



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, June 4, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[05-21-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 06042019.pdf](#)

D. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 6.04.19.pdf](#)
[June Cell Phones 6.04.19.pdf](#)
[FBT Bond Pmt 6.01.19.pdf](#)

B. Department Head reports

7. Scheduled Agenda Items

A. 8:45 AM - National Guard Presentation.

B. 9:00 AM - Public Hearing and action to approve Resolution #19-16: a resolution and order to vacation.

Action: Motion to Approve, Open Public Hearing, Comments, Close Public Hearing, Board Comments, Roll Call

Documents:

[Res 19-16 Resolution and Order to Vacation.pdf](#)
[Vacation of Highway Petition.pdf](#)
[Map.pdf](#)
[SDCL 31-3-7 Public Hearing - Petition.pdf](#)

C. 9:10 AM - Public Hearing and action to approve a new Retail On/Off Sale Malt Beverage & SD Farm Wine license for Good Roots Farm and Gardens.

Action: Motion to Approve, Open Public Hearing, Comments, Close Public Hearing, Board Comments, Roll Call

Documents:

[Cover Letter - Good Roots Farm and Gardens.pdf](#)
[Alcoholic Beverage License App - Good Roots Farm and Gardens.pdf](#)

D. 9:15 AM - Extension/4-H Department Budget Discussion

Documents:

[Budget Sheets - Extension.pdf](#)

E. 9:30 AM - Jeff Schaefer with Legislative Audit: Review of 2017 Audit Report

8. Regular Business

A. Action to approve Agreement #19-32: a State of South Dakota, Department of Health, Division of Family and Community Health Sub-Recipient Agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 19-32 Community Health.pdf](#)

B. Action to approve Agreement #19-33: an application for occupancy of right-of-way of county highways made by Shane Johnson in Sterling Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-33 ROW Johnson.pdf](#)

- C. Action to approve Agreement #19-34: an application for occupancy of right-of-way of county highways made by Wanzek Construction, Inc. in Sherman Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-34 Wanzek Construction.pdf](#)

- D. Action to approve Agreement #19-35: an application for occupancy of right-of-way of county highways made by Wanzek Construction, Inc. in Sherman Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-35 Wanzek Construction.pdf](#)

- E. Action to approve Agreement #19-36: an application for occupancy of right-of-way of county highways made by Wanzek Construction, Inc. in Sherman Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-36 Wanzek Construction.pdf](#)

- F. Action to approve the renewal of a Retail On/Off Sale Malt Beverage & SD Farm Wine license for Smokin's Pub N Grub.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Cover Letter - Alcoholic Beverage License App, Smokins.pdf](#)
[Alcoholic Beverage License App - Smokins Pub N Grub.pdf](#)

- G. Action to authorize a fireworks display at Meadow Creek Golf Course, Volga, on Friday, June 7th at dusk.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Meadow Creek Fireworks Request.pdf](#)

- H. Action to approve a Request to Fill Vacancy for a Facility Worker at the Brookings County Outdoor Adventure Center.

Action: Motion to Approve, Request Comments, Voice Vote

Documents:

[RFV - Facility Worker.pdf](#)

- I. Action to approve the appointment of Matthew Rhodes to the Brookings Human Rights Commission.

Action: Motion to Approve, Comments, Voice Vote

Documents:

- J. Action to approve the Credentials Voting Form for the 2019 NACo National Convention.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[NACo Credentials Voting Form.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[Mental Health Taskforce Presentation Invite.pdf](#)
[Sioux Valley Energy Annual Meeting.pdf](#)
[Weed Tour.pdf](#)
[Bobcat Farms Open House.pdf](#)
[First District STIP Review.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence Received

Documents:

[Brookings Convention Visitor Bureau Annual Report.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- June 4, Tuesday: Mental Health Task Force presentation, 3:30 p.m. in the Chambers of the Brookings City & County Government Center.
- June 4, Tuesday: Sioux Valley Energy Cooperative's Annual Meeting, 5:00 p.m., Pipestone Area High School, Pipestone, MN.
- June 11, Tuesday: Budget Hearings starting at 8:30 a.m. in the Community Room of the Brookings City & County Government Center.
- June 12, Wednesday: "Good, Bad, and Similar Looking" Plant Tour, 9:00 a.m., starting at Lake Vermillion State Park.
- June 13, Thursday: Bobcat Farms Open House, 11:00 a.m. - 2:00 p.m. at 20825 485th Ave, Elkton.
- June 26, Wednesday: STIP Review, 10:00 a.m., First District Association of Local Governments Office in Watertown.
- July 4, Thursday: County Offices will be closed in honor of the Independence Day holiday.
- July 9, Tuesday: CMAR RFP Interviews.
- July 17, Wednesday: First District picnic, 6:00 p.m., Memorial Park, Watertown.

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.