

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, FEBRUARY 7, 2017**

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 7, 2017 with the following members present: Larry Jensen, Lee Ann Pierce, Stephne Miller, Ryan Krogman and Mike Bartley.

### **CALL TO ORDER**

Chairperson Jensen called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the February 7, 2017 Commission Meeting was approved without objection.

### **CONSENT AGENDA**

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the January 17, 2017 Commission Meeting.

Travel Requests: Jennifer Beller to attend the Annual Report Workshop on February 1<sup>st</sup> in Mitchell; Misty Moser, Gary Egeberg & Mitchell Lang to attend Commercial Pesticide Applicator Recertification on February 3<sup>rd</sup> in Watertown; Misty Moser to assist the Farm & Home show on February 9<sup>th</sup> in Watertown; Kristen Witchey to attend a National Election Conference & Training on February 14<sup>th</sup>-18<sup>th</sup> in Savannah, GA; Sonia Mack to attend & participate in Water Rocks Curriculum Training on February 23<sup>rd</sup> in Sioux Falls; Chris Lilla, Jacob Brehmer & Larry Klingbile to attend a Retirement event for Mary Worlie, Brown County Equalization Director, on March 10<sup>th</sup> in Aberdeen; Commissioners, Stacy Steffensen & Mike Holzhauser to attend SDACO Spring Workshop & SDACWO Welfare Officials Workshop on March 14<sup>th</sup>-16<sup>th</sup> in Pierre; Jeff Anderson to attend the 2017 Short Course on March 27<sup>th</sup>-31<sup>st</sup> in Deadwood; Bart Sweebe & Kevin Murfield to attend Crisis Intervention Team Training on April 10<sup>th</sup>-14<sup>th</sup> in Sioux Falls; Manny Langstraat to attend Crisis Intervention Team Training on April 10<sup>th</sup>-14<sup>th</sup> in Sioux Falls; Richard Haugen to attend the 2017 South Dakota Planner's Conference on September 12<sup>th</sup>-15<sup>th</sup> in Spearfish; Abigail Howard to attend SD States Attorney Associate Legislative Board Meeting on January 31<sup>st</sup> in Pierre.

Personnel Action Notices: routine step increase- Michael Scott to \$21.62, effective January 1, 2017; routine step increase- Gary Norgaard to \$21.92, effective January 1, 2017; routine step increase- Darin Haider to \$29.07, effective January 1, 2017; routine step increase- Kathy Hanson to \$21.92, effective January 1, 2017; routine step increase- Larry Klingbile to \$23.57, effective January 1, 2017; routine step increase- Jean Stoebner to \$20.39, effective January 1, 2017; routine step increase- Charles Umberger to \$26.70, effective February 1, 2017; routine step increase- Zach Page to \$21.90, effective February 1, 2017; routine step increase- Bart Sweebe to \$70,368,

effective January 1, 2017; routine step increase- Jon Pike to \$31.47, effective January 1, 2017; routine step increase- Melanie Kindt to \$16.40, effective February 1, 2017.

Human Services Report: case #09-111 for Avera Heart Hospital was denied; case #10-188 for Avera McKennan was denied; case #05-152 for Avera Heart Hospital was denied; case # 09-159 for Avera Heart Hospital was ( ? ); case #06-054 for Avera McKennan was approved; case #09-155 for Avera McKennan was approved; case #11-009 for Avera McKennan was approved; case #17-011 for rent was approved; case #17-012 for rent was approved; case #16-177A for rent was denied; case #16-181A for rent was denied; case #16-182A for rent was denied; case #17-014 for rent was denied.

## **ROUTINE BUSINESS**

### *Approval of Claims*

Motion by Miller, seconded by Krogman to approve the following claims. Motion carried.

