



Brookings County Outdoor Adventure Center Advisory Board Meeting

Monday, August 26, 2019 - 12:00 p.m.

Brookings County Outdoor Adventure Center
2810 22nd Ave. S., Brookings, SD

1. 12:00 PM: Call to Order
2. Determination of a Quorum
3. Approval of Agenda
4. Approval of Minutes
 - a. June 24, 2019
5. Financial Report
 - a. YTD
 - b. End of Month – July
 - c. Approval of financial report
6. Items for discussion and possible action
 - a. Staffing – 1 going to teaching only, 1 to weekend rotation. Would like to keep our current intern.
 - b. POS update (2 months)
 - c. Sewer lift gate alarm. – need to add flashes at the bottom of gutters
7. Committee Reports
 - a. Pistol & Rifle Range Committee report
 - i. Range maintenance 2019-2020 assessment
 - b. Archery Range Committee report
 - i. September 15th Bow event
 - ii. FOCHES begins September 10th
 - iii. JOAD begins September 23rd
 - iv. Our weekly bow series – on Thursday's, starts September 19th
8. 4-H Youth Advisor's Report
9. BCOAC Director's Report (Attached)
 - a. Highlights
 - i. All staff returns by 9/3
 - ii. Signed proposal from Action Target for gun range mining
 - iii. Commission awarded bid to Bowes – no ETA to start
 - iv. New ad campaigns with all media sources begin 9/1
 - v. Trane – blower motor switch went out – replaced.
 - vi. Our new account manager is determining how to best resolve the classroom unit
10. Adjournment

Key dates coming up –

- September 17th Red Cross Blood Drive 7am to 7pm

•2019 meeting dates and times

- 09/23/2019 @ noon (12pm)
- 10/28/2019 @ noon (12pm)
- 11/25/2019 @ noon (12pm)
- 12/23/2019 @ noon (12pm)