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget.	\$ (353,096.00)
December = 100% of GF's cash applied in next year's budget.	
27602 Capital Outlay Accumulations	
276XX	
276XX	
27700 Unassigned	\$ 5,229,538.62 **

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

\$ 11,240,463.48 *

Following Year's General Fund Budget (use current year for March analysis)	\$ 12,262,073.00
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The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage	42.65%
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* Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

** Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

OCTOBER 16 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected	\$446,170.35
Motor Vehicle Monies Sent to State	\$346,430.12
Monies That Get Apportioned	\$99,740.23

Breakdown of MV Fees within the County

	County	Townships	Towns	Total
Wheel Tax	\$20,186.06	\$2,523.26	\$2,523.26	\$25,232.58
14% Special Highway to Townships		\$20,503.68		\$20,503.68
5% Muncipal to Cities			\$6,753.34	\$6,753.34
22.5% MV to County Road & Bridge Fund	\$39,253.21			\$39,253.21
Title Fees	\$3,715.00			\$3,715.00
Lien Fees And Misc Fees to County General Fund	\$4,282.42			\$4,282.42
63.75% Mobile Home Revenue	\$0.00			\$0.00
Total	\$67,436.69	\$23,026.94	\$9,276.60	\$99,740.23

October Internet/Terminal Renewals 146 Internet Renewals & SS Terminals (included in totals above)	Collected	County's Portion
		\$13,748.30

OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

Quarterly MV

	County	Townships	Cities	School Districts	Water District	TOTALS
	\$366,559.74					
	\$14,884.91					
	\$381,444.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Fine Monies	\$39,752.79	Divided among schools based on enrollment
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OCTOBER 2016 TAX BREAKDOWN

Tax Dollars Stay With County	\$3,983,399.83
Distress Warrant Fees	\$0.00
Advertising & Tax Cert Fees	\$28.50
Total County	\$3,983,428.33
Townships	\$269,539.23
Cities	\$1,483,199.69
Schools	\$9,681,836.88
East Dakota Water	\$24,044.36
Special Assessments	\$271,643.95
TIF Collections	\$446,955.10
GRAND TOTAL TAX \$\$ COLLECTED	\$16,160,647.54

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

101-GENERAL FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	11,129,889.00	3,882,989.76	10,118,678.44	90.91	1,011,210.56
LICENSES & PERMITS	55,400.00	4,258.00	75,395.00	136.09	(19,995.00)
INTERGOVERNMENTAL	593,375.00	60,240.02	588,465.60	99.17	4,909.40
CHARGES FOR GOODS & SERV	1,048,211.80	103,425.43	1,014,104.51	96.75	34,107.29
FINES & FORFEITS	45,000.00	3,616.00	44,195.61	98.21	804.39
MISC. REVENUE	72,000.00	(10,584.56)	61,109.11	84.87	10,890.89
OTHER FINANCING SOURCES	0.00	1,584.87	16,319.54	0.00	(16,319.54)
TOTAL REVENUES	12,943,875.80	4,045,529.52	11,918,267.81	92.08	1,025,607.99
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

COMMISSIONERS	408,491.43	32,406.77	297,593.25	72.85	110,898.18
CONTINGENCY	633,720.00	0.00	0.00	0.00	633,720.00
ELECTIONS	115,625.65	13,735.32	80,793.68	69.88	34,831.97
JUDICIAL SYSTEM	504,500.00	46,466.66	490,270.57	97.18	14,229.43
FINANCE OFFICE	526,133.74	43,362.72	420,032.73	79.83	106,101.01
STATES ATTORNEY	666,127.64	50,367.94	517,394.25	77.67	148,733.39
JUVENILE COURT	25,000.00	0.00	25,000.00	100.00	0.00
COUNTY BUILDING	441,944.47	32,333.63	327,166.52	74.03	114,777.95
DIRECTOR OF EQUALIZATION	509,251.84	38,026.37	396,612.37	77.88	112,639.47
REGISTER OF DEEDS	210,490.35	16,590.38	170,274.49	80.89	40,215.86
VETERAN'S SERVICE	77,217.58	5,905.21	57,955.36	75.05	19,262.22
PREDATORY ANIMAL CONTROL	7,825.00	0.00	3,912.18	50.00	3,912.82
INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
TECHNOLOGY	347,151.64	13,666.12	258,678.00	74.51	88,473.64
HUMAN RESOURCES	0.00	0.00	0.00	0.00	0.00
HUMAN RESOURCES	107,988.99	6,134.34	79,558.17	73.67	28,430.82
SHERIFF'S OFFICE	1,419,382.88	123,135.62	1,139,728.57	80.30	279,654.31
COUNTY JAIL	1,143,412.79	101,653.44	986,242.17	86.25	157,170.62
CORONER	35,960.00	444.04	16,139.71	44.88	19,820.29
JUVENILE DETENTION	54,000.00	3,313.13	126,263.41	233.82	(72,263.41)
HUMANE SOCIETY	10,000.00	0.00	10,000.00	100.00	0.00
FIRE DEPARTMENT TRUST	100,000.00	498.00	6,249.28	6.25	93,750.72
DRAINAGE COMMISSION	1,600.00	39.35	1,022.03	63.88	577.97
E-911	125,000.00	0.00	125,000.00	100.00	0.00
POOR RELIEF	233,502.69	11,787.95	153,370.44	65.68	80,132.25
FOOD PANTRY	6,000.00	0.00	6,000.00	100.00	0.00
COMMUNITY HEALTH NURSE	64,594.75	6,757.40	56,185.47	86.98	8,409.28
HOSPITAL FUNDING	750,000.00	0.00	750,000.00	100.00	0.00
WIC	18,881.36	1,787.64	9,422.31	49.90	9,459.05
UNITED RETIREMENT CENTER	0.00	0.00	0.00	0.00	0.00
BATA	47,000.00	0.00	47,000.00	100.00	0.00
ICAP	12,137.00	0.00	9,102.75	75.00	3,034.25
DOMESTIC ABUSE	40,000.00	0.00	40,000.00	100.00	0.00
211 CALL CENTER	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

101-GENERAL FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
BEHAVIORAL HEALTH	62,000.00	6,896.91	63,401.78	102.26 (1,401.78)
ADVANCE	35,000.00	0.00	35,000.00	100.00	0.00
ECMH-CD	55,000.00	0.00	55,000.00	100.00	0.00
PUBLIC LIBRARIES	23,450.00	4,375.00	16,325.00	69.62	7,125.00
HISTORICAL MUSEUM	4,000.00	0.00	4,000.00	100.00	0.00
OTHER	0.00	0.00	0.00	0.00	0.00
BOYS & GIRLS CLUB	0.00	0.00	0.00	0.00	0.00
GLACIAL LAKES	0.00	0.00	0.00	0.00	0.00
SENIOR COMPANION	2,300.00	0.00	2,300.00	100.00	0.00
MENTORING	5,000.00	0.00	5,000.00	100.00	0.00
COUNTY EXTENSION	146,969.84	11,009.29	113,338.64	77.12	33,631.20
BROOKINGS CONS DISTRICT	25,000.00	0.00	25,000.00	100.00	0.00
WEED CONTROL	293,937.79	24,299.17	235,577.98	80.15	58,359.81
PLANNING & ZONING	175,638.92	16,299.89	145,353.01	82.76	30,285.91
1ST DISTRICT	40,431.00	0.00	40,431.00	100.00	0.00
ECONOMIC DEVELOPMENT	65,000.00	0.00	65,000.00	100.00	0.00
OTHER ECONOMIC DEVELOPME	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	<u>3,099,229.00</u>	<u>774,807.25</u>	<u>3,099,229.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	12,675,896.35	1,386,099.54	10,511,924.12	82.93	2,163,972.23
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	267,979.45	2,659,429.98	1,406,343.69		(1,138,364.24)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

201-ROAD & BRIDGE FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	550,000.00	48,564.93	501,322.91	91.15	48,677.09
LICENSES & PERMITS	9,000.00	4,050.00	11,400.00	126.67 (2,400.00)
INTERGOVERNMENTAL	2,110,225.00	443,470.55	2,920,428.90	138.39 (810,203.90)
CHARGES FOR GOODS & SERV	51,644.00	7,043.36	25,423.06	49.23	26,220.94
MISC. REVENUE	13,750.00	1,528.43	17,742.28	129.03 (3,992.28)
OTHER FINANCING SOURCES	<u>3,100,000.00</u>	<u>750,222.95</u>	<u>3,000,908.05</u>	<u>96.80</u>	<u>99,091.95</u>
TOTAL REVENUES	5,834,619.00	1,254,880.22	6,477,225.20	111.01 (642,606.20)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
HIGHWAY ADMINISTRATION	5,985,222.40	646,035.59	4,774,808.58	79.78	1,210,413.82
	<u>108,000.00</u>	<u>9,712.98</u>	<u>103,879.55</u>	<u>96.18</u>	<u>4,120.45</u>
TOTAL EXPENDITURES	6,093,222.40	655,748.57	4,878,688.13	80.07	1,214,534.27
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(258,603.40)	599,131.65	1,598,537.07		(1,857,140.47)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

207-E-911 FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	303,000.00	25,966.00	256,908.18	84.79	46,091.82
MISC. REVENUE	0.00	11.98	190.15	0.00 (190.15)
OTHER FINANCING SOURCES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	303,000.00	25,977.98	257,098.33	84.85	45,901.67
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
911 SERVICES	<u>303,000.00</u>	<u>78,152.06</u>	<u>307,622.09</u>	<u>101.53</u> (<u>4,622.09)</u>
TOTAL EXPENDITURES	303,000.00	78,152.06	307,622.09	101.53 (4,622.09)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (52,174.08) (50,523.76)		50,523.76

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

226-EMERGENCY MANAGEMENT

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	44,000.00	0.00	33,700.04	76.59	10,299.96
CHARGES FOR GOODS & SERV	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	100.00	7.08	63.13	63.13	36.87
OTHER FINANCING SOURCES	<u>59,272.00</u>	<u>21,568.00</u>	<u>86,272.00</u>	<u>145.55</u>	<u>(27,000.00)</u>
TOTAL REVENUES	103,372.00	21,575.08	120,035.17	116.12	(16,663.17)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
EMERGENCY & DISASTER SERV	<u>130,371.63</u>	<u>9,328.49</u>	<u>114,783.52</u>	<u>88.04</u>	<u>15,588.11</u>
TOTAL EXPENDITURES	130,371.63	9,328.49	114,783.52	88.04	15,588.11
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(26,999.63)	12,246.59	5,251.65		(32,251.28)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

229-DOMESTIC ABUSE FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LICENSES & PERMITS	7,300.00	750.00	6,330.00	86.71	970.00
CHARGES FOR GOODS & SERV	<u>2,000.00</u>	<u>209.00</u>	<u>2,134.00</u>	<u>106.70</u>	<u>(134.00)</u>
TOTAL REVENUES	9,300.00	959.00	8,464.00	91.01	836.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DOMESTIC ABUSE	<u>9,300.00</u>	<u>2,325.00</u>	<u>6,975.00</u>	<u>75.00</u>	<u>2,325.00</u>
TOTAL EXPENDITURES	9,300.00	2,325.00	6,975.00	75.00	2,325.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(1,366.00)	1,489.00		(1,489.00)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

248-24/7 PROGRAM

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	14,000.00	0.00	28,681.60	204.87 (14,681.60)
CHARGES FOR GOODS & SERV	45,000.00	4,417.00	48,220.00	107.16 (3,220.00)
MISC. REVENUE	0.00	79.15	859.08	0.00 (859.08)
TOTAL REVENUES	59,000.00	4,496.15	77,760.68	131.80 (18,760.68)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNTY JAIL	53,060.00	3,929.85	48,908.70	92.18	4,151.30
TOTAL EXPENDITURES	53,060.00	3,929.85	48,908.70	92.18	4,151.30
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	5,940.00	566.30	28,851.98	(22,911.98)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

250-ROD RELIEF FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CHARGES FOR GOODS & SERV	18,500.00	1,407.00	17,763.96	96.02	736.04
OTHER FINANCING SOURCES	<u>12,957.00</u>	<u>3,239.25</u>	<u>12,957.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL REVENUES	31,457.00	4,646.25	30,720.96	97.66	736.04
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ROD RELIEF FUND	<u>72,457.00</u>	<u>630.00</u>	<u>19,606.00</u>	<u>27.06</u>	<u>52,851.00</u>
TOTAL EXPENDITURES	72,457.00	630.00	19,606.00	27.06	52,851.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(41,000.00)	4,016.25	11,114.96		(52,114.96)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2016

001-COUNTY BUILDING FUND

FINANCIAL SUMMARY

83.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	281,570.00	99,075.99	256,366.97	91.05	25,203.03
INTERGOVERNMENTAL	9,600.00	0.00	9,836.67	102.47 (236.67)
MISC. REVENUE	4,000.00	1,084.13	12,296.20	307.41 (8,296.20)
OTHER FINANCING SOURCES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	295,170.00	100,160.12	278,499.84	94.35	16,670.16
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNTY BUILDING	138,500.00	28,000.00	80,176.78	57.89	58,323.22
DEBT SERVICE	<u>121,648.00</u>	<u>0.00</u>	<u>60,823.51</u>	<u>50.00</u>	<u>60,824.49</u>
TOTAL EXPENDITURES	260,148.00	28,000.00	141,000.29	54.20	119,147.71
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00	72,160.12	137,499.55	(102,477.55)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2016

101-COUNTY BUILDING FUND

83.33% OF YEAR COMP.

DEBT SERVICE

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
DEBT SERVICE					
301-4-800-4410 PRINCIPLE	77,425.00	0.00	38,443.15	49.65	38,981.85
301-4-800-4420 LEASE PAYMENT/INTEREST	44,223.00	0.00	22,380.36	50.61	21,842.64
301-4-800-4430 FISCAL AGENT	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT SERVICE	121,648.00	0.00	60,823.51	50.00	60,824.49
<hr/>					
TOTAL DEBT SERVICE	121,648.00	0.00	60,823.51	50.00	60,824.49
<hr/>					
TOTAL EXPENDITURES	260,148.00	28,000.00	141,000.29	54.20	119,147.71
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	35,022.00	72,160.12	137,499.55	(102,477.55)	

*** END OF REPORT ***

Aged Accounts Receivable Report-October 2016

County Liens

6,303 Accounts in the Report

Current	\$110,309.50
30 days	\$63,121.86
60 days	\$27,680.13
90 days	\$59,319.42
over 120 days	\$5,685,320.76
Total	\$5,945,751.67

Court Appointed Attorney Fees	\$3,028,790.40
Civil Judgement Lien	\$199,403.03
Care of Poor	\$2,309,608.05
Involuntary Mental Illness	\$12,799.42
Voluntary Mental Illness	\$227,431.81
Prisoner Meds	\$149,732.32
Restitution (psycho sexual evals)	\$196.00
Transcripts	\$19,657.30
Other	(\$1,866.66)
Total	\$5,945,751.67

Jail Costs

1,897 Accounts in the Report

Current	\$20,039.27
30 days	\$11,570.59
60 days	\$5,900.42
90 days	\$26,798.79
over 120 days	\$884,936.48
Total	\$949,245.55

CAA	\$0.00
Jail Costs	\$794,908.33
Prison Meds	\$159,107.03
Other	(\$4,769.81)
Total	\$949,245.55

Juvenile Detention

557 Accounts in the Report

Current	(\$260.00)
30 days	\$762.08
60 days	\$0.00
90 days	\$0.00
over 120 days	\$815,673.98
Total	\$816,176.06

Juveniles	\$816,436.06
Other	(\$260.00)
Total	\$816,176.06

Brookings County Finance Office

Kristen Witchey, Deputy Finance Officer

520 3rd St., Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8200

Fax: (605) 696-8259

Email: kwitchey@brookingscountysd.gov ♦ Website: www.brookingscountysd.gov

The following businesses are renewing their Retail (on-sale) Liquor licenses for January 1, 2017 through December 31, 2017. We are no longer required to hold a public hearing on renewals as there have not been any violations on these businesses.

- **Danceland Campground** (Beach Bums Inc) Retail On Sale Liquor, McClemons' Subdivision NW ¼ Sec. 33 unplatted area in Govt lot 2 of McClemons' Subdivision in NW ¼ Sec. 33-109-50, exc. S 50', exc. E 550' in Medary Twp
- **Meadow Creek Golf Club** Retail On Sale Liquor, N 444' & S 380' of N 824' exc. W 420' of the N 720', of W ½ W ½ SE ¼ in Sec 23-110-51 in Volga Township
- **Brookings Country Club Inc**, Retail On Sale Liquor, Govt Lots 8-9 & OL "B" in SE ¼ Sec 28-109-50 and Class "C" E ½ SE ¼ exc. OL "B" & exc. Country Club Add (inc. Country Club Drive) in Medary Twp
- **Skyview Junction LLC**, Retail On Sale Liquor, Class "C" N 550' of E 325' exc. Hwy Right-of-Way of NE ¼ NE ¼ in Sec 8-109-47 in Elkton Twp
- **Norgaard & Norgaard LLC (The Boathouse of ABR)** Retail On Sale Liquor, Lake Poinsett Heights OL A & B, SW ¼ Sec. 5, OL A & E 112' of B & incl. OL C in Subdivision of Govt Lots 2-3 in Laketon Township
- **Smokin's Pub N Grub** Retail On Sale Liquor, Twisters Addition in Lot 1 Kapanke Subdivision in the E ½ of the NW ¼ of Sec 6-112-52 in Laketon Township
- **West Oak Pub** Retail On Sale Liquor, DeBoer's Addn. Lot 1-2 in Gov't Lot 6 in Sec 8-111-51 in Oakwood Township

Thank you,



Kristen Witchey

Deputy Finance Officer

Date Received _____
Date Issued _____

2017

License No. RL-5384

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

A. Owner Name and Mailing Address NORGAARD & NORGAARD LLC 126 S LAKE DR ARLINGTON, SD 57212 Owner's Telephone# : _____	B. Business Name and Address Lic # RL-5384 THE BOATHOUSE OF ABR 126 S LAKE DR ARLINGTON, SD 57212 Business Telephone #: _____
C. Indicate the class of license being applied for (submit separate application for each class of license). <input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00 Number of other Package Liquor Licenses held: _____ Number of other On-sale Liquor Licenses held: <u>1</u> Is this License in active use? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	D. Legal description of licensed premise: <i>lake Pointett Neigh Wts OLA+B</i> <i>SW Qtr of Sec 5 OL A+C</i> <i>112' at B and including</i> <i>outlot C in Subdivision of Gov Lot</i> Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>2+3</i> Do you own <input checked="" type="checkbox"/> or lease <input type="checkbox"/> this property? (Check one) <i>1.51 Acres</i> E. State Sales Tax Number: <u>1019-9718-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at 1-800-937-8864. G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/>

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/27/2016 Print Name MARK D NORGAARD Signature [Signature]

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? Yes No County: Brookings
This application was subscribed and sworn to before me this 27th day of October 2016
Approving Officer's Telephone Number 605-696-8250 Signature [Signature]

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes No
Are real property taxes paid to date? Yes No
Ineligible for video lottery
Number of video lottery terminals on licensed premise: 0
Renewal - no public hearing held
Amount of fee collected with application \$ 250.00
Amount of fee retained \$ 250.00
Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)
From _____
Sales tax approval _____ Date _____
STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

Date Received _____
Date Issued _____

2017

License No. RL-5473

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

A. Owner Name and Mailing Address BROOKINGS COUNTRY CLUB INC PO BOX 501 BROOKINGS, SD 57006-0501 Owner's Telephone# :	B. Business Name and Address Lic # RL-5473 RR 4 LAKE CAMPBELL PO BOX 501 BROOKINGS, SD 57006-0501 Business Telephone #:
C. Indicate the class of license being applied for (submit separate application for each class of license). <input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00 Number of other Package Liquor Licenses held: _____ Number of other On-sale Liquor Licenses held: _____ Is this License in active use? <input checked="" type="checkbox"/> Yes [] No	D. Legal description of licensed premise: <i>See attachment "A"</i> Have you ever been convicted of a felony? [] Yes <input checked="" type="checkbox"/> No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one) E. State Sales Tax Number: <u>1014-1567-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at 1-800-937-8864. G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/>

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-18-16 Print Name Kellee Torgrunde Signature *[Handwritten Signature]*

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes No County: Brookings
This application was subscribed and sworn to before me this 19th day of October 2016
Approving Officer's Telephone Number 605-696-8250 Signature *[Handwritten Signature]*

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No
Are real property taxes paid to date? Yes [] No
Ineligible for video lottery []
Number of video lottery terminals on licensed premise: 0
Renewal - no public hearing held
Amount of fee collected with application \$ 1,500.00
Amount of fee retained \$ 1,500.00
Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)
From _____
Sales tax approval _____ Date _____
STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)
 If supplement unchanged from last year check this box and sign below.

State of South Dakota)
)
 County of Brookings)
)

Affidavit

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC Brookings Country Club
 Address of office and principal place of business of corporation/partnership/LP/LLC _____
 Date of incorporation 4.24.25
 Date of last report filed with Secretary of State 3.17.16
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character? yes
 Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? no

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
<u>Brian Berkenhoff</u>	<u>President</u>	<u>Brookings</u>	
<u>Al Baker</u>	<u>Vice Pres.</u>	<u>Brookings</u>	
<u>Greg Heiberger</u>	<u>Secretary</u>	<u>Brookings</u>	
<u>Kellie Torgrude</u>	<u>Treasurer</u>	<u>Brookings</u>	

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation
<u>Thomas Palmer</u>	<u>Brookings</u>	
<u>Bill Price</u>	<u>Brookings</u>	
<u>Copy Fields</u>	<u>Brookings</u>	
<u>Melanie Lunn</u>	<u>Brookings</u>	

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares
<u>owned by the membership</u>		

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc? Steen Bookkeeping Service, Inc.

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner B ~ B/W

Subscribed and sworn to before me this 18 of Oct., Brookings County, State of South Dakota.

