



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

*If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.*

**1. 8:30 AM Call to Order on Tuesday, May 18, 2021**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[2021-05-04 County Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 05182021.pdf](#)

D. Approval of cellular authorizations

Documents:

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

**6. Routine Business**

A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[5.18.2021 claims.pdf](#)

B. Department Head reports

i. Finance Office

Documents:

[Finance Report.pdf](#)

ii. Highway Department

Documents:

[Highway Report.pdf](#)

iii. County Development Department

Documents:

[County Development Report.pdf](#)

C. Finance Officer's Report

*Be it noted items:*

- *Auditor's Account with the Treasurer*
- *Payroll Additives & Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

D. Be it Noted Items:

- i. The following are BCOAC RSOs to be added to our volunteer list for work comp purposes: Donald Dolence, Kasper Frantzen, Kelly Harmelink

**7. Scheduled Agenda Items**

- A. 9:00 AM - Discussion with Mary Beth Fishback, Executive Director, Brookings

**8. Regular Business**

- A. Action to approve Resolution #21-21: a plat of Lot 1 of Smyer Addition in the W ½ of Section 25, T112N, R48W of the 5th P.M., Brookings County, South Dakota.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 21-21 2021plat006.pdf](#)

- B. Action to approve Resolution #21-22: a resolution authorizing the purchase of the 2021 John Deere 772G based upon the prices established through the State of Minnesota bid process.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Res 21-22 John Deere 772G.pdf](#)

- C. Action to approve Agreement #21-75: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-75 ROW Sioux Valley Energy.pdf](#)

- D. Action to approve Agreement #21-76: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Argo Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 21-76 ROW Sioux Valley Energy.pdf](#)

- E. Action to approve a request of \$500 from the Elkton Special Days Committee for their 4th of July fireworks display.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Elkton Special Days Fireworks.pdf](#)

- F. Action to approve a petition for a road district on West Oakwood Shoreline Drive.

*Action: Motion to approve, Comments, Voice Vote.*

Documents:

[West Oakwood Shoreline Drive Road District.pdf](#)

- G. Action to approve a request to fill vacancy for a Welder/Fabricator/Mechanic in the Highway Department.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[RFV - Welder, Fabricator, Mechanic.pdf](#)

- H. Action to approve a fireworks display on Friday, June 11, 2021 as part of the Old Timer's Day celebration in Volga.

*Action: Motion to Approve, Comments, Voice Vote*

- I. Action to approve a statement of support for the Rapid City, Pierre & Eastern Railroad's RAISE grant application.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Rapid City, Pierre, Eastern Railroad App.pdf](#)

## **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Detention Center Financial Summary Report.pdf](#)  
[Medary Monument Signage.pdf](#)

## **10. States Attorney's Office Report**

### **11. Commissioner Reports and Discussion Items**

- A. Correspondence received

Documents:

[DENR to Christensen Farms, Feedlots - State General Permit Apps.pdf](#)  
[DENR to Christensen Farms, Feedlots - Cert of Compliance.pdf](#)

### **12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.**

*Action: Motion to Enter into Executive Session, Voice Vote*

*Motion to Come Out of Executive Session, Voice Vote*

### **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

### **14. Jail Tour - following adjournment of the regular meeting**

### **15. Public Notices**

- *May 25, Tuesday: 8:30 AM, Special Joint Meeting: County Commission and Planning & Zoning Commission in the Chambers of the Government Center in Brookings.*
- *May 31, Monday: Offices closed due to the Memorial Day holiday.*
- *June 24, Thursday: 8:15 AM, Budget Hearings in the Community Room of the Brookings City & County Government Center.*
- *July 18, Sunday: 2:00 PM, Medary Monument Rededication.*

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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary

arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.