



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. 8:30 AM Call to Order on Tuesday, June 1, 2021

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[2021-05-18 County Commission Minutes.pdf](#)

[2021-05-11 County Commission minutes.pdf](#)

B. Approval of travel requests

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 06012021.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cell Authorization - Carmichael_Redacted.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[6.1.21 CLAIMS.pdf](#)
[6.1.21 Special Packet 1.pdf](#)
[6.1.21 Special Packet 2.pdf](#)
[May 2021 Dept of Revenue.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

ii. County Development Department

Documents:

[County Development Report.pdf](#)
[Banner Letter of Contract.pdf](#)
[Diversion Structure Scope of Work.pdf](#)

C. Be it Noted Items:

Action: Read the "Be it Noted" items for the minutes

i. The Register of Deeds Statement of Fees Collected for the month of April.

Documents:

[ROD Statement of Fees - April.pdf](#)

ii. The following is a BCOAC RSO to be added to our volunteer list for work comp purposes: Dale Storhaug

Documents:

[BCOAC Volunteer Addition.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Jail Progress Update, Chad Nelson, Project Manager, Henry Carlson Construction

B. 9:15 AM - Public Hearing and action to approve a retail on/off sale malt beverage and SD farm wine license to Skyview Junction, LLC.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Skyview Junction License App.pdf](#)

- C. 9:30 AM - Second Reading, Public Hearing and Action to approve Ordinance #21-02: an ordinance authorizing rezoning of "NE 1/4 NE 1/4, except Lot H-1 and except that part lying East and North of Lot H-1 in Section 14, T109N, R50W (Medary Township)."

Action: Second Reading, Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Ord 21-02 Rezoning.pdf](#)

- D. 9:45 AM - Second Reading and Action to approve Ordinance #21-03: a temporary ordinance regarding the issuance of local medical cannabis establishment permits and/or licenses.

Action: Second Reading, Motion to Approve, Comments, Roll Call

Documents:

[Ord 21-03 Medical Cannabis.pdf](#)

- E. 10:00 AM - Action to approve a request from the Sinai Fire Department for funding from the long-term.

Action: Motion to Approve, Comments, Roll Call

Documents:

[FORD F350 Claim.pdf](#)

- i. Firefighters Association President, David Jacobson

8. Regular Business

- A. First Reading of Ordinance #21-04: an ordinance establishing the requirements, fees, and regulations for the issuance of alcoholic beverage licenses within Brookings County.

Action: First Reading, Note Date/Time of Second Reading - Tuesday, July 6, 2021 at 9:00 AM

Documents:

[Ord 21-04 Alcoholic Beverage Licenses.pdf](#)

- B. Action to approve Agreement #21-77: a State of South Dakota Department of Health Division of Family and Community Health Sub-Recipient Agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-77 Community Health.pdf](#)

- C. Action to approve Agreement #21-78: Amendment Number 1 to State Agreement #716655/Agreement #18-63: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-78 Amendment to Agr 18-63.pdf](#)
[Agr 18-63 Bridge Rehabilitation.pdf](#)

- D. Action to approve Agreement #21-79: a purchase agreement between Brookings County and Bowes Construction, Inc. for the bituminous overlay project.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-79 Bituminous Overlay Project.pdf](#)

- E. Action to approve Agreement #21-80: an application for occupancy of right of way of county highways made by Riley Waldner in Argo Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-80 ROW Waldner.pdf](#)

- F. Action to approve Agreement #21-81: a One Chart Link partner agreement between Brookings County and Sanford.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-81 One Chart Link.pdf](#)

- G. Action to approve the following Retail On/Off Sale Malt Beverage & SD Farm Wine licenses, effective July 1, 2021 through June 30, 2022.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Finance Office Cover Letter.pdf](#)

- i. Brookings Country Club, Inc.

Documents:

[Liquor License App - Brookings Country Club.pdf](#)

- ii. Cuzbins, LLC (The Boathouse)

Documents:

[Liquor License App - Cuzbins.pdf](#)

- iii. Danceland Campground

Documents:

[Liquor License App -Danceland.pdf](#)

- iv. Good Roots Farm & Gardens

Documents:

[Liquor License App - Good Roots.pdf](#)

v. SVK Properties (Midway Camp)

Documents:

[Liquor License App - SVK.pdf](#)

vi. The Corner Gas & Goodies

Documents:

[Liquor License App - Corner Gas Goodies.pdf](#)

vii. Wagon Wheel Resort, LLC

Documents:

[Liquor License App - Wagon Wheel.pdf](#)

H. Action to approve a Request to Fill Vacancy for a Veteran Service Officer.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Veteran Service Officer.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

[CDI Golf Outing.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[DENR to Golden Dakota Farms 05-10-2021.pdf](#)

[GFP 2020 Wildlife Damage Report.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *May 31, Monday: Offices closed due to the Memorial Day holiday.*
 - *June 24, Thursday: 8:15 AM, Budget Hearings in the Community Room of the Brookings City & County Government Center.*
 - *July 18, Sunday: 2:00 PM, Medary Monument Rededication.*
 - *July 19-23, Monday-Friday: Brookings City & County Safety Week Activities*
 - *July 22, Thursday: Safety Picnic 11:00 AM-2:00 PM*
 - *August 13, Thursday: CDI Golf Outing, 10:00 AM, Brookings Country Club*
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NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.