AgFirst Farmers COOP, LP Heating, \$2,000.00; AgTerra Technologies Inc, Data Logger for Trucks, \$2,830.00; AMP Electric Construction, Repair Light in Office, \$80.16; Anderson Oil, Blended Diesel, \$1,171.75; Anderson, Jeffrey, Reimburse for Fuel, \$35.00; Anthony Teesdale, Crt Appt Attorney, \$2,979.77; Aragon, Antonio, Translation Services, \$125.00; Aragon, Martha A, Translation Services, \$112.50; Avera McKennan Hospital, Care of Poor, \$32,333.44; Avera Medical Group - RAD, Inmate Medical, \$165.00; Banner Associates, Engineering Services, \$8,134.95; Bauer, Tim, Weed Brd Mtg Mileage 1.17.17, \$9.24; BEDC, Annual Budget Allocation, \$15,000.00; Benjamin L. Kleinjan, Crt Appt Attorney, \$3,433.09; Bozied Oil Co Inc, Car Washes, Fuel, \$857.28; BRBA, 2017 BRBA Exhibitor Registration, \$400.00; Breit Law Office Pc, Collection, \$1,008.50; Brookings City Utilities, Care of Poor, \$75.69; Brookings County Finance, Delinquent Taxes, \$490.12; Brookings County Food Pantry, Annual Budget Allocation, \$6,000.00; Brookings County Historic Museum, Budget Allocation, \$5,000.00; Brookings Credit Bureau, Collections, \$5,227.68; Brookings Health System, Inmate Medical, Blood Alcohol Tests, \$5,943.71; Brookings Regional Humane Society, Annual Budget Allocation, \$10,000.00; Brookings Register, Renewal, \$161.00; Bruna Electric, EM Command Center Outlet, \$849.12; Buhls of Brookings Cleaners, Rugs, Mops, \$94.40; Central Business Supply, Stamp, Forms, \$137.61; City of Brookings, Joint Building Expenses, E911, \$209,192.71; Clean Slate, 2 Boxes of Envelopes, \$130.00; Clerk of Courts, CAA Overpayment, \$21.00; Codington County Search & Rescue, Fuel Reimbursement -Mutual Aid, \$292.34; Credit Collections Bureau, Collection, \$104.51; Den-Wil Inc, Montly Rent, Snow, Garbage, \$987.47; Department of Motor Vehicles, Title, Plate, 2015 Jeep, \$21.20; Donald Mccarty, Crt Appt Attorney, \$1,357.00; DVL Fire and Safety, Fire Extinguisher Maintenance, \$442.00; Ecolab Pest Elimination, Pest Elimination, \$84.90; Ecowater Systems of Bkgs, Softener Salt, \$99.80; Einspahr Auto Plaza, Oil Change, \$44.43; Elkton Community Library, Annual Budget Allocation, \$3,200.00; Executive Mgmt Finance Office, Tech Access Fee Dec 2016, \$59.00; Fastenal Company, Supplies, \$71.20; First District Association, 2nd Qtr Dues, \$10,410.95; Foerster Office & Supply, Supplies, \$910.60; G&K Services, Laundry Services, \$342.68; Gass Law, PC, Crt Appt Attorney, \$2,103.71; Gengler, Michael, Per Diem Reimbursement, \$96.00; Hy-Vee Food Store, Meeting, Event Supplies, Inmate Meals, \$20,247.71; Hy-Vee Pharmacy, Care of Poor, \$3.95; Ina Group LLC, Tax Certificates, \$30,212.57; International Code Council, 2017 Membership, \$135.00; Intoximeters Inc, PBT Mouthpieces, \$1,575.00; Johnson Feed Inc, Road Salt, \$4,708.90; Kingbrook Rural Water, Water, \$33.00; Konard O Hauffe DDS PC, Inmate Medical, \$626.66; L. G. Everist, Inc, Icing Sand, \$3,164.41; Lewis & Clark Behavioral Health, Mental Illness

