



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**If you would like to attend this meeting, please come to the west doors of the Government Center where a staff member will be stationed to allow you entry to the building. If you would like to call in, dial 605-697-8255 and enter code 6056968205 when prompted. Please, if you have any symptoms of COVID-19 or believe you may have been exposed, consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel, and call if you have any comments or questions.**

**1. 8:30 AM Call to Order on Tuesday, May 5, 2020**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

**A. Approval of minutes**

Documents:

[04-14-2020 Minutes.pdf](#)

[04-21-2020 Minutes.pdf](#)

**B. Approval of travel requests**

Documents:

[Travel Requests.pdf](#)

**C. Approval of personnel action notices**

Documents:

[Personnel Action Notice Report 05052020.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations\\_Redacted.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

**6. Routine Business**

A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[CLAIMS 5.5.20.pdf](#)  
[May Cell Phones 5.5.20.pdf](#)

B. Department Head reports

i. Register of Deeds - FY2019 Annual Report

Documents:

[Register of Deeds 2019 Report.pdf](#)

ii. BCOAC

Documents:

[BCOAC Report.pdf](#)

**7. Scheduled Agenda Items**

A. 9:00 AM - Public Hearing on a resolution for a budget supplement.

i. Action to approve Resolution #20-18: a supplemental budget resolution.

*Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call*

Documents:

[Res 20-18 Budget Supplement.pdf](#)

B. 9:05 AM - Public Hearing on an application for a liquor license made by SVK Properties.

i. Action to approve a retail on-sale liquor license application for SVK Properties.

*Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call*

Documents:

- C. 9:10 AM - Action to approve the closure of a portion of 6th Avenue for the Brookings Farmers' Market.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Farmers Market Info.pdf](#)

## **8. Regular Business**

- A. Action to approve Resolution #20-19: a resolution closing the Vote Center Site in Arlington, South Dakota for the June 2, 2020 Primary Election.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 20-19 Arlington Vote Center.pdf](#)

- B. Action to approve Resolution #20-20: a resolution authorizing the purchase of a 2021 Mack Truck based upon the price established through the Spink County, South Dakota bid process.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 20-20 Mack Truck.pdf](#)

- C. Action to approve Agreement #20-18: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 20-18 County Road Maintenance.pdf](#)

- D. Action to approve Agreement #20-19: a State of South Dakota Department of transportation Joint Powers Agreement for Weed Spraying Services by County.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 20-19 Weed Spraying.pdf](#)

- E. Action to approve Agreement #20-20: a State of South Dakota Department of Health Division of Family and Community Health Sub-Recipient Agreement.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 20-20 Community Health.pdf](#)

- F. Action to approve Agreement #20-21: an application for occupancy of right-of-way of county highways made by Big Sioux Community Water System in Trenton Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 20-21 ROW Big Sioux Comm.pdf](#)

- G. Action to Approve Agreement #20-22: an application for occupancy of right-of-way of county highways made by Interstate Telecommunications Coop (ITC) in Richland and Lake Hendricks Townships.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 20-22 ROW ITC.pdf](#)

- H. Action to declare a 2000 Sterling Truck as surplus to be sold.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Surplus - Highway.pdf](#)

- I. Discussion and possible action on reopening county facilities to the public.

*Action: Motion to Approve, Comments, Voice Vote*

#### **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)

#### **10. States Attorney's Office Report**

#### **11. Commissioner Reports and Discussion Items**

- A. Correspondence received

#### **12. Executive Session**

#### **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

#### **14. Public Notices**

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.