



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, November 19, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[11-05-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 11192019.pdf](#)

D. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 11.19.19.pdf](#)
[Trenton Twnshp 11.05.19.pdf](#)
[Nov Dept of Rev 11.12.19.pdf](#)

B. Department Head reports

C. Finance Officer's report

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

D. Census Update

7. Scheduled Agenda Items

A. 9:00 AM - Oslo Township, Supervisor Scott Bjerke

i. Discussion and possible action on financial assistance to the township.

Action: Motion to Approve, Comments, Roll Call

8. Regular Business

A. Action to approve Resolution #19-52: a plat of Block 1, Jensen Addition in the Southwest 1/4 of the Southwest 1/4 of Section 23, T110N, R51W of the 5th P.M. and the Northwest 1/4 of the Northwest 1/4 of Section 26, T110N, R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 19-52 2019plat006.pdf](#)

B. Action to approve Resolution #19-53: a plat of Lot 1 of Thompson Addition in the NW 1/4 of Section 26-T111N-R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 19-53 2019plat019.pdf](#)

C. Action to approve Agreement #19-78: a funding profile agreement between WageWorks and Brookings County.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 19-78 WageWorks.pdf](#)

- D. Action to approve a cash transfer of \$7,140 from General Fund claim on cash to establish the Health Reimbursement Account bank account for tracking payment and reimbursement information.

Action: Motion to Approve, Comments, Roll Call

- E. Action to approve Agreement #19-79: an Avera eCare Telehealth Professional Services Agreement (Behavioral Health Mobile Crisis) between Avera eCare, LLC and Brookings County.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-79 Avera eCare Telehealth.pdf](#)

- F. Action to approve the renewal of the following liquor licenses, effective January 1, 2020 through December 31, 2020.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Liquor License List.pdf](#)

- i. Brookings Country Club, Inc.

Documents:

[Brookings Country Club.pdf](#)

- ii. Cuzbins, LLC (The Boathouse at ABR)

Documents:

[Cuzbins, LLC.pdf](#)

- iii. Danceland Campground

Documents:

[Danceland.pdf](#)

- iv. Skyview Junction

Documents:

[Skyview Junction.pdf](#)

- v. Smokins' Pub N Grub

Documents:

[Smokins Pub N Grub.pdf](#)

- vi. Wagon Wheel Resort

Documents:

[Wagon Wheel.pdf](#)

- G. Action to approve Brookings County Outdoor Adventure Center Advisory Board 1-year appointments:

Action: Motion to Approve, Comments, Voice Vote

- i. 4-H Leader and/or Extension Board member

- a. Andy Dupraz

Documents:

[Dupraz, Andy.pdf](#)

- ii. 4-H Shooting Sports Board member

- a. Terry Wendt

Documents:

[Wendt, Terry.pdf](#)

- iii. OAC pistol range volunteer

- a. Arden Sigl

Documents:

[Sigl, Arden.pdf](#)

- iv. Community at-large member

- a. Timothy Reed

Documents:

[Reed, Timothy.pdf](#)

- v. OAC archery range volunteer

- a. No application submitted by deadline

- H. Discussion and possible action on a public comments policy for Brookings County boards, commissions, and committees.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Public Comments Policy.pdf](#)

- I. Action to declare items as surplus property to be destroyed, transferred to another entity, or donated.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Surplus Property.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Director Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[US14, Bypass Corridor Study.pdf](#)
[Mayors Celebration Invitation.pdf](#)
[Commission Vehicle Options.pdf](#)

10. States Attorney's Office Report

Documents:

[States Attorney Report.pdf](#)

11. Commissioner Reports and Discussion Items

A. Correspondence Received

Documents:

[BCYMP Thank You.pdf](#)
[DENR to Crosswind Jerseys.pdf](#)
[DENR to Gary Balbach Family Trust Feedlot.pdf](#)
[DENR to Hammink Dairy.pdf](#)
[DENR to Hilltop Dairy.pdf](#)
[DENR to Kodiak Pork.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(6): Personnel and Security Information

Action: Motion to enter into Executive Session, Voice Vote
Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *November 20, Wednesday: Sioux Valley Commissioner's Association Meeting, 12:00 PM, Norby Exhibit Hall, 1060 3rd St, SW, Huron*
- *November 25, Monday: US14-US14 Bypass Corridor Study Public Information Meeting, 5:30 PM, Brookings City & County Government Center Chambers*
- *November 26, Tuesday: US14-US14 Bypass Corridor Study Public Information Meeting, 5:30 PM, Valley Fibercom Conference Room, Volga*
- *November 28-29, Thursday-Friday: County offices closed in honor of the Thanksgiving Day holiday*
- *December 3, Tuesday: Agriculture Appreciation Banquet, 5:00 PM, Swiftel Center, Brookings*
- *December 5, Thursday: Mayor's Holiday Celebration, 5:00 PM, McCrory Gardens Visitor Center, Brookings*
- *January 15, Wednesday: Brookings & SDSU at the Capitol, Pierre*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

