



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, March 13, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

A. Requires motion/second, voice vote

5. Consent Agenda Items

A. Approval of minutes.

Documents:

[02-20-2018 Minutes.pdf](#)

[02-22-2018 Minutes.pdf](#)

[02-27-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

E. Be it Noted Items:

1. *Be it noted, the membership roster for the Brookings County 4-H Promotion and Expansion Committee is presented to the Brookings County*

Commission.

2. *Be it noted, the Brookings County Outdoor Adventure Center Archery Range Volunteer list is presented to the Board. These individuals will be listed in the minutes for work comp purposes.*

Documents:

[4-H Promotion, Expansion Board.pdf](#)
[Archery Range Volunteers.pdf](#)

6. Routine Business

- A. Approval of claims.

Documents:

[Claims Pd 3.13.18.pdf](#)
[Dept of Revenue 3.7.18.pdf](#)
[March Cell Phones 3.13.18.pdf](#)
[SDACC Workshop 2.22.18.pdf](#)
[Wells Fargo CC 3.06.18.pdf](#)

- B. Department Head reports.

- i. County Development Department - 2017 Year End Report

Documents:

[County Dev Report.pdf](#)

- ii. Finance Office

Documents:

[Finance Office Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Sheriff Marty Stanwick - Discussion on school safety issues and concerns.
- B. 9:30 AM - Second Reading and Public Hearing of Ordinance #2018-02: an ordinance providing for the amendment of Ordinance #2015-03.

Documents:

[Ord 18-02 Amendment of 2015-03.pdf](#)
[Article VI - Administration.pdf](#)
[Article 5.pdf](#)

- i. Second Reading
- ii. Public Hearing
- iii. Action to approve Ordinance #2018-02: an ordinance providing for the amendment of Ordinance #2015-03.

- C. 10:00 AM - Toby Morris from Dougherty & Co. - Discussion and review of TIF

Districts as it relates to the Prairie Aquatech project near Volga, SD.

8. Regular Business

- A. Action to approve Resolution #18-07: a Bridge Inspection Program Resolution for use with SDDOT Retainer Contracts.

Documents:

[Res 18-07 Bridge Inspection Program.pdf](#)

- B. Action to approve Resolution #18-08: a resolution authorizing the purchase of one wheel loader off of a State of Minnesota bid.

Documents:

[Res 18-08 One Wheel Loader.pdf](#)

- C. Action to approve Resolution #18-09: a resolution on a compromise and settlement of a county aid lien in the amount of \$11,285.20 for \$7,000.00.

Documents:

[Res 18-09 County Aid Lien Compromise.pdf](#)

- D. Action to approve Agreement #18-13 as amended: an agreement between Brookings County, South Dakota, and the State of South Dakota Game Fish & Parks for construction of two office spaces for use by employees of the State at the Brookings County Outdoor Adventure Center.

Documents:

[Agr 18-13 Game Fish Parks.pdf](#)

[Agr 18-13 Original.pdf](#)

- E. Action to approve Agreement #18-18: a construction contract between Brookings County and Robbins Construction & Inspection, Inc.

Documents:

[Agr 18-18 Robbins Construction.pdf](#)

[Robbins Price Quote.pdf](#)

- F. Action to approve Agreement #18-35: an independent contractor agreement between Brookings County and Southpaw Defense, LLC for firearm instruction.

Documents:

[Agr 18-35 Mike Kilmer.pdf](#)

- G. Action to approve Agreement #18-19: an agreement between Brookings County and the City of Aurora for general law enforcement services.

Documents:

[Agr 18-19 City of Aurora.pdf](#)

- H. Action to approve Agreement #18-20: a quote from Axon Enterprise, Inc. for the

ongoing use of cloud storage.

Documents:

[Agr 18-20 Axon.pdf](#)

- I. Action to approve the 2018 annual weed bid on all items listed to AgFirst Farmers Coop.

Documents:

[2018 Annual Weed Bids.pdf](#)

- J. Annual Highway Bid Recommendations:

Documents:

[2018 Highway Bid Letting.pdf](#)

- i. Action to award Bid #1 for Rubberized Crack-Filling Material to low bid on all items listed from Brock White Construction Material, Sioux Falls, SD and Midstates Equipment, Mountain Lake, MN.

