



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, August 21, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

5. Consent Agenda Items

A. Approval of minutes.

Documents:

[08-07-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

D. Approval of cellular allowances.

Documents:

[Cellular Auth - Heidemann.pdf](#)

[Cellular Auth - Mofle.pdf](#)

[Cellular Auth - Murfield.pdf](#)

E. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims.

Documents:

[Aug Dept of Rev 8.10.18.pdf](#)
[Claims 8.21.18.pdf](#)

B. Department Head reports.

i. County Development Department

- *Consensus needed to allow Chairperson Pierce to sign letter of support for Hill for IAEM Region 8 President.*

Documents:

[County Dev Letter.pdf](#)

C. Finance Officer's report.

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll and Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

i. Action to approve the following transfers as per budget appropriations for the third quarter of 2018:

1. *From General Fund 101-4-911-4294 to Highway & Bridge Fund 201-3-371-0000 in the amount of \$750,000.00.*
2. *From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$18,517.75.*

7. Scheduled Agenda Items

A. 9:00 AM - Prairie AquaTech - Tax Increment Financing District Number Two.

Documents:

[Prairie AquaTech TIF Plan.pdf](#)
[Approved PZ Resolution - TIF.pdf](#)

i. Action to approve Resolution #18-27: a resolution providing for the creation of Tax Increment Financing District Two, Brookings County, South Dakota.

Documents:

[Res 18-27 Prairie AquaTech TIF.pdf](#)

B. 10:00 AM - Executive Session in accordance with SDCL 1-25-2(3) consulting with legal counsel.

8. Regular Business

- A. Action to approve Resolution #18-28: a plat of Thompson Strong-New Beginning's Addition in the S 1/2 of the SW 1/4 of Section 3-T111N-R47W of the 5th P.M., Brookings County, South Dakota.

Documents:

[Res 18-28 2018plat008.pdf](#)

- B. Action to approve Resolution #18-29: a plat of Lot 10A, Block 1, Sunset Point Addition in Government Lots 3 & 4 of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Documents:

[Res 18-29 2018plat010.pdf](#)

- C. Action to approve Resolution #18-30: a plat of Lots 1 through 6 of Block 1, Lots 7 through 19 of Block 2, and Block 3, Arlington Beach Addition in the SW 1/4 of Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota.

Documents:

[Res 18-30 2018plat011.pdf](#)

- D. Action to approve Resolution #18-31: a plat of South Dakota Soybean Processor's Tract 1A & Tract 1B in the NW 1/4 of Section 24, Township 110 North, Range 51 West of the 5th P.M., Brookings County, South Dakota.

Documents:

[Res 18-31 2018plat012.pdf](#)

- E. Action to approve Resolution #18-32: a plat of Lots 1 and 3 of Dakota Shores Second Subdivision all being located in Gov't Lots 4 & 5, Section 15, T112N, R47W of the 5th P.M., Brookings County, South Dakota.

Documents:

[Res 18-32 2018plat013.pdf](#)

- F. Action to approve Resolution #18-33: a plat of Lot 3, Olson's Subdivision all being located in Gov't Lot 4, Section 15, T112N, R47W of the 5th P.M., Brookings County, South Dakota.

Documents:

[Res 18-33 2018plat014.pdf](#)

- G. Action to approve Agreement #18-86: an application for occupancy of right-of-way of county highways made by NorthWestern Energy.

Documents:

[Agr 18-86 ROW NorthWestern.pdf](#)

- H. Action to approve Agreement #18-87: a letter of contract for professional engineering services between Brookings County and Banner Associates, Inc. for structure #06-280-116.

Documents:

[Agr 18-87 Banner.pdf](#)

- I. Action to approve a Request to Fill Vacancy for a Mechanic in the Highway Department.

Documents:

[RFV - Mechanic.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[SDACC Convention Agenda.pdf](#)
[Conservation District Tour Agenda.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received.

Documents:

[Otter Tail - Settlement Stipulation.pdf](#)

12. Adjournment

13. Public Notices

- *August 21, Tuesday: Brookings County Conservation District Tour, 12:00 PM at the Conservation District building, 130 42nd Street, Brookings.*
- *August 30, Thursday: Mayor's Awards Reception, 5:00 PM at the McCrory Gardens Visitor Center.*
- *September 3, Monday: County offices closed in honor of the Labor Day holiday.*
- *September 5, Wednesday: Daktronics 50th Anniversary Open House, 5:00-8:00 PM, 201 Daktronics Dr, Building 6, Brookings.*
- *September 9-11, Sunday-Tuesday: SDACC/SDACO Fall Convention in Pierre.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.