



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, January 7, 2020**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Reorganization of the Board**

A. Election of a Chairperson for 2020

*Action: Motion to Appoint, Comments, Voice Vote*

B. Election of a Vice-Chairperson for 2020

*Action: Motion to Appoint, Comments, Voice Vote*

**6. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[12-31-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 20200107.pdf](#)

D. Approval of the Human Services report

## 7. Routine Business

### A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[2019 Claims 1.07.20.pdf](#)

[2020 Claims 1.08.20.pdf](#)

### B. Department Head reports

## 8. Scheduled Agenda Items

### A. 9:00 AM - Todd Kays, First District Association of Local Governments Annual Update

Documents:

[First District Presentation.pdf](#)

### B. 9:15 AM - Rolling Thunder

- i. Discussion and possible action on request to place a bench on the Courthouse grounds.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Rolling Thunder Presentation.pdf](#)

## 9. Regular Business

### A. Action to approve Resolution #20-01: a resolution setting meeting pay and per diem rates for volunteer county boards for 2020.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 20-01 Meeting pay and per diem rates.pdf](#)

### B. Action to approve Resolution #20-02: a resolution setting the pay for election workers in 2020.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 20-02 Election worker pay.pdf](#)

### C. Action to approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the legal papers of Brookings County for 2020.

*Action: Motion to Approve, Comments, Voice Vote*

### D. Action to approve the official depositories for Brookings County funds and moneys for 2020 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dakotah Bank, Wells Fargo, Great Western Bank, and Metabank.

*Action: Motion to Approve, Comments, Voice Vote*

- E. Action to remove a right-of-way certificate for BIG program project - structure 06-120-053 from the table.

*Action: Motion to Approve, Voice Vote*

- i. Action to approve a right-of-way certificate for BIG program project - structure 06-120-053.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[ROW BIG project 06-120-053.pdf](#)

- F. Action to approve board assignments and department liaisons for 2020.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[2020 Board Appointments.pdf](#)

## **10. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Pipeline Emergency Response Training.pdf](#)

## **11. States Attorney's Office Report**

## **12. Commissioner Reports and Discussion Items**

- A. Correspondence received

## **13. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.**

## **14. Adjournment**

*Action: Motion to Approve, Voice Vote*

## **15. Public Notices**

- *January 13, Monday: Volga Fire Department County Feed, 5:30 PM, Volga Fire Hall*
- *January 15, Wednesday: Brookings & SDSU at the Capitol, Pierre*
- *January 17, Friday: County Holiday Party, 5:00 PM, The 9 Bar & Nightclub*
- *January 20, Monday: County offices closed in honor of the Martin Luther King Jr. holiday*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.