



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. 8:30 AM Call to Order on Tuesday, March 2, 2021

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[2021-02-16 County Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 20210302.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[3.2.2021 CLAIMS.pdf](#)

B. Department Head reports

C. Finance Officer's Report

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

i. Investment Policy

Documents:

[Investment Policy.pdf](#)

ii. JDAI Grant Information

Documents:

[JDAI Grant Information.pdf](#)

iii. Register of Deeds Corrections

Documents:

[Register of Deeds Corrections.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Jail Progress Report: Chad Nelson, Project Manager, Henry Carlson Construction

8. Regular Business

- A. First Reading - Ordinance #21-01: an ordinance amending Ordinance #91-03: an ordinance establishing a County Housing & Redevelopment Commission for the administration of HUD Section Eight (8) existing certificate, voucher, moderate rehabilitation and other related housing programs.

Action: Read Ordinance, Announce Date/Time of Second Reading

Documents:

[Ord 21-01 Housing Commission.pdf](#)
[Res 91-10 Hearing for Housing Commission.pdf](#)
[Res 91-11 Need for Housing Commission.pdf](#)

- B. Action to approve Resolution #21-08: a resolution authorizing the purchase of corrugated metal pipe, bridge materials and grader blades based upon the price established through the County of Beadle, South Dakota, bid process.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-08 Highway, Beadle County.pdf](#)

- C. Action to approve Agreement #21-13: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Medary Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-13 ROW Sioux Valley Energy.pdf](#)

- D. Action to approve Agreement #21-14: an application for occupancy of right-of-way of county highways made by Justin Vyn-landowner, C&K Construction-contractor, in Elkton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-14 ROW Vyn, CK Construction.pdf](#)

- E. Action to approve Agreement #21-15: an application for occupancy of right-of-way of county highways made by South Dakota Game, Fish & Parks in Sterling Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-15 ROW GFP.pdf](#)

- F. Presentation of 2020 Year End Report

Documents:

[2020 Year in Review.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Director Report.pdf](#)
[Interchange Project Billing Information.pdf](#)
[SDACC Agenda.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[DNR to Norfeld Hutterian Brethren Inc - Revised NMP.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter Into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *March 16-18, Tuesday-Thursday: SDACC Spring Workshop, Ramkota in Pierre, SD.*
- *April 14, Wednesday: Award presentation from the South Dakota Center for Prevention of Child Maltreatment for the South Dakota Resilient Communities Initiative, 10:30 AM, Government Center Chambers, Brookings*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.