



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, April 9, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[03-26-2019 Minutes.pdf](#)

B. Approval of travel & education requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04092019.pdf](#)

D. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 4.9.19.pdf](#)
[April Cell Phones 4.9.19.pdf](#)

B. Department Head reports

i. County Development Department

Documents:

[County Development Report.pdf](#)

ii. Highway Department

Documents:

[Highway Dept Report.pdf](#)

7. Regular Business

- A. Action to approve Resolution #19-14: a plat of Lot 4A, Block 2, Sunset Point Addition in Government Lots 3 & 4 of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 19-14 2019plat005.pdf](#)

- B. Action to approve Resolution #19-15: a resolution declaring a state of emergency.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 19-15 State of Emergency.pdf](#)

- C. Action to approve Agreement #19-24: a State of South Dakota Department of Transportation Joint Powers Agreement for pocket gopher baiting services.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Pocket Gopher Baiting Letter.pdf](#)
[Agr 19-24 Pocket Gopher Baiting.pdf](#)

- D. Action to approve Agreement #19-25: a State of South Dakota Department of Transportation Joint Powers Agreement for weed spraying services by county.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Noxious Weed Control Letter.pdf](#)
[Agr 19-25 Weed Spraying Services.pdf](#)

- E. Action to approve Agreement #19-26: a retention letter to contract with attorney Steve Bogue to conduct union negotiations.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-26 Retention Letter.pdf](#)

- F. Action to approve the low bid to Graves Construction, Spencer, IA for structure and approach grading for structure #06-280-116.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Bid Tabulation.pdf](#)
[Testing Proposal.pdf](#)

- G. Action to approve an elderly tax freeze application.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Late Elderly Tax Freeze Report.pdf](#)
[Elderly Tax Freeze.pdf](#)

- H. Action to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County - registration reimbursement from cancelled SDACC Spring Workshop, receipt #453532, to GL line 101-4-111-4270, in the amount of \$500.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Automatic Supplement.pdf](#)

- I. Discussion and possible action to assign Building Fund (301 Fund) dollars for the future purchase of the BATA bus garage.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[County Building Fund.pdf](#)

- J. Action to approve a request to fill vacancy for a Full-Time Correctional Officer in the Sheriff's Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Correctional Officer.pdf](#)

8. Commission Department Director's Report

Documents:

[Commission Department Director Report.pdf](#)
[Fire Dept Invitations.pdf](#)

9. States Attorney's Office Report

10. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[BCYMP Thank You Letter.pdf](#)
[Food Pantry Thank You Letter.pdf](#)
[BEDC Annual Report.pdf](#)

11. Recess as the Board of County Commissioners

12. BOARD OF EQUALIZATION MEETING - 1:00 PM

13. Reconvene as the Brookings County Board of Equalization

14. Approval of Agenda

Action: Motion to Approve, Comments, Voice Vote

15. Oaths of Office

16. 1:10 PM - Discussion and possible action on Frederick Vanbeek appeal.

Action: Motion to Approve, Comments, Roll Call

Documents:

[VanBeek Appeal.pdf](#)

17. 1:25 PM - Discussion and possible action on Tande Family Trust appeal.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Tande-001.pdf](#)
[Tande Appeal Letter.pdf](#)

18. Approval of corrections

Documents:

[2019 County corrections.pdf](#)

A. Action to approve correction to Dan Ziegler, parcel #14108-11151-074-03.

Action: Motion to Approve, Comments, Voice Vote

B. Action to approve correction to Jamison R. Pitts, parcel #21305-10949-313-00.

Action: Motion to Approve, Comments, Voice Vote

C. Action to approve correction to Justin C. Pitts, parcel #21305-10949-313-02.

Action: Motion to Approve, Comments, Voice Vote

D. Action to approve correction to Eric S. Werre, parcel #14260-11151-102-00.

Action: Motion to Approve, Comments, Voice Vote

E. Action to approve correction to Mary Sterzinger, parcel #07000-10947-092-00.

Action: Motion to Approve, Comments, Voice Vote

19. Action to approve new applications for tax-exempt status.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 New Tax Exempt Apps.pdf](#)

20. Presentation of the 2019 Assessment of Real Property and building permit information.

Documents:

[2019 Assessment of Real Property in Brookings County.pdf](#)
[Building Permit Information.pdf](#)

21. Presentation of the tentative 2019 numbers for towns, townships, and school districts.

Documents:

[tentativenumbers2019.pdf](#)

22. Action to approve tax-exempt status exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 exempt list for publishing.pdf](#)

23. Action to approve owner-occupied status applications.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 County Board OCC Adds.pdf](#)

24. Presentation of the 2019 renewable resource energy tax credits.

Documents:

[2019 Energy Credit.pdf](#)

25. Action to approve the 2019 riparian buffer strip classification applications.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 Riparian Buffer Strip.pdf](#)

26. Action to approve disabled veterans exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 Veterans on Exemption.pdf](#)

27. Action to approve tax moratorium exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 Tax Moritorium.pdf](#)

28. Action to approve partially taxed exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 Partially Taxed.pdf](#)

29. Action to approve discretionary formula exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Discretionary Formula.pdf](#)

30. Action to approve elderly tax freeze exemptions.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2019 Elderly Freeze.pdf](#)

31. Adjournment

Action: Motion to Approve, Voice Vote

32. Public Notices

- *April 9, Tuesday: Equalization Boards, 1:00 PM, Chambers of the Brookings City & County Government Center.*
- *April 10, Wednesday: The Board is traveling to Olivia, MN to tour the Renville County Detention Center.*
- *April 17, Wednesday: Chamber Post-Legislative Luncheon, 12:00 PM at the Swiftel Center in Brookings.*
- *April 19, Friday: Offices closed in honor of the Good Friday holiday.*
- *April 26, Friday: Elkton Fireman's Feed, 5:30 PM at the Elkton Fire Hall.*
- *April 30, Tuesday: Brookings Volunteer Fire & Rescue's annual County Night Feed, 5:30 PM at the East Station in Brookings.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.