Intake, \$160.00; Lincoln County Auditor, Mental Illness Expenses, \$368.77; Locators & Supplies, Coats, \$139.99; Lutheran Social Services, Youth Center Charges, \$1,855.20; M&T Fire & Safety Inc, First Aid Kit Refills, \$68.00; Mac's, Racking for Truck Shed, \$494.00; McClemons Rentals, Care of Poor, \$375.00; MCI, Long Distance Phone, \$28.96; McLeod's Printing & Office, Law Books, Envelopes, Township Supplies, \$772.28; Mediacom LLC, February Law Library Internet, \$75.90; Mid-States Organized Crime, Membership, \$150.00; Minnehaha County Auditor, Mental Illness Expenses, \$139.50; Nancy J Nelson, Crt Appt Attorney, \$1,560.40; NDAA Insurance Services, 2017 Lawyers Prof Liability Insurance, \$3,917.00; Nielsen's, Relay, \$36.81; Northwestern Energy, Utilities, \$3,635.73; Office Depot Inc, Binders, Toner, \$229.97; Office Peeps Inc, Office Supplies, \$1,191.42; Olson, Steve, Weed & Pest Brd Mileage 1/17, \$16.80; Pharmchem Inc, Sweat Patch Analysis, \$550.00; Qualified Presort Service, Tax Notices Balance, Mail Service, \$642.19; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publications, Legal Notices, \$2,275.25; Running's Supply Inc, Spray Paint, Supplies, \$29.73; Safe-N-Secure, Panic Buttons, Hardware/Install, \$609.61; Sanford Health, Autopsy, \$1,200.00; Schaffer Law Office, Prof, Legal Services, \$4,070.57; Schuneman Equipment Co, Deliver Tender, \$2,364.00; SD Dept of Labor, Sheriff Trust, \$304.24; SD Dept of Public Safety, Teletype Service, \$2,590.00; SD Dept of Transportation, Bridge Inspections, Engineering, \$12,220.59; SD Law Review, Volume 62 Subscription, \$33.02; SD Newspaper Service, HR Advertising, \$58.96; SD Sheriff's Association, 2017 Association Dues, \$1,308.95; SDAAO, Advanced Basics Course, \$300.00; SDACHS, Short Course Registration, \$80.00; SDSU Extension, 4H Advisor Salary, \$18,870.00; Secretary of State, Notary Renewals, \$60.00; Sioux Valley Cleaners Inc, WIC January Janitorial, \$460.00; Sioux Valley Energy, Aid to Construction 217-130U, \$10,924.24; Sioux Valley Energy, Utilities, New Street Light, \$380.00; Steven Ust, Building Inspections, \$2,200.00; Swiftel Center, January Facility Maintenance, \$1,577.00; Terry D Wiczorek PC, Crt Appt Attorney, \$1,214.82; Thomson Reuters - West, West Info Charges, \$1,576.42; Tim Hogan, Crt Appt Attorney, \$5,326.88; Vandenberg Law, Crt Appt Attorney, \$600.00; Vantek Communications Inc, North Repeater Fee-February, \$100.00; Verizon Wireless, Wireless Service, \$320.08; Village Estates LDP, Care of Poor, \$1,100.00; Wallaroo Properties, Tax Certificates, \$2,569.77; Walmart Community, Office/Meeting Supplies, Phone Cards, \$333.12; Wells Fargo, Wells Fargo CC Charges, \$765.62; Yankton County Sheriff, Service of Process, \$50.00; Yankton County Treasurer, Mental Illness Hearings, \$232.50; Young Door Service Inc, Overhead Door Repair-Trk Shed, \$116.89

Cell Phone Reimbursements: Bartley, Michael, \$150.00; Brittany Mcknight, \$210.00; Anderson, Jeffrey, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Suzanne Bjordal, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren, \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Howard, Abigail A, \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Christopher Lilla, \$105.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Zach Page, \$30.00; Pierce, Irene, \$45.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00.

### *Department Head Reports*

Weed & Pest Supervisor Misty Moser said she attended a Recertification Class last week. Moser said she purchased a data logger for the truck, and if they like it she will purchase five more for the rest of the vehicles and ATVs.

