



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, August 17, 2021

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[2021-08-03 County Commission Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 08172021.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[8.17.21 CLAIMS.pdf](#)
[8.17.2021 SPECIAL CLAIMS.pdf](#)
[8.10.2021 AUG DEPT OF REV.pdf](#)

B. Finance Officer's Report

Be it noted items:

- *Auditor's Account with the Treasurer*
- *Payroll and Additive Totals*
- *Highway Expenditure Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

- i. July Month-End Report
- ii. FY2020 Annual Report

Documents:

[2020 Annual Report.pdf](#)

- iii. FY2022 Provisional Budget

Documents:

[2022 Provisional Budget.pdf](#)

C. Department Head reports

- i. Department of Equalization

Documents:

[Soil Tables Project Status.pdf](#)

- ii. BCOAC

Documents:

[BCOAC Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Public Hearing and action to approve a Special Events License for J & A Diedrich, LLC (Jay Street Pub) on October 16, 2021 at the Bennett Barn.

Action: Motion to Approve, Comments, Voice Vote

Documents:

8. Regular Business

- A. First Reading of Ordinance #21-06: an ordinance creating licensing provisions for medical cannabis dispensaries.

Action: First Reading, Note Date/Time of Second Reading

Documents:

[Ord 2021-06 Medical Cannabis Dispensaries.pdf](#)

- i. Second Reading & Public Hearing will be Tuesday, September 21, 2021 at 9:30 AM

- B. First Reading of Ordinance #21-07: an ordinance prohibiting the smoking of cannabis in public places.

Action: First Reading, Note Date/Time of Second Reading

Documents:

[Ord 2021-07 Prohibiting Smoking Cannabis in Public Places.pdf](#)

- i. Second Reading & Public Hearing will be Tuesday, September 21, 2021 at 9:45 AM

- C. Action to approve Resolution #21-34: a plat of Block 2, Goodfellow Acres Addition in parcel 4 of the plat of Government Lot 1 and in Government Lot 6 and in the West ½ of the Northeast ¼ and the West ½ of the East ½ of the Northeast ¼, all in Section 31, T112N, R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-34 2021plat010.pdf](#)

- D. Action to approve Resolution #21-35: a plat of Block 3, Goodfellow Acres Addition in parcel 4 of the plat of Government Lot 1, except the West 967.27' thereof, and Government Lots 2 and 3, except the West 967.27' thereof and Government Lot 6, all in the Northwest ¼ of Section 31, T112N, R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-35 2021plat011.pdf](#)

- E. Action to approve Resolution #21-36: a plat of Lot 1A of Kodiak Addition in the SE ¼ of Section 3, T109N, R48W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-36 2021plat012.pdf](#)

- F. Action to approve Resolution #21-37: Uncollectible Distress Warrants.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-37 Uncollectible Warrants.pdf](#)

- G. Action to approve Resolution #21-38: a Bridge Improvement Grant Program Resolution authorizing 5 Year County Plan Amendments.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-38 BIG Program.pdf](#)

- H. Action to approve Agreement #21-88: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Elkton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-88 ROW Sioux Valley Energy.pdf](#)

- I. Action to approve Agreement #21-89: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Elkton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-89 ROW Sioux Valley Energy.pdf](#)

- J. Action to approve Agreement #21-90: an application for occupancy of right of way of county highways made by the City of Aurora.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-90 ROW City of Aurora.pdf](#)

- K. Action to approve Agreement #21-91: a short form of agreement between Brookings County and Banner Associates, Inc. for professional services for the Samara Avenue Reconstruction.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-91 Banner Associates - Samara.pdf](#)

- L. Action to approve Agreement #21-92: a Memorandum of Understanding between the City of Volga, SD and Brookings County, SD.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 21-92 MOU City of Volga.pdf](#)

- M. Action to approve a Request to Fill Vacancy for a part time Deputy Sheriff.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - PT Deputy.pdf](#)

- N. Discussion and possible action on tree inventory and work suggestions for the courthouse grounds.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Courthouse Tree Map.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[Dept of Veteran Affairs Letter.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

[DENR - Kevin Triebwasser - Approved Field List.pdf](#)
[DENR - Kevin Triebwasser - State General Permit App Review.pdf](#)
[DENR - Kodiak Pork.pdf](#)
[DENR - Kevin Triebwasser - 2017 General Permit Coverage.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(4): contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *August 18, Wednesday: Sioux Valley Commissioner's Meeting, Spink County*
- *August 24, Tuesday: Chamber Lunch with Rep. Dusty Johnson, 11:30 AM - 1:00 PM, Swiftel Center, Brookings*
- *August 31, Tuesday: Brookings County Conservation District Tour, 10:00 AM, 130 42nd Street, Brookings*
- *September 2, Thursday: Chamber Legislative Luncheon with John Thune, 11:30 AM - 1:00 PM, Swiftel Center, Brookings*
- *September 6, Monday: County Offices closed in honor of the Labor Day holiday.*
- *September 12, Sunday - September 15, Wednesday: SDACC Fall Convention, Ramkota Hotel, Rapid City*
- *September 23, Thursday: First District Open House & Picnic, 418 18th Ave, NE, Watertown*
 - *Ribbon Cutting & Open House from 11:00-1:00*
 - *Social Hour at 5:00, Picnic at 6:00*
- *October 6, Wednesday: County Road Tour, 8:00 AM - 12:00 PM*
- *October 11, Monday: County Offices closed in honor of the Native American Day holiday.*
- *October 23, Saturday: Hobo Day Parade and events, Brookings*
- *November 9, Tuesday: Commission Planning Retreat, 8:00 AM - 4:00 PM, Government Center Community Room, Brookings*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.