



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, October 16, 2018

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes.

Documents:

[10-02-2018 Minutes.pdf](#)

B. Approval of travel & education requests.

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices.

Documents:

[Personnel Action Notice Report 10-16.pdf](#)

D. Approval of cellular allowances.

Documents:

[Cellular Authorization - Aberle.pdf](#)

E. Approval of the Human Services report.

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 10.16.18.pdf](#)

B. Department Head reports.

i. Community Health

Documents:

[Community Health - Quarterly Report.pdf](#)

ii. County Development

Documents:

[SLA Signature Sheet.pdf](#)

a. Be it noted: Chairperson Pierce is authorized to sign the following:

1. *SLA Quarterly activity report for the 4th quarter of FY2018.*
2. *Time sheets for Director Robert Hill.*

C. Finance Officer's report.

Be it Noted Items:

1. *Auditor's Account with the Treasurer*
2. *Payroll & Additive Totals*
3. *Highway Expenditure Report*
4. *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Storm Ready Award Presentation

B. 9:30 AM - Second Reading, Public Hearing and Action to Approve Ordinance #2018-05: an ordinance authorizing rezoning "N528' of the S921' of the W445.5' of the SW 1/4 of Section 2, T111N, R48W of the 5th P.M., Brookings County, South Dakota (Sherman Township)" from an Agricultural District to a Commercial District.

Action: Second Reading, Motion to Approve, Open/Close Public Hearing, Board Comments, Roll Call

Documents:

[Ordinance 2018-05.pdf](#)

[Ordinance Staff Report.pdf](#)

- C. 10:00 AM - Executive Session - in accordance with SDCL 1-25-2(3) consulting with legal counsel.

Action: Motion to approve going into Executive Session, Voice Vote

Action: Motion to approve coming out of Executive Session, Voice Vote

8. Regular Business

- A. Action to approve Resolution #18-41: a plat of Block 1, Trulock Addition in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 25, T112N, R48W of the 5th P.M., Brookings County, South Dakota

Action: Motion to approve, Comments, Voice Vote

Documents:

[Plat - Trulock Addition.pdf](#)

- B. Action to approve Resolution #18-42: a resolution authorizing the Director of Equalization to treat certain agricultural land as a riparian buffer strip for the purpose of real property taxation.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Resolution - Riparian Buffer Strips.pdf](#)

- C. Action to approve Agreement #18-95: an application for occupancy of right-of-way of county highways made by Lance Minor Operations, Inc.

Action: Motion to approve, Comments, Voice Vote

Documents:

[ROW Application - Lance Minor.pdf](#)

- D. Discussion and possible action on Agreement #18-96: a mutual aid agreement for the intercounty sharing of resources during emergencies or disasters within South Dakota Office of Emergency Management's Region 6.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Agreement - EM Mutual Aid.pdf](#)

- E. Action to approve a Request to Fill Vacancy for a Maintenance Worker.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Request to Fill Vacancy - Maintenance.pdf](#)

- F. Action to approve a Request to Fill Vacancy for a 4-H Support Staff Person.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Request to Fill Vacancy - 4H.pdf](#)

- G. Discussion and possible action on content for emergency resolutions.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Emergency Resolutions.pdf](#)

9. Commission Department Director Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[DENR Linde Dairy 10-03 As-Built Plans.pdf](#)
[DENR to Buffalo Ridge Ranch 10-01 Add Info Rec.pdf](#)
[DENR to Buffalo Ridge Ranch 10-01 Application Needed.pdf](#)
[DENR to Buffalo Ridge Ranch 10-01 Permit Extension.pdf](#)
[DENR to Golden Dakota Farms NMP I.pdf](#)
[DENR to Golden Dakota Farms NMP II.pdf](#)
[DENR to Kodiak Pork 10-03 Revised NMP.pdf](#)
[DENR to Linde Dairy 10-03 Cert of Compliance.pdf](#)

12. Adjournment

13. Public Notices

- *Thursday, October 18: Chamber's Business Expo, 5:00 PM – 7:00 PM, Swiftel Center.*
- *Tuesday, October 30: Special Commission Meeting, 8:00 AM, Department Head Reviews.*
- *Thursday, November 8: Special Commission Meeting, 8:30 AM, canvas of General Election.*
- *Monday, November 12: Offices closed in honor of the Veterans Day holiday.*
- *Tuesday, November 13: 4-H Recognition Awards Night at the BCOAC. 5:00 PM, meal; 6:30 PM, awards.*
- *Wednesday, November 14: Sioux Valley Commissioner's Meeting, Kingsbury County, 12:00 PM*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.