My commission expires 2-19-17 Erin Steen
 (Notary Public)

ATTACHMENT "A"
BROOKINGS COUNTRY CLUB

Govt Lots 8-9 and OL "B" in SE 1/4 of Sec
28-109-50 82.72 acres Class "XC"

and

E 1/2 SE 1/4 Exc OL "B" & Exc Country
Club Addn (Inc. Country Club Drive)
64.70 acres Class "XC"

Date Received _____
Date Issued _____

2017

License No. RL-5511

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

A. Owner Name and Mailing Address BEACH BUMS INC 8510 DANCELAND ROAD BROOKINGS, SD 57006-7227 Owner's Telephone# : _____	B. Business Name and Address Lic # RL-5511 DANCELAND CAMPGROUND 8510 DANCELAND ROAD BROOKINGS, SD 57006-7227 Business Telephone #: _____
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C. Indicate the class of license being applied for (submit separate application for each class of license). <input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00 Number of other Package Liquor Licenses held: <u>0</u> Number of other On-sale Liquor Licenses held: <u>0</u> Is this License in active use? <input checked="" type="checkbox"/> Yes [] No	D. Legal description of licensed premise: <u>12095-10950-332-50</u> <u>Sec/Twn/R 33-109-SD</u> <u>Mc Clemons Subdivision NW 1/4</u> <u>Sec 33-109-5</u> Have you ever been convicted of a felony? [] Yes <input checked="" type="checkbox"/> No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one) E. State Sales Tax Number: <u>1017-4392-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at 1-800-937-8864. G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/>
--	--

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/25/16 Print Name Jill R Powers Signature Jill R Powers

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes No County: Brookings
This application was subscribed and sworn to before me this 25th day of October 2016
Approving Officer's Telephone Number 605-696-8250 Signature Kristen Whiteley

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No
Are real property taxes paid to date? Yes [] No
Ineligible for video lottery []
Number of video lottery terminals on licensed premise: 2
Renewal - no public hearing held
Amount of fee collected with application \$ 1500.00
Amount of fee retained \$ 1,500.00
Forwarded with application \$ A

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)
From _____
Sales tax approval _____ Date _____
STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

If supplement unchanged from last year check this box and sign below.

Affidavit

State of South Dakota)
)
County of)

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC _____
Address of office and principal place of business of corporation/partnership/LP/LLC _____
Date of incorporation _____
Date of last report filed with Secretary of State _____
Are all managing officers of this corporation/partnership/LP/LLC of good moral character? _____
Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? _____

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

With signature the applicant agrees to the following:

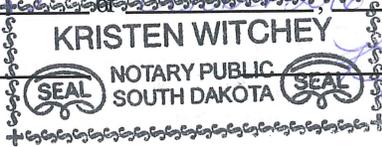
That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner Jill R. Powers

Subscribed and sworn to before me this 25th day of October 2016 Brookings County, State of South Dakota.

My commission expires 12/29/2016



Kristen Witchey
(Notary Public)

Date Received _____
Date Issued _____

2017

License No. RL-5678

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

<p>A. Owner Name and Mailing Address</p> <p>MEADOW CREEK GOLF CLUB BOX 511 VOLGA, SD 57071-0511 Owner's Telephone#: (605) 542-4961</p>	<p>B. Business Name and Address</p> <p>Lic # RL-5678 MEADOW CREEK GOLF CLUB BOX 511 VOLGA, SD 57071-0511 Business Telephone #: (605) 542-4961</p>
<p>C. Indicate the class of license being applied for (submit separate application for each class of license).</p> <p><input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00</p> <p>Number of other Package Liquor Licenses held: <u>0</u> Number of other On-sale Liquor Licenses held: <u>1</u> Is this License in active use? <input checked="" type="checkbox"/> Yes [] No</p>	<p>D. Legal description of licensed premise:</p> <p><i>See Attachment "A"</i></p> <p>Have you ever been convicted of a felony? [] Yes [X] No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one) E. State Sales Tax Number: <u>1016-6722-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at 1-800-937-8864. G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/></p>

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-19-16 Print Name Kelice Forgrude Signature [Signature]

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes [X] No County: Brookings

This application was subscribed and sworn to before me this 19th day of October 2016

Approving Officer's Telephone Number 605-696-8250 Signature [Signature]

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No
Are real property taxes paid to date? Yes [] No
Ineligible for video lottery []
Number of video lottery terminals on licensed premise: 0

Renewal - no public hearing held
Amount of fee collected with application \$ 1,200.00
Amount of fee retained \$ 1,200.00
Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From _____
Sales tax approval _____ Date _____
STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

If supplement unchanged from last year check this box and sign below.

State of South Dakota)
)
)
County of Brookings)
)

Affidavit

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC Meadow Creek Golf Course
 Address of office and principal place of business of corporation/partnership/LP/LLC 825 East 6th St
 Date of incorporation 8-17-94
 Date of last report filed with Secretary of State 8-20-16
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character? Yes
 Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? NO

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
<u>Clay Bastian</u>	<u>Pres</u>	<u>Volga</u>	<u>Banking</u>
<u>Bryan Shattwell</u>	<u>V Pres</u>	<u>Brookings</u>	<u>Accounting</u>
<u>Brooke Powell</u>	<u>Sec</u>	<u>Brookings</u>	<u>Customer Service</u>
<u>Craig Steen</u>	<u>Treasurer</u>	<u>Brookings</u>	<u>Accounting</u>

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares
<u>Owned by Members</u>		

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc? Steen Bookkeeping Service Inc

With signature the applicant agrees to the following:

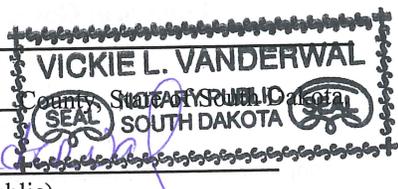
That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner Craig Steen

Subscribed and sworn to before me this 7 of October, Brookings

My commission expires Jan 26, 2022



(Notary Public)

ATTACHMENT "A"

N 444' & S 380" OF N 824' EXC W 420' OF N 720'
OF W $\frac{1}{2}$ OF THE SE $\frac{1}{4}$ SECTION 23-110-51, EXCLUDING
PLATTED AREA, VOLGA TOWNSHIP 5.54 ACRES

Date Received _____
Date Issued _____

2017

License No. RL-5226

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

A. Owner Name and Mailing Address SKYVIEW JUNCTION LLC 21505 SD HIGHWAY 13 ELKTON, SD 57026-7212 Owner's Telephone#: (605) 542-4961	B. Business Name and Address Lic # RL-5226 SKYVIEW JUNCTION 21505 SD HIGHWAY 13 ELKTON, SD 57026-7212 Business Telephone #: (605) 542-4961
C. Indicate the class of license being applied for (submit separate application for each class of license). <input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00 Number of other Package Liquor Licenses held: _____ Number of other On-sale Liquor Licenses held: _____ Is this License in active use? <input checked="" type="checkbox"/> Yes [] No	D. Legal description of licensed premise: <i>N550 of E 325th Etc Highway Right of way of the NE 1/4 of NE 1/4 in Sec 08-09-47</i> Have you ever been convicted of a felony? [] Yes <input checked="" type="checkbox"/> No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one) E. State Sales Tax Number: <u>1019-9333-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at <u>1-800-937-8864.</u> G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/>

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-4-16 Print Name JAMES Stuefer Signature James Stuefer

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes No County: Brookings
This application was subscribed and sworn to before me this 4th day of October 2016
Approving Officer's Telephone Number 605-696-8250 Signature Kristen Witchey

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No
Are real property taxes paid to date? Yes [] No
Ineligible for video lottery []
Number of video lottery terminals on licensed premise: 7
Renewal - no public hearing held
Amount of fee collected with application \$ 1,200.00
Amount of fee retained \$ 1,200.00
Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From _____
Sales tax approval _____ Date _____
STATE LIQUOR AUTHORITY: APPROVAL _____ **REVIEW** _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

If supplement unchanged from last year check this box and sign below.

Affidavit

State of South Dakota)
)
County of)

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC _____
 Address of office and principal place of business of corporation/partnership/LP/LLC _____
 Date of incorporation _____
 Date of last report filed with Secretary of State _____
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character? _____
 Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? _____

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquo outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

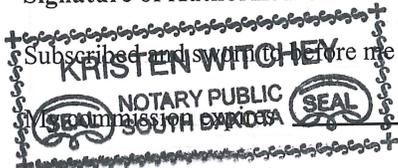
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner James Steepfen

Subscribed and sworn to before me this 4th of October 2016 Brookings County, State of South Dakota.



My Commission expires 12/29/2016

Kristen Witchev
(Notary Public)

Date Received _____
Date Issued _____

2017

License No. RL-18855

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

A. Owner Name and Mailing Address SMOKIN'S PUB N GRUB LLC 45439 S LAKE DRIVE ARLINGTON, SD 57212 Owner's Telephone# :	B. Business Name and Address Lic # RL-18855 SMOKINS PUB N GRUB LLC 45439 S LAKE DRIVE ARLINGTON, SD 57212 Business Telephone #: (605) 520-5148
C. Indicate the class of license being applied for (submit separate application for each class of license). <input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00 Number of other Package Liquor Licenses held: _____ Number of other On-sale Liquor Licenses held: _____ Is this License in active use? <input checked="" type="checkbox"/> Yes [] No	D. Legal description of licensed premise: <u>Twister Add. Lot 1 Kampauke</u> <u>Sub Div. E 112 NW 1/4 Sect.</u> <u>06-112-52, 35 Acres</u> Have you ever been convicted of a felony? [] Yes <input checked="" type="checkbox"/> No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one) E. State Sales Tax Number: <u>1027-0102-ST</u> Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent F. Contact the TTB for Federal Alcohol registration at <u>1-800-937-8864.</u> G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/>

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/24/16 Print Name Wendy Hanson Signature Wendy Hanson

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes No County: Brookings

This application was subscribed and sworn to before me this 24th day of October 2016

Approving Officer's Telephone Number 605-696-8250 Signature Rustin Witchey

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No

Are real property taxes paid to date? Yes [] No

Ineligible for video lottery []

Number of video lottery terminals on licensed premise: 0

Renewal - no public hearing held

Amount of fee collected with application \$ 250.00

Amount of fee retained \$ 250.00

Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman
If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From _____
Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)
 If supplement unchanged from last year check this box and sign below,

Affidavit

State of South Dakota)
)
 County of)
)

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC _____
 Address of office and principal place of business of corporation/partnership/LP/LLC _____
 Date of incorporation _____
 Date of last report filed with Secretary of State _____
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character? _____
 Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? _____

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquor outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

With signature the applicant agrees to the following:

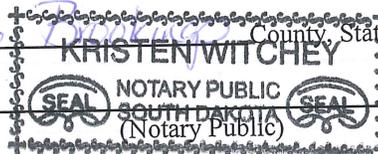
That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner Wendy Hanson

Subscribed and sworn to before me this 24th of October 2016, _____ County, State of South Dakota.

My commission expires 12/29/2016



Date Received _____
Date Issued _____

2017

License No. RL-21937

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100

<p>A. Owner Name and Mailing Address</p> <p>CHARLES ERICKSEN 1000 OAKWOOD SHORELINE DR BRUCE, SD 57220 Owner's Telephone# :</p>	<p>B. Business Name and Address</p> <p>Lic # RL-21937 WAGON WHEEL RESORT 1000 OAKWOOD SHORELINE DR BRUCE, SD 57220 Business Telephone #:</p>
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<p>C. Indicate the class of license being applied for (submit separate application for each class of license).</p> <p><input checked="" type="checkbox"/> Retail (on-sale) Liquor <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant <input type="checkbox"/> Retail (on-off sale) Wine <input type="checkbox"/> Package (off-sale) Liquor <input type="checkbox"/> Retail (on-off sale) Malt Beverage <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Package (off-sale) Malt Beverage <input type="checkbox"/> Package (off-sale) Malt Beverage & SD Farm Wine <input type="checkbox"/> Other (please classify) _____ <input type="checkbox"/> Transfer Fee \$150.00</p> <p>Number of other Package Liquor Licenses held: _____ Number of other On-sale Liquor Licenses held: <u>1</u> Is this License in active use? <input checked="" type="checkbox"/> Yes [] No</p>	<p>D. Legal description of licensed premise: <i>DeBoers Addition Lot #2 in Coy Lot 6 Section 8-111-51 Oakwood Township 8.57 Ac</i></p> <p>Have you ever been convicted of a felony? [] Yes <input checked="" type="checkbox"/> No Do you own <input checked="" type="checkbox"/> or lease [] this property? (Check one)</p> <p>E. State Sales Tax Number: <u>1031-0511-ST</u></p> <p>Alcohol licenses will not be reissued unless all state taxes are paid or are not delinquent</p> <p>F. Contact the TTB for Federal Alcohol registration at 1-800-937-8864.</p> <p>G. New license? _____ Transfer? (\$150) _____ Re-issuance? <input checked="" type="checkbox"/></p>
---	--

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12-27-16 Print Name Charles Erickson Signature Charles Erickson

I. Any application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? [] Yes No County: Brookings

This application was subscribed and sworn to before me this 27th day of October 2016

Approving Officer's Telephone Number 605-696-8250 Signature Brester Whitkey

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes [] No

Are real property taxes paid to date? Yes [] No

Ineligible for video lottery []

Number of video lottery terminals on licensed premise: 2

Renewal - no public hearing held

Amount of fee collected with application \$ 400.00

Amount of fee retained \$ 400.00

Forwarded with application \$ _____

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

If supplement unchanged from last year check this box and sign below.

Affidavit

State of South Dakota)
:ss

County of)

We, the undersigned, being first duly sworn upon oath, supply the following information:

Name of corporation/partnership/LP/LLC _____

Address of office and principal place of business of corporation/partnership/LP/LLC _____

Date of incorporation _____

Date of last report filed with Secretary of State _____

Are all managing officers of this corporation/partnership/LP/LLC of good moral character? _____

Have any of the managing officers of this corporation/partnership/LP/LLC ever been convicted of a felony? _____

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation

Name, address and occupation of each of the directors of the corporation:

Name	Address	Occupation

Name and address of each of the stockholders and number of shares owned or held by each:

Name	Address	Percentage of Shares

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other retail liquo outlet:

Name	Type of license of financial interest and address of retail outlet

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

With signature the applicant agrees to the following:
That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner _____

Subscribed and sworn to before me this _____ of _____, _____ County, State of South Dakota.

My commission expires _____ (Notary Public)



MINNEHAHA COUNTY SHERIFF'S OFFICE
SIOUX FALLS LAW ENFORCEMENT CENTER
500 N MINNESOTA AVE
SIOUX FALLS, SOUTH DAKOTA 57104-2413
PH: (605)-367-4321
FAX: (605)-367-4363

Date: October 18th, 2016

From: Jeff Gromer
Minnehaha County Jail Warden

To: Sheriff Stanwick
Brookings County Sheriff's Office
315 7th Avenue
Brookings, SD 57006-2081

Sheriff Stanwick,

Historically your office has contracted with the Minnehaha County Sheriff's Office concerning housing some of your prisoners in the Minnehaha County Jail. Currently the Minnehaha County Jail is at capacity and there are few if any beds available for rent. Further the costs associated with housing prisoners in the Minnehaha County Jail have continued to climb.

I have attached an updated contract for you to review. At the present time the Minnehaha County is at capacity and does not have a reliable quantity of beds available to rent. When and if our current inmate population changes to allow rental beds the Minnehaha County Sheriff's Office would again offer Jail bed space. The new rate calculation for rental beds is slightly higher than previous calculations and is currently calculated at \$93.43 per inmate per day. This daily housing rate will be billed beginning on November 1st, 2016 for any inmates housed at the Minnehaha County Jail that are not under a separate housing contract. If you choose to have the contract in place in the event bed space becomes available please sign the attached contract and return it to the Minnehaha County Auditor's Office. Thank you.

If you have any questions please feel free to contact me at 605-978-5502

A handwritten signature in black ink, appearing to read "Jeff Gromer", written over a horizontal line.

Jeff Gromer
Minnehaha County Jail Warden

Minnehaha County Jail Bed
Per Diem Contract

THIS AGREEMENT made and entered into this 1st day of November 2016 by and between the County of Minnehaha, State of South Dakota, hereinafter referred to as Minnehaha County, and the County of Brookings, State of South Dakota, hereinafter referred to as the Contracting County.

WHEREAS the Minnehaha County Sheriff's Office operates the Minnehaha County Jail and Community Corrections Center, in the City of Sioux Falls, South Dakota, facilities capable of housing and maintaining prisoners; and

WHEREAS the Contracting County desires to house and maintain its prisoners at the Minnehaha County Jail and the Community Corrections Center; and

WHEREAS Minnehaha County and the Contracting County both desire to enter into a contract whereby the Contracting County's prisoners are housed and maintained at both the Minnehaha County Jail and Community Corrections Center pursuant to Chapter 24-11 of the South Dakota Codified laws;

NOW THEREFORE, Minnehaha County and the Contracting County by and through their respective County Commissioners and Sheriffs, in consideration of the mutual covenants and stipulations set forth herein agrees as follows:

I.

That Minnehaha County agrees to receive, house, and maintain the prisoners of the Contracting County pursuant to the terms of the Contract. Minnehaha County will not house juveniles in the Minnehaha County Jail or Community Corrections Center.

II.

In consideration therefore, the Contracting County agrees to pay to Minnehaha County the sum of ninety three dollars and forty three cents (\$93.43) per prisoner-day for inmates housed by Minnehaha County in other than a work release status. The Contracting County agrees to pay Minnehaha County the sum of thirty-five dollars (\$35.00) per prisoner-day for inmates housed in a work release status by Minnehaha County. The Contracting County agrees to pay Minnehaha County the sum fifteen dollars (\$15.00) per prisoner-day for inmates who qualify to participate in Minnehaha County's Electronic Monitoring Work Release Program. To qualify inmates must have Electronic Monitoring authorized by their sentencing judge and live/work within the geographic limitations established by Minnehaha County.

In addition thereto, the Contracting County will pay for the medical and legal expenses of the Contracting County's prisoners, and for any and all costs at the Minnehaha County Jail or Community Corrections Center that are engendered by the need for increased security due to the

presence of Contracting County's prisoners in either facility.

When prisoners of the Contracting County are housed by Minnehaha County under a work release status or Electronic Monitoring Work Release status, Minnehaha County will be responsible for collecting, in advance, the work release or EM payment from the Contracting County's inmate. If the Contracting County's inmate violates the rules of the either work release program and the inmate is suspended or terminated from the program the daily bed rate for housing the prisoner will be billed to the contracting county.

Prisoners from the Contracting County will not be charged by Minnehaha County for room and board co-payments. If the Contracting County wishes to charge its prisoners for room and board, and other expenses, it is the Contracting County's responsibility to collect such payments.

III.

The Minnehaha County Sheriff will prepare and submit a voucher to the Contracting County setting forth the prisoner-day costs, as well as the other expenses regarding the housing and maintaining of prisoners for the Contracting County. The Contracting County will pay the sums due to Minnehaha County monthly.

IV.

Minnehaha County and the Minnehaha County Sheriff's Office reserve the right to refuse to house and maintain any prisoner at any time.

V.

"Medical Expenses" include but are not limited to expenses for doctors, medicine, dentists, optometric services, psychiatric services, chemical dependency treatment services, clinics, and hospitals.

"Prisoner-Day" means any period of time, however short, of a calendar day.

"Prisoner" includes all persons held within the Minnehaha County Jail regardless of their status as criminal defendant, or civil hold.

VI.

The transportation of prisoners is the responsibility of the Contracting County.

VII.

All prisoners of the Contracting County will be housed and kept at Minnehaha County Jail or Community Corrections Center in accordance with the Rules and Regulations of said facilities as set forth in the pamphlet entitled "Minnehaha County Inmate Guidebook" for the Minnehaha County Jail and Community Corrections Center. Each Contracting County will provide the Minnehaha County

Jail with written proof that the inmate housed in our facility has had their case reviewed by a Judge within 48 hours of the initial arrest for that inmate who has been arrested for some warrantless arrest, in accordance with the United States Supreme Court Decisions, County of Riverside V. McLaughlin.

VIII.

The Contracting County agrees to indemnify and save harmless Minnehaha County, the Minnehaha County Sheriff's Office and any officer, agent, or employee of the Minnehaha County Sheriff's Office and Minnehaha County for any lawsuits or claims arising out of the housing and maintaining of the prisoners of the Contracting County at the Minnehaha County Jail or Community Corrections Center, with the exception of lawsuits or claims based upon the willful or negligent conduct of the officers, agents, or employees of the Minnehaha County Sheriff's Office or the Minnehaha County Jail or Community Corrections Center.

IX.

Term of this contract will be Fourteen (14) months, commencing the 1st day of November, 2016 and ending the 31st day of December, 2017.

X.

Either County which is a party hereto may rescind and cancel all obligations under this contract by giving the other party's Board of County Commissioners thirty (30) days written notice of their intention to rescind and cancel this contract.

County of Minnehaha
State of South Dakota



Vice Chairman, Minnehaha County
Board of Commissioners

County of Brookings
State of South Dakota

Chairman, Brookings
Board of Commissioners

Attest: Bob Litz
Auditor



Deputy Auditor

Brookings County Auditor



Minnehaha County Sheriff

Brookings County Sheriff

BANNER

Engineering | Architecture | Surveying

Banner Associates, Inc. | 409 22nd Ave So | PO Box 298

Brookings, South Dakota 57006 | 605.692.6342

www.bannerassociates.com

October 17, 2016

Mr. Dick Birk
Brookings County Highway Superintendent
422 Western Avenue
Brookings, SD 57006

Re: Letter of Contract - Engineering Services
Develop Brookings County Asphalt Ordinance for
Mill and Overlay Projects

Dear Mr. Birk:

Banner Associates, Inc. ("Banner") is pleased to submit this letter of contract for Engineering Services for developing a Brookings County Asphalt Ordinance for use on mill and asphalt overlay projects within Brookings County,

Engineering Scope of Services:

1. Develop Asphalt Ordinance:
 - Draft traffic control requirements;
 - Draft cold mill requirements;
 - Draft asphalt overlay requirements;
 - Includes PG Binder selection;
 - Draft pavement marking requirements;
 - Draft warranty requirements.
2. Collaborate with other Counties:
 - Banner will discuss with nearby Counties for their requirements for mill and overlay projects:
 - i. Codington County
 - ii. Kingsbury County
 - iii. Deuel County

Submittals:

These services include providing a working ordinance that will allow Brookings County leverage to accept or reject any or all of the work performed on a mill and overlay project.

