



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, October 2, 2018**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes.

Documents:

[09-25-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report 10-02.pdf](#)

D. Approval of the Human Services report.

**6. Routine Business**

A. Approval of claims.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Claims Pd 10.2.18.pdf](#)

[Oct Cell Phones 10.2.18.pdf](#)

B. Department Head reports.

## 7. Scheduled Agenda Items

A. 9:30 AM - Discussion on a Riparian Buffer Strip Resolution.

- i. Director of Equalization, Chris Lilla & Manager of East Dakota Water Development District, Jay Gilbertson.

Documents:

[Brookings County Resolution - Ag Land Buffer Strip.pdf](#)  
[Codington County Resolution - Ag Land Buffer Strip.pdf](#)  
[Grant County Resolution - Ag Land Buffer Strip.pdf](#)  
[Hamlin County Resolution - Ag Land Buffer Strip.pdf](#)  
[Moody County Resolution - Ag Land Buffer Strip.pdf](#)  
[Lakes, Rivers in Brookings County.pdf](#)

B. 10:00 AM - Medary Township Drainage. Marc Richards, Township Supervisor.

- i. Discussion and possible action on drainage concerns in Medary Township.

*Action: Motion to Approve, Comments, Roll Call*

## 8. Regular Business

A. Action to declare items as surplus to be sold at auction or disposed of.

- *Nikon Cool Pix Camera*
- *3 sets of blue half lockers*

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Surplus Items - Lockers.pdf](#)

B. Discussion on Highway Superintendent position.

Documents:

[RFV - Highway Superintendent.pdf](#)

C. Discussion on Communities of Excellence program.

## 9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)  
[Surplus Cash Analysis.pdf](#)  
[Hill NACo Nomination.pdf](#)

## 10. States Attorney's Office Report

## 11. Commissioner Reports and Discussion Items

A. Correspondence received.

## 12. Adjournment

## 13. Public Notices

- *October 4, Thursday: City & County Wellness Fair, 7:00 AM - 10:30 AM, Brookings City & County Government Center.*
- *October 6, Saturday: Candidate Forum, 8:30 AM - 10:30 AM, Brookings City & County Government Center.*
- *October 6, Saturday: Raven Precision Agriculture Center Groundbreaking Ceremony, 1:30 PM, south of the Animal Science Complex on the SDSU campus.*
- *October 8, Monday: Offices will be closed in honor of the Native American Day holiday.*
- *October 13, Saturday: Hobo Day parade and events in Brookings.*
- *October 18, Thursday: Chamber's Business Expo, 5:00 PM - 7:00 PM, Swiftel Center in Brookings.*
- *October 30, Tuesday: Special Commission meeting, 8:30 AM - Department Head Reviews, Brookings City & County Government Center.*
- *November 13, Tuesday: 4-H Recognition Awards Night at the BCOAC. 5:00 PM meal, 6:30 PM awards.*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.