Veterans & Human Services Director Michael Holzhauser said there has been an increase in rent requests. Holzhauser discussed upcoming dates.

Holzhauser also updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

County Development Director Robert Hill attended a Pipeline Emergency Meeting; attended a meeting with County Development Deputy Director Richard Haugen, Chief Deputy States Attorney Teree Nesvold and Commissioner Pierce on the administration portion of the ordinances; and attended the NACo Justice Committee Meeting.

Hill discussed upcoming dates.

Director of Equalization Chris Lilla said the assessment notice file has been sent to Qualified Presort for printing.

Finance Officer Vicki Buseth said the Consumer Price Index for next year is 1%. Buseth discussed HB 1079: ability for cities to add delinquent utility bills to tax notices. She said she contacted the legislatures and told them they are against the bill.

Sheriff Martin Stanwick said they remain busy at the jail. He said they have 121 participants on the 24/7 program.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., Alton Township Supervisor, Tom Davis discussed forming a joint County/Township snow removal system.

The board suggested that Davis speak with Highway Superintendent Richard Birk to come up with some ideas. The board also suggested that Davis speak with the surrounding townships to see how they operate their snow removal system.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:15 a.m., Register of Deeds Beverly Chapman presented the Register of Deeds 2016 Annual Report.

### ***Department Head Reports Continued***

Highway Superintendent Richard Birk said the bridge north of Bruce is coming along as expected. Birk said they've been working on specifications for capital equipment purchases, getting quotes and getting ready to bid for the annual supplies and materials.

Birk said he received the easement and utility certificates for an upcoming bridge project. He said he will put them on the agenda for the next regular scheduled meeting.

Birk said he received the bid quotes for the small box culverts. He said those came in under \$200,000. Birk discussed big projects coming up. He said there are seventeen total river bridges

and the cost is \$2 million dollars each. Birk said there are five bridges that need attention soon. Birk also said structures under twenty (20) feet will be inspected this year.

## **REGULAR BUSINESS**

Motion by Miller, seconded by Bartley to approve and authorize Chairperson Jensen to sign Resolution #17-03: a resolution adopting the South Dakota Records Retention and Destruction Schedule as the records management policy for Brookings County. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Miller "aye," Krogman "aye," Bartley "aye," Pierce "aye," Jensen "aye."  
Motion carried.

### **RESOLUTION #17-03**

#### **A RESOLUTION ADOPTING THE SOUTH DAKOTA RECORDS RETENTION AND DESTRUCTION SCHEDULE AS THE RECORDS MANAGEMENT POLICY FOR BROOKINGS COUNTY**

WHEREAS, The Brookings County has identified the need to adopt a Records Management Policy for the retention and destruction of records kept by Brookings County departments;

WHEREAS, Brookings County has been following the South Dakota Records Retention and Destruction Schedule as the Records Management Policy for Brookings County with the adoption of Resolution #12-20 on February 28, 2012.

WHEREAS, changes have been to the South Dakota Records Retention and Destruction Schedule since the adoption of Resolution #12-20.

NOW THEREFORE BE IT RESOLVED, that Brookings County adopts the South Dakota Records Retention and Destruction Schedule, as amended, as the Records Management Policy for Brookings County in all cases to which they are applicable and in which they are inconsistent with any County Ordinance, State Law, or Federal Requirement covering those records.

Passed this 7<sup>th</sup> day of February, 2017

Larry Jensen

Brookings County Board of Commissioners

ATTEST:

Vicki Buseth

Finance Officer Brookings County

Motion by Bartley, seconded by Pierce to approve and authorize Chairperson Jensen to sign Resolution #17-04: a resolution setting weight limit enforcements on Brookings County highways.

Roll call vote: Krogman "aye," Bartley "aye," Pierce "aye," Miller "aye," Jensen "aye."  
Motion carried.