Note: This will be a "working" document that most likely require several revisions prior to adapting as an Ordinance.

Exclusions:

Based on our understanding of the project, the following items are excluded from our Scope of Services:

- Micro-milling requirements;
- Smoothness requirements;
- Asphalt Class requirements;
 - Marshall Mix or,
 - Gyratory Mix
- Construction Administration Services.

Client Obligations:

- Provide review comments to draft ordinance

Engineering Services Compensation:

We are proposing to complete the above described Engineering Services for the hourly (not to exceed) amount including reimbursable expenses of \$8,000 plus applicable taxes. Any work that falls outside this scope will be billed separately based on our hourly rates in accordance with the attached fee schedule.

Time Schedule of Work:

It is our understanding the ultimate schedule is to develop a working Ordinance in time for the 2017 bid letting season (January/February time frame).

This Letter of Contract incorporates and includes Banner's Schedule of Labor Rates and Expenses and General Conditions.

If you have any questions regarding this contract, please do not hesitate to contact me.

Sincerely,



Brad Wermers, PE
Senior Vice President
Banner Associates, Inc.



Scott A. Mohror, PE
Project Manager
Banner Associates, Inc.

Enclosure:

1. Schedule of Labor Rates/General Conditions

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this _____ day of _____

Client: _____

Business: Brookings County

GENERAL CONDITIONS

Agreement. The entire Agreement between the Client and Banner shall consist of the Letter of Contract, the Schedule of Labor Rates and Expenses and these General Conditions ("Agreement"). The Agreement represents the entire, integrated Agreement and supersedes all other negotiations, representations or agreements, either written or oral. The Agreement may be amended only by written agreement of the Parties. Banner's services are limited to those specifically identified in the Agreement.

Authorization to Proceed. Execution of this Agreement by the Client will be authorization for Banner to proceed with the Services, unless otherwise provided in the Agreement.

Cost Opinions. Any opinion of cost provided by Banner will be on a basis of experience and judgment, but, since construction costs are dependent upon many market and other conditions over which Banner has no control, Banner shall not be responsible for variations between actual costs and any opinion of cost.

Standard of Care. In the performance of its professional services, Banner will use that degree of care and skill ordinarily exercised by similarly situated professionals under like and similar circumstances. No express or implied warranties are applicable to, or provided with, any of Banner's services

Payment. Monthly invoices will include charges incurred during the preceding month. Payment of the invoice is due within thirty (30) days following the date of the invoice. A charge of one and one-half percent (1 1/2%) per month, or the maximum legal rate for commercial accounts, whichever is less, will be charged for late payment. Client shall be responsible for reimbursing Banner for all costs incurred in collecting delinquent amounts owed by Client.

Termination. This Agreement may be terminated for convenience upon 30 days' written notice, or for cause, if either party fails to substantially perform as required under the Agreement through no fault of the other party and does not commence to diligently correct such nonperformance within 5 days of receipt of written notice. Upon termination, Banner will be paid for all services authorized and performed up to the termination date plus reasonable termination expenses incurred by Banner as a result of the termination.. This Agreement will otherwise terminate upon completion of all applicable requirements of the Agreement. The Indemnity and Limitation of Liability Provision shall survive any termination of this Agreement.

Indemnity and Limitation of Liability. The Client agrees to defend, indemnify and hold Banner and its professionals, officers, employees representatives and agents harmless from and against all claims, costs, expenses (including attorney's fees and expenses) asserted against Banner in connection with the Project, including, but not limited to claims involving hazardous substances, except to the extent caused by the sole negligence of Banner. Banner's liability to the Client for losses, damages or injuries arising out of the performance of Banner's services or the Project will be limited to a sum not to exceed the greater of \$50,000 or Banner's fee (to a maximum of \$1,000,000 or the amount of any insurance available to cover such liability if less than \$1,000,000).

Severability. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law.

Hazardous Substances. Unless specifically stated in this Agreement, Banner shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site

Interpretation. This Agreement and any claims or disputes arising out of, or relating to, the Agreement shall be governed by the laws of the State of South Dakota, other than any choice of law provisions under South Dakota law.

No Third Party Beneficiaries. This Agreement is for the sole benefit of Client and Banner and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party against either Client or Banner.

Responsibility for Construction. The Client agrees that in accordance with generally accepted construction industry standards, Banner shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, since they are solely the responsibility of the contractor, and Banner shall not have control over or charge of, and shall not be responsible for, acts or omissions of the contractor, including, but not limited to the contractor's failure to perform its work in accordance with industry standards and the requirements of any plans and specifications.

BANNER

Engineering | Architecture | Surveying

Banner Associates, Inc. | 409 22nd Ave So | PO Box 298
Brookings, South Dakota 57006 | 605.692.6342
www.bannerassociates.com

SCHEDULE OF LABOR RATES AND EXPENSES

January, 2016

Administrative	\$40.00 to \$79.00/Hour
Surveying/Geomatics	\$50.00 to \$100.00/Hour
CADD Drafting	\$60.00 to \$90.00/Hour
Staff Engineer and Architect	\$70.00 to \$85.00/Hour
Project Engineer and Architect	\$85.00 to \$105.00/Hour
Project Manager	\$105.00 to \$135.00/Hour
Sr. Project Manager	\$135.00 to \$180.00/Hour

1. Meals at State Rates.

2. Lodging at actual cost.

3. Reimbursables:

Mileage	\$0.55/Mile
Photocopy.....	0.07/Copy
Color Copies.....	0.30/Copy
Black & White 11x17 Laser Prints	0.15/Sheet
Vellabond & Plain Paper Plots	0.70/Sq.Ft.
Mylar Film Copies and Plots.....	1.25/Sq.Ft.

4. All other direct project expenses at actual cost of materials.

We reserve the right to adjust the rates.



Department of Transportation
Division of Planning and Engineering
Local Government Assistance
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
PHONE: 605/773-8148 FAX: 605/773-4870

MEMORANDUM

Noël Clocksin
SDDOT/Local Government Assistance
700 East Broadway Avenue
Pierre, SD 57501-2586

DATE: November 2, 2016

TO: Vicki Buseth
Brookings County Finance Office

FROM: Noël J. Clocksin
Local Government Assistance

SUBJECT: Bridge Improvement Grant - Funding Agreement for Signatures
BRF 6030(00)16-5, Brookings County, PCN 05QR

Enclosed are two copies of the funding agreement for the noted project. Please sign both copies (page 4) and return to me. I have attached a mailing label for your convenience and to ensure the agreements get back to me.

Please note that a copy of the county's commission minutes or a resolution authorizing the execution of this Agreement by the Chairperson as the county's authorized representative must be sent back with each agreement copy and will be attached to the Agreement as EXHIBIT E. The DOT cannot sign agreements without this attachment.

Once DOT signatures have been affixed, one original will be returned to you for your files.

If you have any questions please contact me at 773-4256 or by e-mail at Noel.Clocksin@state.sd.us.

Enclosures

cc: E-mail to Highway Superintendent (cover letter only)
File

STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
BRIDGE IMPROVEMENT GRANT AGREEMENT
FOR PRESERVATION – STATE ADMINISTRATION

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and Brookings County, South Dakota, referred to in this Agreement as the "COUNTY."

BACKGROUND:

1. The STATE has funding available for preservation, rehabilitation, or replacement of eligible local public agency bridges. The funding is only available for bridges located on local public roads.
2. The COUNTY has applied for and the STATE has awarded to the COUNTY a Bridge Improvement Grant ("BIG") for preservation of structure number 06-143-080, project number BRF 6030(00)16-5 PCN 05QR, referred to in this Agreement as the "PROJECT."

THE STATE AND THE COUNTY MUTUALLY AGREE AS FOLLOWS:

1. The COUNTY applied for and was awarded a BIG for preservation for the PROJECT. The BIG award amount is eighty-five thousand, three hundred and twelve dollars (\$85,312), plus eighty percent (80%) of the actual costs of reasonable and necessary construction engineering for the PROJECT.
2. The STATE issued a letter on April 28, 2016 notifying the COUNTY of the award of the BIG. The letter of award is attached to and incorporated in this Agreement as **Exhibit A**.
3. This Agreement is effective on the date of the letter of award attached as **Exhibit A**. The preservation work contemplated by this Agreement will be completed no later than four years from the date of the letter of award. No reimbursements will be processed by the STATE for work performed after the date of April 28, 2020.
4. The COUNTY will select a professional engineering firm from the STATE'S current consultant retainer list for the bridge design category of work.
5. The STATE will hire the professional engineering firm selected by the COUNTY to perform the design engineering for the PROJECT. The scope of the design engineering services to be performed is identified in the attached **Exhibit B**.
6. The parties recognize that unanticipated and time-sensitive work may be needed for completion of the PROJECT and that delays in completing such work could jeopardize the PROJECT schedule. The COUNTY authorizes the STATE to write work orders and hire consultants for the PROJECT for unanticipated and time-sensitive work that must be completed promptly in order to avoid PROJECT delays and increased PROJECT costs. The COUNTY'S signature will not be required for these work orders or consultant agreements, and the COUNTY agrees to pay for the cost of this additional work in accordance with the provisions of this Agreement. The STATE will notify the COUNTY of the purpose and need of any such work orders or consultant agreements prior to the STATE issuing a Notice to Proceed for the additional work. The STATE will provide the COUNTY with a fully executed copy of any work order or consultant agreement executed by the STATE pursuant to this section of the Agreement.
7. The COUNTY will review the final plans for the PROJECT and will issue written authorization for the PROJECT bid-letting on a letting authorization form provided by the STATE.

8. After receipt of the authorization for bid-letting, the STATE will advertise the PROJECT for bids and be the contracting party.
9. The STATE will enter into a construction contract with the lowest responsible bidder.
10. The STATE will issue a notice to proceed to the lowest responsible bidder.
11. The STATE will provide all construction engineering services for the PROJECT. At the STATE'S option, the construction engineering services may be performed by STATE employees or by a consultant hired by the STATE. Construction engineering will include inspection services.
12. The STATE will directly pay engineering and construction contractors for PROJECT costs.
13. The STATE will be responsible for eighty percent (80%) of the actual cost of construction engineering services for the PROJECT. For all other PROJECT work, the STATE will be responsible for eighty percent (80%) of eligible costs, not to exceed the BIG award amount of eighty-five thousand, three hundred and twelve dollars (\$85,312). The COUNTY will reimburse the STATE for all remaining PROJECT costs. The COUNTY will make reimbursements within thirty (30) days of receipt of a billing from the STATE.
14. As part of the PROJECT, one or more signs will be erected to indicate the PROJECT was built with a BIG. The COUNTY will be responsible for maintaining these signs for the life of the bridge.
15. The STATE will notify the COUNTY upon completion of the preservation work under this Agreement.
16. The STATE will obtain all necessary PROJECT environmental clearances and permits as required for the PROJECT. If any part of the PROJECT affects the Federal Emergency Management Agency's (FEMA) flood plain insurance maps, the COUNTY will be responsible for all map revisions and obtaining FEMA approval or a Conditional Letter of Map Revision (CLOMR).
17. The COUNTY will obtain all necessary right-of-way for the PROJECT according to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended in 1987. The COUNTY will use unaltered STATE forms in obtaining right-of-way.
18. The COUNTY will arrange for all needed utility adjustments as part of the PROJECT and certify prior to advertisement or letting that all right-of-way and utility adjustments or agreements are in place.
19. The COUNTY certifies the COUNTY has a conflict of interest policy and enforces said policy.
20. The COUNTY certifies the COUNTY has filed an Internal Revenue Services (IRS) Form 990 in compliance with federal law, if applicable. The COUNTY will display the filed IRS Form 990 on the COUNTY'S website immediately upon filing.
21. The COUNTY certifies the COUNTY employs an effective internal control system.
22. The COUNTY certifies the COUNTY is in compliance with the federal Single Audit Act and the requirements of SDCL § 4-11-2.1, if applicable. The COUNTY further certifies audits are displayed on the COUNTY'S website.
23. The COUNTY will include provisions in the COUNTY'S contracts and subcontracts, if any, requiring the COUNTY'S contractors and subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE, all in a manner consistent with this Agreement. The COUNTY will cause the COUNTY'S contractors, subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

24. The COUNTY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that may arise as the result of the COUNTY'S performance under this Agreement. This section does not require the COUNTY to be responsible for or defend against claims or damages arising from errors or omissions of the STATE, its officers, agents, or employees.
25. All PROJECT charges will be subject to audit by the STATE. The COUNTY and the COUNTY'S contractors and subcontractors will keep accounting records clearly identified with this Agreement, and will support all PROJECT charges by documents which evidence, in detail, the nature and propriety of those charges.
26. Upon reasonable notice, the COUNTY and the COUNTY'S contractors and subcontractors will allow the STATE, through any authorized representative, to have access to and the right to examine and copy all records, books, papers, or documents related to services rendered under this Agreement. The COUNTY will keep these records clearly identified and readily accessible for a period of three (3) years after the date of final payment under this Agreement.
27. The COUNTY will abide by the requirements of Title VI of the Civil Rights Act of 1964, incorporated in and attached to this Agreement as **Exhibit C**.
28. The COUNTY will perform under this Agreement in compliance with the Americans with Disabilities Act of 1990 and any amendments.
29. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and be signed by an authorized representative of each of the parties.
30. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the STATE may terminate this Agreement. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.
31. The parties may terminate this Agreement by mutual written agreement. The STATE may also terminate this Agreement if the COUNTY breaches any terms of this Agreement. If the STATE terminates this Agreement due to the COUNTY'S breach, then any payments owed to the COUNTY at the time of termination may be adjusted to cover any additional costs to the STATE because of the COUNTY'S breach. The adjustment of payments will be in addition to any other remedies the STATE may pursue as a result of COUNTY'S breach, and the STATE does not waive these other remedies by making a payment adjustment. If termination is not due to a breach by the COUNTY, then the COUNTY will be paid for eligible PROJECT costs incurred up to the date of termination, subject to the maximum limiting amount of the BIG.
32. The COUNTY must comply with all federal, state, and local laws, together with all ordinances and regulations applicable to the work and will be solely responsible for obtaining current information on such requirements. The COUNTY must procure all licenses, permits, or other rights necessary for the fulfillment of its obligations under this Agreement.
33. This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement will be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.
34. If any court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, such holding will not invalidate or render unenforceable any other provision of this Agreement.

- 35. All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and, except as specifically provided in this Agreement, this Agreement constitutes the entire agreement with respect to its subject matter.
- 36. The COUNTY has designated its County Commission Chairperson as the COUNTY'S authorized representative and has empowered the Chairperson with the authority to sign this Agreement on behalf of the COUNTY. A copy of the COUNTY'S Commission minutes or resolution authorizing the execution of this Agreement by the Chairperson as the COUNTY'S authorized representative is attached to this Agreement as **Exhibit D**.

This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the COUNTY to enter into the same.

Brookings County, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Its: County Commission Chairperson

Its: Program Manager,
Administration Program

Date: _____

Date: _____

Attest:

County Auditor/Clerk

(COUNTY SEAL)



Department of Transportation

Office of the Secretary

700 E Broadway Avenue

Pierre, South Dakota 57501-2586

PHONE: 605/773-3265 FAX: 605/773-3921

April 28, 2016

County Commissioners
Brookings County

NOTICE OF AWARD

2016 Preservation Bridge Improvement Grant

Structure Number 06-143-080

Project Number BRF 6030(00)16-5, PCN 05QR

Grant Amount = \$85,312.00(80%)

I am pleased to inform you that the South Dakota Transportation Commission approved a Local Bridge Improvement Grant (BIG) in the amount shown above for the noted structure during their April 28, 2016 commission meeting. A funding agreement and specific information and documents for this grant will be sent to you at a later date. A completed copy of your application is attached.

If you have questions please feel free to contact Laurie Schultz at 605-773-8149 or Doug Kinniburgh at 605-773-4284.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Bergquist".

Darin P. Bergquist
Secretary

Attachment

cc: County Highway Superintendent
File

Bridge Improvement Grant Work Order Requirements for Structure Preservations

Note: Not all preservation work will require hydraulic analysis or foundation investigation. For this reason, several of the related items below have been marked "**if needed.**" If the Subject project does not require hydraulic analysis and/or foundation investigation, simply do not include these items in the breakdown of estimated costs.

SCOPE OF SERVICES – Structure Preservation

1. **Field survey for completion of the Drainage Data Sheet and Contour Map.** The information required for placement on these sheets is listed below. An example is attached containing the required information.
 - Stationing from south to north or west to east.
 - Beginning and ending stations of the current structure.
 - Proposed and in-place gradelines.
 - Stream profile. (Including a table of stations and elevations for each shot taken.)
 - Sea level datum is required. Stations, elevations, and offsets from and descriptions of permanent objects will be required for project benchmarks. (The High Accuracy Reference Network (HARN) map and the County Bench Mark map for the State of South Dakota can be found at the following web site – www.state.sd.us/dot/pe/roaddesign/survey.htm)
 - Include an electronic file containing the plan/profile of the in-place gradeline at the structure.
 - Landowners with their addresses, phone numbers, and location of property.
 - Utilities with their addresses, phone numbers, and locations along the project.

2. **Field survey as necessary for preparation of construction plans.** Required information is listed below.
 - Establishment of transit points, land ties and benchmarks as well as cross sections and topography. (Stations, elevations, and offsets from permanent objects will be required for project benchmarks.)
 - Project limits as established by consultation with the County Highway Superintendent.
 - Additional legal survey as required for preparation of right-of-way plats.
 - The geometrics of horizontal and vertical alignment in accordance with the Local Roads Plan design standards.
 - Survey notes are to be retained on file with the Consultant for subsequent use in the preparation of construction plans and are to be available to the County upon request.

3. **(If needed.) Preliminary Hydraulic Data Sheet, Plan/Profile Sketches (Preliminary Hydraulic Layouts) and gradelines, Electronic Copy of HEC-RAS File, Final Drainage Memo/Letter in accordance with the newest version of the South Dakota Drainage Manual, and cost estimates for existing and all proposed structure alternatives. (More than one feasible alternative is required. This includes options on different alignments if applicable.)** The newest version of the South Dakota Drainage Manual is available at the following location: <http://www.sddot.com/business/design/forms/drainage/>. Guidance and an example Final Drainage Memo/Letter can be found in Chapter 6 of the manual. The current preliminary hydraulic data sheet to be used can be found at the following internet location: <ftp://ftp.state.sd.us> Folder Path – DOT/LGA/Forms/Hydraulic Data Sheet – Current.doc. Directions for filling out the form can be found at the same location. All items will be submitted to the Local Government Assistance Office for distribution to SDDOT personnel for review for compliance with minimum required State and Federal standards. Necessary revisions shall be provided in writing by the SDDOT and shall be forwarded to the Consultant by the Local Government Assistance Office. The Consultant is wholly responsible for the accuracy of the design calculations and the independent check design calculations.

4. **Conduct TS&L inspection, assistance in the selection of the type of rehabilitation, and preparation of TS&L summary letter.** The county or city (owner) shall be in attendance and if time allows, a member of the Local Government Assistance office.

5. **(If needed.) Report of Foundation Investigation.** Conduct field investigation and provide design recommendations according to AASHTO LRFD Bridge Design Specifications Section 10. Report shall include

boring information, lab results, and design recommendations. See **Examples #1 and #2, following the attachments**, for reports that are typically developed by SDDOT Geotechnical Engineering Activity.

6. **(If needed.) Final Hydraulic Design Report and Final Hydraulic Data Sheet (use the current data sheet found at the following internet location: <ftp://ftp.state.sd.us> Folder Path – DOT/LGA/Forms/Hydraulic Data Sheet – Current.doc.)** These items will be considered draft if subsurface investigation will be conducted during the design phase.
7. **Survey and plans for the above referenced project as described in the TS&L letter and Final Hydraulics Data Sheet, design calculations, independent design check, and load ratings.** Review plans (100% complete) are to be submitted in PDF format. Specifications shall follow the most current edition of the Standard Specification for Roads and Bridges. South Dakota Department of Transportation Bid Items, Standard plates and plan notes, from the SDDOT website, must be used in development of the **11" x 17" Non Section Method** plan set.

If applicable to the type of rehabilitation, the consultant shall provide design calculations, independent check, and load ratings for the structure as set forth in the Master Retainer Contract. In addition, load ratings for the Special Hauling Vehicles specified in **Attachment #2** shall also be submitted. The Consultant is wholly responsible for the accuracy and safe keeping of the design calculations and the independent design check.
8. **Incorporation into the plans of any changes that may be requested in the SDDOT plan review comments or provide written explanation for items not changes.**
9. **Review of shop fabrication drawings as may be required and submittal of the approved shop drawings to the Consultant.** This item is to be completed within two (2) weeks of receipt of shop or fabrication drawings from the contractor and shall be noted accordingly in the plans.

Please refer to the checklist in **Attachment #1** for the TS&L Packet of items that shall be submitted to the Local Government Assistance Office.

Attachment #3 contains applicable excerpts from the Current SDDOT Consultant Retainer, DOT-900 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES.

Attachment #1
Bridge Improvement Grant
Checklist for Structure Preservation Work Order

These items must be submitted to DOT/Local Government Assistance.
If any of these items are missing, the full packet will be returned for completion and resubmission to this office.

