



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. 8:00 AM Pictures

2. 8:30 AM Call to Order on Tuesday, January 5, 2021

3. Pledge of Allegiance

4. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

5. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

6. Reorganization of the Board

A. Election of a Chairperson for 2021

Action: Motion to Nominate, Comments, Voice Vote

B. Election of a Vice-Chairperson for 2021

Action: Motion to Nominate, Comments, Voice Vote

7. Oaths of Office

A. Commissioner Michael Bartley

B. Commissioner Ryan Krogman

C. Finance Officer Lori Schultz

D. State's Attorney Dan Nelson

8. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

- B. Approval of travel requests
- C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 01052021.pdf](#)

- D. Approval of cellular authorizations
- E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

9. Routine Business

- A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[1.5.2021 \(2020\) CLAIMS.pdf](#)
[1.6.2021 \(2021\) CLAIMS.pdf](#)
[January Cell Phones.pdf](#)

- B. Department Head reports

10. Scheduled Agenda Items

11. Regular Business

- A. Action to approve Resolution #21-01: a resolution setting meeting pay and per diem rates for volunteer county boards for 2021.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-01 Per Diem, Meeting Pay.pdf](#)

- B. Action to approve Resolution #21-02: a resolution setting the pay for election workers in 2021.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-02 Elections Pay.pdf](#)

- C. Action to approve Agreement #21-01: an agreement with Questions & Solutions Engineering for commissioning services for the Brookings County Detention Center Expansion.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-01 Questions Solutions, Det Center Exp.pdf](#)

- D. Action to approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the legal papers of Brookings County for 2021.

Action: Motion to Approve, Comments, Voice Vote

- E. Action to approve the official depositories for Brookings County funds and moneys for 2021 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dakota Bank, Wells Fargo, Great Western Bank, and Central Bank.

Action: Motion to Approve, Comments, Voice Vote

- F. Action to approve cell phone reimbursements for 2021.

Action: Motion to Approve, Comments, Roll Call

Documents:

[2021 Cell Phone Reimbursements.pdf](#)

- G. Action to approve board assignments and department liaisons for 2021.

Action: Review Assignments, Motion to Approve, Comments, Voice Vote

Documents:

[2021 Board Appointments.pdf](#)

12. Commission Department Director's Report

Documents:

[Commission Dept Director Report.pdf](#)

13. States Attorney's Office Report

14. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

[Christmas Kids Cops Thank You.pdf](#)

15. Executive Session - in accordance with SDCL §1-25-2(1): personnel.

Action: Motion to Enter Into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

16. Adjournment

Action: Motion to Approve, Voice Vote

17. Public Notices

- *January 1, Friday: County offices closed for the New Years Day holiday.*
- *January 5, Tuesday: Pictures for department heads and commissioners at 8:00 AM.*
 - *Oaths for newly elected/re-elected individuals will be one of the first items on the agenda that day.*
- *January 18, Monday: County offices closed for the Martin Luther King Jr. holiday.*
- *January 20, Wednesday: Virtual Brookings/SDSU Day at the Capitol.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.