



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, July 2, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[06-18-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 07022019.pdf](#)

D. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 7.2.19.pdf](#)
[July Cell Phones 7.02.19.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Public hearing and action to approve a Retail On/Off Sale Malt Beverage & SD Farm Wine license to Schade Vineyards, Inc.

Action: Motion to Approve, Open/Close Public Hearing, Board Comments, Voice Vote

Documents:

[Alcoholic Beverage App - Schade.pdf](#)

8. Regular Business

- A. First Reading of Ordinance #2019-01: an ordinance establishing a 35 mile per hour speed limit upon a portion of Brookings County Road 5, also known as 464th Avenue.

Action: Read Ordinance, Note Date of Second Reading

Documents:

[Ord 2019-01 Speed Limit County Road 5.pdf](#)

- B. Action to approve Resolution #19-19: a resolution authorizing the purchase of construction equipment from the State of South Dakota - Contract 17286, bid process.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 19-19 Construction Equipment.pdf](#)

- C. Action to approve Agreement #19-38: a State of South Dakota Department of Transportation Funding Agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Fact Sheet.pdf](#)
[Agr 19-38 DOT Funding Agreement.pdf](#)

- D. Action to approve Agreement #19-39: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preservation - Local Administration.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 19-39 DOT Bridge Improvement Grant for Pres.pdf](#)

- E. Action to approve Agreement #19-40: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Eureka Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-40 ROW Sioux Valley Energy.pdf](#)

- F. Action to approve Agreement #19-41: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Brookings Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 19-41 ROW Sioux Valley Energy.pdf](#)

- G. Action to approve Agreement #19-42: a Professional Services Agreement with Schneider Geospatial.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 19-42 Schneider Geospatial.pdf](#)

- H. Action to approve Agreement #19-43: a Minnehaha County Jail Per Diem contract.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 19-43 Minnehaha County Jail Bed.pdf](#)

- I. Action to approve spending \$25,000 out of the Fire Department long-term fund by the Toronto Fire Department for a pumper truck.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Pumper Truck Claim.pdf](#)

- J. Action to approve the low bid for the parking lot at the City & County Government Center to Clark Drew Construction, Inc.

Action: Motion to Approve, Comments, Roll Call

Documents:

[City of Brookings Bid Award.pdf](#)

- K. Action to declare items as surplus property to sell via online auction or dispose of.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Surplus Items List.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Employee Survey.pdf](#)
[First District Picnic.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence Received

Documents:

[Skychaser Newsletter.pdf](#)
[DENR to Bobcat As-Built Plans.pdf](#)
[DENR to Bobcat Cert of Compliance.pdf](#)
[DENR to Hilltop.pdf](#)
[DENR to Kramer Farms.pdf](#)
[DENR to Norfeld.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(3): consulting with legal counsel.

Action: Motion to Enter into Executive Session, Voice Vote
Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Work Session - FY2020 Budget

15. Public Notices

- *July 4, Thursday: County offices will be closed in honor of the Independence Day holiday.*
- *July 15, Monday-July 19, Friday: Safety Week.*
- *July 18, Thursday: Safety Picnic from 11:30 a.m. - 1:30 p.m. at Pioneer Park in Brookings.*
- *July 17, Wednesday: First District picnic, 6:00 p.m. at Memorial Park, Watertown.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.