Project Number _____ County _____ PCN _____

CROSS OFF ANY NON-APPLICABLE ITEMS

Survey Sheets and Contour Map including the following information:

Stationing from south to north or west to east

Beginning and ending stations of the existing structure

Beginning and ending stations of proposed structures

Proposed and existing gradelines

Stream profile and cross sections (Downstream to upstream direction including a table showing stations and elevations for each shot taken)

Elevation and location of buildings and other structures

Survey information using sea level datum and showing station, elevation, offset, and physical description of each project benchmark

Landowner names, addresses, phone numbers, and legal descriptions of their property

Utility names, addresses, phone numbers, and locations along the project

Preliminary Hydraulic Data Sheet (use current data sheet found at: <ftp://ftp.state.sd.us> Folder Path – DOT/LGA/Forms/Hydraulic Data Sheet – Current.doc) including the following information:

Calculated flows

Inplace conditions (Ordinary High Water Elevation, HW₁₀₀, Vmax, OTfr)

Proposed conditions for each option (HW₂, HW₂₃, HW₁₀₀, Vmax Qot, OTfr, ELovertop)

Ordinary High Water Elevation Shown on Cross-Sections (vegetation elevation on stream banks – approx. 2-year flow)

Observed High Water Elevation (identifiable high water mark)

Electronic copy of HEC-RAS model of existing and proposed conditions

Final Drainage Memo/Letter (example and directions can be found in Chapter 6 of the SD Drainage Manual located at: <http://www.sddot.com/business/design/forms/drainage/>)

Plan and profile sketches (preliminary hydraulic layout sheets) for the existing structure and proposed gradelines for each option (More than one feasible alternative is required. This includes options on different alignments if applicable.)

Cost Estimates (including design and construction engineering and construction costs for each option.)

TS&L Summary Letter

Final Hydraulic Data Sheet with Scour Recommendations

- Use current data sheet found at: <ftp://ftp.state.sd.us> Folder Path – DOT/LGA/Forms/Hydraulic Data Sheet – Current.doc
- Scour memo, scour calculations, and berm slope protection recommendations (Bridges Only)

Final Hydraulic Design Report

Report of Investigation (Bridges) or Undercut Recommendation (Boxes/Pipe)

Review Plans (100% complete & ready for review) in PDF Format

Design calculations, independent design check, and load ratings

To be submitted after plan review is complete

Memo Addressing Plan Review Comments

Final Plans – Electronic PDF file of the engineered, stamped set of plans

Attachment #2
Bridge Improvement Grant
Load Rating Requirements for the Special Hauling Vehicles



U.S. Department
of Transportation
Federal Highway
Administration

Memorandum

Subject: **ACTION:** Load Rating of Specialized Hauling
Vehicles

Date: November 15, 2013

/s/ Original Signed by

From: Joseph S. Krolak
Acting Director, Office of Bridge Technology

In Reply Refer To:
HIBT-10

To: Federal Lands Highway Division Engineers
Division Administrators

The purpose of this memorandum is to clarify FHWA's position on the analysis of *Specialized Hauling Vehicles* (SHVs) as defined in the AASHTO Manual for Bridge Evaluation (MBE) during bridge load rating and posting to comply with the requirements of the *National Bridge Inspection Standards* (NBIS). The intent of the load rating and posting provisions of the NBIS is to insure that all bridges are appropriately evaluated to determine their safe live load carrying capacity considering all unrestricted legal loads, including State routine permits, and that bridges are appropriately posted if required, in accordance with the MBE.

The SHVs are closely-spaced multi-axle single unit trucks introduced by the trucking industry in the last decade. Examples include dump trucks, construction vehicles, solid waste trucks and other hauling trucks. SHVs generally comply with Bridge Formula B and are for this reason considered legal in all States, if a States' laws do not explicitly exclude the use of such vehicles.

NCHRP Project 12-63 (Report 575, 2007) studied the developments in truck configurations and State legal loads and found that AASHTO Type 3, 3-S2 and 3-3 legal vehicles are not representative of all legal loads, specifically SHVs. As a result, legal load models for SHVs were developed and adopted by AASHTO in 2005, recognizing that there is an immediate need to incorporate SHVs into a State's load rating process, if SHVs operate within a State. The SHV load models in the MBE include SU4, SU5, SU6 and SU7 representing four- to seven-axle SHVs respectively, and a Notional Rating Load (NRL) model that envelopes the four single unit load models and serves as a screening load. If the load rating factor for the NRL model is 1.0 or greater, then there is no need to rate for the single-unit SU4, SU5, SU6 and SU7 loads. However, if the load rating factor for the NRL is less than 1.0, then the single-unit SU4, SU5, SU6 and SU7 loads need to be considered during load rating and posting.

The SHVs create higher force effects, and thus result in lower load ratings for certain bridges, especially those with a shorter span or shorter loading length such as transverse floor beams, when compared to AASHTO Type 3, 3-S2 and 3-3 legal loads and HS20 design load. Therefore, SHVs, i.e., SU4, SU5, SU6 and SU7 or NRL, are to be included in rating and posting analyses in accordance with Article 6A.2.3 and Article 6B.9.2 of the 1st Edition of the MBE (Article 6B.7.2 of the 2nd Edition of the MBE), unless one of the following two conditions is met:

Condition A: The State verifies that State laws preclude SHV use; or

Condition B: The State has its own rating vehicle models for legal loads and verifies that the State legal load models envelope the *applicable* AASHTO SHV loading models specified in Appendix D6A and Figure 6B.9.2-2 of the 1st Edition of the MBE (Figure 6B.7.2-2 of the 2nd Edition of the MBE), and the State legal load models have been included in rating/posting analyses of all bridges. The SHV types, e.g. six- or seven-axle SHVs, precluded by State laws need not be considered.

The SHV load models apply to Allowable Stress Rating, Load Factor Rating, and Load and Resistance Factor Rating in accordance with Section 6A and 6B of the MBE.

The FHWA recognizes that there are bridges in the inventory that have not been rated for SHVs and that it is not feasible to include SHVs in the ratings for the entire inventory at once. FHWA is establishing the following timelines for rating bridges for SHVs, if neither Condition A or B is met:

Group 1: Bridges with the shortest span not greater than 200 feet should be re-rated after their next NBIS inspection, but no later than December 31, 2017, that were last rated by:

- a) either Allowable Stress Rating (ASR) or Load Factor Rating (LFR) method and have an operating rating for the AASHTO Routine Commercial Vehicle either Type 3, Type 3S2, or Type 3-3 less than 33 tons (English), 47 tons (English), or 52 tons (English) respectively; or
- b) Load and Resistance Factor Rating (LRFR) method and have a legal load rating factor for the AASHTO Routine Commercial Vehicle, either Type 3, Type 3S2 or Type 3-3, less than 1.3.

Group 2: Rate those bridges not in Group 1 no later than December 31, 2022.

For either group, if a re-rating is warranted due to changes of structural condition, loadings, or configuration, or other requirements, the re-rating should include SHVs.

The selection of load rating method should comply with FHWA's Policy Memorandum *Bridge Load Ratings for the National Bridge Inventory*, dated October 30, 2006.

A State may utilize an alternative approach in lieu of the above to address the load rating for SHVs for bridges in their inventory; however, the approach must be reviewed and formally accepted by FHWA.

The timeline presented above will be incorporated into the review of Metric 13 under the National Bridge Inspection Program (NBIP); specifically, it is expected that all bridges meeting Group 1 criteria be load rated for SHVs by the end of 2017. Please work with your State to assist them in developing appropriate actions to meet those timelines. If your State is currently developing or implementing a Plan of Corrective Actions (PCA) for load rating bridges, the PCA should be reviewed and modified as necessary to take into account the rating of SHVs for those bridges and these timelines.

We request that you share this memorandum with your State or Federal agency partner. All questions that cannot be resolved at the Division Office level should be directed to Lubin Gao at lubin.gao@dot.gov or at 202-366-4604.

Attachment #3
Bridge Improvement Grant
Excerpts from Current DOT-900 (09/2014) AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES (SDDOT
Consultant Retainer)

FURNISHING OF DOCUMENTS (DOT-900, 09/2014, Section 3.)

Except where otherwise specifically provided, the CONSULTANT will furnish to the DEPARTMENT all documents, exhibits, electronic files, and other presentations for all phases of the work performed under the terms of this Agreement.

The CONSULTANT will furnish to the DEPARTMENT all design and check design computations. All documents furnished, including all original drawings, software generated electronic files, design computations, and check design computations, will become and remain the property of the DEPARTMENT and may be used by the DEPARTMENT without restriction for any public purpose.

The CONSULTANT will provide survey documents for bench levels and for the checking of bench levels on standard loose-leaf transit field book sheets. The CONSULTANT will provide all other data collected in an electronic format and will include the following files: FWD file, DGN file, DTM file, ALG file, and the RAW data file. The FWD file, DGN file, DTM file, and ALG file, will be compatible with the DEPARTMENT'S current version of InRoads. The RAW data file will be in ASCII format and will include the following information: point number, northing, easting, description, and any pertinent notes corresponding to a particular point.

The CONSULTANT, as requested by the DEPARTMENT, will submit construction documents, either electronic or paper format, and said documents will become and remain the DEPARTMENT'S property.

The CONSULTANT will return all data furnished to the CONSULTANT by the DEPARTMENT to the DEPARTMENT.

Compliance with all of the foregoing will be considered to be within the purview of this Agreement and will not constitute a basis for additional or extra compensation.

GENERAL REQUIREMENTS (DOT-900, 09/2014, Section 19.C.)

2. Survey for roadway and hydraulic design will be in accordance with the edition of the Department of Transportation Survey Manual currently in place at the time of execution of the Work Order.
3. Wetland delineation will be in conformance with the US Army Corps of Engineers Wetland Delineation Manual and Regional Supplements. Wetland mitigation plans will include construction plans, performance criteria, and a five (5) year monitoring plan.
4. Hydrologic/Hydraulic design will be in accordance with the edition of the South Dakota Drainage Manual (and its revisions) currently in place at the time of execution of the Work Order.

ROADWAY DESIGN (DOT-900, 09/2014, Section 19.D.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. Roadway design will be in accordance with the edition of the Department of Transportation Roadway Design Manual (and its revisions) currently in place at the time of execution of the Work Order and the American Association of State Highway and Transportation Officials (AASHTO) Specifications, "A Policy on Geometric Design of Highways and Streets" (2011 or the version in place at the time of execution of the Work Order), and Interims, or the Local Roads Plan.
2. The CONSULTANT will complete and furnish to the DEPARTMENT, at the time the plans are delivered to the DEPARTMENT, a DEPARTMENT provided checklist. This checklist will provide certification that a separate check has been performed, all review revisions have been made, and the plans are correct and complete.
3. The CONSULTANT will furnish basic design criteria in the Scope Summary Report and in the Scope of Services.
4. The CONSULTANT may obtain standard drawings of roadway appurtenances from the DEPARTMENT'S Office of Roadway Design.
5. The CONSULTANT will contact the DEPARTMENT'S Office of Bridge Design, if a DEPARTMENT structure's drainage area is greater than 1,000 acres. For these structures, the DEPARTMENT'S Office of Bridge Design will make a hydraulics recommendation, or will concur on the hydraulics requirement if hydraulics is part of the work order scope.
6. The DEPARTMENT will furnish basic surfacing design criteria, such as type, thickness, and width of pavement.
7. The DEPARTMENT will furnish material recommendations.

STRUCTURE DESIGN (DOT-900, 09/2014, Section 19.E.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. Prior to initiating design, the CONSULTANT will be required to submit the QC/QA plan/procedure to be followed for structure design to the DEPARTMENT for approval. The CONSULTANT may not begin structure design work until the QC/QA plan/procedure is approved and documented. If the CONSULTANT has a prior approved structure design QC/QA plan/procedure document on file with the OBD, and no changes to that document are anticipated for the current contract, the CONSULTANT will not need to resubmit a structure design QC/QA plan/procedure document.
2. The CONSULTANT will design bridges, box culverts, and miscellaneous highway structures in accordance with the edition of the "AASHTO LRFD Bridge Design Specifications," currently in place at the time of execution of the Work Order except as modified by the DEPARTMENT'S design practices. Prior to beginning design work, the DEPARTMENT will supply the CONSULTANT with a copy of design practices along with examples of standard detailing procedures and typical plans.
3. The CONSULTANT will design highway structures for a vehicular live loading of HL-93. Additional design criteria may be included in the Scope of Work.
4. The CONSULTANT will load rate each structure, including culverts that are bridge length, in accordance with the edition of the AASHTO "Manual for Bridge Evaluation" with latest Interim Revisions using the LRFR method currently in place at the time of execution of the Work Order. The CONSULTANT will perform an HL-93 Design Load Rating for each structure. The CONSULTANT will analyze the AASHTO HS20 vehicle for Inventory and Operating

Ratings. The CONSULTANT will also perform a Legal Load Rating for South Dakota legal trucks, the notional rating load, and the four specialized hauling vehicles. The CONSULTANT will submit a copy of the rating analyses to the DEPARTMENT along with the Final Plans for bid letting purposes. The Bridge Management Engineer from the DEPARTMENT'S Office of Bridge Design will review load ratings. Load ratings must be above the Legal Loads. The CONSULTANT will provide a separate summary table of all load ratings to be included in the Bridge Inspection file.

5. The CONSULTANT will provide the DEPARTMENT a hard copy of design computations, independent check design computations, and load ratings, including computer output if applicable, with the final review set of drawings.
6. The CONSULTANT will review shop plans for fabricated items, and will forward marked-up shop plans to the DEPARTMENT. The DEPARTMENT must authorize any fabrication.

PLANS, SPECIFICATIONS, AND ESTIMATES, GENERAL (DOT-900, 09/2014, Section 19.H.)

Unless otherwise modified by the Work Order, the CONSULTANT will meet the following requirements:

1. When complete plans, supplemental specifications, or special provisions are prepared, these will become the property of the DEPARTMENT, County, or City.
2. The CONSULTANT will furnish and deliver to the DEPARTMENT original drawings of all sheets comprising the set of plans, together with all reports, drawings, computer files, studies, memoranda, and other data pertaining thereto.
3. The CONSULTANT will furnish to the DEPARTMENT an electronic MS Word file of all special specifications.
4. The CONSULTANT will prepare plans in conformance with the DEPARTMENT'S customary practices. The CONSULTANT will use standard format for notes, tables, and rates of materials.
5. The CONSULTANT will prepare plans on sheets 11" x 17" or 8 1/2" x 11" in size, under the guidance of the Road Design Manual's Chapter 18 – Plans Assembly: www.sddot.com/business/design/forms/roaddesign/Default.aspx or as directed by the DEPARTMENT. The CONSULTANT will follow the specific section of the Road Design Manual's Chapter 18 as it relates to plans produced by consultants in order to provide accurate electronic plans and bid items for the DEPARTMENT'S electronic bidding system. The CONSULTANT will utilize the DEPARTMENT'S web site: <http://www.sddot.com/business/design/Default.aspx> for Plan Preparation (i.e. Road Design Manual, CADD Procedure Manual, and User Guide for Electronic Plan Review), Downloadable Files (i.e. Form Letters, Microstation and InRoad files, and Plan Notes) and other information as necessary to design and prepare plans. The CONSULTANT will follow the properties and procedures set up for the DEPARTMENT'S electronic plans as set forth in document located at the following web site address: <http://www.sddot.com/business/design/docs/cadd/ElectronicPlans.pdf>. Electronic plans will be used for bidding purposes and must contain a watermark on each sheet stating "For Bidding Purposes Only." Refer to Paragraph 12 below for details on the set of plans to be used for construction.
6. The CONSULTANT will prepare plans with sufficient precision to permit the convenient layout in the field for construction and for other purposes. The plans will also provide for the

production of an accurate estimate of quantities for the work to be performed in the construction of the project.

7. The CONSULTANT will furnish such other pertinent information and data with respect to the plans and designs as the DEPARTMENT may request.
8. The DEPARTMENT will require all persons designing, detailing, and checking structure plans to legibly place their names or initials on each plan sheet in the spaces provided for this purpose.
9. The DEPARTMENT will designate the basic premises and criteria for the design. The CONSULTANT will develop plans in accordance with the DEPARTMENT'S standard specifications for roadway and bridge construction.
10. As part of the work embraced in the preparation of plans, the CONSULTANT will prepare and furnish to the DEPARTMENT special provisions in standard DEPARTMENT format, for items of work included in the plans which are not covered by the standard specifications, plan notes, or DEPARTMENT-approved special provisions.
11. The CONSULTANT will ensure scales, lettering, and the general delineation of the plans mirror the DEPARTMENT format and provide readily legible reproductions.
12. The CONSULTANT will ensure each plan sheet bears the South Dakota registered professional seal and endorsement of the CONSULTANT as per the requirements of the South Dakota Board of Technical Professions.
13. The CONSULTANT will use software acceptable to the DEPARTMENT as agreed to in the Work Order.

Note: The DEPARTMENT'S standard software programs are the Bentley Civil Products (InRoads Suite), MicroStation, AASHTOWare products, Adobe Acrobat, and the Microsoft Office Suite. The DEPARTMENT may require other software on Work Orders.

CONSTRUCTION ENGINEERING TECHNICAL REQUIREMENTS (DOT-900, 09/2014, Section 20.)

- A. CONSULTANT'S RESPONSIBILITIES.** The CONSULTANT will be responsible to the DEPARTMENT, and will complete all work to the DEPARTMENT'S satisfaction.

Subject to availability, the CONSULTANT will provide personnel for the areas of expertise necessary to satisfactorily complete the work specified in the Work Order and this Agreement. The DEPARTMENT will notify the CONSULTANT as to the proper medium that will be used for recording purposes of field data. The CONSULTANT will submit reports in a timely manner as directed by the DEPARTMENT'S Office issuing the Work Order. The responsibilities for these areas are described in **Exhibit 4, CONSTRUCTION ENGINEERING CONSULTANT RESPONSIBILITIES.**

EXHIBIT 4 (DOT-900, 09/2014)

CONSULTANT RESPONSIBILITIES

GENERAL

The CONSULTANT will:

1. Be knowledgeable of the requirements of the project plans and specifications, the DEPARTMENT'S Survey Manual, Road Design Manual, South Dakota Drainage Manual, and CADD Procedures Manual.

2. Assure project personnel are knowledgeable of their duties and responsibilities.
3. Assure project personnel are knowledgeable of the DEPARTMENT'S Materials Manual.
4. Oversee day to day activities to ensure the project is constructed in accordance with plans and specifications.
5. Ensure all documentation and reports are accurate and kept current.
6. Prepare and electronically submit Biweekly Progress Reports, Construction Change Orders, Progress Pay Estimates, Final Pay Estimate, and Final Construction Change Order, all on the current version of the DEPARTMENT'S Construction Management System. The CONSULTANT will submit these reports in a timely manner as directed by the DEPARTMENT'S Office issuing the Work Order.
7. Require all individuals providing acceptance testing and independent assurance testing of construction materials or acceptance inspection to record all data/results electronically on the current version of the DEPARTMENT'S Construction Management System, or as instructed by the DEPARTMENT.
8. Require all individuals providing acceptance testing and independent assurance testing of materials or acceptance inspection to meet the requirements of the DEPARTMENT'S Materials Testing and Inspection Certification Program Manual.
9. Ensure testing equipment identified in the DEPARTMENT'S Materials Testing and Inspection Certification Program Manual be calibrated and documented according to the designated frequencies and procedures designated in the Manual.
10. Perform other duties assigned by the DEPARTMENT as defined in this Agreement.

The CONSULTANT'S PROJECT ENGINEER will:

1. Assist with conducting the pre-construction meeting.
2. Prepare Biweekly Progress Reports, Construction Change Orders, Progress Pay Estimates, Final Estimate, and Final Construction Change Order electronically on the current version of the DEPARTMENT'S Construction Management System.
3. Handle EEO and Labor Compliance activities.
4. Ensure that subcontractors working on the project are approved by the DEPARTMENT.

The CONSULTANT'S INSPECTOR will:

1. Assure the asphalt or concrete plant is properly calibrated.
2. Perform scale accuracy checks.
3. Ensure construction activities remain inside the acquired right-of-way or easement as specified on the plans unless approved by the DEPARTMENT.

The CONSULTANT'S SURVEY PARTY CHIEF will:

1. Record field notes for slope stakes, blue tops, paving grades, pipe, structure layout, and other items of the same sort in electronic format, FWD files, DGN files, DTM files, ALG files, and RAW files compatible to the current version of InRoads being used by the DEPARTMENT.
2. Set centerline, offset lines, bluetops, slope stakes, pipe stakes, structure stakes, and other items of the same sort by electronic or manual means.
3. Run bench levels within acceptable tolerances of the DEPARTMENT'S Survey Manual and maintain field notes on standard loose-leaf transit field book sheets.
4. Obtain necessary topographic data within acceptable tolerances of the DEPARTMENT'S Survey Manual.
5. Supervise and assure the survey crew is knowledgeable as to its duties and responsibilities.

The CONSULTANT'S TEST PERSON AND EQUIPMENT will:

1. Be knowledgeable of the requirements of the project plans and specifications.
2. Sample and test materials for acceptance as specified by the DEPARTMENT'S Materials Manual. Perform material tests for QC/QA projects in accordance with QC/QA manual and have the proper QC/QA certification.
3. Recognize and have the ability to take corrective action for calibration of testing equipment.

EXAMPLE #1
REPORT OF FOUNDATION INVESTIGATION

PROJECT: BRO 8048(03) Mellette County PCN 02DY

LOCATION: Structure No. 48-102-010, 18.9 miles North & 0.8 miles West of Cedar Butte over the White River.

METHOD OF INVESTIGATION:

All soundings are made according to the Standard South Dakota Subsurface Investigation Techniques and AASHTO Specifications. Auger holes are drilled with a 4-1/2 inch continuous flight auger. Penetration and Push Test holes are drilled with a 6-5/8 inch continuous hollow stem auger. Push core samples are obtained by hydraulically ramming a 2 foot long lined split spoon sampler into the soil to obtain 2 inch nominal diameter soil samples. Penetration tests are conducted by dropping a 140 pound hammer 30 inches to obtain 2 inch nominal diameter samples and to measure the resistance to penetration of the soil. Corings with the SDDOT drive rig are performed by using a California retractable plug sampler, which is driven with a 490 pound hammer. The drill stem is P.K. rod, which is 2-7/8 inch O.D., and 2 inch nominal diameter cores are obtained. All laboratory tests are performed in accordance with standard AASHTO or SDDOT laboratory procedures.

