



**Brookings County Outdoor Adventure Center  
Advisory Board Meeting**

Tuesday, May 29, 2018

7:00 p.m. Meeting

Brookings County Outdoor Adventure Center  
2810 22<sup>nd</sup> Ave. S., Brookings, SD

1. 7:00 PM: Call to Order
2. Determination of a quorum
3. Approval of Agenda
4. Approval of Minutes
  - April 23, 2018
  - May 10, 2018
5. Financial Report
6. Items for discussion and possible action
  - a. Outdoor buttresses
  - b. HVAC System
    - i. Exhaust fan motor
    - ii. Air flow in range
    - iii. Comprehensive system analysis
    - iv. Filters
  - c. Full facility pass – discussion from Pistol Range Committee
  - d. Refund on gift cards/punch cards
  - e. South driveway
  - f. GF&P grant update
  - g. Budget update
  - h. Other items for discussion only
7. Committee Reports
  - a. Pistol Range Committee
  - b. Archery Range Committee
8. 4-H Youth Advisor's Report
9. BCOAC Director's Report
10. Next meeting date and time
11. Adjourn