



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

- 1. 8:30 AM Call to Order on Tuesday, September 3, 2019**
- 2. Pledge of Allegiance**
- 3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[08-20-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 09032019.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

## 6. Routine Business

### A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Claims Payable 9.3.19.pdf](#)

[Sept Cell Phones 9.3.19.pdf](#)

### B. Department Head reports

#### i. County Development Department

Documents:

[County Development Report.pdf](#)

## 7. Scheduled Agenda Items

- A. 9:00 AM - Public Hearing and action to approve a Temporary Alcohol License for Den-Wil Hospitality Group Inc., DBA Wilbert's for Saturday, October 5, 2019 at Oakwood Lakes Lodge, Bruce, SD.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Alcohol License Application - Den-Wil.pdf](#)

- B. 9:05 AM - Public Hearing and action to approve a Temporary Alcohol License for J & A Diedrich LLC, DBA Jay Street Pub on Saturday, September 14, 2019 at Oakwood Lakes Lodge, Bruce, SD.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Alcohol License Application - J A Diedrich LLC.pdf](#)

- C. 9:30 AM - Public Hearing and action to approve Resolution #19-37: the Provisional Budget for FY2020.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Res 19-37 2020 Provisional Budget.pdf](#)

- D. 10:00 AM - Public Hearing and action to approve the Brookings County Highway Department's 2020 5-Year Plan.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Highway 2020 5-Year Plan.pdf](#)

- E. Following 10:00 AM Public Hearing: Update on Jail Remodel Project - Architect BKV Group, Bruce Schwartzman.

## 8. Regular Business

- A. Action to approve Agreement #19-57: an application for occupancy of right-of-way of county highways made by H-D Electric Cooperative, Inc. in Laketon Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-57 ROW H-D Electric.pdf](#)

- B. Action to approve Agreement #19-58: an application for occupancy of right-of-way of county highways made by H-D Electric Cooperative, Inc. in Laketon Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-58 ROW H-D Electric.pdf](#)

- C. Action to approve Agreement #19-59: an application for easement for use of county road right-of-way made by Northern Sky Dairy in Sterling Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-59 ROW Northern SKy Dairy.pdf](#)

- D. Action to approve Agreement #19-60: an application for easement for use of county road right-of-way made by Northern Sky Dairy in Sterling Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-60 ROW Northern Sky Dairy.pdf](#)

- E. Action to approve Agreement #19-61: an application for easement for use of county road right-of-way made by Linde Dairy, LLC in Sherman Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-61 ROW Linde Dairy.pdf](#)

- F. Action to approve Agreement #19-62: an application for easement for use of county road right-of-way made by Linde Dairy, LLC in Sherman Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 19-62 ROW Linde Dairy.pdf](#)

- G. Discussion and possible action to declare county parcels as surplus property to be sold via public auction or to deed to another governmental entity.

Documents:

[Properties to Surplus.pdf](#)

- i. Parcel #35960-10952-143-15 in Sinai Town, Outlots, N 281' of W 563' of OL SW 1/4 14-109-52  
*Action: Motion to Approve, Comments, Voice Vote*
- ii. Parcel #31970-10949-021-00 in Aurora Town, Farmland Subdiv Lot A of Govt Lot 3, S of RR  
*Action: Motion to Approve, Comments, Voice Vote*
- iii. Parcel #32125-02700-005-00 in Bruce Town, Blks 25-26-27 & OLS P & Q Lot 5, Blk 27  
*Action: Motion to Approve, Comments, Voice Vote*
- iv. Parcel #34425-02200-004-00 in Elkton Town, Lot 4 Block 22 in the subdivision entitled Blocks 14 to 26  
*Action: Motion to Approve, Comments, Voice Vote*

## **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[County Musuem Letter.pdf](#)  
[Daktronics Open House.pdf](#)  
[2019 Preparedness Event.pdf](#)  
[Brookings Innovation Summit.pdf](#)

## **10. States Attorney's Office Report**

### **11. Commissioner Reports and Discussion Items**

#### A. Correspondence Received

Documents:

[DENR to Rolland Hutterian Brethren Inc.pdf](#)  
[DENR to Steve Ollerich Feedyards.pdf](#)  
[Skychaser Newsletter.pdf](#)

### **12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.**

*Action: Motion to enter into Executive Session, Voice Vote*  
*Action: Motion to come out of Executive Session, Voice Vote*

### **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

### **14. Public Notices**

- Monday, September 2: Offices closed in honor of the Labor Day holiday
- Monday, September 4: Daktronics Open House & Shareholders Meeting, 201 Daktronics Dr. Building 6. Open House 5-7 PM; Public Tours 5-6:30 PM; Shareholder Meeting 7 PM.
- Friday, September 13: National Preparedness Day Event & Storm Shelter Open

*House, 10 AM - 2 PM, Brookings City & County Government Center*

- *Monday, September 16 - Tuesday, September 17: SDACC Fall Convention, Ramkota, Pierre*
- *Tuesday, October 1: County Road & Bridge Tour, 8:30-11:30 AM, leave from Highway Shop in Brookings*
- *Thursday, October 17: Brookings Innovation Summit, 9 AM - 3 PM, Wilbert Square Event Center in Brookings*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.