### **RESOLUTION #17-04**

#### **A RESOLUTION SETTING WEIGHT LIMIT ENFORCEMENTS ON BROOKINGS COUNTY HIGHWAYS**

WEHREAS, Seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Brookings County Board of County Commissioners, desires the enforcement of weight limitations of Brookings County roads as set forth and posted by the Brookings County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED; the limits on Brookings County highways shall be set as six (6) or seven (7) ton per axle on all asphalt surface roads during the spring thaw period and when limit signs are in place; and

That the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Brookings County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Passed this 7<sup>th</sup> day of February, 2017.

Larry Jensen  
Chairperson, Brookings County Commission

Attest:

Vicki Buseth  
County Finance Officer

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Jensen to sign Resolution #17-05: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades based upon the price established through the county of Beadle, South Dakota, bid process.

Roll call vote: Bartley “aye,” Pierce “aye,” Miller “aye,” Krogman “aye,” Jensen “aye.”  
Motion carried.

#### **RESOLUTION #17-05**

#### **A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS, AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS**

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2017;

WEHREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 3, 2017;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorizing to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or

competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA. A copy of the County of Beadle, South Dakota, bid specifications and prices are available in Brookings County Finance Office.

Passed this 7<sup>th</sup> day of February, 2017

Larry Jensen  
Chairperson, Brookings County  
Board of County Commissioners

Vicki Buseth  
Brookings County Finance Officer

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #17-02: a joint work agreement between the Brookings County Highway Department and the Moody County Highway Department.

Roll call vote: Pierce “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye.”  
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #17-03: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “aye,” Pierce “aye,” Jensen “aye.”  
Motion carried.

Motion by Pierce, seconded by Bartley to approve the Charter for a joint County, City, and School Task Force on Mental Health.

Roll call vote: Krogman “aye,” Bartley “aye,” Pierce “aye,” Miller “aye,” Jensen “aye.”  
Motion carried.

Motion by Bartley, seconded by Pierce to appoint Commissioner Mike Bartley to the joint Mental Health Task Force.

Roll call vote: Bartley “abstain,” Pierce “aye,” Miller “aye,” Krogman “aye,” Jensen “aye.”  
Motion carried.

Motion by Miller, seconded by Krogman to declare a 4-drawer cabinet, wicker chair with metal frame, leather office chair, RCA TV/VCR combination, Smith Corona Word Smith 250 typewriter, 2-cassette tape storage drawers, various sized treated planks, fir and pine boards as surplus and to be sold at auction; a Reznor BTU Heater, wheel balancer, Balderson lift group, Rosemount office furniture, Swenson spreader, Ricoh printer, and a Powermax 900 plasma arc cutting system as surplus and to be disposed of.

Roll call vote: Pierce “aye,” Miller “aye,” Krogman “aye,” Bartley “aye,” Jensen “aye.”  
Motion carried.

Motion by Miller, seconded by Krogman to appoint Michael Bartley to the First District Association of Local Governments Planning Board for a two-year term to begin January 1, 2017 to January 1, 2019.

Roll call vote: Miller “aye,” Krogman “aye,” Bartley “abstain,” Pierce “aye,” Jensen “aye.” Motion carried.

Motion by Miller, seconded by Krogman to appoint Debra Ford and Joel Foster to the 4-H Promotion and Expansion Committee for a two-year term to begin January 1, 2017 to January 1, 2018.

Pierce said the rules that came down about this committee from the Federal Government suggests that they should not be the same person; that they should get new people involved. Pierce said she is concerned they are not generating the interest in 4-H so that they receive more applicants. Pierce said she’s is hoping the committee will look at that problem. Krogman agreed with Pierce and said they need to communicate that with the 4-H community.

Roll call vote: Krogman “aye,” Bartley “aye,” Pierce “aye,” Miller “aye,” Jensen “aye.” Motion carried.

