



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, May 15, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

5. Consent Agenda Items

A. Approval of minutes.

Documents:

[05-01-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

6. Routine Business

A. Approval of claims.

Documents:

[Claims Payable 5.15.18.pdf](#)
[Dept of Revenue 5.9.18.pdf](#)

B. Department Head reports.

i. Sheriff's Office

- a. Action to approve the dissolution of the RSVP Program effective May 31, 2018 and to remove those volunteers from the County's work comp coverage.

ii. Highway Department

Documents:

[Highway Report.pdf](#)

C. Finance Officer's report.

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

i. Action to approve quarterly transfers as per budget appropriations.

1. *From General Fund 101-4-911-4294 to Highway and Bridge Fund 201-3-371-0000 in the amount of \$750,000.*
2. *From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$18,517.75.*

7. Scheduled Agenda Items

A. 9:00 AM - Public Hearing and approval of a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Skyview Junction, Elkton, SD.

Documents:

[Finance Office Report - Skyview, Danceland.pdf](#)
[Skyview Junction.pdf](#)

i. Motion

ii. Public Hearing

- iii. Action to approve a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Skyview Junction, Elkton, SD.

B. 9:05 AM - Public Hearing and approval of a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Danceland Campground, Brookings, SD.

Documents:

[Finance Office Report - Skyview, Danceland.pdf](#)
[Danceland.pdf](#)

- i. Motion
 - ii. Public Hearing
 - iii. Action to approve a retail on-off sale malt beverage/on-off sale South Dakota farm wine license for Danceland Campground, Brookings, SD.
- C. 9:10 AM - 2017 State's Attorney's Annual Report
- Presented by State's Attorney Teree Nesvold.*
- D. 9:30 AM - Second Reading & Public Hearing on Ordinance #2018-03: an ordinance providing for the amendment of Ordinance #2015-03.

This ordinance relates to C1 Commercial/Industrial Districts, Lake Park Districts, Natural Resource Districts, Flood Damage Prevention, and Aquifer Protection.

Documents:

[Ordinance 2018-03.pdf](#)
[Ch 4.02 Commercial, Industrial Districts.pdf](#)
[Ch 4.03 Lake, Park Districts.pdf](#)
[Ch 4.04 Natural Resource Districts.pdf](#)
[Ch 4.05 Flood Damage Prevention.pdf](#)
[Ch 4.06 Aquifer Protection.pdf](#)

- i. Second Reading
 - ii. Motion
 - iii. Public Hearing
 - iv. Action to approve Ordinance #2018-03: an ordinance providing for the amendment of Ordinance #2015-03.
- E. 10:00 AM - Public Hearing and approval of a temporary special event license for Jay Street Pub, Bruce, SD, to utilize their malt beverage and liquor license for an event at the Bennett Barn, 47439 214th St., Aurora, SD on June 9, 2018.

Documents:

[Special Event - Jay Street Pub.pdf](#)

- i. Motion
 - ii. Public Hearing
 - iii. Action to approve a temporary special event license for Jay Street Pub, Bruce, SD, to utilize their malt beverage and liquor license for an event at the Bennett Barn, 47439 214th St., Aurora, SD on June 9, 2018.
- F. 10:15 AM - Discussion and possible action on health insurance options.

Presentation by Sherri Matthews, Senior Account Manager, Wellmark Blue Cross and Blue Shield of South Dakota.

Documents:

[Estimates to Benefit Design Changes.pdf](#)

8. Regular Business

- A. First Reading of Ordinance #2018-04: an ordinance authorizing rezoning of "South 245' of the West 246' of the East 495' of the SE 1/4 of the SW 1/4 of Section 3 T109N, R50W, Brookings County, South Dakota (Medary Township)" from an Agricultural District to a Joint Jurisdiction R-1A District.

The Second Reading and Public Hearing will be held on Thursday, June 7 at 9:00 AM.

Documents:

[Ordinance 2018-04.pdf](#)
[2018rz001.pdf](#)

- B. Action to approve Resolution #18-15: a plat of Aldrich Addition in the NW 1/4 of the NW 1/4 of Section 14, T109N, R50W, of the 5th P.M., Brookings County, South Dakota.

Documents:

[2018plat002.pdf](#)

- C. Action to approve Agreement #18-55: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-55 ROW.pdf](#)

- D. Action to approve Agreement #18-56: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-56 ROW.pdf](#)

- E. Action to approve Agreement #18-57: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Documents:

[Agr 18-57 ROW.pdf](#)

- F. Action to approve Agreement #18-58: an application for occupancy of right-of-way of county highways made by Brookings-Deuel Rural Water.

Documents:

[Agr 18-58 ROW.pdf](#)

- G. Action to approve Agreement #18-59: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County.

Documents:

[Agr 18-59 Striping and Maintenance.pdf](#)

- H. Action to approve Agreement #18-60: a sub-recipient agreement between the South Dakota Department of Health, Division of Family and Community Health and

Brookings County.

Documents:

[DOH Letter.pdf](#)
[Agr 18-60 SD DOH.pdf](#)

- I. Action to approve retail on-off sale malt beverage/on-off sale South Dakota farm wine license renewals.

Documents:

[Finance Office Report- License Renewals.pdf](#)

- i. Meadow Creek Golf Club

Documents:

[Meadow Creek Golf Club.pdf](#)

- ii. Brookings Country Club

Documents:

[Brookings Country Club.pdf](#)

- iii. Cuzbins, LLC - The Boathouse

Documents:

[Cuzbins, LLC - The Boathouse.pdf](#)

- iv. Smokin's Pub N Grub

Documents:

[Smokins Pub N Grub.pdf](#)

- v. Wagon Wheel Resort

Documents:

[Wagon Wheel Resort.pdf](#)

- vi. The Corner Gas and Goodies

Documents:

[The Corner Gas and Goodies.pdf](#)

- J. Action to approve a Request to Fill Vacancy for a Finance Assistant in the Finance Office.

Documents:

[RFV - Finance Assistant.pdf](#)

- K. Action to approve the transfer of a 2000 Sterling dump truck from the Highway Department to the Weed Department.

Documents:

[Transfer - Dump Truck.pdf](#)

- L. Action to declare a 2006 Tahoe 4x4 vehicle as surplus property to be sold via online auction.

Documents:

[Surplus - Tahoe.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)

[Work Plan Topics 05-01-18.pdf](#)

[Community Council Schedules.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

12. Executive Session - in accordance with SDCL 1-25-2(1)(3)(4): Personnel, Consulting with Legal Counsel, Contract Negotiations.

13. Adjournment

14. Public Notices

- *May 14, Monday: Public Open House to review the exterior designs of the proposed jail expansion at 5:30 PM in the Chambers of the Brookings City & County Government Center.*
- *May 14, Monday: Project SEARCH Graduation, 7:00 PM at the SDSU Student Union Market Area.*
- *May 24, Thursday: Mayor's Appreciation Reception, 5:00 PM at McCrory Gardens.*
- *May 28, Monday: County offices will be closed in honor of the Memorial Day holiday.*
- *June 11, Monday: Prairie Nightingale Spring Social, 6:00 PM at the Brookings Hospital Main Lobby.*
- *June 12-13, Tuesday-Wednesday: Budget Hearings starting at 8:30 AM both days in the Community Room of the Brookings City & County Government Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.