RECOMMENDATIONS:

Abutments:

I. Steel HP10 X 42 Piling

A. A LRFD maximum factored pile bearing resistance of 77 tons can be used for design.

B. The anticipated tip elevations are:

<u>Station</u>	<u>Elevation</u>
22+06	1910
25+27	1892

C. The nominal pile bearing resistance shall be 192 tons verified by the SDDOT's Modified ENR formula.

Bents:

I. Drilled Shafts

A. A LRFD maximum factored resistance value of 2,800 psf can be used for design below elevation 1912 ft. or maximum scour whichever is lower.

B. Permanent casings will be required to elevation 1915 ft.

C. The point of fixity within the bedrock can be assumed to be the elevation 1912 ft.

DISCUSSION:

The proposed structure location is underlain by brown sand-silt (alluvium) overlying brown silt-sand with gravel (alluvium). The alluvial sediments rest upon gray silt-clay (Pierre Shale). The D50 of the brown sand-silt, brown silt-sand with gravel, and gray silt-clay (Pierre Shale) can be assumed to be 0.06 mm, 1.0 mm, and 0.004 mm. The D95 of the brown sand-silt, brown silt-sand with gravel, and gray silt-clay (Pierre Shale) can be assumed to be 1.0 mm, 6.0 mm, and 0.06 mm.

Steel HP10X42 piling along with the anticipated tip elevations, are listed in the recommendations for use in the abutments. Drilled Shafts are listed in the recommendations for use at the bents.

The piling were evaluated for drivability and group effects at the LRFD Strength Limit State. Settlement of the substructure units and horizontal movement of the abutment piling were evaluated at the LRFD Service Limit State.

Drivability –

A drivability analysis was performed for the steel HP10X42 piling using the wave equation analysis program (GRLWEAP). A group of pile hammers that were evaluated and found to produce acceptable driving stresses is listed later in this report for inclusion in the plans.

Pile Group Effects:

Axial Loading – Abutments

For a single row of piling, AASHTO requires the center-to-center pile spacing to be at least 30" or 2.5 times the width of the pile, whichever is greater. Therefore, for the steel HP10x42 piling at the abutment the center-to-center spacing shall be at least 30".

Settlement –

The steel pile tips will be founded in the Pierre Shale. Unconfined compression test results of the Pierre Shale exceed the proposed bridge loadings. Past experience for piling driven into hard shale soil bedrocks has shown little, if any, settlement has occurred. Therefore, 1/4 inch or less of total settlement can be used to design the substructure units.

Horizontal Movement –

AASHTO states that if the center-to-center spacing of the piling in the substructure unit is greater than 5 times the width of the pile then group effects can be ignored. Therefore, if the designed spacing is greater than 5 times the pile width a group efficiency factor of 1.0 can be used with no reduction in pile loading required. If this minimum pile spacing is not met a reduction factor will need to be calculated according to the AASHTO code.

Horizontal movement at the substructure units can be calculated using the following soil parameters:

Sand-silt (alluvium); phi angle = 24 degrees, cohesion = 50 psf, wet unit weight = 118 pcf
Silt-sand with gravel (alluvium); phi angle = 32 degrees, cohesion = 0 psf, wet unit weight = 130 pcf
Silt-clay (Pierre Shale); phi angle = 18 degrees, cohesion = 1,000 psf, wet unit weight = 130 pcf

For the drilled shafts, a LRFD maximum factored resistance value (skin friction) of 2,800 psf is recommended below elevation 1912 for the bents or maximum scour whichever is lower. The point of fixity within the bedrock can be assumed to be 1912 for the bents.

Each drilled shaft shall have a minimum of 3 access tubes for a shaft diameter of 3.0' and less. The number of access tubes needed shall be increased by 1 for each foot increase in shaft diameter above the 3.0'. The access tubes shall be furnished and installed according to the South Dakota Department of Transportation's 2004 Standard Specifications for Roads and Bridges. These access tubes shall be equally spaced in the shaft reinforcement prior to placing the reinforcement cage.

A representative of the **CONSULTING FIRM (NAME AND NUMBER)** shall be present during drilling operations to confirm the elevations provided in this report and to observe the placement of the drilled shafts. In addition to the notes below, contact the **CONSULTANT REPRESENTATIVE** for the most current drilled shaft construction notes to be included in the plans.

The following notes shall be placed in the plans:

A drivability analysis was performed using the wave equation analysis program (GRLWEAP). The pile hammers listed below were evaluated and found to produce acceptable driving stresses. Pile hammers not listed will require evaluation and approval prior to use from the **CONSULTANT REPRESENTATIVE NAME AND PHONE NUMBER**.

Hammers need to be sized according to site specific soil parameters and structure design requirements. The following list of hammers is owned and readily available by contractors that do work in SD. Select and specify in the report which hammers are acceptable for use on individual projects.

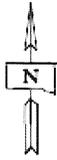
ICE 180
Delmag D19-42
Delmag D25-32

Delmag D12-42
MVE M-19
Delmag D30-32

FEC 1500
ICE 42S
SPI D30

Delmag D16-32
MKT DE 42/35
Delmag D46-32

Delmag D19-32
APE D19-42



Bole Number T2 Station 21995 Depth 3.3 ft Soil Color Brown Classification Sand-Clay Strength (q _u) 855.2 psf Dry Density 93.5 pcf Wet Density 99.3 pcf Moisture 14.8 % Pass No. 10 86.4 % Pass No. 40 76.7 % Pass No. 200 51.9 % Sand Content 22.5 % Silt Content 29.2 % Clay Content 38.3 %	Bole Number T3 Station 25427 Depth 31.7 ft Soil Color Brown Classification Silt Strength (q _u) 51.9 pcf Dry Density 91.7 pcf Wet Density 91.8 pcf Moisture 12.5 % Pass No. 10 99.9 % Pass No. 40 97.1 % Pass No. 200 39.7 % Sand Content 44.8 % Silt Content 49.1 % Clay Content 15.3 %	Bole Number T4 Station 25423 Depth 11.0 ft Soil Color Brown Classification Sand Strength (q _u) 104.0 pcf Dry Density 91.8 pcf Wet Density 101.0 pcf Moisture 9.1 % Pass No. 10 96.7 % Pass No. 40 14.5 % Pass No. 200 5.9 % Sand Content 86.7 % Silt Content 9.6 % Clay Content 0.0 %	Bole Number T11 Station 21441 Depth 25.8 ft Soil Color Gray Classification Clay Strength (q _u) 35,490 pcf Dry Density 116.9 pcf Wet Density 116.9 pcf Moisture 16.5 % Pass No. 10 99.6 % Pass No. 40 99.7 % Pass No. 200 99.9 % Sand Content 7.8 % Silt Content 41.1 % Clay Content 95.9 %	Bole Number T12 Station 21449 Depth 21.8 ft Soil Color Gray Classification Clay Strength (q _u) 45,340 pcf Dry Density 113.3 pcf Wet Density 113.3 pcf Moisture 18.5 % Pass No. 10 99.8 % Pass No. 40 99.8 % Pass No. 200 99.3 % Sand Content 0.1 % Silt Content 19.6 % Clay Content 59.9 %
---	--	--	---	---

Pierre Shale is a marine shale with a textural classification that varies from silt-clay to clay-silt. Color varies from buff gray to black. The formation may contain concretion zones that are normally thin but occasionally are massive. These zones may be considered hard and dense. Thin zones may be present that are cemented resulting in claystone or siltstone seams. Bentonite zones may be encountered but are normally less than one half inch thick. Nonweathered Pierre Shale is considered to be "Soft Rock".

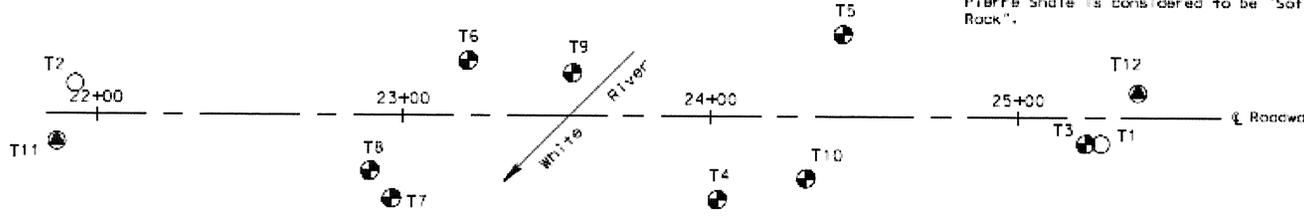
STATE OF	PROJECT	SHEET NO.	TOTAL SHEETS
S.D.			

Projecting Date: 03/28/2012

The Geotechnical Engineering Activity has on file all of the boring logs for this project. These logs and additional results of laboratory test, if any, are available for review at the Central Office in Pierre.

LEGEND

- Auger Test
- ⊕ Drive Test
- ⊕ Water
- ⊖ Caved
- Penetration Test
- ▬ Sample Zone



* Values represent uncorrected "N" values from Penetration Test.

Sample Zone 48 Blows Per Foot

Bore holes on profile are moved slightly for clarity

Penetration tests are conducted by dropping a 140 pound hammer 30 inches to obtain 2 inch nominal diameter samples and to measure the resistance to penetration of the soil.

Drive test are conducted by dropping a 490 pound hammer 30 inches to drive a 2 3/8 inch drill stem with attached retractable plug sampler for taking samples and to measure the resistance to penetration of the soil.

Auger holes are drilled with a 4 1/2 inch diameter continuous flight auger. Penetration and Push Test holes are drilled with a 6 3/8 inch diameter hollow stem auger. Push core samples are obtained by hydraulically ramming a 2 foot long lined split spoon sampler into the soil to obtain 2 inch nominal diameter soil samples.

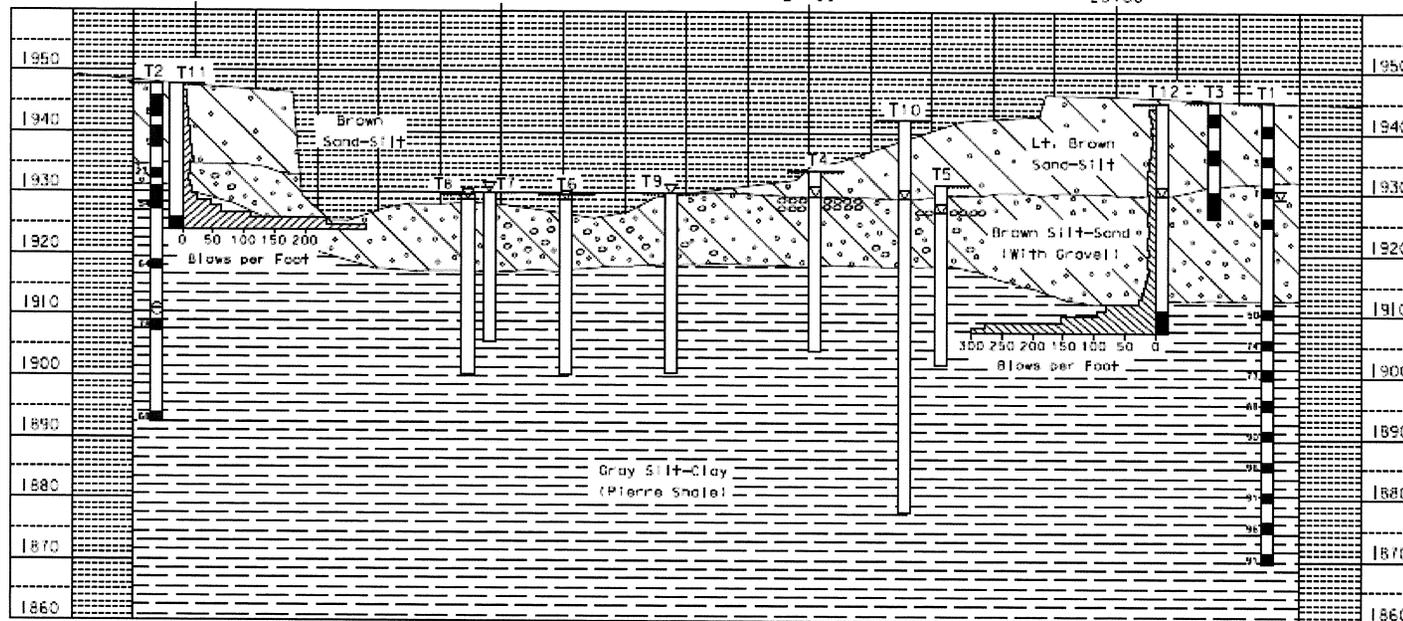
GROUND WATER ELEVATIONS

as of December 2012

T1	(Caved)	1931.3
T2	(Caved)	1910.9
T3	Dry	
T4		1929.7
T5		1926.9
T6		1928.9
T7		1930.2
T8		1929.1
T9		1930.0
T10		1929.3
T11	Dry	
T12		1929.8

MEASURED SKIN FRICTION

	Elev	psf
T11	1924.0	2,193
T12	1907.3	1,214



BRD 80481031 WELLETTE COUNTY PCN 02DY
18.9 MILES N. AND 0.6 MILES W. OF CEDAR BUTTE
SECTION 28 TOWNSHIP 45 N. RANGE 31 W.
OVER WHITE RIVER
STR. NO. 48-102-010

SITE PLAN & SUBSURFACE PROFILE

DESIGNED BY	DRAWN BY	CHECKED BY	APPROVED
	NN	JW	

**EXAMPLE #2
RECOMMENDATIONS**

Re: BRO 8027(29), Gregory County, PCN 00QR
Str. No. 27-030-081, located 2.0 West & 0.1 South of the Jct of SD44/SD47
RCBC Undercut Recommendation

Soils maps of the area indicate the soils at the location of the proposed structure have the following characteristics.

Station 16+86 (Str. No. 27-030-081)

CLASSIFICATION: A-7
Clay & Silty Clay
AVERAGE LIQUID LIMIT: 66
SHRINK-SWELL POTENTIAL: High to Very High
FROST ACTION POTENTIAL: Low
CORROSIVITY: High for steel, Low to Moderate for concrete

RECOMMENDATIONS:

Provide 24 inches of undercut and backfill.

DISCUSSION:

The project consists of replacing an existing single span 22' steel stringer bridge with a 2 barrel 13' x 6' cast-in-place RCBC. The proposed box culvert will be in the same location as the existing bridge location. The existing surfacing on the road is gravel and will be resurfaced with gravel upon completion. Minimal grading at the proposed box culvert location is anticipated, therefore, the material shall be compacted using the Ordinary Compaction Method.

A subsurface investigation was conducted for the proposed RCBC. The subsurface investigation consisted of placing a boring near both the proposed inlet and outlet ends of the structure and logging the material to 3 feet below the flow line. Samples were collected from below the flow line for soils classification. A dynamic cone penetrometer was used at both the inlet and outlet ends to identify the change in relative density of the subsurface material below flow line.

Subsurface soils at the proposed site consist of brown silt-clay to 3' below the existing flow line.

The 2' undercut depth is recommended to remove the low strength soils with high shrink-swell potential from below the box culvert.

The following paragraphs shall be placed in the plans:

Compaction of earth embankment and box culvert backfill material shall be governed by the Ordinary Compaction Method.

Any questions about the recommendations or the subsurface conditions can be directed to the **CONSULTANT CONTACT NAME AND PHONE NUMBER**.

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
STANDARD TITLE VI / NONDISCRIMINATION ASSURANCES
APPENDIX A & E
MARCH 1, 2016**

During the performance of this Agreement, the COUNTY, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

During the performance of this Agreement, the COUNTY, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

w.o. 21674

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Lakota, Section: 14 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 199th ST, Nearest Intersection: 459 Ave
Distance from nearest intersection: 586' West North South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage New underground Powerline
2. Cable Type Electric
3. Outside Diameter or Pipe Size 2 1/4"
4. Method of Installation Directional Bore + Plowing + Back Hoe
5. Crossing Bluminous Roads 199th ST

Note:

Will be Relining
overhead Powerline
crossing rd. to North
Installing underground

- *This installation will comply with the National Safety Code and all Federal Guidelines.
- *Warning signs will be installed where appropriate.
- *Ditches will be restored back to present condition.
- *Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
- *Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Power line.

Signature of Applicant: [Signature] Date: 10-24-16
Applicant Address: P.O. Box 216 Colman, SD 57017
Phone: 605-256-1638 Fax: 605-256-1690

I Approve of this Application:

Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: [Signature] Date: 10-27-16
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

W.O. 22410

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Lakota, Section: 19 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 199th ST, Nearest Intersection: 455th Ave
Distance from nearest intersection: 230' North South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage New underground Power line, Reuse Overhead Single Phase Line
2. Cable Type _____
3. Outside Diameter or Pipe Size _____
4. Method of Installation Flowing, Boring, Backhoe
5. Crossing Bituminous Roads 199th ST

*This installation will comply with the National Safety Code and all Federal Guidelines.
 *Warning signs will be installed where appropriate.
 *Ditches will be restored back to present condition.
 *Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
 *Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Juan Kapp Date: 10-31-16
 Applicant Address: P.O. Box 216 Colman, SD 57017
 Phone: 605-256-1638 Fax: 605-256-1680

I Approve of this Application:
 Signature of Adjacent Landowner: _____ Date: _____
 (Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____
 Phone: _____ Fax: _____

Recommended for Approval:
 By: Richard Buel Date: 10-31-16
 (Brookings County Superintendent)

Approved: Board of County Commissioners
 By: _____ Date: _____
 (Commission Chairman)

Wo. 22413

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Siox Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Trenton, Section: 7 Quarter Section: NE NW SE SW
Street/Avenue of Construction: 215 ST, Nearest Intersection: 473 Ave
Distance from nearest intersection: 78' North South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage New Underground Power Line / Retire Overhead Power Line
2. Cable Type VO Underground
3. Outside Diameter or Pipe Size _____
4. Method of Installation Vibro Plowing, Backhoe
5. Crossing Bituminous Roads NA

*This installation will comply with the National Safety Code and all Federal Guidelines.

*Warning signs will be installed where appropriate.

*Ditches will be restored back to present condition.

*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [Signature] Date: 11-4-16

Applicant Address: P.O. Box 216 Columbia, SD 57017

Phone: 605-256-1638 Fax: 605-256-1690

I Approve of this Application:

Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: [Signature] Date: 11-8-16
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

SLA Quarterly Activity Report - FY 2017

EMF 11: Operations and Procedures

1. ___ The Emergency Manager will meet with county commissioners and municipal elected officials for the purpose of implementing the LEOP, applicable Response and Recovery plans, and expectations. A copy of the roster of attendees will be submitted to the Regional Coordinator following the meeting(s). (Annually)

2016plat010 – November 1st, 2016

Prepared by Richard Haugen

November 2nd, 2016 – The Brookings County Planning and Zoning Commission voted 9-ays and 0-nays to recommend approval of plat 2016plat010 for Greg Pearson at their November 1st, 2016 meeting.

Applicant/Owner: Greg Pearson, 784 E Lake Hendricks Dr., Hendricks, MN 56136

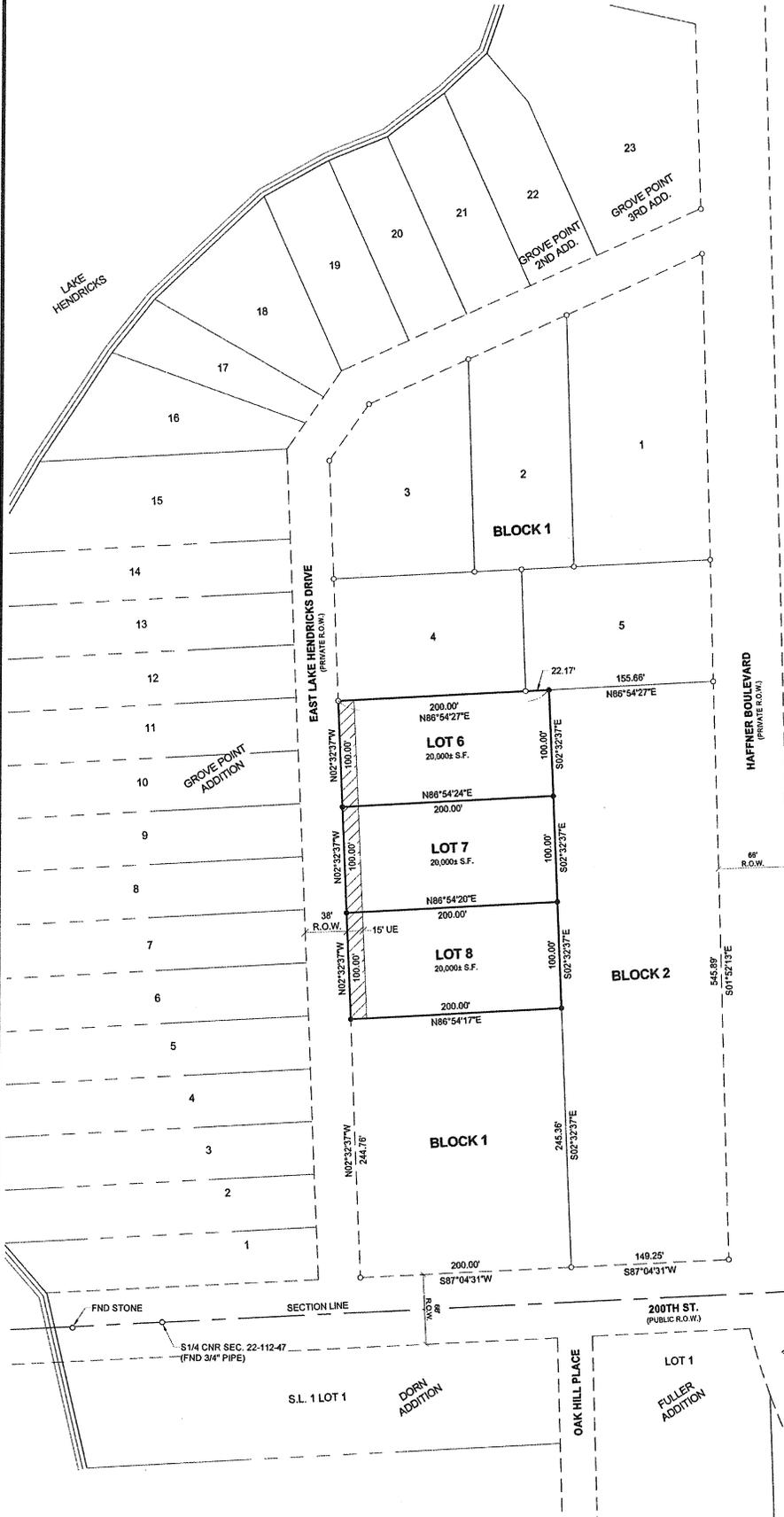
Legal Description: Plat of Lots 6, 7, 8 in Block 1 of Pearson-Overby Addition An Addition in Government Lot 4 in Section 22-T112N-R47W of the 5th P.M., Brookings County, South Dakota.”

