



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, August 20, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of Minutes

Documents:

[8-6 Commission Meeting Minutes.pdf](#)

B. Approval of Travel Requests

Documents:

[Travel Requests 082019.pdf](#)

C. Approval of Personnel Action Notices

Documents:

[PAN Summary Report 082019.pdf](#)

D. Approval of Human Services Report

Documents:

[Human Services Report 082019.pdf](#)

6. Routine Business

A. Approval of Claims

Documents:

[Claims Payable 082019.pdf](#)
[Fire Premium 8.20.19.pdf](#)

B. Department Head Reports

i. County Development

Documents:

[County Development 082019.pdf](#)

ii. Highway

Documents:

[Highway Dept Report.pdf](#)
[County Bridge Map.pdf](#)

C. Finance Officer's Report

Be it noted items:

1. Auditor's Account with the Treasurer
2. Payroll & Additive Totals
3. Highway Expenditures Report
4. Register of Deeds Statement of Fees Collected

Documents:

[Finance Officers Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM: Travis Kreger - Discussion and possible action to allow Mr. Kreger to do metal detecting on the courthouse grounds

Action: Motion to Approve, Comments, Voice Vote

- B. 9:15 AM: Public hearing & action to approve Resolution #19-38 - a Resolution and Order superseding Resolution #19-16 and approving the vacation of the following described avenue: 1st Avenue East located between Lots 56, 57, 58, 63, 64, and 65 located in the plat entitled First Addition Lake Poinsett Heights Subdivision in Government Lot 2, of Section 5, Township 112, Range 52, West of the 5th P.M., Brookings County, South Dakota

Action: Motion to Approve, Open/Close Public Hearing, Board Comments, Roll Call

Documents:

[Resolution 19-38.pdf](#)
[Petition to Vacate.pdf](#)
[Map - for vacation.pdf](#)
[SDCL 31-3-7.pdf](#)

8. Regular Business

- A. Action to approve Resolution #19-39: a plat of Block 1, Hesby Addition in the North ½ of the Northwest ¼ of Section 26, T110N, R51W of the 5th P.M., Brookings County, South Dakota

Action: Motion to Approve, Comments, Roll Call

Documents:

[Resolution 19-39 - Hesby Addition.pdf](#)

- B. Action to approve Resolution #19-40: a plat of Lot 49A of the First Addition of Lake Poinsett Heights Subdivision in Lot 2, Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota

Action: Motion to Approve, Comments, Roll Call

Documents:

[Resolution 19-40 - Lake Poinsett Heights.pdf](#)

- C. Action to approve Resolution #19-41: a resolution placing mobile homes on the uncollectible list

Action: Motion to Approve, Comments, Roll Call

Documents:

[Resolution 19-41.pdf](#)

- D. Action to approve Agreement #19-53: a State of South Dakota Department of Public Safety Office of Emergency Management 2020 Local Emergency Management Performance Grant Sub-Recipient Agreement

Action: Motion to Approve, Comments, Roll Call

- E. Action to approve Agreement #19-54: an easement for use of county road right-of-way made by KC Dairies, LLP

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agreement 19-54 - KC Dairy Easement.pdf](#)

- F. Action to approve Agreement #19-55: an easement for use of county road right-of-way made by Kodiak Pork RE, LLC

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agreement 19-55 - Kodiak Easement.pdf](#)

- G. Action to approve the Notice of Award to Bowes Construction for asphalt paving at the Brookings County Outdoor Adventure Center north parking lot

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Notice of Award - Bowes.pdf](#)

- H. Action to approve Agreement #19-56: an agreement between Brookings County and Bowes Construction for asphalt paving at the Brookings County Outdoor Adventure Center north parking lot

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agreement 19-56 - Bowes.pdf](#)

- I. Action to approve the Notice to Proceed for Bowes Construction for asphalt paving at the Brookings County Outdoor Adventure Center north parking lot

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Notice to Proceed - Bowes.pdf](#)

- J. Discussion and possible action to approve township culvert grant applications

Action: Motion to Approve, Comments, Roll Call

Documents:

[Township Grant Summary.pdf](#)

[Preston Township 1.pdf](#)

[Preston Township 2.pdf](#)

[Sherman Township.pdf](#)

[Sterling Township.pdf](#)

- K. Action to approve an appointment to the Brookings County Planning & Zoning Commission in District 4 to fill an unexpired term

Action: Motion to Approve, Comments, Voice Vote

Documents:

[T. Davis PZ Application.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Director Report 082019.pdf](#)

[Surplus Cash 2019.pdf](#)

[Surplus Cash Yearly Comparison.pdf](#)

[SDACC Resolutions and Policy Statement Changes.pdf](#)

[Employee Gathering Flyer.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence Received

Documents:

[DENR to Norfeld.pdf](#)

[Thank You - Uncle Sam Jam.pdf](#)

12. Executive Session: in accordance with SDCL 1-25-2(4) - contract negotiations

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- a. Monday, August 19: County Site Tour, 2:00 PM - leave from the County Highway Department*
 - b. Tuesday, August 20: Conservation District Tour, 11:45 AM - leave from Conservation District Office, 205 6th Street, Brookings*
 - c. Wednesday, August 21: Sioux Valley Commissioner's Meeting, 12:00 PM, St. Paul's Lutheran Church, Clear Lake, SD*
 - d. Monday, September 2: Offices closed in honor of the Labor Day holiday*
 - e. Monday, September 16 - Tuesday, September 17: SDACC Fall Convention, Ramkota, Pierre, SD*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.