Be it noted, the 4-H Promotion & Expansion Committee Member Roster was presented to the board.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen said at their last meeting, the Brookings City Council discussed creating a Memorandum of Understanding with the county regarding the proposed overpass/interchange at 20<sup>th</sup> Street South. Steffensen said she and Jensen met with Councilman Keith Corbett and City Manager Jeff Weldon and it was decided to pursue an MOU with each entity budgeting \$100,000 towards the project in 2018.

Bartley said he is not against the project, but questions whether or not the county will truly benefit from it. Miller said it isn’t just the \$100,000 commitment, it’s what the county will have to do after the bridge/overpass is built. Miller said the county will have to hard-surface either 213<sup>th</sup> street or 214<sup>th</sup> street. Miller said she would like to keep the communication open with the city, but is hesitant. Krogman said he isn’t opposed to setting \$100,000 aside for an engineering study, but doesn’t want the city to think that the county will pay for half of the project. Pierce said she doesn’t have a problem setting the money aside either because it shows that the county has an interest in the project. Pierce said the federal government may step in and help with the cost.

Steffensen said Chamber membership dues are do and asked if the board wanted to make a change from the \$900 “Investor” level. By consensus, the board agreed to stay at the \$900 “Investor” level. Steffensen said she would ask the Chamber about a “Government” level.

Steffensen said a television used for ITV hearings over at the courthouse broke. Steffensen asked the board about purchasing a new one for the courtroom. By consensus, the board agreed to move forward with purchasing a new television.

Steffensen discussed upcoming dates.

The board recessed for five minutes.

## **SCHEDULED AGENDA ITEM**

As scheduled at 10:30 a.m., Architect BKV Group gave a presentation on the Detention Center Planning Study.

## **REGULAR BUSINESS**

Chief Deputy States Attorney Teree Nesvold said she has been working on updating zoning ordinances.

## **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended Brookings Day at the Legislature; attended an E-911 Meeting; attended the Pipeline Emergency Meeting; toured the dispatch center; attended the Brookings County Holiday Party; attended the BEDC Meeting; attended the City of Brookings Bike Advisory Plan Meeting; attended the Swiftel Advisory Board Meeting; and attended the District 7 Forum. Pierce said she continues to work on the zoning ordinance revisions.

Commissioner Bartley attended Brookings Day at the Legislature; attended the Pipeline Emergency Meeting; attended the open house at the hospital; attended the Brookings County Holiday Party; attended the District 7 Forum; and attended the BEDC Meeting.

Commissioner Krogman attended the open house at the hospital; attended the Brookings Health System Meeting; attended the Growth Partnership Meeting in Pierre; and attended the Brookings Health Employee Appreciation gathering.

Commissioner Miller toured the Hughes County jail; attended Brookings Day at the Legislature; attended the Pipeline Emergency Meeting; attended the Brookings County Holiday Party; attended the Domestic Abuse Meeting; attended Jackie Rippert's going-away party; attended Belinda Kruse's Retirement Party; attended the open house at the hospital; and attended the Jail Expansion Meeting.

Commissioner Jensen toured the Hughes County jail; attended Brookings Day at the Legislature; attended an E-911 Meeting; attended a First National Bank Meeting with Housing Redevelopment; attended Mr. Oden's Retirement Party at Banner Associates; attended the Hill Family Meeting; attended the Brookings County Holiday Party; attended the open house at the hospital; attended a meeting with Keith Corbett and Jeff Weldon about the 20<sup>th</sup> Street overpass; and attended the Jail Expansion Meeting.

## **EXECUTIVE SESSION**

Motion by Krogman, seconded by Bartley to enter into Executive Session at 11:59 a.m., in accordance with SDCL 1-25-2(3) and (4), consulting legal counsel and contract negotiations. Motion carried. The board came out of Executive Session at 12:59 p.m. No action was taken.

## **ADJOURNMENT**

Chairperson Jensen declared the meeting adjourned. The next regular scheduled meeting is Tuesday, February 21, 2017 at 8:30 a.m.

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Jenna Peterson  
Finance Assistant II  
Brookings County

Published once at the approximate cost of\_\_\_\_\_.