2016plat010: Greg Pearson has submitted a plat for non-lake front lots, “Lots 6, 7 and 8 in Block 1 of the Pearson-Overby Addition” located on the south east side of Lake Hendricks. The preliminary plat was approved at the March 1st, 2016 meeting of the Brookings County Planning and Zoning Commission. Lots 1-5 in Block 1 were platted were on April 5th, 2016. The lots meet the Lake Park – Density, Area and Yard Regulation for non-lake front lots.

Approving the plat would provide additional lots for residential or accessory buildings in the Lake Park District.

Denying the plat request would keep the land at its current use.

PLAT OF
LOTS 6, 7 AND 8 IN BLOCK 1 OF PEARSON-OVERBY ADDITION
AN ADDITION IN GOVERNMENT LOT 4 OF SECTION 22-T112N-R47W
OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA

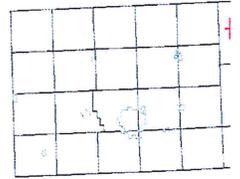


- LEGEND**
- MONUMENT FOUND
 - MONUMENT SET THIS SURVEY (5/8" REBAR WITH STAMPED PLASTIC CAP #11307)
 - ▨ UTILITY EASEMENT (UE)





Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels

Parcel ID	091401124722300	Alternate ID	n/a	Owner Address	ALL SEASONS STORAGE LLC
Sec/Twp/Rng	22-112-47	Class	NAC		784 E LAKE HENRICKS DR
Property Address		Acreage	n/a		HENRICKS MN 56136
District	0910A - LAKE HENRICKS ROAD DIST				
Brief Tax Description	GATES ADDITION IN GOVT LOT 4 SEC 22-112-47 7.40 ACRES				
	(Note: Not to be used on legal documents)				

Date created: 10/7/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

Developed by
 The Schneider Corporation

2016plat011 – November 1st, 2016

Prepared by Richard Haugen

November 2nd, 2016 – The Brookings County Planning and Zoning Commission voted 9-ayes and 0-nays to recommend approval of plat 2016plat011 for Mark Madsen at their November 1st, 2016 meeting.

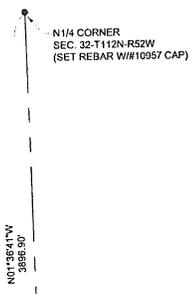
Applicants/Owners: Mark Madsen, 45582 202nd St, Arlington, SD 57212

Legal Description: “Plat of Lot 1of Madsen Addition in the SE1/4 of Section 32-T112N-R52W of the 5th P.M., Brookings County, South Dakota.”

2016plat011: The Madsen’s are platting off an existing 14.60 acre building site from the rest of quarter. The building site contains out buildings and a feed yard, a new residence could be built at this location as it is an existing building site. The original house was removed when the owners built a new house directly to the east of this building site. The new house is not included in this plat. The property is located in the southwest corner of the quarter. There is approximately 12 acres located south of Lot 1 and West of the driveway that has a separate existing driveway for access and will remain to part of the remaining quarter.

The plat meets the platting requirements and the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

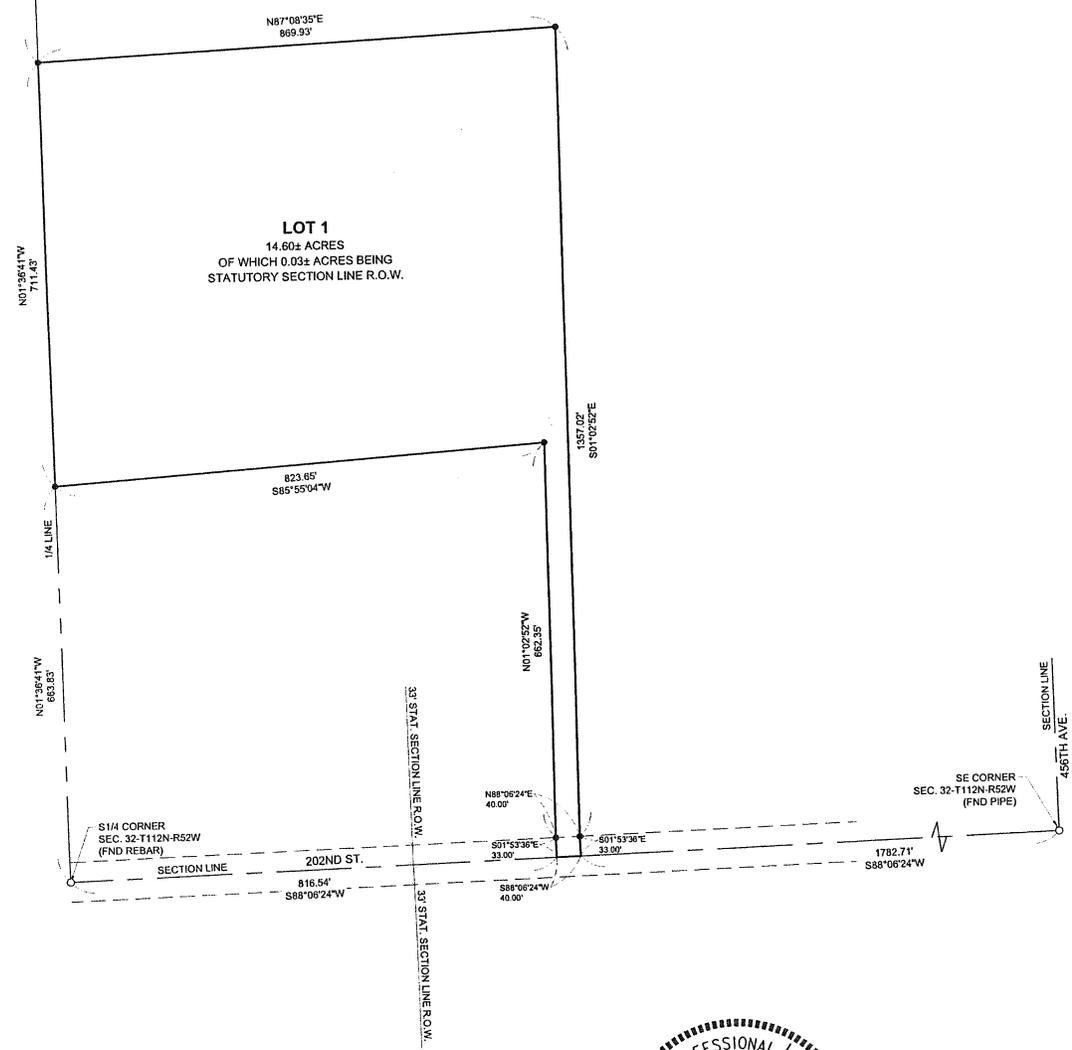
PLAT OF
LOT 1 OF MADSEN ADDITION
IN THE SE 1/4 OF SECTION 32-T112N-R52W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA



VICINITY MAP
SECTION 32-112-52



- LEGEND**
- MONUMENT FOUND
 - MONUMENT SET THIS SURVEY (5/8\"/>



PREPARED BY:
BANNER ASSOCIATES, INC.
409 22nd AVE. S.
BROOKINGS, SD 57006
(605) 692-6342
AUGUST 2016



Lot 1 - Madsen Addition



2016 plat 011



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	110001125232400	Alternate ID	n/a	Owner Address	MADSEN, MARK A ET UX
Sec/Twp/Rng	32-112-52	Class	AGA		45582 202ND ST
Property Address		Acreage	159		ARLINGTON SD 57212
District	1109 - LAKETON TWP/ARLINGTON SCH				
Brief Tax Description	SE 1/4 EXC S 290' OF W 150' OF E 1696' 159 ACRES				
	(Note: Not to be used on legal documents)				

Date created: 10/11/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

Developed by
 The Schneider Corporation

2016plat012 – November 1st, 2016

Prepared by Richard Haugen

November 2nd, 2016 – The Brookings County Planning and Zoning Commission voted 9-ayes and 0-nays to recommend approval of plat 2016plat012 for Richard Gebhart Estate at their November 1st, 2016 meeting.

Applicants/Owners: Richard Gebhart Estate, 48280 216th St, Elkton, SD 57026.

Legal Description: Plat of “Lot 1 of Gebhart Addition, in the SE1/4 Section 11, T109N, R48W of the 5th P.M., Brookings County, South Dakota.”

2016plat012: The Gebhart estate is platting off an existing 20.70 acre building site from the rest of quarter. The building site contains a residence, out buildings, grass and shelterbelts.

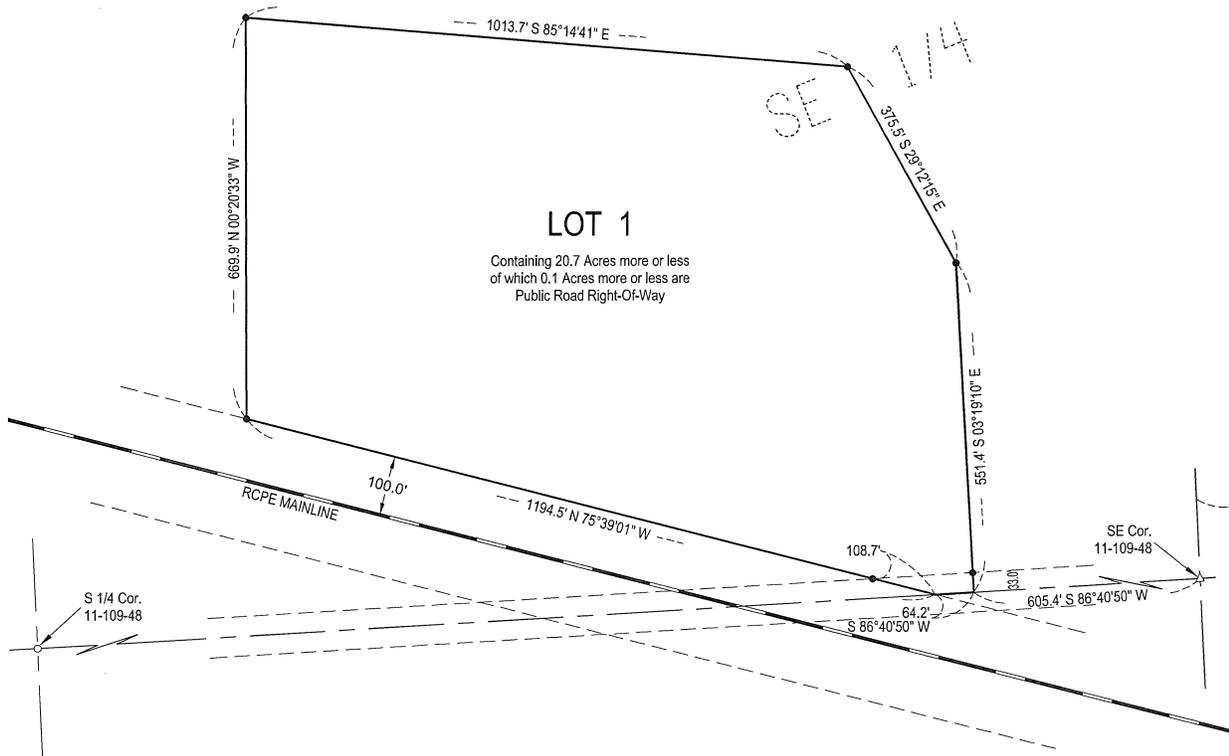
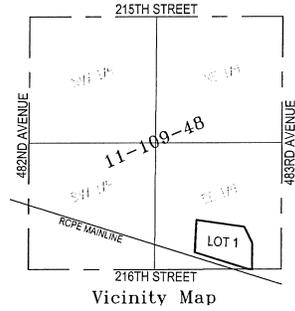
The plat meets the platting requirements and the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

PLAT OF

LOT 1 OF GEBHART ADDITION, IN THE SE 1/4 SECTION 11, T109N, R48W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA.



October, 2016
 Scale: 1"=200'
 ○ Monument Recovered
 △ Computed Corner
 ● Monument Set
 (5/8" x 18" Capped Rebar)
 No. 6575
 NOTE: Bearing are Based
 on Assumed Datum



SURVEYOR'S CERTIFICATE

I, Mike J. Lapka, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before October 5th, 2016, survey a parcel of land located in the SE 1/4 of Section 11, T109N, R48W of the 5th P.M., Brookings County, South Dakota, as shown on the plat, and marked upon the ground thereof in the manner shown on the plat and that the attached is a true and correct representation of said survey and that the parcel of land so platted contains: "PLAT OF LOT 1 OF GEBHART ADDITION, IN THE SE 1/4 SECTION 11, T109N, R48W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA".

IN WITNESS WHEREOF, I have executed the Surveyor's Certificate this 5th day of October, 2016.

Prepared By:



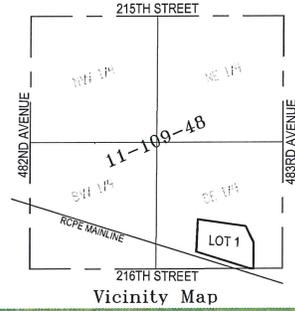
Civil Engineers & Land Surveyors
 Brookings, South Dakota
 Ph. 605-696-3200

PLAT OF

LOT 1 OF GEBHART ADDITION, IN THE SE ¼ SECTION 11, T109N, R48W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA.



October, 2016
 Scale: 1"=200'
 ○ Monument Recovered
 △ Computed Corner
 ● Monument Set
 (5/8" x 18" Capped Rebar)
 No. 6575
 NOTE: Bearing are Based
 on Assumed Datum



SURVEYOR'S CERTIFICATE

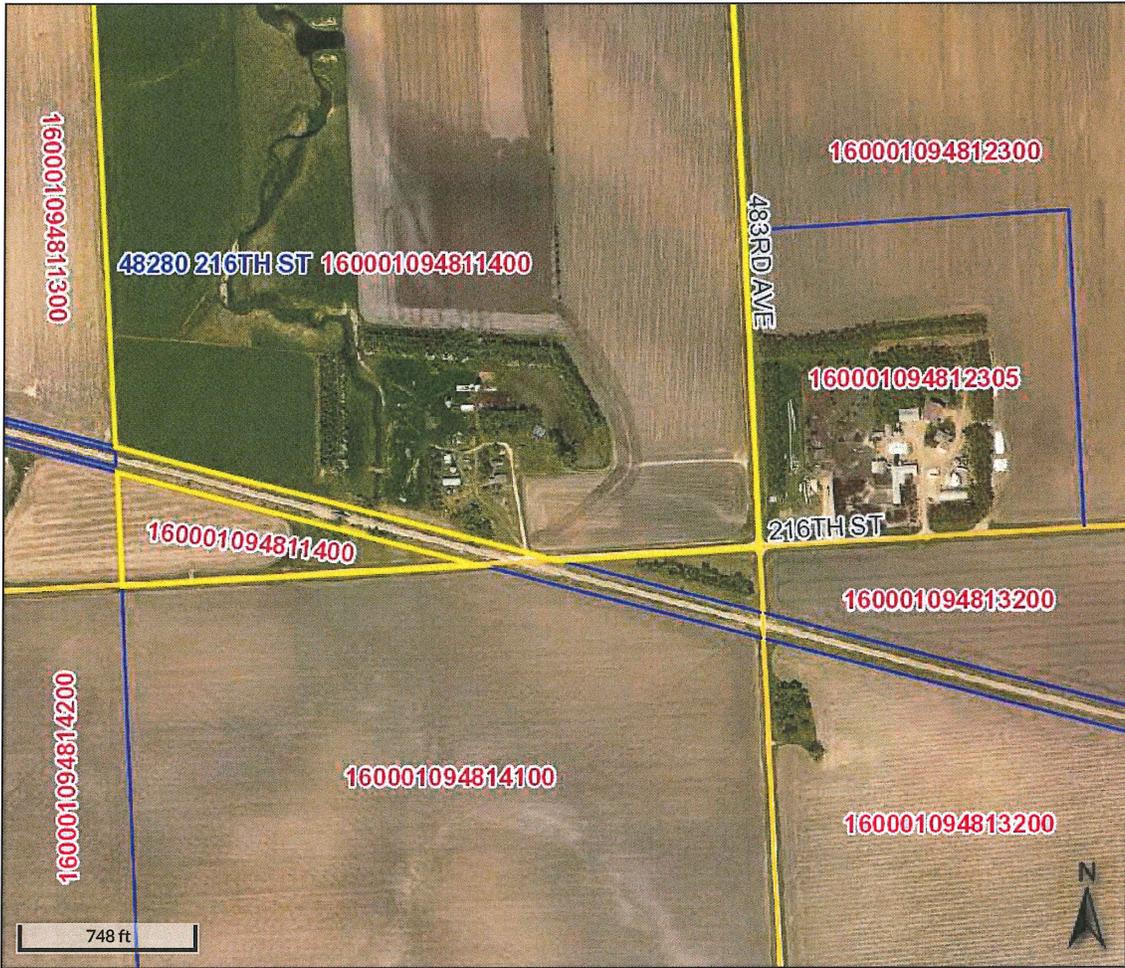
I, Mike J. Lapka, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before October 5th, 2016, survey a parcel of land located in the SE ¼ of Section 11, T109N, R48W of the 5th P.M., Brookings County, South Dakota, as shown on the plat, and marked upon the ground thereof in the manner shown on the plat and that the attached is a true and correct representation of said survey and that the parcel of land so platted contains: "PLAT OF LOT 1 OF GEBHART ADDITION, IN THE SE ¼ SECTION 11, T109N, R48W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA".

IN WITNESS WHEREOF, I have executed the Surveyor's Certificate this 5th day of October, 2016.

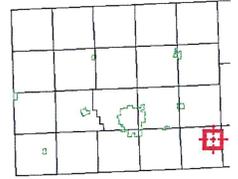
Prepared By:



Civil Engineers & Land Surveyors
 Brookings, South Dakota
 Ph. 605-696-3200



Overview



Legend

-  Brookings City Limits
-  City Limits
-  Township Boundar
-  Sections
-  Parcels
-  Roads

Parcel ID	160001094811400	Alternate ID	n/a	Owner Address	GEBHART, RICHARD
Sec/Twp/Rng	11-109-48	Class	AGA		48280 216TH ST
Property Address	48280 216TH ST ELKTON	Acreage	151.5		ELKTON SD 57026
District	1603 - PARNELL TWP/ELKTON SCH				
Brief Tax Description	SE 1/4 EXC. RR SEC 11-109-48 151.50 AC <i>(Note: Not to be used on legal documents)</i>				

Date created: 10/17/2016
Last Data Uploaded: 2/18/2014 4:02:57 AM

2016plat013 – November 1st, 2016

Prepared by Richard Haugen

November 2nd, 2016 – The Brookings County Planning and Zoning Commission voted 9-ayes and 0-nays to recommend approval of plat 2016plat013 for Manuel Ramuel at their November 1st, 2016 meeting.

Applicant/Owner: Manuel Ramlo, 48635 197th St, Hendricks, MN 56136

Legal Description: Plat of “Lot 8 of Ramlo Shores Subdivision in Government Lot 4 in Section 21-T112N-R47W of the 5th P.M., Brookings County, South Dakota.”

2016plat013: Manuel Ramlo is platting off Lot 8 in Ramlo Shores Subdivision at Lake Hendricks. The preliminary plat was approved on May 1, 2001 by the Brookings County Planning and Zoning Commission. A final plat is submitted when a lot is sold. The lot contains 22,538 square feet. The lots meet the Lake Park – Density, Area and Yard Regulation for Lake Front lots.

Approving the plat would provide an additional lot for residential or accessory buildings in the Lake Park District.

Denying the plat request would keep the land at its current use.

