



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, July 3, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

5. Consent Agenda Items

A. Approval of minutes.

Documents:

[06-19-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of cellular allowances.

Documents:

[Cellular Authorization - Heismeyer.pdf](#)

E. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

6. Routine Business

A. Approval of claims.

Documents:

[Claims Paid 7.3.18.pdf](#)
[July Cell Phones 7.3.18.pdf](#)
[NACO Conf Registration 6.21.18.pdf](#)

B. Department Head reports.

i. County Development Department

Documents:

[County Development Report.pdf](#)

ii. Highway Department

- *Be it noted, the following item was noted for surplus in error on June 19, 2018: Mauldin tack trailer - 300 gallon tack tank.*

iii. Veterans & Human Services Department

Documents:

[Veterans, Human Services Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Discussion and possible action on 20th Street South interchange.

Documents:

[20th St S Interchange Info.pdf](#)

8. Regular Business

A. Action to approve Resolution #18-19: a resolution placing taxes on an uncollectible list.

Documents:

[Res 18-19 Uncollectible List.pdf](#)

B. Action to approve Agreement #18-73: a Pictometry Purchase agreement with Brookings Municipal Utilities.

Documents:

[Agr 18-73 Pictometry BMU.pdf](#)

C. Action to approve Agreement #18-74: a Pictometry Purchase agreement with the City of Brookings.

Documents:

[Agr 18-74 Pictometry City of Brookings.pdf](#)

- D. Action to approve Agreement #18-75: a 5-year agreement with Johnson Controls, Inc. for preventative maintenance services for the City & County Government Center.

Documents:

[Agr 18-75 Johnson Controls.pdf](#)

- E. Action to approve Agreement #18-76: a State of South Dakota, Department of Public Safety, Office of Emergency Management Sub-Recipient Agreement between Brookings County and the South Dakota Office of Emergency Management for a Hazard Mitigation Grant.

Documents:

[Agr 18-76 Hazard Mitigation Grant .pdf](#)

- F. Action to approve Agreement #18-77: a Public Use Agreement between Brookings County and the South Dakota Department of Game, Fish & Parks for use of the indoor gun range at the Brookings County Outdoor Adventure Center.

Documents:

[Agr 18-77 Public Use.pdf](#)

- G. Action to approve Agreement #18-78: an agreement between Brookings County and the South Dakota Department of Game, Fish & Parks, Wildlife Division to enhance and maintain the existing indoor pistol and rifle range at the Brookings County Outdoor Adventure Center.

Documents:

[Agr 18-78 GFP Gun Range Maintenance.pdf](#)

- H. Action to approve the quote from Bowes Construction for \$5,687.50 to finish the paving of the south parking lot of the Brookings County Outdoor Adventure Center.

- *Recommendation for approval from the Brookings County Outdoor Adventure Center Advisory Board at their June 25, 2018 meeting.*

Documents:

[Bowes Quote.pdf](#)

- I. Action to approve a Request to Fill Vacancy for a General Maintenance Worker in the Commission Department.

Documents:

[RFV - Maintenance.pdf](#)

- J. Action to approve a Request to Fill Vacancy for a Deputy Director in the Veterans & Human Services Department.

Documents:

[RFV - Deputy Director.pdf](#)

- K. Action to declare the K9 drug dog as surplus property to be sold to the handler for \$1.00, as per Sheriff's Department policy.

Documents:

[Surplus Item - Buddy.pdf](#)

- L. Action to declare items as surplus property to be sold via the County's upcoming online surplus auction.

Documents:

[Surplus Items for Auction.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received.

Documents:

[Firefighters Dance.pdf](#)
[First District Picnic.pdf](#)
[Medary Concern.pdf](#)

12. Adjournment

13. Public Notices

- *July 4, Wednesday: County offices will be closed in honor of the Independence Day holiday.*
- *July 9, Monday: Commission Budget Hearing, 8:00 AM, Community Room of the City & County Government Center in Brookings.*
- *July 18, Wednesday: First District Association of Local Government Annual Picnic, Memorial Park, Codington County, at 6:00 PM.*
- *July 23-July 27: Safety Week events.*
- *July 26, Thursday: City & County Safety Picnic, 11:00 AM at Pioneer Park in Brookings.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.