



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

- 1. 8:30 AM Call to Order on Tuesday, September 4, 2018**
- 2. Pledge of Allegiance**
- 3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes.

Documents:

[08-21-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report 0904.pdf](#)

D. Approval of cellular allowances.

Documents:

[Cell Auth - Palomaki.pdf](#)

E. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

## 6. Routine Business

### A. Approval of claims.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Claims Payable 9.4.18.PDF](#)  
[Fire Premium Refund 8.24.18.pdf](#)  
[Sept Cell Phones 9.04.18.pdf](#)

### B. Department Head reports.

#### i. Finance Office

Documents:

[Surplus Sale Report.pdf](#)

## 7. Scheduled Agenda Items

### A. 9:30 AM - Public Hearing on Resolution #18-26: the Provisional Budget for FY2019.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Res 18-26 FY2019 Provisional Budget.pdf](#)

### B. 11:00 AM - Public Hearing on 5-Year Highway Road & Bridge Plan.

*Action: Motion to Approve, Open & Close Public Hearing, Board Comments, Roll Call*

Documents:

[Highway Road and Bridge Plan.pdf](#)

## 8. Regular Business

### A. Action to approve Resolution #18-34: a resolution to continue support for the First District Association of Local Governments during fiscal year 2019.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Res 18-34 First District Support.pdf](#)

### B. Action to approve Agreement #18-88: the State of South Dakota Department of Public Safety, Office of Emergency Management 2019 State and Local Agreement.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Agr 18-88 Emergency Mgmt SLA.pdf](#)

### C. Action to approve Agreement #18-89: an agreement between the City of Brookings Street Department, the Brookings County Highway Department, and BlackStrap, Inc.

of Neligh, NE for snow and ice removal salt.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Agr 18-89 Snow and Ice Removal Salt.pdf](#)

- D. Action to approve Agreement #18-90: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

*Action: Motion to Approve, Request Comments, Voice Vote*

Documents:

[Agr 18-90 ROW Sioux Valley Energy.pdf](#)

- E. Action to approve Agreement #18-91: a contract for house demolition and site clearing for the Brookings City & County Government Center south parking lot between Brookings County, the City of Brookings and VJ Ahlers Excavating, Inc.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Agr 18-91 Demolition Contract.pdf](#)

- F. Action to approve Agreement #18-92: a Contract for Private Development Tax Increment Finance District Two, Brookings County, SD by and between Prairie AquaTech Manufacturing, LLC and Brookings County, SD.

*Action: Motion to Approve, Request Comments, Roll Call*

Documents:

[Agr 18-92 TIF 2.pdf](#)

- G. Action to approve Agreement #18-93: an agreement for use and restoration of haul roads by and between Brookings County and Coyote Ridge Wind, LLC.

*Action: Motion to Approve, Request Comments, Voice Vote*

Documents:

[Agr 18-93 Haul Roads.pdf](#)

## **9. Commission Department Director Report**

Documents:

[Commission Dept Report.pdf](#)  
[Bridge Improvement Grant Letter.pdf](#)  
[Communities of Excellence Program.pdf](#)  
[Mental Health Now Survey.pdf](#)  
[SDACC Proposed Resolutions and Policy Statement Changes.pdf](#)  
[SDACC Conference Agenda.pdf](#)  
[Dental Rate Increase.pdf](#)  
[Conservation Dist.pdf](#)  
[Molengraaf Retirement.pdf](#)  
[Robotics in Healthcare.pdf](#)

## **10. States Attorney's Office Report**

## 11. Commissioner Reports and Discussion Items

### A. Correspondence received.

#### Documents:

DENR to Hammink Dairy 2017 Gen Permit.pdf  
DENR to Hammink Dairy As-Built.pdf  
DENR to Hammink Dairy General Permit.pdf  
DENR to Luze Sons As-Built.pdf  
DENR to Luze Sons Cert of Compliance.pdf

## 12. Adjournment

*Action: Motion to Adjourn, Voice Vote*

## 13. Public Notices

- *September 3, Monday: County Offices closed in honor of the Labor Day holiday.*
- *September 5, Wednesday: Daktronics 50th Anniversary Open House, 5:00-8:00 PM.*
- *September 9-11, Sunday-Tuesday: SDACC/SDACO Fall Convention in Pierre.*
- *September 14, Friday: Retirement Open House for John Molengraaf, 3rd floor courtroom, Brookings County Courthouse, 2:00-4:00 PM.*
- *September 17, Monday: Prairie Nightingale Fall Social, Brookings Hospital Grand Lobby, 6:00 PM.*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.