



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, September 25, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes.

Documents:

[09-04-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report.pdf](#)

D. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims.

Action: Motion to approve, Comments, Roll Call

Documents:

[Claims Payable 9.25.18.pdf](#)
[Sept Dept of Rev 9.10.18.pdf](#)

B. Department Head reports.

i. 4-H Report - Sonia Mack

Documents:

[4-H Report.pdf](#)

ii. Highway Department

Documents:

[Highway Report.pdf](#)

C. Finance Officer's report.

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additives Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Drug Court Presentation

B. 9:30 AM - Public Hearing & Approval of the FY2019 Annual Budget

i. Action to approve the amendments to the FY2019 Provisional Budget.

Action: Motion to Approve, Open/Close Public Hearing, Board/Staff Comments, Roll Call

ii. Action to approve Resolution #18-35: a resolution approving the FY2019 Annual Budget.

Documents:

[Res 18-35 FY2019 Annual Budget.pdf](#)

8. Regular Business

A. First Reading of Ordinance #2018-05: an ordinance authorizing rezoning of "N528' of the S921' of the W445.5' of the SW 1/4 of Section 2, T111N, R48W of the 5th P.M., Brookings County, South Dakota (Sherman Township)" from an Agricultural District to a Commercial/Industrial District.

Action: First Reading, Note time of Second Reading

Documents:

[Ord 2018-05 Rezoning.pdf](#)
[2018rz002.pdf](#)

i. Second Reading: Tuesday, October 16, 2018 at 9:30 AM.

- B. Action to approve Resolution #18-36: a plat of Lot 1 of Lake Poinsett Substation Addition in the SW 1/4 of Section 18, Township 112 North, Range 52 West of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Res 18-36 2018plat015.pdf](#)

- C. Action to approve Resolution #18-37: a plat of Tract 1 of Bobcat Addition in a portion of Gov't Lots 1 and 2 (N 1/2 NE 1/4) of Section 6, Township 110 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Res 18-37 2018plat016.pdf](#)

- D. Action to approve Resolution #18-38: a plat of Lot 1, Telkamp Addition in the SW 1/4 of Section 8, T110N, R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Res 18-38 2018plat018.pdf](#)

- E. Action to approve Resolution #18-39: a plat of Lot 1, Telkamp Addition in the NW 1/4 of Section 17, T110N, R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Res 18-39 2018plat019.pdf](#)

- F. Action to approve Resolution #18-40: a resolution authorizing amendment to the agreement for use and restoration of haul roads between the County of Brookings and Coyote Ridge Wind, LLC.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Res 18-40 Haul Roads, Coyote Ridge.pdf](#)
[Agr 18-93 Haul Roads.pdf](#)

- G. Action to approve Agreement #18-94: an agreement between Brookings County and First District Association of Local Governments for the development of the Pre-Disaster Mitigation Plan.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 18-94 Pre-Disaster Mitigation Plan.pdf](#)

- H. Action to approve a request from the Brookings County Firefighter's Association to spend \$22,000 from their Reserve Account for the purchase of a 2010 International 8600 water tender for the City of Hendricks Fire Department.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Hendricks Fire Department Request.pdf](#)

- I. Action to approve a Request to Fill Vacancy for two part-time membership assistants at the Brookings County Outdoor Adventure Center.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Membership Assistant.pdf](#)

- J. Action to appoint an alternate to the Brookings Economic Development Corporation Board.

Action: Motion to Approve, Comments, Voice Vote

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Candidate Forum.pdf](#)
[Raven Precision Ag Center.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received.

Documents:

[SDPAA Annual Report.pdf](#)
[Pipeline Awareness Newsletter.pdf](#)
[Dept of Public Safety SLA Funding.pdf](#)
[Glaicial Lakes, Prairie Tourism Meeting.pdf](#)
[DENR to Bobcat Farms - Plans and Specs.pdf](#)
[DENR to Kodiak Pork - NMP.pdf](#)
[Engineering Reserach Review.pdf](#)

12. Adjournment

13. Public Notices

- *October 4, Thursday: City & County Wellness Fair, 7:00 AM - 10:30 AM, City & County Government Center.*
- *October 6, Saturday: Candidate Forum, 8:30 AM - 10:30 AM, City & County Government Center.*
- *October 6, Saturday: Raven Precision Agriculture Center Groundbreaking Ceremony, 1:30 PM, south of the Animal Science Complex on the SDSU campus.*
- *October 8, Monday: County offices will be closed in honor of the Native American Day holiday.*

- *October 13, Saturday: Hobo Day parade and events.*
 - *October 18, Thursday: Chamber's Business Expo, 5:00 PM - 7:00 PM, Swiftel Center, Brookings.*
 - *October 30, Tuesday: Special Commission Meeting - Department Head Reviews, 8:30 AM, City & County Government Center.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.