



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, October 8, 2019**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Action items will be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[09-24-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 10082019.xlsx.pdf](#)

D. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

**6. Routine Business**

A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Claims Payable 10.8.19.pdf](#)  
[Oct Cell Phones 10.8.19.pdf](#)

B. Department Head reports

i. Highway Department Report

Documents:

[Highway Report.pdf](#)

ii. Weed & Pest Department Report

Documents:

[Weed Pest Report.pdf](#)

**7. Scheduled Agenda Items**

- A. 9:00 AM - Discussion on Samara Avenue with Jameson Berreth, Volga City Administrator

**8. Regular Business**

- A. Action to approve Resolution #19-47: a resolution declaring a State of Emergency.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 19-47 State of Emergency.pdf](#)

- B. Action to approve Resolution #19-48: a plat of Block 1, Trooien Addition in Government Lot 8 and the East 1/2 of the Northeast 1/4 of Section 12, T112N, R48W of the 5th P.M., Brookings County, South Dakota.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 19-48 2019plat016.pdf](#)

- C. Action to approve Resolution #19-49: a plat of Lots 8, 9, 10 and 11; and Cedar Pointe Circle Right of Way; all in Cedar Pointe Addition in Government Lot 3 of the NW 1/4 of Section 28-T109N-R50W of the 5th P.M., Brookings County, South Dakota.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 19-49 2019plat017.pdf](#)

- D. Action to approve Resolution #19-50: a plat of Lot 13 in Block 1 in Paradise Point Addition in Government Lot 2, Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 19-50 2019plat018.pdf](#)

- E. Action to approve Agreement #19-66: Change Order #1 for the City & County Government Center parking lot project in the amount of \$3,422.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-66 Change Order 1 Gov Center Parking.pdf](#)

- F. Action to approve Agreement #19-75: Change Order #1 for the Brookings County Outdoor Adventure Center parking lot project in the amount of \$44,770.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-75 BCOAC Change Order 1.pdf](#)

- G. Action to approve Agreement #19-67: an agreement between the City of Brookings Street Department, Brookings County Highway Department, and BlackStrap, Inc. of Neligh, NE for snow and ice removal salt.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-67 Snow and Ice Removal Salt.pdf](#)

- H. Action to approve Agreement #19-68: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-230-118, project #BRF 6323(00)20-4 PCN 07LA.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-68 BIG 06-320-118.pdf](#)

- I. Action to approve Agreement #19-69: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-150-215, project #BRF 6361(00)20-1 PCN 07LC.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-69 BIG 06-150-215.pdf](#)

- J. Action to approve Agreement #19-70: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-240-141, project #BRF 6317(00)20-6 PCN 07LD.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-70 BIG 06-240-141.pdf](#)

- K. Action to approve Agreement #19-71: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-157-110, project #BRO 8006(00)20-7 PCN 07L6.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-71 BIG 06-157-110.pdf](#)

- L. Action to approve Agreement #19-72: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-181-230, project #BRO 8006(00)20-5 PCN 07L7.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-72 BIG 06-181-230.pdf](#)

- M. Action to approve Agreement #19-73: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-227-230, project #BRO 8006(00)20-3 PCN 07L8.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-73 BIG 06-227-230.pdf](#)

- N. Action to approve Agreement #19-74: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering - State Administration for structure #06-280-172, project #BRO 8006(00)20-2 PCN 07L9.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Agr 19-74 BIG 06-280-172.pdf](#)

- O. Action to approve an Automatic Supplement in the amount of \$10,018.42 for reimbursement for joint expenses from the City of Brookings.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Automatic Supplement.pdf](#)

- P. Action to declare a Bobcat skid-steer loader as surplus to be traded in.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Surplus Item - Skid-Steer.pdf](#)

- Q. Action to approve advertising a Supplemental Budget Hearing.

*Action: Motion to Approve, Comments, Voice Vote*

R. Action to approve a Request to Fill Vacancy for a full-time male correctional officer.

*Action: Motion to Approve, Comments, Voice Vote*

S. Action to approve Requests to Fill Vacancies for 3 part-time female and 3 part-time male correctional officers.

*Action: Motion to Approve, Comments, Voice Vote*

## **9. Commission Department Director's Report**

Documents:

[Commission Director Report.pdf](#)  
[Surplus Cash Analysis.pdf](#)  
[Pictometry Informational Meeting.pdf](#)

## **10. States Attorney's Office Report**

### **11. Commissioner Reports and Discussion Items**

A. Correspondence Received

Documents:

[DENR to Brent Thompson Beef Feedlot.pdf](#)  
[DENR to Golden Dakota Farms.pdf](#)  
[DENR to Kodiak Pork.pdf](#)

### **12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.**

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to come out of Executive Session, Voice Vote*

### **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

### **14. Public Notices**

- October 5, Saturday: Hobo Day activities
- October 8, Tuesday: Sioux Valley Energy "Take Action" Forum, 5:30 PM at the McCrory Gardens Visitor Center, Brookings
- October 10, Thursday: Brookings County Employee Health Fair, 7:00 - 10:00 AM, Government Center, Brookings
- October 14, Monday: County offices closed in honor of Native American Day holiday
- October 15, Tuesday: Jail Work Session, 9:30 AM, Community Room of the Government Center, Brookings
- October 17, Thursday: Brookings Innovation Summit, 9 AM - 3 PM, Wilbert Square Event Center in Brookings
- October 23, Wednesday: Pictometry Demo Day, 11:00 AM - 1:00 PM, Chambers of the Government Center, Brookings
- October 31, Thursday: Special meeting for Department Head Reviews, 8:30 AM in the Executive Session room of the Government Center, Brookings
- November 12, Tuesday: 4-H Recognition Night at the BCOAC, 5:00 - 6:15 PM meal, 6:30 PM awards

Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.