PLAT OF
LOT 8 OF RAMLO SHORES SUBDIVISION
 IN GOVERNMENT LOT 4 IN SECTION 21-T112N-R47W OF
 THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA

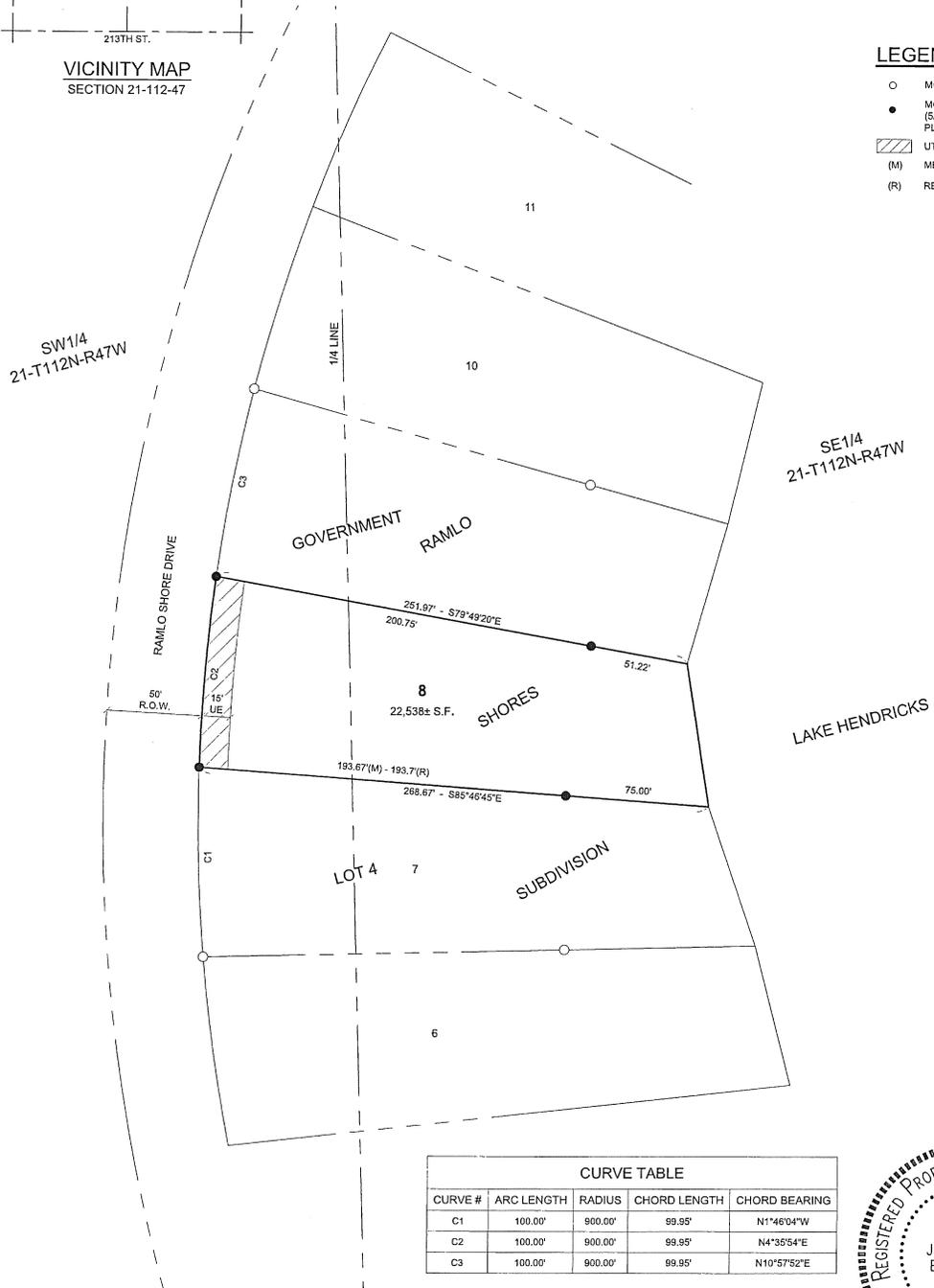


VICINITY MAP
 SECTION 21-112-47

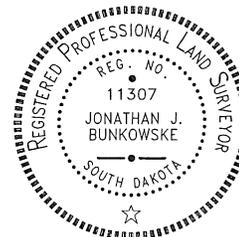


LEGEND

- MONUMENT FOUND
- MONUMENT SET THIS SURVEY (5/8" REBAR WITH STAMPED PLASTIC CAP #11307)
- ▨ UTILITY EASEMENT (UE)
- (M) MEASURED DISTANCE
- (R) RECORDED DISTANCE



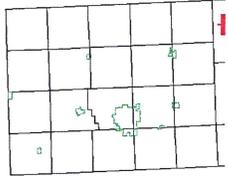
CURVE TABLE				
CURVE #	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING
C1	100.00'	900.00'	99.95'	N1°46'04"W
C2	100.00'	900.00'	99.95'	N4°35'54"E
C3	100.00'	900.00'	99.95'	N10°57'52"E



PREPARED BY:
 BANNER ASSOCIATES, INC.
 409 22nd AVE. S.
 BROOKINGS, SD 57006
 (605) 692-6342
 OCTOBER 2016



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	090001124721200	Alternate ID	n/a	Owner Address	RAMLO, MANUEL ET UX
Sec/Twp/Rng	21-112-47	Class	AGA		48635 197TH ST
Property Address		Acreage	134.16		HENDRICKS MN 56136
District	091025 - LAKE HENDRICKS TP/DEUBROOK SCH/SA				
Brief Tax Description	LOTS 3-4, E 1/2 NW 1/4 EXC RAMLO SHORE SUBDIV SEC 21-112-47 134.16 AC				
	(Note: Not to be used on legal documents)				

Date created: 10/17/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

RESOLUTION #16-____

A RESOLUTION APPROVING THE ANNEXATION
OF TERRITORIES BY THE CITY OF BROOKINGS

WHEREAS, the City of Brookings desires to annex the following described properties, to wit:

- The south 30' of the north 1,350' of the east 1,128.5' except part of Lot 1 in Richard Price Addition in the NE ¼ in Section 1-T109N-R50W in Brookings County, South Dakota;
- and
- The south 30' of the north 1,350' except the west 312' and except the east 1,128.5' of the NE ¼ of Section 1-T109N-R50W in Brookings County, South Dakota

WHEREAS, pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

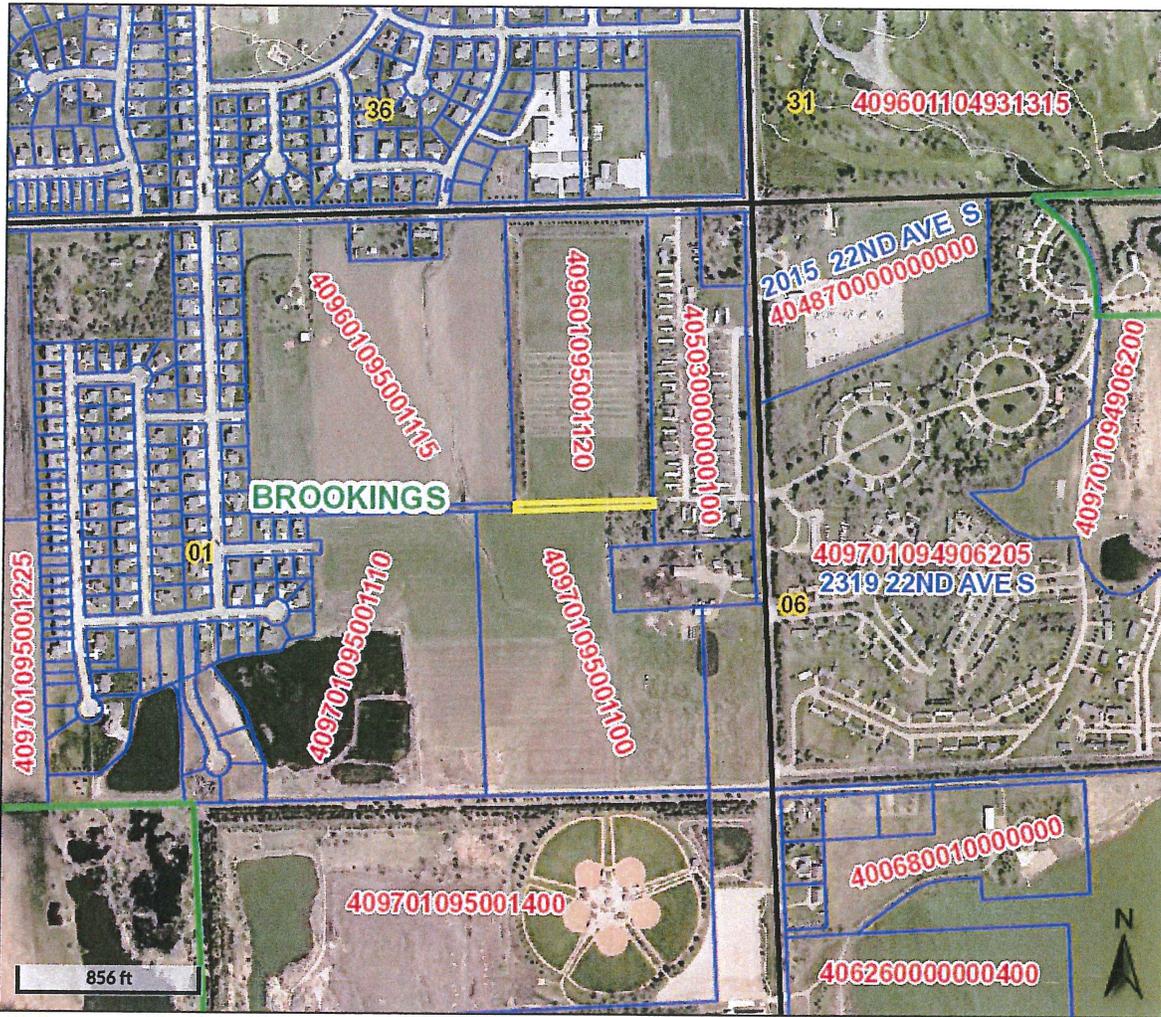
THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territories by the City of Brookings be and the same is hereby approved.

Dated this _____ day of _____, 2016.

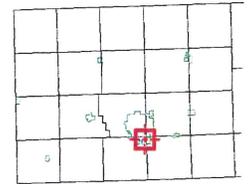
ATTEST:

Chairperson
Brookings County Commission

Finance Officer
Brookings County



Overview



Legend

-  Brookings City Limits
-  City Limits
-  Township Boundar
-  Sections
-  Parcels

Parcel ID	129801095001110	Alternate ID	n/a	Owner Address	PMVK LIMITED
Sec/Twp/Rng	1-109-50	Class	NAC		611 6TH ST
Property Address		Acreage	n/a		BROOKINGS SD 57006
District	1201 - MEDARY TWP/BROOKINGS SCH				
Brief Tax Description	S 30' OF N 1350' OF E 1128.5' EXC. PART OF LOT 1 IN RICHARD PRICE ADDN IN NE 1/4 SEC 1-109-50.45 AC				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 10/4/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

 Developed by
 The Schneider Corporation

PETITION FOR ANNEXATION OF TERRITORY

I, the undersigned, Craig Fairbanks and Carol Cumber being the owner(s) of greater than three-fourths (3/4) of the value of the hereinafter described land and there being no legal voter residing in said territory, and which land is contiguous to the present boundaries of the City of Brookings, do hereby Petition to annex the following described property to the City of Brookings, to wit:

The South 30' of the North 1,350' Except the West 312' and Except the East 1,128.5' of the NE1/4 in Section 1-T109N-R50W in Brookings County, South Dakota

Dated this 24th day of October, 7, 2016.

Craig Fairbanks
Carol Cumber
PETITIONERS

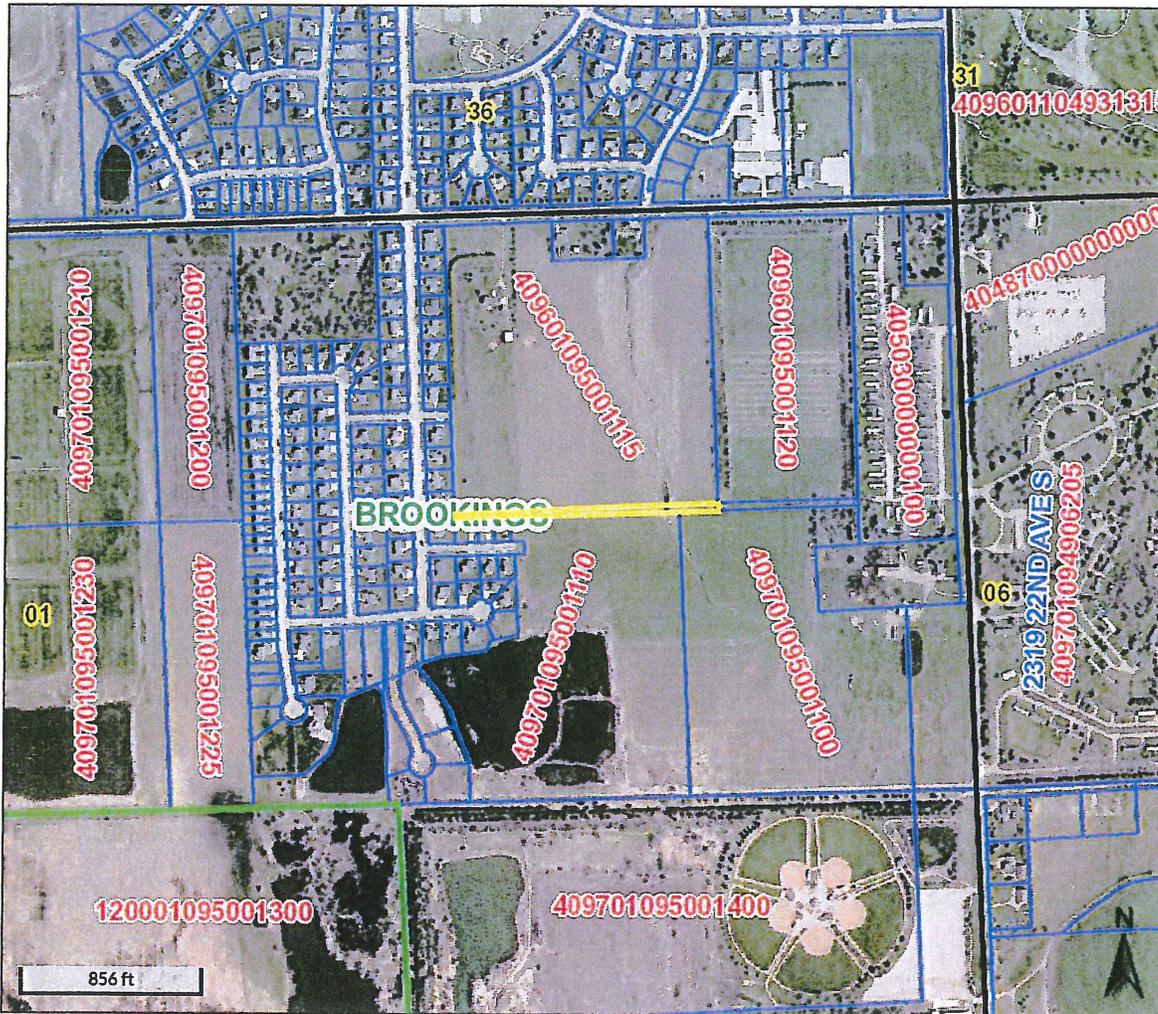
STATE OF SOUTH DAKOTA)
)SS.
COUNTY OF BROOKINGS)

On this 24th day of October, 2016, before me, the undersigned officer, personally appeared Craig Fairbanks and Carol Cumber known to me to be the person(s) whose name(s) is/are subscribed to the above and foregoing instrument, and acknowledge to me that she/he executed the same for the purpose therein contained.

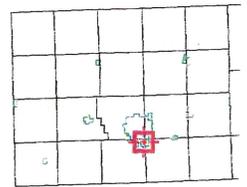
Lana Schwartz
NOTARY PUBLIC

My Commission expires 12-27-18.





Overview



Legend

-  Brookings City Limits
-  City Limits
-  Township Boundar
-  Sections
-  Parcels

Parcel ID	129801095001105	Alternate ID	n/a	Owner Address	FAIRBANKS, CRAIG L ET AL
Sec/Twp/Rng	1-109-50	Class	NACS		1718 20TH ST S
Property Address		Acreage	n/a		BROOKINGS SD 57006
District	1201 - MEDARY TWP/BROOKINGS SCH				
Brief Tax Description	S 30' OF N 1350' EXC W 312' & EXC E 1128.5' OF NE 1/4 SEC 1-109-50.82 AC				
	(Note: Not to be used on legal documents)				

Date created: 10/4/2016
 Last Data Uploaded: 2/18/2014 4:02:57 AM

 Developed by
 The Schneider Corporation

46A-10A-4. Meetings. A drainage commission shall meet at such times as may be necessary to accomplish the purposes of this chapter, but a commission may not meet less than once every six months.

Source: SL 1985, ch 362, § 5.



Stacy Steffensen, Commission Department Director

Brookings County

520 3rd St., Suite 210

Brookings, SD 57006

605-696-8205

ssteffensen@brookingscountysd.gov

STAFF REPORT:

Agenda Items:

- Liquor License Renewals: routine annual liquor license renewals
- Jail Bed Per Diem: Marty said that we don't use or need Minnehaha County's facility very often, but he would like the agreement in place if it is needed.
- Banner Agreement: Dick has discussed this with the board. This agreement is to hire Banner to create a 'Brookings County Asphalt Ordinance' for use on mill and overly projects.
- DOT Agreement: This is the rehabilitation grant for the bridge on County Road 6, just west of County Road 9.
- Right-of-Way Agreement: routine agreements
- SLA: Per the agreement, Bob will update the board on the activities being done.
- Plats: There is a staff report provided by Planning & Zoning for each plat.
- Annexation: The City of Brookings is requesting annexation of 2 parcels of land located west of 22nd Avenue South, between 20th Street South and 32 Street South.
- Drainage Board: The board is required to meet as the Drainage Board every 6 months per SDCL 46A-10A-4.

Director's Report:

- I have researched volunteer board appointments when there are multiple candidates for a position or positions. All of the counties that have had multiple candidates do not discuss the appointment in Executive Session. They do not consider the volunteers as county employees, even if there is meeting pay, per diem and mileage paid to these individuals. I could not find a policy on making appointments, but Pennington County shared their policy and I included it with my report. If the board would like me to create a similar policy for Brookings County, I can use Pennington County as an example.
- I have updated the 2017 calendar to reflect the one meeting date change from December 26th to December 28th. I will also have hard copies for everyone at the meeting.
- Brookings Day at the Capitol is set for Wednesday, January 18, 2017.
- As of the time of this report, I haven't been able to confirm the following dates. But you can plan on them tentatively:
 - ✓ Tuesday, November 29th—Chamber's Intergovernmental Conference
 - ✓ Monday, December 5th—Chamber's Legislative Preview Luncheon

- I have included the Military Times article that ranks SDSU as the 8th best four-year school in its Best for Vets: Colleges 2017 rankings.
 - I have been asked to look at the county's gym reimbursement policy (see below). We currently have only 4 employees that regularly submit their hours for reimbursement. The average cost for memberships is \$40-\$60 per month at local gyms.
 - ✓ *The County will reimburse regular, full-time employees for a monthly gym membership fee, at a locally accredited wellness/fitness center at the scheduled rates below. To be eligible for reimbursement the employee must present proof of monthly attendance for the month in which is to be reimbursed. The county will not participate in any way in initiation fees.*
- Monthly Attendance Reimbursement Amount**
- 8 times \$10.00
 - 10 times \$20.00
 - 12 times \$30.00

Upcoming Dates:

- November 11, Friday: County Offices will be closed in honor of the Veterans Day holiday.
- November 16, Wednesday: Sioux Valley Commissioner's Meeting (8-County) in DeSmet at 12:00 p.m. at the First United Methodist Church.
- November 24 & 25, Thursday & Friday: County Offices will be closed in honor of the Thanksgiving Day holiday.

Thank you,



Stacy Steffensen
Commission Department Director
Brookings County, South Dakota



Pennington County Board of Commissioners

Pennington County Courthouse • 315 Saint Joseph St., Ste 156

Rapid City, SD 57701 • Phone: (605) 394-2171

www.pennco.org • commissioners@co.pennington.sd.us

PENNINGTON COUNTY POLICY & PROCEDURE APPOINTMENT PROCESS FOR COMMITTEES, BOARDS, ETC.

It is the statutory duty of the Pennington County Board of Commissioners (hereinafter called "County Commission"), as the governing body of Pennington County, SD to appoint qualified, knowledgeable and dedicated people to serve on various Commissions, boards, committees, task forces, etc. (hereinafter referred to as "organization").

Section 1

The policies and procedures governing appointments by the County Commission to various organizations are as follows:

- A. Qualification: Any resident of Pennington County is eligible to serve where state statute and other applicable conflicts of interest do not prohibit such appointment.
- B. Term Limits: Unless otherwise provided by South Dakota law, the County Commission sets the maximum length of a term to be 3 years. The maximum number of consecutive terms is 2 terms. The County Commission may waive this limit for the following reasons:
 - a. Lack of applicants to fill positions;
 - b. Lack of applicants with specific required knowledge or skill; and
 - c. Lack of applicants who meet specific qualifications as required by policy or statute.
- C. Compensation: If applicable, the member may be paid per diem and mileage. Many organizations are voluntary in nature and shall be noticed as such.
- D. Absenteeism: If not addressed in the bylaws of an organization, the County Commission may replace the appointment for absenteeism. If the appointment incurs three consecutive absences, they will be removed from their position and a replacement will be advertised for.
- E. Binder Information: The County Commission Office will keep a binder containing a list of all county appointments with the following date available for public inspection:
 - a. Names of organizations and a brief summary of its function;
 - b. Statute or cause creating the organization;
 - c. Names of members, terms, contact information and number of terms served;
 - d. Regular meeting date, time and location; and
 - e. In the event a member's term expires and the organization holds a meeting before the County Commission makes an appointment, the incumbent will continue to serve until the County Commission takes action.

Section 2

The procedure for filling vacancies for appointed positions:

- A. Notification of current openings:
 - a. The Commission Office shall maintain a list of current openings stating terms of office, any requirements and duties of the position;
 - b. The Commission Office shall post current vacancies on the County website and the County bulletin board. They shall also publish current vacancies thru the Rapid City Journal in the Sunday employment ads. Other designated legal newspapers may be utilized as deemed necessary by the Commission Office Manager;
 - c. The submittal deadline for each vacancy will be set according to the Commission Meeting schedule agenda deadline;
 - d. Upon receiving a statement of interest, the Commission Office may contact the applicant to acknowledge receipt and to provide further instructions and/or information;
 - e. The Commission Office will not keep previous statements of interest. A new statement of interest must be submitted for each opening; and
 - f. If the current sitting member is interested in reappointment, they must submit a new statement of interest.
- B. Selection Process:
 - a. Those who want to be considered for an appointment are asked to submit a written statement of interest describing their qualifications and background to the Pennington County Board of Commissioners;
 - b. Eligibility will be verified for each applicant to ensure they meet specific requirements established by statute if applicable;
 - c. Applicants may be required to appear before the County Commission to make a statement regarding the reason why he/she desires to serve on the organization including but not limited to the contributions the applicant could make to the particular organization or if the applicant is seeking reappointment, what contributions have been made in the past. The applicant may also be questioned by the members of the County Commission;
 - d. Supplemental interview questions may be utilized in the selection process. The Commission Office Manager along with the Chair of the County Commission shall pre-determine the questions;
 - e. If utilized, the supplemental interview questions will be provided to all applicants prior to the appointment date as identified;
 - f. The applicant may be asked to appear in front of the County Commission to answer the questions or they may be instructed to return their responses in writing;
 - g. The County Commission may utilize a voice or roll call vote or paper ballot to aid in the selection process; and
 - h. The County Commission may vote to utilize another method of selection if special circumstances exist.

