



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

*If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.*

**1. 8:30 AM Call to Order on Tuesday, May 4, 2021**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[2021-04-20 County Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 05042021.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

## 6. Routine Business

### A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[claims payable 50421.pdf](#)

### B. Department Head reports

#### i. Highway Department

Documents:

[Highway Report.pdf](#)  
[Project BRF 6319\(00\)17-4 Change Order 7.pdf](#)  
[Sinai Bridge Letting Info.pdf](#)  
[Bridge Expenditure Reports, Bruce and 77 South.pdf](#)

## 7. Scheduled Agenda Items

## 8. Regular Business

### A. Action to approve Abatement #21-13: an abatement application made by Verhoek Investments LLC for parcel #40180-00900-002-00 in the amount of \$1,246.38.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Abatement 21-13 Verhoek Investments.pdf](#)

### B. Action to approve Agreement #21-65: an amendment to Agreement #18-61, an agreement between Pictometry International Corp. and Brookings County, SD.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Pictometry Report and Images.pdf](#)  
[Agr 21-65 Pictometry.pdf](#)

### C. Action to approve Agreement #21-66: an agreement between Brookings County and the State of South Dakota for Project #PP 6539(02), PCN 087R at Cornell Avenue, Elkton, SD.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Signal Installation Letter.pdf](#)  
[Agr 21-66 Cornell Ave Railroad Crossing.pdf](#)

### D. Action to approve Agreement #21-67: a native unprocessed material agreement between Brookings County and Jimmy Jensen, III, owner of Jensen Pit (South).

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 21-67 Jimmy Jensen III.pdf](#)

- E. Action to approve Agreement #21-68: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 21-68 Striping and Maintenance.pdf](#)

- F. Action to approve Agreement #21-69: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-69 ROW Sioux Valley Energy.pdf](#)

- G. Action to approve Agreement #21-70: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-70 ROW Sioux Valley Energy.pdf](#)

- H. Action to approve Agreement #21-71: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-71 ROW Sioux Valley Energy.pdf](#)

- I. Action to approve Agreement #21-72: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-72 ROW Sioux Valley Energy.pdf](#)

- J. Action to approve Agreement #21-73: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Sterling Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-73 ROW Sioux Valley Energy.pdf](#)

- K. Action to approve Agreement #21-74: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Aurora Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-74 ROW Sioux Valley Energy.pdf](#)

- L. Action to approve Change Order #1 for the 2021 Brookings County Concrete Pavement Rehabilitation project in the amount of \$20,962.38.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Concrete Pavement Project Change Order 1.pdf](#)

- M. Action to approve Change Order #004 for the Brookings County Detention Center Expansion & Remodel project in the amount of \$24,658.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Detention Center Project Change Order 4.pdf](#)

- N. Action to approve changes to the bylaws for the Brookings County Outdoor Adventure Center Advisory Board.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[BCOACAB Bylaws.pdf](#)

#### **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)

#### **10. States Attorney's Office Report**

#### **11. Commissioner Reports and Discussion Items**

- A. Correspondence received

#### **12. Executive Session**

*Action: Motion to Enter into Executive Session, Voice Vote*

*Action: Motion to Come Out of Executive Session, Voice Vote*

#### **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

#### **14. Public Notices**

- *May 11, Wednesday: 8:30 AM - 5:00 PM, Commission Study Session in the Community Room of the Brookings City & County Government Center.*
  - *May 12, Wednesday: 12:00 PM, Sioux Valley Commissioners' Meeting, Codington County Extension Building, Watertown, SD.*
  - *May 31, Monday: Offices closed due to the Memorial Day holiday.*
  - *June 24, Thursday: 8:15 AM, Budget Hearings in the Community Room of the Brookings City & County Government Center.*
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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.