

Meeting of the Brookings County Extension Advisory Board

February 1, 2016 12:00 p.m.

Brookings County Resource Center

Members Present: Richard Waldner, Alan Gregg, Stephne Miller, Deb Ford, Sonia Mack, Jennifer Pickard, Andy Dupraz.

Members not present: Ron Parmely.

Guests Present: None.

Meeting called to order by Chairman Dupraz.

Motion to approve minutes from January 14, 2016 motion by Gregg and second by Waldner.

Budget:

All bills for 2015 have been paid. January 2016 bills have been submitted for payment.

Front Door:

Commissioners are aware that the concrete will need to be repaired prior to installation of a new door. Midwest Glass has submitted a proposal to furnish materials, labor, and equipment for the installation of the new door. Some parts of the current door can be re-used. As soon as weather permits the door and concrete work will need to get done. Rodents are beginning to come inside. No action taken.

Brookings County Strategic Plan—Continued:

Extension appeared before the County Commissioners on January 26, 2016. Attending were: Mack, Dupraz, Waldner, Ford, and Pickard.

Mack reported that the Commissioners suggested that perhaps there could be "sign sponsors" to assist with signage. City of Brookings has some regulations about placing signs. No action taken.

Mack reported that Commissioner Yseth suggested a committee be formed to work within the parameters of the current framework of the County's agreement with the Swiftel Center. The Commissioners asked for a volunteer from the Commission (in addition to Miller) to serve on the subcommittee. Commissioner Pierce volunteered to serve as a member of this subcommittee. In addition to Commissioners Miller and Pierce, volunteers to serve on the committee will be solicited from the Swiftel Center, City of Brookings, and the Brookings County Extension Advisory Board (BCEAB). BCEAB members Mack, Ford, and Pickard will plan to be a part of the subcommittee. Discussed Waldner's eloquent reminder to the Commissioners that the County has financial responsibility for upkeep of the Resource Center, including Rooms C & D, for which the Swiftel Center currently receives all of the rental income.

Swiftel has provided login credentials so that Extension has viewing rights to the scheduling calendar. Mack has submitted requests for dates but has yet to receive confirmation.

Miller reported that no further discussion was had by Commissioners in regard to having two staff members sign approval for bill payment rather than a BCEAB member.

Other:

Mack reported that the budget was approved to hire two interns for the summer to assist with 4-H programming. She has had some individuals express interest in the positions and would like to begin interviewing for those positions prior to spring break. There have been two prior summer interns move into extension positions in Minnesota and Iowa.

Next Meeting: To Be Determined.

Motion to adjourn: Waldner.

Respectfully Submitted,

_____, Secretary

Jennifer L. Pickard