Documents:

[Bid 1 Rubberized Crack-Filling Material.pdf](#)

- ii. Action to award Bid #2 for Road Oil to low bid item MC-3000 and CRS2-P from Flint Hills Resources LP, Marshall, MN and low bid item MC-800 from Jebro, Inc., Sioux City, IA.

Documents:

[Bid 2 Road Oil.pdf](#)

- iii. Action to award Bid #3 for Pea Rock to low bid on all items listed from L.G. Everist, Sioux Falls, SD and Johnson Brothers, Madison, SD.

Documents:

[Bid 3 Pea Rock.pdf](#)

- iv. Action to award Bid #4 for $\frac{3}{4}$ Crushed Gravel to low bid on all items listed from Bowes Construction, Brookings, SD and Sterzinger Construction, Elkton, SD.

Documents:

[Bid 4 Crushed Gravel.pdf](#)

- v. Action to award Bid #5 for Screened Gravel to low bid on all items listed from Bowes Construction, Brookings, SD and Johnson Brothers, Madison, SD.

Documents:

[Bid 5 Screened Gravel.pdf](#)

- vi. Action to award Bid #6 for Equipment Rentals to low bid on all items listed

from V.J. Ahlers Excavating, Inc., Brookings, SD; Bowes Construction, Brookings, SD; Butler Machinery, Sioux Falls, SD; Prussman Contracting, Brookings, SD; and Austriem Excavating, Brookings, SD.

Documents:

[Bid 6 Equipment Rentals.pdf](#)

- vii. Action to award Bid #7 for HR Class Asphalt to low bid on all items listed from Bowes Construction, Brookings, SD.

Documents:

[Bid 7 HR Class Asphalt.pdf](#)

- viii. Action to award Bid #8 for Bituminous Hot Mix to low bid on all items listed from Duininck, Inc., Prinsburg, MN.

Documents:

[Bid 8 Bituminous Hot Mix.pdf](#)

K. Annual Purchase Agreements for Annual Highway Bids:

- i. Action to approve Agreement #18-21: a purchase agreement between Brookings County and Brock White Construction Material of Sioux Falls, SD for rubberized crack-filling material.

Documents:

[Agr 18-21 Brock White.pdf](#)

- ii. Action to approve Agreement #18-22: a purchase agreement between Brookings County and Midstates Equipment and Supply of Mountain Lake, MN for rubberized crack-filling material.

Documents:

[Agr 18-22 Midstates Equipment.pdf](#)

- iii. Action to approve Agreement #18-23: a purchase agreement between Brookings County and Flint Hills of Marshall, MN for MC 3000 road oil and CRS2-P.

Documents:

[Agr 18-23 Flint Hills.pdf](#)

- iv. Action to approve Agreement #18-24: a purchase agreement between Brookings County and Jebro, Inc. of Sioux City, IA for MC 800 road oil.

Documents:

[Agr 18-24 Jebro, Inc.pdf](#)

- v. Action to approve Agreement #18-25: a purchase agreement between Brookings County and L.G. Everist of Sioux Falls, SD for pea rock.

Documents:

[Agr 18-25 LG Everist.pdf](#)

- vi. Action to approve Agreement #18-26: a purchase agreement between Brookings County and Johnson Brothers, Inc. of Madison, SD for pea rock and screened gravel.

Documents:

[Agr 18-26 Johnson Brothers, Inc.pdf](#)

- vii. Action to approve Agreement #18-27: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for screened gravel, 3/4 crushed gravel, and HR class asphalt.

Documents:

[Agr 18-27 Bowes Construction.pdf](#)

- viii. Action to approve Agreement #18-28: a purchase agreement between Brookings County and Sterzinger Construction of Elkton, SD for 3/4 crushed gravel.

Documents:

[Agr 18-28 Sterzinger Construction.pdf](#)

- ix. Action to approve Agreement #18-29: a purchase agreement between Brookings County and Duininck, Inc of Prinsburg, MN for bituminous hot mix.

