



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. 8:30 AM Call to Order on Tuesday, April 20, 2021

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[2021-04-06 County Commission minutes.pdf](#)
[2021-04-13 Board of Equalization minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04202021.pdf](#)

D. Approval of cellular authorizations

Documents:

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[4.20.21 CLAIMS.pdf](#)
[April Dept of Rev.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

C. Finance Officer's Report

Be it Noted Items:

- *Auditor's Account with the Treasurer*
- *Payroll Additives & Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Action to approve the closure of a portion of 6th Avenue for the Brookings Farmer's Market.

Action: Motion to Approve, Comments, Voice Vote

B. 9:05 AM - Resilient Communities Update - Nikki Eining, Avera Behavioral Brookings

Documents:

[Resilient Communities Info.pdf](#)

C. 9:15 AM - Holloway Construction presentation

8. Regular Business

A. First Reading - Ordinance 21-02: an ordinance authorizing rezoning of "NE ¼ NE ¼, except lot H-1 and except that part lying east and north of lot H-1 in Section 14,

T109N, R50W (Medary Township)."

Action: First Reading, Note Date/Time of Second Reading

Documents:

[Ord 21-02 Rezoning.pdf](#)

- B. Action to approve Resolution #21-18: a plat of Lot 58A of the First Addition of Lake Poinsett Heights Subdivision in Lot 2, Section 5, T112N, R52W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-18 2021plat003.pdf](#)

- C. Action to approve Resolution #21-19: a plat of Tract 1 of Hansen Addition in the NW $\frac{1}{4}$ Except Lot H-1 and H-2 of Section 20-T110N-R49W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-19 2021plat004.pdf](#)

- D. Action to approve Resolution #21-20: a plat of Lots 2A, 3A and 5A, Block 2, Sunset Point Addition in Government Lots 3 & 4 of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-20 2021plat005.pdf](#)

- E. Action to approve Agreement #21-57: Exhibit E, Amendment 1 to the 2020 Local Emergency Management Performance Grant Sub-Recipient Agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-57 Exhibit E, Amendment 1, Emergency Mgmt.pdf](#)

- F. Action to approve Agreement #21-58: an agreement between the County of Brookings and City of Brookings, South Dakota and AVI Systems regarding an audio, video and supporting equipment review, inventory, condition assessment and 10-year capital improvement plan.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-58 AVI Systems.pdf](#)

- G. Action to approve Agreement #21-59: an amendment to Agreement #10-14, the Joint Cooperative Agreement for the County/City Administrative Office Building.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-59 Admin Building.pdf](#)
[Agr 10-14 Admin Building.pdf](#)

- H. Action to approve Agreement #21-60: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-60 ROW Sioux Valley Energy.pdf](#)

- I. Action to approve Agreement #21-61: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-61 ROW Sioux Valley Energy.pdf](#)

- J. Action to approve Agreement #21-62: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-62 ROW Sioux Valley Energy.pdf](#)

- K. Action to approve Agreement #21-63: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton & Medary Townships.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-63 ROW Sioux Valley Energy.pdf](#)

- L. Action to approve Agreement #21-64: an agreement for construction between Brookings County, South Dakota and Diamond Surface Inc. for the 2021 Concrete Pavement Rehabilitation Project.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-64 Concrete Pavement Rehabilitation.pdf](#)

- M. Action to approve the low bid for bituminous overlay to Bowes Construction of Brookings, SD for \$377,031.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Bid Tab Bituminous Overlay.pdf](#)

- N. Action to approve the low bid for asphalt patching to Duininick, Inc. of Watertown, SD at \$92/ton.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Bid Tab Asphalt Patching.pdf](#)

- O. Action to approve a Request to Fill Vacancy for an Equipment Operator in the Highway Department.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Equipment Operator.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Director Report.pdf](#)

[Surplus Cash Analysis.pdf](#)

[Volga TIF District 1.pdf](#)

[Volga TIF District 2.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter Into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjourn as Brookings County Board of County Commissioners

Action: Motion to Approve, Voice Vote

14. 1:00 PM - Convene as the Brookings County Board of Equalization

- A. Discussion and possible action on Park Place, Inc. appeal

Action: Motion to Approve, Comments, Roll Call

Documents:

[Park Place Appeal.pdf](#)

- B. Action to approve a correction to Verhoek Investments, LLC, parcel #40180-00900-002-00.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Objection to Real Property Assessment - Verhoek.pdf](#)

15. Adjourn as the Brookings County Board of Equalization

16. Public Notices

- *May 11, Wednesday: 8:30 AM - 5:00 PM, Commission Study Session in the Community Room of the Brookings City & County Government Center.*
- *May 31, Monday: Offices closed due to the Memorial Day holiday.*

- *June 24, Thursday: 8:15 AM, Budget Hearings in the Community Room of the Brookings City & County Government Center.*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.