C. Notification of Appointment:

- a. The Commission Office will prepare a letter or email notification to the appointee with information concerning their newly selected organization; and
- b. The Commission Office will notify the applicants not selected if they are not in attendance.

Section 3

This policy shall be considered general policy only and shall not prohibit the County Commission from making appointments/reappointments to the various organizations that deviate from this policy if special conditions exist which justify the deviation.

Section 4

The foregoing sections of this policy shall have no effect on appointments of sitting County Commissioners to Boards, Commissions, committees, task forces, etc. The appointment of such shall be completed according to the following procedure:

- A. Current and incoming County Commissioners shall submit a completed interest form to the Commission Office Manager indicating their preferred Committee assignments prior to the start of the New Year.
- B. The requests shall be reviewed by the Commission Office Manager and Chair of the County Commission.
- C. All such appointments shall be made by the Chair.
- D. All such appointments shall be presented in a public meeting in January of each year.

Approved this 19th day of August, 2014.

/s/ Lyndell Petersen
Chairman
Pennington County Board of Commissioners

2017 COUNTY COMMISSION CALENDAR

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
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			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
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				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
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					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

County Holidays:	New Year's Day, Martin Luther King, Jr. Day, President's Day, Independence Day, Labor Day, Native American Day, Veterans Day, Thanksgiving Day, Christmas Day.
Potential Administrative Leave Dates:	Day after Thanksgiving, Christmas Eve Day
Board Meeting Dates:	Typically the first and third Tuesdays starting at 8:30 a.m. unless it is a conference date.
Pay Dates:	Third pay period in a month-deductions are not taken out nor is vacation/sick accumulated (Sept)
Conference Dates:	February 25th-March 1st: NACo Legislative Conference March 15th-16th: SDACC Spring Workshop May 24th-26th: NACo WIR Conference July 21st-24th: NACo National Convention Sept. 18th-20th: SDACC Annual Conference



NEWS CENTER

Military Times ranks South Dakota State as 8th-best four-year school

NOVEMBER 2, 2016

Share:



South Dakota State University has been named eighth among four-year schools by Military Times in its Best for Vets: Colleges 2017 rankings. The eighth annual rankings factor in the results of Military Times' comprehensive school-by-school survey of veteran and military student offerings and rates of academic achievement. SDSU was ranked No. 11 and No. 12 in the respective 2015 and 2016 rankings.

"It was a nice surprise to see us break into the top 10," said Russ Chavez, SDSU's interim director for Veterans Affairs. "It confirms that we are doing the right things for our students who are veterans. For example, in the spring 2016 semester we had we had 3,300 student visits to our Veterans Resource Center, an increase of

nearly 900 visits. We expect that number to continue to climb due to its new location in Brown Hall. Our students have said the center allows for camaraderie that they have missed once they leave military service but it also has many other resources available to help them be successful."

As with all Best for Vets rankings, Best for Vets: Colleges 2017 is an editorially independent news project that evaluates the many factors that help make colleges and universities a good fit for service members, military veterans and their families. More than 500 colleges took part in this year's detailed survey.

"We limit our list to encourage competition, and we genuinely hope this helps raise the bar for veterans on campus," said Amanda Miller, editor of Best for Vets.

Military Times' annual Best for Vets: Colleges survey asks colleges and universities to meticulously document a tremendous array of services, special rules, accommodations and financial incentives offered to students with military ties; and to describe many aspects of veteran culture on a campus. These institutions were evaluated in several categories, with university culture and academic outcomes bearing the most weight.

Military Times also factors in data from the Veterans Affairs and Defense departments, as well as three

U.S. Department of Education sources: the IPEDS Data Center, College Scorecard data and the Cohort Default Rate Database.

For the full Best for Vets: Colleges 2017 rankings, go to: <http://bestforvets.militarytimes.com/2017-11-01/colleges/4-year/>.

About Military Times

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EVENT TAGS

[Veterans Office](#)

Related Departments

[Veterans Affairs Office](#)



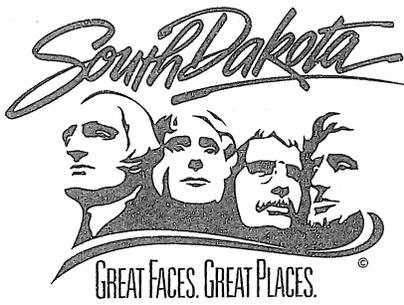
South Dakota State University

Brookings, S.D. 57007

1-800-952-3541

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DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

November 2, 2016

Ernst Temperli
Crosswind Jerseys, LLC
21672 482nd Avenue
Elkton, SD 57026-7223

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Temperli:

The Department of Environment and Natural Resources (DENR) received your request to remove the field listed in the following table from your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on May 5, 2003, and permitted on April 21, 2005, (general permit # SDG-0100087).

Field Being Removed from NMP					
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements	
				0-2 feet	Additional
24	Brookings	NW ¼, Section 20, T109N, R48W	139.4	Yes	No

We are approving the modifications and are removing *Field 24* from your approved phosphorus-based NMP. With the removal of this field, you still have adequate land available in your NMP to meet the permit requirements. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

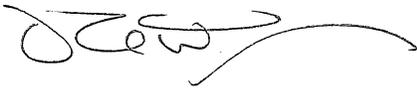
To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

Ernst Temperli
Crosswind Jerseys, LLC
November 2, 2016.
Page 2 of 2

Two copies of the field information are being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Peter Adair, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Brookings County Commissioners

Enclosures: Field List
Field Map

All fields require a zero to two foot soil test prior to manure application. The fields identified as being located over a shallow aquifer are shaded in the following table and have additional soil testing requirements. For these fields, soil tests are required from zero to two feet and two to four feet prior to manure application. Please refer to section 1.4.4.4., beginning on page 29 of the general permit for the annual nutrient management requirements.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

Based on the initial field information submitted for the fields listed in Table 1, manure application may be based on nitrogen need as determined from the table on page 29 of the general permit. **However, before manure or wastewater can be applied to these fields, you must have a current soil test and use the table on page 29 of the permit to determine whether the field fits into a nitrogen need, phosphorus crop removal, or no application category based on the current phosphorus level of the field.**

Table 1 – Crosswind Jerseys, Inc. Nitrogen-Based Nutrient Management Plan Fields

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
1	1	Brookings	NE ¼, Section 1, T109N, R49W	121.1	107.9	Yes	Yes
2	2	Brookings	SE ¼, Section 1, T109N, R49W	133.4	114.4	Yes	Yes
3	3	Brookings	N ½ of the NE ¼, Section 13, T109N, R49W	73.6	63.2	Yes	No
4	4	Brookings	N ½ of the SW ¼, Section 35, T110N, R48W	60.1	60.1	Yes	Yes
8	8	Brookings	NE ¼, Section 8, T109N, R48W	141.8	125.6	Yes	Yes
9	9	Brookings	N ½ of the NW ¼, Section 9, T109N, R48W	45.0	28	Yes	No
10	10	Brookings	S ½ of the NW ¼, Section 9, T109N, R48W	79.2	71.2	Yes	No
11	11	Brookings	NE ¼, Section 10, T109N, R48W	153.6	139.1	Yes	No
12	12	Brookings	SW ¼, Section 15, T109N, R48W	155.4	152.4	Yes	No
13	13	Brookings	SE ¼, Section 15, T109N, R48W	112.8	110.3	Yes	No
14	14	Brookings	SE ¼, Section 16, T109N, R48W	143.3	134.6	Yes	No
15	15	Brookings	SW ¼ and S ½ of the NW ¼, Section 16, T109N, R48W	220.1	208.6	Yes	No
16	16	Brookings	N ½ of the NE ¼, Section 17, T109N, R48W	69.5	58.5	Yes	No
17	17	Brookings	S ½ of the NE ¼, Section 17, T109N, R48W	70.3	65.3	Yes	No
18	18	Brookings	NW ¼, Section 17, T109N, R48W	150.6	145.6	Yes	No
19	19	Brookings	SW ¼, Section 17, T109N, R48W	141.3	134.3	Yes	No
20	20	Brookings	NW ¼, Section 18, T109N, R48W	126.2	120.3	Yes	No
21	21	Brookings	N ½ of the SW ¼, Section 18, T109N, R48W	71.3	71.3	Yes	No

Table 1 – Crosswind Jerseys, Inc. Nitrogen-Based Nutrient Management Plan Fields

Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling	
				Total	Available	0-2'	Additional
22	22	Brookings	NE 1/4, Section 19, T109N, R48W	117.9	117.9	Yes	No
23	23	Brookings	SE 1/4, Section 19, T109N, R48W	170.2	170.2	Yes	No
25	25	Brookings	E 1/2 of the NW 1/4, Section 21, T109N, R48W	49.2	49.2	Yes	No
30	30	Brookings	NE 1/4, Section 21, T109N, R48W	104.3	103.3	Yes	No
31	31	Brookings	SW 1/4, Section 21, T109N, R48W	114.3	113.3	Yes	No
32	32	Brookings	E 1/2 of the E 1/2, Section 21, T109N, R48W	49.1	46.1	Yes	No
33	33	Brookings	S 1/2 of the SE 1/4, Section 21, T109N, R48W	31.2	30.2	Yes	No
34	34	Brookings	NE 1/4, Section 22, T109N, R48W	149.3	137.3	Yes	No
35	35	Brookings	NE 1/4, Section 4, T109N, R48W	105.0	100.0	Yes	No
36	36	Brookings	N 1/2 of NE 1/4, Section 9, T109N, R48W	61.0	59.0	Yes	No
37	37	Brookings	N 1/2 of NW 1/4, Section 10, T109N, R48W	76.2	72.2	Yes	No
38	38	Brookings	SE 1/4, Section 22, T109N, R48W	145.0	140.0	Yes	No
39	39	Brookings	W 1/2 of NE 1/4, Section 26, T109N, R48W	77.8	75.8	Yes	No
40	40	Brookings	SW 1/4, Section 23, T109N, R48W	73.0	71.0	Yes	No
41	41	Brookings	NW 1/4, Section 26, T109N, R48W	155.0	148.0	Yes	No
42	42	Brookings	NE 1/4, Section 34, T109N, R48W	154.2	150.2	Yes	No
43	43	Brookings	W 1/2, Section 11, T109N, R48W	252.1	246.1	Yes	No
44	44	Brookings	S 1/2, Section 10, T109N, R48W	286.0	276.0	Yes	No
45	45	Brookings	NW 1/4, Section 14, T109N, R48W	152.9	152.9	Yes	No
46	46	Brookings	NE 1/4, Section 14, T109N, R48W	150.4	146.4	Yes	No
47	47	Brookings	SE 1/4, Section 23, T109N, R48W	153.1	148.1	Yes	No
48	48	Brookings	SE 1/4, Section 27, T109N, R48W	155.2	153.2	Yes	No
Total Acres:				4,851.0	4,617.1		

Please note in your phosphorus-based NMP the estimated time it will take to build the listed fields up to 50 parts per million (ppm) (Olsen test) or 75 ppm (Bray-1 test) of phosphorus. You may need additional land in order to apply manure to your fields based on phosphorus crop removal at that time.

As indicated in your phosphorus-based NMP, none of the listed fields currently require manure application based on crop removal of phosphorus. If future soil tests identify fields with elevated phosphorus levels, the manure application rate must be based on phosphorus removal in the harvested portion of the crop. Manure application to these fields can be based on multi-year phosphorus crop removal, however application cannot exceed the one year nitrogen crop need and no more manure may be applied to that field again until the applied phosphorus has been removed from the field via harvest and crop removal. Please refer to the table on page 29 of the general permit for the proper manure application determination.



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

November 2, 2016

Nico Coetzee
Golden Dakota Farms
48188 221st Street
Elkton, SD 57026

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Coetzee:

The Department of Environment and Natural Resources (DENR) received your request to add the field listed in the following table to your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on July 20, 2004, and permitted on September 30, 2005, (**general permit # SDG-0100211**). The permit was transferred to you on August 7, 2014.

Field Being Added to NMP						
Field #	County	Legal Description	Available Acres	Soil Sampling Requirements		
				0-2 feet	Additional	
25	Brookings	W 1/2, Section 20, T109N, R48W	282.5	Yes	No	

We are approving the modifications and are including *Field 25* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

The new field will require soil tests from zero to two feet prior to manure application.

The land application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

Nico Coetzee
Golden Dakota Farms
November 2, 2016
Page 2 of 2

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

Two copies of the field information are being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Peter Adair, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol Crop Consulting
Brookings County Commissioners

Enclosures: Field List
Field Map

All fields require a zero to two foot soil test prior to manure application. The fields identified as being located over a shallow aquifer are shaded in the following tables and have additional soil testing requirements. For these fields, soil tests are required from zero to two feet and two to four feet prior to manure application. Please refer to section 1.4.4.4., beginning on page 29 of the general permit for the annual nutrient management requirements.

For fields that require additional soil testing from 2 to 4 feet, you have the option to either conduct the initial 0 to 2-foot and the 2 to 4-foot soil test prior to land application of manure or the alternative option to conduct the initial 0 to 2-foot soil test prior to manure application and a second 0 to 2-foot soil test within four weeks after harvesting the crop. Please refer to section 1.4.4.4., beginning on page 29 of the general permit, for the annual nutrient management requirements. **You must notify the department in writing if you plan to use the post-harvest soil sampling option.**

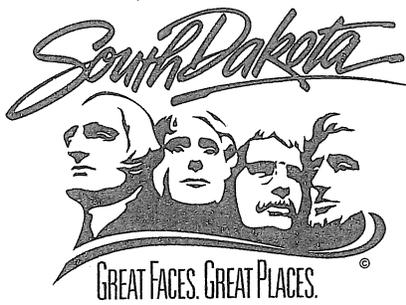
Based on the initial field information submitted for the fields listed in Table 1, manure application may be based on nitrogen need as determined from the table on page 29 of the general permit. **However, before manure or wastewater can be applied to these fields, you must have a current soil test and use the table on page 29 of the permit to determine whether the field fits into a nitrogen need, phosphorus crop removal, or no application category based on the current phosphorus level of the field.**

Table 1 – Golden Dakota Farms Nitrogen-Based Nutrient Management Plan Fields									
Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling			
				Total	Available	0-2'	Additional		
1	1	Moody	NW ¼, Section 2, T108N, R48W	80.0	77.0	Yes	No		
2	2	Moody	NE ¼, Section 3, T108N, R48W	110.7	105.7	Yes	No		
3	3	Moody	NE ¼, Section 4, T108N, R48W	134.1	129.2	Yes	No		
4	4	Moody	SW ¼, Section 4, T108N, R48W	149.4	141.4	Yes	No		
5	5	Brookings	SW ¼, Section 33, T109N, R48W	146.8	138.8	Yes	No		
6	6	Moody	NW ¼, Section 9, T108N, R48W	144.0	132.0	Yes	No		
7	7	Moody	SE ¼, Section 16, T108N, R48W	41.0	37.0	Yes	Yes		
8	8	Moody	SE ¼, Section 12, T108N, R48W	153.5	143.5	Yes	No		
9	9	Moody	NE ¼, Section 9, T108N, R48W	147.1	146.6	Yes	No		
11	11	Moody	S ½ of the NE ¼ and N ½ of the SE ¼, Sec. 15, T108N, R48W	142.7	140.4	Yes	Yes		
12	12	Moody	W ½, Section 3, T108N, R48W	279.9	272.1	Yes	No		
13	13	Moody	SE ¼, Section 4, T108N, R48W	140.8	137.5	Yes	No		
14	14	Moody	NW ¼, Section 14, T108N, R48W	155.9	139.9	Yes	No		
15	15	Brookings	NE ¼, Section 36, T109N, R48W	143.2	139.2	Yes	No		
16	16	Brookings	N ½, Section 28, T109N, R48W	225.9	218.9	Yes	No		
17	17	Moody	SE ¼, Section 7, T108N, R48W	150.0	150.0	Yes	No		
19	19	Brookings	NE ¼, Section 32, T109N, R48W	153.3	153.3	Yes	No		
20	20	Brookings	E ½, Section 33, T109N, R48W	238.0	231.0	Yes	No		

Table 1 – Golden Dakota Farms Nitrogen-Based Nutrient Management Plan Fields						
Line #	Field or Tract #	County	Legal Description	Acres		Soil Sampling
				Total	Available	0-2' Additional
21	21	Brookings	NW ¼, Section 34, T109N, R48W	144.8	141.8	Yes No
22	22	Brookings	SW ¼, Section 34, T109N, R48W	149.4	146.4	Yes No
23	23	Moody	E ½ of the NE ¼, Section 16, T108N, R48W	62.7	57.7	Yes Yes
24	24	Moody	NW ¼, Section 15, T108N, R48W	125.0	120.0	Yes Yes
25	25	Brookings	W ½, Section 20, T109N, R48W	282.5	282.5	Yes No
27	27	Moody	SE ¼, Section 9, T108N, R48W	132.9	124.9	Yes No
28	28	Moody	E ½ of the SW ¼ and W ½ of the SE ¼, Sec. 16, T108N, R48W	193.5	181.5	Yes No
30	30	Brookings	SE ¼ & E ½ of the SW ¼, Section 32, T109N, R48W	200.4	190.4	Yes No
31	31	Brookings	SE ¼, Section 29, T109N, R48W	137.9	132.9	Yes No
35	35	Brookings	E ½, Section 8, T108N, R48W	250.0	242.0	Yes No
43	43	Brookings	W ½, Section 31, T109N, R47W	292.7	285.7	Yes No
45	45	Moody	SW ¼, Section 9, T108N, R48W	129.0	121.0	Yes No
51	51	Moody	NE ¼, Section 14, T108N, R48W	103.0	101.0	Yes Yes
52	52	Moody	SE ¼ and N ½ of the SW ¼, Section 14, T108N, R48W	143.0	136.0	Yes Yes
53	53	Moody	SW ¼, Section 13, T108N, R48W	117.0	113.0	Yes Yes
56	56	Brookings	NW ¼, Section 27, T109N, R48W	145.0	145.0	Yes No
57	57	Brookings	NE ¼, Section 27, T109N, R48W	145.0	145.0	Yes No
58	58	Brookings	SW ¼, Section 27, T109N, R48W	138.0	138.0	Yes No
Total Acres:				5,628.1	5,438.3	

Please note in your phosphorus-based NMP the estimated time it will take to build the listed fields up to 50 parts per million (ppm) (Olsen test) or 75 ppm (Bray-1 test) of phosphorus. You may need additional land in order to apply manure to your fields based on phosphorus crop removal at that time.

As indicated in your phosphorus-based NMP, none of the listed fields currently require manure application based on crop removal of phosphorus. If future soil tests identify fields with elevated phosphorus levels, the manure application rate must be based on phosphorus removal in the harvested portion of the crop. Manure application to these fields can be based on multi-year phosphorus crop removal, however application cannot exceed the one year nitrogen crop need and no more manure may be applied to that field again until the applied phosphorus has been removed from the field via harvest and crop removal. Please refer to the table on page 29 of the general permit for the proper manure application determination.



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 25, 2016

Sako Vandermeer
Providence Dairy
19976 476th Avenue
White, SD 57276-5332

Re: Providence Dairy Manure Management System
Additional Plans and Specifications

Dear Mr. Vandermeer:

The Department of Environment and Natural Resources (DENR) reviewed and conditionally approved your as-built plans and specifications on October 11, 2016. In the as-built approval letter, additional information was required to be submitted so we could complete your conditional approval.

We received three copies of the requested pump pit information on October 24, 2016. We have reviewed and hereby approve the submitted information. Your as-built plans and specifications conditional approval is now complete. Please replace the appropriate pages and add any additional pages enclosed with this letter into your approved plans and specifications.

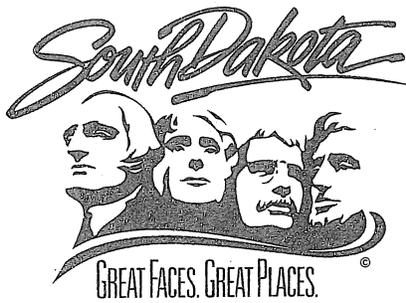
If you have any questions regarding the content of this letter, please feel free to contact Ben Myers, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent R. Woodmansey", with a long horizontal flourish extending to the right.

Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: Brian Friedrichsen, PE, DEC, Huron, SD
Luke Muller, F.D.A.L.G., Watertown, SD
Brookings County Commissioners



DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 26, 2016

Sako Vandermeer
Providence Dairy
19976 476th Avenue
White, SD 57276-5332

RE: Providence Dairy
Revised Certificate of Compliance

Dear Mr. Vandermeer:

As you are aware, the department issues a Certificate of Compliance for manure management systems that have had plans and specifications approved and are constructed as designed. We have received an amended Notice of Completion form for your operation and are issuing you a revised Certificate of Compliance.

The Certificate of Compliance is for a 1,650-head dairy cattle operation consisting of 1,350-head of mature dairy cattle and 300 calves. The component included in the amended Notice of Completion form consists of the east half of the south freestall barn. The certificate shall remain in place until we receive notices of completion for expansions or for new system components at your operation and issue the dairy another revised certificate.

Also, you have completed the requirements to obtain coverage under the general water pollution control permit for concentrated animal feeding operations for the additional component. I am conditionally granting coverage under the permit for the east half of the south freestall barn and additional animals (**permit number SDG-0100209**). You are required to operate in compliance with the terms and conditions of this permit.

Construction Inspection

The revised Certificate of Compliance and permit coverage is conditional upon the department conducting a satisfactory construction inspection of the east half of the south freestall barn.

Barn Alley

Your engineer indicates the covered alley between the existing barns and new south barn has not yet been constructed. You must ensure cattle are moved between the barns so that manure and

Sako Vandermeer
Providence Dairy
October 26, 2016
Page 2

wastewater do not leave the manure management system. The department recommends constructing the covered alley between the barns as soon as possible.

As was discussed with you during previous inspections, buffer zones are required around land application areas. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of the permit prior to land applying manure.

We would like to thank you for your cooperation in ensuring protection of our natural resources. The department encourages you to remain in compliance by properly operating and maintaining your system.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program
(605) 773-3351

cc: Brian Friedrichsen, PE, DEC, Huron, SD
Brookings County Commissioners
Luke Muller, F.D.A.L.G., Watertown, SD