Documents:

[Agr 18-29 Duininck, Inc.pdf](#)

L. Right of Way Agreements:

- i. Action to approve Agreement #18-30: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-30 ROW.pdf](#)

- ii. Action to approve Agreement #18-31: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-31 ROW.pdf](#)

- iii. Action to approve Agreement #18-32: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-32 ROW.pdf](#)

- iv. Action to approve Agreement #18-33: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-33 ROW.pdf](#)

- v. Action to approve Agreement #18-34: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-34 ROW.pdf](#)

M. Abatements:

Documents:

[Tax Abatements Report.pdf](#)

- i. Action to approve Abatement #18-02: an abatement request made by RS and DD Investments, LLC in the amount of \$299.64.

Documents:

[Abatement 18-02.pdf](#)

- ii. Action to approve Abatement #18-03: an abatement request made by RS and DD Investments, LLC in the amount of \$360.24.

Documents:

[Abatement 18-03.pdf](#)

- iii. Action to approve Abatement #18-04: an abatement request made by RS and DD Investments, LLC in the amount of \$229.68.

Documents:

[Abatement 18-04.pdf](#)

- iv. Action to approve Abatement #18-05: an abatement request made by Fusion Developers, LLC in the amount of \$5,362.00.

Documents:

[Abatement 18-05.pdf](#)

- v. Action to approve Abatement #18-09: an abatement request made by Roger and Teresa Maxwell in the amount of \$55.93.

Documents:

[Abatement 18-09.pdf](#)

- vi. Action to approve Abatement #17-09: an abatement request made by Mount

Calvary Lutheran Church in the amount of \$1,073.20.

Documents:

[Abatement 17-09.pdf](#)

- N. Action to automatically supplement for unanticipated expenses and reimbursement made to Brookings County in the amount of \$200.00, line 101-4-211-4270, receipt #406571, for reimbursement from the Drug Control Fund, for roadside interview/concealment training.

Documents:

[Automatic Supplement Sheriff.pdf](#)

- O. Action to declare items as surplus and sell via online auction.

Documents:

[Surplus Items.pdf](#)

- P. Discussion and possible action to approve a quote from Safe N Secure for the installation of a monitored panic button system at the Brookings County Outdoor Adventure Center.

Documents:

[Safe N Secure Estimate - Panic Buttons BCOAC.pdf](#)

- Q. Discussion and possible action to approve a quote from Safe N Secure for the addition of lock down buttons to the door access system at the Brookings County Outdoor Adventure Center.

Documents:

[Safe N Secure Estimate - Lock Down BCOAC.pdf](#)

- R. Action to accept Commissioner Miller's resignation as a commission appointee to the Brookings County Outdoor Adventure Center Advisory Board.

Documents:

[Miller Resignation.pdf](#)

- S. Action to appoint a commissioner to the Brookings County Outdoor Adventure Center Advisory Board.

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Fireman Feed.pdf](#)
[Legislative Update.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Change of Tax Law.pdf](#)
[Conservation Dist Meeting.pdf](#)
[Historic Places Addition.pdf](#)
[BEDC 2017 Annual Report.pdf](#)
[Astoria Station Second Supplemental Filing-reduce.pdf](#)

12. Adjournment

13. Public Notices

- *March 8, Thursday: Local Candidate Forum at 6:00 PM in the Chambers of the Brookings City & County Government Center.*
- *March 12, Monday: Brookings County Association of Township Annual Meeting/Weed & Pest Board Meeting at 10:00 AM at the Swiftel Center in Brookings.*
- *March 13, Tuesday-March 15, Thursday: SDACC Spring Workshop in Pierre.*
- *March 15, Thursday: 2018 Annual Meeting of the Chamber of Commerce, Brookings Economic Development Corporation and Convention Visitor's Bureau, 5:30 PM Social, 6:45 PM Program, at the Swiftel Center in Brookings.*
- *March 20, Tuesday: United Way non-profit meeting, 8:30 AM in the lower level of the main branch of First Bank & Trust in Brookings.*
- *March 21, Wednesday: Sioux Valley Commissioners Quarterly Meeting at 12:00 PM at the Brookings County Outdoor Adventure Center in Brookings.*
- *March 26, Monday: Brookings County 2018 Annual Feed, sponsored by the Brookings Volunteer Fire Department, 6:00 PM at the Brookings Fire Hall, 607 20th Ave., Brookings.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.